

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, June 22, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Bill Starr
Lisa Tenuta
Ray Massie

Administrative Staff:

Greg Kuhs, Executive Director
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resources
Ruth Yueill, Superintendent Community Relations & Marketing
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI
Laurie DeFazio, Knutte & Associates

Visitors:

Louis Goodman

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Doherty motioned to approve the agenda; seconded by Commissioner Starr and passed by voice vote.

APPROVAL OF MINUTES

Commissioner Massie motioned to approve the minutes from the Regular Board Meeting on May 25, 2016; seconded by Commissioner Tenuta.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

Public Comment

Mr. Goodman remarked branches were hanging over the walkway at Gregory & Emerson. Director Jarog stated maintenance will check look into it.

Comprehensive Annual Financial Report-Fiscal Year 2015

Executive Director Kuhs stated:

- Knutte & Associates (auditing firm) completed the Comprehensive Annual Financial Report for the District. Laurie DeFazio from Knutte & Associates reviewed the FY 2015 financial report with the Board and answered questions.

Lee Howard, GAI thanked the staff for their help with the project and Julie Reilly, Graphic Designer for a fantastic cover.

Parks Foundation

Ruth Yueill, the Parks Foundation Executive Director stated:

- Scholarship Program-changed the date of the annual scholarship program to draw additional applicants into the process. Twenty three applicants were received and processed as of the June 13th deadline.
- An advertising poster for the purchase of memorial bricks has been created on behalf of the Foundation and will be replicated for a tabletop display. Visual aids will be at all the facilities with brochures.
- Cabaret Night: Saturday, August 27th at Friendship Conservatory; the invitations will be going out soon.

EXECUTIVE DIRECTOR

Executive Director Greg Kuhs reviewed the following items:

- We-Go/Clearwater Playground Renovations: public bid opening on July 14, 2016 - results brought to the Board at the July Board Meeting. If approved these projects are scheduled to start on August 12, 2016.
- CCC Parking Lot Replacement: Central Community Center Parking Lot replacement scheduled to start on July 18 with the first phase; completion is scheduled for August 12th.
- Meadows Outdoor Portable Toilets: for the fourth time in less than a year the portable toilets were burnt to the ground; staff is recommending discontinuing the use of portable toilets at Meadows; suspected individuals responsible for this damage have been arrested.
- Golf Numbers Up: green fees, driving range sales and lesson programs are all up and growing compared to 2013 YTD.
- Family Golf Night: 300 kids had fun on the course; Community Relations provided advertising, crafts, games and give-a-ways for the crowd; the 40 foot inflatable gorilla joined the fun again this year on the driving range.
- Eligibility for Becker Club Championship: discussed allowing non-residents with current MP golf discount card or a current MP home course CDGA handicap, and non-resident junior or in junior golf program to be allowed to participate in the championship. The Board suggested allowing residents only to sign up for the championship the first two weeks, followed by non-resident registration.
- Outdoor pools: Meadows Pool opened nine days early for the Memorial Day Holiday.
- Adult Softball Classic League: Chicago Championship has 40 teams- great start.
- Youth Baseball & Softball Leagues: All-star games are next week. Thank you to the Commissioners who have agreed to throw out the first pitch.
- Summer Tennis Lessons: 93 kids enrolled in lessons.
- Athletic Programs/Camps Update: 216 kids enrolled in summer athletic camps; 347 kids enrolled in summer athletic classes.
- Ice Programming: preparations are ongoing process; grand opening set for middle of August.
- Dash N Splash 5K: 210 participants at LRC was a huge success with the return of the "Splash".
- Memorial Day Ceremony: Community Relations organized district participation in the event hosted the American Legion and VFW; thanks to Monty Adams and the Mt. Prospect Community Band as well as the Marching Knights of Prospect High School for participating in this event.
- Grand Re-opening of Einstein Playground took place earlier this month. Had a great turn-out.
- Super-sized beach bags: offered to the first 300 families who purchased family pool pass.
- Sponsorships: successful relationship with NorthShore University HealthSystem will continue for 2016/2017.
- Lions Festival at Melas Park: June 30 through July 4th. Awaiting some additional paperwork for proper insurance coverage.
- NWSRA/Special Leisure Services Foundation: Golf Outing will be held at MPGC on August 17.

Commissioner Tenuta liked the idea of working with RTPD and other park districts on events such as the National Night Out; also would like an updated IMRF PT/FT chart and asked how the new phone systems was working out. Director Kurcz stated the phone system is working well but still has a few kinks to work out.

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Doherty motioned to ratify May Accounts Payable checks and EFT's in the amount of \$1,043,509.11 as listed on the February Check Registers; seconded by Commissioner Starr.

Discussion: None

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Doherty motioned to ratify May Payroll checks and Direct Deposits in the amount of \$333,063.92 as listed in this report; seconded by Commissioner Massie.

Discussion: None

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

UNFINISHED BUSINESS

A. Big Surf Pool –Potential Renovation

Executive Director Kuhs reviewed:

- Less expensive options (summary presented in the packet) from FGM Designs.
- FGM's reply to the question from the last meeting concerning building a new bathhouse instead of renovating the current bathhouse. FGM stated the estimated cost of a new

bathhouse compared to remodeling existing bathhouse would be about the same; a new bathhouse would be approximately 3,000 sf in size vs the current building size of 5,000 sf.

- Suggestions from staff:
 - The Board should determine a dollar amount they would be comfortable with to allocate for a renovation of Big Surf .
 - Set priorities for renovation options and amenities (along with the public input) and develop a detailed plan to move forward.
 - At the September Board Meeting - review with Speer Financial, Inc. the financial options for available long term debt to move forward with the a potential renovation of Big Surf.

Commissioner Tenuta suggested the Board go to Big Surf; look at the conditions at the facility to help gauge what should to be improved prior to the discussion with Speer Financial.

Commissioner Starr suggested we explore options going for a referendum to renovate the pool like other park districts.

Executive Director Kuhs explained the other park districts may have combined several large capital projects together to pass a referendum; need to complete more research.

President Kurka suggested before anymore renovation discussions; the Board should review the District's financial data with Speer Financial at the September meeting.

NEW BUSINESS- None

ADOPTION ITEMS

A. Adoption of Ordinance No. 729- An Ordinance Determining the General Prevailing Rate of Wages for Laborers, Mechanics and other Workers Engaged in Construction of Public Works coming under the Jurisdiction of the Mt. Prospect Park District for the period of June 1, 2016 through June 30, 2017.

MOTION

Commissioner Doherty motioned to adopt Ordinance No. 729 - An Ordinance Determining the General Prevailing Rate of Wages for Laborers, Mechanics and other Workers Engaged in Construction of Public Works coming under the Jurisdiction of the Mt. Prospect Park District for the period of June 1, 2016 through June 30, 2017; seconded by Commissioner Klicka.

Discussion: None

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

ADJOURNMENT SINE DIE

President Kurka motioned to adjourn sine die for the purpose of holding the Annual Meeting of the Mt. Prospect Park District and thereafter to reconvene the Regular Board Meeting; seconded by Commissioner Doherty.

Call to Order: 8:15 p.m the Annual Meeting of the Mt. Prospect Park District Board of Commissioners.
Roll Call: All seven of the Commissioners were present.

Appointment of Temporary Chairperson: President Kurka designated Executive Director Kuhs; seconded by Commissioner Doherty and carried by unanimous voice approval.

Temporary Chairperson Kuhs called for nominations for the position of President to one year term or until their successor shall have been elected. Commissioner Doherty nominated Steve Kurka, seconded by Commissioner Klicka. No other nominations for President were made so Chairperson Kuhs declared the nominations closed. Commissioner Kurka was elected as President by unanimous voice vote.

President Kurka called for nominations for the position of Vice-President to one year term or until their successor shall have been elected. Commissioner Starr nominated Tim Doherty, seconded by Commissioner Tenuta. No other nominations for Vice President were made so President Kurka declared the nominations closed. Commissioner Doherty was elected as Vice President by unanimous voice vote.

President Kurka called for a motion for the appointment of Commissioner Starr for the office of Secretary. Commissioner Doherty made said motion; seconded by Commissioner Klicka. Commissioner Starr was appointed as Secretary.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy			X
Motion passed.			

President Kurka called for a motion for the appointment of Commissioner Klicka for the office of Treasurer. Commissioner Massie made said motion; seconded by Commissioner Doherty. Commissioner Klicka was appointed as Treasurer.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

President Kurka called for a motion to adjourn the Annual Meeting; seconded by Commissioner Tenuta.

RECONVENE REGULAR MEETING of June 22, 2016 at 8:21 p.m.

APPROVAL ITEMS

A. Approval and Execution-Amendment to Lease Agreement Dated April 5, 2012 By and Between the Metropolitan Water Reclamation District of Greater Chicago, as Lessor, and the Mount Prospect Park District, as Lessee.

Executive Director Kuhs explained this is an amendment to the April 5, 2012 lease between the Metropolitan Water Reclamation District (MWRDGC) of Greater Chicago and Mt. Prospect Park District which affects the property the park district leases from MWRDGC at Metro Majewski Park.

MOTION

Commissioner Starr motioned to approve the Amendment to Lease Agreement Dated April 5, 2012 By and Between the Metropolitan Water Reclamation District of Greater Chicago, as Lessor, and the Mount Prospect Park District, as Lessee.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

Public Comment

Mr. Goodman asked when the Closed Session minutes are released. Tom Hoffman, Attorney explained the process concerning Closed Session minutes.

Comments/Matters from Commissioners

Commissioner Starr thanked the Park District staff on a great job with the American Legion and NWSRA Baseball games.

Commissioner Tenuta mentioned the sad accident by Melas Park crosswalk and feels the District should continue conversations with the Village on educating the public. Commissioner Starr agreed with educating the public and to put crosswalk information on the website.

ADJOURNMENT

There being no further business to discuss, Commissioner Massie moved to adjourn the Regular Board Meeting at 8:29 p.m.; seconded by Commissioner Tenuta and carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary