

APPROVED

REGULAR BOARD MEETING

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, May 22, 2013 at Central Community Center Facility of said Park District. President Eilering called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioner were present:

John Eilering
Julie Caporusso
Timothy Doherty
Bill Klicka
Susan Walsh

Administrative Staff:

Greg Kuhs, Executive Director
Lee Howard, Financial Advisor
Cathy Miller, Director of External Affairs
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
Teri Wirkus, Exec./ Prof. Compliance Manager

Visitors:

Dutch DeGroot
Yvonna Massie
Linda Waycie
T.J. Nowak
Steve Kurka
Bill Starr
Ray Massie

PUBLIC COMMENT

Service Officer Dutch DeGroot representing the veteran’s community in combination with the VFW 1337 and American Legion Post 525 asked the Park Board to consider naming the fountain portion of the Veterans Memorial at Lions Park after Colonel Robert L. McKillop. Mr. DeGroot stated that Colonel McKillop is the most decorated Veteran living in Mt. Prospect having been decorated with the Silver Star, Legion of Merit, two Distinguish Flying Crosses, Bronze Star Medal, Purple Heart and Air Force Commendation Medal and many service awards. Colonel McKillop has been involved with the Veterans Memorial Project from the beginning (18 years ago) and had addressed the board asking for a positive vote for the Veterans Memorial. Mr. DeGroot-speaking for many-feels that Colonel McKillop is an inspiration for the Village of Mt. Prospect and certainly deserves this honor. The Board stated they would consider this proposal.

APPROVAL OF AGENDA

Commissioner Doherty moved to approve the agenda; Commissioner Klicka asked to move the Ordinance 680 up on the agenda; seconded by Commissioner Walsh and carried by unanimous voice vote.

APPROVAL OF MINUTES

Commissioner Caporusso moved to accept the revised minutes of the Regular Board Meeting of April 24, 2013 as amended; seconded by Commissioner Doherty and carried by unanimous voice vote. Commissioner Caporusso moved to accept the revised minutes of the Golf Committee meeting of April 22, 2013 as amended; seconded by Commissioner Doherty and carried by unanimous voice vote.

ADOPTION OF RESOLUTION No. 679:

Commissioner Doherty moved to adopt Resolution No. 679:

HONORING JULIA CAPORUSSO FOR EXEMPLARY SERVICE
AS COMMISSIONER OF THE MT. PROSPECT PARK DISTRICT

And directed that the signed and sealed resolution become a permanent part of the minutes of this meeting; seconded by Commissioner Eilering.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering	X		
Commissioner Grouwinkel			X
Commissioner Klicka	X		
Commissioner Tenuta			X
Commissioner Walsh	X		

Motion carried.

OATH OF OFFICE

President Eilering proceeded to administer the Oath of Office to the newly elected commissioners, Steve Kurka, Ray Massie and Bill Starr. As has been a tradition of the Mt. Prospect Park District Board of Commissioners for many years, the swearing in was followed by the reading of the IAPD Code of Ethics. Congratulations were extended to all.

ADJOURNMENT SINE DIE

Commissioner Doherty moved to adjourn sine die for the purpose of holding the Annual Meeting and thereafter to reconvene the Regular Board Meeting; seconded by Commissioner Klicka and carried by unanimous voice vote.

Call to Order: Commissioner Doherty called to order the Annual Meeting of the Park Board; seconded by Commissioner Walsh.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Walsh	X		

Motion carried.

Appointment of Temporary Chairperson: Commissioner Doherty moved to appoint Greg Kuhs, Executive Director to serve as temporary Chairperson until a President has been elected; seconded by Commissioner Klicka and carried by unanimous voice vote.

Election of Officers to one year terms or until their successors shall have been elected.

Greg Kuhs, Executive Director: Accepted nominations for the office of President.

Commissioner Klicka nominated Commissioner Doherty for the office of President; seconded by Commissioner Walsh. Since there were no further nominations the Temporary Chairperson declared Commissioner Doherty elected as President.

President Doherty: Accepted nominations for the office of Vice-President.

Commissioner Massie nominated Commissioner Kurka for the office of Vice-President; seconded by Commissioner Klicka.

Commissioner Doherty nominated Commissioner Tenuta for the office of Vice-President; seconded by Commissioner Walsh.

President Doherty declared that the nominations for the office of Vice President were closed and the roll call vote was taken for Vice President.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Walsh	X		

Commissioner Kurka was elected as Vice-President.

President Doherty: Asked for a motion for the appointment of the Treasurer.

Commissioner Starr moved that Commissioner Klicka be appointed as Treasurer to the Board of Park Commissioners, seconded by Commissioner Massie and carried by unanimous voice vote.

President Doherty: Asked for a motion for the appointment of the Secretary.

Commissioner Klicka moved that Commissioner Starr be appointed as Secretary to the Board of Park Commissioners, seconded by Commissioner Massie and carried by unanimous voice vote.

Commissioner Massie moved to adjourn the Annual Meeting and to reconvene the Regular Board Meeting instantler; seconded by Commissioner Walsh and carried by unanimous voice vote.

President Doherty: "I hereby reconvene the Regular Board Meeting."

RECONVENE REGULAR BOARD MEETING

President Doherty called the meeting to order at 7:17 p.m. On roll call, the following commissioners:

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Walsh	X		
Motion carried.			

PARKS FOUNDATION

Mr. John Eilering talked about the Foundation's Annual Golf Classic with District 214 Community Education on June 21st and also would everyone to say thank you to Mr. Fredericks III for the nice donation to the foundation. The Hank Frederick's sign looks fantastic. Cathy Miller, Director of External Affairs explained in more detail about the helicopter golf ball drop at the Golf Classic. The cost is \$20 per golf ball or 3 for \$50. This is the foundations largest fundraiser of the season. We are still looking for golfers to participate so we encourage everyone to attend. It is a fun outing! The Foundation has sold 120 bricks for the Veteran's Memorial and bricks are still available for purchase. Memorial leafs to honor a loved one (displayed at the Conservatory) are also available for purchase. The money goes to the employee scholarship program that is sponsored by the Mount Prospect Parks Foundation. There were 10 applicants for the scholarship and three will be chosen. Whatever support you could give we are really appreciative. John Eilering noted that one of the potential foundation projects involved lighting improvements in some of the interior rooms at the Conservatory. He noted that a representative from Northwest Electric will be evaluating potential options for changing or modifying the lighting.

ADOPTION OF ORDINANCE NO. 680:

Commissioner Doherty moved to adopt Resolution No. 680:

AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE, TRANSFER AND CONVEYANCE OF CERTAIN USED PERSONAL PROPERTY

After discussion of the Adoption of Ordinance No. 680: Commissioner Walsh made a motion to table Ordinance No. 680; since there was no second the motion died.

Commissioner Walsh made a motion to get the serial number of the computer that Mr. Cook retains and add this to the Ordinance which should be included with the the minutes; second by Commissioner Massie.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Walsh	X		
Motion carried.			

Commissioner Massie moved to adopt ORDINANCE No. 680:

AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE, TRANSFER AND
CONVEYANCE OF CERTAIN USED PERSONAL PROPERTY

As amended; seconded by Commissioner Starr

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Walsh	X		
Motion carried.			

COMMITTEE REPORTS

None to report.

President Doherty stated that they will be discussing committees at the next meeting and asked the Board to think about how they would like to structure all the different committees. Executive Director Kuhs suggested that instead of individual committees, the Board should consider calling Committee of the Whole meeting (when needed) so that the whole board would hear the same information at the same time.

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Consultant, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities. Commissioner Starr asked if green fees and cart rental are added together. Lee stated that they are combined. Commissioner Kurka asked what the replacement tax is and Lee stated that it replaced the personal property tax. Corporations pay this tax and the state distributes a share of this to local governments.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka moved to ratify the payment of the accounts payable for the month of April 2013 for check numbers 165137 through 165507 in the amount of \$1,248,723.32; seconded by Commissioner Kurka.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Klicka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Walsh	X		

Motion carried

RATIFICATION OF PAYROLL

Commissioner Klicka moved to ratify the payment of the salaries and wages for 04/10/13 & 04/24/13; check numbers 198184 through 198850 in the amount of \$298,530.14; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Klicka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Walsh	X		

Motion carried

EXECUTIVE REPORT

Executive Director Kuhs reported that Jim Jarog and he recently met with Arlington Heights Park District to further discuss the concept of a shared dog park. Funds for building a shared dog park are not in budget for the current fiscal year, however this could be considered in the capital improvements for next fiscal year. Commissioner Massie stated that many people have expressed their positive opinion on having a dog park. Commissioner Walsh feels we need to do more research on this dog park. Executive Director Kuhs stated that this is a conceptual plan at this point and more discussion needs to take place with Arlington Heights Park District. Commissioner Kurka asked if we ever have thought of doing the dog park ourselves. Staff indicated at this point the focus has been on developing a shared park at Melas Park based on the location. The Board indicated they were in favor of staff continuing to pursue this project with Arlington Heights Park District.

The Tamarack Park will be an agenda item at the June Board meeting. Auditors will be attending the June meeting to review the audit of fiscal year 2012 and answer any question the Board may have. Speer Financial will also be attending the June Board Meeting to give an overview of the options for funding future large capital projects. Executive Director Kuhs pointed out that there was a detailed report on PPACA insurance as it relates to the park district in the board packet. Staff has been talking with the Village about easements at the Golf Course and how these could be managed in relation to the most recent golf course and driving range renovation plan. Our pools will be opening in the next couple weeks. Last Monday the annual part-time and seasonal meeting and orientation was held with about 300 part time employees attending. The staff did a great job as did Chris Johlie, our labor attorney, on his presentation, which covered "right to know and harassment issues." Commissioner Walsh asked about detail of the part-time health insurance. Executive Director Kuhs indicated he felt this topic would be better suited for discussion in closed session.

NEW BUSINESS

As requested by the board, Executive Director Kuhs put in the Board Members packet the procedure for responding email inquiries sent to Board Members. Commissioner Walsh asked if the Mt. Prospect Park District would put the Agendas & Minutes on the website for the last two years. Executive Director Kuhs said staff will work on getting past Agenda's and approved meeting minutes posted on the website. Commissioner Walsh also asked about posting Board Packets on the website similar to some other local governmental agencies. Kuhs said he would need to check into this to see if it is feasible.

PUBLIC COMMENT

Linda Waycie, thanked the Board for talking about the agendas, minutes on the website, it sounds like you have quite a few good ideas. She asked if the park district could pay to put the information into the Daily Herald two times a year, or put information into the Village Magazine, that is another source. She also suggested that more information could be published in the park district's brochures.

APPROVAL OF THE BID

Commissioner Kurka moved that the bid be awarded to Midwest Transit Equipment for two (2) New 2013, Elkhart Coach Buses with alternates IA (graphic allowance) and 2A (upgrade to 2014 model year if necessary), for a cost not to exceed \$98,120.00; second by Commissioner Massie.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Klicka	X		
Commissioner Massie	X		
Commissioner Starr			X
Commissioner Tenuta			X
Commissioner Walsh	X		

Motion carried

Commissioner Walsh wanted to make a motion that before the MPPD Board of Commissioners is asked to approve any contract or document, that a copy of said contract or document be given to all MPPD Commissioners in their packet for the board meeting at least one month before the expected approval. This will allow MPPD Commissioners time to ask questions and understand all contracts they are signing. The Park District's Attorney, Tom Hoffman stated that as a Point of Order both Parliamentary and from a legal standpoint, this is not a specific agenda item and

cannot be acted on this evening. It could be added in a month from now or next meeting. President Doherty asked that this topic be added as an agenda item for next months meeting.

COMMENT FROM THE PUBLIC

Tom Nowak stated he has visited several dog parks around the country and had many great ideas. One example is that dog parks separate the size of the dogs. He volunteered to be on the committee for the dog parks.

ADJOURNMENT

There being no further business to discuss, President Doherty moved to adjourn the Regular Board Meeting at 8:20 p.m.; seconded by Commissioner Kurka and carried by unanimous voice vote.

Respectfully submitted,

Bill Starr, Secretary