

## **REGULAR BOARD MEETING**

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, November 9, 2011 at Central Community Center Facility of said Park District. President Eilering called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Julia Caporusso  
Timothy Doherty  
John Eilering  
Gary Grouwinkel  
Bill Klicka  
Lisa Tenuta  
Susan Walsh

### Administrative Staff:

Walter Cook, CEO  
Sharon Anderson  
Lou Ennesser  
Pat Kennedy  
Lois Kazan

### Visitors:

Alderman Dick Sayad

## **ROLL CALL**

### **PUBLIC COMMENT**

Alderman Dick Sayad (Des Plaines) thanked the Park District for their cooperation with projects in the past and also thanked the great staff at the Friendship Park Conservatory for their assistance. He realizes that funds are tight everywhere but requested that the Park District consider constructing 1 or 2 basketball courts at Dara James and the southwest corner of the ComEd Right of Way. There are many youngsters in the area who are coming close to the age where the opportunity to play basketball would be most appreciated. He feels it would be a definite plus for the Ward, the City of Des Plaines and the Park District and is hopeful that the District will be able to find the funds.

President Eilering thanked Alderman Sayad for his comments. Commissioner Grouwinkel asked if the residents close to the proposed courts were in favor of the project. Alderman Sayad noted that he has spoken with them and all except one had no objection.

### **APPROVAL OF AGENDA**

Commissioner Grouwinkel moved to accept the agenda as presented; seconded by Commissioner Caporusso and carried by unanimous voice vote.



**APPROVAL OF MINUTES**

Commissioner Doherty moved to accept the minutes of the Regular Board Meeting of October 26, 2011 as presented; seconded by Commissioner Grouwinkel and carried by unanimous voice vote.

**PARKS FOUNDATION UPDATE**

Commissioner Tenuta informed the Board that the Foundation is still looking for new members and wants to bring new life into the group. Raising funds for the Veterans Memorial Bandshell Annex was discussed along with other fund raising ideas.

**COMMITTEE REPORTS**

❖ **POLICY COMMITTEE**

Commissioner Grouwinkel, chairman of the Policy Committee, informed the Board that the Policy Committee met prior to this Board Meeting to discuss revisions to the Personnel Policy Manual regarding Sick and Disability Pay, specifically Section 15, and Healthy Concession Menu Policy. The committee recommends both changes be approved.

Commissioner Grouwinkel moved to adopt the revisions as presented for the Personnel Policy Manual, specifically for Section 15, Sick and Disability Pay, it being the intent of this motion to make such revisions to the Personnel Policy Manual in order to take advantage of the relief permitted by Public Act 97-0609 for certain IMRF pension funding. These revisions to the policy shall be effective commencing December 1, 2011. Seconded by Commissioner Doherty.

President Eilering asked if there were any questions regarding the recommendation of the Policy Committee. As there were none, he called for a roll call vote.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Pass</u></b>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering	X		
Commissioner Grouwinkel	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Walsh	X		

Motion carried.

❖ **HEALTHY CONCESSION MENU POLICY**

Sharon Anderson, Director of Recreation explained that the staff applied for and is about to receive a Model Communities Grant that allows for the purchase of equipment and appliances for the Concession Stands. The adoption of a Healthy Concession Menu Policy is required before the funds will be disbursed.

Commissioner Grouwinkel moved to adopt the Healthy Concession Menu Policy in order to comply with requirements set forth in the Model Communities Grant; seconded by Commissioner Klicka.

Commissioner Grouwinkel noted that the Park District is all about fitness and health and this fits right into what we are all about.

President Eilering asked if there were any further comments. As there were none, he called for a roll call vote.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Pass</u></b>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering	X		
Commissioner Grouwinkel	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Walsh	X		

Motion carried.

### **2012 CAPITAL IMPROVEMENTS**

President Eilering noted that these improvements were discussed in detail at a previous meeting but wanted to reiterate the fact that this is a living document subject to changes as needs arise throughout the year and asked if there were any comments. Commissioner Walsh would like Computer/Programming broken into “Software & Hardware” and also requested a monthly report on the progress of capital projects. W. Cook explained that staff is already in the process of complying with both requests but emphasized the fact that some months may not show much progress or activity within the capital project arena whereas other months may be quite busy.

President Eilering asked if there were any further comments. As there were none he asked for a motion approving the 2012 Capital Improvements.

Commissioner Doherty moved to accept the 2012 Capital Improvements list as a living document subject to change as needs arise; seconded by Commissioner Grouwinkel.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Pass</u></b>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering	X		
Commissioner Grouwinkel	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Walsh	X		

Motion carried.

**RECPLEX ROOF REHABILITATION PHASE II - CHANGE ORDER #1**

L. Ennesser, Director of Parks & Planning, reviewed Change Order #1 in the amount of \$47,959.00 for RecPlex Roof Rehabilitation Phase II. The largest amount included in this Change Order is for \$60,247.00 and the result of the deterioration/deficiencies in the existing through wall flashings found in many locations. Additional items in Change Order # 1 include debits and credits in various areas resulting in a final balance due of \$47,959.00. L. Ennesser noted that additions/deductions of this type are expected in projects of this magnitude but also noted that even with the addition of this change order the total bid price is approximately \$3,000 over the 2<sup>nd</sup> lowest bid proposal without any additions to the base amount.

Commissioner Walsh moved that the President be authorized to make the following determination (the “Determination”) in writing:

“That change Order No. 1 dated November 9, 2011, in the amount of \$47,959.00 to the Phase II, Roof Rehabilitation Contract for the RecPlex Recreation Center between the Park District and DCG Roofing Solutions, Inc, is germane to the Contract as signed and is in the best interest of the Mt. Prospect Park District” consistent with the provisions of 720 ILCS 5/33-E-9:

and, further provided that upon Walter Cook being provided with a copy of said determination the Change Order shall be executed and delivered by him.”

President Eilering asked if there were any further questions or comments. As there were none, he called for a roll call vote.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Pass</u></b>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering	X		
Commissioner Grouwinkel	X		
Commissioner Klicka	X		
Commissioner Tenuta	X		
Commissioner Walsh	X		

Motion carried.

**PROPOSED BUDGET – 2012**

The 2012 Budget was distributed to the Board. W. Cook noted that the budget was “lean & mean” but provides a good product. He asked the Board to call him with any questions, comments, etc. President Eilering noted that the topic will be on the agenda each month until adopted. Staff was directed to place the Budget and Appropriations Ordinance on display at the Mount Prospect and DesPlaines Libraries.

**ADJOURNMENT**

There being no further business to discuss, Commissioner Doherty moved to adjourn the Regular Board Meeting at 7:35 p.m.; seconded by Commissioner Grouwinkel and carried by unanimous voice vote.

Respectfully submitted,

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Julia R. Caporusso, Secretary