

**MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056**

MT. PROSPECT BOARD OF PARK COMMISSIONERS

**MEETING SCHEDULE
2016**

The Regular Board Meetings are scheduled on Wednesdays and will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

JANUARY 20, 2016
(3rd Wed.)

JULY 27, 2016

FEBRUARY 17, 2016
(3rd Wed.)

AUGUST 24, 2016

MARCH 16, 2016
(3rd Wed.)

SEPTEMBER 28, 2016

APRIL 27, 2016

OCTOBER 26, 2016

MAY 25, 2016

NOVEMBER 16, 2016
(3rd Wed.)

JUNE 22, 2016

DECEMBER 14, 2016
(2nd Wed.)

Approved: December 16, 2015

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April 27, 2016

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MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: APRIL 22, 2016

RE: REGULAR PARK BOARD MEETING
APRIL 27, 2016 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL, MOUNT PROSPECT, IL

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES: SPECIAL BOARD MEETING: MARCH 16, 2016
REGULAR BOARD MEETING: MARCH 16, 2016

PUBLIC COMMENT

EXECUTIVE REPORT

- Program Summary & Profile – Dance Program – Amy Hubert, Artistic Director

PARKS FOUNDATION REPORT

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE: MARCH 2016

UNFINISHED BUSINESS

NEW BUSINESS

APPROVAL ITEMS

- A. Acceptance/Rejection of Bids – Fitness Equipment
 - Midwest Commercial Fitness – Direct Fitness Solutions – Life Fitness
- B. Acceptance/Rejection of Change Order #1 → Parking Lot Maintenance • Hastings Asphalt Services

ADOPTION ITEMS

- A. Non-Exclusive Lease Between Grayhawk 4, LLC and Mt. Prospect Park District for Use of the Mount Prospect Ice Arena

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

CLOSED SESSION

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

ADJOURNMENT

UNAPPROVED

Special Board Meeting

A Special Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, March 16, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director & Recording Secretary
Jim Jarog, Director of Parks & Planning
Brett Barcel, Director of Golf Operations
Brian Taylor, Director of Recreation

Professionals:

John Dzarnowski, FGM Architects
Ryan Rathman, FGM Architects

Visitors:

None

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Tenuta and was carried by unanimous voice approval.

Public Comment

None

DISCUSSION ITEMS

A. Big Surf Pool – Presentation/Review/Discussion of FGM Conceptual Plans & Information • Potential Renovation

Brian Taylor, Director of Recreation, provided an overview on the steps the park district has pursued to this point for a potential renovation of Big Surf.

- November 2014 – Facility Audit of existing conditions at Big Surf completed by FGM
- June 2015 – Interviewed firms to develop conceptual plans and cost estimates for potential renovation.
- August 2015 – Independent audit of pool tank and exterior of bathhouse to determine structural conditions.
- October 2015 – Approved agreement with FGM architects to develop conceptual plans and cost estimates for potential renovation.
- December 2015 – March 2016 – FGM works with staff to gain input and information for conceptual plans and cost estimates.

John Dzarnowski, FGM Architects reviewed and presented several conceptual renovation plan options – each option included renovation of the bath house (which would be required to meet current codes) and the pool equipment room at an approximate cost of \$1.6m.

Option A – \$5.2m cost estimate

RENOVATED WAVE POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 10' DEEP WATER
- 1M DIVING BOARD
- CLIMBING WALL
- ACTIVE WATER / SPRAY FEATURES
- SHADE

SUN AREA AMENITIES:

- TURF (GRASS) AREA

CONCESSIONS AMENITIES:

- DESIGNATED CONCESSIONS DECK

Option B – \$6m cost estimate

RENOVATED WAVE POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 10' DEEP WATER
- 1M DIVING BOARD
- CLIMBING WALL
- ACTIVE WATER / SPRAY FEATURES
- SHADE

WADING POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 2' DEEP WATER
- ACTIVE WATER PLAY AREAS
- TOT WATER SLIDE
- PASSIVE WATER AREA
- SHADE

CONCESSIONS AMENITIES:

- DESIGNATED CONCESSIONS DECK

Option C – \$7.1m cost estimate

RENOVATED WAVE POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 10' DEEP WATER
- 1M DIVING BOARD
- CLIMBING WALL
- ACTIVE WATER / SPRAY FEATURES
- SHADE

WADING POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 2' DEEP WATER
- ACTIVE WATER PLAY AREAS
- TOT WATER SLIDE
- PASSIVE WATER AREA
- SHADE

DIVE POOL AMENITIES:

- 1M DIVING BOARD
- 3M DIVING BOARD
- DROP SLIDE

CONCESSIONS AMENITIES:

- DESIGNATED CONCESSIONS DECK

Option D.1 – \$7.3m cost estimate

NEW WAVE POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 10' DEEP WATER
- 1M DIVING BOARD
- CLIMBING WALL
- ACTIVE WATER / SPRAY FEATURES
- SHADE

LEISURE POOL AMENITIES:

- 3' – 4' DEEP WATER
- CURRENT CHANNEL
- ACTIVE WATER / SPRAY FEATURES
- VORTEX POOL
- WATER WALK

WADING POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 2' DEEP WATER
- ACTIVE WATER PLAY AREAS
- TOT WATER SLIDE
- PASSIVE WATER AREA
- SHADE

CONCESSIONS AMENITIES:

- DESIGNATED CONCESSIONS DECK

Option D.2 – \$8.4m cost estimate

NEW WAVE POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 10' DEEP WATER
- 1M DIVING BOARD
- CLIMBING WALL
- ACTIVE WATER / SPRAY FEATURES
- SHADE

LEISURE POOL AMENITIES:

- 3' – 4' DEEP WATER
- CURRENT CHANNEL
- ACTIVE WATER / SPRAY FEATURES
- VORTEX POOL
- WATER WALK

WADING POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 2' DEEP WATER
- ACTIVE WATER PLAY AREAS
- TOT WATER SLIDE
- PASSIVE WATER AREA
- SHADE

DIVE POOL AMENITIES:

- 1M DIVING BOARD
- 3M DIVING BOARD
- DROP SLIDE

CONCESSIONS AMENITIES:

- DESIGNATED CONCESSIONS DECK

Demographic information (population, age, income) was also reviewed with the Board, along with pool capacity data for each option.

Estimated revenue and expense data, and recovery of costs for each option was reviewed based on current admission fees and also if fees were increased.

FGM noted that current admission fees are substantially lower than neighboring aquatic facilities.

FGM also presented additional attractions/options (Thrill Slide and Activity Pool with Aqua Play Features) they believe would increase attendance and revenue for the facility:

Option E – \$8.4m cost estimate

RENOVATED WAVE POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 10' DEEP WATER
- 1M DIVING BOARD
- CLIMBING WALL
- ACTIVE WATER / SPRAY FEATURES
- SHADE

WADING POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 2' DEEP WATER
- ACTIVE WATER PLAY AREAS
- TOT WATER SLIDE
- PASSIVE WATER AREA
- SHADE

THRILL SLIDES AMENITIES:

- 45 FT PLATFORM
- MAT RACERS
- SPEED SLIDES

CONCESSIONS AMENITIES:

- DESIGNATED CONCESSIONS DECK

Option E+ – \$8.3m cost estimate

RENOVATED WAVE POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 10' DEEP WATER
- 1M DIVING BOARD
- CLIMBING WALL
- ACTIVE WATER / SPRAY FEATURES
- SHADE

ACTIVITY POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 2' DEEP WATER
- ACTIVE WATER PLAY AREAS
- AQUAPLAY 1050T (70+ FEATURES)
- PASSIVE WATER AREA
- SHADE

CONCESSIONS AMENITIES:

- DESIGNATED CONCESSIONS DECK

Option E++ – \$9.6m cost estimate

RENOVATED WAVE POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 10' DEEP WATER
- 1M DIVING BOARD
- CLIMBING WALL
- ACTIVE WATER / SPRAY FEATURES
- SHADE

ACTIVITY POOL AMENITIES:

- ZERO-DEPTH ENTRY TO 2' DEEP WATER
- ACTIVE WATER PLAY AREAS
- AQUAPLAY 1050T (70+ FEATURES)
- PASSIVE WATER AREA
- SHADE

THRILL SLIDES AMENITIES:

- 45 FT PLATFORM
- MAT RACERS
- SPEED SLIDES

CONCESSIONS AMENITIES:

- DESIGNATED CONCESSIONS DECK

A question was asked by the Board regarding the popularity of a separate diving tank with a 3 meter board. FGM indicated diving has become more popular in recent years.

Executive Director Kuhs noted that in fall of 2017, the district would have the ability to issue approximately \$8m in long-term debt without raising taxes. However, issuing that amount of debt would leave no excess capacity to issue additional debt to fund other major projects for many years. If the district were to delay a renovation until 2020, we may be able to issue closer to \$10m in long-term debt. Should the park district delay a renovation, FGM estimates the construction cost escalation to be around 5% per year. Phasing a renovation project (i.e. renovate the bath house one year, pool renovation following year, etc.) could be done, however the phase project costs may be higher since the full project is not bid at the same time and multiple construction mobilizations would be required.

Discussion occurred regarding the options presented and the value of adding attractions to bring in a more age groups to the facility. It was pointed out that the capital cost of a renovation for any of the options (based on the estimated revenue and expense data) still shows the facility operation will most likely need to be subsidized.

Cost estimates for each option assume a renovation project would begin at the close of the 2017 pool season. FGM noted that to begin a renovation after the 2017 pool season, the project would need to be out for bid in January 2017. To meet that timing, a decision on the extent of a renovation and along with a new AIA agreement to develop plans and bid specifications would need to be finalized by early summer 2016.

A question was asked – if we started construction earlier in the summer (i.e. June or July instead of August) would there be any advantage for getting lower bids. John Dzarnowski indicated there may be some cost savings, and it would be advantageous if work could begin earlier in the summer.

The Board indicated further discussion on the information presented on a potential renovation of Big Surf would be placed on a future Regular Board Meeting Agenda.

ADJOURNMENT

There being no further business to discuss Commissioner Murphy moved to adjourn to the Special Board Meeting at 6:59 p.m.; seconded by Commissioner Tenuta and carried by unanimous voice approval.

Respectfully submitted,

William J. Starr, Secretary

Unapproved Board Minutes
March 16, 2016

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, March 16, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:05 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
Ruth Yueill, Supt. of Community Relations & Marketing
Cheryl Lufitz, Community Relations & Marketing Mgr. (Recording Secretary)

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

None

CHANGES OR ADDITIONS TO AGENDA

None

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March 16, 2016

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Starr.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Klicka			X
Motion passed.			

APPROVAL OF MINUTES

Commissioner Massie motioned to approve the minutes from the Regular Board Meeting on February 17, 2016; seconded by Commissioner Murphy.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Klicka			X
Motion passed.			

PUBLIC HEARING

President Kurka announced the next item on the agenda is the Public Hearing, to receive comments on the 2016 Budget & Appropriation Ordinance. The proposed ordinance has been on display at the Mt. Prospect and Des Plaines Libraries, Mt. Prospect Human Service Department and at the Mt. Prospect Park District Administrative Office since January, 2016. All persons desiring to be heard will have an opportunity to present written or oral testimony with respect thereto.

President Kurka asks for written or oral comments from the Commissioners.

There were none.

President Kurka asks for written or oral comments from the Public.

There were none.

President Kurka asks for additional comments from the Public.

There were none.

President Kurka asks for a motion to finally adjourn the Public Hearing.

Unapproved Board Minutes
March 16, 2016

Commissioner Starr motioned to adjourn the Public Hearing; seconded by Commissioner Tenuta and carried by unanimous voice approval.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Klicka			X

Motion passed.

President Kurka stated that the Public Hearing was finally adjourned.

Public Comment

None

Parks Foundation

Ruth Yueill, the Parks Foundation Executive Director stated:

- Scholarship Program-2016 dates has been moved to late spring in order to complete applications and award prizes on June 20, 2016.
- The May 4, 2016 Board meeting will include a welcome for new members. A poster has been designed and will appear in park facilities encouraging resident to become involved in the Foundation.
- Inquiries regarding memorial donations in the form of a park bench or tree are coming in steadily.
- Cabaret Night: new date, August 27th at Friendship Conservatory with discussion of another date in November and March.
- Foundation will be on site at all Monday & Thursday Concerts and the focus will be on donations for replacing trees throughout the community parks and working with Director Jarog on locations for placement.
- Brick orders will be completed by May 15 and customers have been informed of the timeline.

Commissioner Doherty inquired if the District still has the tree and bench donations as a memorial. Director Jarog explained the public can still request a bench with a plaque but we no longer have plaques with trees due to maintenance and landscaping and the staff has the finally decision on location.

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

The Board discussed the ups and downs of revenue and the reasons. Director Taylor explained staff is working on getting patrons to register in a more timely matter, always hard when programs starts but you have to buy supplies earlier (ex. baseball uniforms) – revenue and expenses will all balance out at the end of the year.

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 March 16, 2016

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Doherty motioned to ratify February Accounts Payable checks and EFT's in the amount of \$753,791.72 as listed on the February Check Registers; seconded by Commissioner Massie.

Discussion: None

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Klicka			X

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Doherty motioned to ratify February Payroll checks and Direct Deposits in the amount of \$492,061.17 as listed in this report; seconded by Commissioner Tenuta.

Discussion: Commissioner Tenuta questioned the 130 plus checks and asked if we encourage people to go to direct deposit. Executive Director Kuhs explained we recently promoted and encouraged existing and new employees to sign up for using direct deposit. Commissioner Starr asked about the six employees who received the \$50 awards – it was noted that the awards were an incentive to entice employees to sign up for the direct deposit program.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Klicka			X

Motion passed.

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EXECUTIVE REPORT

Executive Director Greg Kuhs reviewed the following items:

- Backstop Replacement Update- Replacement if the damaged backstops are moving nicely. Commissioner Murphy stated Lions West is different with 4 poles and a net. The reason stated was to eliminate overhang and the installed net will help decrease foul balls into the neighbor's yard.
- Pool Pak Compressor- The compressor has been ordered and should be installed by the end of March 2016
- Mt. Prospect Golf Course now open-a partial failure in the irrigation installation, all the sprinkler heads around tees and greens will have to be refitted with an improved swing joint next week. There will be no cost to the park district for the replacement of the parts.
- New Golf Now Online Tee Times – this service is now available providing the convenience of making tee times anytime, anywhere, and on your self-phone and a new website.
- Swim lessons 431 participants, lap lane change going well-no complaints.
- North Pole Beach Party will be July 24th at Meadows Pool; this will kick off Christmas in July week.
- Our swim team will host the Northern Illinois Swim Conference Championship on Wednesday, July 27th.
- Youth Baseball currently has 591 participants.
- Youth Futsal has 140 participants - feedback has been outstanding and hoping to expand the program.
- Preschool- 81% of current preschoolers will be returning for the 2016-17 school year.
- Community Band recently had their first concert with 30 members. Band will again be performing at our Monday Night Concerts.
- Friendship Park Conservatory- already has 17 weddings scheduled for 2016, which outnumbers the entire 2015 year and it is only March.
- Friendship Park -Plant sale will be Saturday, May 7th.
- Egg Hunt will take place this Saturday, March 19 at RecPlex.
- In the coming weeks the TV's at Central Community Center will begin using a digital marketing promotional service for park district activities from a company called Reach.
- Our newest Inside the Park video is now on website and Facebook-staff will soon begin working on summer episode with MPTV.
- Park District Trivia Team won second place this year at the Chamber of Commerce Trivia night.
- We received a complimentary note from an aqua aerobics participant about Dena Belzano - one of our instructors who has been with the district for many years.
- The park district donated some passes for an auction raising funds for a medical mission trip to Panama. Dr. Tom Reese (past Commissioner) was part of this group who made the trip. Photos of their mission were shared in the Board packet.
- Executive Director recently met with the Village Manager to talk about ways the village and park district could work together.

Commissioner Tenuta remarked the Golf Course Pro Shop looks amazing and parks staff did an unbelievable job with the renovation. Director Barcel assembled a shadow box of history of the golf course-great job and nice presentation piece. The Friendship facility redecorating was implemented by the Foundation with the purchases of new lighting and drapes - thanks to the Foundation. The increase in revenue and rentals is awesome and a little more tweaking at other facilities could also increase

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revenue at those facilities. Want to compliment the Community Relations department for their interesting ideas, and a suggestion for a Facebook newsletter to increase traffic on Facebook.

Commissioner Murphy asked if the practice cages will be re-installed in the area for warm ups at Meadows. There was some concern as to how this area would handle rain/drainage. Director Jarog will discuss with staff about possibly using straw as matting for the drainage.

UNFINISHED BUSINESS

A. Big Surf Pool – Potential Renovation

Executive Director Kuhs stated that the timing to begin any renovation at the close of the 2017 pool season is more than likely not realistic. If the Board wished to proceed on a renovation of the facility, we would need to hold some public meetings to gain input prior to finalizing plans. The Board asked that this topic be added to the May Regular Board Meeting Agenda for further discussion.

NEW BUSINESS

None

APPROVAL ITEMS

- A. Acceptance/Rejection of Bids – Repaving & Rehab of Central Community Center Parking Lot
- Arrow Road Construction

MOTION

Commissioner Tenuta motioned to approve the award of a contract for the repaving & rehab of the Central Community Center parking lot to Arrow Road Construction which included the base bid specifications and alternates 1 & 2 in the amount of \$144,898.24; seconded by Commissioner Massie.

Discussion:

Commissioner Starr asked if this project is a complete repave or just a rehab of the existing lot. Director Jarog explained the lot will be ground down and any sub-surface areas needing repair would also be taken care of prior to installing new asphalt. The project should start on July 18th and take about a month to complete.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Klicka			X

Motion passed.

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- B. Acceptance/Rejection of Bids – Parking Lot Maintenance – Friendship, Lions and Meadows
• Hastings Asphalt Services

MOTION

Commissioner Massie motion to approve the award of a contract for sealcoating, crack filling, and patching of the Friendship, Lions and Meadows Parking lot to Hastings Asphalt Services which include the base bid specifications and alternates 1 & 2 in the amount of \$28,147.06; seconded by Commissioner Murphy.

Discussion:

Commissioner Doherty asked if this lot would just be patched. Director Jarog explained the work would not be a complete re-pave at Lions because if a renovation is done to Big Surf, the lot would need to be repaved as part of a renovation.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Klicka			X

Motion passed.

- C. Acceptance/Rejection of Bids – Pathway Paving Improvements – Clearwater & High Ridge Knolls Parks • Allstar Asphalt

MOTION

Commissioner Tenuta motioned to approve the award of a contract for Path Improvement for portions of the ComEd right-of-way and Clearwater Park walking paths to Allstar Asphalt, Inc. which include the base bid specifications and alternates 2 & 3 in the amount of \$157, 131.50; seconded by Commissioner Massie.

Discussion:

Commissioner Starr asked what re-profiling would need to be done to the Clearwater Path. Director Jarog explained that areas where the slope exceeded ADA requirements will require a slight rerouting to comply with ADA regulations.

Tom Hoffman, MPPD attorney suggested the motion be amended to award the contract contingent on the park district receiving approval from ComEd for the re-paving and/or re-routing of the path within the easement area.

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AMENDED MOTION

Commissioner Tenuta amended her motion to approve the award of a contract for Path Improvement for portions of the ComEd right-of-way, contingent upon approval by ComEd; and Clearwater Park walking paths to Allstar Asphalt, Inc. which include the base bid specifications and alternates 2 & 3 in the amount of \$157, 131.50; seconded by Commissioner Massie.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Klicka			X

Amended Motion passed.

ADOPTION ITEMS

A. ORDINANCE NO. 726: COMBINED ANNUAL BUDGET & APPROPRIATION ORDINANCE - 2016
AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR MT. PROSPECT PARK DISTRICT, COOK COUNTY ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2016, AND ENDING ON THE 31ST DAY OF DECEMBER, 2016.

MOTION

Commissioner Starr motioned to approve the Ordinance 726- Combined Annual Budget & Appropriation of funds for Mt. Prospect Park District, Cook County Illinois, for the Fiscal Year beginning on the first day of January 2016, and ending on the 31st day of December 2016; seconded by Commissioner Murphy.

Discussion: Tom Hoffman, Attorney suggested reading the "Summary of Appropriations" into the minutes. President Kurka read the "Summary of Appropriations" into the minutes as follows:

"Summary of Appropriations"

Corporate Fund	2,481,590
Recreation Fund	8,087,374
Paving & Lighting Fund	110,000
Federal Social Security Insurance Fund	561,000
Liability Insurance Fund	726,428
Handicapped Recreation Fund	1,423,901
Illinois Municipal Retirement Fund	810,480
District Capital Labor	452,898
Bonds & Interest Fund	5,192,110
Conservatory Fund	895,291
Total Appropriation	20,741,072

Unapproved Board Minutes
March 16, 2016

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Klicka			X
Motion passed.			

Public Comment

None

Comments/Matters from Commissioners

Commissioner Tenuta asked Lee Howard if they could increase the font size for their reports to make them easier to read.

Commissioner Starr asked about opening up the unused section of the Dog Park. Director Taylor indicated we are waiting for the turf to grow in and are also planning to fill in the low spots with mulch. NWSRA & American League Baseball team is scheduled for their game/event on June 14th at Friendship Park. Players from the American League team will stand behind the NWSRA team to help players learn better learn their position. He would also like the Board to revisit the decision to not hold shot-gun outings at the Golf Course, and asked that topic be placed on the April Board Meeting Agenda.

ADJOURNMENT

There being no further business to discuss, Commissioner Starr moved to adjourn the Regular Board Meeting at 8:16 p.m.; seconded by Commissioner Massie and carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary

Executive Director Monthly Report

Greg Kuhs • April 2016

Program Summary & Profile – Mt. Prospect Dance Program – Amy Hubert, Artistic Director

Amy Huber, our Dance Coordinator, will be attending the Board Meeting to provide a summary and profile of the outstanding dance programs offered by the Mt. Prospect Park District.

Spring is the season for dance recitals where participants get the opportunity to perform their routines for family and friends. If you would like to attend one of the dance recitals next listed below, please let me know.

Ballet Recitals: *The Legend of Mulan,*

Friday, May 6th @ 7 pm

Saturday, May 7th @ 12:30pm, 3:30pm and 6:30pm

Location: Schaumburg Prairie Center for the Arts, 201 Schaumburg Court, Schaumburg, IL

The Studio Impulse (Tapp & Jazz) Recitals: *What Dreams Are Made Of*

Friday, May 20th @ 7 pm

Saturday, May 20th @ 12:30pm, 3:30pm and 6:30pm

Location: Forest View Auditorium, 2121 S. Goebbert Road - Arlington Heights, IL

Pre-ballet and Mini-medley Kindergarten combo

Saturday, June 4th @ 10:30am

Sunday, June 5th @ 1:00pm and 3:00pm

Location: Forest View Auditorium, 2121 S. Goebbert Road - Arlington Heights, IL

Parks Day at the Capital & Legislative Conference - Springfield

On May 3rd, our Communications & Marketing staff will be attending the IAPD Parks Day at the Capital event. Parks Day at the Capitol is an opportunity for agencies to educate legislators, legislative staff, government employees and State Capitol visitors about the outstanding parks and recreation programs available in Illinois. Mt. Prospect Park District will have a booth set-up in the Capitol rotunda which will promote the various programs and facilities we have available.

I will be attending the annual IAPD Legislative Conference in Springfield on May 3 & 4.

Big Surf Potential Renovation

Since FGM presented information at the March 16th Board Meeting, staff held a follow-up meeting to discuss the project and request some additional concepts be reviewed and prepared for presentation and discussion at the May 25th Board Meeting.

Executive Director - May 25th Board Meeting

I spoke to President Kurka to request that I be excused from attending the May 25th Board Meeting. President Kurka and I will be meeting prior to the Board Meeting to review items that will be on the agenda for action and/or discussion.

Parks & Planning Monthly Report ***Jim Jarog • April 2016***

Backstop Replacement Completion

With little time to spare, the replacement of the damaged baseball backstops was completed at all locations for opening day. There are still some minor outstanding punch list items but nothing that will directly impact the use of the fields. In total there were 11 locations that were impacted by the snow event that occurred last November 2015. The fact that all of these locations were ready for play on opening day is quite amazing. The entire process has been a team effort between Administration, Recreation, Parks and Planning, and all contractors involved. I am hopeful that the new replacement backstops will provide many years of service for our baseball program and its users.

Pavement Improvements 2016

All execute contract documents have been returned for each of the three pavement projects that were approved at the March 2016 Board Meeting. The first project to get underway will be the Parking Lot Maintenance project (seal coating and crack fill of Meadows, Lions, and Friendship Park lots) which is tentatively scheduled to start the week of April 25th. The first weeks work will include some patching and crack filling at all three locations. After this process is complete the areas will be sealed, re-stripped, and then returned to service. Only one half of each parking lot will be closed at one time. The entire process should take 5 to 7 working days depending on weather.

The 2016 Path Improvements (path repairs and replacement at Clearwater and Kopp Parks) are scheduled to start in mid May. The 2016 Central Community Center Parking Lot Renovation (replacement of asphalt surfaces and some walk, curb, and gutter) will be taking place Mid July through Mid-August.

Pool Pak Compressor

Staff previously obtained proposals for the replacement of the failed compressor for the Rec Plex Pool Dehumidification unit (Pool Pak). The compressor was replaced by the contractor that had provided us with the lowest proposal. The new compressor failed again while going through its initial break in period. The contractor working on the Pool Pak unit has been in communication with Pool Pak International which manufactures the Pool Pak unit to discuss the details of the issue to try to get to the root cause of the problem. Another compressor will need to be installed but not until the cause of the failure can be identified and the problem resolved. The company that was used employs certified Pool Pak Technicians which have been trained by Pool Pak International directly.

Playground Renovations

Staff has been working to develop playground conceptual drawings for We-Go and Clearwater Playgrounds. Once we have a few different layouts for each location we will then hold a public meeting to gather input from area residents. After we obtain input from the public we will bring the revised drawings to the board for review. The bidding process will commence once the board has had a chance to review and provide input on the projects.

Parks & Planning Monthly Report ***Jim Jarog • April 2016***

Grounds Department

- Tennis nets have been installed for the season
- Worked on Baseball and Soccer fields for the start of the season
- Installed refinished wooden park signage
- Cut out turf and added transition area for the East Dog Park section.
- Cleaned and trimmed landscape beds at multiple locations
- Park mowing operations have resumed for 2016

Buildings Department

- Staff has opened the Golf Halfway House for the season.
- Pool de-winterization is underway and staff has begun to prepare the pools for the 2016 season
- Athletic lighting repairs have occurred at multiple locations.
- Staff performed quarterly preventative maintenance at all facilities
- Concession stands are being prepped for the 2016 season
- One of the main facility heater pumps at Rec Plex was leaking and was repaired by our staff.

Fleet Services

- Installed new tires on trucks #10 and # 21
- Performed safety inspections on trucks 22,28,29,14,9,12, and 17
- Completed installation of new vehicle stickers in all park district vehicles
- Performed vehicle CDL training with our staff
- New trucks that were approved at the February Board Meeting are on order

Miscellaneous

- So far in 2016 there have been approximately 200 internal work order requests submitted to the Parks and Planning Division for completion.

Golf Operations Monthly Report

Brett Barcel • April 2016

Golf Numbers a Little Cold, But...

After a warm start to the season, which allowed us to open up earlier than normal, temperatures have turned much colder with highs averaging much below normal only in the 40's. Weekends, in particular, have been hard hit with cooler weather. Year-to-date through mid-April we stand at \$12,000 below 2013 year's revenue figures. All of this can be attributed to a decrease in pass sales, some \$34,000 less than in 2013. We have sold fewer permanent tee times than previous years, though we still have more compared to area courses. On the positive side green fees are up \$15,000 (+42%), cart fees up \$2,500 (+22%) and the range is up \$4,800 (+500%). Based on these strong numbers, what could be misconstrued as a slow start to the season is just a restructuring of pass sales. With fewer passes sold, we will receive more daily fee dollars throughout the season, just like last fall.

Golf Now Website and Tee Times

The new website GOLFMTPROSPECT.COM is now active. Our tee sheet has also been in use through GolfNow since March. The GolfNow module interfaces website and tee time reservation system together and further acts as a search engine for tee times in the area. Just like travel websites, you can view and compare our tee times and pricing to all other courses in the area. While at first we have had a few growing pains, there has been an impressive amount of tee time bookings through GolfNow. It is a very professional, consumer driven website, with pricing and tee times being the featured items. This moves away from our previous information driven website.

Golf Course

The golf course has come through early spring well. This time last season one third of the course was dirt! We are still growing in a few areas and we are beginning to sod some stubborn areas. We also decreased the size of some bunkers to allow increased access on and off the greens, improving some high traffic areas. The reshaping of #7 green and #5 green has gone well. They are both open for play with limited use, and we will be able to cut cups in these areas soon. Midwest Irrigation is repairing the defective irrigations heads and will be completed soon. The new greens mowers have been delayed due to some parts options.

Practice Center

The grass tee is now open for the driving range. We have been working on improving the view from the range tee. In the past few days, we have added some wind screen around the maintenance facility that we think will accomplish this. Range sales have exhibited continued growth, as seen in above revenue numbers, even though the grass tee hasn't been open yet. The quality of the new practice facility and quantity of users is second to none in this immediate area. It will continue to drive range sales and promote green fee sales on the golf course.

Recreation Department Monthly Report **Brian Taylor • April 2016**

Aquatics

Swim Team: The Sharks wrapped up their 5 month season by winning the Central Division Conference Meet and qualifying over 50 swimmers for the Conference Championship Meet. Swim meets for the summer season have been scheduled with Mt. Prospect stepping up to host the end of the season Conference meet at Meadows Family Aquatic Center. The Stay Swimming program, in the Spring brochure, has maxed out with 36 swimmers enrolled. **Swim Lessons:** There is an increase in enrollment for swim lessons this season compared to the spring of 2015. The Aquatic Supervisor and Lesson Coordinators met to continue preparation for the newly formatted summer swim lessons. Supplies have been ordered and everything is on track for an excellent kickoff to summer. Training days have been scheduled to ensure summer staff is ready for the change. Staff is working to complete lesson plans, for each level, to be utilized starting with the summer season. **Aqua Fit:** While the Aqua Fitness classes are running strong, a couple of Thursday night classes were cancelled due to low enrollment. Summer classes have been set up so that participants may sign up for single day class offerings. This was done in an effort to accommodate participants who would like a more flexible schedule. Staff will begin to research the possibility of moving the Aqua Fitness classes to a punch card system.

Athletics

Adult Softball Classic League: The league is set with 17 teams, one team less than last year. The season will officially begin on Tuesday, May 3rd at Majewski Athletic Complex. **Adult Softball House Leagues:** Currently there are 49 house league teams. We are continuing to take registration until leagues fill.

Adult Basketball Leagues: The adult Spring League has attracted 14 teams. We are now in the process of taking registration for our Summer Leagues which will begin in May and June. **Adult Volleyball Leagues:** The spring volleyball league began in Mid-April. **Youth Baseball and Softball Leagues:** Our current numbers, which include, baseball and girls softball, are about 40 players down from last season. The weather has not cooperated at all this spring and maintenance is about 1-2 weeks behind on their field prep. Practices have started with the assumption that teams are to only utilize grass areas to avoid any damage to fields. Games were scheduled to start the week of April 18th. The girls' softball program enrollment is down 45 players. We took a hit from the 12U Power team starting up and some players expressing poor experiences last season. **Umpires:** We have had a great hiring season with approximately 15 new umpires. There is a great mix of brand new and veteran umpires, allowing us some flexibility with scheduling games this season. We are in the process of training all umpires. **Youth Basketball League:** Our season was completed on Sunday, March 6th. The program finished with 815 kids registered, up 44 from the previous season. With the inclusion of our 4 Travel Basketball teams, we had a total 855 kids playing Mt. Prospect Park District basketball. **Boys & Girls Spring Soccer:** The 2016 Spring Soccer season is off to a rough start. Due to the inclement weather we've experienced, the first games have been cancelled. However, this provided teams with another opportunity to practice before their first game. Some teams weren't able to hold a practice these past couple weeks due to the fact that there were no parents that had volunteered to coach. We've now successfully locked in a coach, for each of our 38 teams, so we are viewing this as a positive!

Recreation Department Monthly Report **Brian Taylor • April 2016**

Other Notable Numbers

- Hot Shots Sports Basketball Program – 75 participants (up 6 from 2015)
- Gymnastics – 162 participants (up 19 from 2015)
- SportsKids classes – 184 participants (up 25 from 2015)
- Karate – 170 participants (down 48 from 2015)
- Green White Soccer First Kick Pre-Academy – 46 participants (inaugural season!)

Youth Inline Hockey: The Youth Inline Hockey winter season has come to an end and we are proud to say that it was another successful season. This winter season had a total enrollment of 215 skaters across 4 age divisions. Registration for this season was, more or less, on par with the numbers from the previous 4 winter seasons. We are running a spring season this year. This will be a new addition to the league, as a spring season has not had much success in the past. A hard push to parents, as well as more aggressive promotions outside the walls of the CCC drove enrollment high enough to put together at least a modest sized in house league. I am also in the process of introducing 2 new divisions of inline hockey to offer patrons. Coming in the summer, High School and Adult divisions will be new additions to the Inline program and I am hoping that these new age groups will keep families, that may be aging out of our youth program, involved in the league. **Adult Futsal:** Adult Futsal will return for its second consecutive season. Last season ran with a 4 team adult league and this season we will be running the same 4 team season; with the hope that another successful season will promote the growth of future seasons. Games are played at the CCC on Wednesday nights from 8-10. **Ice Hockey:** We are pleased and excited to announce the beginnings of our Ice Skating and Ice Hockey programs. Construction of the rink itself is underway now, with a grand opening set to take place in early September. Currently, staff is in the process of generating program lists; covering everything from basic 'learn to skate' and 'intro to ice hockey' classes, to our very own house program which will run very similar to our Inline league in the sense that it will be a recreational in house league. The big and exciting difference will be that our ice program will participate in the North Shore Youth Hockey League, consisting of other programs from the surrounding areas, giving those enrolled the basic feel of a travel level competitive program, but with the cost and time commitment of an in house program. Also in the works for our new ice program will be classes and recreational leagues for adults, as well as a public skate program for those guests both inside and more importantly, those outside the district; bringing new families from surrounding areas into our building and introducing them to other programs we have to offer. We are still very much at the ground level of our ice programming, but are being kept plenty busy getting promotional materials ready for a late June/early July release date.

Programming & Special Events

Early Childhood and Youth Department: Lil Mountaineer Preschool program's 2016-2017 registration came in strong this past month. If history repeats itself registration will continue to be slow through the next 3 months, then an influx until school starts. There have been 126 registered for the 2016-17 school year, which is a 24% increase from March 2016. In addition to preschool, there has been peak interest in our Trekkers program (extended preschool), which predicts the program may double in participation for the 2016-17 school year. Kids Klub and KinderKlub enjoyed the opportunity to work out with fitness's very own Jennifer Voss. Jennifer taught Zumba, Yoga and strength classes to the children. The goal was to have the Kids Klub

Recreation Department Monthly Report

Brian Taylor • April 2016

participants really wanting to attend these classes and then fitness would create a paid class that would be offered after school. The KinderKlub participants had a blast doing the classes. Unfortunately, there was minimal interest.

On March 19th MPPD held its annual Easter Egg Hunt. There were 229 participants along with their family enjoying the event this year. The relationship between this department and NWSRA has become stronger within the last few months. We always had a great relationship but recently both parties had an opportunity to learn from each other. When we met it gave both parties a perspective, the above and beyond implementation, what MPPD does in our Kids Klub. NWSRA was surprise and pleased what we do, as well as NWSRA gave us guidance on how we can approach situations/parent relations in different directions. Camp preparation has been in full force. As for our staff training techniques, we look to enhance this practice by adding the CPR and AED certification for all summer camp counselors, providing a service at the request of past and present summer camp families. We will administer more frequent evaluations which can provide needed feedback from parents, counselors and directors to make changes during the camp season, rather than at the end of summer. Lastly the staff will have a more thorough breakdown of the expectations and the corresponding rewards or consequences. Summer camp enrollment has been continuing to flood in with 191 current participants. 56 families are taking advantage of the Save the Spot program, which allows them to only pay for session one at the time of registration and we will bill out session 2 on 6/15 and session 3 on 7/16. Families appreciate this option when it comes to budgeting out their child care expenses. We are continuing to update our summer program and have booked 36 out of the 46 field trips along with adding 12 new trips. These new trips were picked off based off of participants evaluations last year, and have us incorporating more non-swimming, yet outdoor field trips.

Visual Arts – The Art Studio: March brought us the Easter Egg Hunt Craft which entailed making 180 plaster bunnies. Our plaster making operation continues to increase and we continue to search for molds and a more economical distributor. We normally go through about 300 pieces a month and more with big events like this. Spring Break week brought record crowds to the Art Studio. Day one we had over 25 children just for open studio paint pass. The week continued to bring in crowds of children for this 2 hour drop in. We also offered two classes, both for kids in the 8 to 14 age range, in Junior Pinterest and 3D Art. We had a great response to those too. Art Studio Birthday parties continue to be strong with 3 parties and 50+ attendees. **Performing Arts – Dance, Theatre, Guitar, and Voice:** The recitals are nearing! Costume purchases are still being made, along with exchanges! The Ballet theme is ‘The Legend of Mulan’ and Studio Impulse is ‘What Dreams Are Made Of’. Memento’s for the children are purchased, tagged and ready to distributed at recitals, t-shirt order sites are up, the Sweet shop is planned for concessions, the contract with the photographer is finalized and the florist is lined up. New this year is online ticketing! We have a contract with an online ticketing company. No more waiting in line to drop off ticket forms or coming back to pick up tickets. It’s a wonderful service we are offering to our patrons. They choose their own seats, print their tickets and pay right then. Guitar lessons are going very strong. Our guitar teacher is full all 3 days and has expanded his hours for the summer sessions. The Kids on Stage performance of *Unmurdered* was April 8th and 9th.

Recreation Department Monthly Report

Brian Taylor • April 2016

Mt. Prospect Community Band - Strike Up the Band: The Spring Concert at Trinity Lutheran Church in Mt. Prospect on March 13th was wonderful. Our current and 2 former mayors were in attendance along with 150 community members. It was a free event to the community.

Facilities

Fitness Department: We ran a special requested class for Girl Scouts, of which 10 girls attended, led by our instructor, Kristin. We finalized the information regarding the summer brochure. We freshened up the race logo and brochure page and created a new look for the personal training page in hopes to increase clients. We added Small Group Training to our offerings since this is a popular service in fitness currently. We already had one group of 3 members sign up. We hired 2 new instructors and terminated one Fitness Center Supervisor. We started the interviewing process with the intention of hiring at least one more FC Supervisor. The planning for Member Appreciation Week in August has begun. We plan to offer this special week during the Summer Olympics and use this as our theme. Some special things we plan to offer are: free blood pressure checks, free massages, Rethink your drink table or bulletin, JAM party, raffles, member referral special, and Summer Games specialty classes. **Group Exercise Classes:** *High attendance:* Zumba (Saturdays 9:30am) averaging 23.7 (increased by 3 from last month), 4G (Wednesdays 10am) averaging 18.9 (same as last month), and TBC (Mondays 9:30am) averaging 17.7 (same as last month). *Low attendance:* FreeMotion (Tuesdays 9am) averaging 3.6 (increased slightly), Spin (Thursdays 9:30am) averaging 3.7 (increased slightly), and Recess (Tuesdays 6pm) averaging 3.9 (decreased slightly). **Healthy Lectures:** March 24 “Metabolism Matters” had 24 attendees (increase in attendance compared to Jan. and Feb. lectures). Loree helped coordinate the first lecture from Advanced Physical Medicine and Therapy on April 2nd. Lecture titled “Common Injuries and Best Treatment Options”. We plan to schedule APMT to offer one lecture per quarter, offering variety to our patrons.

Friendship Park Conservatory: With the exception of Easter Sunday, every Saturday and Sunday were booked with rentals. Events included several baby showers, 2 birthday celebrations, a couple of garden club meetings, and two wedding photo rentals. We had a nice crowd stop by for the Spring Craft Show, this year. A total of 25 tables were purchased by the crafters, who seemed to be happy with the number of shoppers that day. Patrons are enjoying a class titled “Grow Like a Pro.” This class takes place in the greenhouse and covers topics of starting seeds, plant propagation, along with pest identification and control. With the use of our greenhouse, they have started seeds, which they will transplant during their next class. **Greenhouse Activities:** Easter has come and gone and our lilies were a spectacular display for the holiday. Now the “spent” lilies need a good home, so we gave the bulbs away during our Earth Day event on April 16. They can be grown as a perennial and will reappear next year all around Mt. Prospect. The greenhouse is filling up nicely with plenty of plants being grown for the plant sale and flowerbeds throughout the district. Our plant orders show that 14,500 plants have been received and approximately 1,500 more plants will be arriving shortly. Thousands of herbs and vegetables are being grown from plugs and seeds and will be ready for the plant sale. Fifty hanging baskets are growing nicely and will be full and colorful very soon. Pansies are starting to flower and will be planted outside. Our front door and the pond are surrounded with assorted daffodils, squill, snowdrops, crocus and other spring bulbs. Patrick Manieri has acquired his Pesticide License and a “C” Class driver’s license, which allows him to do pesticide applications and to drive our bigger trucks.

Recreation Department Monthly Report Brian Taylor • April 2016

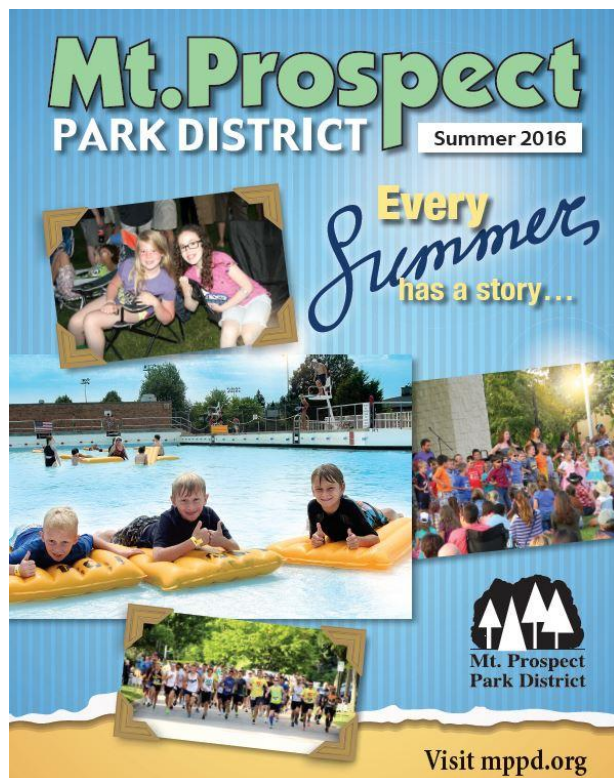


Canine Commons Dog Park: On March 30th, MPPD and AHPD maintenance crews created a transition area in one of the large dog park enclosures. Sod was removed, weed barrier was put down and wood chips were installed to improve the entrance area that gets the most traffic, and consequently, the most wear. Members were informed in advance and several responses were received back with positive comments about the project.

Community Relations & Marketing Monthly Report

Ruth Yueill • April 2016

Publications



The summer 2016 program guide will arrive in homes the week of April 25th. Community Relations and Marketing continue to edit basic copy and replace with colorful and creative content that encourages our patrons to enjoy a facility, program or special event.

With several pages of seasonal photos and bright graphics throughout; the program guide tells our story in an engaging and energetic style!

The summer guide assists patrons in “Piecing Together an Active Life” but also recognizes the season as a time to share the joy and make new memories.

**Every Summer has a Story.
What’s Yours?**

Marketing

Three cheers for Inside the Park! The video program featuring **60 Years of Recreation** produced by Ruth Yueill & Cheryl Lufitz in conjunction with MPTV has won a Telly Award. MPTV has not won this award since 2008. The award honors excellence in community programming. We are proud to see our vision recognized by experts in the field. The piece was intended to energize our traditional program which offered dates, times and details for park programs. Thank you to Steve Martini and Howard Kleinstein of MPTV.

The summer preview edition of Inside the Park will begin airing May 1 and follows a traditional format highlighting the best of our summer offerings from aquatics and athletics to special events.

Soon you will see a variety of new give-a-ways at both facilities and summer special events. We are branding summer activities with colorful, fun and useful premium items for our patrons. This year’s family pool pass purchase give-a-way is a large, bright tote bag perfect for poolside. Thank you to our sponsor, Culvers, for filling the bags with free scoop coupons.

Community Relations & Marketing Monthly Report

Ruth Yueill • April 2016

Several display ads have been completed and are heading to print. A half-page ad in the Des Plaines Chamber Guide features all the wonderful amenities and rental opportunities at the beautiful Friendship Park Conservatory.

A full page ad in the Progress Edition of the Journal and Times features a black and white version of our summer brochure cover. This terrific design is sure to get the attention of our patrons awaiting summer fun!

Two quarter page golf ads will soon appear in the Daily Herald Golf Guide and Reader's Choice special edition. The ads feature the Mt. Prospect Golf Club while encouraging readers to come out and play. The course received the Daily Herald Reader's Choice Award for Best Driving Range.

Ruth Yueill, Superintendent of Community Relations & Marketing, will write several summer activity articles for the Daily Herald Summer Guide in print by mid-May. In return, the Daily Herald will write a full Neighborhood feature article with multiple photos on a park program of our choosing. We have requested the feature article focus on the new faces of the Mt. Prospect Community Band.

Social Media – We created a new YouTube Channel to house our MPTV shows and other videos. We are working with MPTV to create engaging content for the YouTube Channel making it a “one-stop” shop for park program, facility and event details. The channel will assist us in cross promotion to audiences outside of the cable TV realm.

Digital Media – Training is complete on the new digital signage for RecPlex and Central Community Center which should be up and running by May 1st. The system will use the slides we produce as rolling information for our patrons and will be shared with the TV's and signage at Village Hall.

Our April e-newsletter via Constant Contact had a 33% open rate, up from 31% a month prior. The average open rate is 18%. Constant Contact is also being used to reach out to potential bookings of camps and groups at Big Surf Pool. It is our hope that the easier to read, colorful, electronic marketing piece will encourage bookers to make the commitment and visit our pool.

We are working to develop a portion of our website for the Community Band to include more comprehensive details such as summer concert schedules, band history and all pertinent information on joining the band.

Sponsorship

Terrific progress has been made this month in securing relationships with current sponsors and reaching out to new vendors/businesses. We are proud to finalize events for Northshore's participation through 2017. They specifically commented on the quality of our events and the wonderful reach we have in the community. They have requested to be a part of our Fall Halloween Event, Holiday Open House, Mardi Gras 2017, and the 2016 National Night Out.

Community Relations & Marketing Monthly Report **Ruth Yueill • April 2016**

The department received support and praise from long-time sponsor, Novak & Parker, as we offered several sponsor plans that actually drive traffic to the showroom floor. Dan Novak is considering several presented options but will continue as a “premiere” sponsor and thanked us for the fresh approach.

Great discussions have taken place with our Randhurst partners including BlackFinn, Outback, Jersey Mikes and Truco. These restaurants may be sampling at our summer concert series at Veteran’s Memorial Bandshell. More to come.....

Community

Community Relations & Marketing lent their support to the Historical Society Annual History Dinner which took place on Saturday, April 16th as a featured sponsor. We are also featured sponsors of the Mt. Prospect Chamber of Commerce Irish Fest on April 28 and 29.

This has been a busy donation season. CR & M took a fresh look at donations to better match the gift offering with the needs of the presenting organization. School Districts 57 and 59 received golf passes as well as Art Studio baskets and Family Pool passes for this very important demographic. The Chamber Trivia Night, Mt. Prospect Woman’s Club and the Arlington Heights Garden Club received beautiful planters from Friendship Park Conservatory as raffle prizes. We prepared audience specific donations for Innate Chiropractic’s Ladies Night, Lemons of Love Gala and the Mt. Prospect St. Baldrick’s Event.

Graphic Artist Report

Posters/Flyers:

- Cooking with Dave at Friendship Park Conservatory (poster & flyer)
- Earth Day & Clean Up the Parks (poster)
- Now Hiring for Summer (poster)
- Flip Flop Fest (poster, flyer)
- Summer Brochure Delivery to Homes (poster)
- Friendship Park Conservatory Spring Plant Sale (poster)

Website:

- Web Promotions:
 - Inside the Park Video Magazine Special 60th Anniversary Edition
 - Spring Plant Show at Friendship Park Conservatory
 - Spring Break Open Studio Time
 - Umpires Needed
- Other Web maintenance/updates/uploads:
 - Weekly Open Gym Schedules for RecPlex posted
 - Updated Play Plex hours
 - Spring Group Ex and Spin Schedule posted

Community Relations & Marketing Monthly Report **Ruth Yueill • April 2016**

Earth Day & Clean Up the Parks
Summer Camp Parent Manual posted
Grounds Maintenance Laborer job posted
Summer Brochure Delivery

Other Design Projects:

- Spring Community Band Concert Program
- Golf Chicago Magazine 1/3 vertical color ad
- Massage Therapy Promotional Piece (double-sided, flyer)
- Superhero Dash n' Splash logo
- Classic League Softball Banner Sell Sheet (flyer)
- Friendship Park Conservatory Facility Signs (private event, children in atrium, alcohol in banquet room)
- Golf Course Staff (Brett, Jeff, Debra) Business Cards – Redesign, full color
- Summer Brochure covers (front and back)
- Des Plaines Community Guide ad – rentals at Friendship Park Conservatory
- Journal & Topics Full Page Ad for “Progress” special section

Administration & Human Resources Monthly Report

Barry Kurcz • April 2016

Applicant Tracking System

AppliTrack was successfully launched on April 1st following a testing process involving the managers who currently have job postings. We created a user's guide with screen shots to help managers navigate the new system. In addition, we simplified the hire in process and significantly reduced the amount of paper handed out to all new hires. This will save the district approximately 20,000 sheets of paper per year. We created a page within our website that contains electronic copies of our manuals and a consolidated sign-off form. Managers forward this link to their new hires via AppliTrack using the e-mail address of the newly hired employee. As a result, the initial orientation meeting with the supervisor and the new employee has been streamlined.

Annual Performance Appraisals for Full-Time/Part-Time IMRF Personnel

Typically the month of April is designated for full-time and part time IMRF employees (with the exception of new hires) to be evaluated on an annual basis. We have identified the Employee Appraisal Schedule for 2016 and supervisors are in the process of completing and submitting to their respective Directors for review and approval. The next step in the approval process is for Directors to turn in appraisals and recommended merit increases to Administration by May 20th. All information will be reviewed to ensure quality and consistency. Once approved, supervisors may begin conducting sit down performance reviews with their employees. These appraisal forms must be signed by each employee and their supervisor, and placed in the employee's personnel file. Change in pay is scheduled to appear on the June 17th paycheck.

Affordable Care Act Compliance 2016

Form 1095-C was mailed to all required employees in compliance with the IRS March 31st deadline.

Phone Hub

In order to improve our customer service, we are in the process of creating a hub where outside phone calls will be handled. Starting May 11th, all outside calls for Friendship Park Conservatory, Lions Recreation Center, RecPlex and Central Community Center will be answered at one primary hub. We will be utilizing our current two Receptionists at CCC and RecPlex to be the primary phone receptionists and the CCC front desk personnel as secondary phone receptionists. We are taking advantage of our new Avaya phone system which has the technological capabilities to do this. An implementation team is working on the new procedures and protocols in order to ensure a smooth transition.

Staff Changes

Matt Dziubinski promoted to Fleet Services Manager on April 1st.

**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 3 MONTHS ENDED 3-31-16**

25% OF CALENDAR YEAR

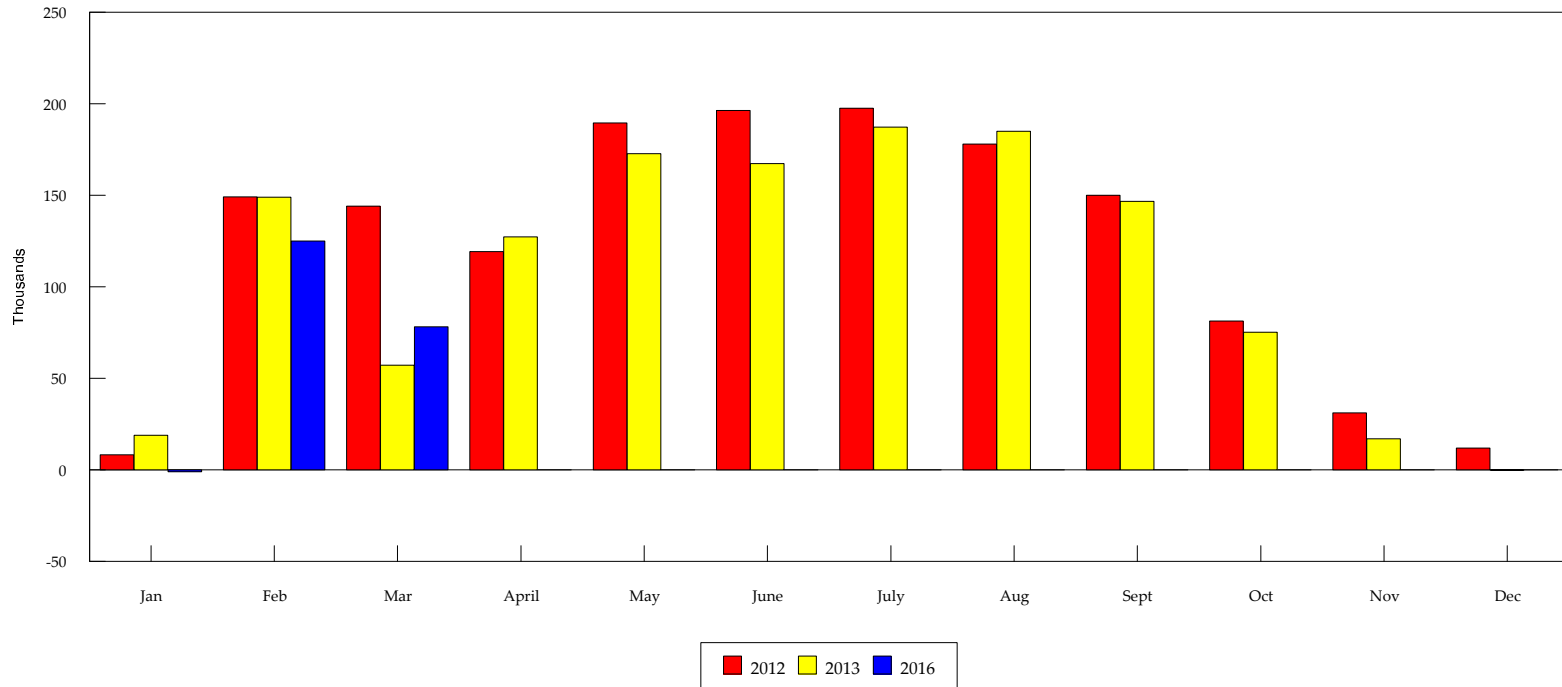
FUND / Department	'16 Y.T.D. Actual	2016 Budget	Y.T.D. as % of '16 Budget	'15 Y.T.D. Actual	Y.T.D. % of '15 Y.T.D.	Projected 2016	Proj % of '16 Bud	% Inc '16 Bud Over '15 Bud
GENERAL FUND								
Administration	253,388	957,640	26%	228,456	111%	973,334	102%	0%
Maintenance	205,912	795,584	26%	251,690	82%	788,551	99%	-16%
Motor Pool	47,801	296,435	16%	43,992	109%	228,112	77%	3%
Buildings	40,301	185,071	22%	-				
Studio at Melas	5,076	21,261	24%	4,750	107%	16,691	79%	-3%
Total	552,477	2,255,991	24%	528,888	104%	2,183,095	97%	2%
RECREATION FUND								
Administration	229,134	1,058,247	22%	196,604	117%	969,264	92%	33%
Big Surf	47,776	312,183	15%	40,251	119%	296,231	95%	10%
Meadows Pool	9,415	194,864	5%	10,914	86%	187,478	96%	4%
Recplex Pool	131,281	540,840	24%	99,110	132%	526,762	97%	13%
Golf Course	310,685	1,559,967	20%	259,512	120%	1,568,194	101%	15%
Concessions	9,775	160,614	6%	9,837	99%	123,456	77%	6%
Lions Center	48,663	185,231	26%	47,438	103%	189,319	102%	-3%
Recplex Center	227,536	1,015,519	22%	229,075	99%	985,343	97%	-2%
Rec Programs	390,598	1,582,483	25%	378,850	103%	1,674,099	106%	-3%
Central Programs	8,392	137,400	6%	9,714	86%	115,465	84%	-3%
Central Road	149,711	605,170	25%	159,102	94%	571,231	94%	-5%
Total	1,562,967	7,352,518	21%	1,440,408	109%	7,218,201	98%	7%

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Comparison to Previous Years of Full Operation

Revenue Recap by yr:

2012		2013		2016		'12Budget	'13Budget	'16Budget	
Month	YTD	Month	YTD	Month	YTD				
Jan	8,372	8,372	19,025	19,025	Jan	(916)	(916)	1,489,500	
Feb	149,262	157,634	Feb	149,040	168,065	Feb	125,058	124,142	1,458,500
Mar	144,176	301,810	Mar	57,199	225,265	Mar	78,289	202,431	1,602,000
April	119,383	421,193	April	127,391	352,656	April	0	0	
May	189,666	610,858	May	172,891	525,547	May	0	0	
June	196,468	807,326	June	167,420	692,966	June	0	0	
July	197,577	1,004,903	July	187,317	880,283	July	0	0	
Aug	178,099	1,183,002	Aug	185,017	1,065,300	Aug	0	0	
Sept	150,044	1,333,046	Sept	146,745	1,212,045	Sept	0	0	
Oct	81,408	1,414,454	Oct	75,315	1,287,360	Oct	0	0	
Nov	31,123	1,445,576	Nov	16,993	1,304,353	Nov	0	0	
Dec	12,038	1,457,614	Dec	(124)	1,304,229	Dec	0	0	

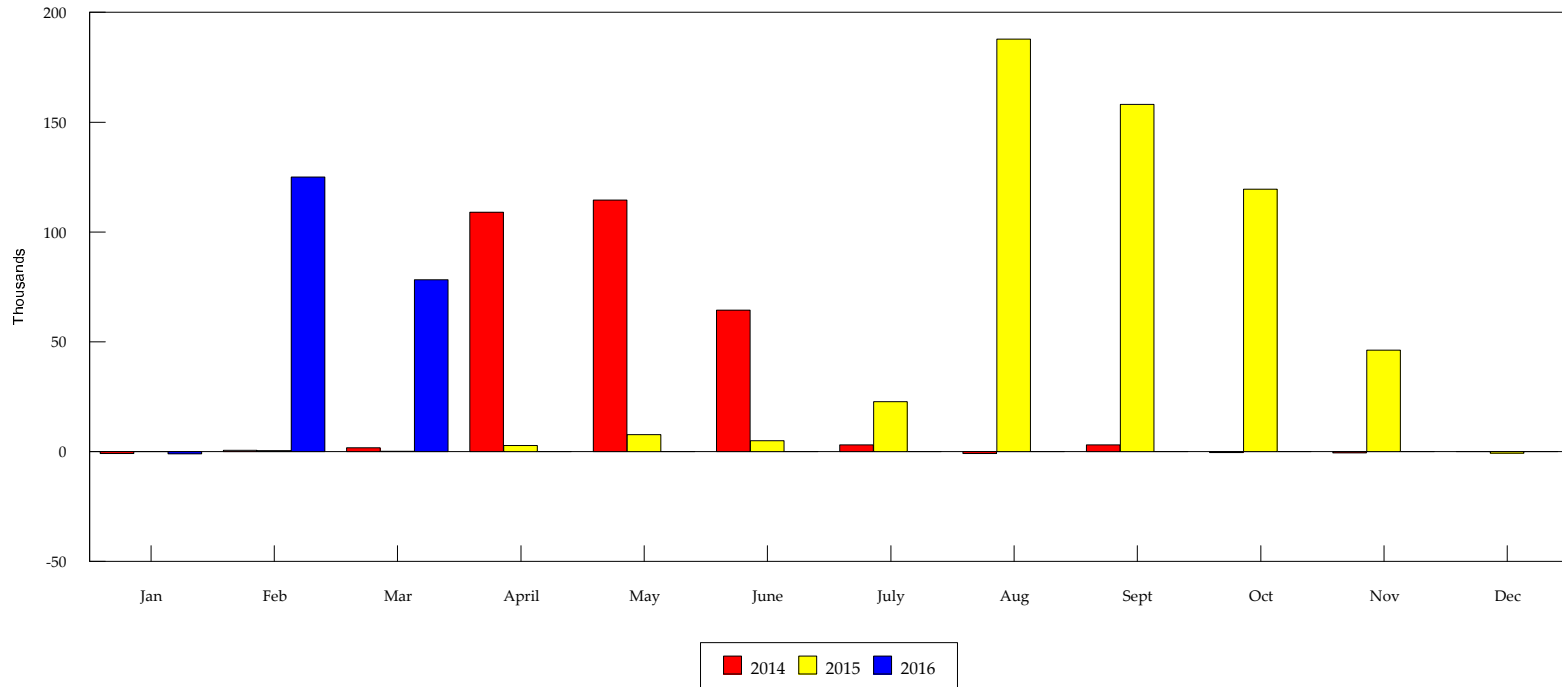


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

2014			2015			2016			'13Budget	
	Month	YTD		Month	YTD		Month	YTD	'14Budget	
Jan	(779)	(779)	Jan	35	35	Jan	(916)	(916)	726,600	
Feb	598	(181)	Feb	417	452	Feb	125,058	124,142	705,490	
Mar	1,857	1,676	Mar	209	661	Mar	78,289	202,431	1,602,000	
April	109,004	110,680	April	2,869	3,530	April	0	0		
May	114,621	225,301	May	7,758	11,288	May	0	0		
June	64,491	289,793	June	4,986	16,274	June	0	0		
July	3,153	292,946	July	22,714	38,988	July	0	0		
Aug	(759)	292,187	Aug	187,774	226,762	Aug	0	0		
Sept	3,159	295,346	Sept	158,081	384,843	Sept	0	0		
Oct	(360)	294,986	Oct	119,569	504,412	Oct	0	0		
Nov	(560)	294,426	Nov	46,280	550,692	Nov	0	0		
Dec	0	0	Dec	(721)	549,970	Dec	0	0		



This Year Vs Last Two Years

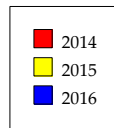
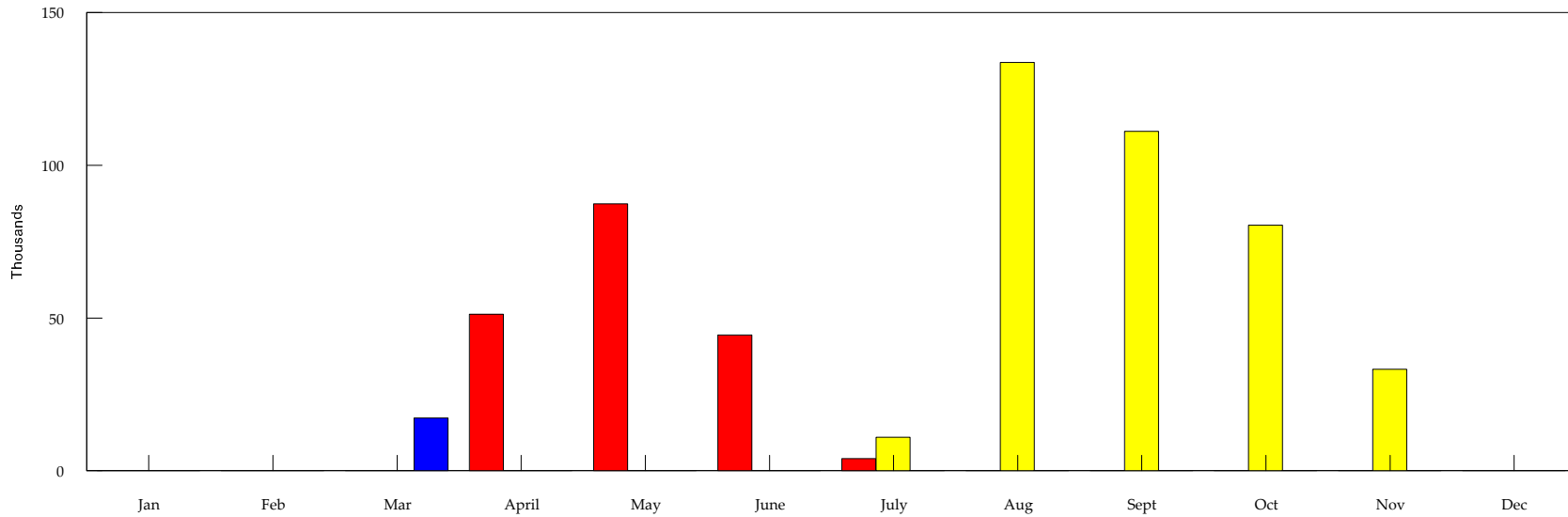
MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Three Months Ended 3-31-16

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
REVENUES:								
RENTAL	6,377	6,377						
PASSES /USER FEES	165,023	165,023						
DAILY /USER FEES	27,893	26,581			1,312			
PROGRAM FEES	5,173	1,295				3,878		
MERCHANDISE SALES	1,760			1,760				
OTHER	(3,796)	(3,796)						
SPONSORSHIPS	1					1		
TOTAL REVENUE	202,431	195,480	-	1,760	1,312	3,879	-	-
% of Budget	13%	14%	n/a	3%	1%	8%	0%	
EXPENDITURES:								
FULL TIME SALARIES	151,995	83,283	55,919					12,793
PART TIME SALARIES	23,230	6,725	13,816					2,689
FRINGE BENEFITS	62,490	22,525	32,451					7,514
CONTRACTUAL SERVICES	15,810	8,756	1,602					5,451
COMMODITIES	34,577	6,114	24,502	26	250	125	500	3,061
MERCHANDISE	7,813			7,813				
UTILITIES	14,743	5,543	3,931					5,269
SALES TAX	27			27				
TOTAL EXPENDITURES	310,685	132,946	132,221	7,866	250	125	500	36,778
% of Budget	20%	22%	19%	14%	4%	0%	3%	24%
REVENUE OVER(UNDER) EXP	(108,255)	62,534	(132,221)	(6,106)	1,062	3,754	(500)	(36,778)
CHANGE FROM LAST YR + (-)								
REVENUE	201,770	195,340	-	1,399	1,312	3,719	-	-
EXPENDITURES	51,174	661	38,534	7,522	-	-	-	4,457
NET	150,596	194,680	(38,534)	(6,124)	1,312	3,719	-	(4,457)
% CHANGE FROM LAST YEAR								
REVENUE	30,525	139,529	n/a	387		2,324	n/a	n/a
EXPENDITURES	20	0	41	2,189	-	-	-	14

MT PROSPECT PARK DISTRICT
GOLF COURSE
Greens Fees Sales

Revenue Recap by yr:

	2014		2015		2016			
	Month	YTD	Month	YTD	Month	YTD		
Jan	0	0	Jan	0	Jan	0	'14Budget	340,000
Feb	0	0	Feb	0	Feb	0	'15Budget	400,000
Mar	0	0	Mar	0	Mar	17,263	'16Budget	850,000
April	51,226	51,226	April	0	April	0		
May	87,458	138,684	May	0	May	0		
June	44,471	183,155	June	0	June	0		
July	4,000	187,155	July	10,971	July	0		
Aug	0	0	Aug	133,659	Aug	0		
Sept	0	0	Sept	111,129	Sept	0		
Oct	0	0	Oct	80,451	Oct	0		
Nov	0	0	Nov	33,259	Nov	0		
Dec	0	0	Dec	0	Dec	0		

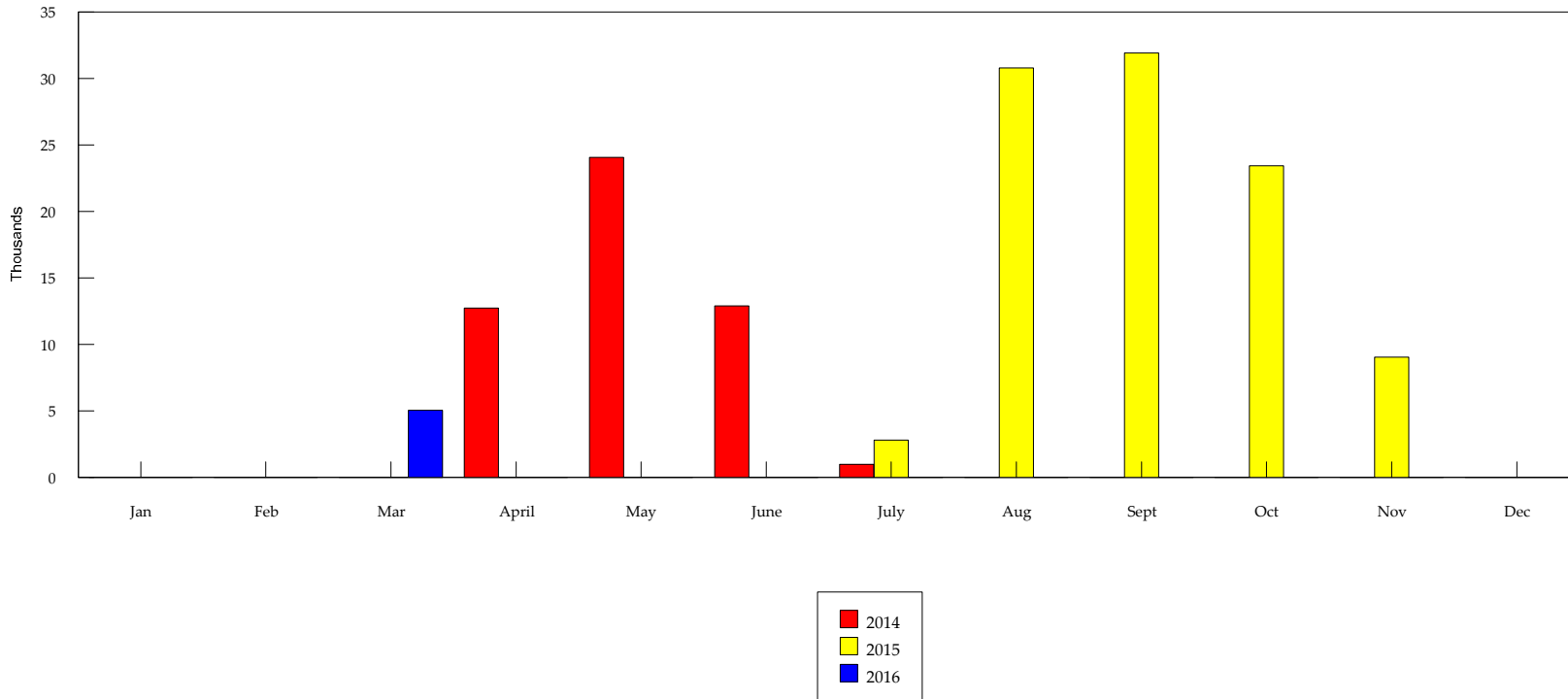


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT
 GOLF COURSE
Power Cart Rental

Revenue Recap by yr:

	2014		2015		2016		'14Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0	110,000		
Feb	0	0	Feb	0	Feb	0	150,000		
Mar	0	0	Mar	0	Mar	5,052	280,000		
April	12,738	12,738	April	0	April	0			
May	24,086	36,824	May	0	May	0			
June	12,898	49,722	June	0	June	0			
July	1,000	50,722	July	2,822	July	0			
Aug	0	0	Aug	30,811	Aug	0			
Sept	0	0	Sept	31,939	Sept	0			
Oct	0	0	Oct	23,443	Oct	0			
Nov	0	0	Nov	9,057	Nov	0			
Dec	0	50,722	Dec	0	Dec	0			
				98,072		5,052			

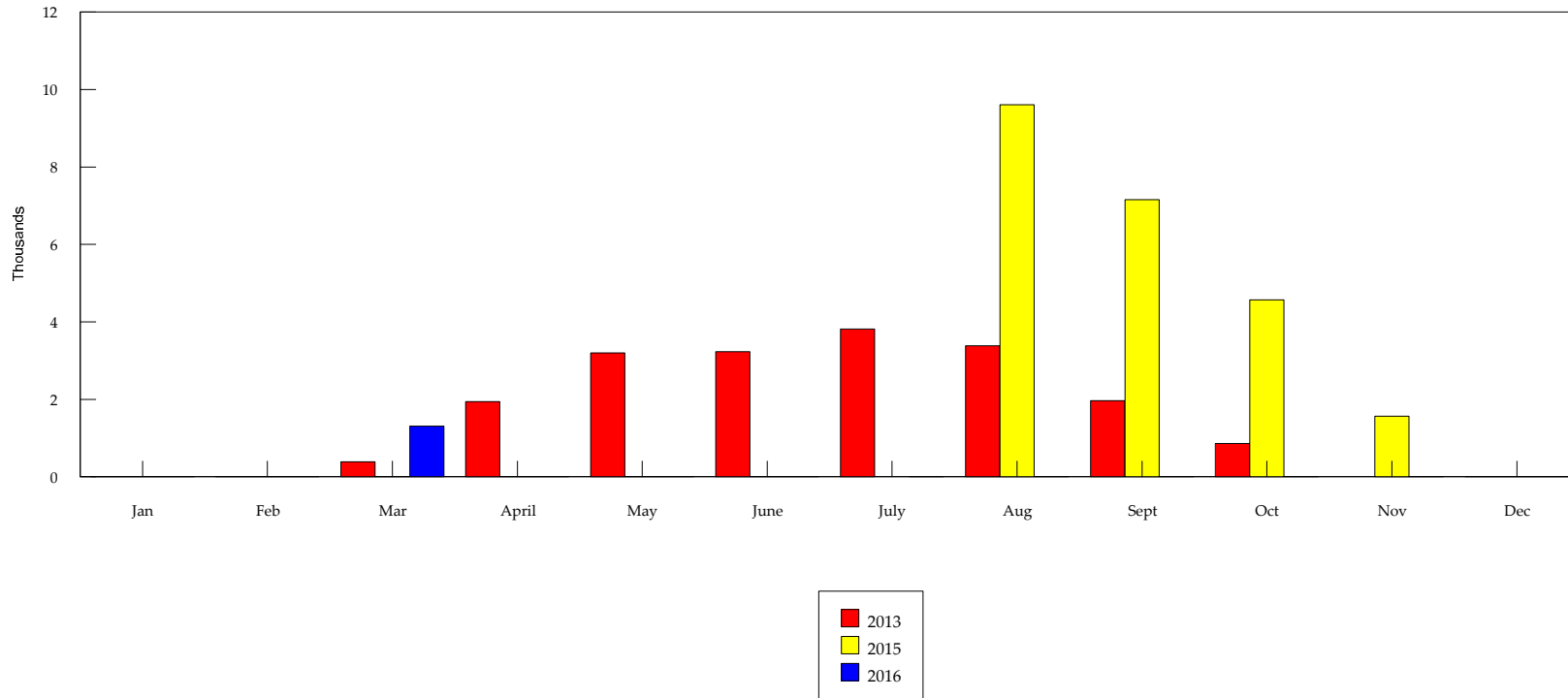


This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
GOLF COURSE
Driving Range Revenue**

Revenue Recap by yr:

	2013		2015		2016		'13Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0	21,000		
Feb	0	0	Feb	0	Feb	0	40,000		
Mar	390	390	Mar	0	Mar	1,312	90,000		
April	1,940	2,330	April	0	April	0			
May	3,200	5,530	May	0	May	0			
June	3,235	8,765	June	0	June	0			
July	3,820	12,585	July	0	July	0			
Aug	3,387	15,972	Aug	9,610	Aug	0			
Sept	1,970	17,942	Sept	7,155	Sept	0			
Oct	858	18,800	Oct	4,571	Oct	0			
Nov	0	0	Nov	1,563	Nov	0			
Dec	0	18,800	Dec	0	Dec	0			
				22,899		1,312			

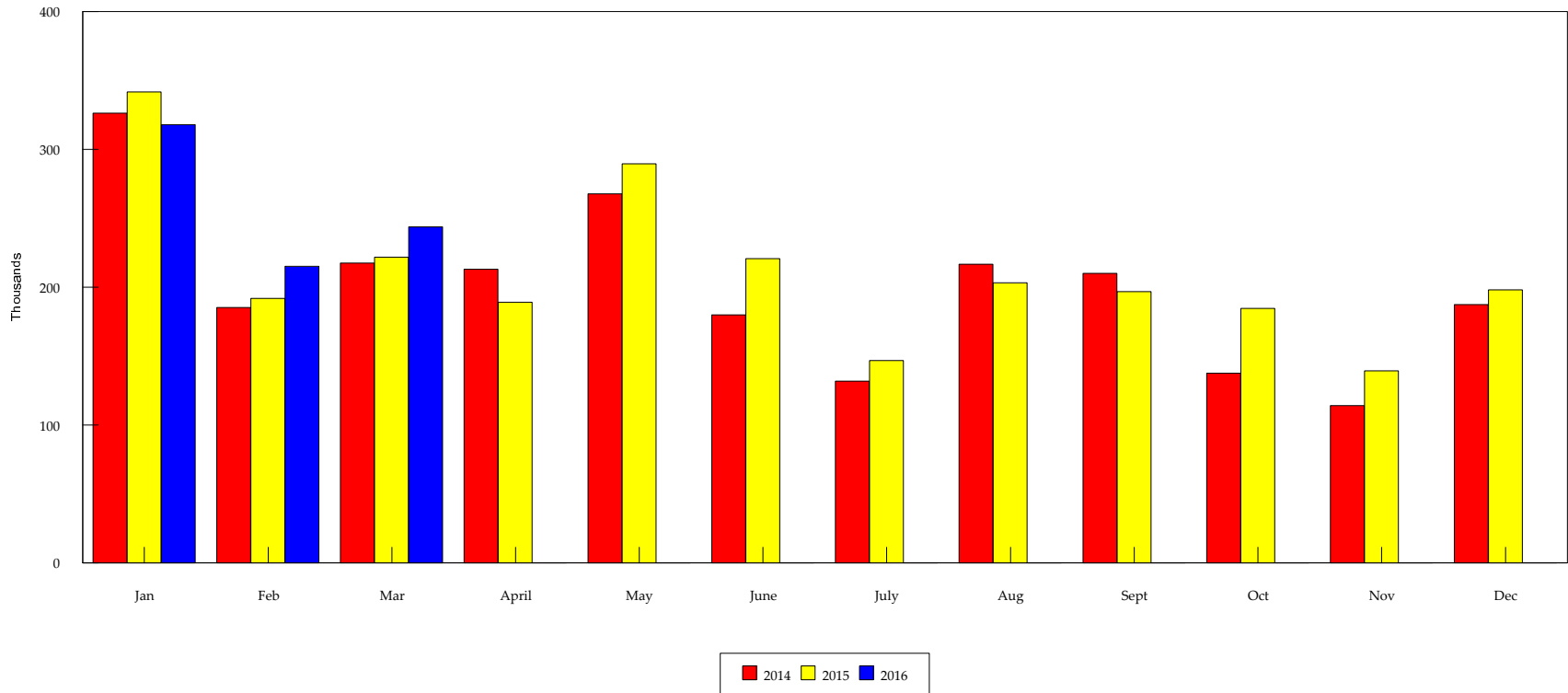


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT PROGRAM REVENUE

Revenue Recap by yr:

	2014		2015		2016		'14Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	326,391	326,391	Jan	341,755	Jan	318,088	2,375,050		
Feb	185,370	511,760	Feb	191,951	Feb	215,326	2,434,300		
Mar	217,723	729,483	Mar	221,835	Mar	243,880	2,459,100		
April	213,232	942,716	April	189,238	April	0			
May	267,943	1,210,659	May	289,573	May	0			
June	180,044	1,390,703	June	220,798	June	0			
July	131,877	1,522,580	July	146,894	July	0			
Aug	216,713	1,739,293	Aug	203,403	Aug	0			
Sept	210,238	1,949,530	Sept	196,803	Sept	0			
Oct	137,662	2,087,192	Oct	184,688	Oct	0			
Nov	114,213	2,201,405	Nov	139,489	Nov	0			
Dec	187,591	2,388,996	Dec	198,126	Dec	0			



This Year Vs Last Year

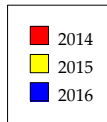
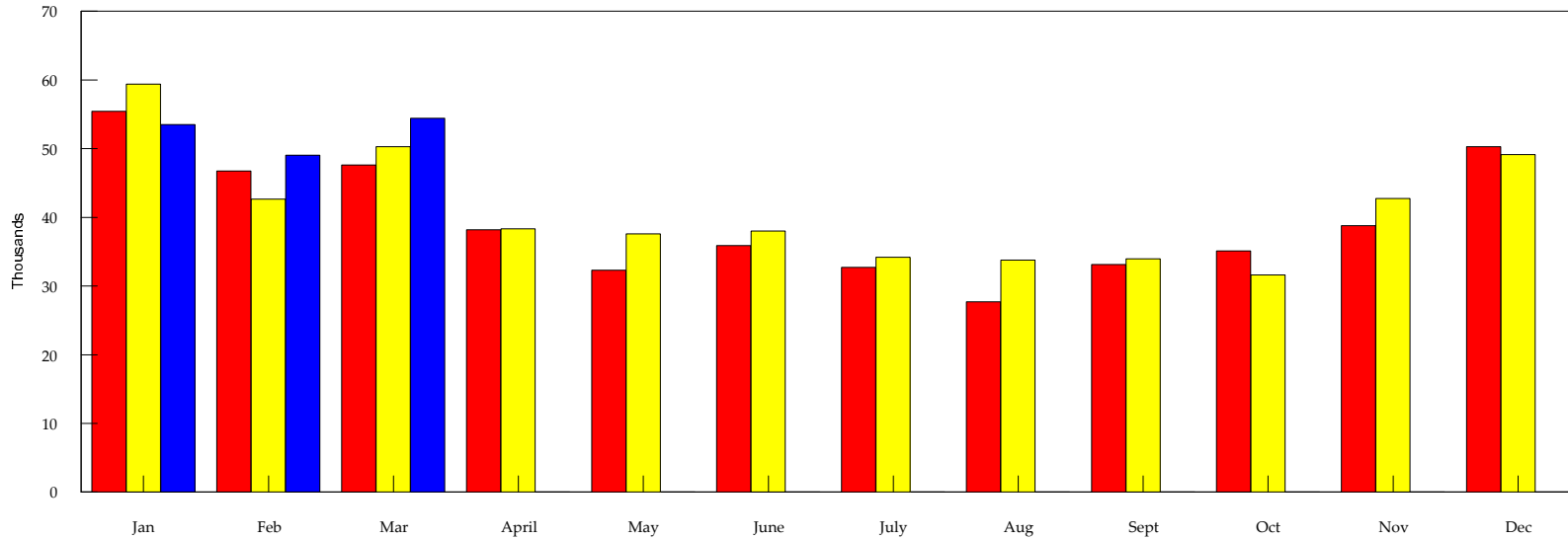
MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Three Months Ended 3-31-16

ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	ARTS	SENIOR CLUB	BASEBALL
REVENUES:									
PROGRAM FEES	770,203	347,335	25,382	101,729	61,687	5,331	108,904	90	119,745
CHILD CARE	6,491	6,491	-						
DONATIONS	600		600						
TOTAL REVENUE	<u>777,294</u>	<u>353,826</u>	<u>25,982</u>	<u>101,729</u>	<u>61,687</u>	<u>5,331</u>	<u>108,904</u>	<u>90</u>	<u>119,745</u>
% of Budget	32%	34%	23%	25%	25%	53%	27%	0%	63%
EXPENDITURES:									
PART TIME SALARIES	279,310	120,235	14,936	40,822	42,680	1,719	57,050		1,868
CONTRACTUAL SERVICES	59,250	20,886	-	35,197	1,257	1,835	75		
COMMODITIES	51,680	9,477	4,937	8,015	3,131	4,374	13,127	60	8,560
UTILITIES	359								359
TOTAL EXPENDITURES	<u>390,598</u>	<u>150,599</u>	<u>19,873</u>	<u>84,034</u>	<u>47,067</u>	<u>7,928</u>	<u>70,251</u>	<u>60</u>	<u>10,787</u>
% of Budget	25%	27%	21%	30%	30%	16%	24%	0%	7%
REVENUE OVER(UNDER) EXP	<u>386,696</u>	<u>203,228</u>	<u>6,109</u>	<u>17,695</u>	<u>14,620</u>	<u>(2,597)</u>	<u>38,653</u>	<u>30</u>	<u>108,958</u>
CHANGE FROM LAST YR + (-)									
REVENUE	25,130	43,368	(5,013)	6,549	(17,946)	2,078	7,959	15	(11,880)
EXPENDITURES	19,768	25,693	304	18,105	(1,707)	2,872	3,057	60	(28,616)
NET	<u>5,362</u>	<u>17,675</u>	<u>(5,317)</u>	<u>(11,556)</u>	<u>(16,239)</u>	<u>(794)</u>	<u>4,902</u>	<u>(45)</u>	<u>16,736</u>
% CHANGE FROM LAST YEAR									
REVENUE	3	14	(16)	7	(23)	64	8	-	(9)
EXPENDITURES	5	21	2	27	(3)	57	5	-	(73)
2016 BUDGET REVENUE	2,407,500	1,031,000	114,000	410,000	250,000	10,000	402,000	-	190,500
2016 BUDGET EXPEND	1,583,033	554,500	96,750	278,500	158,500	50,700	295,050	550	148,483
2015 REVENUE	752,164	310,458	30,995	95,180	79,633	3,253	100,945	75	131,625
2015 EXPENDITURES	370,830	124,906	19,569	65,929	48,774	5,055	67,195	-	39,403

MT PROSPECT PARK DISTRICT
RECPLEX

Revenue Recap by yr:

2014			2015			2016		'14Budget	'15Budget	'16Budget
Month	YTD		Month	YTD		Month	YTD			
Jan	55,440	55,440	Jan	59,383	59,383	Jan	53,516	53,516	565,500	
Feb	46,731	102,171	Feb	42,677	102,060	Feb	49,059	102,575	569,500	
Mar	47,636	149,808	Mar	50,295	152,355	Mar	54,451	157,026	574,000	
April	38,187	187,995	April	38,332	190,687	April	0	0		
May	32,313	220,308	May	37,602	228,289	May	0	0		
June	35,884	256,192	June	37,994	266,283	June	0	0		
July	32,746	288,938	July	34,207	300,490	July	0	0		
Aug	27,701	316,639	Aug	33,789	334,279	Aug	0	0		
Sept	33,136	349,775	Sept	33,974	368,253	Sept	0	0		
Oct	35,134	384,909	Oct	31,633	399,886	Oct	0	0		
Nov	38,801	423,709	Nov	42,740	442,626	Nov	0	0		
Dec	50,297	474,006	Dec	49,145	491,771	Dec	0	0		



This Year Vs Last Two Years

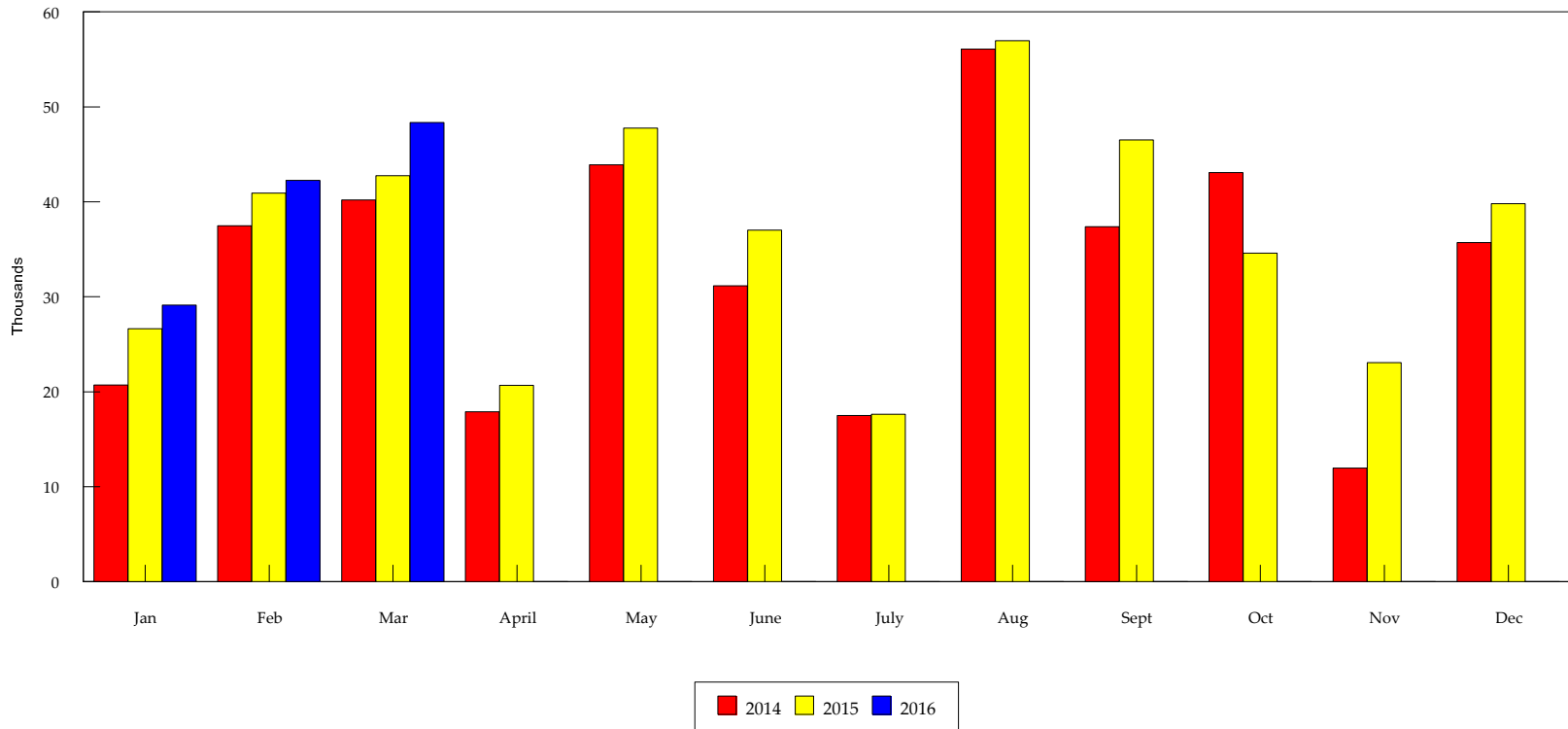
**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
MARCH 2016**

	MONTH		YEAR to DATE		Up (Down)	
	This	Last	This	Last	Change	% Change
RENTALS						
Building Rental	8,143	7,796	17,514	15,681	1,833	12%
Lockers	-	-	-	-	-	
Total	8,143	7,796	17,514	15,681	1,833	12%
PASS SALES						
All Facility	11,621	9,053	34,003	30,079	3,924	13%
Gym & Track	4,465	4,600	13,658	13,589	68	1%
Fitness	20,044	18,060	60,363	63,109	(2,747)	-4%
Total	36,131	31,713	108,023	106,777	1,246	1%
DAILY FEES						
All Facility	895	986	2,947	3,411	(464)	-14%
Gym & Track	6,038	6,324	18,073	21,299	(3,226)	-15%
Fitness	1,192	1,116	3,691	3,510	181	5%
Racquetball	729	510	2,761	1,987	774	39%
Playport	691	566	2,452	1,614	838	52%
Total	9,545	9,502	29,924	31,821	(1,897)	-6%
PROGRAM FEES						
Special Programs	2,195	170	5,250	360	4,890	1358%
Total	2,195	170	5,250	360	4,890	1358%
CONCESSIONS						
Merchandise	330	290	926	891	35	4%
Vending	1,201	1,378	3,467	4,153	(686)	-17%
Total	1,531	1,668	4,393	5,044	(651)	-13%
OTHER						
Visa Charges / OvSt	(3,092)	(2,593)	(8,077)	(9,366)	1,289	-14%
TOTAL	54,451	48,256	157,026	150,317	6,710	4%

MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

Revenue Recap by yr:

	2014		2015		2016		'14Budget	'15Budget	'16Budget
	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>			
Jan	20,707	20,707	Jan	26,632	Jan	29,132	408,900		
Feb	37,488	58,195	Feb	40,930	Feb	42,281	410,900		
Mar	40,199	98,394	Mar	42,765	Mar	48,349	431,900		
April	17,886	116,280	April	20,683	April	0			
May	43,916	160,196	May	47,758	May	0			
June	31,177	191,373	June	37,031	June	0			
July	17,502	208,875	July	17,625	July	0			
Aug	56,078	264,953	Aug	56,964	Aug	0			
Sept	37,373	302,326	Sept	46,529	Sept	0			
Oct	43,085	345,411	Oct	34,593	Oct	0			
Nov	11,980	357,391	Nov	23,088	Nov	0			
Dec	35,710	393,101	Dec	39,821	Dec	0			



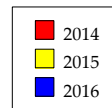
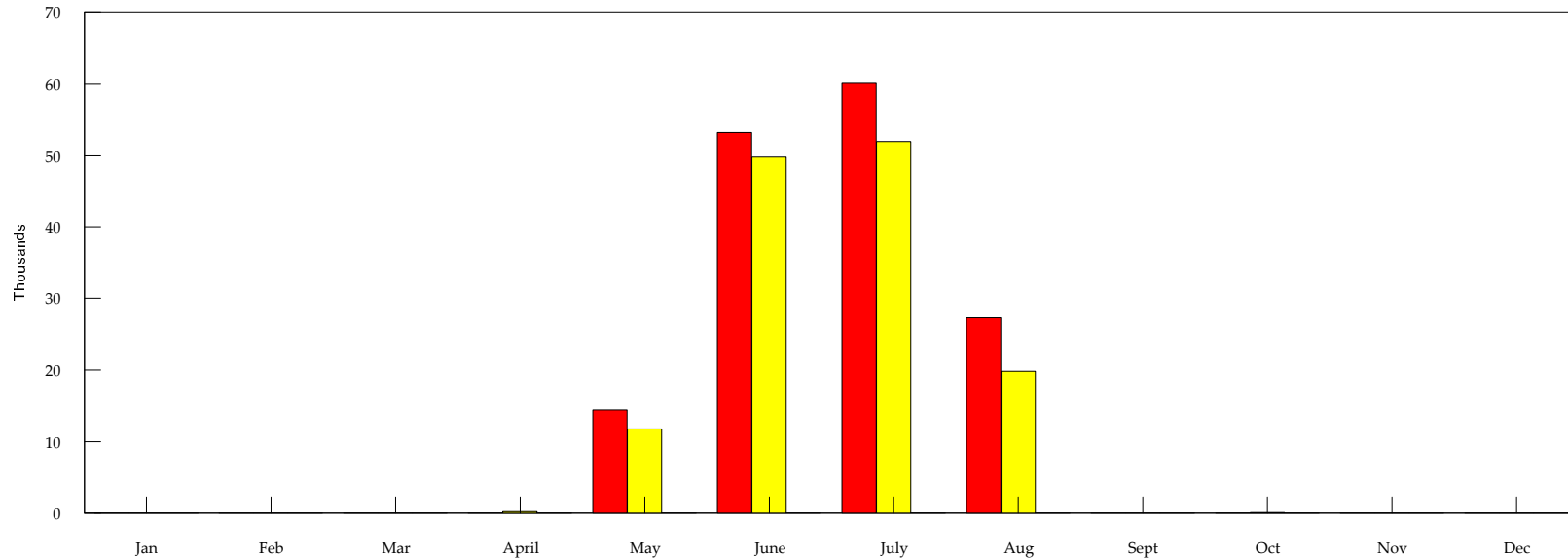
This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT

BIG SURF POOL

Revenue Recap by yr:

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	0	0	Jan	0	0	Jan	0	0	'14Budget	172,010
Feb	0	0	Feb	0	0	Feb	0	0	'15Budget	173,510
Mar	0	0	Mar	0	0	Mar	0	0	'16Budget	178,500
April	0	0	April	253	253	April	0	0		
May	23,247	23,247	May	11,791	12,044	May	0	0		
June	53,981	77,228	June	49,842	61,885	June	0	0		
July	40,515	117,744	July	51,858	113,743	July	0	0		
Aug	13,537	131,281	Aug	19,812	133,555	Aug	0	0		
Sept	2	131,283	Sept	0	133,555	Sept	0	0		
Oct	0	131,283	Oct	122	133,677	Oct	0	0		
Nov	0	131,283	Nov	0	133,677	Nov	0	0		
Dec	0	131,283	Dec	0	133,677	Dec	0	0		

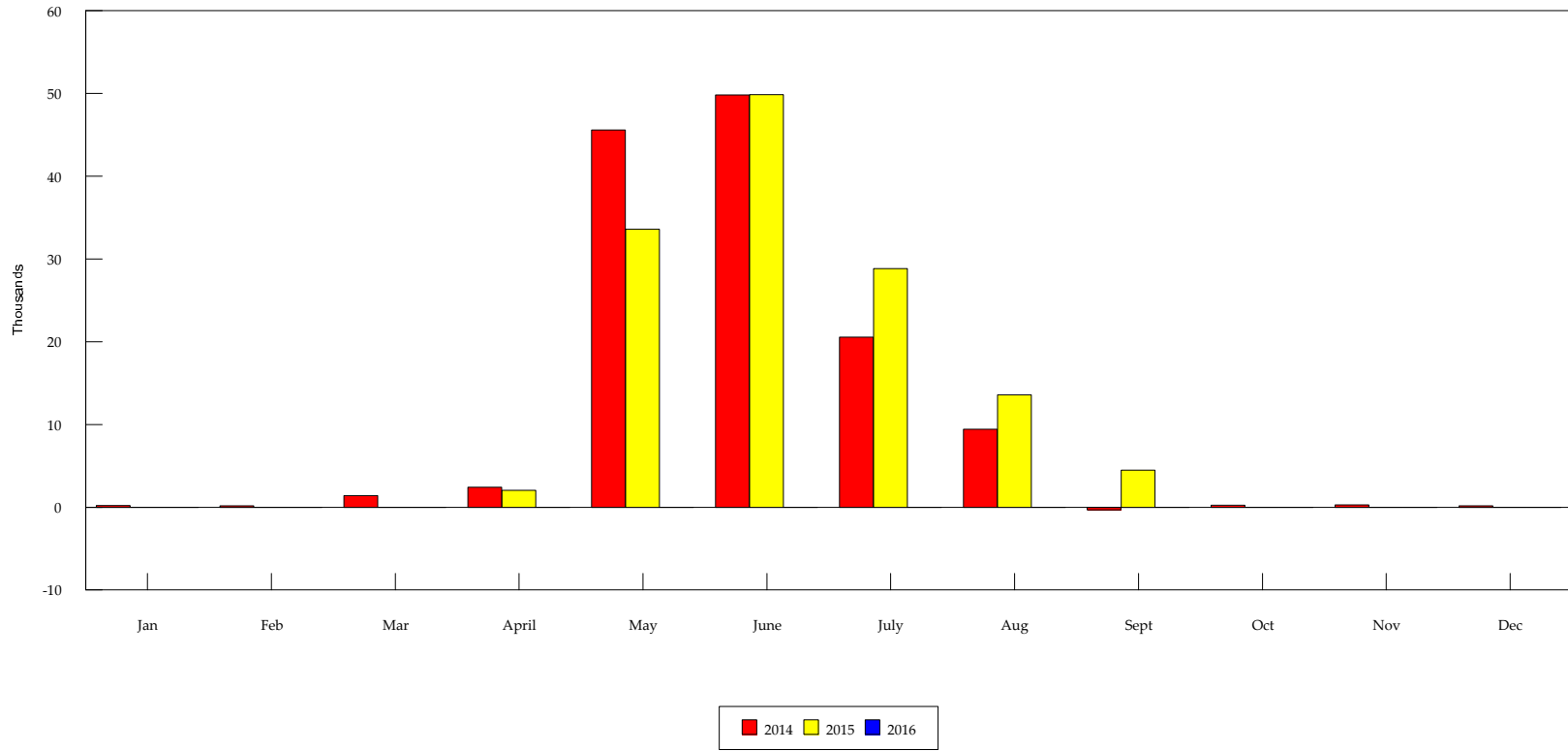


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

Revenue Recap by yr:

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	200	200	Jan	0	0	Jan	0	0	'14Budget	151,400
Feb	175	375	Feb	0	0	Feb	0	0	'15Budget	153,400
Mar	1,394	1,769	Mar	0	0	Mar	0	0	'16Budget	156,400
April	2,432	4,201	April	2,049	2,049	April	0	0		
May	45,585	49,786	May	33,586	35,634	May	0	0		
June	49,819	99,605	June	49,848	85,482	June	0	0		
July	20,570	120,175	July	28,835	114,317	July	0	0		
Aug	9,420	129,594	Aug	13,587	127,904	Aug	0	0		
Sept	(312)	129,282	Sept	4,480	132,384	Sept	0	0		
Oct	250	129,532	Oct	0	0	Oct	0	0		
Nov	300	129,832	Nov	0	0	Nov	0	0		
Dec	175	130,007	Dec	0	0	Dec	0	0		



This Year Vs Last Two Years

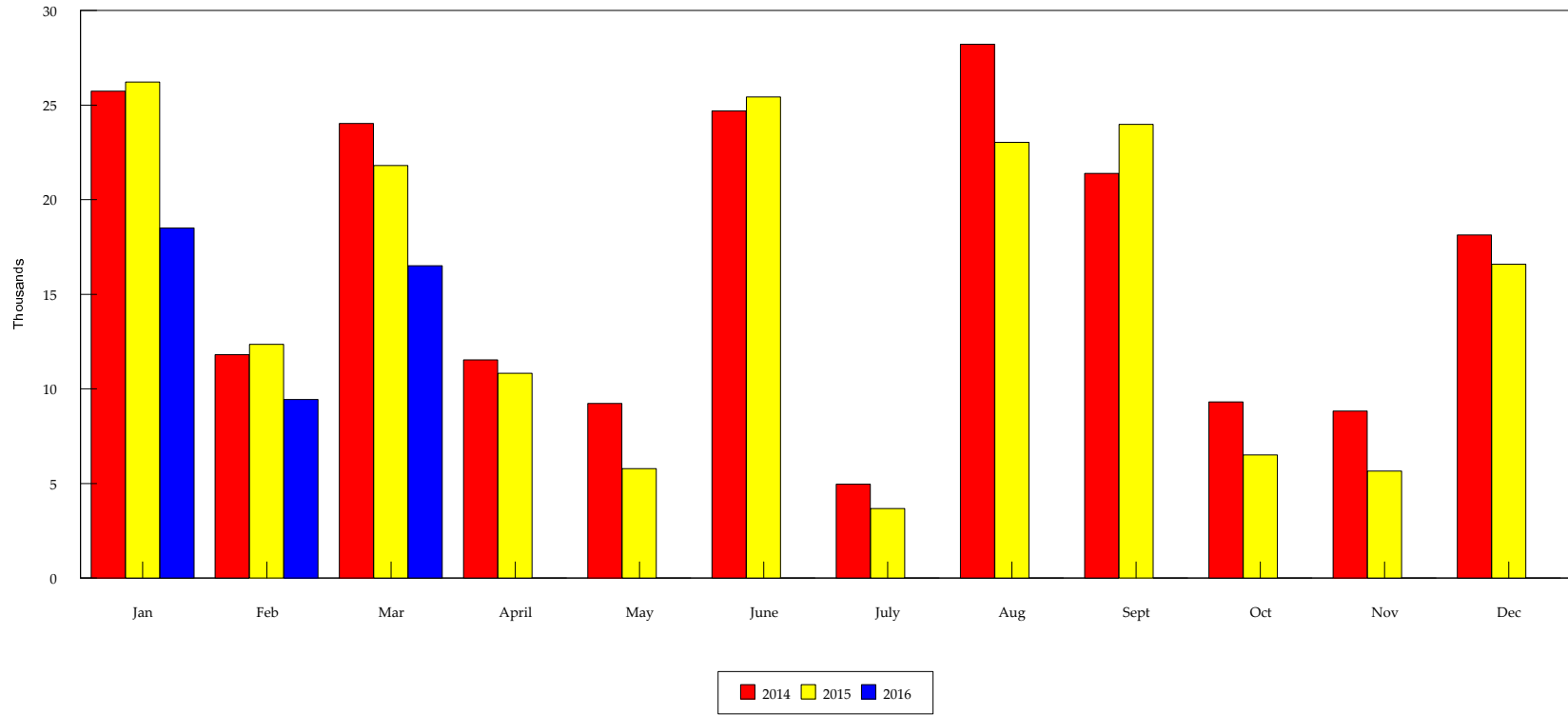
MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Three Months Ended 3-31-16

ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MEADOWS BALLFIELD	GRILL & 1/2 WAY	MELAS PARK	ATHLETIC FIELDS
REVENUES:								
PROGRAM FEES	-							
DAILY / FEES - CATERING	-							
VENDING INCOME	-							
CONCESSION SALES	1,985		1,340		410	-	235	-
OTHER	-							
TOTAL REVENUE	1,985	-	1,340	-	410	-	235	-
% of Budget	1%	n/a	2%		2%	0%	1%	
EXPENDITURES:								
FULL TIME SALARIES	1,607	1,607						
PART TIME SALARIES	3,543		281				3,262	-
FRINGE BENEFITS	594	594						-
CONTRACTUAL SERVICES	-						-	-
COMMODITIES	920							920
COST OF GOODS SOLD	1,148						1,148	-
UTILITIES	1,862					730	1,131	
SALES TAX/OTHER	102	102						
TOTAL EXPENDITURES	9,775	2,302	281	-	-	730	5,541	920
% of Budget	6%	15%	1%	0%	0%	9%	9%	72%
REVENUE OVER(UNDER) EXP	(7,790)	(2,302)	1,059	-	410	(730)	(5,306)	(920)
CHANGE FROM LAST YR + (-)								
REVENUE	721	-	1,340	-	410	-	(1,029)	-
EXPENDITURES	(62)	98	(1,554)	(35)	(370)	0	1,821	(23)
NET	783	(98)	2,894	35	780	(0)	(2,850)	23
% CHANGE FROM LAST YEAR								
REVENUE	-	-		-		-	-	-
EXPENDITURES	(1)	4		-		-	49	-

MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

Revenue Recap by yr:

2014			2015			2016			
	Month	YTD		Month	YTD	Month	YTD		
Jan	25,744	25,744	Jan	26,229	26,229	Jan	18,513	'14Budget	201,500
Feb	11,809	37,553	Feb	12,364	38,593	Feb	9,440	'15Budget	204,000
Mar	24,034	61,587	Mar	21,817	60,410	Mar	16,506	'16Budget	200,000
April	11,531	73,118	April	10,834	71,244	April	0		
May	9,231	82,349	May	5,796	77,040	May	0		
June	24,693	107,042	June	25,428	102,468	June	0		
July	4,961	112,003	July	3,680	106,148	July	0		
Aug	28,213	140,216	Aug	23,040	129,188	Aug	0		
Sept	21,394	161,610	Sept	23,984	153,172	Sept	0		
Oct	9,321	170,931	Oct	6,509	159,681	Oct	0		
Nov	8,825	179,756	Nov	5,663	165,344	Nov	0		
Dec	18,142	197,898	Dec	16,589	181,933	Dec	0		



This Year Vs Last Year

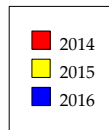
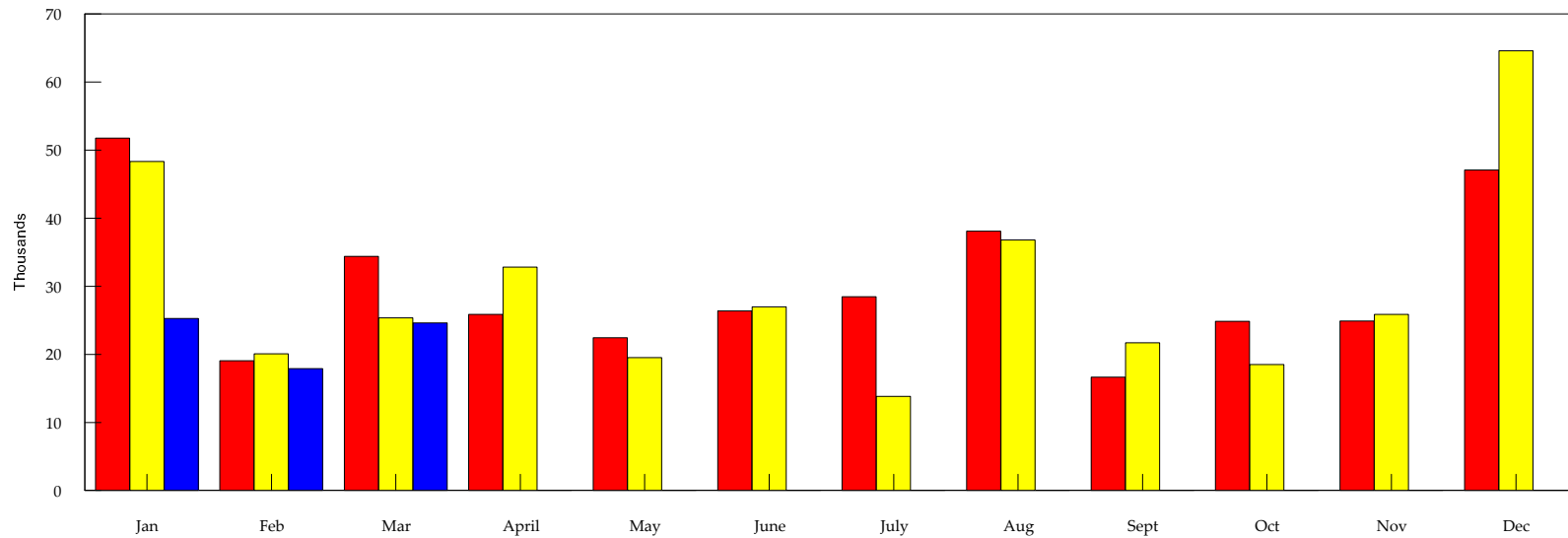
MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 3-31-16

ACCOUNT NAMES	25% of Year				
	TOTALS	YOUTH/ CHILD CARE	ADULT	ATHLETICS YOUTH	ARTS
REVENUES:					
PROGRAM FEES	44,459	15,374	1,600	25,545	1,940
CHILD CARE	-				
DONATIONS	-		-		
TOTAL REVENUE	44,459	15,374	1,600	25,545	1,940
% of Budget	22%	26%	20%	20%	24%
EXPENDITURES:					
PART TIME SALARIES	8,356	8,356		-	
CONTRACTUAL SERVICES	-	-		-	-
COMMODITIES	36	36		-	
TOTAL EXPENDITURES	8,392	8,392	-	-	-
% of Budget	6%	25%	0%	0%	0%
REVENUE OVER(UNDER) EXP	36,067	6,982	1,600	25,545	1,940
CHANGE FROM LAST YR + (-)					
REVENUE	(14,646)	(6,206)	1,000	(8,785)	(655)
EXPENDITURES	(9,714)	(1,322)	-	-	-
NET	(4,932)	(4,884)	1,000	(8,785)	(655)
% CHANGE FROM LAST YEAR					
REVENUE	(25)	(29)		(26)	(25)
EXPENDITURES	(14)	(14)		-	-

MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

Revenue Recap by yr:

	2014		2015		2016					
	Month	YTD	Month	YTD	Month	YTD				
Jan	51,748	51,748	Jan	48,330	48,330	Jan	25,255	25,255	'14Budget	370,000
Feb	19,083	70,831	Feb	20,103	68,433	Feb	17,914	43,169	'15Budget	385,600
Mar	34,382	105,213	Mar	25,367	93,800	Mar	24,639	67,808	'16Budget	384,100
April	25,855	131,068	April	32,836	126,636	April	0	0		
May	22,438	153,506	May	19,544	146,180	May	0	0		
June	26,385	179,891	June	26,986	173,166	June	0	0		
July	28,447	208,337	July	13,839	187,005	July	0	0		
Aug	38,086	246,423	Aug	36,808	223,813	Aug	0	0		
Sept	16,668	263,091	Sept	21,706	245,519	Sept	0	0		
Oct	24,834	287,925	Oct	18,487	264,006	Oct	0	0		
Nov	24,923	312,847	Nov	25,867	289,873	Nov	0	0		
Dec	47,070	359,918	Dec	64,583	354,455	Dec	0	0		



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
MARCH 2016**

	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
RENTALS						
Skate Rental	300	446	1,061	1,817	(756)	-42%
Building Rental	7,221	5,456	16,825	18,496	(1,671)	-9%
	7,521	5,902	17,886	20,313	(2,427)	-12%
PASS SALES						
Fitness	10,545	9,383	31,622	32,647	(1,026)	-3%
	10,545	9,383	31,622	32,647	(1,026)	-3%
DAILY FEES						
Gym Fees	510	491	1,312	1,776	(464)	-26%
Fitness Center	569	538	1,482	1,387	95	7%
Inline Rink Fees	745	1,190	2,202	3,838	(1,636)	-43%
	1,824	2,219	4,996	7,001	(2,005)	-29%
PROGRAM FEES						
Adult Athletic Leagues	-	170	-	(1,030)	1,030	-100%
Youth Athletic Camps	-	1,360	-	1,360	(1,360)	0%
Youth Athletic Prog.	505	996	1,885	3,411	(1,526)	-45%
Youth Leagues	3,525	2,945	9,275	25,195	(15,920)	-63%
Special Programs	1,404	2,200	4,329	6,303	(1,975)	-31%
	5,434	7,671	15,489	35,239	(19,751)	-56%
CONCESSIONS						
Merchandise	493	131	792	560	232	41%
Vending	407	288	1,166	800	366	46%
	900	419	1,958	1,360	598	44%
OTHER						
Visa Charges / OvShrt	(1,586)	(905)	(4,142)	(3,268)	(875)	27%
TOTAL	24,639	24,689	67,808	93,293	(25,484)	-27%

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
March-16

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify March Accounts Payable checks and EFT's in the amount of \$615,322.20 as listed on the March Check Registers.

<u>CHECK DATE</u>			<u>CHECK #S</u>	
3/4/2016	\$	189,047.39	183990-184047	Checks
3/11/2016	\$	142,402.46	184048-184115	Checks
3/18/2016			184116	Replacement
	\$	41,644.56	184117-184177	Checks
3/25/2016	\$	242,227.79	184178-184261	Checks
SUB TOTAL AP	\$	615,322.20		
TOTAL AP	\$	<u>615,322.20</u>	Checks and EFT's	

PAYROLL

Suggested Motion: I move to ratify March Payroll checks and Direct Deposits in the amount of \$314,422.99 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #S</u>	
3/11/2015	\$	140,888.99	14927-15209	DD Notification
			226975	Replacement
			226976-227071	Spoiled
	\$	18,234.68	227072-227168	Checks
3/25/2016		137,786.63	15210-15491	DD Notification
			227169	Replacement
		17,512.69	227170-227259	Checks
TOTAL P/R	\$	<u>314,422.99</u>	Checks and Direct Deposits	

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 3/6/2016
Check Date 3/11/2016

				Avg	Avg
	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	11,701	380	215,610	31	18
	Full Time	57			
	Open	2			

Pay Period Ending 3/20/2016
Check Date 3/25/2016

				Avg	Avg
	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	11,516	372	210,718	31	18
	Full Time	58			
	Open	1			

CURRENT - 59 FULL TIME POSTIONS

Mount Prospect Park District
Consolidated Revenue/Expense
March 2016

	March 2016	YTD 2016	Budget 2016	March 2015	YTD 2015
REVENUE			<i>(in progress)</i>		
10 General Fund	742,203	1,131,333	2,277,166	690,045	1,056,077
20 Recreation Fund	940,398	2,090,132	7,471,534	791,065	1,832,042
21 Paving and Lighting	26,656	38,929	73,606	22,771	34,897
23 Social Security Fund	128,314	192,852	354,320	197,026	295,695
24 Liability Insurance Fund	224,550	330,672	620,060	235,569	351,272
25 NWSRA Fund	213,246	311,433	588,849	182,168	279,177
26 IMRF Fund	290,945	421,604	803,400	195,629	293,301
27 Conservatory Fund	273,165	409,442	864,908	233,413	364,095
28 Internal Service Fund	128,311	128,311	380,780	181,986	181,986
30 Bond & Interest Fund	1,125,844	1,649,498	4,794,222	1,046,235	1,567,658
70 2014 Capital Project					
92 2012 Capital Project					
93 2013 Capital Project				-	-
94 2014 Capital Project	907	2,319			
Total	4,094,540	6,706,525	18,228,845	3,775,906	6,256,202
EXPENSE					
10 General Fund	167,783	552,477	2,255,991	241,321	528,888
20 Recreation Fund	497,875	1,562,967	7,352,158	698,420	1,436,490
21 Paving and Lighting	6,239	23,208	100,000	2,434	3,392
23 Social Security Fund	32,093	110,912	510,000	46,427	107,221
24 Liability Insurance Fund	25,837	75,043	660,389	267,494	303,326
25 NWSRA Fund	-	203,987	1,294,456	175	168,852
26 IMRF Fund	92,561	147,858	736,800	60,596	112,892
27 Conservatory Fund	49,376	188,850	813,901	85,171	181,820
28 Internal Service Fund	14,202	47,585	380,780	29,758	61,636
30 Bond & Interest Fund			4,720,100		
70 2014 Capital Project	26,775	71,543	671,555	4,015	79,661
92 2012 Capital Project	-	-			
93 2013 Capital Project	39,219	45,447	63,709	5,500	14,509
94 2014 Capital Project	17,925	44,755	216,730	182,747	182,747
95 2015 Capital Project	77,615	112,724	936,862		
Total	1,047,500	3,187,357	20,713,431	1,624,058	3,181,433
Total Revenue	4,094,540	6,706,525	18,228,845	3,775,906	6,256,202
Total Expense	1,047,500	3,187,357	20,713,431	1,624,058	3,181,433
Net Income/Loss	3,047,039	3,519,168	(2,484,586)	2,151,848	3,074,769

**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
3/31/2016**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2011	10,076,800	1,794,142,635	0.502
2012	9,098,317	1,653,835,662	0.557
2013	8,762,986	1,413,453,067	0.657

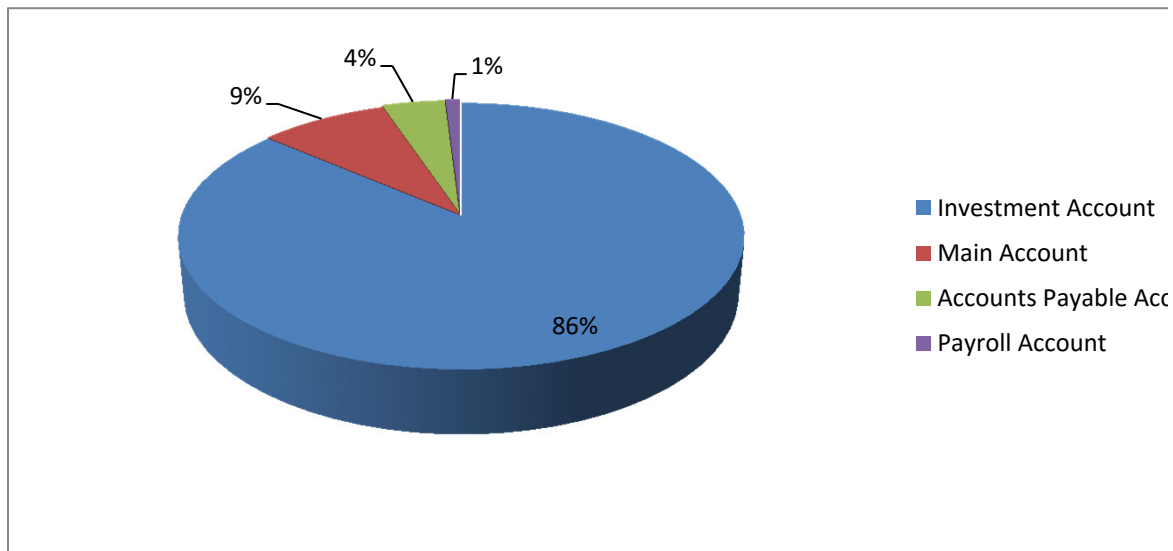
Tax Monies Received from January 1, 2016 through March 31, 2016 totals:
\$5,072,979 (of this total, \$8,898 is Replacement Tax).

	Type	2015 Taxes	2016 Taxes
January	R	23,439	22,156
January		172,159	168,979
February		1,421,225	1,409,855
March	R	6,691	8,898
March		3,206,116	3,463,090
April	R	40,951	
April		99,399	
May	R	33,740	
May		44,904	
June		34,035	
July	R	27,718	
July		1,437,232	
August	R	3,736	
August		2,853,079	
September		152,057	
October	R	27,864	
October		5,634	
November		13,812	
December		24,216	
December	R	6,805	
TOTAL		9,634,812	5,072,979

Mt. Prospect Park District
Statement of Account Balances
 As of March 31, 2016

Mt. Prospect State Bank

Accounts	Bank Balance	Interest Rate	YTD Interest
Investment Account	7,911,941.99	0.17	1,829.36
Main Account	783,321.21	n/a	
Accounts Payable Account	382,190.79	n/a	
Payroll Account	88,725.94	n/a	
Petty Cash	4,080.00	n/a	
Total Funds	9,170,259.93		



70 Fund

70 Fund

Mt Prospect Park District
Capital Projects Update - FY 2016
Mar-16
Fund 70 2014 Capital IMPR Fund

Account #	Description	Budget	March	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
811926	Rec Plex Strength Upgrades	5,300			5,300	
813410	Rec Plex Cardio Update	42,000			42,000	
813640	Rec Plex Gym Fan	17,000			17,000	
813700	Rec Plex Common Area Furniture	8,000			8,000	
		<u>72,300</u>	-	-	<u>72,300</u>	
<u>Park Improvements</u>						
845016	Clearwater Playground Equipment	112,500			112,500	
845633	Lions Bandshell Re-Leveling	30,000			30,000	
846700	Billings for Projects	24,044	24044	24044	-	
846735	Tree Removal/Replacement Trees	41,000			41,000	
846940	Majewski Backup Extensions	16,000			16,000	
846950	Baseball/Softball Fence Upgrades	37,100			37,100	
849500	WEGO Park Renovation	62,500			62,500	
849510	Com Ed Path System- Phase 2	80,000	1,583	1,583	78,417	
859520	All Parks Playground Repair Parts	5,000			5,000	
849530	MSD Berm Removal	6,000			6,000	
849640	Golf Renovation - Gen Trades	30,923			30,923	
849645	Golf Renovation - Growing	2,476			2,476	
849660	Golf Renovation - Professional	5,042			5,042	
849705	Golf Cart GPS	38,916		38,916	-	
849720	Einstein Park	34,096			34,096	
	Total Park Improvements	<u>525,597</u>	<u>25,627</u>	<u>64,543</u>	<u>461,054</u>	
<u>Equipment</u>						
855019	Lions Tennis Windscreen	1,500	1,147	1,147	353	
855163	Powerheart G3AED's	10,800		5,852	4,948	
856820	Phone System	1,858		-	1,858	
858215	CCC Cardio Update	34,000			34,000	
858330	Portable Sound System	6,500			6,500	
858346	Athletic Wireless Scoreboard Conv	6,500			6,500	
858580	Ice Rink Liners	1,500			1,500	
858600	Studio Tables & Chairs	4,000			4,000	
858610	Athletic Equipment Boxes	7,000			7,000	
	Total Equipment	<u>73,658</u>	<u>1,147</u>	<u>7,000</u>	<u>66,658</u>	
	Total Expense	<u>671,555</u>	<u>26,775</u>	<u>71,543</u>	<u>600,012</u>	

93 Fund

93 Fund

Mt Prospect Park District
Capital Projects Update - FY 2016
Mar-16
Fund 93 2013 Capital IMPR Fund

Account #	Description	Budget	March	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813120	Panic Bar & Monitoring Sys	10,864		-	10,864	
813620	Drinking Fountain Upgrade	6,610		6,228	382	
	Total Rec Plex Center	17,474	-	6,228	11,246	
<u>Park Improvements</u>						
846700	Billings for Projects	39,219	39,219	39,219	-	
	Total Park Improvements	39,219	39,219	39,219	-	
<u>Equipment</u>						
855380	CCC 2 Flat Screen TV'S	1,247			1,247	
855400	Computer Upgrades	1,254	-	-	1,254	
855480	SOPHOS Security System	716	-	-	716	
855520	WIFI for Other Locations	1,800	-	-	1,800	
856736	Concession Equipment	634			634	
	Total Equipment	5,651	-	-	5,651	
<u>Pools</u>						
881670	Meadows Resealing Exterior	1,365	-	-	1,365	
	Total Pools	1,365	-	-	1,365	
	Total Expense	63,709	39,219	45,447	18,262	

94 Fund

94 Fund

**Mt Prospect Park District
Capital Projects Update - FY 2015
Mar-16
Fund 94 2014 Capital IMPR Fund**

Account #	Description	Budget	March	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
812100	Large Fans Rec Plex Gym	11,510			11,510	
813630	Replace Upgrade Tv's	2,290		-	2,290	
	Total Rec Plex Center	13,800	-	-	13,800	
<u>Park Improvements</u>						
846700	Billing for Projects	13,500	13,500	13,500	-	
846735	Tree Removal & Inv Plan Phase 1	8,310	-	-	8,310	
847010	All Parks/Ball Mix	10,000			10,000	
847015	Fence & Backstop Repair	23,325		-	23,325	
849410	Walkingpath Repairs - ComEd	13,010		13,010	-	
849510	Majewski Sign Permits	19,250		-	19,250	
	Total Park Improvements	87,395	13,500	26,510	60,885	
<u>Equipment</u>						
855024	Lions Center Roller Shade	5,013		-	5,013	
855085	Argimetal Blower-MPGC	4,500			4,500	
855400	Technology Equipment & Svcs	7,978		2,365	5,613	
855460	Computer System	6,400	875	2,626	3,774	
856820	Exercise Mat Replacement	4,448			4,448	
857250	Grounds Equipment Repairs	11,775			11,775	
858330	Portable Sound System	4,597		-	4,597	
858362	GC Launch Monitor	8,000		-	8,000	
	Total Equipment	52,711	875	4,990	47,721	
<u>Buildings</u>						
862420	Studio Parking Lot Repair	15,074		455	14,619	
863154	FPC Pond Erosion Control	10,000			10,000	
	Total Buildings	25,074	-	455	24,619	
<u>Pools</u>						
880900	Big Surf Consulting	30,000	3,550	12,800	17,200	
882100	Recplex Pool Pak	7,750		-	7,750	
	Total Pools	37,750	3,550	12,800	24,950	
	Total Expense	216,730	17,925	44,755	171,975	

95 Fund

95 Fund

Mt Prospect Park District
Capital Projects Update - FY 2016
Mar-16
Fund 95 2015 Capital IMPR Fund

Account #	Description	Budget	March	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813630	Rec Plex Automated Control System	8,000			8,000	
	Total Rec Plex Center	8,000	-	-	8,000	
<u>Park Improvements</u>						
845010	Clearwater Walking Path	68,000	2,950	2,950	65,050	
845154	Friendship/Meadow Parking Lot	21,800	2,517	2,517	19,283	
846700	Billing for Projects	334,962	51,548	51,548	283,414	
849600	GC Opening Marketing/Promotions	12,000	1,150	1,150	10,850	
849705	Golf Cart GPS Lease	39,000			39,000	
	Total Park Improvements	475,762	58,165	58,165	417,597	
<u>Equipment</u>						
855062	Garbage Compactor Truck	100,000			100,000	
855400	Software/Computer Network	62,600	4,024	19,510	43,090	
856850	Green Mowers	37,500			37,500	
858500	Stake Side Truck w Lift Gate	36,000			36,000	
858570	Custodial Maintenance Equip	8,500			8,500	
858590	Tor Diesel Z Turn Mower	21,000			21,000	
	Total Equipment	265,600	4,024	19,510	246,090	
<u>Buildings</u>						
861770	CCC Parking Lot	130,500	3,134	3,134	127,366	
862140	CCC Fence Replacement	6,500			6,500	
862150	CCC Loading Dock Door	5,500			5,500	
862160	CCC RTU Assessment	3,500			3,500	
862307	Clubhouse TV's/Sound System	6,000	3,065	3,065	2,935	
862320	Golf Course Furniture/Fixtures	5,000	3,477	3,477	1,523	
862330	Security Camera System	3,000			3,000	
862360	Colf Clubhouse Carpet	25,000	5,750	25,372	(372)	
865460	MSD Mens Restroom Partitions	2,500			2,500	
	Totals	187,500	15,427	35,049	152,451	
	Totals	936,862	77,615	112,724	824,138	

APPROVAL ITEMS SUMMARY

APRIL - 2016

A. Acceptance/Rejection of Bids for Fitness Center Equipment

• Midwest Commercial Fitness – Direct Fitness Solutions – Life Fitness

I. TABULATION

Vendor/Equipment	Bid
Midwest Commercial Fitness	
1-Octane Pro 4700 Elliptical	\$31,030.00 New Equipment
2-Cybex 625AT Total Body Arc Trainer	<u>-\$1,550.00 (Equipment Trade-In)</u>
2-Octane xR6000 Seated Elliptical	\$29,480.00
1-Bravo Pro with Chin-up	
<hr/>	
Direct Fitness Solutions	
8-Precore Audio Entertainment Caps	\$29,115.00 New Equipment
10-Precore External Wireless Receivers	<u>-\$1,500.00 (Equipment Trade-In)</u>
1-Precore 835 Adaptive Motion Trainer	\$27,615.00
2-Precore 833 Elliptical w/Adj. Crossramp	
4-Precore 835 Recumbent Cycle	
4-Multi-Channel Analog Transmitter	
<hr/>	
Life Fitness, a division of Brunswick Corp.	
3-Life Fitness Integrity Series Treadmill	\$19,506.07 New Equipment
2-Life Fitness Row GX-Base/Row GX-Rail	<u>-\$350.00 (Equipment Trade-In)</u>
	\$19,156.07

II. STATEMENT OF NEED

Over the last several years the competitive fitness industry has transformed from basic equipment to equipment that has the ability to work several muscle groups, as well as allow the user to watch their favorite movie and stay connected all while completing their daily workout. This equipment will replace several pieces of fitness equipment that has far exceeded their life expectancy at both the RecPlex and CCC fitness centers. It will also allow MPPD to compete with other fitness centers in the area and help reduce equipment maintenance expenses.

III. EXPLANATION OF PURCHASE

This bid was structured to promote a competitive bid environment by enabling bidders to submit bids on a per item cost. Bid specifications and instructions were provided in a bid packet for the 40 pieces of fitness equipment. Potential bidders were given detailed instructions on how and when to submit substitution requests. No substitutes were permitted for this bid process. Capital Funds (\$81,300) was approved by the Board in November 2015 toward the replacement of fitness center equipment. The balance of the cost for the equipment (\$1,251.07) would be funded from un-allocated capital funds.

V. RECOMMENDATION

Staff recommends the Board approve the purchase of new fitness equipment as listed from Midwest Commercial Fitness, Direct Fitness Solutions, and Life Fitness, a division of Brunswick Corporation the lowest responsible Bidders, for a cost not to exceed \$76,215.07.

Suggested Motion: ***“To approve the purchase of fitness center equipment as presented from the following vendors:***

•Midwest Commercial Fitness:	\$29,480.00
•Direct Fitness Solutions:	\$27,615.00
•Life Fitness, a division of Brunswick Corp.:	\$19,156.07

APPROVAL ITEMS SUMMARY APRIL - 2016

B. Acceptance/Rejection of Change Order # 1 – Parking Lot Maintenance – • Hastings Asphalt Services

Background

The 2016 Parking Lot Maintenance bid was awarded to Hastings Asphalt Services, Inc. at the March 2016 Board meeting. Hasting's bid of \$28,147.06 was significantly under the estimated budget of \$85,000 which was based on last year's pricing for work of a similar scope and nature. The price fluctuation may have been impacted by market conditions which were not as desirable in 2015.

Because our contract with Hasting's reflects extremely competitive pricing Staff would like to take advantage of this opportunity to add additional seal coating work to Hasting's contract. Staff has chosen to address the Northwest and Southwest parking lots at Rec Plex which were not previously included when the Rec Plex parking lot was repaved in 2014.

A request for proposal was submitted to Hastings on behalf of the Park District by K+ Engineering, LLC. K+ is the Engineer of record and will be managing the site work for this project. Hasting's proposal to crack fill, seal coat, and stripe the Northwest and Southwest parking lots at Rec Plex is \$15,592.40. This proposal is based on unit pricing which was received as part of their bid. This cost reflects costs for additional mobilization.

This project would be funded from the following funds:

Paving & Lighting Fund:	\$15,592.40
Special Recreation/ADA Fund:	.00 (portion of project determined by K+ • covered by ADA funds)
	\$15,592.40

Suggested Motion:

Move to approve the Change Order # 1 for additional Sealcoating, crack filling, and patching of the Rec Plex Northwest and Southwest Parking lots to Hastings Asphalt Services in the amount of \$15,592.40



Direct Dial: 630.570.5545
E-Mail: mlattner@kplus.com

April 20, 2016

Mr. Jim Jarog
Director of Parks & Planning
Mount Prospect Park District
1000 W Central Road
Mount Prospect, IL 60056

Re: Parking Lot Maintenance – Lions Friendship (West) and meadows Parking Lots (K-Plus # 25160-2016)

Dear Mr. Jarog:

At your request K-Plus Engineering has reviewed the proposal submitted by Hastings Asphalt Services Inc. for improvements of the northwest and southwest lots of the Recplex complex.

The Recplex proposal cost of \$15,592.40 is an addition to the above referenced project cost of \$28,147.06.

The submitted Recplex proposal is within acceptable cost range and it is our recommendation to accept the proposal.

Please feel free to contact the office with any questions or comments.

Sincerely,
K-PLUS ENGINEERING, LLC

Mark Lattner, P.E.

CC: Marilu Martinez, K-plus

ADOPTION ITEMS

APRIL • 2016

A. Non-Exclusive Lease Between Grayhawk 4, LLC and Mt. Prospect Park District for Use of the Mount Prospect Ice Arena

As reported at a previous Board Meeting, staff has been working on plans to offer and promote skating programs at the new Mount Prospect Ice Arena. Construction on the Ice Arena is well underway with an anticipated completion/opening date of September 2016.

The agreement included in your packet has been reviewed by our legal counsel and we believe the language of the agreement provides the appropriate structure and controls for our two entities to work together on this public-private partnership.

Nick Papanicholas, Jr. may be attending the Board Meeting to provide a progress update on the construction of the ice rink.

Staff recommends adoption of this agreement.

Suggested Motion:

Move to approve a Non-exclusive Lease between Grayhawk 4, LLC and Mt. Prospect Park District for the Use of the Mount Prospect Ice Arena.

Non-Exclusive Lease Between Grayhawk 4, LLC and Mt. Prospect Park District for Use of Mount Prospect Ice Arena

This Non-Exclusive Lease ("Lease"), is made and entered into on this 27th day of April, 2016 by and between Grayhawk 4, LLC ("Lessor") and Mount Prospect Park District ("Lessee").

WHEREAS, the Lessor owns and operates an indoor ice skating facility and related facilities known as the Mount Prospect Ice Arena ("Ice Arena"), located at 1501 Feehanville Drive, Mount Prospect, Illinois 60056; and

WHEREAS Lessee has expressed a desire to enable itself, its guests, patrons and invitees to utilize the facilities and services of the Ice Arena during the days and hours that the Lessor has defined and declared available therefor.

NOW, THEREFORE In consideration of the premises and other good and valuable consideration the receipt and sufficiency of which is acknowledged by Lessor and Lessee, it is hereby agreed upon by Lessor and Lessee as follows:

1. The Lessor will rent and make available to the Lessee, its patrons, guests and invitees the use of those areas of the Ice Arena described and depicted on Exhibit A hereto, during such days and times as shall be mutually agreed upon between Lessor and Lessee, set forth in writing, and shall then be Exhibit B and be attached hereto, or as may otherwise be mutually agreed upon thereafter in writing by Lessor and Lessee.
2. The Lessee agrees to pay rent to the Lessor for the use of such Ice Arena facilities and services as aforesaid, such rent to be payable only for those ice skating programs offered by Lessee which have met Lessee's minimum enrollment requirements, as set forth in Paragraph 4 below.
3. The Term of this Lease is (5) Five Years, commencing on the date of Lessee's first use of the Ice Arena hereunder but in no event later than October 1, 2016, but this Lease shall be effective as of the date hereof
4. Subject to Paragraph 2 above, the prime and non-prime hourly rates of rent to be paid by Lessee to Lessor are set forth in the below table. Prime hours are considered to be Monday through Friday 3:00 PM to 10:00 PM, Saturday 8:00 AM to 8:00 PM and Sunday 8:00 AM to 8:00 PM. All other hours are considered to be non-prime hours.

Fall/Winter/Spring Seasons

Year	Prime Hourly Rate	Non-Prime Hourly Rate
1	\$400.00/hour	\$200.00/hour
2	\$412.00/hour	\$206.00/hour
3	\$424.00/hour	\$212.00/hour
4	\$437.00/hour	\$218.00/hour
5	\$450.00/hour	\$225.00/hour

Summer Season

Year	Summer Season Hourly Rate
1	\$200.00/hour
2	\$206.00/hour
3	\$212.00/hour
4	\$218.00/hour
5	\$225.00/hour

Lessor _____
Lessee _____

Non-Exclusive Lease Between Grayhawk 4, LLC and Mt. Prospect Park District for Use of Mount Prospect Ice Arena

5. All rent is due the 1st of each month prior to scheduled ice times. There will be a 15% surcharge added for all rent not paid within 15 days of the invoice due date.
6. There shall be no changes in rent or in what constitutes prime and non-prime hours hereunder unless agreed upon in writing between Lessor and Lessee.
7. Hourly rent for all short-term and single-slot ice time utilized by Lessee will be payable not later than thirty (30) business days after Lessor and Lessee have agreed upon such ice time. Short-term is considered to be thirty (30) days or less.
8. The total ice time and rent as agreed upon by the Lessor and Lessee (currently 20 to 30 hours per week) is non-cancelable and non-refundable, except as otherwise provided for in Paragraph 2 above.
9. The Lessor reserves the right to modify or cancel scheduled Lessee ice time upon not less than five (5) business days' advance written notice from Lessor to Lessee.
10. The Lessee may not assign, sublet or sell any ice time. All agreed upon ice time is non-transferable unless written consent is provided to the Lessee by the Lessor, which consent shall not be unreasonably withheld..
11. The Lessor reserves the right to terminate this Lease at any time for any cause, but upon not less than ninety (90) business days' advance written notice from Lessor to Lessee. Upon any such termination no further rent shall be due or payable.
12. No equipment or property owned by the Lessor is permitted to be removed by Lessee from the Ice Arena.
13. It is expressly agreed and understood that the Lessor will NOT provide supervision of activities and events during the period of time that the Lessee is using the facilities provided hereunder. During such hours as the Ice Arena is rented by Lessee, the Lessee has the responsibility (as between Lessor and Lessee) for supervision of its participants, guests, agents, employees, or others involved in the Lessee's activities. As between Lessor and Lessee, Lessee assumes responsibility for the actions of its participants, guests, agents, employees, involved while using the Ice Arena. Any damages to which is caused by any act or omission of the Lessee, its participants, guests, agents, employees, patrons, or invitees, shall, as between Lessor and Lessee be the responsibility of the Lessee and the Lessee agrees to pay for or reimburse the Lessor for the total cost of repairing or replacing any portion of the Ice Arena or Lessor's, equipment or furnishings in the Ice Arena damaged (excluding reasonable wear and tear) by or through any act or omission of the Lessee, its participants, guests, agents, employees, patrons, or invitees, and occurring during hours the Ice Arena is rented by Lessee.
14. Alcohol and/or tobacco use is not permitted in the Ice Arena except as may be allowed by Lessor in any restaurant or bar which it permits to operate in the Ice Arena.
15. The Lessor and Lessee do hereby mutually agree to release, indemnify and hold harmless each other, from and against all liability for bodily injury, including death, damage to property, personal injury, claims, demands, losses, damages, costs and expenses, including reasonable attorney's fees, and lawsuits arising from, or alleged to arise from, any act or omission of the other party or their agents, employees, patrons, guests or invitees, except to the extent attributable to the negligence of the other party.,

Lessor _____
Lessee _____

Non-Exclusive Lease Between Grayhawk 4, LLC and Mt. Prospect Park District for Use of Mount Prospect Ice Arena

- 16. The Lessee shall keep in force, to the satisfaction of the Lessor, at all times during the Term hereof , general liability and bodily injury insurance in amounts of \$1,000,000 for each person and each occurrence, and property damage insurance in amounts of \$2,000,000 for each occurrence and aggregate total. Lessee shall furnish a Certificate of Insurance for the Insurance coverage required herein, naming the Lessor as an additional insured. Such insurance may be provided though any joint self-insured intergovernmental risk pool of which Lessee is a member, if Lessee so chooses.

- 17. The Lessee covenants and agrees to observe and obey and cause its participants, guests, agents, employees and others to observe and obey all federal, state and local laws and ordinances the rules and regulations of the Lessor set forth on exhibit C hereto. Failure to observe and obey such laws, ordinances and rules and regulations shall constitute a breach of this Lease.

- 18. During the Term hereof, Lessor agrees that no other park district or municipal recreation department will be allowed to offer or provide ice-skating programs, instruction, or league play; including but not limited to hockey or figure skating whether as a tenant, lessee, licensee or otherwise, without the express written consent of Lessee, which Lessee may grant or withhold in Lessee's sole discretion.

IN WITNESS WHEREOF, the Lessor and Lessee hereto have caused this Non-Exclusive Lease to be executed as of the date first set forth above. This Lease contains the full and complete understanding of the Lessor and Lessee and supersedes all prior written or verbal agreements, if any, related to the Ice Arena.

LESSOR:
 Grayhawk 4, LLC
 1001 Feehanville Drive
 Mount Prospect, Illinois 60056

LESSEE:
 Mount Prospect Park District
 1000 Central Road
 Mount Prospect, Illinois 60056

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Lessor _____
 Lessee _____