

REGULAR BOARD MEETING

A re-scheduled Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 21, 2011 at Central Community Center Facility of said Park District. President Eilering called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Julia Caporusso
Timothy Doherty
John Eilering
Gary Grouwinkel
Bill Klicka (absent)
Lisa Tenuta (absent)
Susan Walsh

Administrative Staff:

Walter Cook, CEO
Lee Howard, Financial Advisor
Lou Ennesser, Director of Parks & Planning
Lois Kazan, Executive Assistant

Visitors:

William Starr

ROLL CALL

PUBLIC COMMENT

William Starr, Commander of the American Legion, informed the Board of the purchase of several bricks for the Veterans Memorial Annex and asked when construction would be starting and if bricks can be purchased after the project is completed. W. Cook explained that it is anticipated that the Lions Garage will be demolished in the spring and construction should begin shortly thereafter. The pillars will be constructed so that bricks can be pulled, engraved and replaced after construction is completed.

APPROVAL OF AGENDA

Commissioner Doherty moved to accept the agenda as presented; seconded by Commissioner Grouwinkel and carried by unanimous voice vote.

APPROVAL OF MINUTES

Commissioner Doherty moved to accept the minutes of the Regular Board Meeting of August 24, 2011 as presented; seconded by Commissioner Grouwinkel. Commissioner Caporusso noted that on page 4 under Golf Committee, line 4, the word "drainage" needed to be added. Commissioner Walsh noted that on page 1 under Approval of Minutes, the word "increase" needed to be changed to "decrease". Commissioner Doherty then moved to accept the minutes as amended; seconded by Commissioner Grouwinkel and carried by unanimous voice vote.

PARKS FOUNDATION UPDATE

W. Cook informed the Board that the scheduled Parks Foundation meeting was cancelled due to Directors being unavailable. The date of the next meeting was not known.

FINANCIAL ADVISOR’S REPORT

Lee Howard, Financial Consultant, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District’s key revenue facilities

Commissioner Grouwinkel noted that carts could not be used for 22 days due to the rain and walking was not even allowed on some days – therefore there is a definite correlation between the weather conditions and revenue. He also noted that the weather protector on the current golf carts is worthless due to broken connecting buttons and should be replaced possibly with Velcro. He also noted that when new carts are purchased a different weather protector should be considered.

Commissioner Walsh noted that the golf cart numbers appearing in the Departmental Expenditure Analysis for August do not look right and should have been corrected before presented. L. Howard explained that the errors in calculations have been corrected and the numbers as represented in this month’s summary are correct. W. Cook continued that any confusion results from the change in the computer system, i.e. the transition from the old system to the new. Commissioner Walsh again noted that this does not look right and is especially confusing when discussing golf cart paths. President Eilering agreed that the numbers appear confusing but reiterated the fact that they are correct and any confusion can be explained.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Caporusso moved to ratify the payment of the accounts payable for the month of August for check numbers 143864 through 144307 in the amount of \$1,042,064.32; seconded by Commissioner Doherty.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Pass</u>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering	X		
Commissioner Grouwinkel	X		
Commissioner Klicka			absent
Commissioner Tenuta			absent
Commissioner Walsh	X		

Motion carried.

RATIFICATION OF PAYROLL

Commissioner Caporusso moved to ratify the payment of the salaries and wages for 08/03/11, 08/17/11 and 08/31/11 for check numbers 181259 through 182735 in the amount of \$600,546.10; seconded by Commissioner Doherty.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Pass</u>
Commissioner Caporusso	X		
Commissioner Doherty	X		
Commissioner Eilering	X		
Commissioner Grouwinkel	X		
Commissioner Klicka			absent
Commissioner Tenuta			absent
Commissioner Walsh	X		

Motion carried.

EXECUTIVE DIRECTOR’S REPORT

W. Cook informed the Board that the Fishing Derby held on September 17 set a record with 107 participants. As in the past, it was an outstanding event and he thanked the staff for their hard work. He also informed the Board that the Village of Mount Prospect voted unanimously to approve the installation of lights at Melas Park athletic fields. He anticipates the bids for the project will come before the Board in February and the project should be completed by the beginning of the fall football season. Commissioner Grouwinkel commended W. Cook and staff on a job well done.

W. Cook reminded the Board of the new Public Act 97-0504 that requires public officials to complete training on the Open Meetings/ Freedom of Information Acts. He noted that they are required to do this only once, not annually.

Commissioner Walsh noted that the notice for the Golf Advisory Committee (GAC) meeting needs to be displayed in a more obvious location at the Golf Course. She also suggested that the agenda be e-mailed via the existing “blast list” in order for interested residents/users to participate if desired. W. Cook informed the Board that the existing “blast list” was compiled for marketing purposes only, consisting of 5,000 people of which 3,000 are non-residents. He then stated that he has directed Brett Barcel and Fred Behnke to prepare an additional “blast list” that includes residents, members and users and available for informational purposes. Even if many are non-residents they should be informed and have a say. He also noted that due to the confusion regarding the August 31st GAC agenda that some commissioners did not receive, he has directed Brett Barcel to, in the future, E-mail the agenda to all commissioners.

President Eilering noted that a newly organized GAC committee needs to be created consisting of a chairperson and about 10 members and including golf league participants. Interested residents / members would be welcome to attend.

CAPITAL IMPROVEMENTS PROJECTS – 2012

President Eilering noted that the Capital Improvements Project list is a “living” document giving direction for the use of capital dollars but subject to change as needs and/or emergencies arise. Commissioner Walsh questioned the dollars allocated to Computer / Programming. W. Cook

explained that the new registration system should be completed by May of 2012 which accounts for approximately \$90,000, and the remaining dollars used for updating and replacing computers,

servers, software licenses etc.. Commissioner Walsh also noted that the same amount occurs in subsequent years in the Master Plan and W. Cook explained that this also is a living document with numbers changing from year to year. He also explained that it is anticipated that a Recreation Committee meeting will be scheduled in the near future and a demonstration of the new registration system will be on the agenda.

RESOLUTION NO. 620 – TAX EXEMPT BOND RECORD SYSTEM

L. Howard, Compliance Officer as identified in Resolution No. 620, is required to report annually regarding tax exempt bonds. He was happy to report that all records are in order, the Park District is in “good shape” and meets all criteria.

RECREATION COMMITTEE CHAIRPERSON

Commissioner Tenuta was named chairperson for the Recreation Committee. Commissioner Walsh indicated that she would be happy to serve as an alternate.

ADJOURNMENT

There being no further business to discuss, Commissioner Doherty moved to adjourn the Regular Board Meeting at 8:15 p.m.; seconded by Commissioner Grouwinkel and carried by unanimous voice vote.

Respectfully submitted,

Julia R. Caporusso, Secretary