

APPROVED

Special Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, October 21, 2015 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director
Jim Jarog, Director of Parks & Planning
Brett Barcel, Director of Golf Operations
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resource
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

None

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Murphy and was carried by unanimous voice approval.

Public Comment

None

NEW BUSINESS

A. Capital Projects/Improvements- FY 2016

Executive Director Kuhs reviewed funding sources for items on the FY 2016 Capital Projects/Improvements list. Funds for these items come from the annual rollover bonds proceeds and unallocated funds from previous bond issues. Unallocated funds are created when previous Capital Projects/Improvements either came in under budget, or for some reason may have not been completed.

The process for developing the Capital Projects/Improvements list involves Directors talking with their staff to identify potential Capital Projects/Improvements as well as reviewing items identified on the 20 year Property Condition Report (ACG Report). The Capital Projects/Improvements list in the packet only contains items that were on the departments "A" priority list. Based on estimated proceeds from recent bond sale along with unallocated funds from previous years, staff had to eliminate \$200,000 plus items to match available capital funds. The final Capital Projects/Improvements list for FY 2016 will be presented at the November 19 Regular meeting agenda for approval.

Discussion:

- Executive Director Kuhs and Lee Howard reviewed the difference between the tax levy, capital fund, NWSRA, bond issues and limitations the district has for Capital Projects/Improvements funding when they sell annual roll over bonds.
- Commissioner Tenuta asked about Redwood playground in the ComEd easement - if the District would be renovating or removing/relocating in 2016. Executive Director Kuhs explained it is the matter of funding, working with ComEd, and making the decision what the district would like to do in terms of replacing the playground in its' current location or re-locating the playground to park district property. There was also discussion about what the Com Ed lease allows and the long process always involved with modifying a lease agreement with ComEd.
- Commissioner Starr and Executive Director Kuhs discussed ACG (projected) projects that have been omitted on the Capital Projects/Improvements list. Executive Director Kuhs explained that the ACG report is a working document, and there were some items not included on this list simply because staff felt they could be deferred to future years and/or adequate funding is not available at this time. Commissioner Starr also asked about the condition of the band shell pavers. Director Jarog explained the reasons for re-leveling (or replacing) pavers –example: tree roots & stumps, settlement, etc.
- Commissioner Doherty asked about the two playground replacement projects on the Capital Projects/Improvements list (We-Go & Clearwater) and the cost differences. Director Jarog and Executive Director Kuhs explained the estimated price for We-Go is lower due to the smaller size park which limits the size of the playground that could be installed. They confirmed the plan to replace Redwood playground would most likely be included on the Capital Projects/Improvements list for 2017. A portion of the cost to replace playgrounds will come from the NWSRA fund to meet ADA requirements.
- Lee Howard explained the process on how funds are spent, recorded and carried over in the internal funds (in house labor & material for the capital projects) and capital funds.
- Commissioner Murphy asked how many mowers (golf greens) listed on the Capital Projects/Improvements would be needed for the golf course and if there is a need replace the entire greens mower fleet-- Director Barcel explained at this time only three mowers are budgeted (extremely expensive), and it is not uncommon to have different types of greens mowers in a fleet.
- Commissioner Starr stated some hill areas of the course are scalped, and wondered if that is the mower or an operator error; Director Barcel indicated it is a little bit of both and it will take a little time to get it right.
- Commissioner Doherty asked about how funds are listed for the playgrounds on the Capital Projects/Improvements list; Lee Howard explained how unallocated funds from previous bond

proceeds are spent in 2014 funds (current fiscal) but not in 2015—the accounting is an annual process which starts over on January 1st and some projects span over several years which may create carry-over funds which may be available for reallocation.

- Commissioner Tenuta asked if this is fair to say that the District spent less money that was originally allocated and that is why there is money left over; Lee Howard stated yes.

B. Future Capital Projects

Executive Director Kuhs explained the list of future major capital projects which have been identified or discussed. The funding of these projects would need to come from sources other than the annual rollover bond sale. The potential project years listed is just an estimate at this point in time

Project:	Potential Project Year(s)
▪ Renovation of Big Surf	2017-2018
▪ Development of 12" Softball Fields/Complex	2017-2018
▪ Development of a full-size baseball field	2018 and beyond
▪ and so forth	

Each year the goal with the roll over bonds is to fund the replacement of one or two playgrounds if needed, but in some years we may only be able to afford one replacement a year.

Adjournment

Commissioner Massie motioned to adjourn the Special Meeting at 6:34 p.m.; seconded by Commissioner Murphy and carried by unanimous voice approval.

Respectfully submitted

William J. Starr