

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, April 27, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Bill Starr
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resources
Ruth Yueill, Superintendent of Community Relations & Marketing
Teri Wirkus, Executive Professional Compliance Manager
Ann Zimmerman, Cultural Arts Manager
Amy Hubert, Artistic Director

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

Louis Goodman

CHANGES OR ADDITIONS TO AGENDA

President Kurka recommended the Board go into a Closed Session near the end of the Agenda for: Section 2(c)(1): Personnel-To discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body. Also recommended the Board move Item A. under Adoption Items (Non-Exclusive Lease between Grayhawk 4, LLC and Mt. Prospect Park District for Use of the Mount Prospect Ice Arena) on the Agenda to follow Public Comment.

The Board all agreed and was carried by unanimous voice approval.

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the amended agenda; seconded by Commissioner Klicka.
Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie			X
Commissioner Murphy	X		

Motion passed.

APPROVAL OF MINUTES

Commissioner Murphy motioned to approve the minutes from the Special Board Meeting on March 16, 2016; seconded by Commissioner Klicka.
Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie			X
Commissioner Murphy	X		

Motion passed.

Commissioner Starr motioned to approve the amended minutes from the Regular Board Meeting on March 16, 2016; seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie			X
Commissioner Murphy	X		

Motion passed.

PUBLIC COMMENT

Louis Goodman addressed the Board and stated he attended the Coffee with the Village Council and a patron questioned the standing water at the Melas Park Dog Park. Executive Director Kuhs stated the Dog Park will be discussed later in the meeting.

ADOPTION ITEM

- A. Non-Exclusive Lease Between Grayhawk 4, LLC and Mt. Prospect Park District for Use of the Mount Prospect Ice Arena

Executive Director Greg Kuhs explained that staff has been working on plans to offer and promote skating programs at the new Mount Prospect Ice Arena. The construction of the ice arena is underway and the anticipated completion/opening date is September 2016. Staff handed out and reviewed ice time costs for area ice rinks and noted the reasons for the variation in ice time costs between private and public rinks. Nick Papanicholas, Sr. was on hand to answer any questions and was happy with the positive feedback that the ice arena was generating.

Commissioner Starr remarked how exciting it was to have an ice rink in Mt. Prospect.

President Kurka stated it's great for everyone and the youth hockey program and hoped we were conservative in the profit projections. Director Taylor said that it was a conservative projection but expects a higher return.

Commissioner Doherty thanked Mr. Papanicholas for willing to partner with the park district and he looks forward to the future of the ice rink.

Commissioner Murphy and Director Taylor discussed time frame and the projection numbers for the project.

MOTION

Commissioner Doherty moved to approve a Non-Exclusive Lease between Grayhawk 4, LLC and Mt. Prospect Park District for the Use of the Mount Prospect Ice Arena; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie			X
Commissioner Murphy	X		

Motion passed.

EXECUTIVE REPORT

Ann Zimmerman, Cultural Arts Manager introduced Amy Hubert, Artistic Director for the Dance Program and Amy reviewed the following with the board:

- summary and history of the dance program
 - rivals any private studios with our top notched instructors and curriculum
 - 945 registrations in the dance program
 - accommodates ages 2 1/2 to adult with a progressive program to the advanced levels
 - some students have danced professionally (Nut Cracker) and continued to dance in college
 - participants receive experience performing on stage through our professional performances
 - Mt. Prospect School of Classical Ballet presents: "The Legend of Mulan" recitals on May 6 & 7 at the Schaumburg Prairie Center for the Arts
 - Studio Impulse(Tap & Jazz) presents: "What Dreams are Made Of" performances on May 20 & 21 at the Forest View Auditorium
 - Young children's performances(Pre-ballet & Mini-medley Kindergarten combo) on June 4 & 5 at the Forest View Auditorium
 - Great parent volunteers at the dance recitals
 - First time –implemented online ticket purchases- working out very well
- President Kurka was impressed with the registration numbers of the dance program and teaching such young children at 2 1/2 year olds.

Executive Director Greg Kuhs reviewed the following items:

- Damaged baseball backstops replacement has been completed at all locations.
- Parking Lots: Seal coating and crack filling at Meadows, Lions, and Friendship will happen in May and should take 5 to 7 days depending on weather.
- Path Improvements: path repairs and/or replacement at Clearwater and Kopp Parks are scheduled to start in mid-May.
- Parking Lot Renovation: replacement of asphalt surfaces, some walk, curb and gutter at Center Community Center, taking place mid-July through mid-August.
- Working on replacing the Pool Pak compressor at RecPlex. Have had some issues with the unit – working on getting things resolved.
- Conceptual drawings for We-Go and Clearwater Playgrounds are being developed: next step would be to schedule a public meeting for resident's input then present to the board for review. Commissioner Starr asked how the district gets the word out to the neighborhood. Executive Director Kuhs replied the district posts notices and delivers flyers in the neighborhood.
- The new website - golfmtprospect.com - was activated earlier this week.
- The Sharks (MPPD swim team) won the Central Division Conference Meet and qualified over 50 swimmers for the Conference Championship Meet.
- Adult Softball Classic League: have 17 teams in the league.
- Baseball, softball and soccer have all started.
- Basketball, gymnastics and Sports-kids classes: Increased in participation.
- Preschool registration: 126 registered for next year which is a 24% increase from 2015.
- The Spring Concert at Trinity Lutheran Church was a huge success. Monty Adams, Band Director will be attending our May Board Meeting to give an overview of the Community Band and his background.
- Annual Spring Plant Sale: May 7th at the Friendship Park Conservatory.

- Canine Commons Dog Park: MPPD and AHDP maintenance crews created a transition area in the large dog park enclosure which has received positive comments back from members.
- Social Media: staff created a new YouTubeChannel to house our MPTV shows and other videos.
- Constant Contact open emails rate is up 33%.
- FGM Designers: Some additional Big Surf Options will be presented at the May Board Meeting.

PARKS FOUNDATION REPORT

Ruth Yueill, Executive Director of the Parks Foundation stated:

- 2016 Scholarship applications are now available with the deadline on Monday, June 13th.
- The MPPD Foundation is offering three, \$1,500 scholarship for eligible employee or/and children of employees.
- Foundation’s May Meeting welcomes new members: Wednesday, May 18th from 7-9 p.m. at Friendship Park Conservatory.
- Saturday, August 27th: Parks Foundation Cabaret Night at Friendship Park Conservatory

FINANCIAL ADVISORS REPORT

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District’s key revenue facilities.

Commissioner Murphy and Director Barcel discussed Golf Course passes and how the sales compared to previous years. Director Barcel is very positive that when the weather gets better revenue will also increase.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify March Accounts Payable checks and EFT’s in the amount of \$615,322.20 as listed on the March Check Registers; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie			X
Commissioner Murphy	X		

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify March Payroll checks and Direct Deposits in the amount of \$314,422.99 as listed in this report; seconded by Commissioner Doherty.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie			X
Commissioner Murphy	X		

Motion passed.

UNFINISHED BUSINESS- None

NEW BUSINESS- None

APPROVAL ITEMS

A. Acceptance/Rejection of Bids for Fitness Center Equipment - Midwest Commercial Fitness • Direct Fitness Solutions • Life Fitness

Executive Director Kuhs summarized the purpose for the fitness center equipment replacement.

MOTION

Commissioner Starr moved to approve the purchase of fitness center equipment as presented from the following vendors:

- Midwest Commercial Fitness: \$29,480.00
- Direct Fitness Solutions: \$27,615.00
- Life Fitness, a division of Brunswick Corp.: \$19,156.07

Seconded by Commissioner Murphy

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie			X
Commissioner Murphy	X		

Motion passed.

B. Acceptance/Rejection of Change Order #1 - Parking Lot Maintenance • Hastings Asphalt Services
Executive Director Kuhs reviewed the history and reason for the change order.

MOTION

Commissioner Murphy moved to approve Change Order #1 for additional Sealcoating, crack filling, and patching of the RecPlex northwest and southwest parking lots for Hastings Asphalt Services in the amount of \$15,592.40 which is based on the Unit Pricing for the bid; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie			X
Commissioner Murphy	X		

Motion passed.

COMMENTS/MATTERS FROM COMMISSIONERS

None

Adjournment to Closed Session

Commissioner Doherty motioned to adjourn to closed session for Section 2(c)(1): Personnel- To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body; seconded by Commissioner Starr at 8:05 p.m.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie			X
Commissioner Murphy	X		

Motion passed.

Reconvene from Closed Session

Open Session was reconvened at 8:09 p.m.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

None.

ADJOURNMENT

There being no further business to discuss, Commissioner Starr moved to adjourn the Regular Board Meeting at 8:10 p.m.; seconded by Commissioner Murphy and carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary