

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, May 24, 2017 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resources
Cheryl Lufitz, Community Relations & Marketing Manager
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney
Dan Malartsik
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

Louis Goodman

CHANGES OR ADDITIONS TO AGENDA

Addition to New Business: Proposed Modification to Melas Park Shelter-Lions Club-discussion
Addition Closed Session: Section 2c(5): For The Purpose Of Discussing Purchase Or Lease Of Real Property For The Use Of The Park District

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda as amended; seconded by Commissioner Massie and was carried by unanimous voice approval.

APPROVAL OF MINUTES

Commissioner Massie motioned to approve the minutes from the Regular Board Meeting on April 26, 2017; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Commissioner Doherty motioned to approve the minutes from the Special Board Meeting on May 10, 2017; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Public Comment

Mr. Goodman asked about the survey status. President Kurka stated the survey discussion is on the agenda under New Business.

ADOPTION ITEMS

None

APPROVAL ITEMS

A. Acceptance/Rejection of Bids-Accessible Door Upgrades-FPC

Director Jarog presented information pertaining to the accessible door upgrades at Friendship Park Conservatory. He explained the steps involved with the bid process. Director Jarog stated the District only received one bid and came in extremely high. This bid was significantly over the anticipated project budget. The funds previously approved for use on this project by NWSRA are insufficient and would need to be amended. Director Jarog with staff suggested rejecting the bid.

Motion

Commissioner Starr motioned to reject the bid received from Continental Construction, Co. Inc. in the amount of \$98,000.00; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

NEW BUSINESS

A. Community Interest & Opinion Survey RFP's

Director Kurcz explained the consensus of the district is that it needs a statistically valid community survey. He stated to maximize the survey process to best serve the interest of the district & community, staff believes additional discussion with the board is needed. It is also important to allow the new Executive Director Dan Malartsik the necessary time to assimilate with the park district on all levels, introduce himself to the community and begin his work with the Park Board.

The Board discussed how important this survey is and the need for the new Executive Director Malartsik to be involved. To develop survey goals and objectives with a clear focus as to how the survey will be utilized and the direction the District needs to go and get the proper data to survey the community. The Board would like to proceed in the next two to three months.

B. Proposed Modifications to Melas Park Shelter-Lions Club-discussion

Director Jarog presented information pertaining to the proposed modifications of Melas Park Shelter as per the discussions and emails from Liz Stone, Mount Prospect Lions Club. He explained the Lions Clubs plans and the concerns that the District and our attorney had. The Board asked question and discussed the information presented. Director Jarog will present his findings on the questions from the Board at the June board meeting.

UNFINISHED BUSINESS

None

Financial Advisor's Report

Brad O'Sullivan, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify April Accounts Payable checks and EFT's in the amount of \$1,100,552.18 as listed on the April Check Registers; seconded by Commissioner Massie.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify April Payroll checks and Direct Deposits in the amount of \$317,790.17 as listed in this report; seconded by Commissioner Massie.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Parks Foundation

Cheryl Lufitz, Secretary for the Parks Foundation stated:

The Parks Foundation gave over 100 free oak tree saplings to those who donated to the tree campaign at the Friendship Park Conservatory plant sale on May 13, 2017. The tree saplings were provided by the Metropolitan Water Reclamation District of Greater Chicago. The “green” audience of plant sale shoppers enjoyed the free saplings and appreciated the Foundation’s efforts to re-green our neighborhood parks. Order compressed seed packets in shape of the tree with the Foundations logo on it and will hand out at the race in June and the 20 year anniversary Foundation Thursday sponsored concert

Executive Report

Community Relations & Marketing Highlights:

- A new sponsor, Dental View from Arlington Heights set up a table at Rec Plex during a busy picture day for dance and baseball with their information and giveaways. They were quite pleased with the amount of patrons that stopped by their table.

Parks & Planning Report Highlights:

- In the Kopp Playground design we incorporated a fourth swing bay per the Board's previous comments. This change was implemented without having to enlarge the base layout of the playground with additional costs. The bid is scheduled to be published in the paper May 25th with a June 15th bid opening. Bid results will be brought to the Board for review and consideration at the June 28th board meeting.
- Parks Field Maintenance maintains 56 athletic fields and the number of park permits the Grounds Department received each season tend to range 60 to 70 permits per year.
- The We-Go Playground now has the swing configuration of (1) ADA, (2) strap and (1) infant swing. There's a request to add an additional playground at Lincoln Jr. High or in the neighborhood near Lincoln Jr. High.
- Big Surf Pool and Meadows Pool are up and running.
- In the process of cleaning up after the wind storm that came through Mt. Prospect.

Recreation Department Highlights:

- Meadows Pool and Big Surf Pool are ready for the summer and fully staff for this Saturday.
- The District has partnered up with Prime fitness program. This program is sponsored by the health plans and employer groups for eligible members 18-64. If they chose MPPD their insurance company will pay their membership.
- The kick off to summer with a summer staff meeting held on May 22 with approximately 250 staff in attendance. The main speaker was again Tracy Crawford from NWSRA with her positive message –More than just a job.
- Spring Plant Sales was a huge success with a total of 600 people in attendance on May 13.
- Superhero Dash N Splash 5K Run will be held on Saturday June 10 at 8 am-a portion of the proceeds supports the Mt. Prospect Parks Foundation tree campaign.
- Week of June 18th the Monday and Thursday Night Concerts start.

Commissioner Tenuta requested that the Board receive information concerning Friendship's banquet room bookings and bookings affected by the new pricing structure. Director Taylor will present the requested information to the Board at the June meeting.

Commissioner Massie asked what can be done about people letting their friends and dogs into the Canine Dog Park that are not members. Director Taylor explained the District has talked with the AHPD specifically concerning this problem. The reason for memberships is for the safety of the dogs. There will be a sign posted that states membership only dog park. This a joint venture with Arlington Heights Park District but also with the members to keep us informed. We are working on this.

Commissioner Starr is very pleased with the Memorial preparations between VFW and the Mt. Prospect Park District and would like everyone to attend.

Golf Report Highlights:

- Year to date through April the golf department is 9% short of 2016 revenue; this is due primarily to lower pass sales and very cold wet weather throughout the spring.
- The Golfweek top 15 in the state award has been well noted by a lot of players. We are placing an ad in Golfweek's annual "Best Golf Courses You Can Play in Each State" edition which comes out in June.

- The greens have been outstanding this year. Fairways have lagged behind due to the cold temps. Most of the tees are great with few problem areas due to undersized or heavily shaded tees.
- On Sunday, June 4th the Family Golf Night will kick off the summer season. The driving range will feature the large inflatable Gorilla again this year.

Business & HR Highlights:

- Performance Reviews are currently being administered with the merit increase is under 3% budget. Report for next month.
- Credit cards and debit cards at the District's off-site location will be accepted at concessions. We will have a mobile unit which can be used for Summer Concerts and Special Events.

Public Comment

None

MATTERS FROM COMMISSIONERS

None

Adjournment to Closed Session

Commissioner Doherty motioned to adjourn to closed session at 7:52 p.m. for Section 2c(5): For The Purpose Of Discussing Purchase Or Lease Of Real Property For The Use Of By The Park District; seconded by Commissioner Tenuta at 8 p.m.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr			X
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Reconvene from Closed Session

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

ADJOURNMENT