



## **Regular Board Meeting Schedule - 2017**

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Mt. Prospect Park District Regular Board Meetings are scheduled on Wednesdays and will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

**JANUARY 18, 2017**  
(3<sup>rd</sup> Wed.)

**JULY 26, 2017**

**FEBRUARY 15, 2017**  
(3<sup>rd</sup> Wed.)

**AUGUST 23, 2017**

**MARCH 22, 2017**

**SEPTEMBER 27, 2017**

**APRIL 26, 2017**

**OCTOBER 25, 2017**

**MAY 24, 2017**

**NOVEMBER 15, 2017**  
(3<sup>rd</sup> Wed.)

**JUNE 28, 2017**

**DECEMBER 20, 2017**  
(3<sup>rd</sup> Wed.)

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## **REGULAR BOARD MEETING**

**November 15, 2017**

### **AGENDA**

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- VI. RATIFICATION OF A/P**
- VII. EXECUTIVE REPORT**



1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056  
**REGULAR BOARD MEETING**

**REGULAR BOARD MEETING**

MEMO TO: MT. PROSPECT PARK DISTRICT  
BOARD OF COMMISSIONERS  
PRESS  
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: NOVEMBER 10, 2017

RE: REGULAR PARK BOARD MEETING  
NOVEMBER 15, 2017 - 7:00 P.M.  
CENTRAL COMMUNITY CENTER  
1000 W. CENTRAL, MOUNT PROSPECT, IL

**AGENDA**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES: SPECIAL BOARD MEETING: OCTOBER 25, 2017  
REGULAR BOARD MEETING: OCTOBER 25, 2017

PUBLIC COMMENT

ADOPTION ITEMS

A. **ADOPTION OF ORDINANCE NO. 747:** AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES, FOR BONDS REDEMPTION AND INTEREST RETIREMENT, FOR ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS, FOR THE PAYMENT NECESSARY TO BE MADE TO THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR SOCIAL SECURITY EXPENSES, FOR PAYMENT OF THE COSTS OF PROTECTING THE PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, PROPERTY DAMAGE OR LOSS, FOR CONSERVATORY FUND EXPENSES, FOR A PAVING AND LIGHTING FUND, AND FOR SPECIAL RECREATION PROGRAMS FOR THE HANDICAPPED FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY, 2017 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2017



1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056  
**REGULAR BOARD MEETING**

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**B. ADOPTION OF RESOLUTION NO. 748:** A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT PARK DISTRICT, COOK COUNTY ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017

**C. ADOPTION OF ORDINANCE NO. 749:** AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY INTEREST ON \$3,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2011B, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

**D. ADOPTION OF ORDINANCE NO. 750:** AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY INTEREST ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

APPROVAL ITEMS

- A. Approval of Capital Projects/Improvements - FY 2018
- B. Approval of ComEd Lease Agreement
- C. Approval of 2018 Baseball/Softball Uniform Bid

UNFINISHED BUSINESS

- A. Community Attitude & Opinion Survey Update
- B. Einstein Park Update
- C. Strategic Plan Update

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE:      AUGUST 2017

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

CLOSED SESSION

SECTION 2(c) (1): Personnel - To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body

SECTION 2(c)(6): to discuss the setting of a price for sale or lease of property owned by the public body.

ADJOURNMENT

Unapproved

**Special Board Meeting**

A Special Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, October 25, 2017 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:30 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka  
Lisa Tenuta  
Tim Doherty  
Bill Starr  
Bill Klicka  
Ray Massie  
Mike Murphy

Administrative Staff:

Dan Malartsik, Executive Director  
Jim Jarog, Director of Parks & Planning  
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney  
James Howard, GAI

Visitors:

Louis Goodman

**CHANGES OR ADDITIONS TO AGENDA**

None

**APPROVAL OF AGENDA**

Commissioner Tenuta motioned to approve the agenda; seconded by Commissioner Starr and was carried by unanimous voice approval.

**Public Comment**

None

**NEW BUSINESS**

**A. Capital Projects/Improvements- FY 2016**

Executive Director Malartsik reviewed funding for the FY 2018 Capital Projects/Improvements list. Funds for these items come from the annual rollover bonds proceeds and unallocated funds from previous bond issues. Unallocated funds are created when previous Capital Projects/Improvements either came in under budget, or for some reason may have not been completed. The staff is asked to prioritize their lists in order of importance and needs. Staff also consults the 20 year Property Condition Report (completed by ACG a few years ago) and

determine if items from this report can/should be included and funded from the annual rollover bond issues. The final capital improvement plan list for FY2018 will be on the November 15 Regular Meeting Agenda for approval.

Executive Director Malartsik also reviewed/discussed a few items from each category from the “Draft of the MPPD Capital Projects/Improvements FY 2018” list:

#### **Facilities**

- LRC HVAC maintenance & upgrades
- CCC HVAC maintenance & upgrades
- CCC RTU replacement (unit #5 & #9)
- CCC Roof Inspection
- CCC Gym floor refinish
- FPC New fountain for pond
- LRC Multipurpose Room floor refinish
- RP parking lot LED Conversion

#### **Parks**

- Tree removal & replacement 2018
- Majewski Berm Removal
- Bridge Inspection
- Batting Cage Tunnel Net Replacement
- Infield Groomer
- Ice Rink Liners
- High Lines West Path System Engineering & Permitting
- Parks Seal Coat & Crack Repair
- Athletic Field Lighting Repairs & Maintenance

#### **Vehicle & Equipment**

- 2000 C1500 Pick-up Truck #7 Replacement

#### **Golf Course**

- Lease payments for Golf Cart GPS system
- Fuel Station Tank Gauging Replacement
- MPGC HVAC maintenance & upgrades
- 1996 Toro Fairway Mower Replacement

#### **Parks Equipment**

- 2005 Large Area Mower Replacement (Jac #2)
- Grounds Equipment/Repair

#### **Recreation**

- RecPlex Strength Equipment Upgrades
- RecPlex electronic sign
- FPC electronic sign
- CCC-Fitness Strength Equipment Upgrades
- Lions Table & Chairs replacement
- Big Surf chaise lounge chair replacement (70)

#### **Administration**

- RegSys Maintenance
- Technology Equipment & Service
- AppliTrack, TimePro, Smart Fusion
- Software/Computer Network
- Amazon Web Service (Smart Fusion, timepro, etc)
- Technology Services
- Sopho SG 330 Security Appliance
- Regsys New Development
- Facility Dude Maintenance Software
- District Website

**Adjournment**

Commissioner Murphy motioned to adjourn the Special Meeting at 6:46 p.m.; seconded by Commissioner Tenuta and carried by unanimous voice approval.

Respectfully submitted

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William J. Starr

Unapproved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, October 25, 2017 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka  
Tim Doherty  
Bill Klicka  
Bill Starr  
Lisa Tenuta  
Ray Massie  
Mike Murphy

Administrative Staff:

Dan Malartsik, Executive Director  
Brett Barcel, Director of Golf Operations  
Jim Jarog, Director of Parks & Planning  
Brian Taylor, Director of Recreation  
Barry Kurcz, Director of Business Services and Human Resources  
Teri Wirkus, Executive Professional Compliance Manager  
Sarah Thompson, Aquatics Manager  
Tiffany Barson, Aquatics Coordinator

Professionals:

Tom Hoffman, Attorney  
James Howard, GAI  
David Phillips, Speer Financial Inc.

Visitors:

Louis Goodman

**CHANGES OR ADDITIONS TO AGENDA**

None

**APPROVAL OF AGENDA**

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Klicka and was carried by unanimous voice approval.



**APPROVAL OF MINUTES**

Commissioner Massie motioned to approve the minutes as amended from the Regular Board Meeting on September 27, 2017; seconded by Commissioner Klicka.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Commissioner Klicka motioned to approve the minutes as amended from the Special Board Meeting on October 11, 2017; seconded by Commissioner Tenuta.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Public Comment**

Louis Goodman asked for clarification on the budget for the repair shop. Executive Director Malartsik explained repairs and maintenance comes out of the operating budget.

**ADOPTION ITEMS**

- A. **Resolution #744-** A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2017.

Discussion: James Howard, GAI presented the 2017 Proposed Tax Levy reviewing the CPI, EAV & Tax Rate; Historical Tax Levy Details from Cook County and the Taxing Districts; followed by questions from the Board.

**MOTION**

Commissioner Starr moved to adopt Ordinance #744- A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2017; seconded by Commissioner Klicka.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**B. Ordinance 746** –An Ordinance providing for the issue of approximately \$3,190,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2017B, of the Mt. Prospect Park District, Cook County, Illinois, for the purpose of refunding certain outstanding alternate revenue bonds of said District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds and authorizing the sale of said bonds to Mount Prospect State Bank.

Discussion: David Phillips, Speer Financial, Inc. reviewed the General Obligation Refunding Park Bonds, Series 2017B with the Board.

**MOTION**

Commissioner Starr motioned to adopt Ordinance 746 –An Ordinance providing for the issue of approximately \$3,190,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2017B, of the Mt. Prospect Park District, Cook County, Illinois, for the purpose of refunding certain outstanding alternate revenue bonds of said District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds and authorizing the sale of said bonds to Mount Prospect State Bank; seconded by Commissioner Klicka.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

## **NEW BUSINESS**

### A. 2017 Summer Aquatics Review by Sarah Thompson-Aquatics Manager & Tiffany Barson-Aquatics Coordinator

Sarah and Tiffany presented a powerpoint presentation for the 2017 Summer Aquatics Review.

- The Aquatics Department has just concluded a very successful summer.
- 156 more passes sold in 2017 compared to 2016.
- Big Surf had 19,890 visitors and Meadows had 18,254 visitors.
- The block format for swim lessons has proven successful; 492 lessons at Meadows and 328 lessons at Rec Plex with an overall total of 820 lessons for the season with outstanding program participant feedback and will incorporate several new components for 2018.
- Aquatic safety audits at all three MPPD pools contracted with the American Red Cross; includes facility checks, lifeguard audits and skills testing. All three pools passed the 79 point aquatic inspection, hitting all 47 benchmarks.
- Staff is happy to report all 34 of the lifeguards tested received a passing grade and 26 of them had perfect scores.
- All aquatic employees go through roughly 72 hours of American Red Cross training.
- New “pay for what you need” swipe cards for the aqua fit water exercise classes, that allowed the participants to enjoy the flexibility to attend any of the 21 classes offered this past summer.
- The Sharks Summer Swim Team had the largest enrollment of 101.
- Second year Meadows Pool hosted the Northern Illinois Conference Championship meet.

Commissioner Doherty congratulated the staff on such a wonderful job and like the new format and progression on the swimmers.

Commissioner Tenuta thanked staff for bringing new ideas to the Aquatic Department.

## **APPROVAL ITEMS**

None

## **UNFINISHED BUSINESS**

### A. Community Attitude & Opinion Survey Update

Executive Director Dan Malartsik reviewed the revised project schedule and stated we are currently in the data process which will go from 10/25 through 11/22 just before Thanksgiving. The final presentation will be presented to Mt. Prospect Park Board at the December meeting and after the final presentation the District will display the information on the website.

### B. Einstein Park Update

Director Jarog stated the project is coming along nicely. To date the park shelter improvements are almost complete, 75 % of pathways have been completed, water service has been installed , the project is on schedule and is coming along nicely. There has been a change order issued to address safety concerns. There was additional earthwork needed to level the uneven area of the baseball outfield.

C. Kopp Park Update

Director Jarog reviewed the progress at Kopp Park and stated the documents for the proposed lease amendment to the existing Com Ed lease have come in and have been sent to our attorney's office for review. The project is on schedule and under budget.

Commissioner Massie remarked after visiting Kopp Park for a soccer game, how wonderful it was to see the amount of children that use the park's amenities.

**Financial Advisor's Report**

James Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

**RATIFICATION OF ACCOUNTS PAYABLE**

Commissioner Klicka motioned to ratify September 2017 Accounts Payable checks and EFT's in the amount of \$1,231,792.01 as listed on the Check Registers; seconded by Commissioner Murphy.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**RATIFICATION OF PAYROLL**

Commissioner Klicka motioned to ratify September 2017 Payroll checks and Direct Deposits in the amount of \$320,293.53 as listed in this report; seconded by Commissioner Massie.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Parks Foundation**

None

**Executive Report**

Executive Director Dan Malartsik reviewed the following highlights:

- IPRA Conference Registration: The 2018 Annual Illinois Park & Recreation Association “Soaring to New Heights” Conference is scheduled for January 18-20<sup>th</sup> at the Hilton Chicago. Contact Teri if interested in attending.
- Budget Process Update: The draft budget is scheduled to be presented to the board at the November Special Meeting.
- Strategic Plan Update: Invitations have been sent to over 60 park district users as well as others who have expressed interest in the community focus group process. Three community focus groups are scheduled to take place on November 4<sup>th</sup>, 6<sup>th</sup>, & 8<sup>th</sup>; great responses from people invited.
- Upcoming meeting reminders: Special Meeting- November 15-6 p.m. @ CCC -followed by the Regular Meeting @ 7 p.m.; Regular Meeting on December 20<sup>th</sup>-7 p.m. @ CCC.
- Reviewed the Vandalism at Sunrise Park and Veteran’s Memorial Band shell.

**Public Comment**

Mr. Goodman asked for clarification on the reasons GO Bonds do not go to referendum; the District attorney explained referendum Bonds and non-referendum Bonds for park districts and the threshold percentage for the different bonds.

**MATTERS FROM COMMISSIONERS**

Commissioner Tenuta stated she is still hearing from the public concerns about the crosswalks on Central, Melas & Busse and asked if there were any updates. Executive Director Malartsik stated the Village is in the process of working on a plan with IDOT for crosswalks and the intersections. As IDOT and the Village proceed with their studies they will keep the district updated.

Commissioner Starr remarked a Veteran’s brick has been hit with a hammer will be replaced; has come to his attention two Vietnam Vets from Mt. Prospect (Marine and a soldier) have been killed in action-would like to do something special for them.

**Adjournment to Closed Session**

None

**ADJOURNMENT**

Commissioner Murphy motioned to adjourn; seconded by Commissioner Klicka at 8:22 p.m.

Respectfully Submitted,

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William J. Starr

ORDINANCE NO.747

MT. PROSPECT PARK DISTRICT

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES, FOR BONDS REDEMPTION AND INTEREST RETIREMENT, FOR ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS, FOR THE PAYMENT NECESSARY TO BE MADE TO THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR SOCIAL SECURITY EXPENSES, FOR PAYMENT OF THE COSTS OF PROTECTING THE PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, PROPERTY DAMAGE OR LOSS, FOR CONSERVATORY FUND EXPENSES, FOR A PAVING AND LIGHTING FUND, AND FOR SPECIAL RECREATION PROGRAMS FOR THE HANDICAPPED FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY, 2017 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2017.

BE IT ORDAINED by the Board of Commissioners of the MT. PROSPECT PARK DISTRICT, Cook County, Illinois as follows:

SECTION 1. That the sum of TEN MILLION FOUR THOUSAND EIGHT HUNDRED FIFTY DOLLARS (\$10,004,850) being composed of the amount of \$2,226,272 for general Corporate purposes, the amount of \$3,046,007 for Bonds and Interest indebtedness, the amount of \$738,000 for contributions to the Illinois Municipal Retirement Fund, the amount of \$498,000 for Social Security expenses, the amount of \$620,000 for Liability protection, the amount of \$661,293 for Special Recreation for the Handicapped Fund, the amount of \$82,662 for Paving and Lighting purposes, the amount of \$1,376,000 for Recreational programs, the amount of \$756,616 for Conservatory purposes, be and the same is hereby levied and assessed on all real property within said Mt. Prospect Park District subject to taxation according to the ad valorem value of the same property as the same is assessed and equalized for state and county purposes and that said amounts be collected from the 2017 tax levy pursuant hereto as authorized by statute. The objects and purposes for which this levy is made and the respective amounts thereof are hereby set forth and levied as follows:

SECTION 2. That forthwith upon the passage of this ordinance, it shall be the duty of the Secretary of this Board to file a duly certified copy of same with the office of the Cook County Clerk.

SECTION 3. That the County Clerk be and hereby is directed by law, to ascertain the rate percent which, upon the total valuation of all property subject to taxation within the Mt. Prospect Park District as the same is assessed and equalized for state and county purposes, will produce a net amount as herein legally levied and to extend such tax pursuant to the statute in such case made and provided.

SECTION 4. This ordinance shall be in full force and effect from and after its adoption.

ADOPTED: This 15<sup>th</sup> day of November 2017

VOTES: Ayes: Nays: Absent:

\_\_\_\_\_  
President, Board of Park Commissioners  
Mt. Prospect Park District

ATTEST:

\_\_\_\_\_  
Secretary, Board of Park Commissioners  
Mt. Prospect Park District

STATE OF ILLINOIS)

COUNTY OF COOK ) ss.  
)

I, WILLIAM J. STARR DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meetings of the board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO. 747

MT. PROSPECT PARK DISTRICT

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES, FOR BONDS REDEMPTION AND INTEREST RETIREMENT, FOR ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS, FOR THE PAYMENT NECESSARY TO BE MADE TO THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR SOCIAL SECURITY EXPENSES, FOR PAYMENT OF THE COSTS OF PROTECTING THE PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, PROPERTY DAMAGE OR LOSS, FOR CONSERVATORY FUND EXPENSES, FOR A PAVING AND LIGHTING FUND, AND FOR SPECIAL RECREATION PROGRAMS FOR THE HANDICAPPED FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY, 2017, AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2017

That the foregoing was adopted by the Board of Park Commissioners of said Mt. Prospect Park District on the 15<sup>th</sup> day of November, 2017 and was on the same day approved by the secretary of the Mt. Prospect Park District; that the original thereof was filed and recorded in the office of the Secretary of the Mt. Prospect Park District (of which the foregoing is a true copy) and is now on file in the office of such Secretary.

Given under my hand and seal of the Mt. Prospect Park District this 15<sup>th</sup> day of November, 2017.

(SEAL)

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Secretary

Mt. Prospect Park District  
Cook County, Illinois



MT. PROSPECT PARK DISTRICT - 2017 LEVY

AMOUNT REQUIRED  
TO BE RAISED BY  
TAX LEVY

CORPORATE FUND-PARK MAINTENANCE

DIRECTORS SALARIES	36,425
SUPERINTENDENT OF MAINTENANCE SALARY	30,372
ASST. SUPT. OF MAINTENANCE SALARY	42,053
FOREMAN SALARIES	158,869
FULL TIME MAINTENANCE POSITIONS COMPENSATION	863,503
OFFICE POSITIONS	38,338
PART TIME MAINTENANCE WAGES	83,548
GROUP HOSPITAL INSURANCE PREMIUMS	151,859
TYPESETTING & PRINTING	6,739
PROFESSIONAL ASSOCIATIONS	8,514
MEMBERSHIP & DUES	4,940
POSTAGE & FREIGHT	8,315
TRAVEL, MEETINGS & CONFERENCE	7,841
TRAINING SEMINARS	7,779
REPAIRS & MAINTENANCE SERVICES-BUILDINGS	14,017
REPAIRS & MAINTENANCE SERVICES-GROUNDS	14,067
RECREATIONAL EQUIPMENT SERVICE CONTRACTS	7,281
EQUIPMENT RENTAL	6,960
LAUNDRY & CLEANING SERVICE	16,685
OFFICE SUPPLIES	7,843
TREE & PARK PLANTINGS	84,664
FERTILIZER & GROUND CHEMICALS	41,256
REPAIRS & MAINTENANCE MATERIAL-BUILDINGS	42,854
REPAIRS & MAINTENANCE MATERIAL - GROUNDS	60,744
OTHER COMMODITIES	7,010
TELEPHONE SERVICE CHARGES	11,681
ELECTRICITY CHARGES	114,478
NORTHERN ILLINOIS GAS CHARGES	35,046
WATER CHARGES	8,576
REFUSE/SCAVENGER	18,691
TOTAL CORPORATE PARK MAINTENANCE EXPENSE	\$1,940,948

CORPORATE FUND-MOTOR POOL

MECHANICS SALARIES	88,313
OFFICE POSITIONS	14,017
GROUP HOSPITAL INSURANCE PREMIUMS	16,355
REPAIRS & MAINTENANCE SERVICES -AUTOMOTIVE	14,017
LAUNDRY & CLEANING SERVICE	4,387
CLOTHING SUPPLIES	4,956
VEHICLE FUELS	56,072
OILS, LUBRICANTS & CLEANERS	6,588
SMALL TOOLS	7,431
VEHICLE & EQUIPMENT PARTS	73,188
TOTAL CORPORATE MOTOR POOL EXPENSE	\$285,324
TOTAL CORPORATE FUND LEVY	\$2,226,272
AUTHORIZED BY 70 ILCS 1205/5-1	

MT. PROSPECT PARK DISTRICT - 2017 LEVY

AMOUNT REQUIRED  
TO BE RAISED BY  
TAX LEVY

BONDS & INTEREST FUND

1. FOR PAYMENT OF INTEREST ON  
OUTSTANDING BONDS PER BOND ORDINANCES ON FILE WITH COUNTY:

A. SERIES 2014 BONDS	\$1,500
B. SERIES 2015 BONDS	\$23,475
C. SERIES 2016 BONDS	\$23,444
D. SERIES 2017 BONDS	\$43,588

2. FOR PAYMENT OF PRINCIPAL ON  
OUTSTANDING BONDS PER BOND ORDINANCES ON FILE WITH COUNTY:

A. SERIES 2014 BONDS	\$125,000
B. SERIES 2015 BONDS	\$750,000
C. SERIES 2016 BONDS	\$400,000
D. SERIES 2017 BONDS	\$1,679,000

TOTAL BONDS & INTEREST FUND LEVY (70 ILCS 1205/6-6) \$3,046,007

ILLINOIS MUNICIPAL RETIREMENT FUND

1. PARK DISTRICT CONTRIBUTION TO THE  
ILLINOIS MUNICIPAL RETIREMENT FUND \$738,000  
(AUTHORIZED BY 40 ILCS 5/7-171)

TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND LEVY \$738,000

FEDERAL SOCIAL SECURITY INSURANCE FUND

1. EMPLOYER CONTRIBUTIONS REQUIRED UNDER THE  
FEDERAL SOCIAL SECURITY INSURANCE PROGRAM;  
(AUTHORIZED BY 40 ILCS 5/7-170) \$498,000

TOTAL FEDERAL SOCIAL SECURITY INSURANCE FUND LEVY \$498,000

MT. PROSPECT PARK DISTRICT - 2017 LEVY

AMOUNT REQUIRED  
TO BE RAISED BY  
TAX LEVY

LIABILITY FUND

1. PAYMENT TO THE METROPOLITAN RISK MANAGEMENT AGENCY, A JOINT SELF-INSURANCE RISK POOL, FOR THE PURPOSE OF PAYING THE COST OF PROTECTING THE MT. PROSPECT PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, AND LOSS.	405,100
2. PREMIUMS FOR THE PURCHASE OF WORKERS COMPENSATION INSURANCE	12,050
3. OPERATING AND ADMINISTRATIVE COSTS AND EXPENSES	
RISK MANAGEMENT PROGRAM PERSONNEL EXPENSE	
SUPERINTENDENT'S EXPENSE	20,150
MANAGER'S EXPENSE	19,040
TRAINER'S EXPENSE	10,600
CLERICAL STAFF EXPENSE	88,200
TOTAL RISK MANAGEMENT PROGRAM PERSONNEL EXPENSE	\$137,990
RISK MANAGEMENT PROGRAM EDUCATIONAL EXPENSE	
MEETINGS EXPENSE	2,700
TRAINING EXPENSE	62,160
TOTAL RISK MANAGEMENT PROGRAM EDUCATIONAL EXPENSE	64,860
TOTAL LIABILITY FUND LEVY (AUTHORIZED BY 745 ILCS 10/9-107)	\$620,000

MT. PROSPECT PARK DISTRICT - 2017 LEVY

	AMOUNT REQUIRED TO BE RAISED BY TAX LEVY
RECREATION FOR THE HANDICAPPED FUND	
1. CONTRIBUTIONS TO NORTHWEST SPECIAL RECREATION ASSOCIATION AS PER JOINT AGREEMENT AS PROVIDED BY STATUTE,(AUTHORIZED BY 70 ILCS 1205/5-8)	\$661,293
TOTAL RECREATION FOR THE HANDICAPPED FUND LEVY	\$661,293

PAVING AND LIGHTING FUND

1. THE AMOUNT TO BE RAISED BY TAX LEVY FOR THE  
PURPOSE OF PAVING ROADWAYS WITHIN THE PARKS  
MAINTAINED BY THE DISTRICT, AS PROVIDED BY STATUTE  
(AUTHORIZED BY 70 ILCS 1205/5-6)

PARKING LOT & WALKWAY PAVING	\$66,444
ATHLETIC FIELD LIGHTING	\$16,218
TOTAL PAVING AND LIGHTING FUND LEVY	\$82,662

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MT. PROSPECT PARK DISTRICT - 2017 LEVY

AMOUNT REQUIRED  
TO BE RAISED BY  
TAX LEVY

RECREATION FUND-ADMINISTRATION DIVISION

DIRECTORS SALARIES	30,194
PROGRAM MANAGER SALARY	73,163
FACILITY MANAGERS SALARY	30,243
OFFICE POSITIONS COMPENSATION	236,195
RECREATION PROGRAM COORDINATORS COMPENSATION	211,788
RECREATION PROGRAM SUPERVISORS COMPENSATION	84,152
GROUP HOSPITAL INSURANCE	119,372
LEGAL SERVICES	17,092
FINANCIAL SERVICES	8,264
CLASSIFIED ADVERTISING	6,739
PUBLIC RELATIONS	25,029
PROMOTIONAL SERVICES	31,369
BROCHURE	85,277
POSTAGE & FREIGHT	50,059
TRAVEL, MEETINGS & CONFERENCES	18,737
TRAINING SEMINARS	19,769
REPAIRS & MAINTENANCE SERVICES-BUILDINGS	12,915
SERVICE CONTRACTS	7,139
COMPUTER PROGRAMMING	32,168
MINOR EQUIPMENT	14,041
OFFICE SUPPLIES	33,294
VEHICLE FUELS	17,328
RECREATION SUPPLIES	17,564
REPAIRS & MAINTENANCE MATERIALS	11,551
OTHER COMMODITIES	8,664
TELEPHONE SERVICE CHARGES	27,568
TOTAL RECREATION ADMINISTRATION	\$1,229,674

MT. PROSPECT PARK DISTRICT - 2017 LEVY

	AMOUNT REQUIRED TO BE RAISED BY TAX LEVY
RECREATION FUND-LIONS CENTER DIVISION	
MINOR EQUIPMENT	9,578
RECREATION SUPPLIES	3,899
ELECTRICITY	28,881
NORTHERN ILLINOIS GAS CHARGES	13,478
<b>SUBTOTAL: RECREATION FUND-LIONS CENTER DIVISION</b>	<b>\$55,836</b>
RECREATION FUND-COMMUNITY CENTER DIVISION	
EQUIPMENT RENTAL	2,735
RECREATION SUPPLIES	3,039
ELECTRICITY	44,282
NORTHERN ILLINOIS GAS CHARGES	23,104
<b>SUBTOTAL: RECREATION FUND-COMMUNITY CTR. DIVISION</b>	<b>\$73,160</b>
RECREATION FUND-FRIENDSHIP CENTER DIVISION	
BUILDING RENTAL	7,030
MINOR EQUIPMENT	3,189
RECREATION SUPPLIES	7,111
<b>SUBTOTAL: RECREATION FUND-FRIENDSHIP CTR. DIVISION</b>	<b>\$17,330</b>
<b>TOTAL RECREATION FUND LEVY (AUTHORIZED BY 70 ILCS 1205/5-2)</b>	<b>\$1,376,000</b>

MT. PROSPECT PARK DISTRICT - 2017 LEVY

AMOUNT REQUIRED  
TO BE RAISED BY  
TAX LEVY

CONSERVATORY FUND-ADMINISTRATION

DIRECTORS SALARIES	42,876
ASST. DIRECTOR SALARY	38,378
OFFICE POSITIONS COMPENSATION	32,962
RECREATION COORDINATOR SALARY	41,288
OFFICE WAGES	19,057
GROUP HOSPITAL INSURANCE	10,652
LEGAL SERVICES	3,175
FINANCIAL SERVICES	4,765
TYPESETTING & PRINTING	17,469
PUBLIC RELATIONS	9,528
BROCHURE	11,581
MEMBERSHIP & DUES	3,095
POSTAGE & FREIGHT	3,256
TRAVEL, MEETINGS & CONFERENCES	3,867
TRAINING SEMINARS	6,440
SECURITY SYSTEM	5,051
REPAIRS & MAINTENANCE SERVICE CONTRACT	4,478
COMPUTER SERVICE FEES	7,940
MINOR EQUIPMENT	3,411
OFFICE SUPPLIES	2,940
PHOTOGRAPHIC & DRAFTING SUPPLIES	4,115
OTHER COMMODITIES	2,889
TELEPHONE SERVICE CHARGES	3,462
ELECTRICITY	49,228
NORTHERN ILLINOIS GAS CHARGES	69,873
WATER	3,169
TOTAL CONSERVATORY ADMINISTRATION	\$404,945

CONSERVATORY FUND-PARKS MAINTENANCE

SUPERVISORS COMPENSATION	42,876
MAINTENANCE POSITIONS COMPENSATION	92,106
MAINTENANCE LABOR COMPENSATION	66,697
GROUP HOSPITAL INSURANCE	22,232
REPAIRS & MAINTENANCE-SERVICES	9,399
SERVICE CONTRACTS	2,711
EQUIPMENT RENTAL	3,640
LAUNDRY & CLEANING SERVICE	3,175
SEEDS & PLANTS	31,761
VEHICLE FUELS	2,940
FERTILIZER & GROUND CHEMICALS	9,656
REPAIRS & MAINTENANCE MATERIALS-BUILDINGS	25,409
OTHER COMMODITIES	3,411
TOTAL CONSERVATORY PARKS MAINTENANCE	\$316,013

MT. PROSPECT PARK DISTRICT - 2017 LEVY

	AMOUNT REQUIRED TO BE RAISED BY TAX LEVY
CONSERVATORY FUND-PROGRAMMING	
RECREATION LEADERS/SUPERVISORS COMPENSATION	2,381
INSTRUCTORS/PROGRAM SERVICES COMPENSATION	6,352
TRAVEL, MEETINGS & CONFERENCES	4,765
PROGRAM SUPPLIES	22,160
TOTAL CONSERVATORY PROGRAMMING	\$35,658
TOTAL CONSERVATORY FUND LEVY (AUTHORIZED BY 70 ILCS 1205/5-7)	\$756,616



MT. PROSPECT PARK DISTRICT - 2017 LEVY  
SUMMARY OF TAXES LEVIED

FUNDS	LEVY
CORPORATE	\$2,226,272
BONDS & INTEREST	\$3,046,007
I.M.R.F.	\$738,000
SOCIAL SECURITY	\$498,000
LIABILITY	\$620,000
RECREATION FOR THE HANDICAPPED	\$661,293
PAVING & LIGHTING	\$82,662
RECREATION	\$1,376,000
CONSERVATORY	\$756,616
TOTAL AMOUNT LEVIED	\$10,004,850

**RESOLUTION NO. 748**

**MT. PROSPECT PARK DISTRICT**

**A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION  
OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT  
PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR  
BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017**

WHEREAS, the Mt. Prospect Park District (the “District”) through the Board of Park Commissioners thereof, Cook County, Illinois, passed on November 15, 2017 an Ordinance No. #747 providing for the levy and assessment of taxes for the District; and

WHEREAS, Public Act 89-1 (the “Act”) was signed into law on February 12, 1995, imposing the Property Tax Extension Limitation of the lesser of the percentage increase in the Consumer Price Index or five percent; and

WHEREAS, the District wishes to direct the County Clerk as to the manner in which to reduce the 2017 Tax Levy of the District if a reduction of said levy is required by the Act.

NOW, THEREFORE, IT IS RESOLVED by the District and the Board of Park Commissioners thereof as follows:

**Section 1:** That the following percentages of the total limitation amount, if any, be applied to the respective funds of the District for the 2017 levy year:

General Corporate Fund	54 percent
Illinois Municipal Retirement Fund	0 percent
Social Security Fund	0 percent
Auditing Fund	0 percent
Liability Insurance Fund	0 percent
Recreation Fund	46 percent
Paving and Lighting Fund	0 percent
Conservatory Fund	0 percent
Recreation for the Handicapped Fund	0 percent
Bonds and Interest Fund	<u>0 percent</u>
Total Limitation	<u>100 percent</u>

**Section 2:** That the County Clerk be and is hereby directed, as provided by law, to ascertain the limitation amount to which to apply the foregoing limitation percentages, to so apply said limitation percentages and to ascertain the rate percent which, upon the total valuation of all property subject to taxation within the District as the same is assessed and equalized for state and county purposes, will produce an adjusted net amount as legally levied and to extend such tax pursuant to the statutes in such case made and provided.

**Section 3:** That the Secretary of said District and of said Board of Park Commissioners be and is hereby directed to file with the County Clerk of Cook County, Illinois, within the time limited by law, a copy of this Resolution, duly certified by him.

**Section 4:** That all ordinances and resolutions or parts of ordinances and resolutions in conflict with the provisions of this resolution are hereby repealed to the extent of such conflict.

ADOPTED: This 15th day of November, 2017.

VOTES:      Ayes:                                      Nays:                                      Absent:

\_\_\_\_\_  
President, Board of Park Commissioners  
Mt. Prospect Park District  
Cook County, Illinois

ATTEST:

\_\_\_\_\_  
Secretary, Board of Park Commissioners  
Mt. Prospect Park District  
Cook County, Illinois

STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF C O O K     )

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meetings of the Board of Park Commissioners of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

**RESOLUTION NO.748**

**MT. PROSPECT PARK DISTRICT**

**A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017, AND ENDING DECEMBER 31, 2017**

that the foregoing was adopted by the Board of Park Commissioners of said Mt. Prospect Park District on the 15th day of November, 2017, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 15th day of November, 2017.

---

Secretary

SEAL

**ORDINANCE NO. 749**

**MT. PROSPECT PARK DISTRICT**

**AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY INTEREST ON \$3,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2011B, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS**

\* \* \*

WHEREAS, the Board of Park Commissioners (the "Board") of the Mt. Prospect Park District, Cook County, Illinois (the "District"), by ordinance adopted on the 24th day of August, 2011 (the "Ordinance"), did provide for the issue of \$3,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2011B (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the District will have Pledged Revenues (as defined in the Ordinance) in the "Alternate Bond and Interest Fund of 2011" (the "Bond Fund") established pursuant to Section 12 of the Ordinance for the purpose of paying interest on the Bonds up to and including November 1, 2018; and

WHEREAS, it is necessary and in the best interest of the District that the tax heretofore levied for the year 2017 to pay said interest on the Bonds be abated:

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2017 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2017 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

PASSED: This 15th day of November, 2017.

APPROVED: This 15th day of November, 2017.

VOTES:

Ayes:

Nays:

Absent:

\_\_\_\_\_  
President, Board of Park Commissioners

\_\_\_\_\_  
Secretary, Board of Park Commissioners

STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF C O O K     )

I, BILL STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

**ORDINANCE NO.749**

**MT. PROSPECT PARK DISTRICT**

**AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY INTEREST ON \$3,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2011B, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS**

that the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 15th day of November, 2017 and was on the same day approved by the Secretary of the Mt. Prospect Park District; that the original thereof was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 15th day of November, 2017.

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Secretary  
Mt. Prospect Park District  
Cook County, Illinois

(SEAL)

**ORDINANCE NO. 750**

**MT. PROSPECT PARK DISTRICT**

**AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY INTEREST ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS**

\* \* \*

WHEREAS, the Board of Park Commissioners (the "Board") of the Mt. Prospect Park District, Cook County, Illinois (the "District"), by ordinance adopted on the 28th day of May, 2014 (the "Ordinance"), did provide for the issue of \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014A (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the District will have Pledged Revenues (as defined in the Ordinance) in the "Alternate Bond and Interest Fund of 2014" (the "Bond Fund") established pursuant to Section 12 of the Ordinance for the purpose of paying interest on the Bonds up to and including November 1, 2018; and

WHEREAS, it is necessary and in the best interest of the District that the tax heretofore levied for the year 2017 to pay said interest on the Bonds be abated:

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:



Section 1. Abatement of Tax. The tax heretofore levied for the year 2017 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2017 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

PASSED: This 15th day of November, 2017.

APPROVED: This 15th day of November, 2017.

VOTES:

Ayes:

Nays:

Absent:

\_\_\_\_\_  
President, Board of Park Commissioners

\_\_\_\_\_  
Secretary, Board of Park Commissioners

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF C O O K        )

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

**ORDINANCE NO. 750**

**MT. PROSPECT PARK DISTRICT**

**AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY INTEREST ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS**

that the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 15th day of November, 2017 and was on the same day approved by the Secretary of the Mt. Prospect Park District; that the original thereof was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 15th day of November, 2017.

\_\_\_\_\_  
Secretary  
Mt. Prospect Park District  
Cook County, Illinois

(SEAL)



# MEMORANDUM

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To: Board of Park Commissioners

From: Dan Malartsik, Executive Director

Date: November 15, 2017

Re: **RECOMMENDATION: MOVE TO APPROVE THE LIST OF CAPITAL PROJECTS/IMPROVEMENTS FOR FISCAL YEAR 2018**

## **SUMMARY & BACKGROUND:**

As a part of the 2018 budget process, staff began developing a list of capital projects and improvements necessary to maintain parks, facilities, equipment and services provided by the Mt. Prospect Park District.

Funding for the Capital Improvement Plan for FY 2018 comes from the monies leftover from the annual rollover bonds after the district pays existing debt obligations and funds the internal service fund. Additional money may also become available from unallocated funds from previous bond issues.

Directors and district-wide management staff were tasked to identify capital projects and needs in their areas. Additionally, staff incorporated items from the 20 year Property Condition Report (completed by ACG in 2014) as needed. Once the plan was created, it was submitted to the Executive Director for review. Typically, the capital improvement items submitted by district staff far exceed the funding available. With the district's aging facilities, infrastructure items to keep up with maintenance and equipment replacements remain a top priority. The plan is reviewed by the Executive Director with input and direction from President Kurka and Vice President Tenuta. Adjustments were made based on the funding that is available for the plan.

As the district begins the strategic planning process, the development of short and long-term capital funding strategies will be identified within the plan for the board to consider.

The Capital Improvement Plan for FY 2018 is included in the board packet for review and approval. Staff was able to add \$70,000 into the capital budget by being fiscally responsible within the district's operating budget. As a result, the following items were added from last month's draft:

- CCC RTU Unit Replacement: \$32,500
- Security Assessment (RecPlex, Lions, & CCC): \$7,500
- MSD Bench Replacements: \$2,200
- Demolition & Earthwork at 411 S. Algonquin Road: \$50,000

Additionally, staff moved \$7,500 of technology expenditures for back-up services and data storage from the capital plan to the operating budget.

**DOCUMENTS ATTACHED**

FY 2018 Draft Capital Improvement Plan

**RECOMMENDATION: *Move to approve the Capital Projects/Improvements for Fiscal Year 2018***

Item/Project Description	Capital Expend. Funds (annual roll-over bonds)	Lighting & Paving Fund	NWSRA - ADA Fund	TOTAL Project Cost	NOTES
<b>FACILITIES/PARKS/VEHICLES &amp; EQUIPMENT</b>					
<b>Facilities</b>					
Lions Recreation HVAC maintenance and upgrades	7,500			7,500	Compressor and unit maintenance
CCC HVAC maintenance and upgrades	7,500			7,500	Compressor and unit maintenance
CCC RTU replacement (unit #5, #9 & #11)	97,500			97,500	Replacement of 3 RTU's that are currently at 50% capacity
CCC Roof Inspection	5,000			5,000	Assessment to determine the maintenance and repair work needed
CCC Gym floor refinsh	4,020			4,020	Preventative maintenance cycle
FPC New fountain for pond	6,800			6,800	Several maintenance hours are spent repairing the fountain that is past its useful life
Lions Multipurpose Room floor refinsh	2,674			2,674	Preventative maintenance cycle
Security Assessment	7,500			7,500	Security Assessment of RecPlex, Lions, & CCC
RecPlex Parking Lot LED Conversion		10,000		10,000	Energy Efficiency LED Bulb Replacement
<b>Sub-Totals</b>	<b>\$138,494</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$130,994</b>	
<b>Parks</b>					
Tree Removal & Replacement 2018	35,000			35,000	Districtwide tree removal and replacement
Majewski Berm Removal	5,000			5,000	Required by MWRD
MSD Bench Replacements	2,200			2,200	Replacement of player benches at MSD
Bridge Inspections	5,000			5,000	Bridge Inspections at High Lines West & Meias Parks
Battling Cage Tunnel Net Replacements	4,200			4,200	Replacement at FPC, Lions, & Meadows Parks
Infield Groomer	12,400			12,400	Athletic field groomer to replace old equipment
Ice Rink Liners	2,000			2,000	Lions & High Ridge Knolls Parks
Demolition of 411 Algonquin Rd. Property	50,000			50,000	Demolition costs for recently purchased 411 Algonquin Rd.
High Lines West Path System Engineering & Permitting		7,000		7,000	Engineering specifications and permitting in 2018 for project scheduled in 2019
Parks Seal Coat & Crack Repair		43,000		43,000	District-wide park pathway repair work
Athletic Field Lighting Repairs & Maintenance		20,000		20,000	District-wide Athletic Field Lighting Repairs
<b>Sub-Totals</b>	<b>\$115,800</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$65,800</b>	
<b>Vehicles &amp; Equipment</b>					
2000 C1500 Pick-up Truck #7 Replacement	28,000			28,000	Replacement of old truck
<b>Parks Equipment</b>					
2005 Large Area Mower Replacement (Jac #2)	88,000			88,000	Replacement of old mowing equipment
Grounds Equipment/Repair	6,000			6,000	Replacement of Small Equipment past its useful life
<b>Sub-Totals</b>	<b>\$122,000</b>	<b>-</b>	<b>-</b>	<b>\$122,000</b>	
<b>Totals - Parks &amp; Planning</b>	<b>\$376,294</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$318,794</b>	

Item/Project Description	Capital Expend. Funds (annual roll-over bonds)	Lighting & Paving Fund	NWSRA - ADA Fund	TOTAL Project Cost	NOTES
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**RECREATION**

RecPlex Strength Equipment Upgrades	8,600			8,600	Strength Equipment Replacements
RecPlex electronic sign	78,000			78,000	Replacement of broken sign
FPC electronic sign	80,000			80,000	New Sign at Friendship Park to identify the facility and promote MPPD events
FPC electronic sign grant	-80,000			-80,000	Possible Grant money available for the new sign
CCC - Fitness Strength Equipment Upgrades	10,900			10,900	Annual Fitness Equipment Replacements
Lions Tables & chairs replacement	8,300			8,300	Replacing broken tables and chairs at Lions Recreation Center
Big Surf chaise lounge chair replacement (70)	8,000			8,000	Replacement of 70 chaise lounge chairs at Big Surf
<b>Totals - Recreation</b>	<b>\$113,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$113,800</b>	

**ADMINISTRATION TECHNOLOGY**

RegSys Maintenance	\$24,000			\$24,000	Annual cost of registration software system maintenance
Technology Equipment & Services	12,000			12,000	Annual equipment replacement & upgrades to newer technologies
AppliTrack, TimePro, Smart Fusion	13,125			13,125	Annual subscriptions to Frontline Technologies, Commeg & Harris
Software/Computer Network	9,600			9,600	Annual Subscription to G-Suite (Gmail, Calendars, Cloud Storage etc.)
Amazon Web Services (Smart Fusion, timepro.etc)	7,500			7,500	Back-up services & data storage
Technology Services	0			0	Annual subscription for anti-virus, malware, and security features
Sophos SG 330 Security Appliance	7,000			7,000	Firewall Equipment Replacement
Regsys New Development	7,500			7,500	Software development for online membership purchasing capabilities
Facility Dude Maintenance Software	7,100			7,100	New equipment repair and work order software
District Website	30,000			30,000	New Website for the district
<b>Totals - Administration</b>	<b>\$117,825</b>	<b>-</b>	<b>-</b>	<b>\$117,825</b>	

**GOLF COURSE**

Lease payments for Golf Cart GPS system	\$39,000			\$39,000	Annual Lease Payments for the GPS System
Fuel Station Tank Gauging Replacement	13,500			13,500	Required by the Illinois State Fire Marshal
MPGC HVAC maintenance and upgrades	5,000			5,000	Compressor and unit maintenance
1996 Toro Fairway Mower Replacement	59,000			59,000	Replacement of old mowing equipment
<b>Totals - Golf</b>	<b>116,500</b>	<b>-</b>	<b>-</b>	<b>116,500</b>	

**Total Proposed Capital Projects/Improvements \$724,419 \$80,000 \$0 \$666,919**

**Estimated Funds available toward FY 2018 Capital Improvements/Projects**

-from September 2017 Roll-over Bond Issue	\$660,000
-from re-allocation of prior bond proceeds	\$71,000
<b>Total Estimated Funds Available for Capital Improvements/Projects</b>	<b>\$731,000</b>

Estimated Balance **\$6,581 +/- Balance**

**Dollar % by Area**

Percentage-Facilities	19%
Percentage-Parks	37%
Percentage-Recreation	16%
Percentage-Administration Technology	16%
Percentage-Golf Course	16%



# MEMORANDUM

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To: Board of Park Commissioners

From: Jim Jarog, Director of Parks and Planning

Date: November 15, 2017

Re: **RECOMMENDATION: MOVE TO APPROVE THE PROPOSED FIRST AMENDMENT TO THE RECREATIONAL LEASE FOR THE COMMONWEALTH EDISON RIGHT OF WAY LEASE #100177**

C: Dan Malartsik, Executive Director

## **SUMMARY & BACKGROUND:**

In the fall of 2016, staff initiated communication with ComEd to petition for the removal of the Redwood Playground and installation of a connecting path at Kopp Park for a proposed new playground. In September of 2017, a draft amendment was received from ComEd which allowed the above modifications to formally be identified as part of our lease agreement with ComEd. The amendment is being made to the existing 10 year lease agreement, which was executed on October 1, 2012 and expires September 30, 2021. These documents have been reviewed by our Attorney and found to be acceptable.

## **BUDGET IMPACT**

The proposed lease amendment will require formal documentation of the site modifications by means of spot elevations and a formal as-built survey of the new connection path. This work was not identified as part of the original construction project as ComEd had not provided their requirements to the Park District prior to September 21, 2017. The estimated budget impact is projected not to exceed \$1,500.00 for spot elevations and the requested survey. Staff is awaiting receipt of a formal proposal from the contractor of record.

## **DOCUMENTS ATTACHED**

First Amendment documents received from ComEd

***RECOMMENDATION: Move to approve the proposed First Amendment to the Recreational Lease for the Commonwealth Edison right of way lease #100177***

LEASE # 100177  
C.E.CO. R/W: LOMBARD – DESPLAINES  
PARCEL NO. T79-91, T79-94  
SE & SW ¼, SEC. 14, TWP. 41N, RANGE 11E  
OF THE THIRD PRINCIPAL MERIDIAN  
COOK COUNTY, ILLINOIS  
C.E.CO.REGION: NORTH  
PIN #: 08-14-300-005-0000, 08-14-401-011-0000

FIRST AMENDMENT TO RECREATIONAL LEASE

This First Amendment to Recreational Lease (this "**Amendment**") is made as of \_\_\_\_\_, 2017, by and between COMMONWEALTH EDISON COMPANY, an Illinois corporation (the "**Landlord**") and MOUNT PROSPECT PARK DISTRICT, a municipal corporation (the "**Tenant**") whose address is 1000 West Central Road, Mount Prospect, IL 60056.

RECITALS

- A. Pursuant to that certain Recreational Lease (the "**Lease**") dated July 1, 2012, Landlord granted a lease to Tenant to use the Leased Premises (as defined in the Lease).
- B. Landlord and Tenant desire to amend the Lease as set forth herein.

NOW, THEREFORE, for and in consideration of the recitals set forth above, which are incorporated herein and made a part hereof, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending to be legally bound, agree that the Lease is hereby amended and modified as follows:



1. Pursuant to Section 9 of the Lease, Landlord hereby consents to the following Alterations: (a) removal of the existing playground at Redwood Park as depicted on the attached Exhibit A; (b) extension of a new multi-use path from the existing recreational trail to Kopp Park as depicted on the attached Exhibit A, which path shall be used in full compliance with the Permitted Use (as defined in the Lease).
2. In addition to all other terms and conditions of this Amendment and the Lease, Tenant shall comply with all additional requirements included in the attached Exhibit B.
3. Except as expressly modified in this Amendment, all of the terms and conditions of the Lease shall remain in full force and effect, the parties hereto ratifying and confirming the same.
4. This Amendment may be executed in any number of counterparts with the same effect as if all parties hereto had signed the same document. All such counterparts shall be construed together and shall constitute one instrument, but, in making proof hereof, it shall only be necessary to produce one such counterpart.

**EXECUTED** as of the day and year first above written.

**LANDLORD:**  
**COMMONWEALTH EDISON COMPANY**

**BY:** \_\_\_\_\_  
**Kendall Hodge**  
**Director, Real Estate & Facilities**

**TENANT:**  
**MOUNT PROSPECT PARK DISTRICT**

**BY:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Title:** \_\_\_\_\_

**EXHIBIT A**

**Alterations**

**(See Attached)**

EXHIBIT A

# MT PROSPECT PARK DISTRICT KOPP PARK

### PROJECT BENCHMARKS

4000 PACE  
3001 JOHN PPK  
2177 EAST & 20<sup>TH</sup> SOUTHWEST  
LEWISVILLE OH 43032  
XET CROSS MOTION  
22720 N. STATE ST. #311 EAST  
LEWISVILLE OH 43032  
TOWN OF WINDSOR AT  
2000 W. WINDSOR AVENUE  
4000 NORTH LINDSEY AVENUE,  
CHICAGO, IL 60630  
1773255-3102

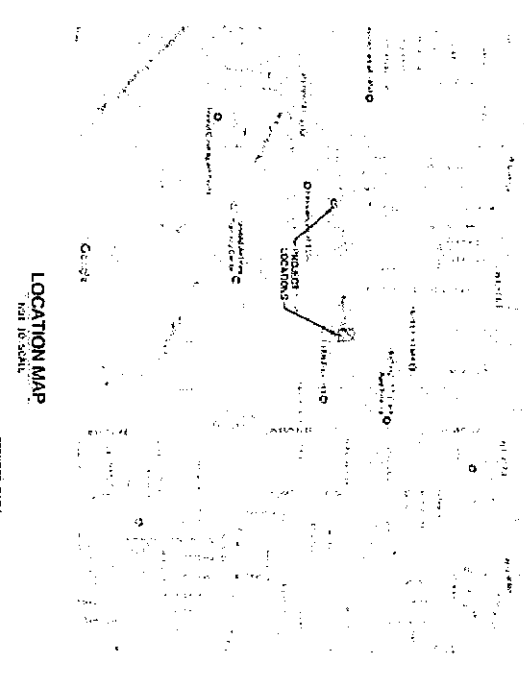
REDWOOD PARK:  
6050 E. CANTON EIGHTH ST  
OR WEST SIDE OF CANTON RD  
LEWISVILLE OHIO (HARD TO FIND)



ENGINEER: STEVEN SPOHN  
LICENSATION NUMBER: 002-063710  
(P.E. DATE: 11/25/12)  
DATE: 5/24/2014  
THIS PLAN IS FOR THE PROPOSED PARK. IT IS REQUESTED  
THAT YOU SHOW THE SPACING AND SIZE OF THE SPACING  
AND WIDTH OF THE SPACING AND SIZE OF THE SPACING

ALL SURF STREETS HAVE BEEN PREPARED USING STANDARD  
ENGINEERING SPECIFICATIONS. ALL SURF PLANS WILL NOT  
BE CONSIDERED UNLESS THEY COMPLY WITH THE STANDARD  
SPECIFICATIONS. ONLY THE APPROPRIATE DISTRICTS

USE CONTACT:  
KOPP PARK DISTRICT  
1000 W. CENTRAL ROAD  
LEWISVILLE OH 43032  
614/233-5300



LOCATION MAP  
MAY 10, 2014

KOPP PARK  
325 W. CANTON RD.  
LEWISVILLE OH 43032  
PIN 00-14-001-010  
PIN 00-14-001-010  
SECTION -14- JONNSVILLE -4IN  
COUNTY -COOK

REDWOOD PARK  
6050 E. CANTON RD.  
LEWISVILLE OH 43032  
PIN 00-14-001-010  
PIN 00-14-001-010  
SECTION -14- JONNSVILLE -4IN  
COUNTY -COOK

### INDEX OF SHEETS

1. COVER SHEET
2. NOTES, SPECIFICATIONS AND QUANTITIES
3. REMOVAL OF EXISTING & RESURFACING PLAN
4. KOPP PARK DETAIL
5. PLAY GROUND LAYOUT
6. WOOD PARK LANDSCAPE
7. KOPP PARK UTILITY PLAN
8. KOPP PARK GRADING PLAN
9. KOPP PARK LANDSCAPE PLAN
- 10-11. CONSTRUCTION DETAILS

### BOARD MEMBERS

STEVE QUINA  
PRESIDENT  
IMBROW & COMPANY  
ARCHITECTS  
WILLIAM STRAIN  
ARCHITECTS  
WILLIAM STRAIN  
ARCHITECTS  
WILLIAM STRAIN  
ARCHITECTS  
WILLIAM STRAIN  
ARCHITECTS



KOPP PARK MASTER PLAN COVER SHEET		K-PLUS ENGINEERING WWW.KPLUS.COM 312.207.1600		REVISIONS			
MT. PROSPECT PARK DISTRICT		15 SPINNING WHEEL ROAD HIRSDALE, IL 60521		NO.	DATE	BY	DESCRIPTION
KOPP PARK MOUNT PROSPECT, IL 60526		320 W. 18TH STREET CHICAGO, IL 60616		1	5/24/14	SJS	ISSUED FOR BID
DRAWING NO. 1		SHEET NO. 11					

# EXHIBIT A

### CONSTRUCTION NOTES, SPECIFICATIONS, MATERIALS AND SPECIAL REQUIREMENTS.

1. WORKER IN PERFORMANCE OF WORK IS REQUIRED TO BE FAMILIAR WITH ALL APPLICABLE CODES, ORDINANCES, SPECIFICATIONS, AND MATERIALS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
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15. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.

### ABBREVIATIONS

- AC - ACER  
 AR - ASPHALT  
 C - CONCRETE  
 CM - COMMON  
 CU - CEMENT  
 F - FIBER  
 G - GRANITE  
 H - HOT  
 I - IRON  
 L - LUMBER  
 M - MARBLE  
 N - NICKEL  
 P - PLYWOOD  
 R - REDWOOD  
 S - STEEL  
 T - TILE  
 V - VIBRATION  
 W - WOOD  
 Y - YIELD  
 Z - ZINC

### GENERAL NOTES

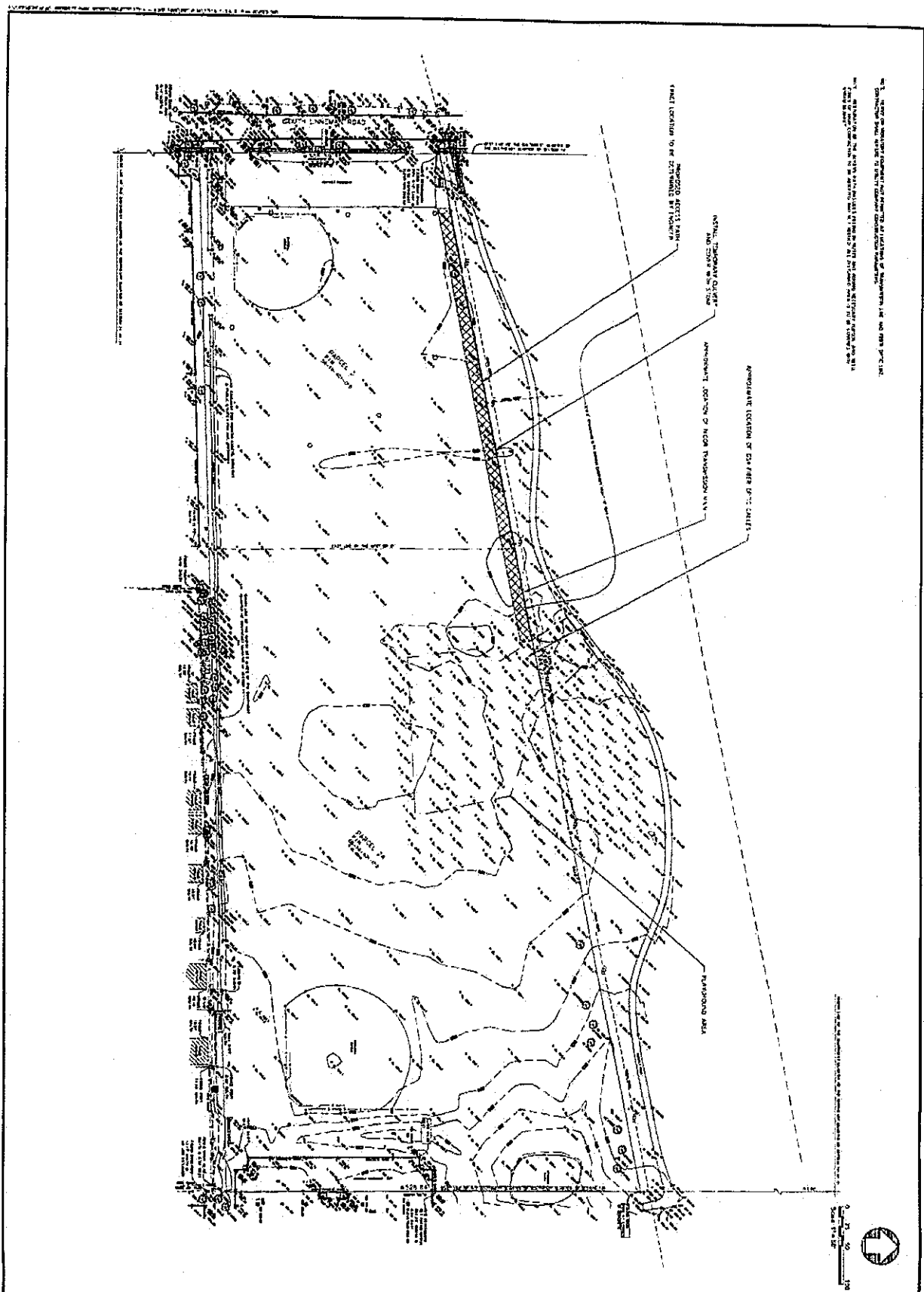
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ITEM NUMBER	PAY ITEM	UNIT	TOTAL QUANTITY
1	EROSION CONTROL	FOOT	820
2	CONSTRUCTION FENCE	FOOT	830
3	EARTH EXCAVATION	CU YD	332
4	RESTORATION	SQ YD	1,052
5	REDWOOD PLAYGROUND EQUIPMENT REMOVAL	LUMP SUM	1
6	VILLAGE PERMIT	EACH	1
7	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	SQ FT	1,195
8	HOT MIX ASPHALT PAVEMENT - PATH	SQ YD	141
9	STORM SEWER PVC, SDR 35 4", SOLID	FOOT	278
10	STORM SEWER PVC, SDR 35 4", PERFORATED	FOOT	305
11	UNDER DRAIN OUTLET	EACH	1
12	BENCHES	EACH	2
13	TABLE	EACH	1
14	SEEDING, SPECIAL	SQ YD	3,320
15	RED MAPLE (ACER REDRUM) 2 1/2"-3" CALIPER	EACH	2
16	MAYABE'S MAPLE (ACER MAYABE) 2 1/2"-3" CALIPER	EACH	1
17	PRAIRIE FIRE CRABAPPLE (MALUS "PRAIRIE FIRE") 10-12" TALL	EACH	2
18	PCC CONCRETE CURB	FOOT	340
19	AGGREGATE BASE COURSE, CA-7	SQ YD	723
20	ENGINEERED WOOD FIBER	CU YD	241
21	PLAYGROUND EQUIPMENT	LUMP SUM	1

<b>KOPP PARK MASTER PLAN</b> NOTES, SPECIFICATIONS AND QUANTITIES MT. PROSPECT PARK DISTRICT	<b>KOPP PARK</b> MOUNT PROSPECT, IL 60056	<b>K-PLUS ENGINEERING</b> WWW.KPLUS.COM 312.207.1600 15 SPRING WHEEL ROAD HINSDALE, IL 60521	329 W. 18TH STREET CHICAGO, IL 60616
NO. DATE WNGR DESCRIPTION 1 5/24/17 GJS ISSUED FOR BID		REVISIONS	



EXHIBIT A



THIS PLAN IS A PRELIMINARY DESIGN AND SHOULD BE USED ONLY AS A GUIDE. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE ENGINEER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED BY THE ENGINEER. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE ENGINEER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED BY THE ENGINEER.

SHEET NO. 11 OF 12 DATE: 5/24/17 DRAWN BY: S.S. CHECKED BY: S.S. APPROVED BY: S.S.	<b>KOPP PARK MASTER PLAN</b> <b>KOPP PARK OVERALL</b>		<b>K-PLUS ENGINEERING</b> WWW.KPLUS.COM 312.207.1600		<b>REVISIONS</b> NO. DATE MGR. DESCRIPTION	
	MT. PROSPECT PARK DISTRICT	KOPP PARK MOUNT PROSPECT, IL 60058	15 SPINNING WHEEL ROAD HANSDALE, IL 60521	329 W. 18TH STREET CHICAGO, IL 60616	1 5/24/17 S.S. ISSUED FOR R/D	

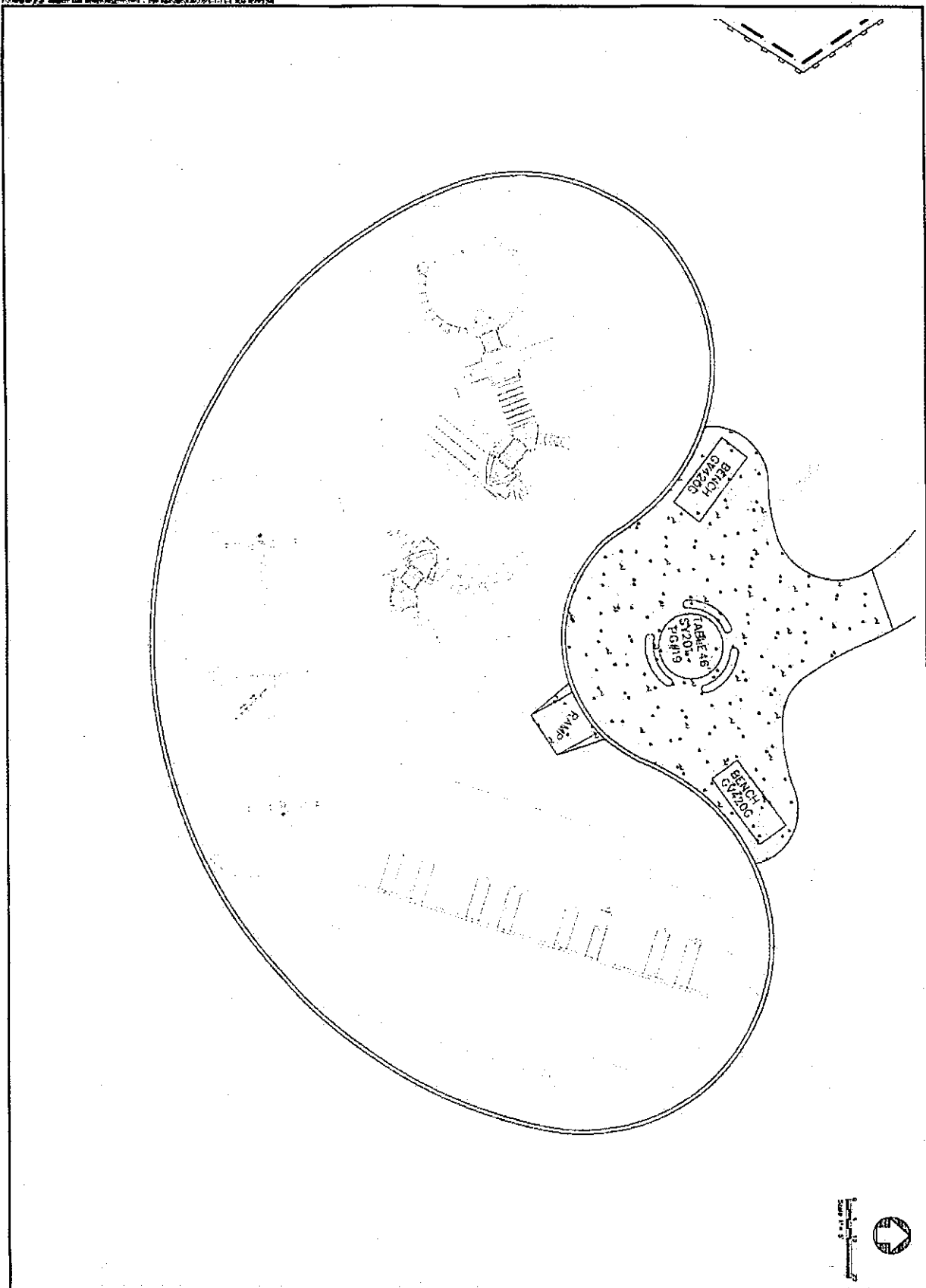


EXHIBIT A

SHEET NO. 5 OF 11 SHEETS DATE: 02/24/17 DRAWN BY: [blank] CHECKED BY: [blank]	<b>KOPP PARK MASTER PLAN</b> <b>PLAYGROUND LAYOUT</b>		<b>K-PLUS ENGINEERING</b> WWW.KPLUS.COM 312.267.1600 15 SPINNING WHEEL ROAD HUNSDALE, IL 60521	<b>REVISIONS</b>	
	MT. PROSPECT PARK DISTRICT KOPP PARK MOUNT PROSPECT, IL 60056	329 W. 16TH STREET CHICAGO, IL 60616		NO. 1 DATE 02/24/17 BY SJS	DESCRIPTION ISSUED FOR BID



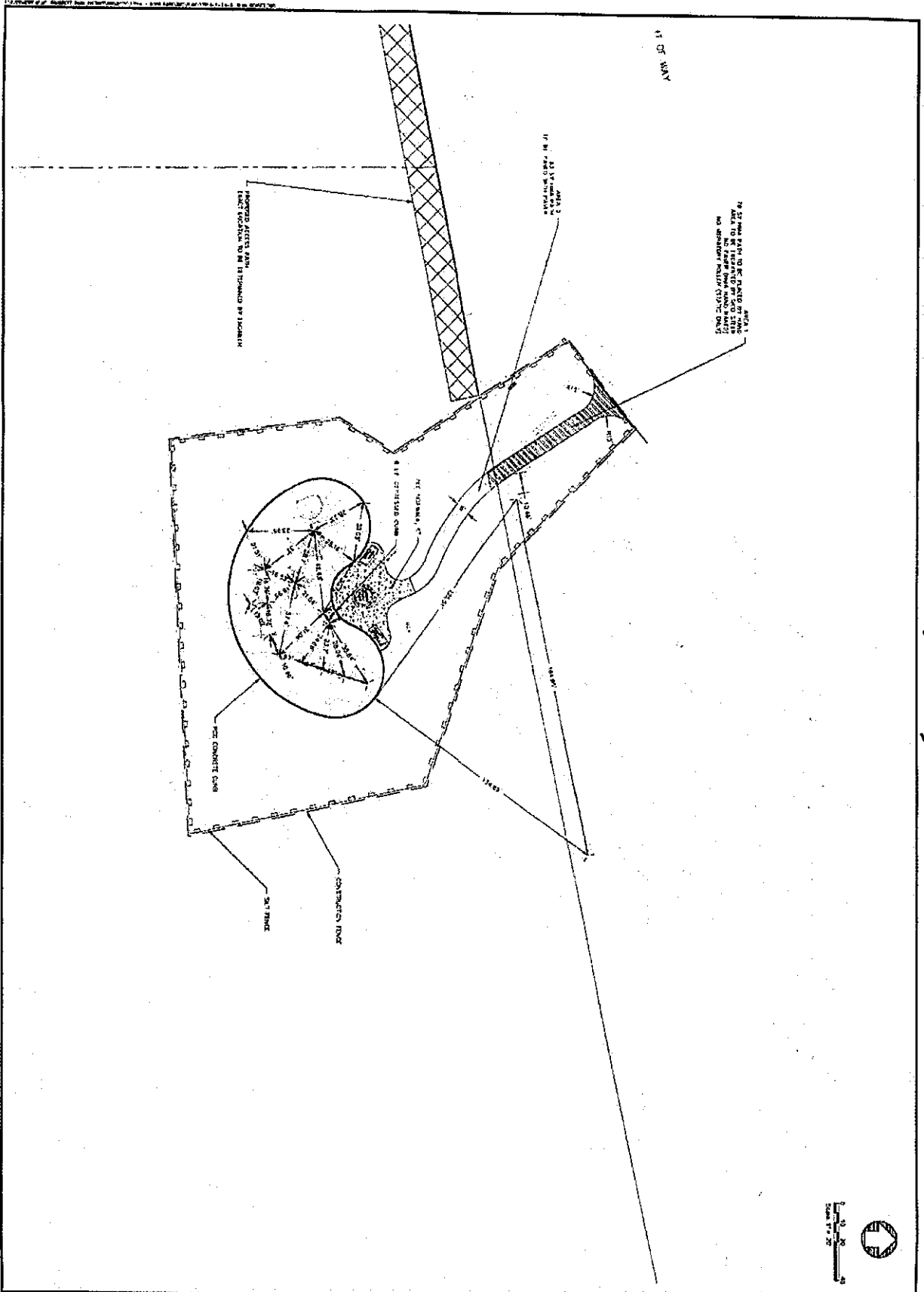
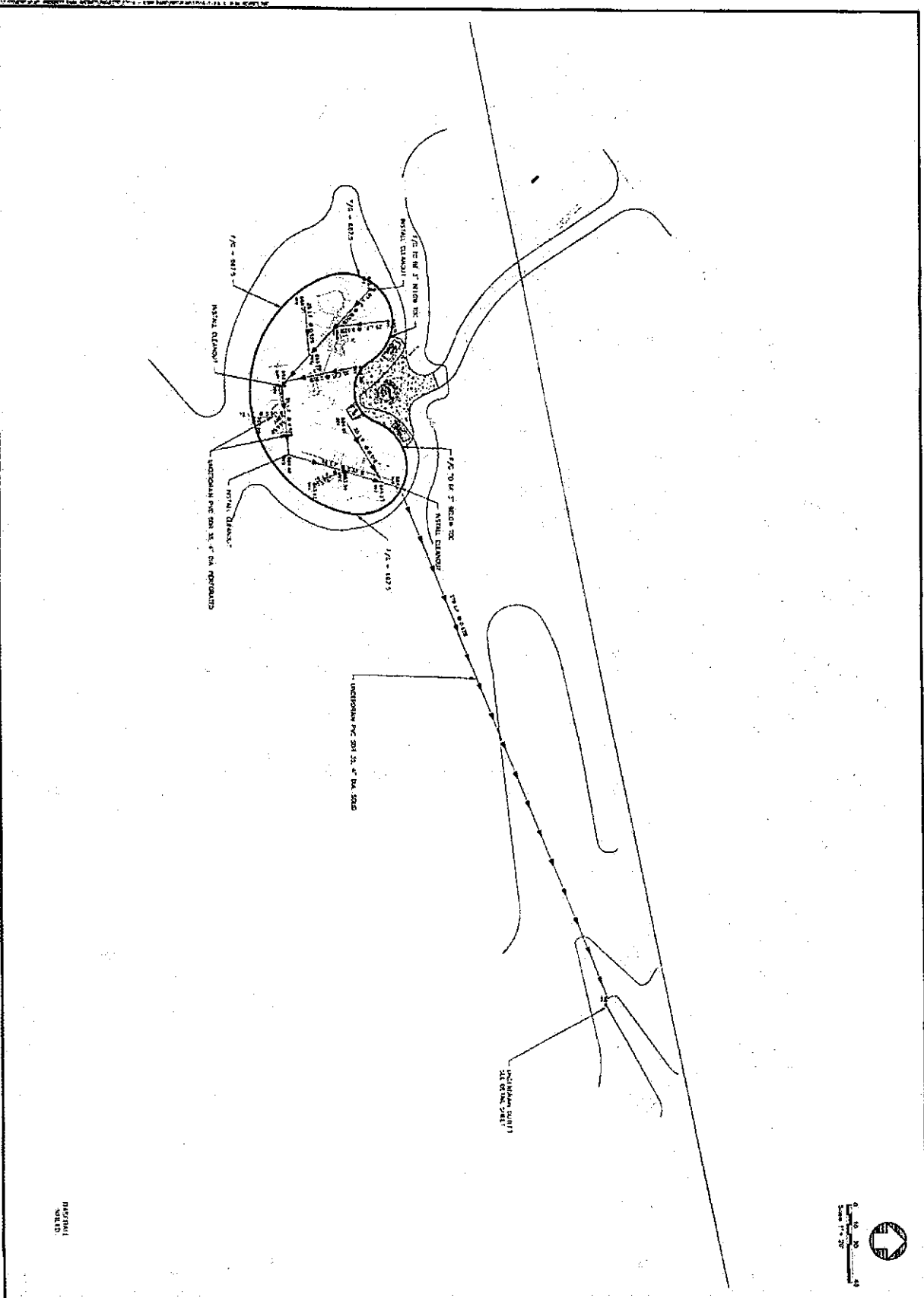


EXHIBIT A

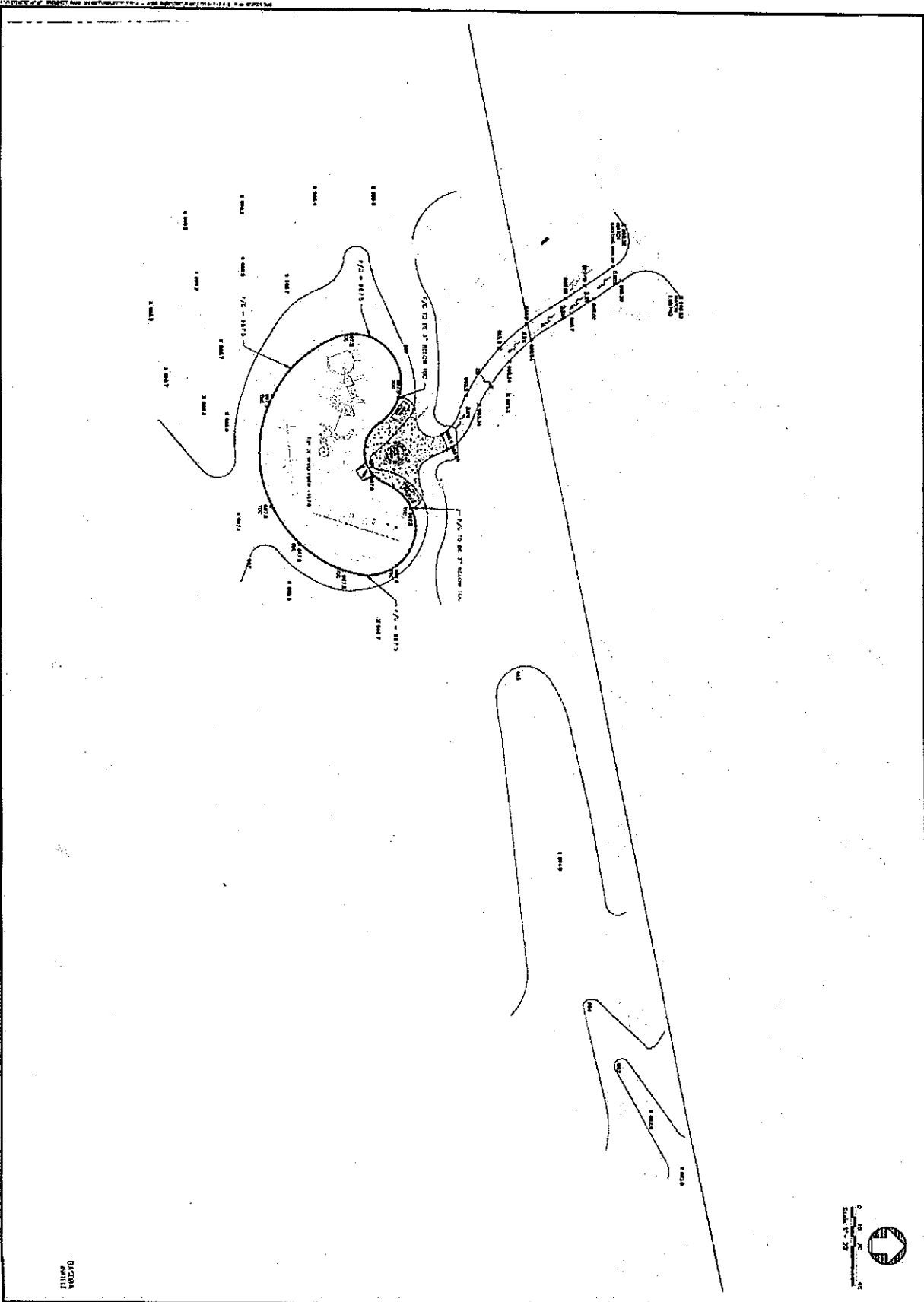
9 <small>DATE: 07/24/17          DRAWN BY: S.J.E.          CHECKED BY: S.J.E.          APPROVED BY: S.J.E.</small>	<b>KOPP PARK MASTER PLAN</b>	<b>K-PLUS ENGINEERING</b> <small>WWW.KPLUS.COM          312.207.1600</small> 15 SPINNING WHEEL ROAD HINSDALE, IL 60521	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">REVISIONS</th> </tr> <tr> <th>NO</th> <th>DATE MNGR</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>5/24/17 S.J.E.</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>		REVISIONS		NO	DATE MNGR	1	5/24/17 S.J.E.				
	REVISIONS													
	NO		DATE MNGR											
1	5/24/17 S.J.E.													
<b>KOPP PARK LAYOUT</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td> </td> <td>ISSUED FOR BID</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	DESCRIPTION			ISSUED FOR BID									
DESCRIPTION														
	ISSUED FOR BID													
MT. PROSPECT PARK DISTRICT COUNTY PROSPECT, E. 55055	KOPP PARK 328 W. 18TH STREET CHICAGO, IL 60618													

EXHIBIT A



SHEET NO. 7	CON. DRAWING DATE	<b>KOPP PARK MASTER PLAN</b> UTILITY PLAN		<b>K-PLUS ENGINEERING</b> WWW.KPLUS.COM 312.207.1600	<b>REVISIONS</b>	
		MT. PROSPECT PARK DISTRICT	KOPP PARK MOUNT PROSPECT, IL 60056		NO. DATE MGR. DESCRIPTION	1 5/24/17 SJS ISSUED FOR BID
15 SPRING WHEEL ROAD MINGDALE, IL 60521				328 W. 18TH STREET CHICAGO, IL 60616		

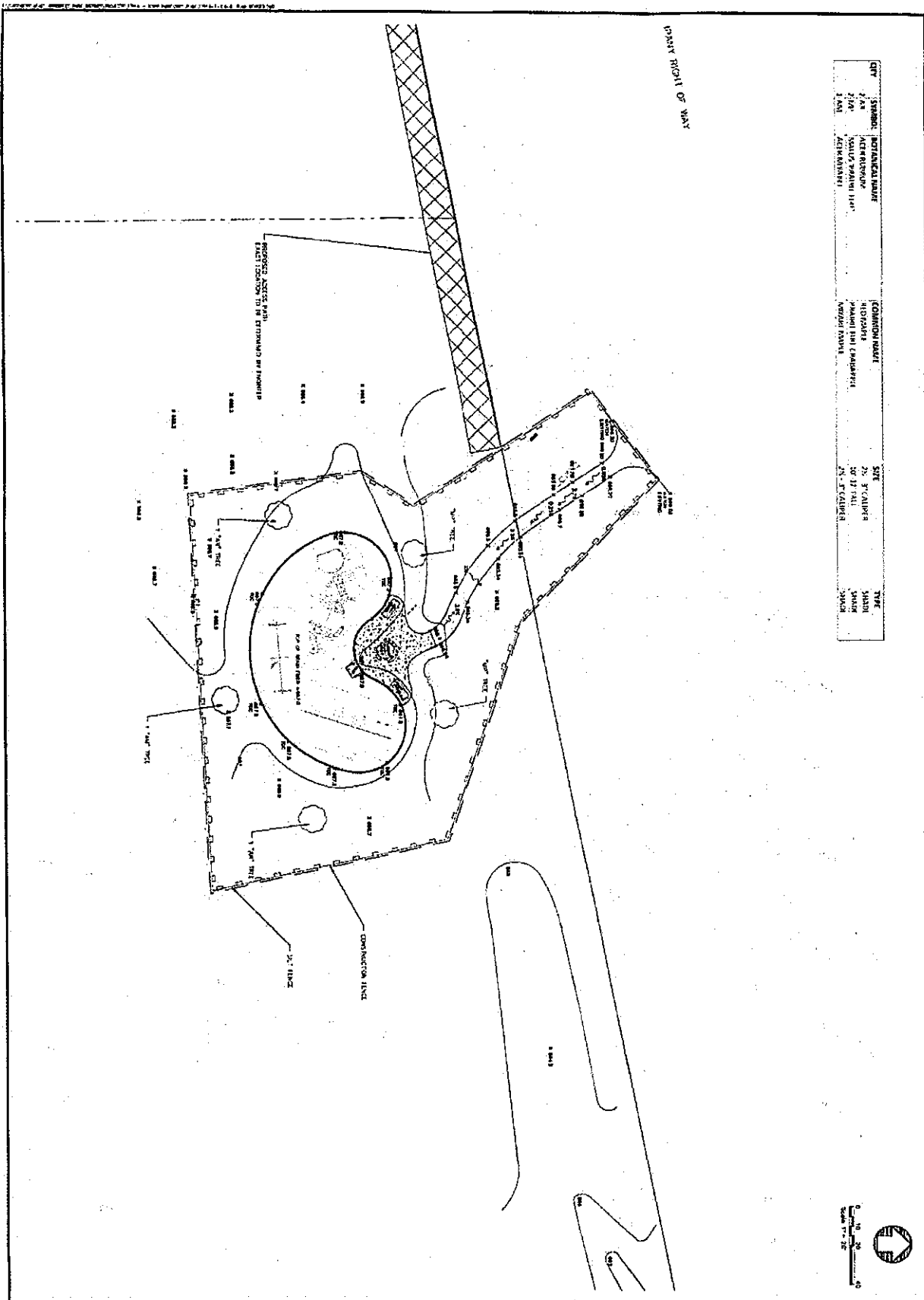
EXHIBIT A



11/18/10 103210	<b>KOPP PARK MASTER PLAN</b> <b>GRADING PLAN</b>		<b>K-PLUS ENGINEERING</b> WWW.KPLUS.COM 312.227.1600		<b>REVISIONS</b>	
	MT. PROSPECT PARK DISTRICT KOPP PARK MOUNT PROSPECT, E. 60055		75 SPRING WHEEL ROAD RIVERSIDE, IL 60521		329 W. 18TH STREET CHICAGO, IL 60616	
11/18/10 103210	11/18/10 103210	11/18/10 103210	11/18/10 103210	11/18/10 103210	11/18/10 103210	11/18/10 103210
NO. DATE MGR. DESCRIPTION	1 5/24/17 SJS ISSUED FOR BID					

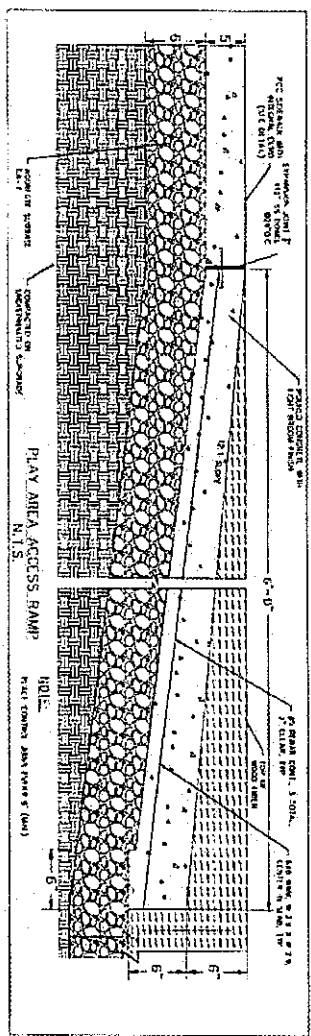
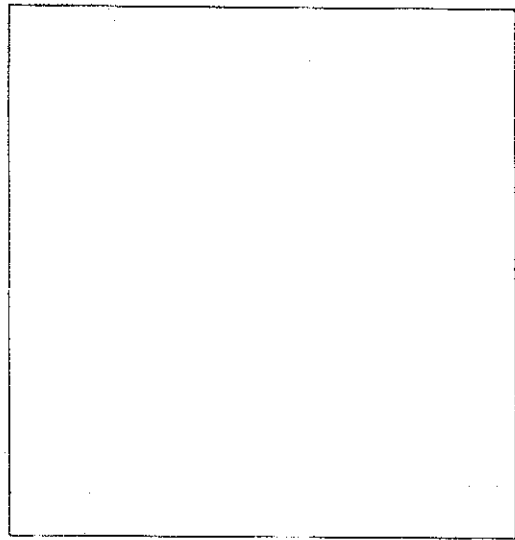
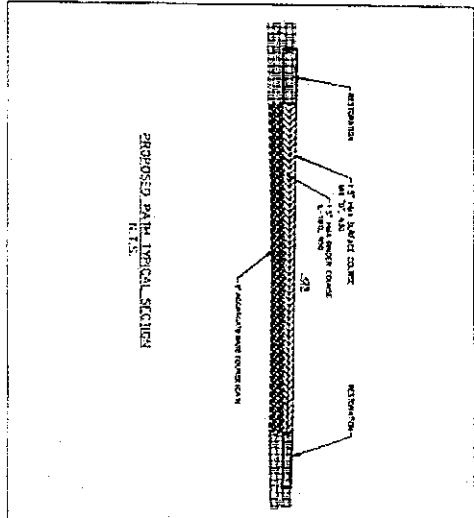
# EXHIBIT A

CITY	CHICAGO	PROJECT NAME	KOPP PARK
DATE	02/24/17	CLIENT	MT. PROSPECT PARK DISTRICT
SCALE	AS SHOWN	DESIGNER	K-PLUS ENGINEERING
PROJECT NO.	16-00521	DATE	02/24/17
PROJECT NAME	KOPP PARK	CLIENT	MT. PROSPECT PARK DISTRICT
PROJECT ADDRESS	328 W. 18TH STREET	DESIGNER	K-PLUS ENGINEERING
PROJECT CITY	CHICAGO, IL 60618	DATE	02/24/17

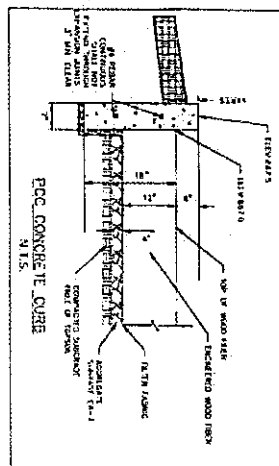
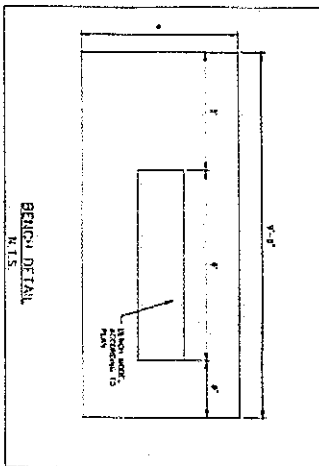
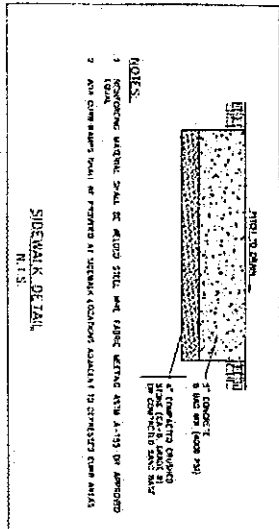
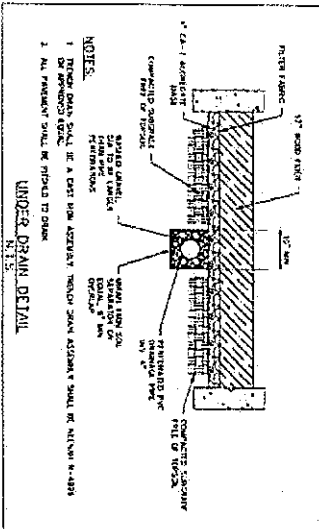


SHEET NO. 9 OF 11 SHEETS DATE 02/24/17 DRAWN BY [Name] CHECKED BY [Name]	<b>KOPP PARK MASTER PLAN</b> <b>LANDSCAPE PLAN</b>	<b>K-PLUS ENGINEERING</b> WWW.KPLUS.COM 312.207.1600 16 SPINNING WHEEL ROAD HUNTSVILLE, IL 60521	<b>REVISIONS</b> <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>BY</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>02/24/17</td> <td>S.S.</td> <td>ISSUED FOR BID</td> </tr> </tbody> </table>	NO.	DATE	BY	DESCRIPTION	1	02/24/17	S.S.	ISSUED FOR BID
	NO.	DATE	BY	DESCRIPTION							
1	02/24/17	S.S.	ISSUED FOR BID								
MT. PROSPECT PARK DISTRICT KOPP PARK MOUNT PROSPECT, IL 60018	328 W. 18TH STREET CHICAGO, IL 60618										

# EXHIBIT A

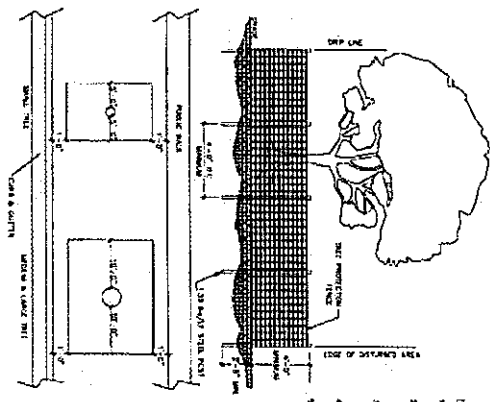


NOTE: CURB RAMPS SHALL BE MEASURED FOR PAYMENT AS SIDEWALK.



PROJECT NO. 10 SHEET NO. 10 DATE 07/17/17	<b>KOPP PARK MASTER PLAN</b> <b>CONSTRUCTION DETAILS</b>		<b>K-PLUS ENGINEERING</b> WWW.KPLUS.COM 312.207.1600		<b>REVISIONS</b>	
	KOPP PARK 1400 MT. PROSPECT, E. 16066		15 SPINNING WHEEL ROAD HINSDALE, IL 60521		322 W. 18TH STREET CHICAGO, IL 60616	
NO. DATE MGR. DESCRIPTION			1 8/24/17 SJS ISSUED FOR BID			

EXHIBIT A



- NOTES
1. ALL WELLS INSTALLED TO BE SAND SHALL BE PROTECTED BY RUBBER.
  2. ALL WELLS TO BE INSTALLED SHALL BE 24\"/>

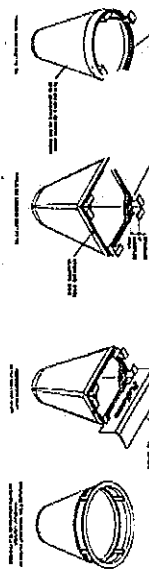
ELEVATION VIEW

REVISIONS

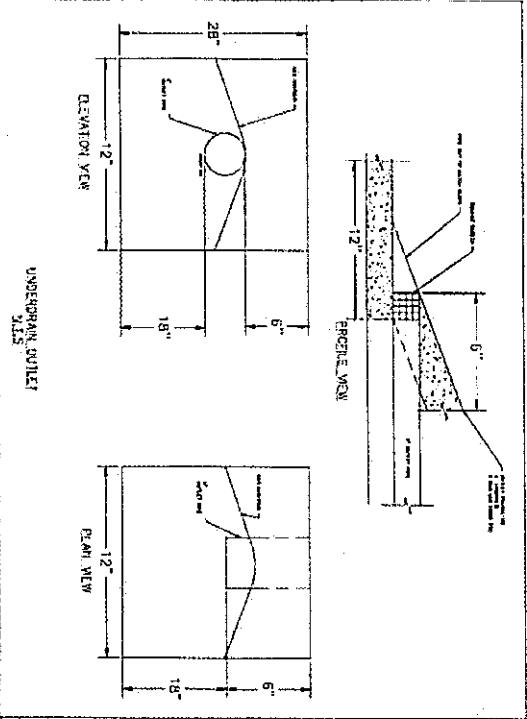
NO.	DATE	BY	DESCRIPTION
1	5/24/17	BJS	ISSUED FOR BID

NO.	DATE	BY	DESCRIPTION
1	5/24/17	BJS	ISSUED FOR BID

NO.	DATE	BY	DESCRIPTION
1	5/24/17	BJS	ISSUED FOR BID



ELEVATION VIEW



NO.	DATE	BY	DESCRIPTION
1	5/24/17	BJS	ISSUED FOR BID

**KOPP PARK MASTER PLAN**  
**CONSTRUCTION DETAILS**  
 KOPP PARK  
 MOUNT PROSPECT, IL 60056

**K-PLUS ENGINEERING**  
 WWW.KPLUS.COM  
 312.257.1000  
 15 SPINNING WHEEL ROAD, FINSCALE, IL 60521  
 329 W. 18TH STREET, CHICAGO, IL 60618

NO.	DATE	BY	DESCRIPTION
1	5/24/17	BJS	ISSUED FOR BID

## EXHIBIT B

### Additional Requirements and Conditions of Lease Amendment

The Tenant must adhere to the following criteria:

1. Engineering review was completed using plans titled "MT PROSPECT PARK DISTRICT / KOPP PARK," plot dated 5/24/17. If the final path will deviate from the above plans, revised plans must be sent to ComEd Engineering for review and comments.
2. Approval is for removal of an existing playground west of Redwood Dr. and a proposed eight (8) foot wide multi-use path route as identified on the above mentioned plans, connecting an existing path southward to a proposed playground.
3. It should be noted that no plans were provided for the installation of benches, fences, gates, lighting, or vegetation on the ComEd Transmission ROW. Therefore, no approval is given for the installation of any benches, fencing, gates, lighting or vegetation ComEd Transmission ROW. ComEd Engineering must be contacted for written approval of said appurtenances.
4. Prior to and at the completion of the project, the Tenant shall contact ComEd representative Tina Kowalczyk 1+224-244-1826 or Larry Mayhall at 630-995-6256.
5. The Tenant must contact JULIE prior to any excavation.
6. At all bike path R/W access points, the Tenant must post highly visible signs within their lease indicating that motorized vehicular use of the path is prohibited. Further, the Tenant must take responsibility to ensure that unauthorized motor vehicular use does not occur.
7. The bike path surface for the Tenant's project cannot use aggregate concrete or curbs. A crushed limestone or asphalt surface is acceptable.
8. Subsurface utility installations and excavations shall be a minimum of fifteen (15) feet away from any transmission structure.
9. No material or equipment should enter into the above mentioned fifteen (15) foot buffer area around each structure.
10. The Tenant's proposed grade as indicated on the provided plans appear appropriate, any material deviations from the plan must be approved by ComEd engineering, in addition the Petitioner must ensure that the existing drainage is not affected; water does not pool on ComEd property or adjacent properties and ensure safety clearances are not violated.
11. Any damage to ComEd's property caused by the Tenant will be repaired at the Tenant's expense.
12. The Tenant cannot place obstructions on ComEd property that will restrict our ability to access, operate and maintain existing and future transmission and distribution facilities.
13. The Tenant's equipment cannot exceed fourteen (14) feet in height on the right-of-way.
14. The Tenant cannot leave construction equipment and materials on ComEd Property when there is no work activity.
15. When working in the vicinity of ComEd's electric transmission lines during the installation, OSHA requires a minimum of fifteen (15) feet working clearance distance must be maintained between the equipment for the Tenant's contractor and ComEd's existing 138,000 volt electric transmission conductors and a minimum of twenty (20) feet working clearance distance must be maintained between the equipment for the Tenant's contractor and ComEd's existing 345,000 volt electric transmission conductors. **Under no circumstances should truck beds be raised under the Transmission Lines. This note should be added to any construction drawings.**
16. If the Tenant determines a line outage will be required to safely work within the vicinity of the existing Overhead Transmission facilities a minimum of a 16-week prior notifications will be required. The outage dates cannot be guaranteed due to system concerns and/or weather conditions. However,

- every effort will be made to accommodate the contractors' need date. Outages on the overhead transmission facilities will not be permitted between the months of May 15 and September 15.
17. The Tenant must be made aware that the Company does use heavy equipment and cannot be responsible for any damage to the Tenant's facilities that may occur due to the Company's right to access our property to operate and maintain new and existing transmission and distribution facilities.
  18. Upon completion of Tenant's project, the Tenant must remove any equipment, construction debris and material from the right-of-way and restore any other disturbed areas of the right-of-way to their pre-construction condition
  19. Tenant cannot plant or allow any vegetation to grow over 10 feet tall on transmission ROW and under transmission lines.
  20. If during our cycle maintenance we find vegetation over 10 feet we will give Tenant 21 days to mitigate the issue if after that we will remove and expect reimbursement for charges.
  21. Tenant, at its sole expense, shall comply, and cause the Leased Premises to comply, with all Legal Requirements and Landlord's vegetation management practices and procedures in effect from time to time during the Term.
  22. A joint walk-down should be scheduled prior to construction between G4S Technology and the construction contractor by contacting Al Herrera (630-739-0546) at G4S Technology to determine if the cable requires protection or needs to be relocated.
  23. If construction plans require us to protect, modify, or move any fiber optic facilities either underground or overhead, it will be done at the sole expense of the requestor.
  24. We should retain access rights to use and maintain all parts of the fiber optic cable.

Environmental Services Department (ESD) approves this request from an environmental perspective with the below comments. **Note: The items in red must be submitted to ESD for review and approval as indicated. Tenant is responsible for all costs associated with any of the items herein (consulting, permitting, clean-up, etc.).**

#### **Lease Requirements**

1. The property may be used only for the stated purpose of the installation and public use of a recreational trail extension and removal of an existing playground, as submitted. Motorized vehicle use of the trail is not permitted. **Any changes to the design plans must be submitted to ESD for review and approval.**
2. ESD requires signage indicating that the recreational use opportunity is in partnership with ComEd. Tenant may work with the ComEd Communications department to retrieve the proper ComEd logos and/or verbiage.
3. Tenant must assume responsibility for all maintenance of the ROW. This includes keeping the ROW free of garbage, debris, and any third party dumping.
4. No construction debris, soil, fill material, or spoils may be stored on ComEd property.
5. No hazardous materials, including petroleum products, may be used, stored, or transferred on ComEd property. No fuelling of lawn mowers or similar maintenance equipment is allowed on ComEd property.
6. Tenant will be held responsible for the clean-up of any spills (oil, antifreeze, fuel, etc.) as this could be a potential source of contamination and future liability for ComEd.
7. In the event of a leak/spill on ComEd property, Tenant must notify ComEd within 24 hours and provide a written report within 5 business days.
8. Tenant is responsible for the maintenance of any onsite storm water management system at the subject property and will be held responsible for any adverse drainage issues that arise for the duration of the lease. Inlet filters must be placed on all storm sewer manholes on ComEd property and must be properly maintained.
9. Tenant is not permitted to develop the unpaved areas or change the grading of the property in any way other than what was proposed in their request without prior authorization from ESD. This includes activities of adding gravel or other fill-in activities to the surface of ComEd property.
10. **A kmz file and associated As-Built survey of the newly installed trail must be submitted to ESD upon completion of this project.**

#### **Construction Project Requirements**



11. All applicable regulations must be followed including implementation of a Storm water Pollution Prevention Plan (SWPPP) and a Soil Erosion and Sediment Control Plan (SESC) to minimize sediment pollution in storm water runoff as well as any other required practices.
12. All construction equipment and vehicles must be free of leaks, and any leaks of oils or chemicals that occur must be cleaned up and reported to the appropriate agencies as needed.
13. **Daily equipment inspections must be conducted to verify proper working condition before equipment use on ComEd property. Written records of equipment inspections must be available to ESD upon request.**
14. A spill kit of appropriate size must be present and accessible at all times during construction activities on ComEd property.
15. No demolition, construction, material, or equipment staging is permitted on ComEd-owned property during construction.
16. Any and all drain tiles encountered during construction activities shall be replaced in their entirety within the entire leased area.

#### **Environmental Regulations and Permits**

17. All applicable environmental permits must be obtained including Wetlands and NPDES stormwater permits as required under the Clean Water Act, as well as any other applicable environmental permits.
18. Tenant will need to submit copies of any required environmental permits and plans to ESD prior to project start.
19. Requirements of all permits must be followed which could include site monitoring, reporting, and restoration extending well beyond the construction time period.
20. Tenant must follow all applicable environmental laws and regulations including those not specifically mentioned herein.
21. Tenant must follow all federal, state, and local wetlands requirements, including United States Army Corps of Engineers and Cook County regulations and guidelines.

#### **Excavation, Spoils and Materials**

22. **If the project requires removal of soil or waste from ComEd property, this must be removed by a ComEd environmental Contractor of Choice and disposed of in a ComEd approved landfill.**
23. If the project requires additional soil, only clean fill shall be used.
24. **Environmental sampling is not permitted on ComEd property without written approval and coordination with ESD.**
25. Grading of excess spoils is not permitted on ComEd property.

#### **Condition of Property**

26. **Tenant must provide documentation of current property conditions before improvements are started (e.g. Phase I, topographic maps, surveys, photographs).**
27. Any damage to ComEd's property caused by the Tenant will be repaired at the Tenant's expense.
28. At lease end, Tenant must provide full restoration of the property to its original condition including seeding, if necessary. ComEd will use historic aerial photographs and other means to determine the original property conditions. However, ComEd has the discretion to allow the property to remain in improved condition.
29. **Tenant must provide documentation (including photographs) that the property is returned to its original condition after completion of the project and restoration.**

**Should ComEd request the additional materials in the future, Tenant must be prepared to provide the following information to ComEd (please reference Project Code SR 4704216 in any communications with ComEd):**

30. A letter that summarizes the results of their analysis of what types of environmental permits, plans, and controls are required (e.g., wetlands, SWPPP, SESC, endangered species impacts, etc.).
31. A copy of the environmental permit applications for the project.
32. A copy of any environmental reports required by the permits.
33. Copies of certificates of clean fill.
34. Daily equipment inspection records.



# MEMORANDUM

To: Board of Park Commissioners

From: Brian Taylor, Director of Recreation; Jason Hickman, Athletics Manager

Date: November 15, 2017

Re: **RECOMMENDATION: MOVE TO APPROVE THE 2018 YOUTH BASEBALL & SOFTBALL UNIFORM BID IN THE AMOUNT OF \$28,385.01 AND ALLOW FOR A 10% CONTINGENCY TO ALLOW FOR PROGRAM GROWTH**

C: Dan Malartsik, Executive Director

**SUMMARY & BACKGROUND:**

The Youth Baseball & Softball program is administered by the Mt. Prospect Park District, under the guidance of the volunteer Youth Baseball and Softball Advisory Committee. With input from the advisory committee, staff prepared and sent the bid specifications to 16 companies. The bid specifications includes a team hat, jersey, pants and sock and are built from 2017 participation numbers. The actual number of uniforms (units) are unknown until the 2018 registration process is completed in February 2018. The bid opening was held on October 26, 2017. The district received 5 bids from the following companies; Santo Sports Store, Arena Sports, Sharp Sports, BSN and Team Sports Pro. The following is a summary of the pricing submitted for the purchase of Youth Baseball & Softball uniforms. References have been checked on Santo Sports, and they prove to be a reputable company qualified to handle the bid.

ITEMS	Santo Sports	Arena Sports	Sharp Sports	BSN	Team Sports Pro
Tee Ball Jerseys	\$ 3,992.16	\$ 4,190.56	\$ 4,692.00	\$ 5,010.00	\$ 5,720.00
Baseball Uniforms	\$ 16,920.00	\$ 18,539.50	\$ 19,159.50	\$ 21,175.00	\$ 21,631.25
Softball Uniforms	\$ 6,892.85	\$ 6,757.50	\$ 7,722.50	\$ 10,530.00	\$ 8,647.50
Coaches Shirts	\$ 580.00	\$ 695.00	\$ 612.50	\$ 480.00	\$ 620.00
<b>GRAND TOTAL:</b>	<b>\$ 28,385.01</b>	<b>\$ 30,182.56</b>	<b>\$ 32,186.50</b>	<b>\$ 37,195.00</b>	<b>\$ 36,618.75</b>

<b><u>BUDGET IMPACT:</u></b>	<b><u>Budget</u></b>	<b><u>Bid</u></b>	<b><u>Variance</u></b>
2018 Baseball/Softball Uniforms	\$36,225	\$28,385	(\$7,840)

**RECOMMENDATION**

***Move to approve the 2018 Youth Baseball & Softball uniforms in the amount of \$28,385.01 and allow for a 10% contingency to allow for program growth***



# MEMORANDUM

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To: Board of Park Commissioners

From: Ruth Yueill, Director of Community Relations & Marketing

Date: November 15, 2017

Re: **2017 COMMUNITY SURVEY UPDATE**

C: Dan Malartsik, Executive Director

**SUMMARY & BACKGROUND:**

The Community Attitude and Opinion Survey facilitated by aQity Research & Insights, Inc. was approved by the Park Board of Commissioners on August 23, 2017. The survey will identify community needs for recreation and measure resident satisfaction with Park District facilities, programs and services.

The Community Attitude & Opinion Survey will serve as the one key component in the District's Strategic Plan process. Implementation of the strategic plan will clarify purpose, align systems and efforts, and set a standard for continuous improvement for the next 3-5 years.

On November 6, 2017, aQity Research updated the survey project as follows. The survey is nearly 40% towards its target with 146 online surveys complete. The first batches of the mail survey to the non-respondents were sent the week of October 30 with delivery expected early this week. Completed surveys are expected to be returned by Thursday or Friday, November 9th or 10th.

aQity will begin phone calls to non-respondents the week of November 13 to reach the goal of 380 completed surveys. Data collection is expected to be complete during the week of November 20 with initial topline results available by November 30.



# MEMORANDUM

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To: Board of Park Commissioners  
From: Jim Jarog, Director of Parks & Planning  
Date: November 15, 2017  
Re: **EINSTEIN PARK PHASE II PROJECT UPDATE**  
Cc: Dan Malartsik, Executive Director

**SUMMARY & BACKGROUND:**

The bid for Phase II of the Einstein Park Project was approved at the June Board Meeting and is a part of the district's 2017 capital improvement plan. This project is partially funded by the Open Space Land Acquisition Development program through the Illinois Department of Natural Resources.

**Project Construction Progress:** The park shelter improvements are 100% complete. The final pathway paving is underway as is the basketball and parking lot areas. The Parking lot lighting has been installed and the lights are operational. The baseball fencing and backstop is roughly 75% complete. The fitness equipment and surfacing have been installed. The water service and drinking fountain has been installed. The permeable pavers are complete. Bioswale areas are complete. The dugout shelters have been received and are being installed at this time.

**Project Timeline Adjustment:**

Due to the delay in MWRD permitting requirements as well as wet conditions at the end of October the substantial completion date for the project is November 11, 2017.

Mobilization & Demolition: Complete  
Site Excavation: Complete  
Landscaping & Site Restoration: 75% Complete  
Substantial Completion: November 11, 2017

Staff will continue to update the board monthly on the project timeline and status as work progresses.

**EINSTEIN PHASE II FINANCIAL UPDATE**

**BUDGET IMPACT**

as of 11.15.2017

	2017 Budget	2017 Projection	YTD Actual	2017 Budget-Projection Variance Over(Under)
Einstein Park Phase II Fund 96	524,267.00			
Ratio Architects		29,185.00	26,940.00	
Martam Construction		430,019.61	266,690.42	
Construction Contingency		45,000.00	20,253.00	
Ratio Reimbursables		2,500.00	979.48	
Bid Notice/ MWRD Permit		2,500.00	2,046.35	
<b>Total Fund 96</b>	<b>524,267.00</b>	<b>509,204.61</b>	<b>316,909.25</b>	<b>(15,062.39)</b>
<b>*Einstein Park Phase II Fund 70</b>	<b>27,182.00</b>			
Martam Construction		27,182.00	12,358.59	
<b>Total Fund 70</b>	<b>27,182.00</b>	<b>27,182.00</b>	<b>12,358.59</b>	<b>-</b>
Einstein Park Phase II ADA Fund 25	172,798.39			
Martam Construction		172,798.39	172,798.39	
<b>Total Fund 25</b>	<b>172,798.39</b>	<b>172,798.39</b>	<b>172,798.39</b>	<b>-</b>
<b>Total 2017 Einstein Phase II Expense</b>	<b>724,247.39</b>	<b>709,185.00</b>	<b>502,066.23</b>	<b>(15,062.39)</b>
<b>* Less OSLAD Grant Reimbursement</b>	<b>(376,000.00)</b>	<b>(376,000.00)</b>	<b>(188,000.00)</b>	<b>-</b>
<b>Total 2017 Einstein Phase II with Grant</b>	<b>348,247.39</b>	<b>333,185.00</b>	<b>314,066.23</b>	<b>(15,062.39)</b>

\* 70 Fund closed and remaining \$14,823.41 in funding transferred to 96 Fund, New PO #102242 Issued 10/20/17

\* Remaining grant reimbursement of \$188,000 to be paid out upon completion and final audit Fall 2017 / Spring 2018



# MEMORANDUM

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To: Board of Park Commissioners

From: Brian Taylor, Director of Recreation

Date: November 15, 2017

Re: **STRATEGIC PLAN UPDATE**

C: Dan Malartsik, Executive Director

## **Summary & Background**

As outlined during October's board meeting, staff is currently in the Strategic Planning process. The goal of the Strategic Plan is provide the district with a clearly defined purpose, align systems and set a standard for continuous improvement for the next 3-5 years. Staff is excited to announce that the Strategic Plan has been named "Mapping our Future"! The marketing team designed a logo and the plan will be branded moving forward.

Phase one of the process is conducting a needs assessment through multiple methods of data collection. The methods of data collection include community, partner, staff, and board focus groups as well as the community survey. Staff hosted three community focus groups on November 4th, 6th, and 8th at Central Community Center. Over 40 residents provided feedback on topics such as major issues facing the district, strengths, weaknesses, opportunities, threats and external communication.

The leadership team completed their focus group on November 9th by discussing the same topics. The district will continue to collect input for the remainder of 2017 from full-time and part-time staff focus groups, from our community partners, and through survey results. The Board of Commissioner focus group will be scheduled in January.

There will be an update to the board monthly on the project timeline and status as the process progresses through the various stages of implementation.

**MT PROSPECT PARK DISTRICT  
DEPARTMENTAL EXPENDITURE ANALYSIS  
FOR THE 10 MONTHS ENDED 10-31-17**

83% OF CALENDAR YEAR

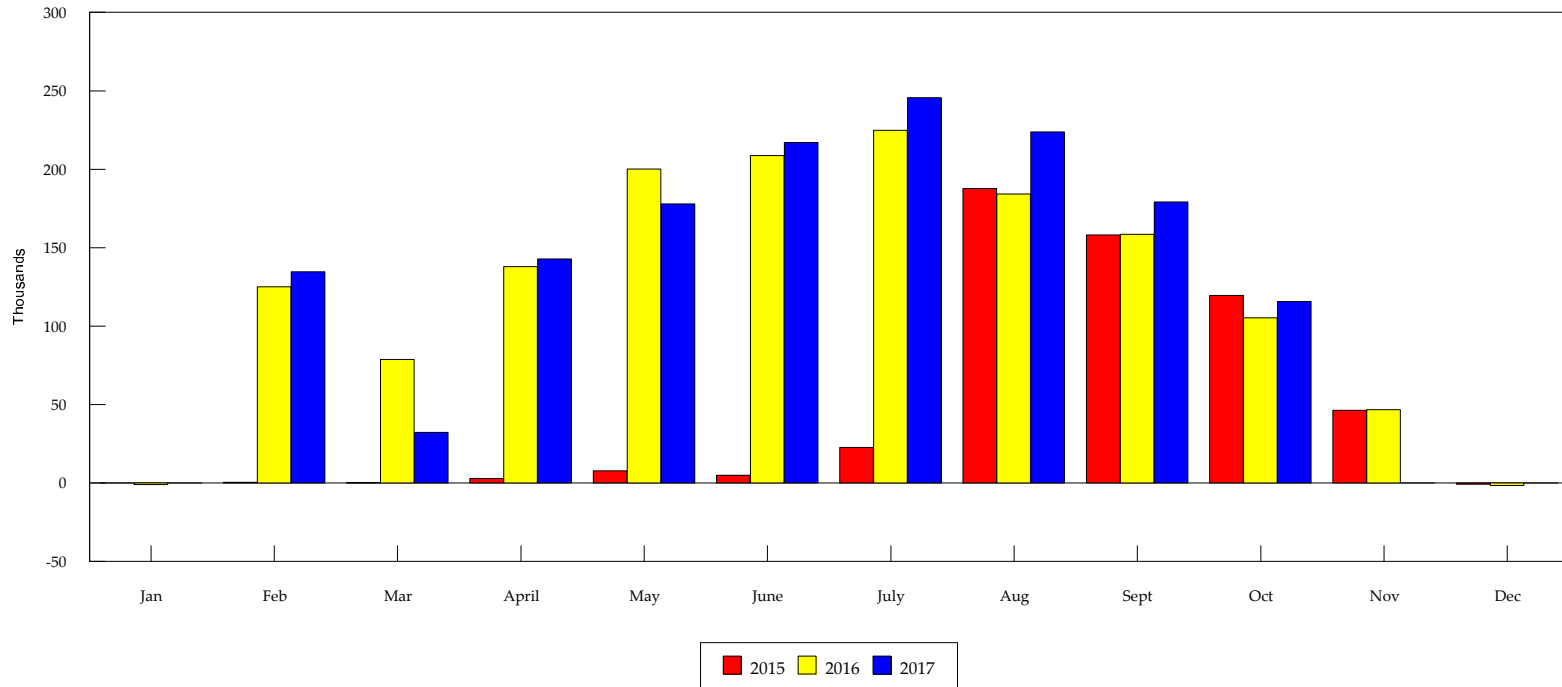
FUND / Department	'17 Y.T.D. Actual	2017 Budget	Y.T.D. as % of '17 Budget	'16 Y.T.D. Actual	Y.T.D. % of '16 Y.T.D.	Projected 2017	Proj % of '17 Bud	% Inc '17 Bud Over '16 Bud
<b>GENERAL FUND</b>								
Administration	766,928	953,186	80%	787,710	97%	928,572	97%	0%
Maintenance	645,801	833,227	78%	650,008	99%	954,446	115%	5%
Motor Pool	196,748	312,373	63%	185,745	106%	232,089	74%	5%
Buildings	154,804	195,404	79%	142,109	109%	4,761	2%	6%
Studio at Melas	14,843	20,950	71%	16,216	92%	15,333	73%	-1%
Total	1,779,124	2,315,140	77%	1,781,787	100%	2,137,302	92%	3%
<b>RECREATION FUND</b>								
Administration	801,835	1,078,449	74%	832,977	96%	718,754	67%	2%
Big Surf	265,791	317,496	84%	258,035	103%	273,391	86%	2%
Meadows Pool	194,286	202,103	96%	188,776	103%	187,342	93%	4%
Recplex Pool	475,127	551,933	86%	455,637	104%	468,485	85%	2%
Golf Course	1,294,155	1,588,403	81%	1,326,637	98%	1,318,798	83%	2%
Concessions	104,978	147,545	71%	111,988	94%	109,298	74%	-8%
Lions Center	153,109	187,485	82%	161,394	95%	185,052	99%	1%
Recplex Center	767,928	998,160	77%	832,006	92%	935,123	94%	-2%
Ice Arena	201,652	192,238	105%	56,580	356%	n/a	n/a	n/a
Rec Programs	1,482,999	1,662,435	89%	1,419,861	104%	1,779,713	107%	5%
Central Programs	44,083	129,100	34%	68,487	64%	92,906	72%	-6%
Central Road	478,278	637,138	75%	467,204	102%	619,546	97%	5%
Total	6,264,220	7,692,485	81%	6,179,582	101%	6,845,214	89%	5%



MT PROSPECT PARK DISTRICT  
**GOLF COURSE MONTHLY RECEIPTS**

**Revenue Recap by yr:**

2015			2016			2017				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>	<b>'15Budget</b>	<b>'16Budget</b>
Jan	35	35	Jan	(916)	(916)	Jan	0	0	705,490	
Feb	417	452	Feb	125,058	124,142	Feb	134,645	134,645	1,602,000	
Mar	209	661	Mar	78,883	203,025	Mar	32,219	166,864	1,556,500	
April	2,869	3,530	April	137,927	340,952	April	142,799	309,663		
May	7,758	11,288	May	200,176	541,128	May	177,872	487,534		
June	4,986	16,274	June	208,816	749,944	June	217,140	704,674		
July	22,714	38,988	July	224,822	974,766	July	245,693	950,367		
Aug	187,774	226,762	Aug	184,166	1,158,932	Aug	223,766	1,174,134		
Sept	158,081	384,843	Sept	158,598	1,317,530	Sept	179,076	1,353,209		
Oct	119,569	504,412	Oct	105,319	1,422,850	Oct	115,651	1,468,860		
Nov	46,280	550,692	Nov	46,736	1,469,586	Nov	0	0		
Dec	(721)	549,970	Dec	(1,611)	1,467,975	Dec	0	0		



This Year Vs Last Two Years

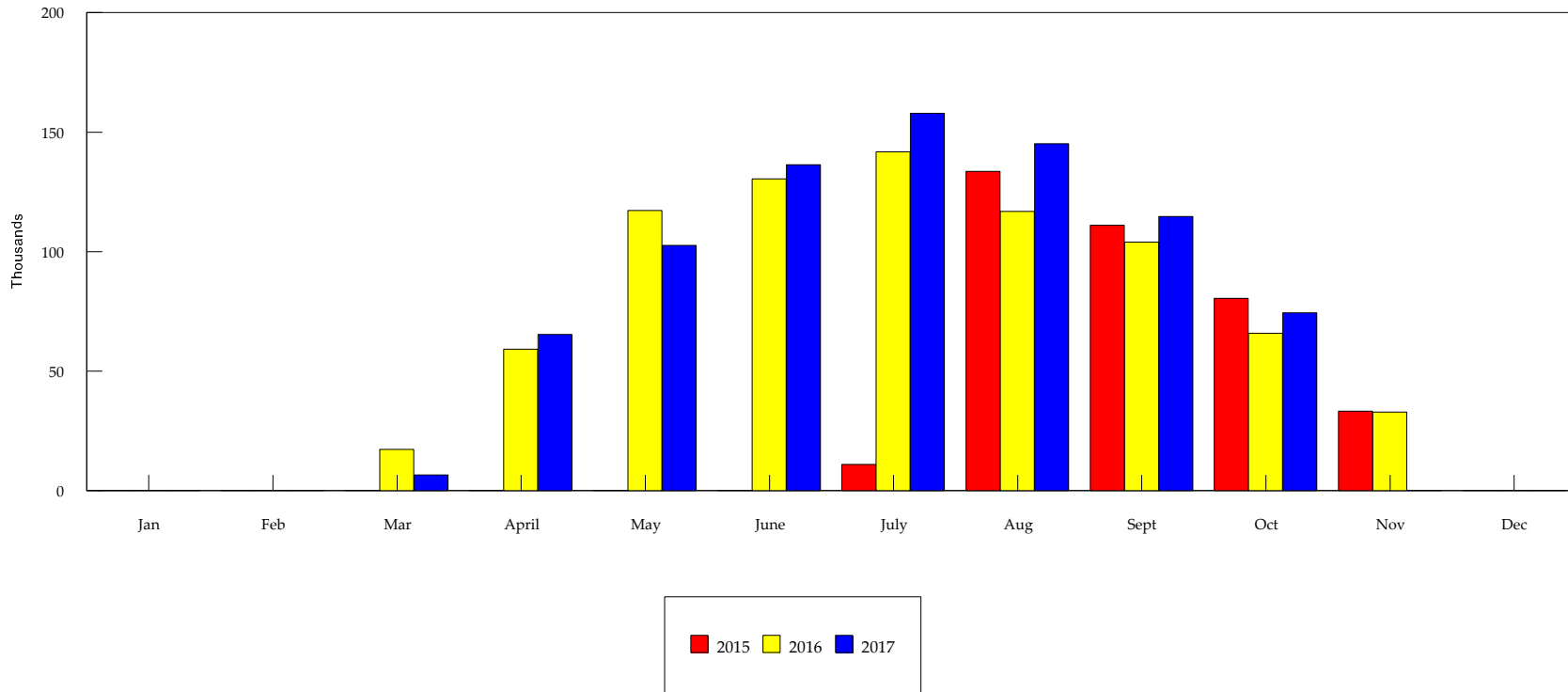
**MOUNT PROSPECT PARK DISTRICT  
GOLF COURSE Department by Function  
For Ten Months Ended 10-31-17**

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
<b>REVENUES:</b>								
RENTAL	272,791	272,791						
PASSES /USER FEES	180,375	180,375						
DAILY /USER FEES	903,825	815,740			88,086			
PROGRAM FEES	70,119	3,550				50,786	15,783	
MERCHANDISE SALES	58,163			58,163				
OTHER	(16,413)	(16,413)						
SPONSORSHIPS	-							
TOTAL REVENUE	1,468,860	1,256,043	-	58,163	88,086	50,786	15,783	-
% of Budget	94%	94%	n/a	116%	98%	88%	79%	
<b>EXPENDITURES:</b>								
FULL TIME SALARIES	468,182	254,960	168,370					44,851
PART TIME SALARIES	252,662	72,536	147,511	-		26,624		5,992
FRINGE BENEFITS	202,243	72,196	104,388					25,659
CONTRACTUAL SERVICES	85,729	50,359	14,999			8,720		11,651
COMMODITIES	172,524	9,966	139,004	254	6,202	2,203	6,803	8,093
MERCHANDISE	49,275			49,275				
UTILITIES	58,882	18,800	20,833					19,249
SALES TAX	4,657			4,657				
TOTAL EXPENDITURES	1,294,155	478,818	595,106	54,185	6,202	37,546	6,803	115,494
% of Budget	81%	79%	83%	135%	103%	80%	57%	72%
REVENUE OVER(UNDER) EXP	174,706	777,225	(595,106)	3,978	81,884	13,240	8,980	(115,494)
<b>CHANGE FROM LAST YR + (-)</b>								
REVENUE	48,465	19,393	-	13,415	13,369	288	2,000	-
EXPENDITURES	(32,483)	(875)	(29,087)	8,774	1,291	(1,490)	(2,708)	(8,387)
NET	80,947	20,268	29,087	4,641	12,078	1,778	4,707	8,387
<b>% CHANGE FROM LAST YEAR</b>								
REVENUE	3	2	n/a	30	18	1	15	n/a
EXPENDITURES	(2)	(0)	(5)	19	26	(4)	(28)	(7)

**MT PROSPECT PARK DISTRICT**  
**GOLF COURSE**  
**Greens Fees Sales**

**Revenue Recap by yr:**

	2015		2016		2017				
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0		'15Budget	400,000
Feb	0	0	Feb	0	Feb	0		'16Budget	850,000
Mar	0	0	Mar	17,263	Mar	6,580	6,580	'17Budget	800,000
April	0	0	April	59,254	April	65,371	71,952		
May	0	0	May	117,207	May	102,629	174,581		
June	0	0	June	130,510	June	136,328	310,908		
July	10,971	10,971	July	141,741	July	157,909	468,817		
Aug	133,659	144,630	Aug	116,919	Aug	145,244	614,061		
Sept	111,129	255,759	Sept	103,979	Sept	114,778	728,839		
Oct	80,451	336,210	Oct	65,889	Oct	74,430	803,269		
Nov	33,259	369,469	Nov	32,864	Nov	0	0		
Dec	0	0	Dec	0	Dec	0	0		

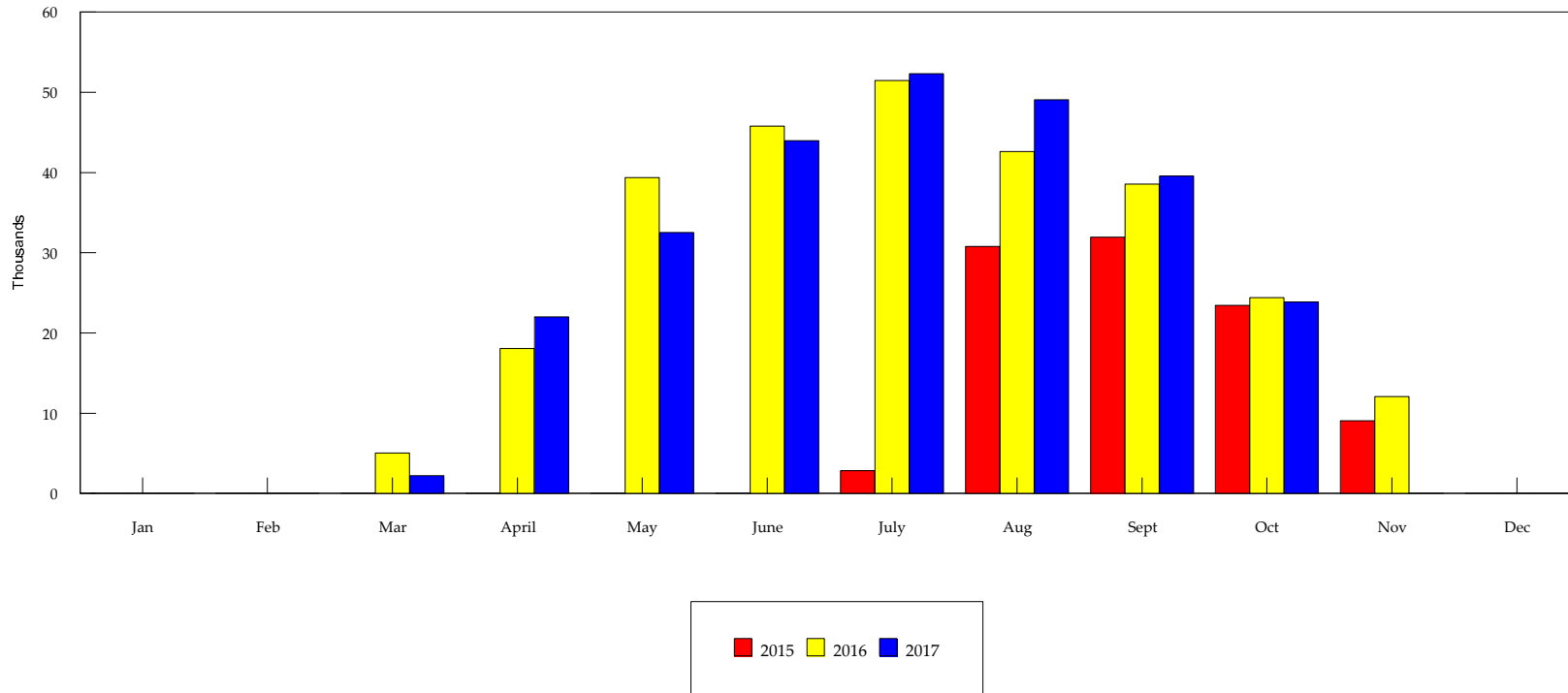


This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT  
GOLF COURSE  
Power Cart Rental**

**Revenue Recap by yr:**

	2015		2016		2017		'15Budget	'16Budget	'17Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	0	Jan	0	0	150,000
Feb	0	0	Feb	0	0	Feb	0	0	280,000
Mar	0	0	Mar	5,052	5,052	Mar	2,205	2,205	280,000
April	0	0	April	18,073	23,125	April	22,007	24,212	
May	0	0	May	39,379	62,504	May	32,545	56,756	
June	0	0	June	45,804	108,308	June	43,968	100,724	
July	2,822	2,822	July	51,486	159,793	July	52,330	153,054	
Aug	30,811	33,633	Aug	42,606	202,400	Aug	49,064	202,118	
Sept	31,939	65,572	Sept	38,558	240,958	Sept	39,567	241,684	
Oct	23,443	89,015	Oct	24,431	265,389	Oct	23,882	265,566	
Nov	9,057	98,072	Nov	12,070	277,459	Nov	0	0	
Dec	0	98,072	Dec	0	277,459	Dec	0	265,566	

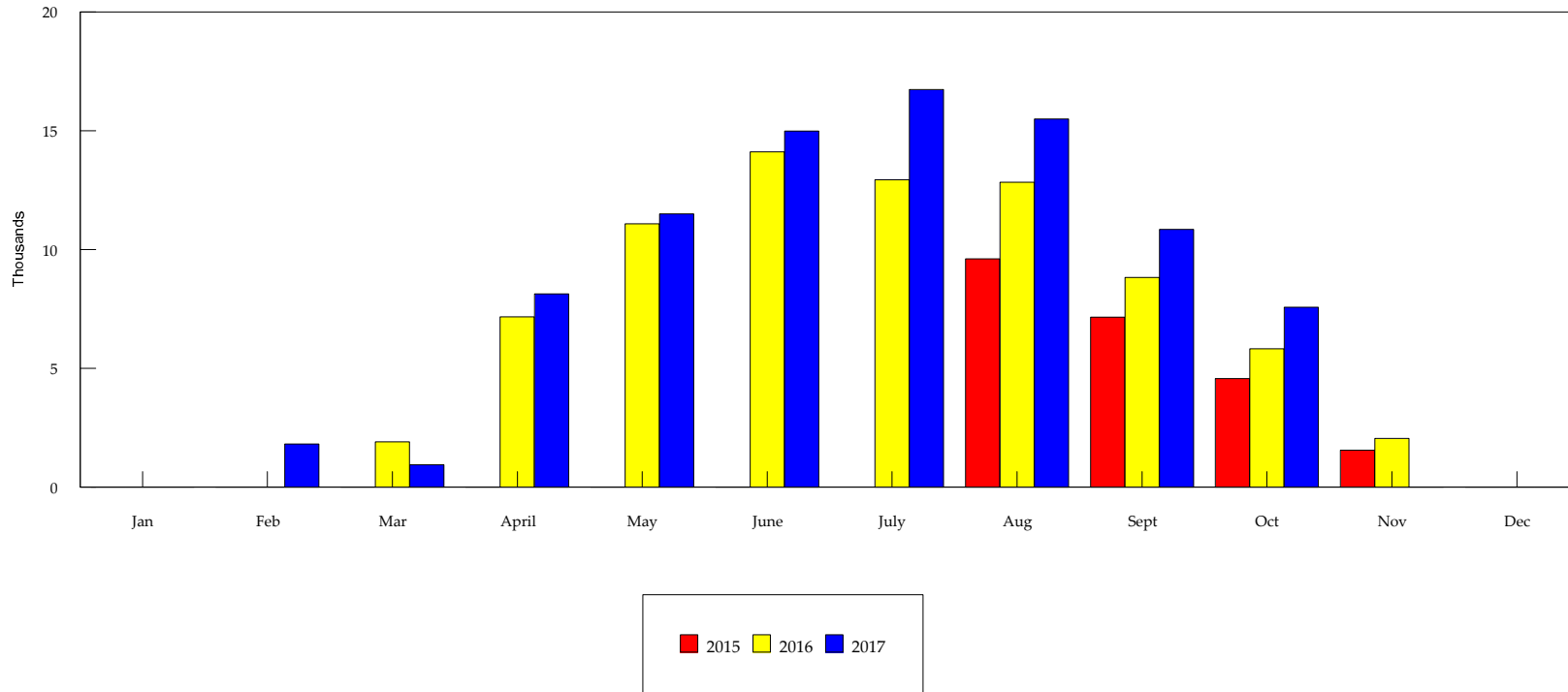


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT  
GOLF COURSE  
**Driving Range Revenue**

**Revenue Recap by yr:**

	2015		2016		2017		'15Budget	'16Budget	'17Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	0	Jan	0	0	40,000
Feb	0	0	Feb	0	0	Feb	1,825	1,825	90,000
Mar	0	0	Mar	1,906	1,906	Mar	944	2,769	90,000
April	0	0	April	7,167	9,074	April	8,146	10,915	
May	0	0	May	11,092	20,166	May	11,506	22,421	
June	0	0	June	14,116	34,282	June	14,990	37,411	
July	0	0	July	12,949	47,231	July	16,740	54,152	
Aug	9,610	9,610	Aug	12,837	60,068	Aug	15,501	69,653	
Sept	7,155	16,765	Sept	8,831	68,899	Sept	10,850	80,503	
Oct	4,571	21,336	Oct	5,832	74,731	Oct	7,582	88,086	
Nov	1,563	22,899	Nov	2,059	76,789	Nov	0	0	
Dec	0	22,899	Dec	0	76,789	Dec	0	88,086	

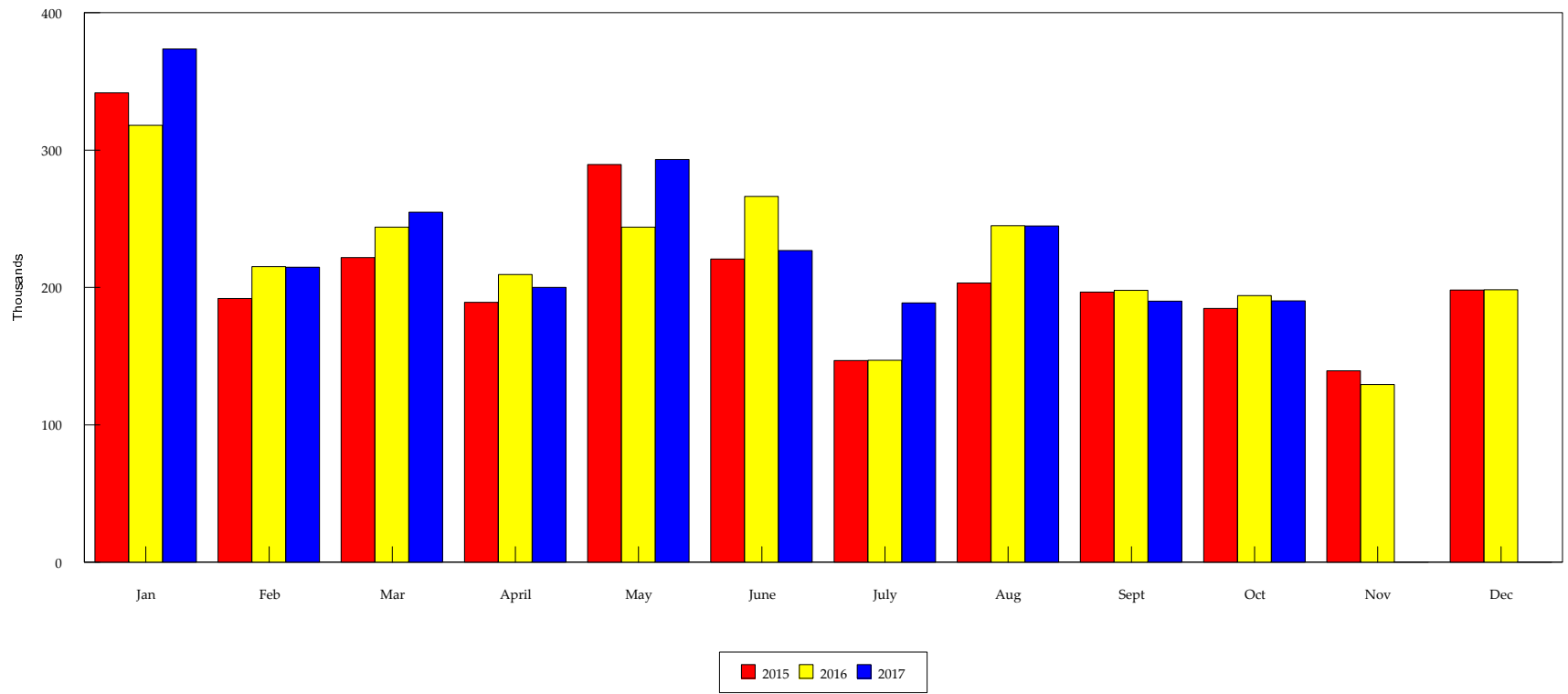


This Year Vs Last Two Years

## MT PROSPECT PARK DISTRICT PROGRAM REVENUE

### Revenue Recap by yr:

	2015		2016		2017					
	Month	YTD	Month	YTD	Month	YTD				
Jan	341,755	341,755	Jan	318,088	318,088	Jan	373,662	373,662	'15Budget	2,434,300
Feb	191,951	533,706	Feb	215,326	533,414	Feb	214,716	588,378	'16Budget	2,459,100
Mar	221,835	755,541	Mar	243,880	777,294	Mar	254,751	843,129	'17Budget	2,652,000
April	189,238	944,779	April	209,424	986,718	April	200,096	1,043,225		
May	289,573	1,234,352	May	243,991	1,230,709	May	293,193	1,336,418		
June	220,798	1,455,150	June	266,385	1,497,094	June	226,890	1,563,308		
July	146,894	1,602,044	July	147,087	1,644,181	July	188,870	1,752,178		
Aug	203,403	1,805,447	Aug	244,949	1,889,130	Aug	244,885	1,997,063		
Sept	196,803	2,002,250	Sept	197,925	2,087,055	Sept	190,099	2,187,162		
Oct	184,688	2,186,938	Oct	194,109	2,281,164	Oct	190,245	2,377,407		
Nov	139,489	2,326,427	Nov	129,388	2,410,552	Nov	0	0		
Dec	198,126	2,524,553	Dec	198,371	2,608,923	Dec	0	0		



This Year Vs Last Year

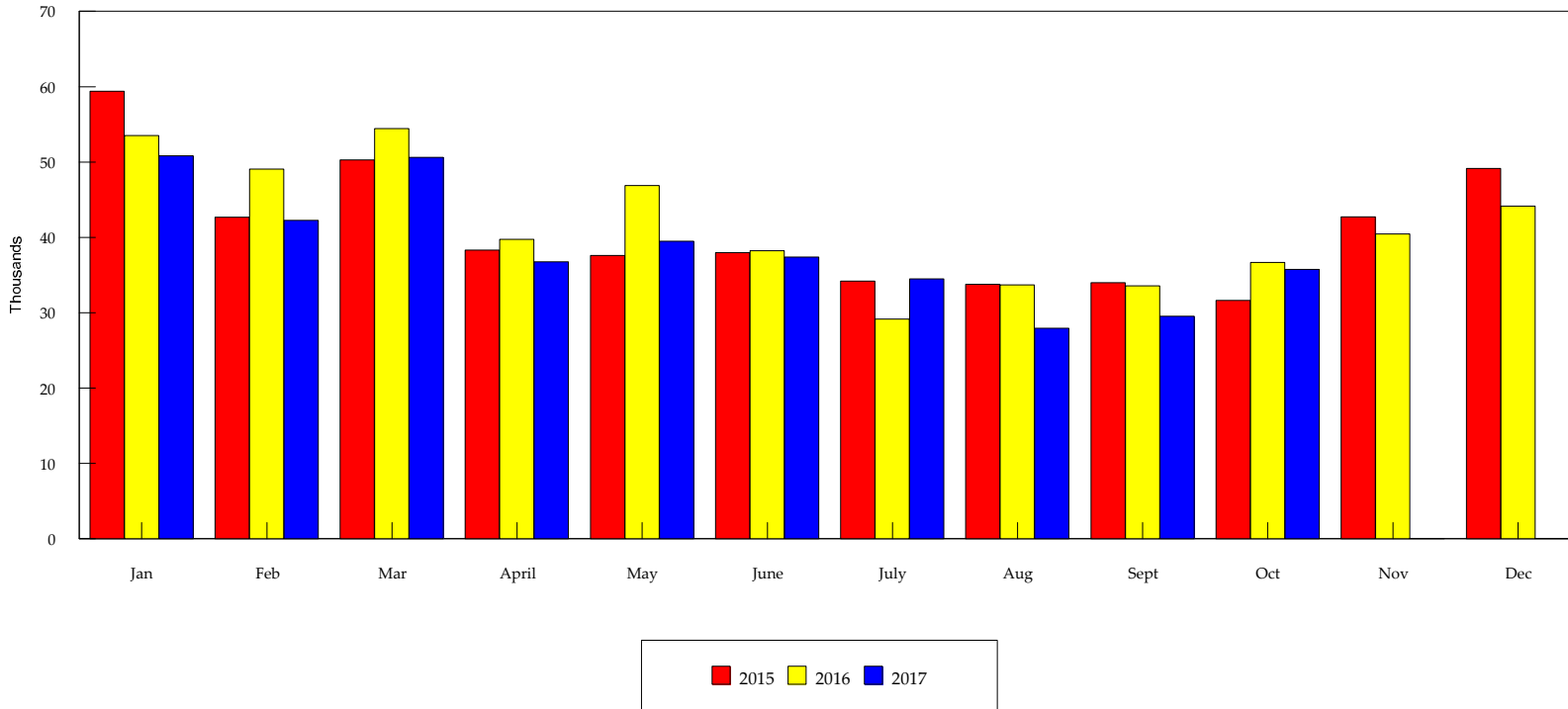
MOUNT PROSPECT PARK DISTRICT  
PROGRAMS Department by Function  
For Ten Months Ended 10-31-17

ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	ARTS	BASEBALL
REVENUES:								
PROGRAM FEES	2,361,995	1,062,999	104,600	399,643	215,115	10,706	403,409	165,523
CHILD CARE	14,912	14,912						
DONATIONS	500		500					
TOTAL REVENUE	<u>2,377,407</u>	<u>1,077,911</u>	<u>105,100</u>	<u>399,643</u>	<u>215,115</u>	<u>10,706</u>	<u>403,409</u>	<u>165,523</u>
% of Budget	90%	90%	83%	91%	86%	107%	89%	97%
EXPENDITURES:								
PART TIME SALARIES	905,957	460,870	30,916	44,755	132,609	3,050	197,978	35,780
CONTRACTUAL SERVICES	324,883	80,987	37,200	192,252	934	12,409	1,100	
COMMODITIES	251,805	51,977	17,987	43,362	2,575	19,271	44,395	72,238
UTILITIES	354							354
TOTAL EXPENDITURES	<u>1,482,999</u>	<u>593,834</u>	<u>86,104</u>	<u>280,369</u>	<u>136,118</u>	<u>34,730</u>	<u>243,473</u>	<u>108,372</u>
% of Budget	89%	96%	79%	96%	86%	71%	78%	88%
REVENUE OVER(UNDER) EXP	<u>894,408</u>	<u>484,077</u>	<u>18,996</u>	<u>119,274</u>	<u>78,997</u>	<u>(24,024)</u>	<u>159,936</u>	<u>57,151</u>
CHANGE FROM LAST YR + (-)								
REVENUE	96,897	46,644	(17,881)	(5,939)	31,063	(278)	22,252	21,035
EXPENDITURES	63,138	25,174	(9,210)	31,878	(4,046)	(230)	6,558	13,013
NET	<u>33,759</u>	<u>21,469</u>	<u>(8,670)</u>	<u>(37,817)</u>	<u>35,108</u>	<u>(48)</u>	<u>15,694</u>	<u>8,023</u>
% CHANGE FROM LAST YEAR								
REVENUE	4	5	(15)	(1)	17	(3)	6	15
EXPENDITURES	4	4	(10)	13	(3)	(1)	3	14
2017 BUDGET REVENUE	2,652,000	1,200,000	127,000	440,000	250,000	10,000	455,000	170,000
2017 BUDGET EXPEND	1,662,435	621,000	109,250	291,500	157,500	49,200	310,550	123,435
2016 REVENUE	2,280,510	1,031,267	122,981	405,582	184,052	10,984	381,157	144,487
2016 EXPENDITURES	1,419,861	568,659	95,314	248,491	140,164	34,959	236,915	95,359

**MT PROSPECT PARK DISTRICT  
RECPLEX**

**Revenue Recap by yr:**

2015			2016			2017				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	59,383	59,383	Jan	53,516	53,516	Jan	50,841	50,841	'15Budget	569,500
Feb	42,677	102,060	Feb	49,059	102,575	Feb	42,249	93,091	'16Budget	574,000
Mar	50,295	152,355	Mar	54,451	157,026	Mar	50,602	143,692	'17Budget	529,500
April	38,332	190,687	April	39,734	196,761	April	36,754	180,446		
May	37,602	228,289	May	46,875	243,636	May	39,476	219,922		
June	37,994	266,283	June	38,214	281,850	June	37,406	257,328		
July	34,207	300,490	July	29,155	311,006	July	34,503	291,830		
Aug	33,789	334,279	Aug	33,703	344,708	Aug	27,933	319,763		
Sept	33,974	368,253	Sept	33,574	378,282	Sept	29,525	349,288		
Oct	31,633	399,886	Oct	36,669	414,952	Oct	35,760	385,049		
Nov	42,740	442,626	Nov	40,460	455,412	Nov	0	0		
Dec	49,145	491,771	Dec	44,134	499,546	Dec	0	0		



This Year Vs Last Two Years



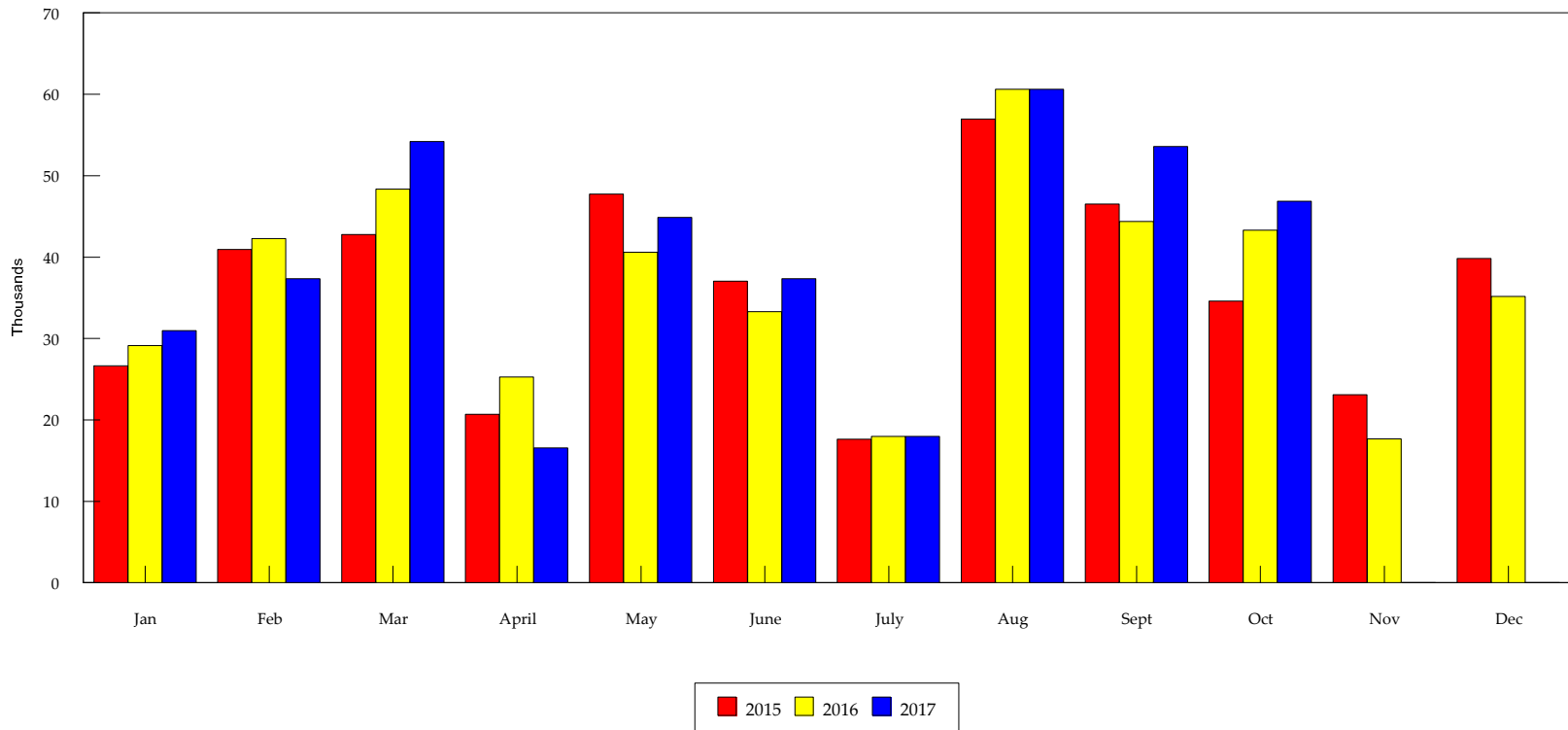
**MT PROSPECT PARK DISTRICT  
RECPLEX FACILITY REVENUE REPORT  
OCTOBER 2017**

	<i>MONTH</i>		<i>YEAR to DATE</i>		Up (Down)	
	This	Last	This	Last	Change	% Change
<b>RENTALS</b>						
Building Rental	6,552	3,982	54,954	47,077	7,878	17%
Lockers	-	-	-	-	-	-
Total	6,552	3,982	54,954	47,077	7,878	17%
<b>PASS SALES</b>						
All Facility	8,353	10,305	95,853	99,819	(3,965)	-4%
Gym & Track	4,431	3,622	38,740	37,401	1,339	4%
Fitness	14,401	13,679	154,018	166,559	(12,541)	-8%
Total	27,185	27,606	288,611	303,779	(15,168)	-5%
<b>DAILY FEES</b>						
All Facility	500	470	5,368	6,398	(1,030)	-16%
Gym & Track	2,907	4,230	35,003	43,523	(8,520)	-20%
Fitness	576	637	6,894	8,765	(1,871)	-21%
Racquetball	251	229	4,380	4,540	(160)	-4%
Playport	352	387	4,352	4,734	(382)	-8%
Total	4,586	5,953	55,997	67,960	(11,963)	-18%
<b>PROGRAM FEES</b>						
Special Programs	-	1,258	6,297	16,626	(10,329)	-62%
Total	-	1,258	6,297	16,626	(10,329)	-62%
<b>CONCESSIONS</b>						
Merchandise	335	366	3,870	3,088	782	25%
Vending	612	918	10,927	10,971	(44)	0%
Total	947	1,284	14,797	14,059	738	5%
<b>OTHER</b>						
Visa Charges / OvSt	(3,509)	(3,413)	(35,608)	(33,647)	(1,961)	6%
TOTAL	35,760	36,669	385,049	415,852	(30,803)	-7%

## MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

### Revenue Recap by yr:

	2015		2016		2017					
	Month	YTD	Month	YTD	Month	YTD				
Jan	26,632	26,632	Jan	29,132	29,132	Jan	30,950	30,950	'15Budget	410,900
Feb	40,930	67,562	Feb	42,281	71,413	Feb	37,340	68,290	'16Budget	431,900
Mar	42,765	110,327	Mar	48,349	119,762	Mar	54,211	122,501	'17Budget	437,500
April	20,683	131,010	April	25,294	145,056	April	16,553	139,055		
May	47,758	178,768	May	40,592	185,648	May	44,876	183,931		
June	37,031	215,799	June	33,307	218,955	June	37,333	221,264		
July	17,625	233,424	July	17,966	236,921	July	17,966	239,230		
Aug	56,964	290,388	Aug	60,633	297,553	Aug	60,609	299,839		
Sept	46,529	336,917	Sept	44,398	341,951	Sept	53,583	353,423		
Oct	34,593	371,510	Oct	43,318	385,269	Oct	46,880	400,303		
Nov	23,088	394,597	Nov	17,676	402,945	Nov	0	0		
Dec	39,821	434,419	Dec	35,182	438,127	Dec	0	0		



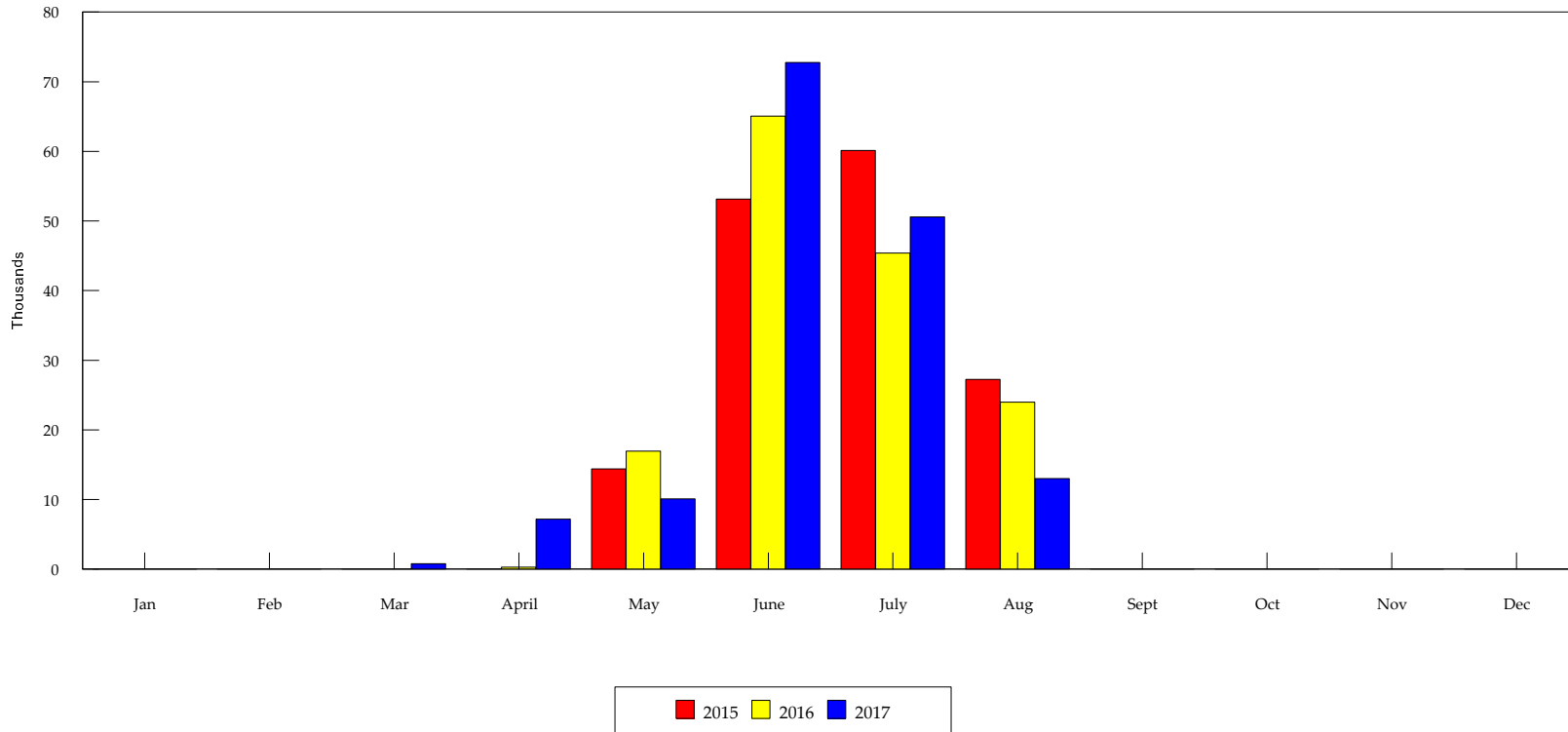
This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT

BIG SURF POOL

**Revenue Recap by yr:**

2015			2016			2017				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	0	0	Jan	0	0	Jan	0	0	'15Budget	173,510
Feb	0	0	Feb	0	0	Feb	0	0	'16Budget	178,500
Mar	0	0	Mar	0	0	Mar	800	800	'17Budget	178,800
April	253	253	April	295	295	April	7,178	7,978		
May	11,791	12,044	May	16,974	17,269	May	10,122	18,100		
June	49,842	61,885	June	65,042	82,310	June	72,777	90,877		
July	51,858	113,743	July	45,412	127,722	July	50,582	141,459		
Aug	19,812	133,555	Aug	23,965	151,687	Aug	13,020	154,479		
Sept	0	133,555	Sept	0	151,687	Sept	0	0		
Oct	122	133,677	Oct	0	151,687	Oct	0	0		
Nov	0	133,677	Nov	0	151,687	Nov	0	0		
Dec	0	133,677	Dec	0	151,687	Dec	0	154,479		

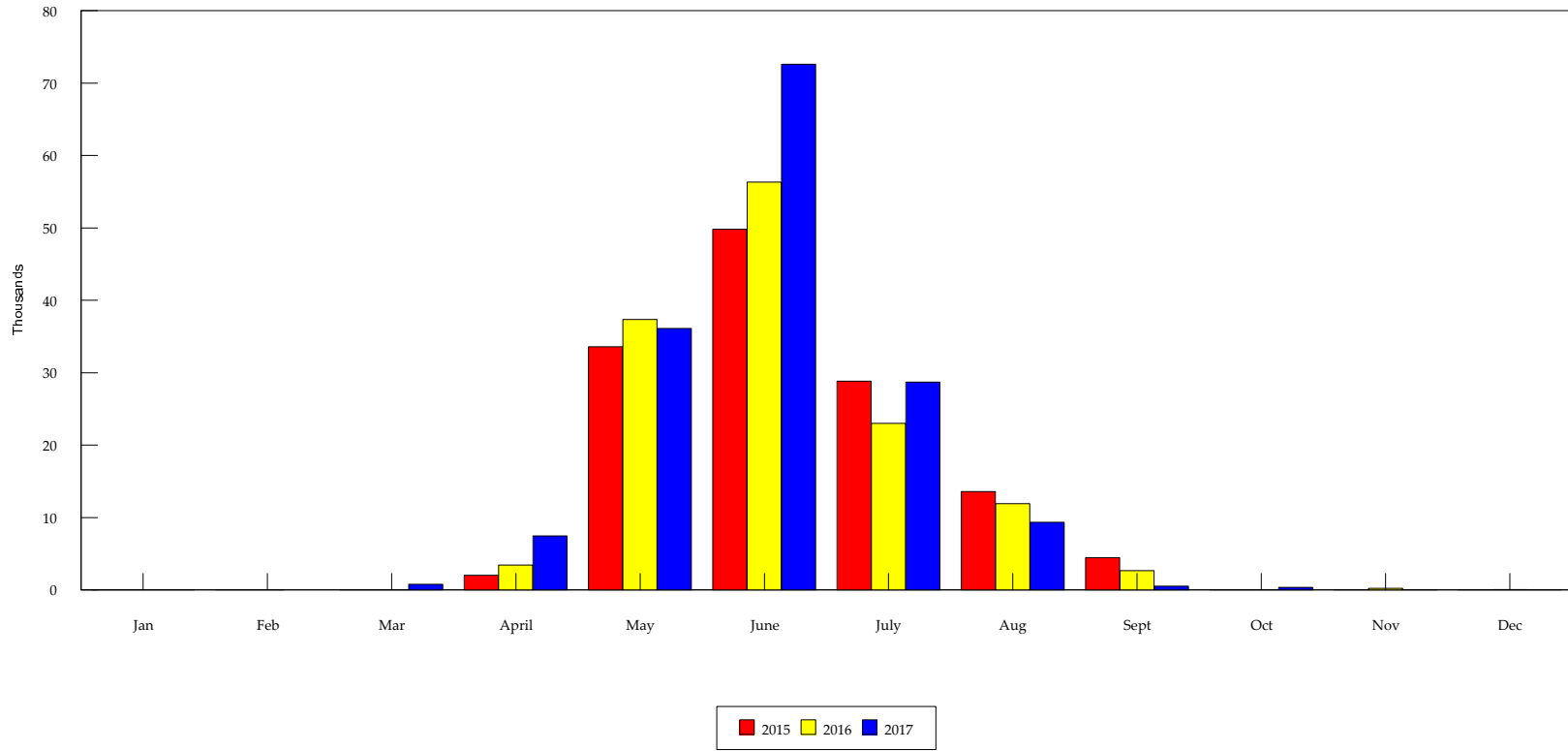


This Year Vs Last Two Years

## MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

### Revenue Recap by yr:

	2015		2016		2017				
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0	0	'15Budget	153,400
Feb	0	0	Feb	0	Feb	0	0	'16Budget	156,400
Mar	0	0	Mar	0	Mar	800	800	'17Budget	147,750
April	2,049	2,049	April	3,449	April	7,478	8,278		
May	33,586	35,634	May	37,373	May	36,123	44,401		
June	49,848	85,482	June	56,318	June	72,599	117,000		
July	28,835	114,317	July	22,999	July	28,708	145,708		
Aug	13,587	127,904	Aug	11,912	Aug	9,353	155,060		
Sept	4,480	132,384	Sept	2,667	Sept	553	155,613		
Oct	0	0	Oct	15	Oct	350	155,963		
Nov	0	0	Nov	250	Nov	0	155,963		
Dec	0	0	Dec	50	Dec	0	155,963		



This Year Vs Last Two Years

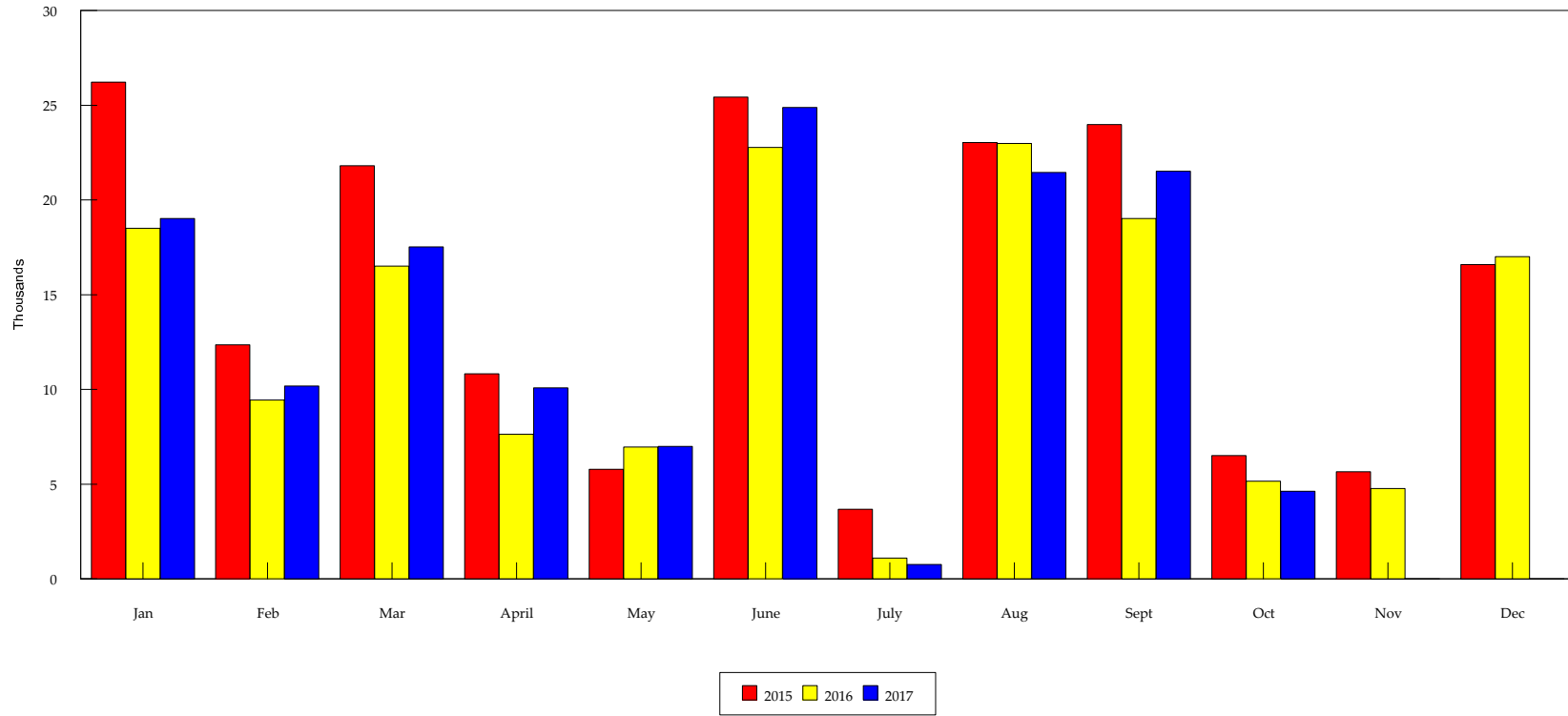
**MOUNT PROSPECT PARK DISTRICT  
CONCESSIONS Department by Location  
For Ten Months Ended 10-31-17**

ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MEADOWS BALLFIELD	GRILL & 1/2 WAY	MELAS PARK	ATHLETIC FIELDS
<b>REVENUES:</b>								
PROGRAM FEES	-							
DAILY / FEES - CATERING	43,000					43,000		
VENDING INCOME	1,054			1,054				
CONCESSION SALES	78,036		36,464		15,664		3,147	22,761
OTHER	-							
<b>TOTAL REVENUE</b>	<b>122,090</b>	<b>-</b>	<b>36,464</b>	<b>1,054</b>	<b>15,664</b>	<b>43,000</b>	<b>3,147</b>	<b>22,761</b>
% of Budget	81%	n/a	75%	117%	71%	100%	19%	118%
<b>EXPENDITURES:</b>								
FULL TIME SALARIES	5,085	5,085						
PART TIME SALARIES	27,567		13,184		4,702		7,932	1,748
FRINGE BENEFITS	1,866	1,866						
CONTRACTUAL SERVICES	3,503	-				475	2,628	400
COMMODITIES	5,605		1,182	133	619	200	2,358	1,112
COST OF GOODS SOLD	42,755		20,026		4,942		7,381	10,406
UTILITIES	18,597					3,165	15,431	
SALES TAX/OTHER	-	-						
<b>TOTAL EXPENDITURES</b>	<b>104,978</b>	<b>6,951</b>	<b>34,393</b>	<b>133</b>	<b>10,264</b>	<b>3,841</b>	<b>35,731</b>	<b>13,666</b>
% of Budget	71%	59%	75%	33%	55%	47%	73%	98%
<b>REVENUE OVER(UNDER) EXP</b>	<b>17,112</b>	<b>(6,951)</b>	<b>2,071</b>	<b>921</b>	<b>5,400</b>	<b>39,159</b>	<b>(32,584)</b>	<b>9,095</b>
<b>CHANGE FROM LAST YR + ( - )</b>								
REVENUE	(10,910)	-	(5,068)	115	(6,180)	-	(11,319)	11,542
EXPENDITURES	(7,010)	(2,702)	(1,930)	49	(7,357)	(2,127)	(2,169)	9,225
<b>NET</b>	<b>(3,900)</b>	<b>2,702</b>	<b>(3,138)</b>	<b>66</b>	<b>1,177</b>	<b>2,127</b>	<b>(9,150)</b>	<b>2,317</b>
<b>% CHANGE FROM LAST YEAR</b>								
REVENUE	(8)	n/a	(12)	12	(28)	-	(78)	103
EXPENDITURES	(6)	(28)	(5)	59	(42)	(36)	(6)	208

## MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

### Revenue Recap by yr:

2015			2016			2017				
	Month	YTD		Month	YTD		Month	YTD		
Jan	26,229	26,229	Jan	18,513	18,513	Jan	19,024	19,024	'15Budget	204,000
Feb	12,364	38,593	Feb	9,440	27,953	Feb	10,178	29,202	'16Budget	200,000
Mar	21,817	60,410	Mar	16,506	44,459	Mar	17,535	46,737	'17Budget	189,000
April	10,834	71,244	April	7,645	52,104	April	10,087	56,824		
May	5,796	77,040	May	6,961	59,065	May	6,995	63,819		
June	25,428	102,468	June	22,781	81,846	June	24,892	88,711		
July	3,680	106,148	July	1,099	82,945	July	765	89,476		
Aug	23,040	129,188	Aug	22,987	105,932	Aug	21,460	110,936		
Sept	23,984	153,172	Sept	19,026	124,958	Sept	21,526	132,462		
Oct	6,509	159,681	Oct	5,157	130,115	Oct	4,632	137,094		
Nov	5,663	165,344	Nov	4,780	134,895	Nov	0	0		
Dec	16,589	181,933	Dec	17,018	151,913	Dec	0	0		



This Year Vs Last Year

**MOUNT PROSPECT PARK DISTRICT  
CENTRAL PROGRAMS Department by Function  
Month Ended 10-31-17**

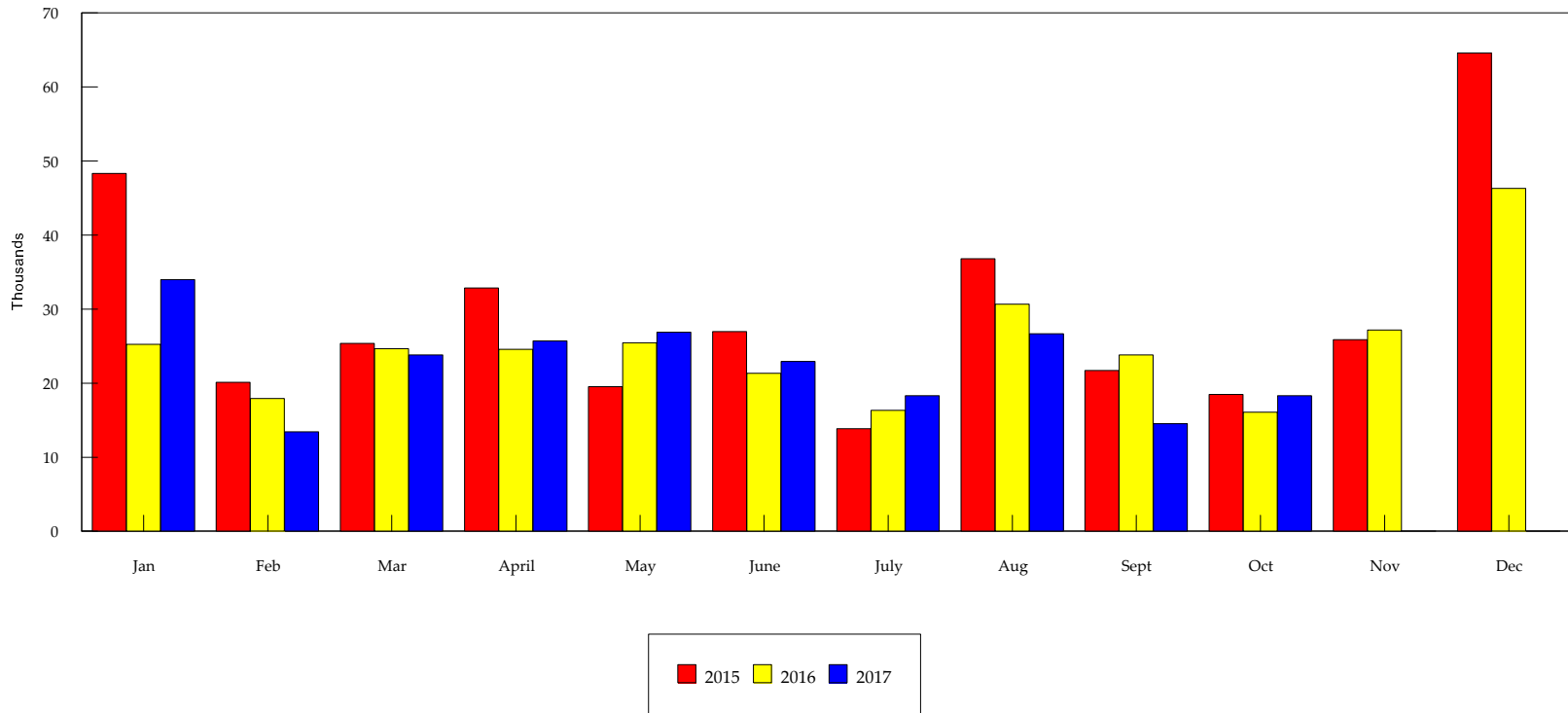
83% of Year

ACCOUNT NAMES	TOTALS	YOUTH CHILD CARE	ADULT <i>ATHLETICS</i>	YOUTH	ARTS
REVENUES:					
PROGRAM FEES	137,094	46,153	4,375	86,537	29
CHILD CARE	-				
DONATIONS	-		-		
TOTAL REVENUE	<u>137,094</u>	<u>46,153</u>	<u>4,375</u>	<u>86,537</u>	<u>29</u>
% of Budget	73%	87%	40%	69%	
EXPENDITURES:					
PART TIME SALARIES	42,924	23,612		19,312	
CONTRACTUAL SERVICES	-	-			-
COMMODITIES	1,159	1,159			
TOTAL EXPENDITURES	<u>44,083</u>	<u>24,771</u>	<u>-</u>	<u>19,312</u>	<u>-</u>
% of Budget	34%	80%	0%	21%	
REVENUE OVER(UNDER) EXP	93,011	21,382	4,375	67,225	29
CHANGE FROM LAST YR + (-)					
REVENUE	7,168	10,986	(6,725)	6,456	(3,549)
EXPENDITURES	(24,405)	2,557	-	(26,961)	-
NET	<u>31,573</u>	<u>8,429</u>	<u>(6,725)</u>	<u>33,417</u>	<u>(3,549)</u>
% CHANGE FROM LAST YEAR					
REVENUE	6	31	(61)	8	(99)
EXPENDITURES	(36)	12	n/a	(58)	n/a

## MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

### Revenue Recap by yr:

	2015		2016		2017		'15Budget	'16Budget	'17Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	48,330	48,330	Jan	25,255	25,255	Jan	33,981	33,981	385,600
Feb	20,103	68,433	Feb	17,914	43,169	Feb	13,413	47,395	384,100
Mar	25,367	93,800	Mar	24,639	67,808	Mar	23,826	71,220	360,400
April	32,836	126,636	April	24,566	92,374	April	25,712	96,932	
May	19,544	146,180	May	25,453	117,827	May	26,882	123,814	
June	26,986	173,166	June	21,322	139,149	June	22,927	146,741	
July	13,839	187,005	July	16,353	155,502	July	18,319	165,060	
Aug	36,808	223,813	Aug	30,650	186,152	Aug	26,666	191,727	
Sept	21,706	245,519	Sept	23,808	209,960	Sept	14,514	206,240	
Oct	18,487	264,006	Oct	16,075	226,036	Oct	18,294	224,534	
Nov	25,867	289,873	Nov	27,162	253,198	Nov	0	0	
Dec	64,583	354,455	Dec	46,297	299,494	Dec	0	0	



This Year Vs Last Two Years



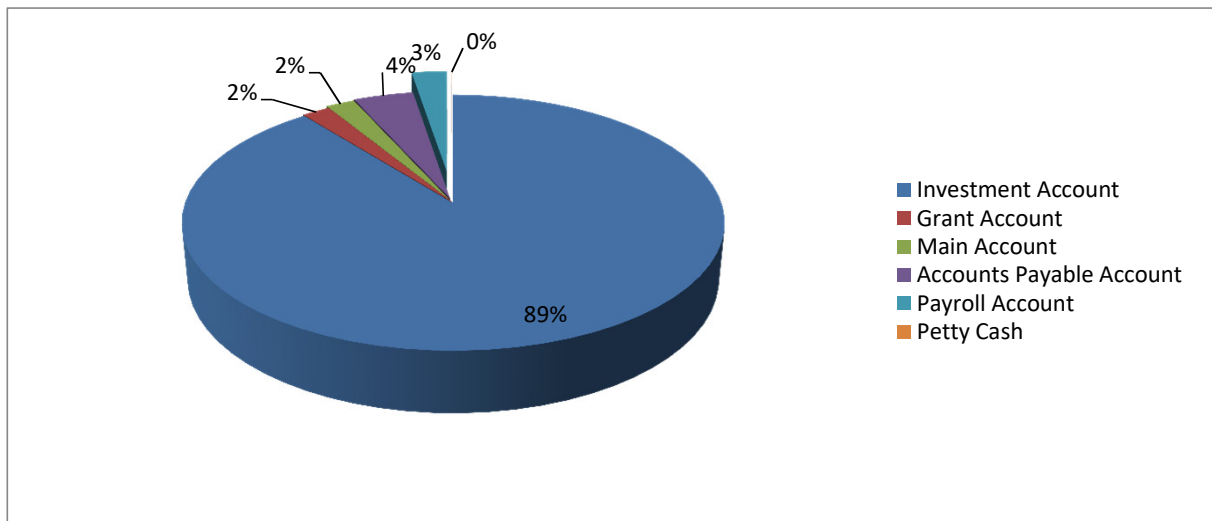
**MT PROSPECT PARK DISTRICT  
CENTRAL FACILITY REVENUE REPORT  
OCTOBER 2017**

	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
<b>RENTALS</b>						
Skate Rental	480	348	2,230	2,651	(421)	-16%
Building Rental	4,888	6,332	57,623	65,223	(7,600)	-12%
	5,368	6,680	59,853	67,874	(8,021)	-12%
<b>PASS SALES</b>						
Fitness	7,652	7,264	81,990	88,064	(6,075)	-7%
	7,652	7,264	81,990	88,064	(6,075)	-7%
<b>DAILY FEES</b>						
Gym Fees	530	443	4,551	3,363	1,188	35%
Fitness Center	138	303	2,310	4,147	(1,837)	-44%
Inline Rink Fees	1,495	868	7,317	5,930	1,386	23%
	2,163	1,614	14,177	13,440	737	5%
<b>PROGRAM FEES</b>						
Adult Athletic Leagues	-	-	525	2,300	(1,775)	-77%
Youth Athletic Camps	-	-	11,892	8,292	3,600	0%
Youth Athletic Prog.	1,220	40	5,724	9,449	(3,725)	-39%
Youth Leagues	395	165	42,175	34,280	7,895	23%
Special Programs	2,664	1,352	19,179	12,504	6,675	53%
	4,279	1,557	79,495	66,825	12,670	19%
<b>CONCESSIONS</b>						
Merchandise	450	635	4,754	3,923	831	21%
Vending	182	76	2,528	2,706	(178)	-7%
	632	711	7,282	6,628	654	10%
<b>OTHER</b>						
Visa Charges / OvShrt	(1,800)	(1,751)	(18,263)	(17,257)	(1,006)	6%
<b>TOTAL</b>	<b>18,294</b>	<b>16,075</b>	<b>224,534</b>	<b>225,575</b>	<b>(1,041)</b>	<b>0%</b>

**Mt. Prospect Park District**  
**Statement of Account Balances**  
**As of October 31, 2017**

**Mt. Prospect State Bank**

Accounts	Bank Balance	Interest Rate	YTD Interest
Investment Account	8,564,554.65	0.19	8,559.52
Grant Account	188,041.05	0.002	31.29
Main Account	192,273.94	n/a	
Accounts Payable Account	399,801.66	n/a	
Payroll Account	242,484.39	n/a	
Petty Cash	4,080.00	n/a	
<b>Total Funds</b>	<b>9,591,235.69</b>		



**Mount Prospect Park District  
Consolidated Revenue/Expense  
October 2017**

	October 2017	YTD 2017	Budget 2017	October 2016	YTD 2016
<b>REVENUE</b>					
10 General Fund	45,913	2,350,742	2,318,449	29,205	2,226,859
20 Recreation Fund	456,505	6,874,390	7,719,477	437,865	6,712,144
21 Paving and Lighting	292	71,886	71,606	50	71,440
23 Social Security Fund	2,083	512,878	510,880	251	356,619
24 Liability Insurance Fund	2,584	635,928	633,450	438	617,265
25 NWSRA Fund	2,337	575,087	572,846	398	571,522
26 IMRF Fund	3,092	761,045	758,080	568	792,936
27 Conservatory Fund	9,660	846,508	847,357	9,905	831,931
28 Internal Service Fund	-	425,277	425,686	9,900	411,725
30 Bond & Interest Fund	1,802,013	4,932,706	4,920,458	1,687,577	4,772,020
70 2014 Capital Project	-	-	-	15,000	15,924
93 2013 Capital Project	-	-	-	-	-
94 2014 Capital Project	-	10,733	-	770	19,072
95 2015 Capital Project	-	-	-	124	1,321
96 2016 Capital Project	1,083	18,504	376,000	1,044,281	1,232,281
97 2017 Capital Project	1,060,759	1,060,759	-	-	-
<b>Total Revenue</b>	<b>3,386,321</b>	<b>19,076,443</b>	<b>19,154,289</b>	<b>3,236,332</b>	<b>18,633,059</b>
<b>EXPENSE</b>					
10 General Fund	164,898	1,779,124	2,315,140	162,668	1,780,178
20 Recreation Fund	596,655	6,264,220	7,692,485	502,591	6,179,669
21 Paving and Lighting	1,333	21,556	71,606	12,314	69,983
23 Social Security Fund	34,718	393,011	510,880	33,708	394,638
24 Liability Insurance Fund	20,615	631,734	675,747	20,195	626,746
25 NWSRA Fund	4,286	623,060	1,308,000	110,219	546,290
26 IMRF Fund	62,481	593,491	758,080	63,002	612,281
27 Conservatory Fund	58,507	669,641	843,783	56,443	651,661
28 Internal Service Fund	31,283	316,042	424,736	26,066	282,540
30 Bond & Interest Fund	1,695,124	2,135,232	4,948,089	2,026,428	3,762,310
70 2014 Capital Project	17,257	163,037	271,188	59,737	337,759
92 2012 Capital Project	-	-	-	-	-
93 2013 Capital Project	-	-	-	-	63,709
94 2014 Capital Project	-	55,021	63,881	23,033	136,466
95 2015 Capital Project	-	5,833	24,337	138,851	898,446
96 2016 Capital Project	135,941	1,080,720	1,570,332	75,400	75,401
97 2017 Capital Project	39,365	39,365	-	-	-
<b>Total Expense</b>	<b>2,823,098</b>	<b>14,771,087</b>	<b>21,478,284</b>	<b>3,310,655</b>	<b>16,418,077</b>
Total Revenue	3,386,321	19,076,443	19,154,289	3,236,332	18,633,059
Total Expense	2,823,098	14,771,087	21,478,284	3,310,655	16,418,077
Net Income/Loss	563,223	4,305,356	(2,323,995)	(74,323)	2,214,982

**MT. PROSPECT PARK DISTRICT  
PROPERTY TAX  
MONTH ENDING  
10/31/17**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2012	9,098,317	1,653,835,662	0.557
2013	8,762,986	1,413,453,067	0.657
2014	9,398,877	1,446,086,836	0.654
2015	9,580,252	1,406,791,767	0.681

Tax Monies Received from January 1, 2017 through October 31, 2017 totals:  
\$9,845,493 (of this total \$155,101 is Replacement Tax).

	<b>Type</b>	<b>2017 Taxes</b>	<b>2016 Taxes</b>
January	R	25,034	22,156
January		172,519	200,146
February		1,160,685	1,409,747
March	R	16,081	8,898
March		3,861,042	3,463,090
April	R	40,965	32,524
April		40,721	
May	R	26,382	32,339
May		41,107	26,136
June		197	2,079
July	R	26,977	27,833
July		1,798,782	1,387,031
August	R	1,244	3,240
August		2,565,092	2,821,186
September		10,880	185,245
October	R	18,417	25,316
October		39,369	6,773
November			31,948
December			
December	R		34,366
<b>TOTAL</b>		<b>9,845,493</b>	<b>9,720,055</b>

Mt Prospect Park District  
Capital Projects Update  
October 2017  
Fund 70 2014 Capital IMPR Fund

Account #	Description	Budget	October	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813700	Rec Plex Common Area Furniture	8,000			8,000	
	Total Rec Plex Center	8,000	-	-	8,000	
<u>Park Improvements</u>						
846735	Tree Removal/Replacement Trees	9,333	3,758	9,333	-	
846950	Baseball/Softball Fence Upgrades	35,932		1,465	34,467	
849500	We Go Park Renovation	54,768		3,800	50,968	
849510	O'Hare Cup Site Earthwork	41,801	13,499	29,500	12,301	
849640	Golf Renovation - Gen Trades	17,996		17,987	9	
849705	Golf Cart GPS	39,000		38,916	84	
849720	Einstein Park	62,500		62,036	464	
	Total Park Improvements	261,330	17,257	163,037	98,293	
<u>Equipment</u>						
856820	Phone System	1,858			1,858	
	Total Equipment	1,858	-	-	1,858	
	Total Expenditure	271,188	17,257	163,037	108,151	

Mt Prospect Park District  
 Capital Projects Update  
 October 2017  
 Fund 94 2014 Capital IMPR Fund

Account #	Description	Budget	October	Y-T-D Actual	Difference	Comments
<u>Park Improvements</u>						
849510	Majewski Sign Permits	8,837			8,837	
849720	Einstein Park	46,550		46,527	23	
	Total Park Improvements	55,387	-	46,527	8,860	
<u>Equipment</u>						
855085	Argimetal Blower-MPGC	4,500		4,500	-	
855400	Technology Equipment & Svcs	3,994		3,994	-	
	Total Equipment	8,494	-	8,494	-	
	Total Expenditure	63,881	-	55,021	8,860	

Mt Prospect Park District  
Capital Projects Update  
October 2017  
Fund 95 2015 Capital IMPR Fund

Account #	Description	Budget	October	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813630	Rec Plex Commons Floor	8,000			8,000	
	Total Rec Plex Center	8,000	-	-	8,000	
<u>Park Improvements</u>						
849705	Golf Cart GPS Lease	5,067			5,067	
	Total Park Improvements	5,067	-	-	5,067	
<u>Buildings</u>						
862150	CCC Loading Dock Door	5,500			5,500	
862160	CCC Lockers	3,500		3,500	-	
862307	Clubhouse TV's/Sound System	1,576		1,576	-	
862320	Golf Course Furniture/Fixtures	694		757	(63)	
	Total Buildings	11,270	-	5,833	5,437	
	Total Expenditure	24,337	-	5,833	18,504	

**Mt Prospect Park District  
Capital Projects Update  
October 2017  
Fund 96 2016 Capital IMPR Fund**

Account #	Description	Budget	October	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813410	Rec Plex Cardio Equipment	30,739		31,139	(400)	
813500	Replace Intercom System	20,000			20,000	
813620	Recplex AHU Coil Cleaning	5,500			5,500	
813625	Recplex Kids Klub Floor	36,000		24,398	11,602	
813630	Recplex Commons Floor	33,000		2,079	30,921	
813640	Small Fitness Equipment	9,000		6,290	2,710	
	Total Rec Plex Center	134,239	-	63,905	70,334	
<u>Conservatory</u>						
822330	FPC HVAC Units	13,000			13,000	
	Total Conservatory	13,000	-	-	13,000	
<u>Park Improvements</u>						
845633	LIONS Bandshell Re-level	30,000		30,000	-	
846700	Billing for Projects	425,686		425,277	409	
846931	Kopp Park Playground	100,000	68,046	90,699	9,301	
847012	Tree Planting/Removal	35,000	9,892	28,061	6,939	
847084	Community Survey	20,000		8,153	11,847	
847096	Westbrk School Playground	3,000			3,000	
849200	Bandshell Player	20,500	(14,619)	11,239	9,261	
849300	Redwood Playground Demo	12,500	9,650	11,433	1,067	
849500	Playground Parts	5,000	655	5,000	-	
849510	Ohare Cup Site Earthwork	1,500			1,500	
849530	MSD Berm Removal	4,150	4,150	4,150	-	
849720	Einstein Park	474,574		135,228	339,346	
	Total Park Improvements	1,131,910	77,774	749,240	382,670	
<u>Equipment</u>						
855130	undesignated	23,000		16,730	6,270	
855320	F250 4x4 Pickup Truck	29,000		27,864	1,136	
855330	F250 4x4 Pickup Truck	24,000		24,000	-	
855400	Reg Sys Maintenance/Technology	72,140	3,448	64,402	7,738	
856776	GC Chairs Table Grill	8,000		7,919	81	
856777	Ice Machine	800		3,871	(3,071)	
857250	Grounds Equipment/Repair	5,924			5,924	
858370	Pressure Washer	1,500	1,500	1,500	-	
858475	Bunker Rakes	12,400			12,400	
858485	Field Equipment Box	7,000			7,000	
858540	Toro Tri flex Mower	35,000		34,660	340	
858550	Greens Mowers	26,800		26,224	576	
858560	Debris Blower	2,700		2,296	404	
	Total Equipment	248,264	4,948	209,465	38,799	
<u>Buildings</u>						
861593	Lions Asbestos Abatement	3,500			3,500	
862240	Studio Parking Lot	14,619	14,619	14,619	-	
865420	WCMF Maintenance	5,000			5,000	
895425	Conservatory Property		35,000	35,000	(35,000)	
	Total Buildings	23,119	49,619	49,619	(26,500)	
<u>Pools</u>						
881566	Big Surf Rafts	5,000		4,891	109	
881651	WCMF Storm Sewer Lining	10,800			10,800	
882040	Recplex Pool Vacuum	4,000	3,600	3,600	400	
	Total Pools	19,800	3,600	8,491	11,309	
	Total Expenditure	1,570,332	135,941	1,080,720	489,612	



**ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT**  
**October-17**

**ACCOUNTS PAYABLE**

Suggested Motion: I move to ratify October Accounts Payable Checks and EFT's in the amount of \$2,264,385.42 listed on the Check Registers.

<u>CHECK DATE</u>			<u>CHECK #S</u>	
10/1-10/8/2017	\$	171,995.21	189188-189247	Checks
10/9-10/15/2017	\$	1,757,291.91	189248-189322	Checks
10/16-10/22/2017	\$	143,896.48	189323-189397	Checks
10/23-10/31/2017	\$	191,201.82	189398-189450	Checks

**TOTAL AP**                    **\$ 2,264,385.42** Checks and EFT's

**PAYROLL**

Suggested Motion: I move to ratify October Payroll Checks and Direct Deposits in the amount of \$331,483.90 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #S</u>	
10/6/2017	\$	159,475.56	8578-8921	DD Notification
	\$	8,293.29	1012974740- 1012974761	Checks
			8922-8926	<i>Taxes, Transfers &amp; Garnishments</i>
10/20/2017	\$	156,924.16	8927-9273	DD Notification
	\$	6,790.89	1013102884- 1013102904	Checks
			9274-9278	<i>Taxes, Transfers &amp; Garnishments</i>

**TOTAL P/R**                    **\$ 331,483.90** Checks and Direct Deposits

**\*\*Paper check numbers will not be sequential between check runs; account managed by payroll service provider.**

## Mt. Prospect Park District Payroll Summary

Pay Period Ending 10/1/2017  
Check Date 10/6/2017

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	12,082	366	234,084	33	19
	Full Time	59			

Pay Period Ending 10/15/2017  
Check Date 10/20/2017

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,809	368	227,333	32	19
	Full Time	60			



# Executive Director Report

November 2017

## Proposed Regular Meeting Dates for 2018

A draft of proposed Regular Board Meeting Dates for 2018. Please note that all of the dates are Wednesdays. As has been the case in past years, some of these dates are not the 4<sup>th</sup> Wednesday of the month as they are adjusted to accommodate for holidays and other factors.

<b>JANUARY 17, 2018</b> <b>3rd Wednesday</b>	<b>JULY 25, 2018</b>
<b>FEBRUARY 14, 2018</b> <b>2nd Wednesday</b>	<b>AUGUST 22, 2018</b>
<b>MARCH 21, 2018</b> <b>3rd Wednesday</b>	<b>SEPTEMBER 26, 2018</b>
<b>APRIL 25, 2018</b>	<b>OCTOBER 24, 2018</b>
<b>MAY 23, 2018</b>	<b>NOVEMBER 14, 2018</b> <b>2nd Wednesday</b>
<b>JUNE 27, 2018</b>	<b>DECEMBER 19, 2018</b> <b>3rd Wednesday</b>

### IPRA Conference Registration:

The 2018 Annual Illinois Park & Recreation Association “Soaring to New Heights” Conference is scheduled for January 18th-20th at the Hilton downtown. This is an excellent opportunity for staff and commissioners to learn new ideas and trends from industry experts as well as network with other professionals. Please let Teri or I know if you are interested in attending the conference no later than November 18th.

### Upcoming Meeting Reminders:

**Regular Meeting** - Wednesday, December 20 - 7pm @ CCC.



# Golf Operations Report

## Through November 2nd

Golf	2013	2016	2017	Variance '16 to'17
Paid Resident Rounds	6,605	5,713	4,623	-1,090
Paid Partner Rounds	350	448	262	-186
Paid Non-Resident Rounds	18,571	20,615	22,542	1,927
Annual Membership Rounds	<u>8,946</u>	<u>5,075</u>	<u>4,711</u>	<u>-364</u>
<b>Total Rounds</b>	<b>34,472</b>	<b>31,851</b>	<b>32,138</b>	<b>287</b>
<b>\$ Per Round</b>	<b>\$35.27</b>	<b>\$42.27</b>	<b>\$43.28</b>	<b>\$1.01</b>

Driving Range	2013	2016	2017	Variance '16 to'17
Buckets Sold	3,565	14,256	17,289	3,033

Golf Lessons	2013	2016	2017	Variance '16 to'17
Adult	61	76	96	20
Youth	<u>246</u>	<u>287</u>	<u>289</u>	<u>2</u>
<b>Total</b>	<b>307</b>	<b>363</b>	<b>385</b>	<b>22</b>

### News & Updates:

- The reduction in paid resident rounds is attributed to a decrease in both discount cards sales and nine hole morning leagues.
- The increase in paid non-resident rounds is the number one contributor to our increase in total sales. Year-to-date sales reflect another record year.
- October sales were slowed with over 9" of rain for the month. The average is 3.20".
- The Hardest Day of Golf was held 11/4 with 128 players participating.
- Our new Facebook page started in Oct. with 191 Likes and now has 216 Likes. Up 13%.
- Preparing the golf course for winter. As maintenance staff moves away from daily mowing, most of November is spent blowing and mulching leaves.

### Upcoming Events:

- The golf course closes for play around December 1st. Weather permitting.



## Aquatics Report

<b>AQUATICS</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Variance '16 to'17</b>
Youth Swim Lessons	3181	3377	3468	91
Specialty Classes	324	359	444	85
<b>Programing Totals</b>				<b>176</b>
Aqua Fit Drop Totals	1150	1715	872	-843
RecPlex Pool Daily Admission Sold	2,230	1,757	1,603	-154

### Aquatics News:

- The increase in swim lessons can be attributed to the new format which allows staff to accommodate more participants in the same time period. The new format also allows families a flexible way to enroll in classes, bringing all children in the family to one night of lessons, making enrollment more attractive.
- The Aqua Fit numbers decreased due to shifting to a “pay for what you need” package vs. a lump sum package resulting in unused visits. Customers are extremely happy with this change which will result in future growth. Financially, Aqua Fit is ahead year to date!
- The increase in Specialty classes is a result of added programing.
- Variance in RecPlex daily admission is the combination of unseasonable nice fall weather and patrons transitioning into memberships.

### Upcoming Events

- Aqua Fit will be hosting a special class on Thanksgiving and a collection will be held for the Mt. Prospect food pantry.
- Lifeguard In-service Training, November 12 and 26.



## Athletics Report

<b>ATHLETICS</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Variance '16 to'17</b>
Ice Program Participation	0	304	898	594
Youth-Gymnastics Programs	481	478	491	13
Youth Athletic Programs	1764	1972	1968	-4
Youth Basketball Leagues	857	793	602	-191
<b>Youth Programming Totals</b>	<b>3102</b>	<b>3547</b>	<b>3959</b>	<b>412</b>
Adult Volleyball	18	23	23	0
Adult Basketball	88	73	55	-18
<b>Adult Leagues Totals</b>	<b>106</b>	<b>96</b>	<b>78</b>	<b>-18</b>

### Athletics News:

- Ice programming continues to grow. Staff is working closely with the Ice Area to improve community offerings and increase participation.
- An increase in Youth Basketball is expected in November for Grades K-2nd, who start in December.
- Staff is continuing to develop better means of communication for recruiting adult basketball teams for the winter season.
- Youth Baseball & Softball Uniform Bid for 2018 was opened on October 26, 2017.
- Youth Baseball & Softball Advisory Committee meeting is scheduled for November 7.
- Soccer Leagues will continue to grow as the Futsal Leagues participation increases.

### Upcoming Events:

- Patriot hockey teams will begin regular season play in the Chicago United Hockey League and the North Shore Youth Hockey League in early November.
- Youth Basketball Player Drafts for 3rd-6th Grade on 11/7 and 11/9.
- Youth Basketball League begins 12/2.



## Conservatory Report

<b>FRIENDSHIP PARK CONSERVATORY</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Variance '16 to'17</b>
Programs	250	312	427	115
Rentals	87	112	109	-3
Weddings	14	19	20	1
<b>Facility Totals</b>	<b>351</b>	<b>443</b>	<b>556</b>	<b>113</b>
Canine Commons	226	200	183	-17

### Conservatory News:

- Adult program attendance continues to increase in 2017, most likely attributed to choosing popular topics with hands-on activities, good instruction and word of mouth advertising.
- Rental revenue continues to be higher than last year for the same time period, even with fewer rentals.
- Canine Commons memberships are down slightly. The dog park is based on the honor system, which is not fail-safe. It seems that some members are letting non-members into the park, which is a clear violation of park rules. Staff continues to monitor and address this situation with both our patrons, as well as Arlington Heights Park District.
- New ADA accessible doors have been installed at the front entrance. These improvements make the building more accessible to patrons with strollers, in wheelchairs, etc.
- Cooking with Dave was especially well attended with 36 culinary enthusiasts, generating nice revenue.

### Upcoming Events:

- Holiday decorating of the entire building will begin on November 6, for the ever popular Holiday Open House on December 2, 2017.
- November has 10 rental dates on the calendar.
- Winter Planter classes on November 13 & 14 are completely full. Patrons on the waitlist are being added when possible.
- The Mt. Prospect Chamber will enjoy a little holiday cheer, with their brown bag lunch, at the conservatory on November 21. They will create a tabletop winter planter afterwards as their activity of the day.



## Cultural Arts Report

CULTURAL ARTS	2015	2016	2017	Variance '16 to'17
Visual	1361	1697	2298	601
Performing	3205	2776	2783	7
<b>Cultural Arts Total</b>	<b>4566</b>	<b>4473</b>	<b>5081</b>	<b>608</b>

### Cultural Arts News:

- Visual Arts continues to have strong party and class participation numbers.
- Performing Arts continues to have steady dance class participation numbers. Other performing arts, such as band, guitar, voice and Kids on Stage make up the remainder of the Performing Arts participation numbers.
- Overall program growth can be attributed to target marketing and allowing participation at anytime.

### Upcoming Events:

- The Mt. Prospect Community Band Concert, *A Fall Fantasy*, is November 12 at Trinity United Methodist Church, 605 Golf Rd., 3:30 pm. The concert includes a salute to veterans.
- Kids on Stage will perform, *Big Bad*, November 17 and 18 at Lions.
- Ballet Expressions dance troupe is performing at Manor Care Nursing home on November 11.





## Early Childhood/Youth Report

<b>EARLY CHILDHOOD &amp; YOUTH</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Variance '16 to'17</b>
Pre-School	172	162	176	14
Before & After School Care	299	326	341	15
Youth Programming	1185	1230	1215	-15
<b>Total Early Childhood &amp; Youth</b>	<b>1656</b>	<b>1718</b>	<b>1774</b>	<b>14</b>

### Early Childhood & Youth News:

- Preschool participation increased this school due to the needs of the community and numbers will remain consistent from month.
- Before and After School Care November numbers consist of participants in the AM & PM of Kids Klub as well as the Trekkers/KinderKlub participants.
- Youth programming remains relatively similar to years past.
- Staff hosted three Off School Specials on October 5, 6 & 9th.
- Preschool Pictures were taken on October 17 & 18 at RecPlex, CCC & Lions.
- Preschool went to The Grove, part of Glenview Park District, for a field trip October 10, 12 & 13th.
- Preschool, Kids Klub, and KinderKlub/Trekkers had their Halloween celebrations on October 30 and 31.
- Fabulous Fall Fest had 542 paid children which is the highest amount of children that ever came to this event. There were over 1,500 participants that were at the event including parents.

### Upcoming Events:

- Off School Special on November 22
- There will be a Book Fair at RecPlex on November 8 & 9



## Facilities Report

<b>RECPLEX- January-October</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Variance '16 to'17</b>
Daily Admissions Sold				
Fitness	1805	1866	1554	-312
Courts & Track	10,887	7280	7249	-31
<b>RecPlex Daily Admissions Sold Totals:</b>	<b>12692</b>	<b>9146</b>	<b>8803</b>	<b>-343</b>
Rentals	353	322	339	17
<b>Central Community Center</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Variance '16 to'17</b>
Daily Admissions Sold				
Fitness	486	484	376	-108
Open Gym	695	631	842	211
Open Skate	1691	1240	1279	39
<b>CCC Daily Admissions Sold Totals:</b>	<b>2872</b>	<b>2355</b>	<b>2497</b>	<b>142</b>
Rentals	426	363	342	-21
<b>LIONS RECREATION CENTER</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Variance '16 to'17</b>
Rentals	50	56	60	4

### Facilities News:

- Daily fee trend continues downward at both RecPlex and CCC as patrons move away from daily fee into memberships.
- Additional open gym at CCC was available Fall 2017 which has resulted in increased open gym participations.
- Central Community Center is expected to improve rentals with the weather changing
- LRC will be hosting the Veterans Day Celebration on Saturday, November 11 at 10:30am

### Upcoming Events:

- Staff is hosting the winter customer service meetings on November 13th & 14th at Central Community Center. At this meeting staff will discuss any changes and/or new programming in the upcoming winter brochure.
- Inline Hockey Turkey Cup will be played the weekend of November 25 & 26. Staff anticipates to have a minimum of 6 teams, in 4 different age categories for this 3 on 3 inline hockey tournament.



## Fitness Report

<b>Fitness Programs</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Variance '16 to'17</b>
Programs	350	267	325	58
Personal Training	192	262	244	-18
Passport Classes	993	808	912	104
<b>Fitness Program Totals</b>	<b>1535</b>	<b>1337</b>	<b>1481</b>	<b>144</b>
<b>Fitness Memberships</b>				
Courts, Pool & Track - Recurring	1684	1595	1725	130
Fitness - Recurring	3786	3570	3804	234
Premier Plus - Recurring	1606	1883	2180	297
Courts, Pool & Track - Variable	6361	6851	7298	447
Fitness - Variable	6320	7142	6969	-173
Premier Plus - Variable	1610	1839	1610	-229
<b>Fitness Membership Totals</b>	<b>21367</b>	<b>22880</b>	<b>23586</b>	<b>706</b>
<b>Fitness Total</b>	<b>22902</b>	<b>24217</b>	<b>25067</b>	<b>850</b>

### Fitness News:

- Staff is meeting with an outside fitness consultant to analyze membership trends and price point. The goal is to introduce a new membership structure in the near future that will enhance both our programming and facility aspects.
- Over the last several months staff has received several comments about the expiration date of our passport membership, as well as why the spin and passport classes are separate usage memberships. As a result of the patron comments, staff has combined passport classes with spin classes and will introduce a new 6 month expiration date with the release of the winter brochure.
- Healthy Lecture by Loree LaBahn, “Good Gut” was held on 10/19 and had 13 people in attendance.

### Upcoming Events:

- Thanksgiving Passport Classes
- Special Class holiday schedule from December 23 - January 1, 2018
- All Inclusive Membership Special
- Family Fitness Open House, Saturday, January 6, 2018



## HR and Business Services Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	2017 YTD
<b>New Hires</b>	10	17	25	31	68	14	3	22	8	11	<b>209</b>
<b>Unemployment Claims</b>	0	1	1	1	0	0	0	1	0	0	<b>4</b>
<b>Workers' Compensation</b>	2	0	1	0	2	1	0	0	0	1	<b>7</b>
<b>Payroll Changes</b>	38	44	45	22	346	34	33	67	85	71	<b>785</b>
<b>Criminal Background Checks*</b>	38	31	61	101	103	15	6	56	28	19	<b>458</b>

\*Includes New Hires, Coaches and Volunteers

### News & Updates:

- Health Insurance renewal with Blue Cross Blue Shield for 2018 is 6.01%
- Life & AD&D Insurance renewal with Principal is no change with a two year rate lock
- Short Term Disability renewal with Principal is 5.5% increase with a two year rate lock
- Dental Insurance renewal with Principal is 5.9% increase with a two year rate lock
- Open Enrollment period established for November 28th - December 8th
- Volunteer Agreement updated to comply with new Illinois Law requiring prospective volunteers to disclose whether they have been convicted of, or found to be a sex offender

### Staff Changes:

- None



## Community Relations and Marketing

Fabulous Fall Fest Marketing Campaign	Results
MPPD Website	1,368 page views
Facebook	Total Reach of all posts :19,382
Facebook Videos	450 views
Eblasts sent	8,310
Eblast Open Rate	32%
Oaklees Guide Friday Fun Five	Sent to over 6,000 email subscribers and 6,000 Facebook Followers
Digital Ad Prep Sports Prospect Page	Ad ran continuously from September 7 through October 7
District 57 Friday Flyer	Sent out for two weeks to more than 2,000 students



### Marketing/Social Media

- The above chart details the comprehensive **electronic** campaign for the Fall Fest. Print materials (banners, yard signs, press release) are also essential to marketing the event.
- The 2017/18 Winter Program Guide is in print production and will reach residents the week of November 27.
- CR & M is marketing an end of year/new year fitness membership entitled “the Resolution Solution.” This special offering is detailed in the Winter Program Guide and will be heavily promoted along with a January family fitness event and new passport expiration dates.
- Both Central Community Center’s Spooky Skate (Oct. 27) and the Parks Foundation Cabaret Night (Oct. 28) saw a solid increase in attendance over previous years. The events benefitted from the combination of fresh and innovative print advertising combined with a comprehensive targeted email campaign.
- The Parks Foundation Cabaret Night received a 5-star review on Google. A patron commented positively on the event promising to participate in the event again next year.
- Marketing is underway for the Community Band Fall Concert on Sunday, November 12 along with three additional holiday band concerts in December.

### Upcoming Events

- CR & M is speaking to several sponsors for on-site participation at the Holiday Open House on Saturday, December 2 at FPC. First Family Dental of Randhurst, Fannie May Chocolates and PetSmart are all interested in the event.
- Promotion begins mid-November for a wide variety of December Winter Break programs for all ages.
- Pre-production begins this month on the Winter Edition of Inside the Park.



**SPOOKY SKATE**



**BIRTHDAY PARTIES**



# NOVEMBER 2017

Community Relations & Marketing



**CABARET NIGHT**



**FALL PROGRAMS**





## Parks & Planning Division

### Administrative Updates:

- The Einstein Park Phase II construction schedule has been revised for construction to extend till November 10th. This change was a result of wet site conditions.
- The Friendship Conservatory Accessible entry doors have been installed. Stanley Entry Systems will return to complete some final detail work on November 10th.
- The Phase one environmental study has been completed for the 411 W. Algonquin property. Some minor issues were identified in which staff is obtaining proposals for.
- The Parks and Planning Managers have reviewed the draft budget documents.

### Buildings Department Updates:

- Installed electric service for Friendship Conservatory ADA doors
- Repaired vandalized garage door at Lions Park roundhouse
- Repaired vandalized door at Lions Bandshell
- Replaced water tank and repaired water pump at the Friendship Kolpin House
- Repaired hot water circulating pump at Rec Plex
- Removed pond aerators at Clearwater Park and the Golf Course
- Removed electrical hookups in Golf Course tent

### Fleet Services Department Updates:

- Resealed engine & install helicoil in cylinder head on pull behind Buffalo Blower #1
- Installed new fuel valve, cap and adjusted machine tracking on Z-master #2
- Checked hydraulic leak on Jacobsen #2 and install 4WD cartridge from HydraForce
- Installed new ball joints, oil lines, rotors, shocks, oil pan gasket, trans service, and 4 tires on truck #20
- Installed new rear pads, rotors, axle seals, caliper, oil & filter service, and safety inspection on truck #32
- Replace canopy frame, cover, and upright frame on Golf Course beverage cart
- Staff set up and delivered concession trailer, hay wagon, and tractor for Fall Fest

### Grounds Department Updates:

- Painted Lions and studio parking lot lines
- Repaired split rail fence at Owen Park
- Performed setup and takedown for Fall Fest at Lions Park
- Performed quarterly playground inspections and necessary repairs
- Installed sod at Lions, Meadows, and Friendship athletic field pitchers mounds
- Plant trees at Fairview, Sunset, Recplex, and Highlines
- Take down all tennis practice boards and Lions windscreen for winter

### Internal Work Orders Completed (All Departments)

- At the time of this report there have been approximately 715 internal work order requests submitted to the Parks and Planning division for completion.