

## Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, August 27, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka  
Tim Doherty  
Bill Klicka  
Bill Starr  
Lisa Tenuta  
Ray Massie  
Mike Murphy

### Administrative Staff:

Greg Kuhs, Executive Director  
Brett Barcel, Director of Golf Operations  
Jim Jarog, Director of Parks & Planning  
Brian Taylor, Director of Recreation  
Barry Kurcz, Director of Business Services and Human Resources  
Ruth Yueill, Superintendent of Community Relations & Marketing  
Teri Wirkus, Executive Professional-Compliance Manager  
Cheryl Lufitz, Community Relations & Marketing Manager

### Professionals:

Tom Hoffman, Attorney  
Lee Howard, GAI  
Brad O'Sullivan, GAI

### Visitors:

Louis Goodman  
Howard Kleinstein, Communications Department, Village of Mount Prospect  
Steve Martini, Communications Department, Village of Mount Prospect

### **CHANGES OR ADDITIONS TO AGENDA**

Jonathan Williams from the Cook County Clerk's Office was unable to attend the meeting.  
Addition to the Agenda: Telly Award presentation - Communications Department, Village of Mount Prospect placed under Public Comment.

### **APPROVAL OF AGENDA**

Commissioner Massie motioned to approve the agenda as amended; seconded by Commissioner Murphy and was carried by unanimous voice approval.

**APPROVAL OF MINUTES**

Commissioner Klicka motioned to approve the minutes from the Regular Meeting on July 27, 2016; seconded by Commissioner Massie.

Discussion: None

<b>Roll Call Vote</b>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**PUBLIC COMMENT**

Telly Award Presentation: Mr. Howard Kleinstein and Steve Martinis from the Communications Department, Village of Mount Prospect presented the Park District with the Telly Award. The Telly Awards honors the very best community film & video publications, groundbreaking online video content, and outstanding local, regional, & cable tv commercials and programs. The Park District won this award for their 60<sup>th</sup> Anniversary Video – and park district staff Ruth Yueill and Cheryl Lufitz were executive producers. Howard and Steve commented on the great partnership between the Mt. Prospect Park District and the Village of Mt. Prospect.

**Public Hearing**

President Kurka called to order the Bond Issuance Notification Act public hearing, as advertised at 7:07 p.m. The purpose of the hearing was to receive public comments on the proposals to sell General Obligation Limited Tax Park Bonds in the amount not exceeding \$2,850,000, the proceeds will be used for the building, maintaining, improving and protecting the District parks and facilities, to refinance certain current obligations and the payment of costs of issuance. President Kurka asked for written or oral comments from the Commissioners - there were none. President Kurka asked for written or oral comments from the public - there were none. President Kurka asked for additional comments from the public - there were none. President Kurka asked for a motion to adjourn the Public Hearing.

**MOTION**

Commissioner Tenuta made the motion to adjourn the Public Hearing; seconded by Commissioner Starr.

<b>Roll Call Vote</b>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

President Kurka declared the hearing finally adjourned at 7:10 p.m.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**A. Future Bond Sale Options-Speer Financial (Discussion)**

Dave Phillips from Speer Financial discussed/reviewed the park district's current status and future options for issuance of long-term debt to fund large projects and answered questions from the Board about the upcoming bond issue that will take place in October.

**B. Rescheduling of October 26, 2016 Regular Meeting to October 19, 2016.**

**MOTION**

Commissioner Starr made the motion to reschedule the Regular Board Meeting on October 26, 2016 to October 19, 2016; seconded by Commissioner Massie.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**C. Scheduling of Special Board Meeting On Wednesday's October 19 @ 6 p.m. (2017 Capital Projects/Improvements review & discussion) and November 16 @ 6 p.m. (First draft budget presentation /review-FY 2017).**

**MOTION**

Commissioner Star made the motion to schedule the Special Board Meetings on October 19, 2016 at 6 p.m. and November 16, 2016 at 6 p.m.; seconded by Commissioner Doherty.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Financial Advisor’s Report**

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District’s key revenue facilities.

**RATIFICATION OF ACCOUNTS PAYABLE**

Commissioner Klicka motioned to ratify July Accounts Payable checks and EFT’s in the amount of \$1,001,141.13 as listed on the July Check Registers; seconded by Commissioner Massie.

Discussion: None

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**RATIFICATION OF PAYROLL**

Commissioner Klicka motioned to ratify July Payroll checks and Direct Deposits in the amount of \$711,291.72 as listed in this report; seconded by Commissioner Murphy.

Discussion: None

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

**Parks Foundation**

Ruth Yueill, Executive Director of the Parks Foundation stated:

- Saturday, August 27, 2016 for the 2<sup>nd</sup> Parks Foundation Cabaret Night at Friendship Park Conservatory-gather friends, enjoy appetizers and entertainment.
- Please join us at the next Foundation Meeting on September 14, 2016 (Wednesday) at Central Community Center.

**Executive Report**

Executive Director Greg Kuhs reviewed the following items:

- We-Go and Clearwater Playground Renovation is underway. A pre-construction meeting with Hacienda Landscaping was held August 4<sup>th</sup> to review details and expectations of both projects. Work on both playgrounds is scheduled for final completion at the end of October.
- CCC Parking Lot Renovation is substantially complete.
- Golf course YTD figures are 8% above last full season (2013).
- Becker Club Championship concluded August 7<sup>th</sup> with players competing in the women’s, senior’s, junior’s and men’s division. Nick Tenuta, Prospect High School senior became the youngest men’s champion on record.
- Summer Swim Team - the Sharks finished strong with a win at the NISC Championship meet. Big Surf attendance is 18,285 up 2,388 from last year; Meadows Pool attendance at 12,991, which is about the same as last year.
- The Ice Hockey Program is building momentum. Grand Opening is set for August 27.
- National Night Out was held on August 2<sup>nd</sup> at Lions Recreation Center. The family crowd was estimated at 1,200, approximately 30% larger than 2015. Participating organizations included the Mount Prospect Police Department, Mt. Prospect Park District, River Trails Park District and other community partners.
- The park district’s 40 year contractual fencing program was featured on FOX News-Good Day Chicago.
- Discussed the re-instatement of the grant money from the state for the playgrounds.

**APPROVAL ITEMS**

**A. Contract for Professional Services between the Mt. Prospect Park District and Governmental Accounting, Inc.**

**MOTION**

Commissioner Massie made the motion to approve the Contract for Professional Services between the Mt. Prospect Park District and Governmental Accounting Inc. as presented; and the authorize the Executive Director to execute the contract on behalf of the Mt. Prospect Park District; seconded by Commissioner Klicka.

Discussion: None

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**ADOPTION ITEMS**

**A. Resolution No. 730- Resolution Ratifying the Assessment for Calendar Year 2017 as Recommended by the Board of Trustees of the Northwest Special Recreation Association**

This Resolution will be revisited at the September meeting.

**PUBLIC COMMENT**

Mr. Goodman asked the Board to explain the procedure of selling Park Bonds. President Kurka explained this public hearing is held annually and the purpose of the hearing was to receive public comments on the proposals to sell General Obligation Limited Tax Park Bonds, the proceeds will be used for the building, maintaining, improving and protecting the District parks and facilities, to refinance certain current obligations and the payment of costs of issuance.

**MATTERS FROM COMMISSIONERS**

- Commissioner Doherty informed the staff of a new fitness center is being built near the old Jewel store on highway 83; marketing materials have been distributed for the new facility.
- Commissioner Tenuta commended the park district staff at the golf course, swimming staff, and all staff on an awesome job this summer with all the events. Also, Julie Reilly, our Graphic Artist, has consistently done an excellent job. Commissioner Tenuta also discussed the Open Kitchen's extended hours and feels they should adhere to the set hours (specifically closing hours). She feels it is becoming a bar atmosphere and not a golf course concession.
- Commissioner Starr asked to add a conversation to the November Board Meeting Agenda regarding shot-gun outings at the golf course for 2017.

**MOTION**

Commissioner Tenuta made the motion the Board of Commissioners adjourn to Closed Session for the purpose of SECTION 2(c)(21): Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06; seconded by Commissioner Doherty at 8:10 p.m.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed			

Open Session was reconvened at 8:21 p.m.

**TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION**

**Approval of Minutes, Reviewed in Closed Session**

Per the discussion in closed session, Commissioner Doherty moved to approve the content of following Closed Session Minutes:

January 20, 2016	Section 2c(21):	Review of Closed Session Minutes
April 27, 2016	Section 2c(1):	Personnel
May 25, 2016	Section 2c(5):	Real Estate
July 27, 2016	Section 2c(21) & Section 2c(1):	Review of Closed Session Minutes & Personnel

Seconded by Commissioner Tenuta.

**Roll Call Vote**      **Ayes**    **Nays**    **Absent**

Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Starr	X		
Commissioner Tenuta	X		

Motion carried.

**Approval for Release of Closed Session Minutes**

Commissioner Doherty moved I move that it hereby be determined and hereby be reported to the public that the Closed Session minutes of:

December 16, 2015	Section 2c(1):	Personnel
January 20, 2016	Section 2c(21):	Review of Closed Session Minutes
July 27, 2016	Section 2c(21) & Section 2c(1):	Review of Closed Session Minutes & Personnel

no longer require confidential treatment and are available for public inspection and that as to all other closed session minutes or portions thereof not yet released for public inspection the need for confidentiality still exists in order to protect the privacy of an individual and/or the public interest.

Seconded by Commissioner Massie.

**Roll Call Vote**      **Ayes**    **Nays**    **Absent**

Commissioner Doherty	X		
Commissioner Klicka		X	
Commissioner Kurka		X	
Commissioner Massie		X	
Commissioner Murphy		X	
Commissioner Starr		X	
Commissioner Tenuta		X	

Motion carried.

**ADJOURNMENT**

There being no further business to discuss, Commissioner Murphy moved to adjourn the Regular Board Meeting at 8:23 p.m.; seconded by Commissioner Klicka and carried by unanimous voice vote.

Respectfully submitted,

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William J. Starr, Secretary