

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, December 14, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Bill Starr
Lisa Tenuta

Administrative Staff:

Greg Kuhs, Executive Director
Brett Barcel, Director of Golf Operations
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resource
Ruth Yueill, Supt. of Community Relations & Marketing
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

Louis Goodman

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Tenuta and was carried by unanimous voice approval.

APPROVAL OF MINUTES:

Commissioner Tenuta motioned to approve the minutes from the Special Board Meeting of November 16, 2016; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X

Motion passed.

APPROVAL OF MINUTES:

Commissioner Starr motioned to approve the minutes from the Regular Board Meeting of November 16, 2016; seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X

Motion passed.

Public Comment

Illinois Association of Park District's (IAPD) Sue Triphahn presented Commissioner Tim Doherty with the 15 Year Board Member Service Anniversary Award.

ADOPTION ITEMS

- Adoption of Ordinance No. 739: An Ordinance declaring as surplus and authorizing the sale, trade-in, conveyance or disposal of surplus personal property of the Mt. Prospect Park District, Cook County, Illinois.

Motion

Commissioner Starr moved to approve Ordinance No. 739: An Ordinance declaring as surplus and authorizing the sale, trade-in, conveyance or disposal of surplus personal property of the Mt. Prospect Park District, Cook County, Illinois; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X
Motion passed.			

APPROVAL ITEMS

A. Approval of Mt. Prospect Park District Regular Meeting Dates-2017

Motion

Commissioner Tenuta motioned to approve the 2017 Regular Meeting dates for the Mt. Prospect Park District Board of Commissioners as presented; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X
Motion passed.			

NEW BUSINESS

Discussion of the Operating Budget - FY 2017 -None

UNFINISHED BUSINESS -None

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify November Accounts Payable checks and EFT's in the amount of \$1,511,966.25 as listed on the November Check Registers; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify November Payroll checks and Direct Deposits in the amount of \$321,299.25 as listed on this report; seconded by Commissioner Tenuta.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X

Motion passed.

Parks Foundation

Ruth Yueill, Executive Director of the Parks Foundation stated:

- Re-capped the Foundations involvement in 2016 throughout the District and community.
- Thanked the Board for their donations (for Cabaret night) and support.

Executive Report

Executive Director Greg Kuhs reviewed the following items:

Parks & Planning Report Highlights:

- Central Community Center sustained damage to several of the parking lot poles; in the process of replacing poles and the lighting for LED (cost efficient lighting).
- Progress continues on the plans for phase II of the Einstein Park project (OSLAD grant).

Golf Report Highlights:

- Great weather in November kept the golf course busy and necessitated the delay of the planned project on hole #1 (re-contour #1 green); planning to work on the drainage project on hole #15 over the winter.

Recreation Report Highlights:

- Approximately 1,300 visitors attended the Holiday Open House at Friendship Park Conservatory; poinsettia sales were very strong and everyone enjoyed Santa and his reindeers.
- Fitness department incorporated number of changes: \$2.00 increase in passport daily fees; decrease in passport discount when purchasing a membership and change with the passport reporting process.
- Ice hockey: over 300 skaters participated in programs (as of 12-1); rented over 650 pairs of skates; the program continues to grow with each registration period.

Community Relations and Marketing Highlights:

- Winter brochure just came out, spring 2017 brochure is in round one of production; the spring brochure will focus on a campaign to engage and hire additional college summer staff (theme: spring training).

Business Services & HR Highlights:

- Successfully transitioned payroll processing to Paylocity.
- Open enrollment meetings were held for employees for the district's health insurance plans. Resource Partners Chicago, Inc. was able to negotiate our Blue Cross Blue Shield renewal from the initial increase of 17.88% down to 10.9%.

Executive Director Highlights:

- Thanked the Board of Commissioners for their continued trust in staff's commitment to the residents of the Mt. Prospect Park District. 2016 was a year of change, challenges and new opportunities for our park district, and the Board's support was appreciated. The staff pledges to continue providing opportunities for residents to participate and enjoy good quality programs, events, parks & facilities.

Public Comment

Louis Goodman asked about the items on the list for Ordinance 739; he also inquired about a recent article in the Daily Herald Newspaper concerning the cost of park district programs and how much was being covered by property taxes. Executive Director Kuhs provided Mr. Goodman with a copy of the article and indicated Mt. Prospect Park District was included on a chart created by the Daily Herald in the hard copy of the article.

MATTERS FROM COMMISSIONERS

Commissioner Tenuta expressed her concern to keep the discussion of the Melas Park crosswalk on everyone’s mind.

Commissioner Starr agrees and thanked staff for enlarging the baseball expansion at Rec Plex. He also stated his concern about the speed at which the children go down the slides due to the steepness at Clearwater Park. Executive Director Kuhs stated they playgrounds are up to code and the company who installed has checked and everything is fine.

Commissioner Doherty congratulated Mark Tredore at FPC on his retirement

Adjournment to Closed Session

Commissioner Doherty motioned to adjourn to closed session at 8:05p.m. for Section 2(c) (11): Litigation – To Discuss Pending Litigation against the Park District and Section 2 ©(1): Personnel-To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X
Motion passed.			

Reconvene from Closed Session

Open Session was reconvened at 8:50 p.m.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

None.

ADJOURNMENT

There being no further business to discuss, Commissioner Doherty moved to adjourn the Regular Board Meeting at 8:51 p.m.; seconded by Commissioner Tenuta and carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary