

Amended Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, May 23, 2018 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Dan Malartsik, Executive Director
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
George Giese, Superintendent of Business Services and IT Services
Ruth Yueill, Director of Community Relations & Marketing
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Staff: Strategic Plan Committee:

Bob Smith
Cheryl Lufitz
Jeff Langguth
Joe Hoffman
Kathy Muellner
Nancy Prosser
Teri Wirkus
Tiffany Barson

Visitors:

Louis Goodman
Nanette Sowa, NWSRA
Cathy Splett, NWSRA

CHANGES OR ADDITIONS TO AGENDA

Addition Closed Session: Section 2c(1): To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda as amended; seconded by Commissioner Doherty and was carried by unanimous voice approval.

APPROVAL OF MINUTES

Commissioner Massie motioned to approve the minutes from the Regular Board Meeting on April 25, 2018; seconded by Commissioner Murphy.

Roll Call Vote

	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Public Comment

None

ADOPTION ITEMS

None

APPROVAL ITEMS

A. Central Community Center Renovation Bid

Director Jarog presented information pertaining to the NWSRA Pursuit Program improvements at Central Community Center needed to allow for NWSRA's use of the space at CCC. If the proposed improvements are approved, the work in the northeast area of CCC would include new flooring, new wall finishes, new lighting, opening up the kitchen area, improved cabinets, additional storage cabinets, ADA accessible entryway and ramp system, designated bus drop off and parking are for NWSRA. The apparent low bidder for this project was identified as Arlington Construction Services, Inc. NWSRA has obtained grant proceeds to finance costs associated with this project.

Motion

Commissioner Massie motioned to accept the bid received from Arlington Construction Services, Inc. for all work associated with the base bid (including Contractor's Proposed Alternate) plus alternate 1 for the Central Community Center/NWSRA facility upgrade work in the amount of \$216,470.00; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

UNFINISHED BUSINESS

- A. Fantastic presentation from the Strategic Plan Committee of the 2018-2023 draft Strategic Plan. The presentation included a review of the Mission and Vision Statements and Core Values. Each member of the Strategic Plan Committee presented a detailed look at the goals, objectives and implementation guidelines.

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify April Accounts Payable checks and EFT's in the amount of \$1,003,221.62 as listed on the Check Registers; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify April Payroll checks and Direct Deposits in the amount of \$304,197.93 as listed in this report; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Parks Foundation

Ruth Yueill, Executive Director of the Park Foundation stated:

- Parks Foundation 2018 Scholarship : three \$1,500 scholarships will be awarded to employees or children of employees with a deadline at 5pm on June 18. Applicants are evaluated on academic strength, personal reference and the content and quality of an original essay. Awards will be presented at the July 25 Park Board Meeting.
- The Parks Foundation first Pre-Plant Sale Fundraiser was a great success with 39 tickets sold. Grateful to Barb Koch, FPC Manager and her staff for all their hard work.

Executive Report

Dan Malartsik, Executive Director reported:

- Park Grand Reopening Dates: Einstein Park is Saturday, June 9th at 9 am and Kopp Park is Thursday, June 21st at 4 pm.
- Park District Annual Meeting: at the June 27 Regular Board Meeting; the President and Vice-President for the Board will be elected and the Secretary and Treasurer are appointed.
- Annual audit will be presented at the June 27 Regular Board Meeting.
- The Park District will be in the Memorial Day Parade if any of the Commissioners wish to attend.

Public Comment

None

MATTERS FROM COMMISSIONERS

Commissioner Starr reviewed the schedule of events for the Memorial Day Event at the Veterans Memorial Band Shell and thanked the Park District for all their help.

Adjournment to Closed Session

Commissioner Doherty motioned to adjourn to closed session at 8 p.m. for Section 2c(1):To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body; seconded by Commissioner Massie

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Reconvene from Closed Session

Open Session was reconvened at 9:40 p.m.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

None.

ADJOURNMENT

There being no further business to discuss, Commissioner Murphy moved to adjourn the Regular Board Meeting at 9:41 p.m.; seconded by Commissioner Klicka and carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary