

APPROVED

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, October 21, 2015 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director
Jim Jarog, Director of Parks & Planning
Brett Barcel, Director of Golf Operations
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resource
Ruth Yueill, Supt of Community Relations & Marketing
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

Louis Goodman

CHANGES OR ADDITIONS TO AGENDA

Executive Director Kuhs added to the Close Session Agenda: 2(c)1 Personnel-To discuss the appointment, employment, compensation, discipline, performance, or dismissal of one or more specific employees of the public body.

APPROVAL OF AGENDA

Commissioner Tenuta motioned to approve the agenda as amended; seconded by Commissioner Starr and was carried by unanimous voice approval.

APPROVAL OF MINUTES:

Commissioner Starr motioned to approve the minutes as amended; seconded by Commissioner Massie and carried by unanimous voice approval.

Public Comment

Louis Goodman asked about the article in the paper concerning the IAPD Organization's situation and what this district is planning on - Executive Director Kuhs stated he was aware of the IAPD situation and is watching the situation closely but at this time he believes the organization is beneficial to this district; Mr. Goodman also stated it was difficult getting into the financials on the website asked if there are any plans of revamp the website. Executive Director Kuhs stated we are in the process at researching changes for the website.

Parks Foundation

Ruth Yueill, Foundation Executive Director stated:

- Cabaret Night (fundraiser) tickets are on sale now for \$15.00 (music, appetizers, with entertainment; working with sponsors.
- Marketing ideas: chip clip with the foundation logo (hand out the clips at the Halloween, Holiday open house and House walk) to help get the foundation's name out to the community.
- Nov 4, 6p.m. Foundation Meeting at CCC.

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Tenuta moved to ratify September Account Payable checks and EFT's in the amount of \$763,678.08 as listed on the September Check Registers; seconded by Commissioner Massie.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

RATIFICATION OF PAYROLL

Commissioner Tenuta moved to ratify September Payroll checks and Direct Deposits in the amount of \$301,804.29 as listed on this report; seconded by Commissioner Massie.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

EXECUTIVE REPORT

Executive Director Greg Kuhs reviewed the following items:

- Einstein Playground project update: delivery of the playground equipment is expected to arrive around October 16th and installation should take approximately two weeks and should be substantially complete by early November weather permitting; dedication of the Einstein Playground will be in the spring.
- Meadows Park: paving and drainage improvements in the area behind the backstops of the the ballfields have been completed and the site has been reopened for programming.
- Some preliminary work has been done on the Melas crosswalk on Central Road.
- Canine Commons turf maintenance concerns are being worked on; Commissioner Massie stated everyone is happy that the changes are being addressed.
- The Golf Course operations numbers so far have been very positive. Renovation of the Mt. Prospect Golf Club was featured on the cover page of the most recent edition of Chicago Golf Magazine.
- The Golf Course has already sold out for the annual Hardest Day of Golf and pig roast on October 31st.
- Staff is planning to restructure the swim lesson program at RecPlex to the "station method" of teaching. This will allow the district to offer additional lesson opportunities and more efficient use of pool space. The change in swim lessons will begin in January 2016. A notice to lap swim participants will also be sent out in the coming weeks to explain how swim lesson change will affect the lap swim configuration.
- Fall Soccer has 430 participants who enjoy playing night games on the artificial turf at Prospect High School.
- Howlin' Halloween Fest this past Saturday had a great turn out.
- The annual Daddy Daughter Dance was hosted at the Conservatory on September 25th.
- Winter Brochure 2015/2016 scheduled to be mailed out November 23rd; information about the Village Centennial will also be included in the brochure. An ad highlighting "60 Ways to Play" have been developed and will be placed in the 2015-2016 Chamber Guide.
- A digital ad about the park district which appears on the Daily Herald Prospect High School Football webpage has been successful.
- Preparations have begun for the VFW and American Legion Veterans Day Ceremony at Lions Park for the November 11th.
- The new phone system should be fully functional in the coming weeks.

- Installation of two additional cameras at Rec Plex has been completed.

Discussion: Commissioner Doherty asked who was responsible for the upkeep of the fields at Lincoln School and the Directors stated that there isn't anything officially programmed there so the school takes care of the fields; Commissioner Tenuta asked if weather permits will the golf course and driving range stay open - Director Barcel said that is correct; Commissioner Tenuta suggested the information on the lap lane changes (based on the new swim lesson format) should be clearly published before January's changes.

UNFINISHED BUSINESS

A. Big Surf Renovation-Potential Selection of Firm

Based on the CTL Group presentation last month on the condition of the pool tank and exterior of the bath house; Executive Director Kuhs noted there are several options/directions the park district could consider taking in regards to a renovation of Big Surf:

1. Do nothing at this time-continue to operate the pool as is for several more years.
2. Keep existing pool tank and layout-replace wave equipment with new technology, make necessary repairs to pool tank and deck to make the facility safer & reduce the amount of time needed to prepare the pool to open. Do minimal updates to bathhouse.
3. Keep existing pool tank and layout-replace wave equipment with new technology, make necessary repairs to pool tank and deck to make the facility safer & reduce the amount of time needed to prepare the pool to open- add amenities to serve a large number of aquatic interests in areas with the current pool facility fence line and do minimal updates to bathhouse.
4. Keep a portion of the existing pool tank- replace wave equipment with new technology, make necessary repairs to pool tank and deck to make the facility safer & reduce the amount of time needed to prepare the pool to open- add amenities to serve a large number of aquatic interests in areas with the current pool facility fence line and do minimal updates to bathhouse and keep outside of bathhouse- reconfigure and bring up to code the interior of the bathhouse area.

Open discussion: The Board and staff discussed-

- The pros & cons of options #1 through #4
- Start with hiring an architect and getting their opinion on options and costs.
- Discussed the merits of three firms interviewed for developing conceptual plans for a renovation.
- Seek advice on current aquatic facility trends from an architect's view and what the people want. Need the architect to provide different ideas, guidance with estimated costs.
- Possibly shrink the footprint of the wave pool and add amenities.
- Spend more money on the pool and less on the bathhouse.
- Look at the entire process that would include operational costs, trends, price point, budget and maintenance of the pool, etc.
- Provide amenities/changes which would make the facility more attractive to all age groups.

Approved 10-21-2015
Regular Board Minutes

- A renovated Big Surf should complement Meadows Pool – should try to keep at least a part of the Wave Pool.
How much modification is needed in the bathhouse since it is structurally sound.
- Potential renovation would probably not begin until 2017 or 2018.

MOTION

Commissioner Doherty motioned to authorize the Executive Director to engage FGM for conceptual drawings and cost estimates for Big Surf; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

NEW BUSINESS

A. Acceptance/Rejection Of Changes Order Proposal #5 - Meadows Park - Allstar Asphalt

Executive Director explained that this Change Order #5 with Allstar Asphalt became necessary due to an increase in the volume of actual excavated soils at the Meadows Ballfields and the additional excavation and restoration that occurred at the Studio Parking Lot to promote proper drainage due to actual site conditions.

Motion

Commissioner Massie motioned to approve Change Order Proposal #5 with Allstar Asphalt for Meadows Park Asphalt work in the amount of \$6,579.68 subject to receipt of a written determination by the Executive Director that the changes were not reasonable foreseeable prior to the execution of the construction contract - total adjusted contract price of \$263,678.68 ; seconded by Commissioner Tenuta.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

ADOPTION

- A. Resolution No. 719: A Resolution authorizing and approving a lease of space and ground between Mt. Prospect Park District & Patrick and Lauren Miskella for a private storage shed.**

Executive Director Kuhs explained residents living adjacent to the golf course have requested permission from the park district to erect a temporary storage shed on a portion of park district property.

Motion

Commissioner Tenuta moved to approve Resolution No. 719 - A Resolution authorizing and approving a lease of space and ground between Mt. Prospect Park District and Patrick and Lauren Miskella for a private storage shed; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

- B. Resolution No. 720: A Resolution determining the amounts of money exclusive of levies for Debt Service and Election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Mt. Prospect Park District for the levy year 2015.**

Lee Howard, GAI consultant, explained levies for debt services and election costs and why adopting these resolutions provides estimated levy amounts for the various funds for which property taxes are levied.

MOTION

Commissioner Tenuta moved to approve Resolution No. 720 - A Resolution determining the amounts of money exclusive of levies for Debt Service and Election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Mt. Prospect Park District for the levy year 2015; seconded by Commissioner Doherty.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

Comments/Matters from Commissioners

None

Adjournment

Commissioner Doherty motioned to adjourn to the closed session for the purpose of Section 2 (c) (11):
Litigation - to discuss threatened and probable or imminent litigation against the Park District; and
Section 2 (c) (1): Personnel - to discuss the appointment, employment, compensation, discipline,
performance, or dismissal of one or more specific employees of the public body; seconded by
Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Reconvene Regular Meeting: Open Session was reconvened at 8:40 p.m.

Take Action, if Any on Matters Discussed in Closed Session

None.

Adjournment

Commissioner Massie motioned to adjourn the meeting at 8:41 p.m.; seconded by Commissioner
Murphy and carried by unanimous voice approval.

Respectfully submitted

William J. Starr