

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, May 25, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka  
Tim Doherty  
Bill Klicka  
Ray Massie  
Lisa Tenuta

Administrative Staff:

Brett Barcel, Director of Golf Operations  
Jim Jarog, Director of Parks & Planning  
Brian Taylor, Director of Recreations  
Barry Kurcz, Director of Business Services and Human Resources  
Ruth Yueill, Superintendent of Community Relations & Marketing  
Teri Wirkus, Executive Professional Compliance Manager  
Monty Adams, Music Director for the MP Community Band

Professionals:

Tom Hoffman, Attorney  
Lee Howard, GAI  
Brad O'Sullivan, GAI

Visitors:

Louis Goodman

**CHANGES OR ADDITIONS TO AGENDA:** None

**APPROVAL OF AGENDA**

Commissioner Massie motioned to approve the agenda for the May 25, 2016 Board Meeting; seconded by Commissioner Klicka.  
Discussion: None

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Murphy			X

Motion Passed.

**APPROVAL OF MINUTES**

Commissioner Massie motioned to approve the minutes from the Regular Board Meeting on April 27, 2016; seconded by Commissioner Klicka.  
Discussion: None

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Murphy			X

Motion Passed.

### **PUBLIC COMMENT**

Louis Goodman, the Board and Attorney Tom Hoffman discussed the Illinois Public Act and Park District's policy for public comments. Mr. Hoffman also stated the Board follows the Robert's Rule of Order. Mr. Goodman requested a copy of the Illinois' Public Act and Park District's Resolution establishing the rules for public comments at board meetings. He also requested monthly emails for board meetings with the agenda or any changes on the agenda. President Kurka remarked the Board complies and is very open to the public if they wish to speak at the Board meetings.

### **EXECUTIVE REPORT**

Director Taylor introduced Monty Adams, Music Director for the Mt. Prospect Community Band and Monty reviewed the following:

- Expressed his pleasure and honor to work with the Mt. Prospect Park District.
- Started with only 15 band members and now the band has 40 members.
- There will be 6 summer concerts on Mondays at the Veterans Memorial Band shell starting at 7:30 p.m.:
  - June 13: Strike Up the Band
  - June 20: A Trip To Spain
  - June 27: That's Not Funny That's Shtick
  - July 11: Prospect Pops Parade
  - July 18: A Night at the Opera
  - July 25: Christmas in July

Commissioner Klicka thanked Director Adams for putting the band back together.

Director Jarog reviewed the following items from the Parks & Planning Department:

- 2016 Parking Lot Maintenance project (seal coating and crack filling at Meadows, Lions, RP & FPC) are completed.
- Pool Pak Compressor: compressor failed twice after being fixed by another contractor (lowest bid); now have secured the services of the original technician (original installer) and feel very confident of this individual's capabilities.
- Lions Rec Center Compressor has failed: staff has secured a replacement compressor from Trane Corporation with an extended warranty.

Director Taylor reviewed the following items from the Recreation Department:

- May 23, 2016 PT Summer Meeting: Fantastic motivational speaker-NWSRA, Executive Director Tracy Crawford; positive comments from the audience; very upbeat meeting.
- Preschool picnics and graduations are planned.
- FPC Plant Sale: 550 shoppers, 4613 plants sold for the total of \$15,736 in sales.
- Summer Camps are almost to capacity.
- Learn to Swim: new formatting for summer swim lessons have received positive feedback, families find it easier to bring all of their children to swim lessons on the same day and time block.
- Pools open: June 5-Big Surf Pool and June 6-Meadows Pool.

Superintendent Yueill reviewed the following items from the Community Relations and Marketing Department:

- "Parks Day at the Capital" in Springfield: Community Relations & Marketing accompanied Executive Director Kuhs on May 2 & 3 for IADP. The team prepared a colorful display centered on the 2016 theme of "Piecing Together an Active Life; present this mobile display throughout the year.
- The current brochure printer has been terminated; hired Paulson Press which has the state of the art equipment and currently produces 15 other park district's brochures.

Director Kurcz reviewed the following items from Business Services and Human Resource Department:

- AppliTrack-New Applicant Tracking System: launched on April 1<sup>st</sup> and currently 42 applicants successfully used Applitrack to apply for the part time summer jobs.
- Annual Performance Appraisals for FT & PT IMRF Personnel: the change in pay (if applicable) scheduled to appear on the June 17<sup>th</sup> paychecks.
- New Overtime Rule Issued by US Department of Labor: employers must comply with the new rule by December 1, 2016.

President Kurka reminded the Board of the following items:

- Free Family Golf Night on June 5 (Sunday) 5 p.m. to 7:30 p.m.
- FY 2015 Annual Comprehensive Financial Report (Annual Audit): Knutte & Associate (auditors) will be attending the June 22 Board Meeting to present the FY 2015 audit to the Board for approval.
- Park District Annual Meeting: June 22 Regular Board Meeting- the officers of the board will be elected and the Secretary and Treasurer will be appointed.

**PARKS FOUNDATION**

Ruth Yueill, Executive Director of the Parks Foundation stated:

- Parks Foundation will rebrand themselves with a new mobile display utilized at the Monday and Thursday Concert Series; the display will contain a redesigned poster for memorial bricks/ bench and leaf sales.
- Foundation Events-A display will feature a table size invitation to attend the July 13 meeting at FPC asking for participation as a "Friend of the Foundation"- Volunteer for Foundation Events (not committing to a board position).
- 2<sup>nd</sup> Foundation Cabaret Night: Saturday, August 27<sup>th</sup> at FPC. Outback Restaurant will provide appetizers and dessert. A commemorative wine glass will be included in the Cabaret fee with the \$10 wine grab will return.

**FINANCIAL ADVISORS REPORT**

Lee Howard CPA, GAI, reviewed the year to date departmental expenditures analysis, revenue trend and profitability of the District's key revenue facilities.

Discussion: The Board and Director Taylor discussed the increase in revenue for the RecPlex programs; Reason was the increase of participation and the creativity of all programs. The discussion then turned to the new ice hockey and in- line roller hockey programs; the marketing of both programs as a full hockey program.

**RATIFICATION OF ACCOUNTS PAYABLE**

Commissioner Klicka motioned to ratify April Accounts Payable checks and EFT's in the amount of \$995,976.10 as listed on the April Check Registers; seconded by Commissioner Tenuta.

Discussion: None

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Murphy			X

Motion Passed.

**RATIFICATION OF PAYROLL**

Commissioner Klicka motioned to ratify April Payroll checks and Direct Deposits in the amount of \$309,329.38 as listed on the April Check Registers; seconded by Commissioner Massie.

Discussion: None

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Murphy			X

Motion Passed.

## **UNFINISHED BUSINESS**

### **A. Big Surf Pool-Potential Renovation**

Director Brian Taylor reviewed the following:

- Preliminary Budget and previous Options for Big Surf
- New Options:
  - Option F: Wave Pool remodel (new pool surface & wave equipment)  
New Splash Pad at Big Surf - could be operated independently from the Big Pool  
Owner/Soft Costs & Site Development  
Remodel/update of bathhouse
  - Option G: New Splash Pad at Big Surf (includes w Owner/Soft Cost & Site Development)
  - Option H: New Splash Pad-Rec Plex (would replace existing sand volleyball courts) and includes Owner/Soft Costs & Site Development)

Discussion: After reviewing and discussing the new Options: F,G & H with the Board, Director Taylor asked which direction the Board would like to pursue.

Visitor Louis Goodman stated he thought the Big Surf Project was on hold for this year. Director Taylor explained this was preliminary discussion and wouldn't even be considered until 2018 or later.

- President Kurka stated he was not thrilled with the price tag and knows the cost will go up each year.
- Commissioner Tenuta suggested comparing the cost of Big Surf renovation with the consideration the pool is only open ten weeks in the summer.
- Commissioner Klicka asked if renovations could be completed in stages, to help with the high costs.
- Commissioner Doherty suggested looking into the cost of rebuilding a new and smaller facility.

President Kurka remarked the Board will continue the discussion of Big Surf Potential Renovation Options when all the Commissioners are present - possibly at the June Board Meeting.

## **NEW BUSINESS**

### **A. Clearwater & WeGo Playground Design Approval**

Director Jarog reviewed the following:

- Held a drop in meeting with residents on May 12 to gather input for the two playground design/equipment
- Majority of the residents were interested in WeGo project and like the neutral color scheme.
- Donation toward the renovation of the Basketball Area at WeGo Park for \$15,000 in remembrance of Lindsay Gillian.
- Reviewed the timeline for the playground design/equipment and the Board took a consensus to proceed with the Clearwater & WeGo Design approval.
- The playgrounds will be ADA accessible with ADA money from the NWSRA fund.

Discussion: The Board reviewed each option and design for the playgrounds and had their questions answered.

### **A. Golf Advisory Alternative**

Director Barcel reviewed the following:

- Replace formal monthly meetings with current information on-line: ie. Comment card with a link to the new golf website would be included in the weekly email blasts.

The Board suggested presenting a mockup of the comment cards at the next meeting.

- Anyone, anytime of day, could use this link/form to provide feedback, comments or ask questions.
- Staff would answer/address these inquiries as they do each day in the golf shop.
- The same idea as the MPPD website "contacts us".
- The monthly Golf Board Report would also be available online including the daily updates.
- Staff believes (technology wise) the online method would be fairer and faster alternative to elicit feedback.
- We could receive feedback from Chicago area golfers, national and international golfers which account for over 70% of the fees paid at the golf course each year.
- Year to date through April golf numbers are 4% short of 2013 due to low pass sales and we will catch up with green fee revenue as the season progresses.
- Very slow start with almost 6 inches of rain compared to 1.6 inch average.
- We received a four star plus rating from Golf Advisor.

- Golf Digest Rating team played and raved about the golf course and historical design of the greens.
- Work is completed on the replacement of faulty irrigation heads.
- With our new space and new golf pro the golf lessons have been super profitable.
- GolfNow Billboard will be using our golf course photo as the backdrop for their billboard on the Kennedy Expressway in Bucktown (phenomenal promotional piece).
- Family Golf Night will be on Sunday June 5th at 5 p.m. Golf greens are set up as mini golf courses and driving range with a large inflatable gorilla. Food, games and other activities will be available and cost is free.

**APPROVAL ITEMS: None**

**ADOPTION ITEMS: None**

**Public Comment:** Mr. Goodman asked if past Commissioners received free golf (read the question from Speak Out). The Board stated they did not know the particulars.

**Comments/Matters from Commissioners:**

President Kurka reminders:

- Memorial Day Parade line up is at 8:30 am.
- Einstein Park re-opening celebration on June 11<sup>th</sup> at 10 am.

**Adjournment to Closed Session**

Commissioner Tenuta motioned to adjourn to closed session for Section 2c(5): For the Purpose of Discussing the Purchase or Lease of Real Property for the use of the Park District, including whether a Particular Parcel should be acquired; seconded by Commissioner Doherty at 9:09 p.m..

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Murphy			X
Motion Passed.			

**Reconvene from Closed Session**

Open Session was reconvened at 9:20 p.m.

**TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION**

None

**ADJOURNMENT**

There being no further business to discuss, Commissioner Massie moved to adjourn the Regular Board Meeting At 9:21 p.m.; seconded by Commissioner Tenuta and carried by unanimous voice vote.

Respectfully submitted,

Teri Wirkus, Recording Secretary