

## **REGULAR BOARD MEETING**

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, October 26, 2011 at Central Community Center Facility of said Park District. President Pro-Tem Doherty called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Julia Caporusso  
Timothy Doherty  
John Eilering (absent)  
Gary Grouwinkel  
Bill Klicka  
Lisa Tenuta  
Susan Walsh

### Administrative Staff:

Walter Cook, CEO  
Lee Howard, Financial Advisor  
Sharon Anderson  
Pat Kennedy  
Cathy Miller  
Lois Kazan

### Visitors:

None

## **ROLL CALL**

### **PUBLIC COMMENT**

None

### **APPROVAL OF AGENDA**

Commissioner Grouwinkel moved to accept the agenda as presented; seconded by Commissioner Caporusso and carried by unanimous voice vote.

### **APPROVAL OF MINUTES**

Commissioner Grouwinkel moved to accept the minutes of the Regular Board Meeting of September 21, 2011 as presented; seconded by Commissioner Caporusso and carried by unanimous voice vote.

### **PARKS FOUNDATION UPDATE**

Cathy Miller informed the Board that the next meeting of the Foundation is scheduled for November 2, 2011 at 6:30 p.m.

**RECREATION COMMITTEE REPORT**

Commissioner Tenuto, chairperson of the Recreation Committee, reported on the Recreation Committee Meeting held prior to the Regular Board Meeting at which time the new registration system, including historical and investigative background information, a behind the scenes tour of the entire system and a demonstration of actual park district registrations and functions was presented to the committee. Those in attendance were very impressed and thought the presentation was excellent. Commissioner Doherty, who was very familiar with the old system, thought they did an amazing job.

**FINANCIAL ADVISOR’S REPORT**

Lee Howard, Financial Consultant, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District’s key revenue facilities

**RATIFICATION**

Commissioner Klicka moved to ratify the payment of the accounts payable for the month of September for check numbers 144308 through 144606 in the amount of \$595,797.51; seconded by Commissioner Caporusso.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Pass</u></b>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering			absent
Commissioner Grouwinkel	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Walsh	X		

Motion carried.

**RATIFICATION OF PAYROLL**

Commissioner Klicka moved to ratify the payment of the salaries and wages for 9/14/11 & 9/28/11 for check numbers 182736 through 183436 in the amount of \$317,368.93; seconded by Commissioner Caporusso.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Pass</u></b>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering			absent
Commissioner Grouwinkel	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Walsh	X		

Motion carried.

### **EXECUTIVE DIRECTOR'S REPORT**

W. Cook informed the Board that the Halloween event was most successful with record numbers in attendance. Once again, the employees were to be thanked for their hard work and dedication. As usual, a job well done!

He also reported that the roof replacement at RecPlex was about 95% complete and included more than just roofing, i.e. flashing work, tuckpointing etc. It is anticipated that the bid for the remainder of the roof replacement will be before the Board in February. He reiterated that a consultant had been called in before the project began to prioritize the 3 roof sections and the replacement work has been done using those guidelines.

W. Cook also reminded the Board that the annual IAPD/IPRA conference is being held in January and anyone interested should contact him.

It is anticipated that the proposed 2012 Budget will be distributed in time for discussion at the next Board Meeting. Money is extremely tight. He noted also that the projects as discussed at the Retreat can be planned but will not be able to be completed for years. He again noted that it is amazing what has been done with what we have.

W. Cook requested a Policy Committee Meeting to be held prior to the next Board Meeting scheduled for November 9. Commissioner Grouwinkel, chairman of the Policy Committee was agreeable.

Per Commissioner Walsh's request, W. Cook outlined the Capital projects that were worked on this month, i.e. RecPlex Roof, plans for the demolition of the Lions Garage and lights at Melas Park per the newly received permit.

Following some discussion of the computer system dollar allotment, Commissioner Grouwinkel noted that it is imperative that the system be completed as it saves time and is a definite aid to the employees. Commissioner Walsh asked if the hardware vs. software could be separated in the monthly voucher list as well as the "professional services" defined more clearly.

Commissioner Caporusso listed a group of individuals she would like to have involved in the plans for the driving range. W. Cook explained that this will be done after the preliminary design is available as there are many variables involved, especially with this particular site, and these variables have to be identified before even rough plans can be presented for discussion.

Commissioner Tenuta presented paperwork from a group of residents interested in the development of a dog park at Sunset Park. W. Cook noted that a dog park has been studied in detail and presents problems. He noted that residents are always welcome to attend the Board Meetings.

**Soccer Goal Safety & Education Policy**

Commissioner Walsh moved to adopt the Soccer Goal Safety and Education Policy as presented; seconded by Commissioner Tenuta.

W. Cook explained that this policy needs to be adopted pursuant to the Illinois Movable Soccer Goal and Safety Act, also known as Zach’s Law, named after a child who was killed when a goal fell on him. The policy involves basically 3 steps, i.e. notification, warning labels placed on goals and anchors meeting specifications as outlined in the policy.

As there was no further discussion, President Pro-Tem Doherty called for a roll call vote.

**Roll Call Vote**

Commissioner Caporusso	X	
Commissioner Doherty	X	
Commissioner Eilering		absent
Commissioner Grouwinkel	X	
Commissioner Klicka	X	
Commissioner Tenuta	X	
Commissioner Walsh	X	

Motion carried.

**2012 Meeting Dates**

The Board reviewed the meeting dates for 2012 based on the same schedule as used previously, i.e., Regular Board Meetings held on the 4<sup>th</sup> Wednesday of each month with the exception of November and December when, due to the holidays, the meetings will be held on the 2<sup>nd</sup> Wednesday. Commissioner Caporusso asked that the March date be changed to March 21 instead of the 28<sup>th</sup> due to the school spring break schedule. Commissioner Grouwinkel moved to accept the revised meeting schedule for 2012 as amended, i.e. March 21 instead of March 28; seconded by Commissioner Tenuta and carried by unanimous voice vote.

**IAPD/IPRA Annual Conference Credentials**

W. Cook discussed the annual IAPD/IPRA Conference scheduled for January 26 –28, 2012 and the need to select delegates to the Annual Meeting. It was determined that Commissioner Caporusso would serve as delegate, Commissioner Walsh as 1<sup>st</sup> Alternate and Walter Cook as 2<sup>nd</sup> Alternate.

**Adoption: Resolution No. 650 – Truth in Taxation - 2011**

Lee Howard reviewed the levy process and its relationship to the tax caps. W. Cook reminded the Board that this resolution is an annual requirement. Following some discussion Commissioner Grouwinkel moved to adopt Resolution No. 650:

A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION

COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY

TAXATION PURSUANT TO THE PROPOSED LEVY OF THE  
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2011  
IN THE AMOUNT OF \$6,391,530;

seconded by Commissioner Klicka.

President Pro-Tem Doherty asked if there were any questions. As there were none he called for a roll call vote.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Pass</u></b>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering			absent
Commissioner Grouwinkel	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Walsh	X		

Motion carried.

**ADJOURNMENT**

There being no further business to discuss, Commissioner Klicka moved to adjourn the Regular Board Meeting at 8:20 p.m.; seconded by Commissioner Grouwinkel and carried by unanimous voice vote.

Respectfully submitted,

---

Julia R. Caporusso, Secretary