

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 28, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resources
Teri Wirkus, Executive Professional-Compliance Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

Louis Goodman

CHANGES OR ADDITIONS TO AGENDA

Add Closed Session – SECTION 2(c)(11): Litigation- To Discuss Threatened and Probable or Imminent Litigation Against the Park District.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Tenuta.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

APPROVAL OF MINUTES

Commissioner Massie motioned to approve the minutes from the Regular Meeting on August 24, 2016; seconded by Commissioner Klicka.

Discussion: None

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

PUBLIC COMMENT

Mr. Goodman asked if the comments about the Golf Course in the paper were true about problems with drainage/lack of sand in the bunkers on the course. Brett Barcel explained new sand was put in the bunkers as part of the renovation of the course, and over all drainage of the course is much improved from what it was like prior to the renovation.

ADOPTION ITEMS

A. Adoption of Ordinance No. 731: An Ordinance providing for the issuance of \$2,740,000 General Obligation Limited Tax Park Bonds, Series 2016, of the Mt. Prospect Park District, Cook County, Illinois for the building, maintaining, improving and protecting of parks and facilities, to refinance current obligations, for the payment of costs of issuance, and for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of the bonds to the purchaser thereof.

Executive Director Greg Kuhs explained the sale of the bonds occurred on September 28 and Speer Financial (the firm the District works with to facilitate the sale of bonds) is here tonight to present and review the results of the bond sale with the Board.

Discussion: David Phillips, Speer Financial stated that bids were received today, September 28, 2016 for the \$2,740,000 General Obligation Limited Tax Park Bonds, Series 2016. There were eight bidders and 31 bids received. The bid of Mount Prospect State Bank, Mt. Prospect, Illinois was the best (lowest) bid received. The recommendation would be to award the sale of the Bonds to that bidder.

MOTION

Commissioner Starr motioned to approve Ordinance No. 731 - An Ordinance providing for the issuance of \$2,740,000 General Obligation Limited Tax Park Bonds, Series 2016, of the Mt. Prospect Park District, Cook County, Illinois for the building, maintaining, improving and protecting of parks and facilities, to refinance current obligations, for the payment of costs of issuance, and for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of the bonds to the purchaser thereof and amended Ordinance No. 731 on page 17 to state the amount of \$2,740,000; seconded by Commissioner Massie.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

B. Resolution No. 730- Resolution Ratifying the Assessment for Calendar Year 2017 as Recommended by the Board of Trustees of the Northwest Special Recreation Association

Executive Director Greg Kuhs explained each year the NWSRA Board of Trustees establishes assessments for its member districts. Funding for the park district’s assessment comes from the NWSRA Fund.

MOTION

Commissioner Massie motioned the Board adopt Resolution No. 730: NWSRA Assessment Calendar 2017; seconded by Commissioner Tenuta.

Discussion: Commissioner Starr asked how the funding amounts would be disbursed to Northwest Special Recreation Association (NWSRA). Executive Director Kuhs explained two installment payments will be made by check to NWSRA. Mr. Goodman asked for details about NWSRA. Executive Director Kuhs explained the concept and structure of the association and the type of programs and services they provide.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

APPROVAL ITEMS

A. Acceptance of Proposal-Ratio Architects, Inc.- Einstein Park Phase II-OSLAD

Executive Director Greg Kuhs explained Ratio Architects were involved in the original OSLAD grant application for the redevelopment of Einstein Park. They worked with the Park District to develop a master plan which was submitted to the representatives from IDNR to obtain OSLAD grant funding. The Park District was notified that Grant funding had been unsuspending and now would like to complete the remainder of the work associated with the original master plan with the assistance of Ratio Architects.

Discussion: Commissioner Starr asked what the next phase would be at Einstein Park. Executive Kuhs and Director Jarog explained the second phase of completing Einstein Park.

MOTION

Commissioner Murphy motioned to approve the Proposal for Professional Services between the Mt. Prospect Park District and Ratio Architects, Inc. for Architectural and Engineering Services for the completion of Phase II of the Einstein Park redevelopment project as presented; and authorize the Executive Director to execute the Proposal on behalf of the Mt. Prospect Park District; seconded by Commissioner Massie.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

B. Acceptance/Rejection of Bids for Meadows & Lions Park Field Improvements

Executive Director Greg Kuhs explained this project would entail removing and extending the bullpen areas on four baseball fields at Lions and Meadows baseball fields. The bids were review by K-Plus Engineering. The bids came in to high and the cost differential was most likely due to the increased cost of steel and the fact that the project involved work at two different locations. Staff’s recommendation to the Boards is to reject all bidders to provide construction services of Baseball Field Improvements at Meadows and Lions Park.

Discussion: The Board discussed the issues of the bullpen and the baseball fields. Executive Director Kuhs recommended rejecting the bids and potentially considering the project as a capital item in the future.

MOTION

Commissioner Tenuta motioned to reject the bids received for the Meadows and Lions Park Field Improvements; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed			

B. Approval of Request for Annexation of Mt. Prospect Park District Property into the Village of Mount Prospect.

Executive Director Greg Kuhs explained the Village recently undertook the process of annexing a portion of incorporated parcels in Cook County into the Village of Mt. Prospect. One of the parcels they wish to annex is the park district’s Cook Maintenance Facility, at 1645 Carboy Road in Mount Prospect, IL. Per state law, a park district needs to provide its’ consent prior to property be annexed into a village or city. Staff believes it would be beneficial for Mt. Prospect Park District to agree to have this parcel of property annexed into the Village of Mount Prospect.

Discussion: The Board discussed the pros and cons of annexation of the 1645 Carboy Road (Maintenance Facility).

MOTION

Commissioner Starr motioned to approve that Mt. Prospect Park District provide consent to the Village of Mount Prospect to annex a parcel of property owned by the Mt. Prospect Park District located at 1645 Carboy Road, Mount Prospect, IL 60056-PIN number: 08-23-401-016-000, into the Village of Mount Prospect, Illinois; seconded by Commissioner Klicka.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

UNFINISHED BUSINESS

None

NEW BUSINESS

None

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

Discussion: Commissioner Tenuta and Director Taylor discussed the Youth Inline numbers and impact of Ice Hockey.

Commissioner Tenuta also asked about a line item for the ice rink; Lee Howard explained there is a column in the Rainbow Report.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify August Accounts Payable checks and EFT's in the amount of \$694,822.65 as listed on the August Check Registers; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify August Payroll checks and Direct Deposits in the amount of \$410,618.17 as listed in this report; seconded by Commissioner Massie.

Discussion: Commissioner Tenuta and Director Kurcz discussed the different reasons for some employees not using direct deposit.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

Parks Foundation

- The next Parks Foundation Cabaret Night at Friendship Park Conservatory will be held on Saturday, November 19th.
- Please join us at the next Foundation Meeting on October 5, 2016 (Wednesday) at 6:30 pm at the Central Community Center.

Executive Report

Executive Director Greg Kuhs reviewed the following items:

- We-Go and Clearwater Playground Renovation is underway. Demolition of existing equipment has been completed in both locations. The concrete work for both locations is scheduled to start within the next 7 to 10 days. The play equipment for both locations have been ordered and scheduled for final completion by October 28th, 2016.
- Wood Chipper caught on fire and was totally destroyed; there was truck damage; no one was hurt; claim has been sent to MRMA.
- Golf Course crew have completed core aerification of the greens; the crew will be working on bare spots this fall and tackling the overflow situation on hole 15.
- Learn to Swim-swim lessons numbers for the fall is around 600 participants.
- Grand Opening of Mt. Prospect Ice Arena was held on August 27th with approximately 1,500 people, who came out to view the new facility and participate in the activities.
- Adult Fall Softball will run 3 nights of leagues with a total of 15 teams registered.
- Adult Softball Tournament had 32 teams involved in the 16" ASA National Tournament.
- Fall Baseball and Softball Leagues- 25 teams, 19 baseball and 6 softball teams with a total of 282 players.
- Fall Boys and Girls Outdoor Soccer- Total of 37 teams and 475 players registered and counting.
- Preschool Program this year has reached the maximum amount of students, 186 registered; the Almost 3's program is most popular for the preschool program.
- Kids Klub has 197 registered for the before and after school care program.
- Fabulous Fall Fest this Saturday, October 1st, from 11 am to 3 pm at Lions Recreation Center.
- Canine Commons Dog Park- We have had the dog park for three years with Arlington Park District and we have decided to open out membership to our Park District Partners of River Trails and Prospect Heights districts. Now all residents of Mt. Prospect will be able to enjoy the dog park.
- Program Brochure will be delivered to patrons the week of November 28th; theme is: "It's only cold if you're standing still."
- MPPD participated with the Village for the 9/11 Memorial Program at our Veteran's Memorial Band shell; fire department planned the event in honor of the many "first responders" who lost their lives in 9/11.
- MPPD is partnering with Paylocity in order to improve our payroll processing efficiency and servicing effective January 1, 2017.
- The SLSF will be holding their annual "Celebrate Ability" event to recognize and gain additional support for their foundation; 2016 event will be at the Chevy Chase Country Club in Wheeling on Friday, November 11th.
- Upcoming Meeting Reminders (through the end of 2016):
 - Special Meeting- Wednesday, October 19-6 pm @ CCC (Capital Projects/Improvements presentation, review & discussion) followed by the Regular Meeting at 7 pm.
 - Special Meeting-Wednesday, November 16- 6 pm @ CCC (FY 2017 Budget presentation, review & discussion) followed by the Regular Meeting at 7 pm.
 - Regular meeting-Wednesday, December 14- 7 pm @ CCC.

Community Survey Discussion: Executive Director Kuhs explained the possibility of developing a community survey about community needs as they related to future development/renovation of

facilities, parks, programming, etc. offered by the park district. The Board discussed the pros of having a survey for the community and all were in favor of pursuing the possibility of having an outside firm conduct the survey. Executive Director stated staff will get sample RFP from other park districts and bring back information to the October meeting.

Commissioner Starr stated the preschool handwriting program and the marketing for getting off the couch was brilliant.

Commissioner Tenuta was asked twice from two patrons about the buying ice time. Director Taylor explained the park district does not rent ice time – interested groups would need to contact the ice arena directly.

Public Comment: Mr. Goodman stated the Village is currently surveying the community and it is too bad that the park district couldn't have partnered up. Executive Director Kuhs explained the park district was part of the survey concerning parks and open space and we would like to conduct a survey more in-depth concentrating on the park district.

MATTERS FROM COMMISSIONERS

Commissioner Starr asked Director Taylor to explain the check register entry under Ice Rink. Director Taylor explained the entry was for skates and Lee Howard will rename the line item as such.

Commissioner Tenuta requested when there is another meeting concerning the crosswalk in front of Melas Park that we also need to include a conversation about the crosswalk in front of Central Community Center; children are crossing at our crosswalk. Executive Director Kuhs explained the proposals the state's looking into both the crosswalks projects-there are continued discussions about both crosswalks.

MOTION

Commissioner Doherty made the motion the Board of Commissioners adjourn to Closed Session for the purpose of SECTION 2(c)(11): Litigation- To Discuss Threatened and Probable or Imminent Litigation Against the Park District; seconded by Commissioner Tenuta at 8:08 p.m.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed			

Open Session was reconvened at 8:25 p.m.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

None.

ADJOURNMENT

There being no further business to discuss, Commissioner Murphy moved to adjourn the Regular Board Meeting at 8:27 p.m.; seconded by Commissioner Tenuta and carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary