

UNAPPROVED

REGULAR BOARD MEETING

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, July 23, 2014 at Central Community Center Facility of said Park District. Vice President Doherty called the meeting to order at 7:04 p.m. On roll call, the following officers and commissioners were present:

Tim Doherty
Bill Klicka
Ray Massie
Lisa Tenuta

Administrative Staff:

Greg Kuhs, Executive Director
Lee Howard, GAI
Cathy Miller, Director of External Affairs
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services & HR
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Thomas Hoffman, Attorney
Jeff Zurlinden, Nicholas & Associates
Dave Esler, Esler Golf Design
Ben Kutschied, RCG Design

Visitors:

Ken Orms
Rich & Harriet Malinowski
John Petrie
Bob Mathews
Sandy Allendorph

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Klicka and carried by unanimous voice approval.

APPROVAL OF MINUTES

Commissioner Massie motioned to approve the minutes of the Regular Board Meeting of June 25, 2014; seconded by Commissioner Klicka and carried by unanimous voice vote.

PUBLIC COMMENT

None

PARKS FOUNDATION

No report.

FINANCIAL ADVISOR'S REPORT

Lee Howard, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka moved to ratify the payment of the accounts payable for the month of June 2014 for check numbers 169389 through 169756 in the amount of \$827,745.83; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka			X
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Tenuta	X		
Commissioner Walsh			X

Motion carried.

RATIFICATION OF PAYROLL

Commissioner Klicka moved to ratify the payment of the salaries and wages for 6/9/14 & 6/23/14; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka			X
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Tenuta	X		
Commissioner Walsh			X

Motion carried.

Executive Report

Executive Director Greg Kuhs remarked:

- State Representative David Harris recently notified the park district that potential grant funds (originally appropriated in 2009) have been re-appropriated in a recent Capital Bill and approved by the House of Representatives, next step approval from the Governor. Expecting grant application paperwork soon. Hope to have more information for August Board Meeting.
- Fall Brochure will be coming out next week.
- Mt. Prospect Block Party: July 25th & 26th; the District and the Foundation sponsored the Pony Rides and booth to promote activities and programs.
- Canine Commons at Melas Park has 110 dog participants per day; both districts will be selling memorial bricks which can recognize/honor someone's pet. Bricks will be displayed at the entrance to the Canine Commons; complete information available on our website.
- Einstein Park grant has been submitted.
- Projects which will be getting underway in the coming weeks: replacement of the gym floor at RecPlex; parking lot repairs to the north & south lots at RecPlex; tennis court color-coating & repairs.
- Turf damage after the 4th of July festivities due to the carnival equipment removal; we are working with Lions Club & Lion's insurance company to fix the damage.
- Accident/Safety Incident numbers for 2014 compared to 2013 (through July 1) are lower.
- Replacement of the Data Lines (AT&T) to the facilities is being coordinated by Administration/HR department.
- Working on an updated draft of the Personnel Policy Manual – hope to distribute at August Board Meeting – suggest Board set a special meeting at August Regular Board Meeting to begin review.

Commissioner Tenuta requested:

- Maintenance look at the walk/bike path at Melas for accumulated mud from the rainy weather.
- Place signage for closures of the different tennis courts during the Tennis Color Coating.
- Time line for the RP gym floor closure: starts on August 4 and completed by August 29th.
- Staff to provide the Board with changes of full time staff and updated organizational chart.

UNFINISHED BUSINESS

A. Golf Course Renovation Progress Update

- Executive Director Kuhs stated we are providing regular updates on the progress of the project on the GC Renovation page of the park district website; including a video of the progress of the project.
- Jeff Zurlinden, Nicholas & Associates reported the project is on task (schedule). The next major step is installation of large storm/drainage pipe and related structures.

Public Comment-Golf Renovation

Resident Harriet Malinowski addressed the Board:

- Was under the impression there were not going to be cart paths and felt the park district should have sent letters to residents indicating there would be cart paths.
- Concerned about errant golf balls bouncing off cart paths and damaging property/potential injury to people.

- Asked if the cart paths could not be installed. Board explained the cart paths were approved at the May 28th Board Meeting as part of the contracts awarded and the final course renovation design.

Resident John Petri addressed the Board:

- Expressed his concerns about the tee location and cart path for hole being moved closer to his property.
- Does appreciate that Brett Barcel and Dave Esler took time to talk with him on-site about his concerns. (Dave Esler noted he was still evaluating if any field adjustments could be made, but he could make no promises at this point.)

Staff noted:

- Golf Renovation updates and photos are being made on a regular basis to the park district website.

NEW BUSINESS

A. Dara James Park & Playground Plans

- Ben Kutschied, RCG Design provided an overview of the planned improvements (from the comments and suggestions from residents at the neighborhood meeting), budget and timeline for the project.
- Plan is to present recommendations for award of bids for the project to the Board for consideration at the August Board Meeting.

Motion

Commissioner Massie motioned staff recommends Board approval to proceed with the bidding process for the Dara James Park & playgrounds plans; seconded by Commissioner Tenuta and carried by unanimous voice approval.

ADOPTION

A. Adopt change order procedure for Rec Plex Parking Lot Repairs

- The goal of this change order procedure is to provide a method that will help avoid delays to the progress of the RP Parking Lot project.

Motion

Commissioner Tenuta motioned "that the Executive Director be authorized to execute change order(s) to the Rec Plex Parking Lot renovation contract not exceeding in the aggregate the amount of the respective contingency approved for this project by the Board of Commissioners at their June 25th

Regular Board Meeting, provided that such change order(s) is/are recommended by the project consultant, and further provided that with respect to any change order subject to the provisions of 720 ILCS 5/33-E-9 the Executive Director shall have first made and filed with the park district a written determination such as is required by said statute.”; seconded by Commissioner Massie.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka			X
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Tenuta	X		
Commissioner Walsh			X

Motion carried.

APPROVAL

A. Acceptance/Rejection of Change Order

- Change Order Proposal- \$192,850 credit- Wadsworth Golf Construction Company; Change Order reflects a credit for Wadsworth to not provide and install the Futtera blanket for seeding on the renovation; MPPD staff will install a straw blanket in lieu of a Futtera blanket which will work better and save money on this portion on the project; savings to be achieved by virtue of the change order is estimated to be in the vicinity of \$94,000, and possibly more.

Motion

Commissioner Massie motioned “Relative to the golf course renovation project, I move, pursuant to 720 ILCS 5/33-E-9, that the President determine in writing that Change Order proposal #2 to the construction contract with Wadsworth Golf Company of the Midwest in the credit amount of \$192,850 is in the best interest of the Mt. Prospect Park District and is authorized by law and that such written determination shall then be provided by the President to the Executive Director, who shall then execute and deliver said Change Order #2 based thereon.”; seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka			X
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Tenuta	X		
Commissioner Walsh			X

Motion carried.

B. Acceptance/Rejection of Bids for Driving Range Netting

- Nicholas & Associates recommends accepting the driving range netting bid from Golf Range Netting, Inc. (Summarization of bid results were included in the board packets) and staff concurs.

Discussion: There was a discussion on the placement of new trees surrounding the driving range.

Motion

Commissioner Massie motioned to accept the bid and Alternate #1 (wood poles in lieu of steel poles) from Golf Range Netting Inc. for a total of \$98,000 (per bid specifications) to provide driving range netting & poles for the golf renovation project; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka			X
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Tenuta	X		
Commissioner Walsh			X

Motion carried.

Resident Ken Orms asked the height of the netting and the answer was 30 feet maximum.

C. Acceptance/Rejection of Bids for Concrete Driving Range Pad-Eagle Concrete, Inc.

- Nicholas & Associates recommends accepting the concrete driving range pad bid from Eagle Concrete, Inc. (Summarization of bid results were included in the board packets) and staff concurs.

Motion

Commissioner Tenuta made the motion to accept the base bid from Eagle Concrete, Inc. for a total of \$30,950 (per bid specifications) to provide a concrete driving range pad for the golf renovation project; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka			X
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Tenuta	X		
Commissioner Walsh			X

Motion carried.

D. Resolution 698- A Resolution Pursuant to Section 8 of the Local Government Professional Services Selection Act Regarding Services to be Performed by FGM Architects, Inc. concerning Big Surf wave pool

- The renovation of Big Surf Pool is the next major capital project the Board & staff has identified; first step (staff recommends) to evaluate existing conditions of the Big Surf facility, obtain ideas and options to consider for renovation and some preliminary costs.
- FGM's proposal includes investigating the existing conditions of the facility and reviewing the facilities operation and maintenance data (FGM's qualifications & Aquatic Facility Audit proposal were included in the Board Packets).

Motion

Commissioner Massie motioned to adopt Resolution 698- A Resolution Pursuant to Section 8 of the Local Government Professional Services Selection Act Regarding Services to be performed by FGM Architects, Inc.; seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka			X
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Tenuta	X		
Commissioner Walsh			X

Motion carried.

COMMENTS/MATTERS FROM COMMISSIONERS

- Commissioner Klicka asked that we continue to do our best within reason to work with golf course neighbors regarding their concerns with the renovation project.
- Commissioner Doherty received a positive comment from a resident regarding their enjoyment on one of our receive Movie's in the Park, and wanted to commend staff for doing a great job. He also wanted to pass along compliments & thanks for staff involved with the Friendship Park Conservatory's 25th anniversary. He thought this was a very nice event.
- Commissioner Tenuta was happy to hear we were taking care of adding people off the wait list for Canine Commons. She noted she had received a comment about portions of the path at Melas being muddy after the Lions Festival. Staff noted this will be cleaned as soon as possible. She always hears positive comments about the music at Lions Park. She gets questions about the golf renovation and tree removal and any she can't answer she refers them to Brett at the golf course. She noted the renovation is creating a big change to neighbors view around the course and asked we continue to do our best to answer their questions and be sensitive to their concerns.

CLOSED SESSION

Vice President Doherty motion to adjourn to Closed Session at 8:28 p.m. to discuss Section 2(c)(21): DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2:06; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka			X
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Tenuta	X		
Commissioner Walsh			X

Motion carried.

RECONVENE OPEN MEETING

Open Session was reconvened at 8:30 p.m.

ACTION, IF ANY ON MATTER DISCUSSED IN CLOSED SESSION

APPROVAL TO RELEASE CLOSED SESSION MINUTES, IF ANY

Commissioner Doherty makes a motion to approve the minutes of the following Closed Session minutes: January 15, 2014 Section 2c(21): Review of Closed Session Minutes and February 26, 2014 Section 2c(1): Personnel
Seconded by Commissioner Massie and carried by unanimous voice approval.

APPROVAL TO RELEASE CLOSED SESSION MINUTES

Commissioner Doherty makes a motion that it is hereby determined and hereby reported to the public that the Closed Session minutes of January 15, 2014 Section 2c(21): Review of Closed Session Minutes and February 26, 2014 Section 2c(1): Personnel, no longer require confidential treatment to protect the public interest or the privacy of an individual, and thus should be made available for public inspection and that as to all other closed session minutes or portions that are not yet released for public inspection as the need for confidentiality still exists in order to protect the privacy and individual and/or public interest.
Seconded by Commissioner Klicka and carried by unanimous voice approval.

ADJOURNMENT

There being no further business to discuss Commissioner Doherty moved to adjourn the Regular Board Meeting at 8:30 p.m.; seconded by Commissioner Klicka and carried by unanimous voice approval.

Respectfully submitted

Bill Starr, Secretary