

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, January 20, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka  
Tim Doherty  
Bill Klicka  
Bill Starr  
Lisa Tenuta  
Ray Massie  
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director  
Brett Barcel, Director of Golf Operations  
Jim Jarog, Director of Parks & Planning  
Brian Taylor, Director of Recreation  
Barry Kurcz, Director of Business Services and Human Resources  
Ruth Yueill, Superintendent of Community Relations & Marketing  
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney  
Lee Howard, GAI  
Brad O'Sullivan, GAI  
Bobbie Jo Hill, IAPD

Visitors:

Ed Devaney  
Louis Goodman  
Kathy Scaletta

**CHANGES OR ADDITIONS TO AGENDA**

Executive Director Kuhs requested to add the Tentative Budget and Appropriation Ordinance FY 2016 placed under New Business.

**APPROVAL OF AGENDA**

Commissioner Doherty motioned to approve the amended agenda; seconded by Commissioner Tenuta and was carried by unanimous voice approval.

**APPROVAL OF MINUTES**

Commissioner Tenuta motioned to approve the minutes from the Regular Board Meeting on December 16, 2015; seconded by Commissioner Klicka.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Absent</u></b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Public Comment**

Louis Goodman addressed the Board asking if the Board gave any more thought to allowing the public to make comments (regarding the present vote) prior to the Board Members voting on an item. President Kurka explained how the public comments are handled by the Board and the meeting packet is posted on the districts website prior to the Board meeting for the public to read (could go to the Library if someone does not have a computer).

Ed Devaney addressed the Board and commended the great work on the golf course and feels the course is a little over built for the Village but still it's still a fantastic course.

Brian Taylor was congratulated on receiving the Mount Prospect Chamber of Commerce Presidents Award.

Commissioner Klicka was presented an award for "Recognition of 20 Years' Service" from Bobbie Jo Hill, Director of Public Relations from IAPD for his dedication as Commissioner for the Mt. Prospect Park District

### **Parks Foundation**

Ruth Yueill, Executive Director of the Parks Foundation stated:

- Money has been allocated for the first project (Tree Project) involving families and children in the community.
- The next project (buying AED's) money has been allocated to pay for half of the cost for replacement of AED's.
- Foundation's goal is to be "more" visible and involved; serving the community in all factions of the district.
- With the great success of Cabaret night - plans are being considered for having another Cabaret night in the summer and fall.
- March 9<sup>th</sup> meeting will be "new members meeting" and currently working on a campaign to get more people involved.
- The bigger picture for the foundation: 1) better presences 2) sponsoring of several events (one being Christmas in July with our Community Band).

### **Financial Advisor's Report**

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

#### **Discussion:**

Commissioner Starr was concerned the adult's athletic league programs were down in revenue. Director Taylor explained the only decline in revenue was the adult inline hockey program.

Mr. Devaney asked how the district keeps tabs on the cost of the complimentary rounds for golf. Director Barcel stated we do keep records on the complimentary rounds, which is estimated at less than 1% of the total rounds of golf. Many of the complimentary rounds provided to charities and those available to staff don't get used during the year.

**RATIFICATION OF ACCOUNTS PAYABLE**

Commissioner Klicka motioned to ratify December Accounts Payable checks and EFT's in the amount of \$724,598.59 as listed on the December Check Registers; seconded by Commissioner Massie.

Discussion: None

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**RATIFICATION OF PAYROLL**

Commissioner Klicka motioned to ratify December Payroll checks and Direct Deposits in the amount of \$304,592.22 as listed in this report; seconded by Commissioner Tenuta.

Discussion: None

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Executive Report**

Executive Director Greg Kuhs reviewed the following items:

- Nicholas & Associates will assist in developing specifications and design requirements to replace the damaged backstops at multiple park locations.
- FGM Architects and staff will be working through the process of developing concepts to present to the Board possibly at the February meeting for the Big Surf renovation.
- Lions Recreation Center heat unit is back up and running but there will need to be further discussion on options for upgrading the 1970 mechanical system for the facility.
- Change with direction for the lap lanes at RecPlex and new structure for swim lessons has work out well.
- The meet & greet of the new Community Band Music Director, Monty Adams was a success - staff is excited about the future of the band and a successful summer 2016 season.
- The Spring 2016 brochure will be delivered to homes the week of February 8<sup>th</sup> with Board President, Steve Kurka greeting our patrons in the inside cover.
- In the process finalizing the new park districts Inside the Park video with MPTV.
- Mardi Gras event takes place on February 6 at RecPlex from 4:30-8:30 p.m.
- Staff is working on the launch of a new online job application system (AppliTrack) with a goal of using this system in the early spring.
- Tom Ciesielski, youth inline hockey coach for MPPD, will receive the “Champion for Youth Award” during the annual Celestial Celebration on February 5<sup>th</sup>.

**Discussion:**

Commissioner Tenuta congratulated Julie Reilly on the new Community Band logo. She would like to invite the Music Director Adams to a Board meeting before the band season starts.

**NEW BUSINESS**

**A. Review and Possible Revision of Golf Course Fees & Changes-2016**

Executive Director Greg Kuhs explained the discussion will be on the history and breakdown of the Golf fees throughout the years. The cost of golf passes have not changed since 2011 and the green fees haven't changed since 2008. Director Barcel proceeded to explain how his staff conducted much research and comparison with other nearby golf courses. The discussion continued with the Board on comparisons of other nearby golf course fees. Once the discussion concluded, it was suggested the Season Pass Rates and Green Fees 2016 be approved as follows:

**Season Pass Rates 2016**

- \*A-Pass-7 Day \$1,550
- \*B-Pass- Weekday Only \$1,125
- \*Sr. Pass- Weekday Only \$1,050
- \*Jr. Pass- Weekday & After 3 p.m. Weekend \$ 650
- \*Pass play is unlimited & available to Mt. Prospect Park District Residents Only

- Resident Discount Card \$35
- Non-resident Discount Card \$50

<b>Green Fees</b>	<b>with Discount Card</b>	<b>Regular</b>
Weekday 18 holes	\$33	\$43
Weekend 18 holes	\$39	\$54
Sr/Jr Weekday 18	\$26	\$34
Sr/Jr Weekday 9	\$18	\$20
Weekday 9	\$20	\$24
Weekend 9	\$23	\$28
TwI-Weekend	\$25	\$32
TwI-Weekday	\$23	\$26
<b>Cart Fees</b>		
18 holes (per person)	\$18	
9 holes (per person)	\$11	

**Motion**

Commissioner Doherty motioned to approve the fees and rates for Mt. Prospect Golf Club for the 2016 season as amended; seconded by Commissioner Murphy

**Roll Call Vote**

	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**B. Tentative Budget and Appropriation for 2016**

Executive Director Greg Kuhs stated the a tentative Budget and Appropriation Ordinance has been placed at Central Community Center reception desk, Des Plaines Library reference desk, Mt. Prospect Library reference desk and the Mt. Prospect Human Services Department for anyone who wishes to review the document. The final Budget and Appropriation Ordinance will be presented to the Board for approval at the March 16<sup>th</sup> Board Meeting.

**APPROVAL ITEMS**

None

**ADOPTION ITEMS**

None

**COMMENTS/MATTERS FROM COMMISSIONERS**

Commissioner Tenuta remarked the crossing on Cental Road at Melas Park is a great idea but feels there needs to be some education so motorists know to stop when the lights are flashing. She hoped the Village and possibly the Park District could get the word out in the brochure and website. We need to be concern about the safety of our residence entering both our parks at Central Road and Lonquist Blvd.

Commissioner Starr remarked the decorations at RecPlex were wonderful.

**Adjournment to Closed Session**

Commissioner Doherty motioned to adjourn to closed session for Section 2c(21): Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of the Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06, and Section 2c(1): Personnel- To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body; seconded by Commissioner Tenuta.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Absent</u></b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Reconvene from Closed Session**

Open Session was reconvened at 8:41 p.m.

**TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION**

**Approval of Minutes, Reviewed in Closed Session**

Per the discussion in closed session, Commissioner Doherty moved to approve the content of following Closed Session Minutes:

July 29, 2015	Section 2c(21):	Review of Closed Session Minutes
September 23, 2015	Section 2c(1):	Personnel
October 21, 2015	Section 2c(1):	Personnel
December 16, 2015	Section 2c(1):	Personnel

Seconded by Commissioner Massie.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Absent</u></b>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Starr	X		
Commissioner Tenuta	X		

Motion carried.

**Approval for Release of Closed Session Minutes**

Commissioner Doherty moved I move that it hereby be determined and hereby be reported to the public that the Closed Session minutes of: April 25, 2012, August 27, 2014, December 10, 2014, January 21, 2015, July 29, 2015 no longer require confidential treatment and are available for public inspection and that as to all other closed session minutes or portions thereof not yet released for public inspection the need for confidentiality still exists in order to protect the privacy of an individual and/or the public interest.

Seconded by Commissioner Tenuta.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Absent</u></b>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Starr	X		
Commissioner Tenuta	X		

Motion carried.

**Approval of Agreement for Employment of Gregory Kuhs by Mt. Prospect Park District, Cook County, IL**

Commissioner Doherty moved that the Board approve the Agreement for Employment of Gregory Kuhs by Mt. Prospect Park District, Cook County, IL

Seconded by Commissioner Tenuta.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Absent</u></b>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Starr	X		
Commissioner Tenuta	X		

Motion carried.

Commissioner Starr moved that the Board authorize the President of the Board of Commissioners to execute the Agreement on behalf of the Board of Commissioners.

Seconded by Commissioner Murphy and carried by unanimous voice vote.



**ADJOURNMENT**

There being no further business to discuss, Commissioner Massie moved to adjourn the Regular Board Meeting at 8:45 p.m.; seconded by Commissioner Klicka and carried by unanimous voice vote.

Respectfully submitted,

---

William J. Starr, Secretary