

APPROVED

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 23, 2015 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Brett Barcel, Director of Golf Operations
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resource
Teri Wirkus, Executive Professional Compliance Manager
Ruth Yueill, Supt. of Community Relations & Marketing
Cheryl Lufitz, Community Relations & Marketing Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI
Dave Phillips, Speer Financial, Inc.
Carlten Olson, CTL Group
Doug Cook, CTL Group

Visitors:

None

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Klicka and carried by unanimous voice approval.

APPROVAL OF MINUTES:

Commissioner Massie motioned to approve the minutes for the Regular Board Meeting of August 26, 2015; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

Public Comment

None

Parks Foundation

Ruth Yueill, Executive Director of the Foundation stated the foundation met on September 22, 2015 and discussed:

- Their involvement in the community- using signage (branding the Foundations), sponsoring a table at the MP Halloween event and sponsoring the breakfast for the Veterans on Veterans Day, November 11th.
- Planning the Cabaret Social at Friendship Conservatory on November 14, 2015.
- Requested Rec. staff to put together a wish list (big or small).
- Added replanting (replacing diseased trees) throughout the parks as one of the 2016 goals.

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

The Board discussed with the Directors:

- Working on the numbers for the hockey program and growing the adult teams.
- Suggestion placing windows (glass block) in the CCC fitness center and updating some of the equipment (currently phase one of replacing older equipment after approval tonight and a five year plan).
- The liquor sales revenue for Majewski goes into the Conservatory fund.
- The Foundation's funding helped redecorate (update) the banquet rooms with new lighting, etc. - has increase the rentals for the facility (booked through the end of the year).

- Lee Howard, explained to the Board the process when certain capital projects don't use the projected funds allotted.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka moved to ratify August Account Payable checks and EFT's in the amount of \$810,477.51 as listed on the August Check Registers with checks 181936 through 182254; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Klicka moved to ratify August Payroll checks and Direct Deposits in the amount of \$611,080.00 as listed on this report; seconded by Commissioner Massie.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Executive Report

Director Kurcz in the absences of Executive Director reviewed the following report:

- Upcoming meeting reminders through the end of 2015- Special Meeting on Oct. 21st at 6p.m.(Capital Projects/Improvements presentation, review & discussion); Special Meeting on November 19th at 6p.m.(Budget presentation, review & discussion) and the Regular Meeting on December 17th at 7p.m. at CCC.
- Special Leisure Services-Celebrate Ability Event on Friday, November 6th at Chevy Chase Country Club in Wheeling.
- Purchasing Cards: approved and will be issued in about 10 days; meeting with BMO to finalize details.
- Phone System: October 5th scheduled to begin installation at CCC (the hub of activity); phone extension directory has been drafted & trainings are being arranged.
- Budget worksheets: are on track for the November Board Meeting.

Discussion:

- Commissioner Klicka asked what steps are being taken to contact the golf leagues on returning to MPGC: Director Barcel stated all the leagues have been contact and are excited about the course.
- Commissioner Starr pleased with the revenue for the new golf course congratulated the staff on the good work getting the credit for the phone system.
- Commissioner Tenuta asked about the updates on the paving project at Meadows Park (baseball field) permits: Director Jarog stated all the permits have been approved by the Village.
- The Board discussed the porta-potty vandalism: Commissioner Tenuta stated the porta-potty vandalism has always been an issue and asked if there was an opportunity to have an indoor facility and/ or possibly place a "surround"(bushes) around the porta potty. The Directors explained neither was in the budget but the Meadows Pool outdoor restrooms were available.
- Commissioner Doherty asked about the reciprocal agreement between DPPD and MPPD: Director Taylor explained the Mystic Waters Pool in the only pool included.
- Commissioner Starr asked about the specifics of ASA: Director Taylor explained ASA was a rental and MPPD receives the revenue from the liquor sales.
- Commissioner Tenuta congratulated the Aqua Fitness classes on their increase of patrons and revenue; raved about Julie Reilly, Graphic Artist on the fantastic posters, etc. on the professional impact on the District.

New Business

A. Big Surf Pool Facility Assessment-CTL Group

- CTL Group completed the condition for Big Surf pool's pool tank and bath house assessment on the viability of re-using these structures (or part of the structure) as part of the renovation of this facility.
- Carlton Olson and Dave Cook from CTL Group presented their findings:
 - Carlton Olson explained that a total of five, two-inch diameter cores were removed from selected areas of the pool side walls and bottom; Carlton

handed the Board a sample of the core to examine and proceeded on explaining his findings.

- Dave Cook discussed the ancillary buildings and pump room findings.
- Director Jarog explained CTL Group were contracted to look at the structure only of the pool shell not the piping or internal workings.
- An in-depth analysis of the Big Surf Wave Pool Facility condition assessment report has been presented in the September 18th 2015 packet.

Approval Items

A. Acceptance/Rejection of Bids for Fitness Center Equipment

By purchasing this equipment it will enable MPPD to replace several pieces of fitness equipment that has far exceeded their life expectancy in both the Rec Plex and CCC fitness centers. Also allow MPPD to compete in a competitive market, as well as decrease equipment maintenance expenses.

Motion

Commissioner Massie motioned to approve the purchase of fitness center equipment as presented from the following vendors:

- Midwest Commercial Fitness: \$37,830
- Direct Fitness Solutions: \$32,900
- Life Fitness, a division of Brunswick Corp. \$12,971.86

seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

B. Approval of Emergency Replacement- Rec Plex Sanitary Service- Metropolitan Pump Company

The Sanitary Lift Station Pumps that pump waste water out of an underground holding tank at the Rec Plex Recreation building **are in** need of replacement. One pump has failed completely and the seconding operating at a reduced capacity. The pumps are approximately 24 years old and no longer manufactured. The new pumps would be custom made to fit into the existing tank and mounting configuration with updated control panel. The cost estimate for the replacement of the pumps and control panel upgrade is \$22,313.00.

Motion

Commissioner Massie moved to approve the emergency expenditure of \$22,313.00 to Metropolitan Pump Company for the purpose of replacing the sanitary lift station pumps and control panel upgrade at the Rec Plex Recreation Center; seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

Adoption Items

- A. Adoption of Ordinance No. 718-**An Ordinance providing for the issuance of \$2,635,000 General Obligation Limited Tax Park Bonds, Series 2015, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining improving and protecting of parks and facilities, to refinance current obligations, for the payment of costs of issuance, and for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of the bonds to the purchaser thereof.

Discussion:

Dave Phillip, Speer Financial gave a presentation explaining the issuance of the General Obligation Limited Tax Park Bonds, Series 2015 for the Mt. Prospect Park District with five bidders and the best bid being Mt. Prospect State Bank.

Motion

Commissioner Starr moved to approve Ordinance No. 718-An Ordinance providing for the issuance of \$2,635,000 General Obligation Limited Tax Park Bonds, Series 2015, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining improving and protecting of parks and facilities, to refinance current obligations, for the payment of costs of issuance, and for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of the bonds to the purchaser thereof; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

Comments/Matters from Commissioners

Commissioner Starr asked to add to the next agenda-discussion of the major league softball/ baseball field & review of proposals at Friendship Park. President Kurka stated he will take it under consideration.

Adjournment to Closed Session

Commissioner Murphy motioned to adjourn to Closed Session to discuss 2 (c)1: for Personnel at 8:05 p.m.; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Closed Session:

Respectfully submitted

William J. Starr