



Regular Board Meeting Schedule - 2017

Mt. Prospect Park District Regular Board Meetings are scheduled on Wednesdays and will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

JANUARY 18, 2017
(3rd Wed.)

JULY 26, 2017

FEBRUARY 15, 2017
(3rd Wed.)

AUGUST 23, 2017

MARCH 22, 2017

SEPTEMBER 27, 2017

APRIL 26, 2017

OCTOBER 25, 2017

MAY 24, 2017

NOVEMBER 15, 2017
(3rd Wed.)

JUNE 28, 2017

DECEMBER 20, 2017
(3rd Wed.)

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December 14, 2016

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MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056
REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: DECEMBER 9, 2016

RE: REGULAR PARK BOARD MEETING
DECEMBER 14, 2016 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL, MOUNT PROSPECT, IL

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES: Special Board Meeting: November 16, 2016
Regular Board Meeting: November 16, 2016

PUBLIC COMMENT

•Illinois Association of Park Districts → Recognition of 15 years of Service – Commissioner Tim Doherty

ADOPTION ITEMS

A. **ADOPTION OF ORDINANCE NO. 739:** An Ordinance Declaring as Surplus and Authorizing the Sale, Trade-in, Conveyance or Disposal of Surplus Personal Property of the Mt. Prospect Park District, Cook County, Illinois

APPROVAL ITEMS

A. Mt. Prospect Park District Regular Meeting Dates - 2017

NEW BUSINESS

A. FY 2017 Operating Budget • (Discussion)

UNFINISHED BUSINESS

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE & PAYROLL NOVEMBER 2016

MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056
REGULAR BOARD MEETING

PARKS FOUNDATION

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

CLOSED SESSION

SECTION 2(c) (11): Litigation – To Discuss Threatened and Probable or Imminent Litigation against the Park District

SECTION 2(c) (1): Personnel - To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees or Legal Counsel of the Public Body

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

ADJOURNMENT

Special Board Meeting

A Special Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, November 16, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director
Jim Jarog, Director of Parks & Planning
Brett Barcel, Director of Golf Operations
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resource
Ruth Yueill, Superintendent of Communication & Marketing
George Giese, Manager of Administration & Human Resources
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

None

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Tenuta and was carried by unanimous voice approval.

Public Comment

None

NEW BUSINESS

A. Operating Budget Review-Fiscal Year 2017 (Discussion)

George Giese, Manager of Administration & HR presented the 2017 Budget Review:

- Proposed FY 2017 Budget for the MPPD; this is a draft document and there may be some changes prior to requesting Board Approval of the Budget planned in March 2017.
- Information & charts included in the first 4 tabbed sections-provide an overview and summary of the FY 2017 Operating Budget. Items contained in the report: Consolidated

budget report; Summary of operating funds; Chart showing the revenue sources & expenses categories by percentage based on proposed FY 2017 budget; Copy of tax levy worksheet for levy year 2016; Proposed budget report by fund; Detailed proposed budget report by Fund; Department, center and detailed proposed budget report by department.

- Overall Revenue for FY 2017 is budgeted to increase by 2.8% compared to FY 2016 Budget. (Rentals, Program Fees and Concession Sales).
- Expenses for FY 2017 (not including pending capital projects for FY 2017) are budgeted to increase by 3.7% compared to FY 2016 Budget. This includes an increase in full time salaries to comply with the Department of Labor's mandated increase to the Exempt employee threshold (\$47,476 effective 12/1/2016, up from \$23,660).
- There is a proposed 3% merit increase budgeted for staff.
- Health insurance rates are projected to increase 12% for FY 2017. The district is exploring strategies for reducing health insurance costs. This district is still trending below the national average for large employers over the last three years (4.7% vs 6.0%), and rates compare favorably to similarly-sized district even with the projected increase. As the district goes through the open enrollment process for health insurance in the coming month, funds budgeted for employee insurance may be slightly modified. MPPD rates are still favorably compared to other districts.
- The weather this past year has been positive for the aquatics and golf course. Budget assumptions for the golf course operation for FY 2017 reflect the revenue targets set in the first full season since its reconstruction.
Other fund highlights:
 - Paving and lighting-projected balance in property tax revenues and projected expenses in this fund.
 - Social Security-projected balance in property tax revenues and projected expenses in this fund.
 - IMRF- projected balance in property tax revenues and projected expenses in this fund.
 - Liability Insurance- Managed fund balance reduction in this fund. 2.2% increase in property tax revenue budgeted, offset by a 2.3% increase in expenses for an overall fund decrease of (\$42,297).
 - Special Recreation/ADA- Managed fund balance reduction in this fund, including \$950,000. Allocation for ADA improvements in FY 2017.
 - Conservatory- 2.0% decrease in revenue for this rate limited fund Small projected surplus of \$3,574 despite the increase in expenses of 3.7%.

Discussion: The Board reviewed with Lee Howard the Budget information presented on the funds, health insurance, revenue and expenses district programs and concession sales.

Executive Director Kuhs announced changes with the staff structure for the district starting in 2017. George Giese title will be changed to Superintendent of Business Services and Ruth Yueill title will be Director of Community Relations and Marketing. The organizational chart will be updated to reflect these changes.

Adjournment

Commissioner Starr motioned to adjourn the Special Meeting at 6:30 p.m.; seconded by Commissioner Murphy and carried by unanimous voice approval.

Respectfully submitted

William J. Starr

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, November 16, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:05 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Bill Starr
Bill Klicka
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Barry Kurcz, Director of Business Services & Human Resources
Brian Taylor, Director of Recreation
Ruth Yueill, Supt. of Community Relations & Marketing
Teri Wirkus, Executive Professional Compliance Manager
George Giese, Manager of Administration & Human Resources

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

Louis Goodman

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL TO AGENDA

Commissioner Tenuta motioned to approve the agenda; seconded by Commissioner Massie and carried by unanimous voice approval.

APPROVAL OF MINUTES

Commissioner Massie motioned to approve the minutes for the Special Board Meeting, October 19, 2016; seconded by Commissioner Tenuta.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		

Commissioner Murphy X
Motion Passed

Commissioner Tenuta motioned to approve the minutes for the Regular Board Meeting, October 19, 2016; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy		X	

Motion Passed

Public Comment

Louis Goodman asked the District concerning an agreement regarding the usage of the Gregory School parking lot. Director Jarog explained only during planned programs being held on the fields. The other question referred to the District's recycling policy. Executive Director explained we do have recycling at some facilities but due to the cost and labor being expensive, we do not have them at all the parks.

ADOPTION ITEMS

A. ADOPTION OF ORDINANCE NO. 734: An Ordinance Levying Taxes For All Corporate Purposes, For Bonds Redemption And Interest Retirement, For Establishing And Maintaining Recreational Programs, For The Payment Necessary To Be Made To The Illinois Municipal Retirement Fund, For Social Security Expenses, For Payment Of The Costs Of Protecting The Park District And Its Employees Against Liability, Property Damage Or Loss, For Conservatory Fund Expenses, For A Paving And Lighting Fund, And For Special Recreation For The Handicapped For The Fiscal Year Beginning The First Day Of January, 2016 And Ending The Thirty-First Day Of December, 2016.

Discussion: Tom Hoffman the district's attorney explained the reasons the district adopts the attached ordinances each year and explained the differences between the ordinances.

MOTION

Commissioner Tenuta moved to approve Ordinance No. 734: An Ordinance Levying Taxes For All Corporate Purposes, For Bonds Redemption And Interest Retirement, For Establishing And Maintaining Recreational Programs, For The Payment Necessary To Be Made To The Illinois Municipal Retirement Fund, For Social Security Expenses, For Payment Of The Costs Of Protecting The Park District And Its Employees Against Liability, Property Damage Or Loss, For Conservatory Fund Expenses, For A Paving And Lighting Fund, And For Special Recreation For The Handicapped For The Fiscal Year Beginning The First Day Of January, 2016 And Ending The Thirty-First Day Of December, 2016.; seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		

Commissioner Murphy X
Motion Passed

B. ADOPTION OF ORDINANCE No. 735: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$4,000,000 General Obligation Park Bonds (Alternative Revenue Source), Series 2009A, Of The Mt. Prospect Park District, Cook County, Illinois.

MOTION

Commissioner Massie moved to approve Ordinance No. 735: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$4,000,000 General Obligation Park Bonds (Alternative Revenue Source), Series 2009A, Of The Mt. Prospect Park District, Cook County, Illinois.; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

C. ADOPTION OF ORDINANCE NO. 736: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$3,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2011B, Of The Mt. Prospect Park District, Cook County, Illinois.

MOTION

Commissioner Murphy moved to approve Ordinance No. 736: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$3,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2011B, Of The Mt. Prospect Park District, Cook County, Illinois.; seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

D. ADOPTION OF ORDINANCE NO. 737: An Ordinance Abating the Tax Heretofore Levied For The

Year 2016 to Pay Interest On \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014A, Of The Mt. Prospect Park District, Cook County, Illinois.

MOTION

Commissioner Starr moved to approve Ordinance No. 737: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014A, Of The Mt. Prospect Park District, Cook County, Illinois.; seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

E. ADOPTION OF RESOLUTION NO. 738: A Resolution Providing For The Possible Reduction Of Levy And Assessment Of Taxes For The Mt. Prospect Park District, Cook County, Illinois For The Fiscal Year Beginning January 1, 2016 And Ending December 31, 2016.

MOTION

Commissioner Tenuta moved to approve Resolution No. 738: A Resolution Providing For The Possible Reduction Of Levy And Assessment Of Taxes For The Mt. Prospect Park District, Cook County, Illinois For The Fiscal Year Beginning January 1, 2016 And Ending December 31, 2016.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

APPROVAL ITEMS

A. Acceptance/Rejection of Bids for Youth Baseball & Softball Uniforms 2017-Arena Sports USA, Inc. Executive Director Kuhs explained staff recommends acceptance of the bid submitted by Arena Sports USA, Inc. for the 2017 Youth Baseball & Softball Uniforms in the amount of \$34,438.15 and to allow for a 10% contingency to allow for program growth.

MOTION

Commissioner Massie motion to acceptance of the bid submitted by Arena Sports USA, Inc. for the 2017 Youth Baseball & Softball Uniforms in the amount of \$34,438.15 and to allow for a 10% contingency to allow for program growth; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

B. Approval of Capital Projects/Improvements List-FY 2017

Executive Director Kuhs explained staff has tentatively identified numerous capital projects and improvements which are important and necessary for the park district to complete using the proceeds from the recent bond sale and existing, unallocated capital funds.

MOTION

Commissioner Starr motion to approve the attached list of Capital/Improvements for Fiscal Year 2017; seconded by Commissioner Tenuta.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

NEW BUSINESS

A. Golf Outings 2017

Executive Director Kuhs and staff discussed their reasoning's behind the decisions pertaining to shot gun outings for the golf course with the Board. They also discussed the updated outing information and pricing for 2016. Staff recommends maintaining the same restrictions on shotgun outings which was approved in November 2015.

Discussion: Commissioner Starr and Commissioner Murphy both questioned who sets the prices and decides the shot gun participants for the year. Director Barcel explained how prices are set, and provided additional information pertaining to shot gun outings and prices. Director Barcel stated all questions regarding outings should be directed to him (to stay consistent). They also discussed the merits and challenges with the event tent at the golf course.

MOTION

Commissioner Starr motioned to approve Option two: We have a blanketed fair elimination of all non MPGC shotgun outings – we continue to do a few golf course and park district affiliated outings, which are the Becker Club Championship, Chamber of Commerce, MP Invite, NWSRA (every other year) and Hardest Day of Golf. In addition, approval of a policy whereby the Director of Golf Operations is responsible for establishing the price structure for all group outings events held at the Mt. Prospect Golf Club; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy		X	
Motion Passed			

Financial Advisor’s Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District’s key revenue facilities.

Discussion: President Kurka and Lee Howard discussed the swing in the year to date 2016 and the projected amount in the 60 days. Commissioner Starr asked where the revenue from NWSRA comes from and Executive Director Kuhs explained from the property taxes and expenses are ADA projects. Commissioner Tenuta thought the revenue from the rental of the rooms at the Conservatory would been higher. Director Taylor did say they are looking into restructuring the pricing for the room rentals for the future.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify October Accounts Payable checks and EFT’s in the amount of \$2,968,882.46 listed on the October Check Registers; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		

Commissioner Massie X
Commissioner Murphy X
Motion Passed

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify October Payroll checks and Direct Deposits in the amount of \$336,116.39 listed in this report; seconded by Commissioner Massie.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

Parks Foundation

Ruth Yueill, Executive Director of the Parks Foundation stated:

- 2017 Tree Campaign: In 2016, the Parks Foundation pledged \$10,000 to replace 33 trees in district parks. In 2017, the Foundation will invite residents to give their spare change to “change the landscape” of our parks.
- Seven memorial bricks were engraved on November 8th meeting the Veterans Day deadline. All purchasers were sent a photo of their completed bricks.
- The Foundation donated the continental breakfast served at the Veterans Day memorial. President Kurka thanked Cheryl Lufitz and Ruth Yueill for their efforts and vision for the foundation.

EXECUTIVE REPORT

Executive Director Greg Kuhs reviewed the following items:

Park & Planning Report Highlights

- The Clearwater Park and WeGo playgrounds are completed and now open to the public. The Grand Opening will be in the spring of 2017.
- Staff met with Ratio Architects to discuss project design development and layout program for Phase II of the Einstein Park project.

Golf Report Highlights

- Off-Season Project List: Re-contour #1 green; Drainage fix on #15 fairway/green approach; Dividing the right bunker on #9 green.

Recreation Report Highlights

- Swim Team- The Sharks first home meet of was hosted at Recplex and started strong by winning their first two swim meets.
- Aqua fitness- Enrollment this fall was at 327 participants. With the “Flash Pass” the classes are separate so the participant can sign up for a specific day and time.
- The preschool children learned about UNICEF and collect \$300 to present to the charity.

- Kids on Stage children’s theatre is diligently preparing for their non-musical performance of “The Wizard of Oz”, on November 18 and 19th at Lions Recreation Center.
- Mt. Prospect Community Band’s fall concert took place at Trinity United Methodist Church and was fabulous!
- Holiday Open House at the Conservatory will be held on Saturday, December 3 from 11 am till 3 pm. The colorful poinsettia crop from the Conservatory will be for sale at the Open House.

Community Relations and Marketing Highlights

- The winter program guide 2016-17 will reach residents the week of November 28.
- Several potential sponsors have reached out to the district in officially partnering up for the coming year.

Business Services & HR Highlights

- The review of all employee data in Paylocity’s Web Pay system is complete. All active and inactive employees with W-2 earnings in 2016 have been successfully entered and verified.
- The department’s staff has been working on the health insurance renewal for 2017.

Executive Director Highlights

- Proposed Regular Meeting Dates for 2017: Jan. 18th; Feb. 15th; March 22nd; April 26th; May 24th; June 28th; July 26th; August 23; Sept. 27th; Oct. 25th; Nov. 15th; Dec. 20th
- IAPD/IPRA State Conference- January 20-21, 2017 at the Hilton Hotel in Chicago.
- Mount Prospect Centennial Celebration- Saturday, February 4, 2017
- Veteran’s Day Celebration-Special thanks to our staff and all of our community partners who helped make the Veteran’s Day event a success.

Commissioner Starr thanked staff again for such a wonderful program for Veteran’s Day.
Commissioner Tenuta requested a report to show the positive growth of the new Ice Program.

Open Session was reconvened at 8:50 p.m.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

Approval of Agreement for Employment of Gregory Kuhs by Mt. Prospect Park District, Cook County, IL

Commissioner Starr moved that the Board approve the Agreement for Employment of Gregory Kuhs by Mt. Prospect Park District, Cook County, IL dated November 16, 2016 as presented.

Seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Motion carried.			

ADJOURNMENT

There being no further business to discuss, Commissioner Massie moved to adjourn the Regular Board Meeting at 8:55 p.m.; seconded by Commissioner Murphy and carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary

Public Comment December • 2016

Illinois Association of Park District's (IAPD) Presentation – Tim Doherty 15-year Board Member Service Anniversary Award

Please take time to congratulate and thank Commissioner Doherty for serving as a Board Member for the Mt. Prospect Park District for 15 years. A representative from IAPD will be attending the Board Meeting to present Commissioner Doherty with his Service Anniversary Award.

Tim Doherty receives recognition for 15 years of service to the Mt. Prospect Park District Board of Commissioners

December 14, 2016 – 7:00 pm

Award presented by Sue Triphahn, Educational Services and Conference Director of the Illinois Association of Park Districts (IAPD)

As the youngest of nine children, the call to serve is more a “family philosophy” than a personal decision for Commissioner Tim Doherty. Tim’s parents encouraged him and his siblings to get involved- stressing the importance of “getting it done” rather than sit on the sidelines and complain. From high school student council President to St. Zachery committee member and fundraiser, Tim has always participated in some form of community service.

Tim was hired by the park district in the summer of 1995 as a camp counselor. His park district resume is impressive having held MANY positions over MANY years including Rec Plex Rover, Front Desk staffer, Lions Center weekend supervisor, Kids Klub team member all with ongoing involvement in park special events. In 2000, while still working for the park district, Tim was hired full-time by the city of Des Plaines. But, the Mt. Prospect Park District felt like a family to Tim, so he continued to work the Rec Plex front desk just to stay connected to the staff and patrons. Tim wanted to be further involved and running for the park board made sense to him. He feels lucky to have gotten elected to a two year term on his first attempt.

“The most gratifying work on the park board is just being a part of shaping this already amazing district. We are blessed with great staff and it is a privilege to weigh in on projects that will positively affect our community for years to come.”

Tim is most proud of his contributions in several areas. He is pleased the park board has updated many local playgrounds over the years. He is happy to see the completion of the Veterans Memorial with fountain, renovation of Meadows Pool, the building of the Walter Cook Maintenance Facility and the Golf course renovation. Tim is also proud to be a part of the agreement between River Trails and Prospect Heights for resident fees on Mt. Prospect Park District programs and facilities.

Tim and his family participate in many park programs and special events. *“I thoroughly enjoy events such as the Holiday Open House, Fishing Derby, Fall Fest, summer concerts, etc. These family community events really bring home to me all that a park district should be. Seeing the community come together and enjoy not just the event, but each other’s company, never gets old to me.”*

Tim encourages all residents to serve feeling there is no better way to make a difference than by getting involved in local government. Whether one serves the village, park district, school district or neighborhood group; these efforts affect daily life in a community more than any other form of government. Having served 15 years and held the office of Secretary, Vice President and President of the Mt. Prospect Park Board of Commissioners; Tim has lived his parent’s advice. He has never sat on the sidelines but been an important part of positive change and growth for both the Mt. Prospect Park District and the community at large.

Thank you Tim Doherty for fifteen years of service to the Mt. Prospect Park District as well as to the communities of Des Plaines and Mount Prospect. We are grateful for your vision, reason, wisdom, perspective, collaboration and dedication.

Adoption Items December • 2016

A. Adoption of Ordinance No. 734:

Included within this board packet for the Board's consideration is Ordinance No. 793 which identifies several pieces of equipment and supplies that are past their useful life and are no longer used or needed for our operations. Staff recommends the Board to authorize park district staff to dispose of the items within the ordinance. These items will be sold, recycled or disposed of as appropriate. Items to be sold will be listed on a recognized municipal auction website such as Obenauf Auction Services or GovDeals.com.

Suggested motion: "I move to approve Ordinance No. 734 – "I Move to approve the Ordinance 739 declaring as surplus and authorizing the sale, trade-in, conveyance or disposal of surplus personal property of the Mt. Prospect Park District, Cook County, Illinois"

MT. PROSPECT PARK DISTRICT
ORDINANCE NO. 739
AN ORDINANCE DECLARING AS SURPLUS AND
AUTHORIZING THE SALE, TRADE-IN CONVEYANCE OR
DISPOSAL OF SURPLUS PERSONAL PROPERTY OF THE
MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS.

WHEREAS, the Mt. Prospect Park District, Cook County, Illinois ("Park District") owns personal property heretofore used in connection with the operation of the Park District and described as follows:

<u>Machine/Equipment</u>	<u>Year Acquired</u>	<u>Model #</u>	<u>Serial #</u>	<u>Action</u>
John Deere #1	2003	Greens Master	M022BX0160655	Sell
John Deere #5	2000	Greens Master	M00220A051421	Sell
John Deere #6	2003	Greens Master	M0220BX015296	Sell
John Deere #7	2003	Greens Master	M0220BX015574	Sell
Toro Groundsmaster #2	2001	345	200000127	Sell
Scagg Walk Behind Mower	2001	36" Rotary	7170349	Sell
Kiefco # 1	1998	Water Reel	N/A	Sell
Kiefco # 2	1998	Water Reel	N/A	Sell
Wooden Risers	Unknown	Dance Floor	N/A	Sell
Old Kitchen Equipment	Unknown	Fryer / Cooler / N.G.	N/A	Salvage
HPS Lighting Fixtures	Unknown	Baseball	N/A	Sell / Salvage
Old Railing Pieces	1991	Rec Plex Fitness	N/A	Salvage
Lifeguard Chairs	1984	Big Surf	N/A	Sell / Salvage
Construction Scaffolding	Unknown	Green / Incomplete	N/A	Sell
Halloween Prop	1990	Chair	N/A	Sell
Used Flooring	2000	CCC Rink	N/A	Sell
Swimming Pool Lift	1991	ADA / Broken	N/A	Sell / Salvage

Hereinafter known as the "Property"; and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22) ("Code"), every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the park district, in any manner that they may designate and with or without advertising; and

WHEREAS, the Board of Park Commissioners of the Park District ("Board") has reviewed a staff report finding that the Property is no longer necessary, useful to or for the best interests of the Park District and recommending to sell or otherwise convey in any of the following manners: trade-in, sale, or otherwise convey, or dispose.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them in this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary, useful to or for the best interests of the Park District and declares it to be for the best interests of the Park District and its residents to dispose of in the following manner: by trade in, sale, or disposal, subject to, in the case of a sale or conveyance, to the execution by the purchaser or transferee of an appropriate instrument whereby the purchaser or transferee acknowledges that the purchaser is purchasing the Property used

and in "as is" condition,, without any warranties of any kind whatsoever, and where the Purchaser or transferee assumes all liabilities in connection with the Purchaser's use of the Property, and releases, indemnifies and holds harmless the Park District and its park commissioners, officers and employees against and from any and all such liabilities or by trade in, sale, or disposal.

Section 3. The Board authorizes and directs the Executive Director of the Park District to take such action necessary to sell, or otherwise convey or dispose of the Property as herein for such price(s), if any, to such person(s), firm(s) or entity(ies) and on such terms (including those terms set forth in Section 2 above), as he shall deem to be in the best interests of the Park District.

Section 4. The Ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this 14th day of December, 2016 by the affirmative roll call vote of not less than three-fifths of the members of the Board of Park Commissioners as follows:

Ayes:

Nays:

Absent:

Steve Kurka
President Board of Commissioners
Mt. Prospect Park District

ATTEST:

William J. Starr
Secretary Board of Commissioners
Mt. Prospect Park District

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, William J. Starr, do hereby certify that I am Secretary of the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance NO.739

AN ORDINANCE DECLARING AS SURPLUS AND
AUTHORIZING THE SALE, CONVEYANCE, TRADE-IN OR DISPOSAL
OF SURPLUS PERSONAL PROPERTY OF THE
MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

Adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Mt. Prospect Park District, held at Mt. Prospect, Illinois, in said District at 7:00 p.m. on the 14th day of December 2016.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Mt. Prospect Park District at Mount Prospect, Illinois this 14th day of December, 2016.

William J. Starr
Board of Park Commissioners
Mt. Prospect Park District

[SEAL]

A. Approval of Mt. Prospect Park District Regular Meeting Dates – 2017

A draft list of Regular Meeting Dates for the Mt. Prospect Park District Board of Commissioners was included in the November 16, 2016 board packet. Dates are the 4th Wednesday of the month unless indicated otherwise. The Board needs to approve the Regular Board Meeting Dates for 2017 as listed below.

The Regular Board Meetings are scheduled on Wednesdays and will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

JANUARY 18, 2017
(3rd Wed.)

JULY 26, 2017

FEBRUARY 15, 2017
(3rd Wed.)

AUGUST 23, 2017

MARCH 22, 2017

SEPTEMBER 27, 2017

APRIL 26, 2017

OCTOBER 25, 2017

MAY 24, 2017

NOVEMBER 15, 2017
(3rd Wed.)

JUNE 28, 2017

DECEMBER 20, 2017
(3rd Wed.)

Suggested Motion: “I move to approve the 2017 Regular Meeting dates for the Mt. Prospect Park District Board of Commissioners as presented.



Regular Board Meeting Schedule - 2017

Mt. Prospect Park District Regular Board Meetings are scheduled on Wednesdays and will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

JANUARY 18, 2017
(3rd Wed.)

JULY 26, 2017

FEBRUARY 15, 2017
(3rd Wed.)

AUGUST 23, 2017

MARCH 22, 2017

SEPTEMBER 27, 2017

APRIL 26, 2017

OCTOBER 25, 2017

MAY 24, 2017

NOVEMBER 15, 2017
(3rd Wed.)

JUNE 28, 2017

DECEMBER 20, 2017
(3rd Wed.)

**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 11 MONTHS ENDED 11-30-16**

92% OF CALENDAR YEAR

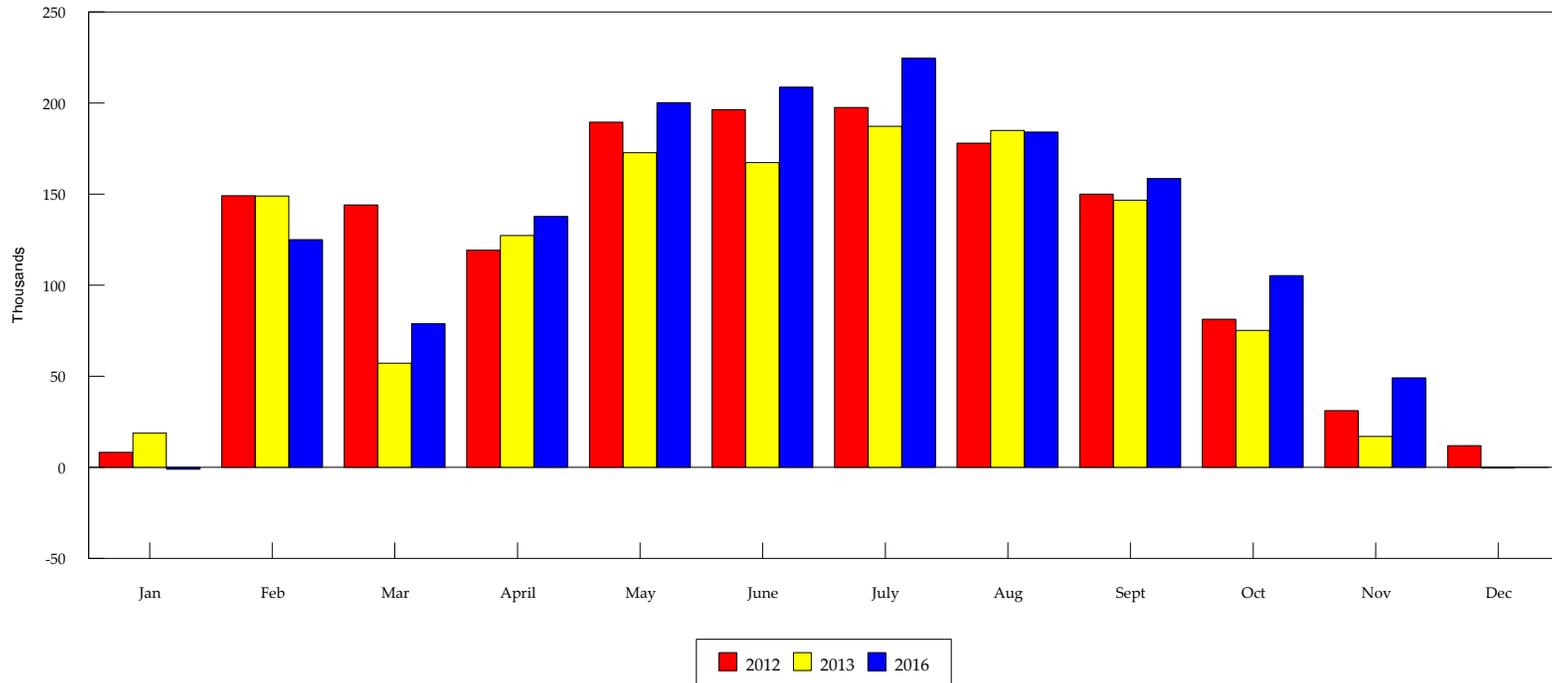
FUND / Department	'16 Y.T.D. Actual	2016 Budget	Y.T.D. as % of '16 Budget	'15 Y.T.D. Actual	Y.T.D. % of '15 Y.T.D.	Projected 2016	Proj % of '16 Bud	% Inc '16 Bud Over '15 Bud
GENERAL FUND								
Administration	837,844	957,640	87%	862,715	97%	925,031	97%	0%
Maintenance	689,308	795,584	87%	863,280	80%	757,768	95%	-16%
Motor Pool	199,922	296,435	67%	200,265	100%	219,484	74%	3%
Buildings	149,491	185,071	81%	-				
Studio at Melas	17,757	21,261	84%	15,290	116%	19,139	90%	-3%
Total	1,894,322	2,255,991	84%	1,941,550	98%	2,086,976	93%	2%
RECREATION FUND								
Administration	884,021	1,058,247	84%	656,757	135%	1,010,338	95%	33%
Big Surf	266,679	312,183	85%	248,279	107%	285,681	92%	10%
Meadows Pool	192,651	194,864	99%	178,289	108%	196,596	101%	4%
Recplex Pool	485,022	540,840	90%	401,053	121%	539,342	100%	13%
Golf Course	1,392,446	1,559,967	89%	1,237,602	113%	1,522,926	98%	15%
Concessions	117,384	160,614	73%	109,936	107%	124,571	78%	6%
Lions Center	171,164	185,231	92%	176,065	97%	187,487	101%	-3%
Recplex Center	888,293	1,015,519	87%	899,066	99%	989,307	97%	-2%
Ice Arena	75,870							
Rec Programs	1,504,903	1,582,483	95%	1,538,601	98%	1,663,665	105%	-3%
Central Programs	77,661	137,400	57%	92,090	84%	105,082	76%	-3%
Central Road	496,982	605,170	82%	542,239	92%	553,350	91%	-5%
Total	6,553,075	7,352,518	89%	6,079,977	108%	7,252,621	99%	7%

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Comparison to Previous Years of Full Operation

Revenue Recap by yr:

2012		2013		2016			
Month	YTD	Month	YTD	Month	YTD	'12Budget	'13Budget
Jan	8,372	Jan	19,025	Jan	(916)	1,489,500	
Feb	149,262	Feb	149,040	Feb	125,058	1,458,500	
Mar	144,176	Mar	57,199	Mar	78,883	1,602,000	
April	119,383	April	127,391	April	137,927		
May	189,666	May	172,891	May	200,176		
June	196,468	June	167,420	June	208,815		
July	197,577	July	187,317	July	224,822		
Aug	178,099	Aug	185,017	Aug	184,166		
Sept	150,044	Sept	146,745	Sept	158,598		
Oct	81,408	Oct	75,315	Oct	105,319		
Nov	31,123	Nov	16,993	Nov	49,191		
Dec	12,038	Dec	(124)	Dec	0		
	1,457,614		1,304,229		1,472,040		

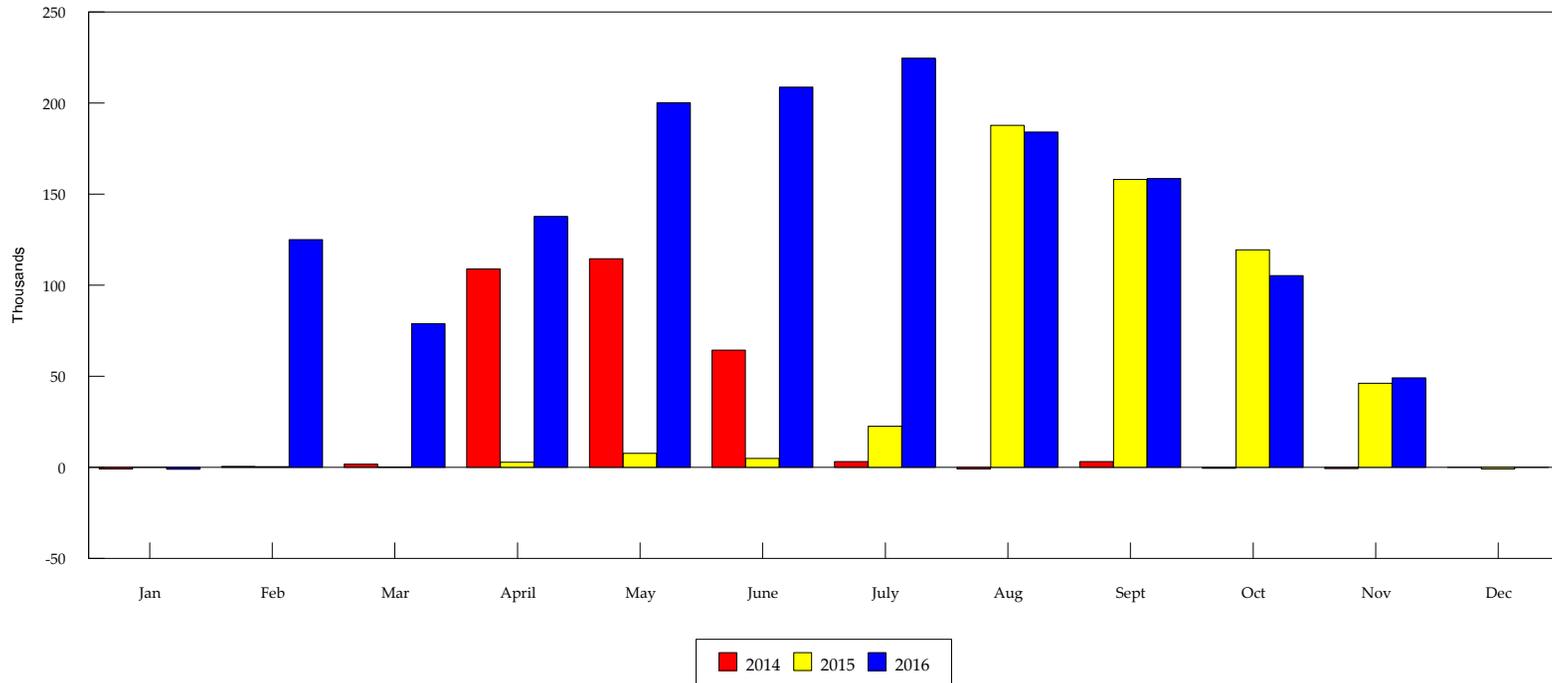


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>	<u>'13Budget</u>	<u>'14Budget</u>
Jan	(779)	(779)	Jan	35	35	Jan	(916)	(916)	1,458,500	
Feb	598	(181)	Feb	417	452	Feb	125,058	124,142	726,600	
Mar	1,857	1,676	Mar	209	661	Mar	78,883	203,025	705,490	
April	109,004	110,680	April	2,869	3,530	April	137,927	340,952	1,602,000	
May	114,621	225,301	May	7,758	11,288	May	200,176	541,128		
June	64,491	289,793	June	4,986	16,274	June	208,816	749,944		
July	3,153	292,946	July	22,714	38,988	July	224,822	974,766		
Aug	(759)	292,187	Aug	187,774	226,762	Aug	184,166	1,158,932		
Sept	3,159	295,346	Sept	158,081	384,843	Sept	158,598	1,317,530		
Oct	(360)	294,986	Oct	119,569	504,412	Oct	105,319	1,422,850		
Nov	(560)	294,426	Nov	46,280	550,692	Nov	49,191	1,472,041		
Dec	0	0	Dec	(721)	549,970	Dec	0	0		



This Year Vs Last Two Years

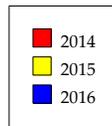
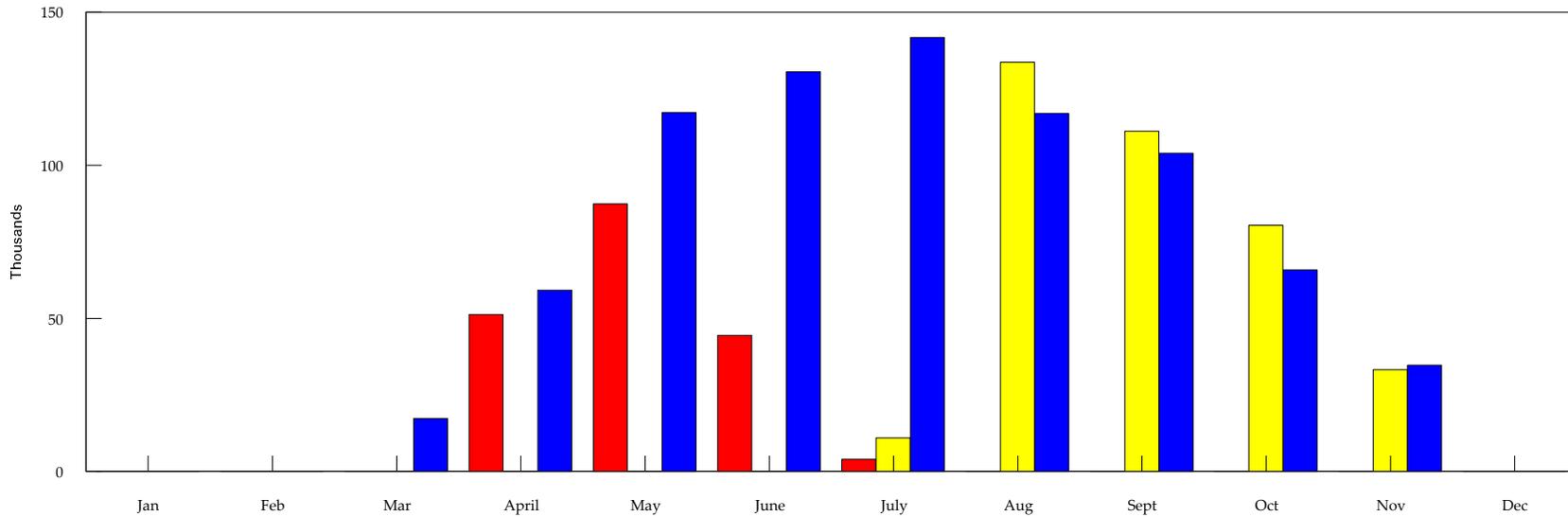
MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Ten Months Ended 11-30-16

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
REVENUES:								
RENTAL	284,259	284,259						
PASSES /USER FEES	208,123	208,123						
DAILY /USER FEES	883,279	806,475			76,804			
PROGRAM FEES	67,373	2,485				51,232	13,656	
MERCHANDISE SALES	46,103			46,103				
OTHER	(17,107)	(17,107)						
SPONSORSHIPS	11					11		
TOTAL REVENUE	1,472,040	1,284,234	-	46,103	76,804	51,243	13,656	-
% of Budget	92%	92%	n/a	84%	85%	108%	68%	
EXPENDITURES:								
FULL TIME SALARIES	513,884	273,507	193,994					46,382
PART TIME SALARIES	287,187	78,189	170,263	3,000		26,432		9,303
FRINGE BENEFITS	198,327	68,823	105,767					23,737
CONTRACTUAL SERVICES	88,522	46,720	16,093			10,856		14,854
COMMODITIES	180,963	10,934	137,121	276	4,911	1,748	12,013	13,959
MERCHANDISE	39,307			39,307				
UTILITIES	80,842	29,222	28,608					23,012
SALES TAX	3,413			3,413				
TOTAL EXPENDITURES	1,392,446	507,395	651,847	45,997	4,911	39,037	12,013	131,247
% of Budget	89%	84%	94%	83%	82%	122%	71%	86%
REVENUE OVER(UNDER) EXP	79,594	776,840	(651,847)	107	71,893	12,207	1,642	(131,247)
CHANGE FROM LAST YR + (-)								
REVENUE	921,379	810,103	-	22,458	53,905	28,590	6,322	-
EXPENDITURES	154,844	28,286	63,192	19,322	4,155	17,707	9,163	13,020
NET	766,535	781,817	(63,192)	3,136	49,750	10,883	(2,840)	(13,020)
% CHANGE FROM LAST YEAR								
REVENUE	167	n/a		95		126	86	n/a
EXPENDITURES	13	6	11	72	549	83	321	11

MT PROSPECT PARK DISTRICT
GOLF COURSE
Greens Fees Sales

Revenue Recap by yr:

	2014		2015		2016				
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0		'14Budget	340,000
Feb	0	0	Feb	0	Feb	0		'15Budget	400,000
Mar	0	0	Mar	0	Mar	17,263		'16Budget	850,000
April	51,226	51,226	April	0	April	59,254			
May	87,458	138,684	May	0	May	117,207			
June	44,471	183,155	June	0	June	130,510			
July	4,000	187,155	July	10,971	July	141,741			
Aug	0	0	Aug	133,659	Aug	116,919			
Sept	0	0	Sept	111,129	Sept	103,979			
Oct	0	0	Oct	80,451	Oct	65,889			
Nov	0	0	Nov	33,259	Nov	34,692			
Dec	0	0	Dec	0	Dec	0			

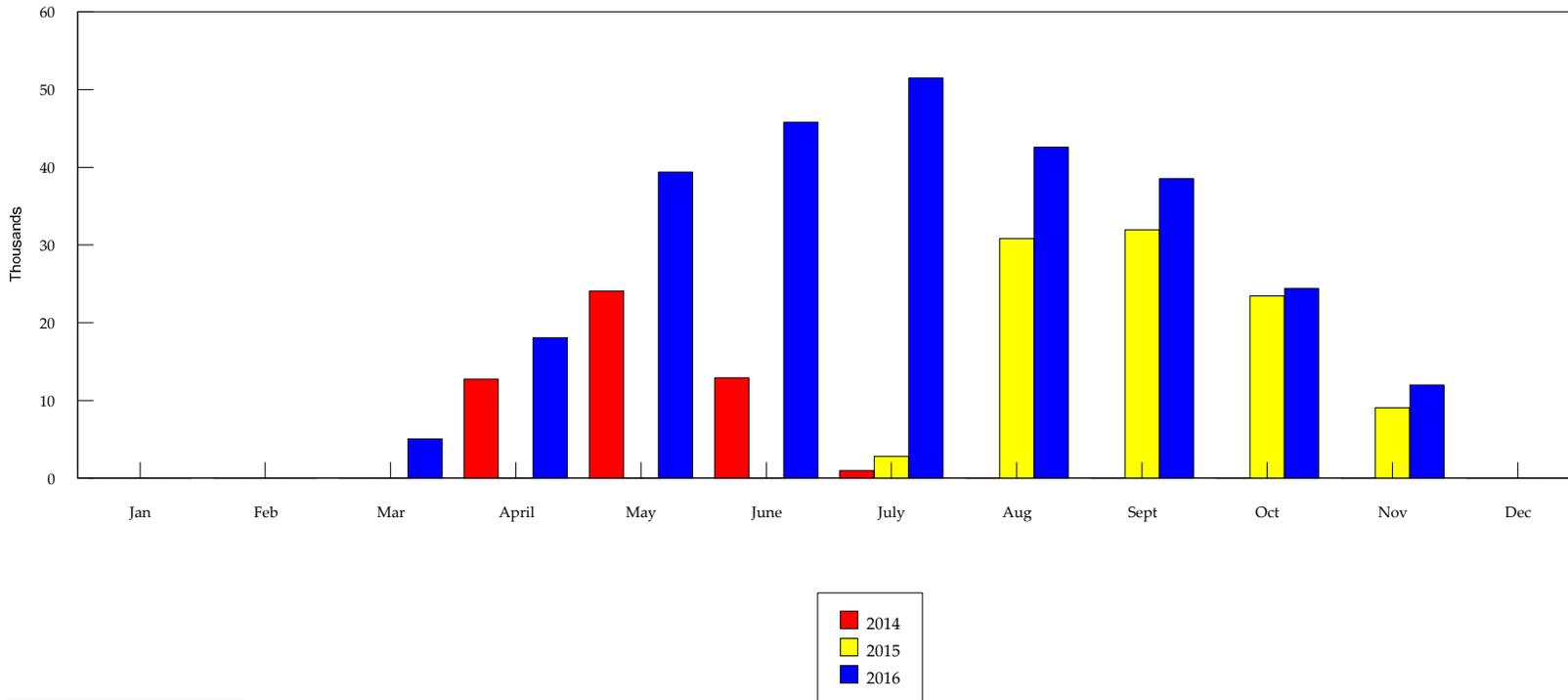


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT
 GOLF COURSE
Power Cart Rental

Revenue Recap by yr:

	2014		2015		2016		'14Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0	110,000		
Feb	0	0	Feb	0	Feb	0	150,000		
Mar	0	0	Mar	0	Mar	5,052	280,000		
April	12,738	12,738	April	0	April	18,073			
May	24,086	36,824	May	0	May	39,379			
June	12,898	49,722	June	0	June	45,804			
July	1,000	50,722	July	2,822	July	51,486			
Aug	0	0	Aug	30,811	Aug	42,606			
Sept	0	0	Sept	31,939	Sept	38,558			
Oct	0	0	Oct	23,443	Oct	24,431			
Nov	0	0	Nov	9,057	Nov	11,982			
Dec	0	50,722	Dec	0	Dec	0			

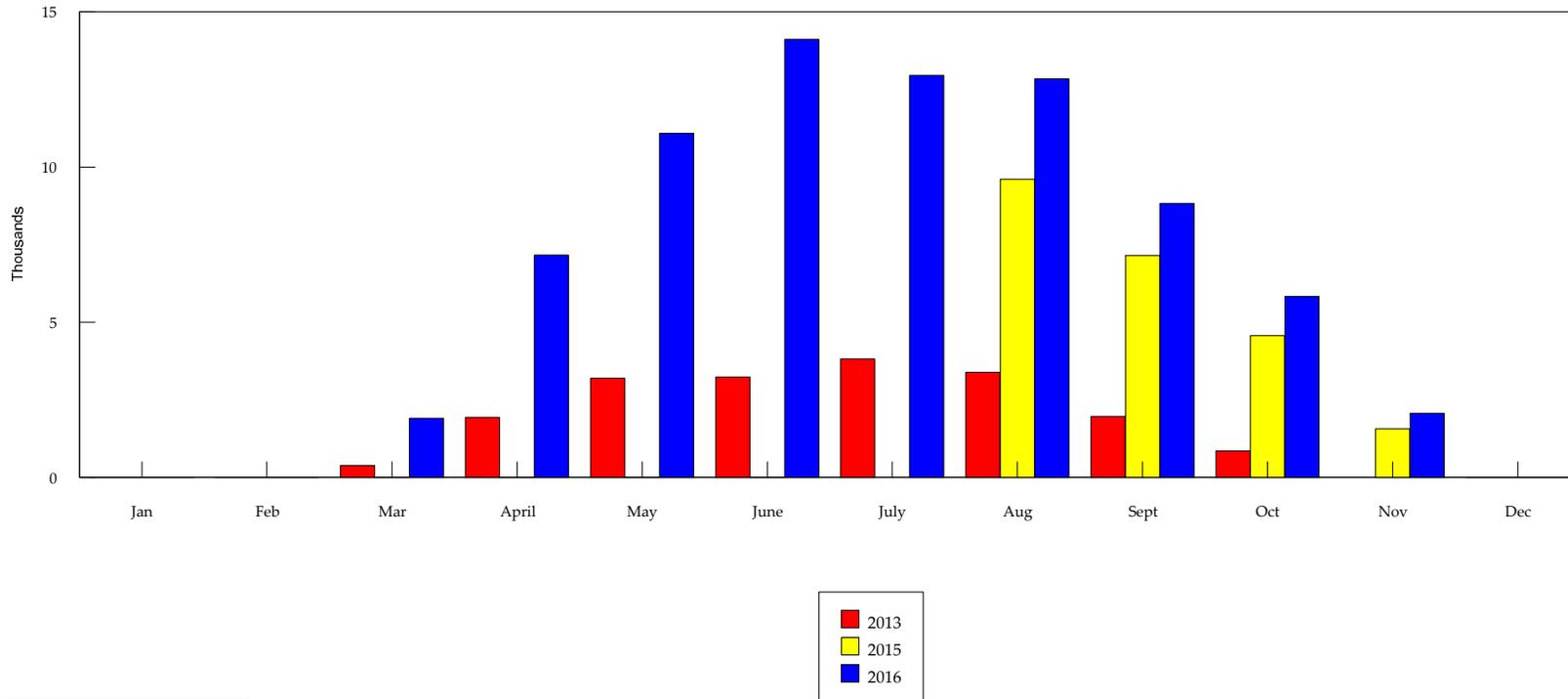


This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
GOLF COURSE
Driving Range Revenue**

Revenue Recap by yr:

	2013		2015		2016		'13Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	0	Jan	0	0	21,000
Feb	0	0	Feb	0	0	Feb	0	0	40,000
Mar	390	390	Mar	0	0	Mar	1,906	1,906	90,000
April	1,940	2,330	April	0	0	April	7,167	9,074	
May	3,200	5,530	May	0	0	May	11,092	20,166	
June	3,235	8,765	June	0	0	June	14,116	34,282	
July	3,820	12,585	July	0	0	July	12,949	47,231	
Aug	3,387	15,972	Aug	9,610	9,610	Aug	12,837	60,068	
Sept	1,970	17,942	Sept	7,155	16,765	Sept	8,831	68,899	
Oct	858	18,800	Oct	4,571	21,336	Oct	5,832	74,731	
Nov	0	0	Nov	1,563	22,899	Nov	2,073	76,803	
Dec	0	18,800	Dec	0	22,899	Dec	0	76,803	

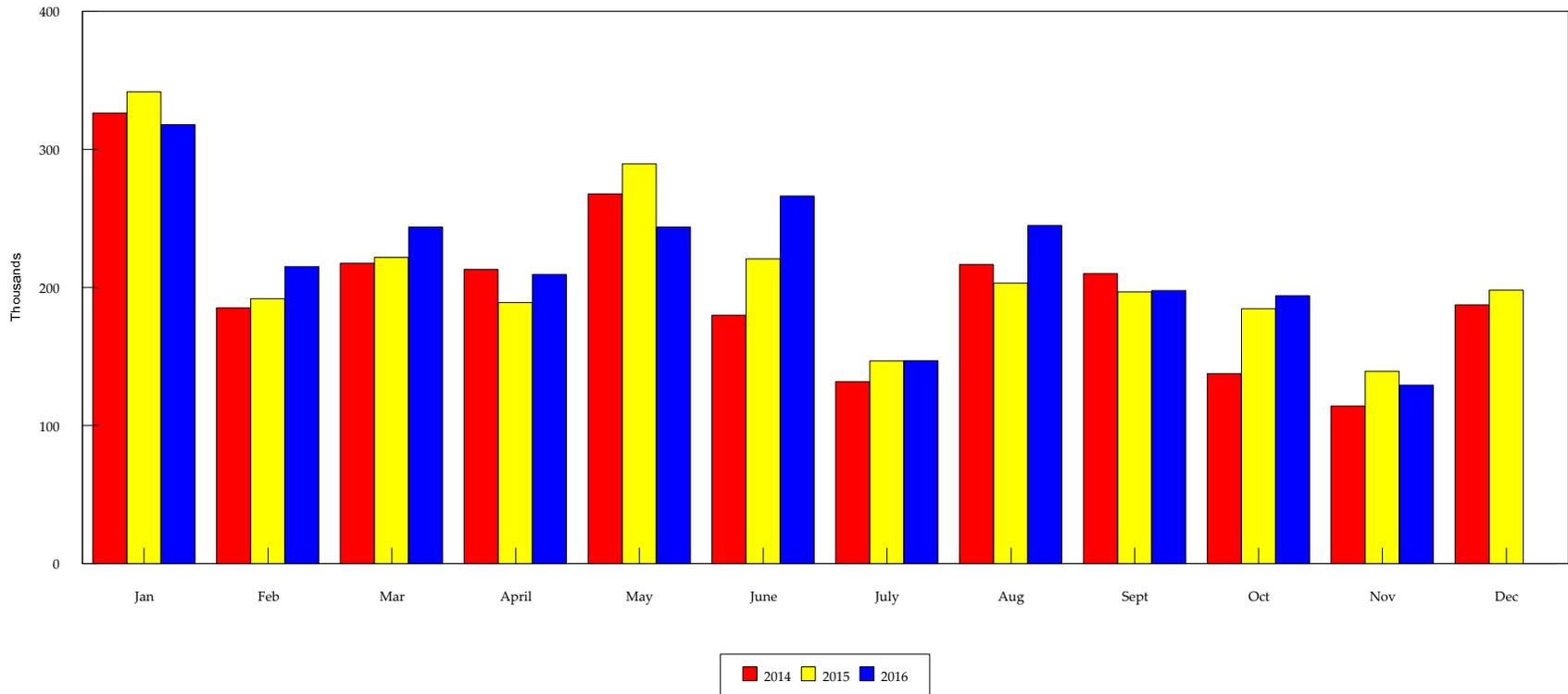


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT PROGRAM REVENUE

Revenue Recap by yr:

	2014		2015		2016					
	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>				
Jan	326,391	326,391	Jan	341,755	341,755	Jan	318,088	318,088	'14Budget	2,375,050
Feb	185,370	511,760	Feb	191,951	533,706	Feb	215,326	533,414	'15Budget	2,434,300
Mar	217,723	729,483	Mar	221,835	755,541	Mar	243,880	777,294	'16Budget	2,459,100
April	213,232	942,716	April	189,238	944,779	April	209,424	986,718		
May	267,943	1,210,659	May	289,573	1,234,352	May	243,991	1,230,709		
June	180,044	1,390,703	June	220,798	1,455,150	June	266,385	1,497,094		
July	131,877	1,522,580	July	146,894	1,602,044	July	147,087	1,644,181		
Aug	216,713	1,739,293	Aug	203,403	1,805,447	Aug	244,949	1,889,130		
Sept	210,238	1,949,530	Sept	196,803	2,002,250	Sept	197,925	2,087,055		
Oct	137,662	2,087,192	Oct	184,688	2,186,938	Oct	194,109	2,281,164		
Nov	114,213	2,201,405	Nov	139,489	2,326,427	Nov	129,388	2,410,552		
Dec	187,591	2,388,996	Dec	198,126	2,524,553	Dec	0	0		



This Year Vs Last Year

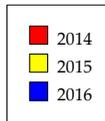
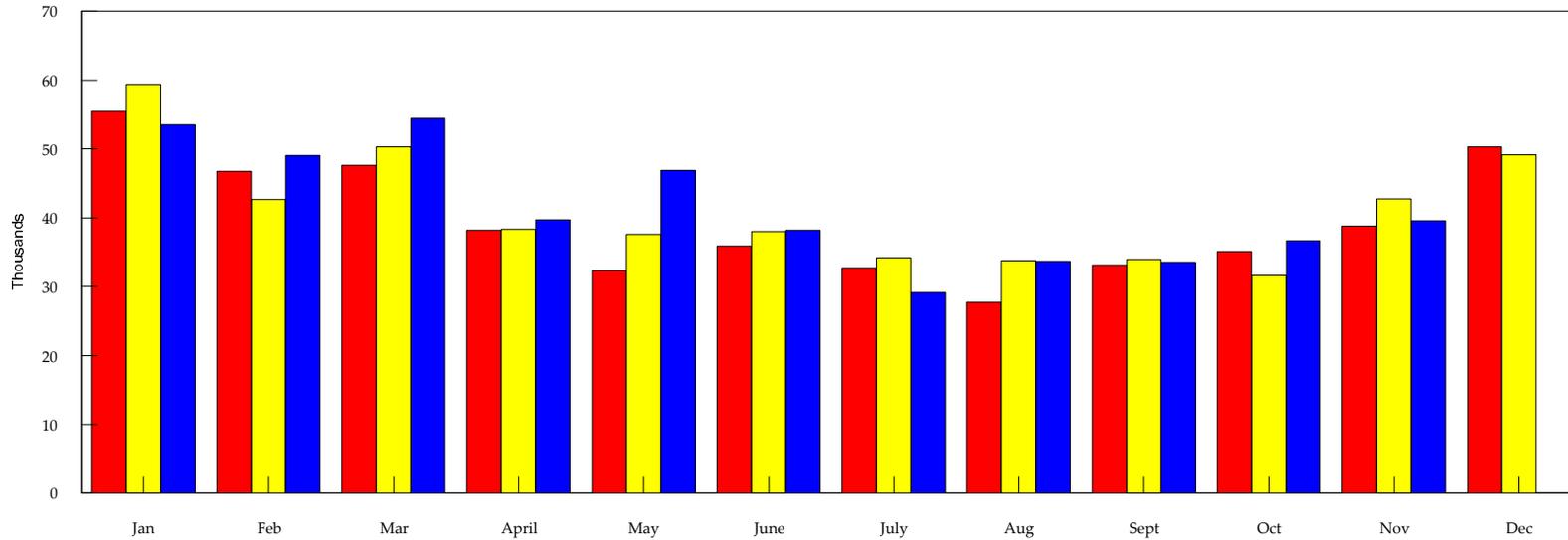
MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Eleven Months Ended 11-30-16

ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	ARTS	SENIOR CLUB	BASEBALL
REVENUES:									
PROGRAM FEES	2,385,303	1,098,947	120,491	422,470	194,665	10,983	392,900	360	144,487
CHILD CARE	21,149	21,149	-						
DONATIONS	4,099		4,100			(1)			
TOTAL REVENUE	2,410,551	1,120,096	124,591	422,470	194,665	10,982	392,900	360	144,487
% of Budget	100%	109%	109%	103%	78%	110%	98%	0%	76%
EXPENDITURES:									
PART TIME SALARIES	987,053	460,310	72,762	81,095	140,127	3,503	203,517		25,740
CONTRACTUAL SERVICES	239,439	74,573	3,052	146,829	1,257	11,987	1,741		1
COMMODITIES	277,134	55,623	22,615	53,745	4,973	22,752	45,446	130	71,849
UTILITIES	1,206								1,206
TOTAL EXPENDITURES	1,504,831	590,506	98,429	281,669	146,356	38,241	250,704	130	98,796
% of Budget	95%	106%	102%	101%	92%	75%	85%	0%	67%
REVENUE OVER(UNDER) EXP	905,720	529,590	26,161	140,801	48,309	(27,259)	142,196	230	45,692
CHANGE FROM LAST YR + (-)									
REVENUE	98,424	96,992	12,734	31,079	(21,930)	(13,701)	6,653	(123)	(13,279)
EXPENDITURES	(15,441)	2,067	(6,993)	36,390	1,195	(14,214)	(3,268)	(61)	(30,557)
NET	113,866	94,925	19,726	(5,311)	(23,125)	513	9,921	(62)	17,278
% CHANGE FROM LAST YEAR									
REVENUE	4	9	11	8	(10)	(56)	2	-	(8)
EXPENDITURES	(1)	0	(7)	15	1	(27)	(1)	(32)	(24)
2016 BUDGET REVENUE	2,407,500	1,031,000	114,000	410,000	250,000	10,000	402,000	-	190,500
2016 BUDGET EXPEND	1,583,033	554,500	96,750	278,500	158,500	50,700	295,050	550	148,483
2015 REVENUE	2,312,127	1,023,104	111,857	391,392	216,596	24,683	386,247	483	157,766
2015 EXPENDITURES	1,520,273	588,439	105,422	245,279	145,161	52,455	253,973	191	129,353

MT PROSPECT PARK DISTRICT
RECPLEX

Revenue Recap by yr:

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	55,440	55,440	Jan	59,383	59,383	Jan	53,516	53,516	'14Budget	565,500
Feb	46,731	102,171	Feb	42,677	102,060	Feb	49,059	102,575	'15Budget	569,500
Mar	47,636	149,808	Mar	50,295	152,355	Mar	54,451	157,026	'16Budget	574,000
April	38,187	187,995	April	38,332	190,687	April	39,734	196,761		
May	32,313	220,308	May	37,602	228,289	May	46,875	243,636		
June	35,884	256,192	June	37,994	266,283	June	38,214	281,850		
July	32,746	288,938	July	34,207	300,490	July	29,155	311,006		
Aug	27,701	316,639	Aug	33,789	334,279	Aug	33,703	344,708		
Sept	33,136	349,775	Sept	33,974	368,253	Sept	33,574	378,282		
Oct	35,134	384,909	Oct	31,633	399,886	Oct	36,669	414,952		
Nov	38,801	423,709	Nov	42,740	442,626	Nov	39,561	454,513		
Dec	50,297	474,006	Dec	49,145	491,771	Dec	0	0		



This Year Vs Last Two Years

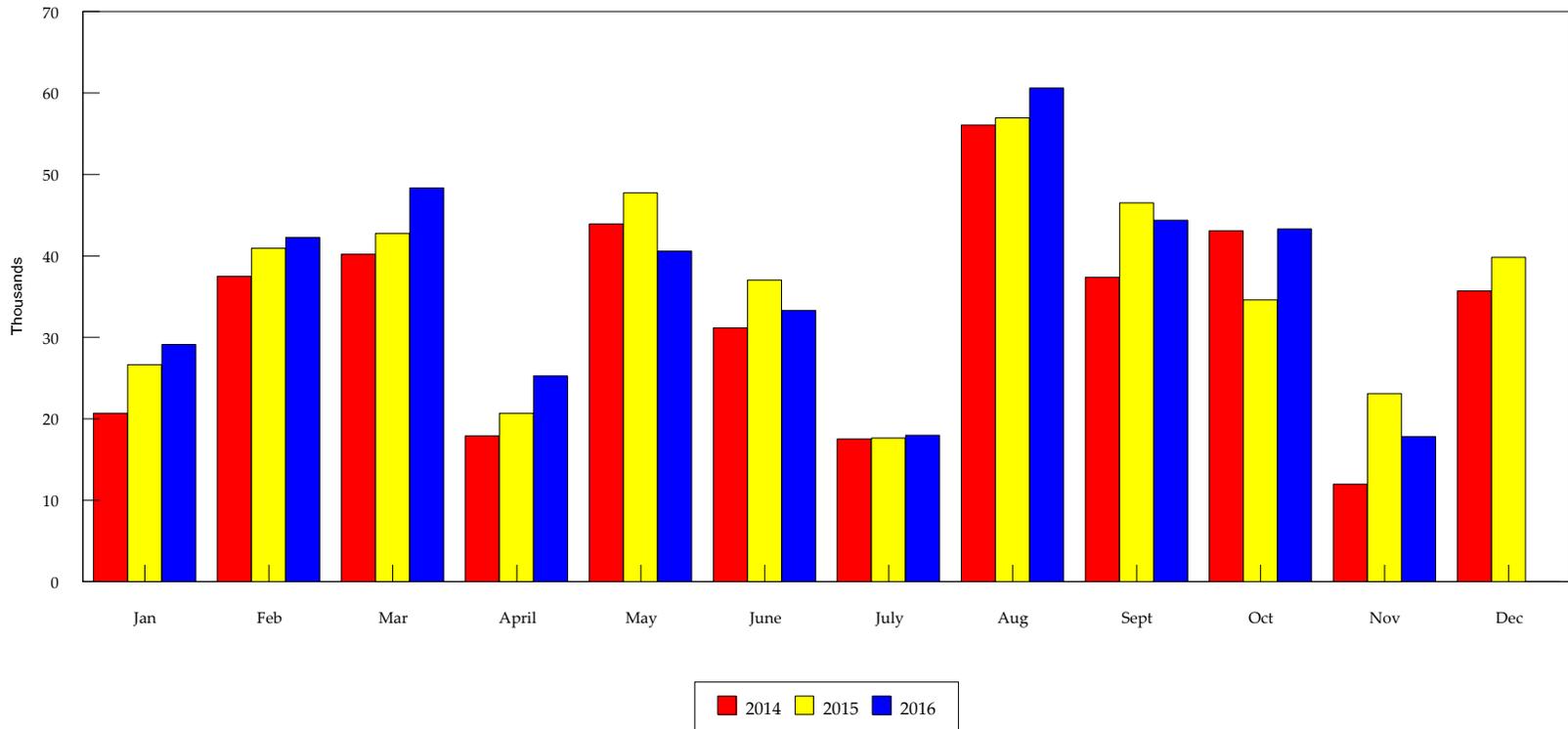
**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
November 2016**

	MONTH		YEAR to DATE		Up (Down)	
	This	Last	This	Last	Change	% Change
RENTALS						
Building Rental	6,845	4,778	53,987	44,687	9,299	21%
Lockers	-	-	-	-	-	
Total	6,845	4,778	53,987	44,687	9,299	21%
PASS SALES						
All Facility	9,204	8,454	108,924	96,968	11,956	12%
Gym & Track	3,756	3,980	41,135	42,564	(1,428)	-3%
Fitness	13,813	15,914	179,902	186,940	(7,038)	-4%
Total	26,773	28,349	329,961	326,472	3,490	1%
DAILY FEES						
All Facility	709	394	7,107	6,617	490	7%
Gym & Track	4,647	5,919	48,027	57,383	(9,356)	-16%
Fitness	921	1,227	9,638	9,541	97	1%
Racquetball	406	487	4,936	4,239	697	16%
Playport	380	382	5,113	4,173	941	23%
Total	7,063	8,409	74,821	81,953	(7,132)	-9%
PROGRAM FEES						
Special Programs	368	210	16,831	7,062	9,769	138%
Total	368	210	16,831	7,062	9,769	138%
CONCESSIONS						
Merchandise	283	115	3,361	2,393	968	40%
Vending	982	1,057	11,953	12,479	(526)	-4%
Total	1,265	1,172	15,314	14,872	442	3%
OTHER						
Visa Charges / OvSt	(2,753)	(2,395)	(36,400)	(32,419)	(3,981)	12%
TOTAL	39,561	40,521	454,513	442,626	11,887	3%

MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

Revenue Recap by yr:

	2014		2015		2016		'14Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	20,707	20,707	Jan	26,632	Jan	29,132	408,900		
Feb	37,488	58,195	Feb	40,930	Feb	42,281	410,900		
Mar	40,199	98,394	Mar	42,765	Mar	48,349	431,900		
April	17,886	116,280	April	20,683	April	25,294			
May	43,916	160,196	May	47,758	May	40,592			
June	31,177	191,373	June	37,031	June	33,307			
July	17,502	208,875	July	17,625	July	17,966			
Aug	56,078	264,953	Aug	56,964	Aug	60,633			
Sept	37,373	302,326	Sept	46,529	Sept	44,398			
Oct	43,085	345,411	Oct	34,593	Oct	43,318			
Nov	11,980	357,391	Nov	23,088	Nov	17,814			
Dec	35,710	393,101	Dec	39,821	Dec	0			

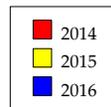
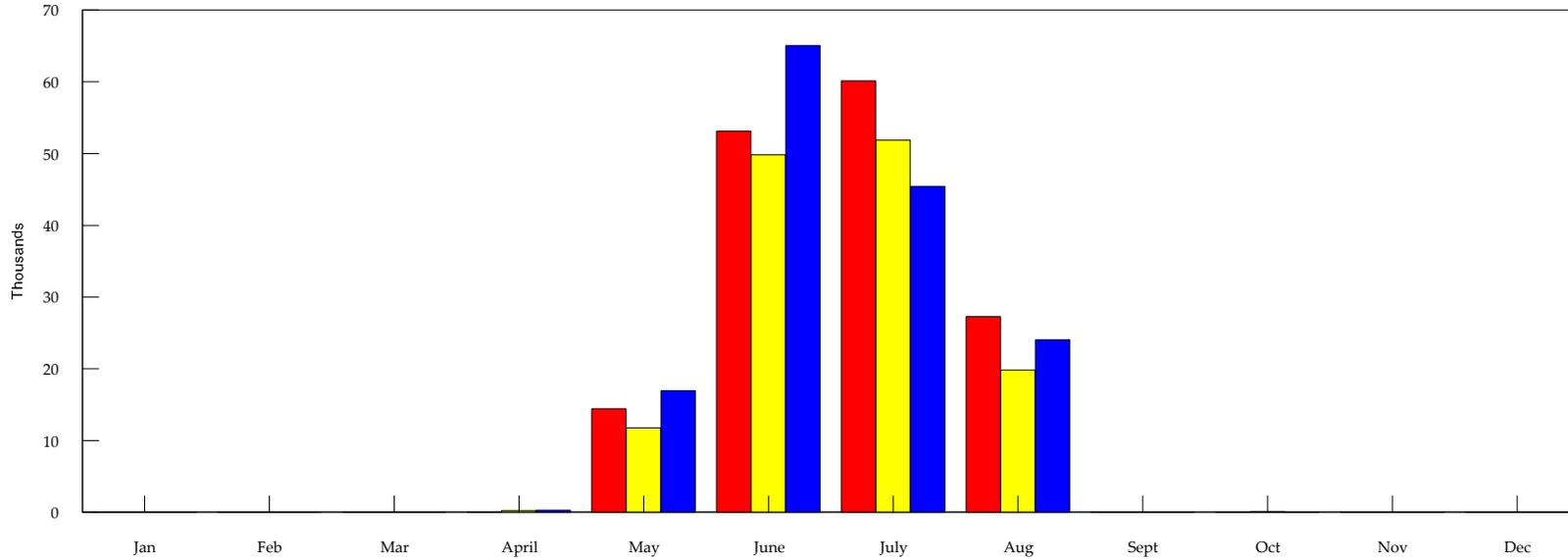


This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT BIG SURF POOL

Revenue Recap by yr:

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	0	0	Jan	0	0	Jan	0	0	'14Budget	172,010
Feb	0	0	Feb	0	0	Feb	0	0	'15Budget	173,510
Mar	0	0	Mar	0	0	Mar	0	0	'16Budget	178,500
April	0	0	April	253	253	April	295	295		
May	23,247	23,247	May	11,791	12,044	May	16,974	17,269		
June	53,981	77,228	June	49,842	61,885	June	65,042	82,310		
July	40,515	117,744	July	51,858	113,743	July	45,412	127,722		
Aug	13,537	131,281	Aug	19,812	133,555	Aug	24,061	151,783		
Sept	2	131,283	Sept	0	133,555	Sept	0	0		
Oct	0	131,283	Oct	122	133,677	Oct	0	0		
Nov	0	131,283	Nov	0	133,677	Nov	0	0		
Dec	0	131,283	Dec	0	133,677	Dec	0	151,783		

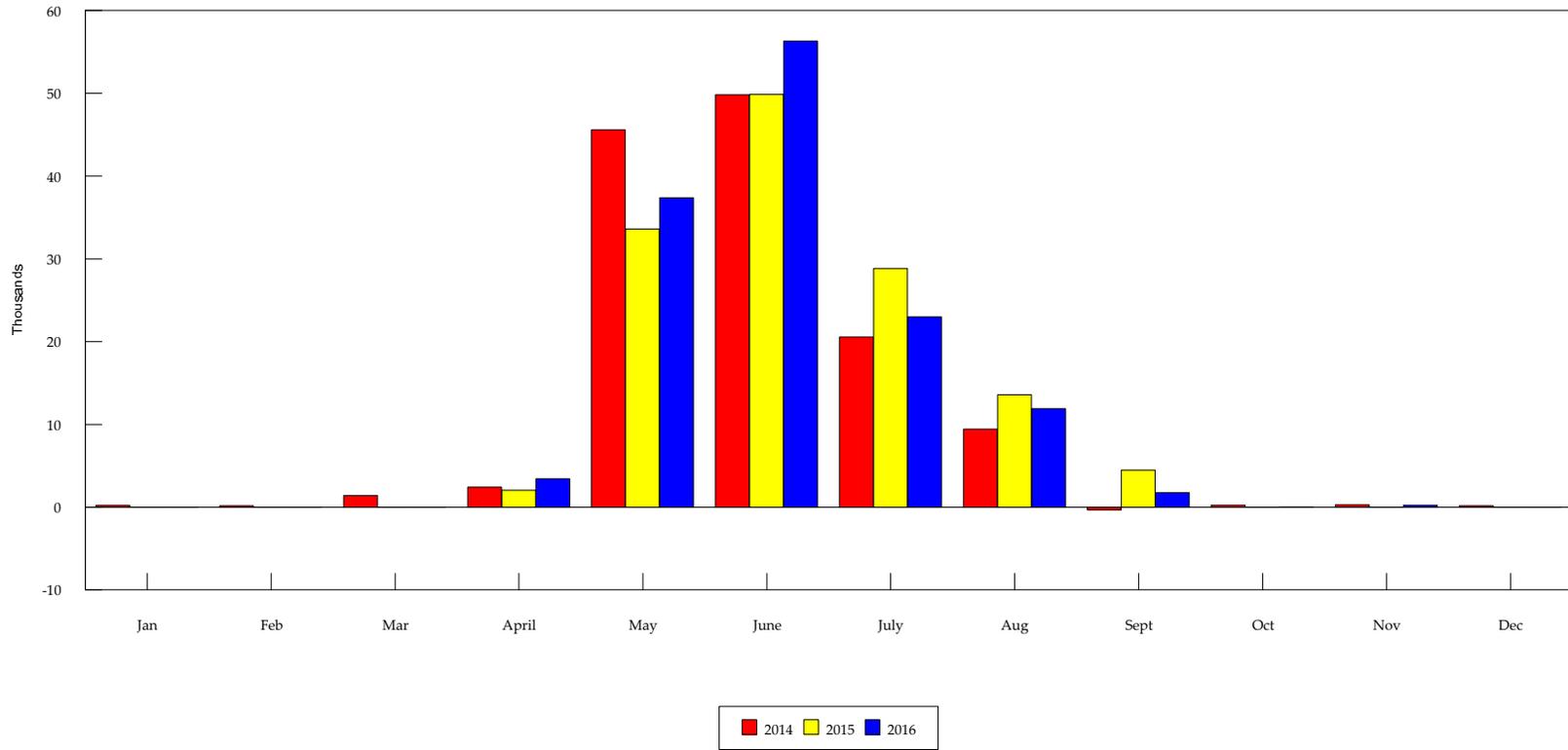


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

Revenue Recap by yr:

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	200	200	Jan	0	0	Jan	0	0	'14Budget	151,400
Feb	175	375	Feb	0	0	Feb	0	0	'15Budget	153,400
Mar	1,394	1,769	Mar	0	0	Mar	0	0	'16Budget	156,400
April	2,432	4,201	April	2,049	2,049	April	3,449	3,449		
May	45,585	49,786	May	33,586	35,634	May	37,373	40,822		
June	49,819	99,605	June	49,848	85,482	June	56,318	97,140		
July	20,570	120,175	July	28,835	114,317	July	22,999	120,139		
Aug	9,420	129,594	Aug	13,587	127,904	Aug	11,912	132,050		
Sept	(312)	129,282	Sept	4,480	132,384	Sept	1,753	133,803		
Oct	250	129,532	Oct	0	0	Oct	15	133,818		
Nov	300	129,832	Nov	0	0	Nov	250	134,068		
Dec	175	130,007	Dec	0	0	Dec	0	134,068		



This Year Vs Last Two Years

**MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Eleven Months Ended 11-30-16**

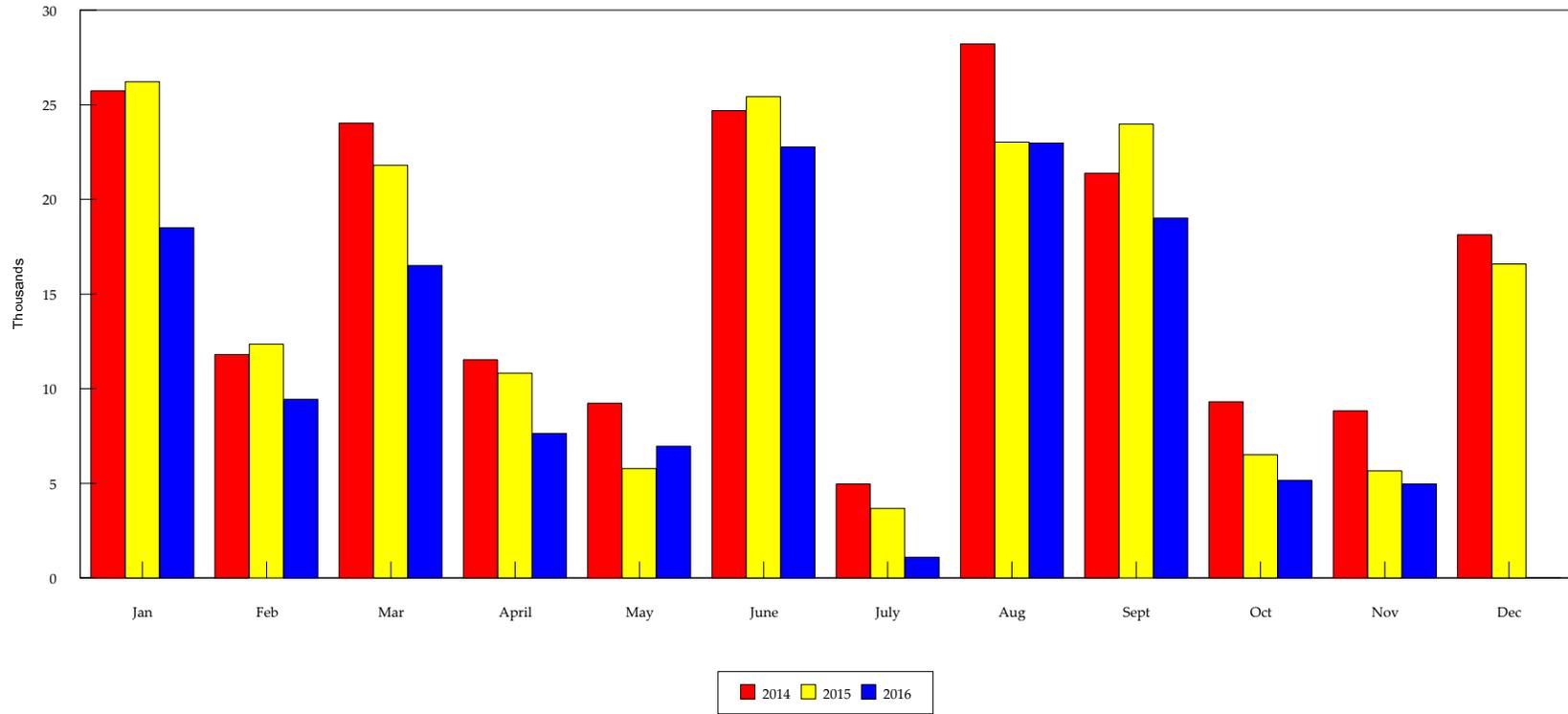
ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MEADOWS BALLFIELD	GRILL & 1/2 WAY	MELAS PARK	ATHLETIC FIELDS
REVENUES:								
PROGRAM FEES	-							
DAILY / FEES - CATERING	43,000					43,000		
VENDING INCOME	938			938				
CONCESSION SALES	88,383		41,531		21,290		14,344	11,218
OTHER	(1)			(1)				
TOTAL REVENUE	132,320	-	41,531	937	21,290	43,000	14,344	11,218
% of Budget	96%	n/a	77%		89%	100%	84%	
EXPENDITURES:								
FULL TIME SALARIES	5,380	5,380						
PART TIME SALARIES	32,471		13,703		5,716		13,051	
FRINGE BENEFITS	1,778	1,778						
CONTRACTUAL SERVICES	3,520	1				1,503	1,615	401
COMMODITIES	4,732		1,792	101	643	464	1,431	300
COST OF GOODS SOLD	44,628		21,411		11,261		8,184	3,771
UTILITIES	22,024					5,196	16,828	
SALES TAX/OTHER	2,852	2,852						
TOTAL EXPENDITURES	117,384	10,011	36,906	101	17,621	7,162	41,110	4,473
% of Budget	73%	65%	72%	25%	88%	88%	64%	351%
REVENUE OVER(UNDER) EXP	14,936	(10,011)	4,625	836	3,668	35,838	(26,765)	6,745
CHANGE FROM LAST YR + (-)								
REVENUE	53,871	-	5,696	970	9,272	35,836	(1,766)	3,863
EXPENDITURES	7,448	(298)	(730)	(280)	6,020	1,517	1,617	(398)
NET	46,422	298	6,425	1,250	3,252	34,319	(3,382)	4,261
% CHANGE FROM LAST YEAR								
REVENUE	69	n/a	16		77	500	(11)	53
EXPENDITURES	7	(3)	(2)	(74)	52	27	4	(8)

MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

Registration Youth Athletics

Revenue Recap by yr:

2014			2015			2016				
	Month	YTD		Month	YTD		Month	YTD		
Jan	25,744	25,744	Jan	26,229	26,229	Jan	18,513	18,513	'14Budget	201,500
Feb	11,809	37,553	Feb	12,364	38,593	Feb	9,440	27,953	'15Budget	204,000
Mar	24,034	61,587	Mar	21,817	60,410	Mar	16,506	44,459	'16Budget	200,000
April	11,531	73,118	April	10,834	71,244	April	7,645	52,104		
May	9,231	82,349	May	5,796	77,040	May	6,961	59,065		
June	24,693	107,042	June	25,428	102,468	June	22,781	81,846		
July	4,961	112,003	July	3,680	106,148	July	1,099	82,945		
Aug	28,213	140,216	Aug	23,040	129,188	Aug	22,987	105,932		
Sept	21,394	161,610	Sept	23,984	153,172	Sept	19,026	124,958		
Oct	9,321	170,931	Oct	6,509	159,681	Oct	5,157	130,115		
Nov	8,825	179,756	Nov	5,663	165,344	Nov	4,969	135,084		
Dec	18,142	197,898	Dec	16,589	181,933	Dec	0	0		



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 11-30-16

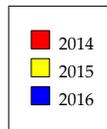
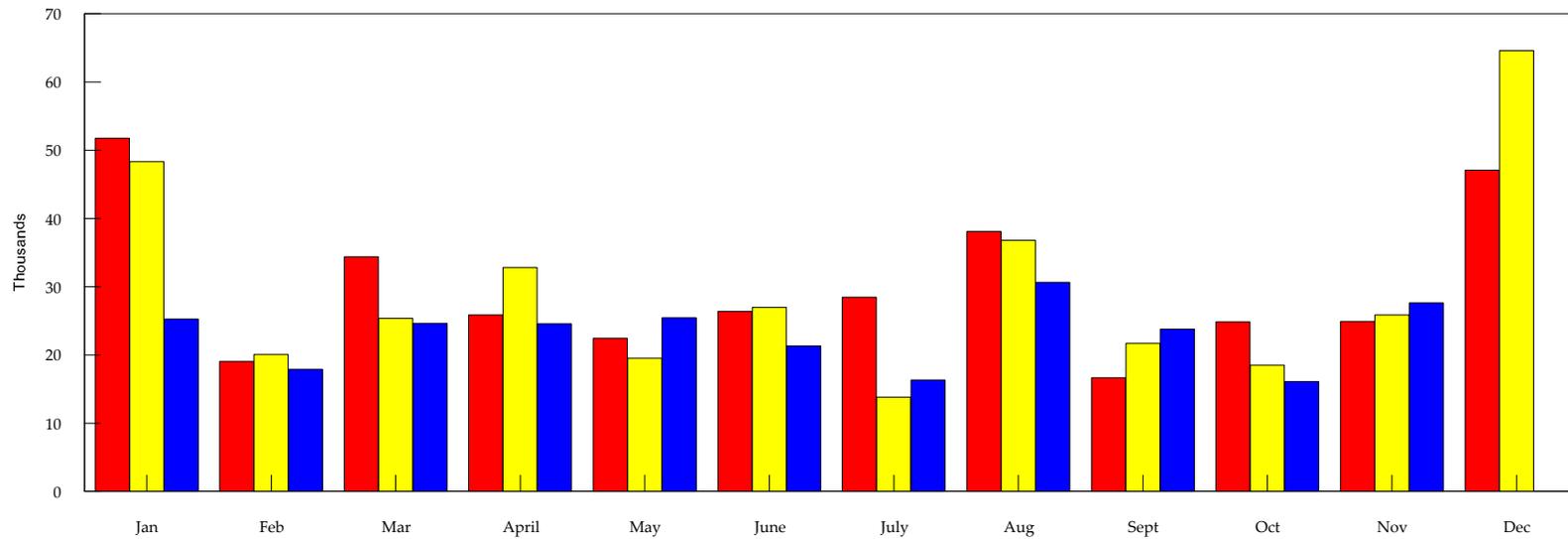
ACCOUNT NAMES	92% of Year				
	TOTALS	YOUTH CHILD CARE	ADULT	ATHLETICS YOUTH	ARTS
REVENUES:					
PROGRAM FEES	135,084	39,917	11,100	80,174	3,893
CHILD CARE	-				
DONATIONS	-		-		
TOTAL REVENUE	135,084	39,917	11,100	80,174	3,893
% of Budget	68%	68%	139%	64%	49%
EXPENDITURES:					
PART TIME SALARIES	27,182	23,022	4,160	-	
CONTRACTUAL SERVICES	49,764	-		46,273	3,490
COMMODITIES	715	715			
TOTAL EXPENDITURES	77,661	23,737	4,160	46,273	3,490
% of Budget	57%	69%	99%	50%	58%
REVENUE OVER(UNDER) EXP	57,423	16,180	6,940	33,901	403
CHANGE FROM LAST YR + (-)					
REVENUE	(30,260)	(8,192)	3,300	(20,637)	(4,731)
EXPENDITURES	(14,430)	(2,600)	(80)	(10,859)	(890)
NET	(15,830)	(5,592)	3,380	(9,778)	(3,841)
% CHANGE FROM LAST YEAR					
REVENUE	(18)	(17)	42	(20)	(55)
EXPENDITURES	(16)	(10)	(2)	(19)	(20)

MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

Registration Dec 15 prev Jan

Revenue Recap by yr:

	2014		2015		2016					
	Month	YTD	Month	YTD	Month	YTD				
Jan	51,748	51,748	Jan	48,330	48,330	Jan	25,255	25,255	'14Budget	370,000
Feb	19,083	70,831	Feb	20,103	68,433	Feb	17,914	43,169	'15Budget	385,600
Mar	34,382	105,213	Mar	25,367	93,800	Mar	24,639	67,808	'16Budget	384,100
April	25,855	131,068	April	32,836	126,636	April	24,566	92,374		
May	22,438	153,506	May	19,544	146,180	May	25,453	117,827		
June	26,385	179,891	June	26,986	173,166	June	21,322	139,149		
July	28,447	208,337	July	13,839	187,005	July	16,353	155,502		
Aug	38,086	246,423	Aug	36,808	223,813	Aug	30,650	186,152		
Sept	16,668	263,091	Sept	21,706	245,519	Sept	23,808	209,960		
Oct	24,834	287,925	Oct	18,487	264,006	Oct	16,075	226,036		
Nov	24,923	312,847	Nov	25,867	289,873	Nov	27,623	253,659		
Dec	47,070	359,918	Dec	64,583	354,455	Dec	0	0		



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
November 2016**

	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
RENTALS						
Skate Rental	273	315	2,924	3,522	(598)	-17%
Building Rental	7,286	5,969	72,910	64,080	8,830	14%
	7,559	6,284	75,834	67,602	8,232	12%
PASS SALES						
Fitness	7,331	8,337	95,153	94,951	203	0%
	7,331	8,337	95,153	94,951	203	0%
DAILY FEES						
Gym Fees	635	935	3,982	4,514	(532)	-12%
Fitness Center	521	366	4,680	3,618	1,062	29%
Inline Rink Fees	673	580	6,608	8,595	(1,987)	-23%
	1,829	1,881	15,270	16,727	(1,457)	-9%
PROGRAM FEES						
Adult Athletic Leagues	40	-	2,390	16,800	(14,410)	-86%
Youth Athletic Camps	-	-	8,292	10,551	(2,259)	0%
Youth Athletic Prog.	(13)	304	9,236	16,160	(6,924)	-43%
Youth Leagues	10,394	6,342	45,004	53,956	(8,952)	-17%
Special Programs	1,202	2,456	13,894	21,829	(7,935)	-36%
	11,623	9,102	78,816	119,296	(40,480)	-34%
CONCESSIONS						
Merchandise	503	57	4,359	1,202	3,157	263%
Vending	190	324	2,895	3,566	(671)	-19%
	693	381	7,254	4,768	2,486	52%
OTHER						
Visa Charges / OvShrt	(1,412)	(1,229)	(18,669)	(13,471)	(5,198)	39%
TOTAL	27,623	24,756	253,659	289,873	(36,214)	-12%

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
November-16

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify November Accounts Payable checks and EFT's
in the amount of \$1,511,966.25 listed on the November Check Registers.

<u>CHECK DATE</u>			<u>CHECK #S</u>	
11/4/2016	\$	191,842.13	186377-186432	Checks
11/11/2016	\$	999,502.20	186433-186481	Checks
11/18/2016	\$	114,614.33	186482-186554	Checks
11/25/2016	\$	206,007.59	186555-186614	Checks

TOTAL AP **\$ 1,511,966.25 Checks and EFT's**

PAYROLL

Suggested Motion: I move to ratify November Payroll checks and Direct Deposits
in the amount of \$321,299.25 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #/S</u>	
11/4/2016	\$	148,403.58	20714-21025	DD Notification
	\$	14,660.99	228755-228820	Checks
11/18/2016	\$	145,590.23	1-304	DD Notification
	\$	12,644.45	1010091753-	Checks
			1010091809	

TOTAL P/R **\$ 321,299.25 Checks and Direct Deposits**

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 10/30/2016
Check Date 11/4/2016

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,937	379	220,516	31	18
	Full Time	59			
	WC	1			

Pay Period Ending 11/13/2016
Check Date 11/18/2016

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,542	359	214,871	32	19
	Full Time	59			
	WC	1			

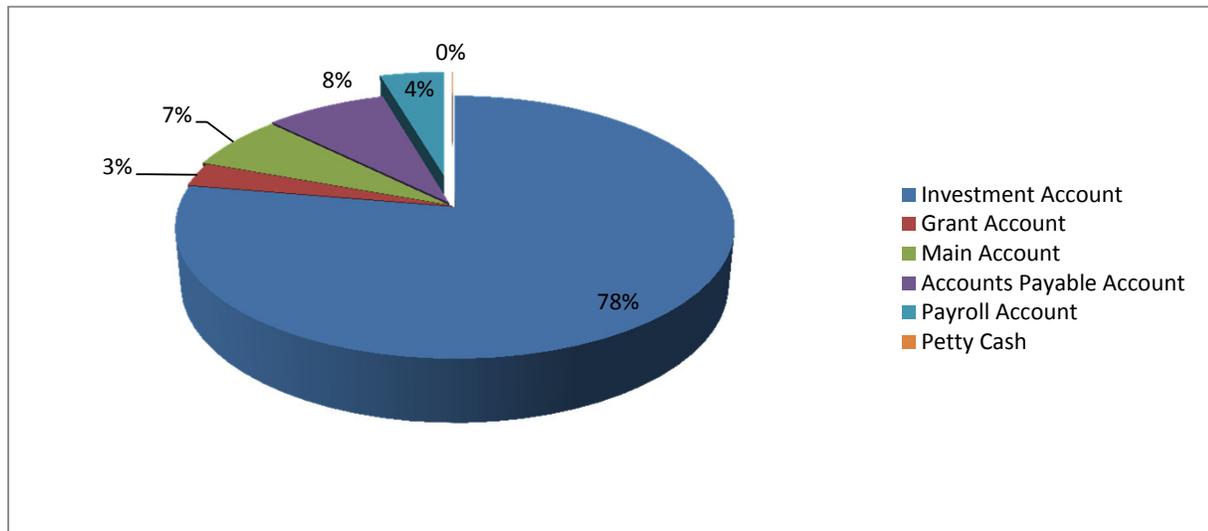
Mount Prospect Park District
Consolidated Revenue/Expense
November 2016

	November 2016	YTD 2016	Budget 2016	November 2015	YTD 2015
REVENUE					
10 General Fund	16,416	2,243,275	2,277,166	15,681	2,216,092
20 Recreation Fund	290,210	7,002,354	7,471,534	344,461	6,227,068
21 Paving and Lighting	235	71,675	73,606	97	67,846
23 Social Security Fund	1,182	357,801	354,320	842	580,788
24 Liability Insurance Fund	2,068	619,332	620,060	1,007	692,136
25 NWSRA Fund	1,877	573,398	588,849	778	542,771
26 IMRF Fund	2,679	795,616	803,400	836	576,372
27 Conservatory Fund	9,723	841,654	864,908	6,014	791,020
28 Internal Service Fund	-	411,725	411,725	-	382,380
30 Bond & Interest Fund	10,369	4,782,389	4,794,222	4,470	4,736,931
70 2014 Capital Project		15,924	15,000		
93 2013 Capital Project					
94 2014 Capital Project	675	19,747	5,421	667	35,531
95 2015 Capital Project		1,321		-	60,162
96 2016 Capital Project	-	1,232,281	1,390,621		
Total	335,433	18,968,491	19,670,832	374,853	16,909,098
EXPENSE					
10 General Fund	112,534	1,894,322	2,255,991	148,926	1,941,550
20 Recreation Fund	362,983	6,553,075	7,352,158	476,558	6,079,976
21 Paving and Lighting	2,021	72,004	100,000	2,770	70,742
23 Social Security Fund	16,275	410,913	510,000	31,491	408,812
24 Liability Insurance Fund	12,593	639,339	660,389	18,901	636,408
25 NWSRA Fund	42,355	588,645	1,294,456	105,066	510,365
26 IMRF Fund	62,368	674,649	736,800	56,691	617,535
27 Conservatory Fund	37,246	691,091	813,901	55,280	696,822
28 Internal Service Fund	33,379	315,919	411,725	33,570	321,484
30 Bond & Interest Fund	923,082	4,685,392	4,720,100	1,313,387	4,739,455
70 2014 Capital Project	31,016	368,776	686,555	18,188	294,339
93 2013 Capital Project	-	63,709	75,938	5,620	6,010
94 2014 Capital Project	4,467	140,933	216,730	6,082	557,163
95 2015 Capital Project	8,881	908,602	936,862		
96 2016 Capital Project		96,235	643,950		
Total	1,649,199	18,103,603	21,415,555	2,272,530	16,880,660
Total Revenue	335,433	18,968,491	19,670,832	374,853	16,909,098
Total Expense	1,649,199	18,103,603	21,415,555	2,272,530	16,880,660
Net Income/Loss	(1,313,766)	864,888	(1,744,723)	(1,897,677)	28,437

Mt. Prospect Park District
 Statement of Account Balances
 As of November 30, 2016

Mt. Prospect State Bank

Accounts	Bank Balance	Interest Rate	YTD Interest
Investment Account	4,988,066.51	0.19	8,513.35
Grant Account	188,003.50	0.002	3.49
Main Account	432,279.24	n/a	
Accounts Payable Account	523,153.09	n/a	
Payroll Account	284,335.23	n/a	
Petty Cash	4,080.00	n/a	
Total Funds	6,419,917.57		



**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
11/30/2016**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2012	9,098,317	1,653,835,662	0.557
2013	8,762,986	1,413,453,067	0.657
2014	9,398,877	1,446,086,836	0.654
2015	9,580,252	1,406,791,767	0.681

Tax Monies Received from January 1, 2016 through November, 30 2016 totals:
\$9,653,349 (of this total, \$119,132 is Replacement Tax).

	Type	2015 Taxes	2016 Taxes
January	R	23,439	22,156
January		172,159	200,146
February		1,421,225	1,409,747
March	R	6,691	8,898
March		3,206,116	3,463,090
April	R	40,951	32,524
April		99,399	
May	R	33,740	
May		44,904	26,136
June		34,035	2,079
July	R	27,718	27,833
July		1,382,672	1,387,031
August	R	3,736	3,240
August		2,853,079	2,821,186
September		152,057	185,245
October	R	27,864	25,316
October		5,634	6,773
November		13,812	31,948
December		24,216	
December	R	6,805	
TOTAL		9,580,252	9,653,349

93 Fund

93 Fund

Mt Prospect Park District
 Capital Projects Update - FY 2016
 November 2016
 Fund 93 2013 Capital IMPR Fund

Account #	Description	Budget	November	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813620	Drinking Fountain Upgrade	6,228		6,228	-	
	Total Rec Plex Center	6,228	-	6,228	-	
<u>Park Improvements</u>						
846700	Billings for Projects	39,219	-	39,219	-	
	Total Park Improvements	39,219	-	39,219	-	
<u>Buildings</u>						
861650	Lions Compressor Repairs	18,262	-	18,262	-	
	Total Buildings	18,262	-	18,262	-	Balance in 94 Fund
	Total Expenditure	63,709	-	63,709	-	

70 Fund

70 Fund

Mt Prospect Park District
Capital Projects Update - FY 2016
November 2016
Fund 70 2014 Capital IMPR Fund

Account #	Description	Budget	November	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
811926	Rec Plex Strength Upgrades	5,300		6,619	(1,319)	
813410	Rec Plex Cardio Update	42,000		42,000	-	
813640	Rec Plex Gym Fan	17,000		18,242	(1,242)	
813700	Rec Plex Common Area Furniture	8,000			8,000	
	Total Rec Plex Center	72,300	-	66,861	5,439	
<u>Park Improvements</u>						
845016	Clearwater Playground Equipment	112,500	22,854	51,367	61,134	
845633	Lions Bandshell Re-Leveling	30,000			30,000	
846700	Billings for Projects	24,044		24,044	-	
846735	Tree Removal/Replacement Trees	41,000	2,480	22,885	18,115	
846940	Ice Arena Equipment	16,000		22,144	(6,144)	
846950	Baseball/Softball Fence Upgrades	37,100			37,100	
849500	We Go Park Renovation	77,500	4,511	16,507	60,993	
849510	Com Ed Path System- Phase 2	80,000		35,587	44,413	
859520	All Parks Playground Repair Parts	5,000	1,171	4,580	420	
849530	MSD Berm Removal	6,000			6,000	
849640	Golf Renovation - Gen Trades	30,923		12,277	18,646	
849645	Golf Renovation - Growing	2,476		2,208	268	
849660	Golf Renovation - Professional	5,042		-	5,042	
849705	Golf Cart GPS	38,916		38,916	-	
849710	Dara James Park	3,760		3,760	-	
849720	Einstein Park	34,096		6,914	27,182	
	Total Park Improvements	544,357	31,016	241,189	303,168	
<u>Equipment</u>						
855019	Lions Tennis Windscreen	1,500		1,353	147	
855163	Powerheart G3AED's	10,800		8,440	2,360	
856820	Phone System	1,858		-	1,858	
858215	CCC Cardio Update	34,000		32,225	1,775	
858330	Portable Sound System	6,500		2,000	4,500	
858346	Athletic Wireless Scoreboard Conv	6,500		4,761	1,739	
858580	Ice Rink Liners	1,500		1,123	377	
858600	Studio Tables & Chairs	4,000		3,928	72	
858610	Athletic Equipment Boxes	7,000		6,896	104	
	Total Equipment	73,658	-	60,726	12,932	
	Total Expenditure	690,315	31,016	368,776	321,539	

94 Fund

94 Fund

**Mt Prospect Park District
Capital Projects Update - FY 2016
November 2016
Fund 94 2014 Capital IMPR Fund**

Account #	Description	Budget	November	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
812100	Large Fans Rec Plex Gym	11,510		15,959	(4,449)	
813630	Replace Upgrade Tv's	2,290		-	2,290	
	Total Rec Plex Center	13,800	-	15,959	(2,159)	
<u>Park Improvements</u>						
846700	Billing for Projects	13,500		13,500	-	
846735	Tree Removal & Inv Plan Phase 1	8,310		8,310	-	
847010	All Parks/Ball Mix	10,000	3,591	9,790	210	
849410	Walkingpath Repairs - ComEd	13,010		2,716	10,294	
849510	Majewski Sign Permits	8,837		-	8,837	
	Total Park Improvements	53,657	3,591	34,316	19,341	
<u>Equipment</u>						
855024	Lions Center Roller Shade	5,013		-	5,013	
855085	Argimetal Blower-MPGC	4,500			4,500	
855400	Technology Equipment & Svcs	7,978	-	3,984	3,994	
855460	Computer System	11,002	875	9,628	1,374	
856820	Phone System	4,448	-	4,448	-	
857250	Grounds Equipment Repairs	11,775		1,794	9,981	
858330	Portable Sound System	4,597		-	4,597	
858362	GC Launch Monitor	8,000	-	7,046	954	
	Total Equipment	57,313	875	26,899	30,414	
<u>Buildings</u>						
861650	Lions Compressor Repairs	17,238		4,973	12,265	Balance in 93 Fund
862420	Studio Parking Lot Repair	15,074		455	14,619	
863154	FPC Pond Erosion Control	10,000			10,000	
865900	HVAC Repairs			6,340		
	Total Buildings	42,312	-	11,768	36,884	
<u>Pools</u>						
880900	Big Surf Consulting	30,000		35,500	(5,500)	
882100	Recplex Pool Pak	24,250		16,491	7,759	
	Total Pools	54,250	-	51,991	2,259	
	Total Expenditure	221,332	4,467	140,933	86,739	

95 Fund

95 Fund

**Mt Prospect Park District
Capital Projects Update - FY 2016
November 2016
Fund 95 2015 Capital IMPR Fund**

Account #	Description	Budget	November	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813630	Rec Plex Automated Control System	8,000			8,000	
	Total Rec Plex Center	8,000	-	-	8,000	
<u>Park Improvements</u>						
845010	Clearwater Walking Path	68,000		70,362	(2,362)	
845154	Friendship/Meadow Parking Lot	21,800		22,106	(306)	
846700	Billing for Projects	334,962		334,962	-	
849600	GC Opening Marketing/Promotions	12,000		11,885	115	
849705	Golf Cart GPS Lease	39,000		33,933	5,067	
	Total Park Improvements	475,762	-	473,248	2,514	
<u>Equipment</u>						
855062	Garbage Compactor Truck	100,000		98,534	1,467	
855400	Software/Computer Network	62,600	8,801	58,498	4,102	
856850	Green Mowers	37,500		38,889	(1,389)	
858500	Stake Side Truck w Lift Gate	36,000		36,000	-	
858570	Custodial Maintenance Equip	8,500		2,834	5,666	
858590	Tor Diesel Z Turn Mower	21,000		18,658	2,342	
	Total Equipment	265,600	8,801	253,413	12,187	
<u>Buildings</u>						
861770	CCC Parking Lot	130,500		136,140	(5,640)	
862140	CCC Fence Replacement	6,500		6,147	353	
862150	CCC Loading Dock Door	5,500			5,500	
862160	CCC RTU Assessment	3,500			3,500	
862307	Clubhouse TV's/Sound System	6,000		4,424	1,576	
862320	Golf Course Furniture/Fixtures	5,000	80	4,306	694	
862330	GC Security Camera System	3,000		2,982	18	
862360	Colf Clubhouse Carpet	25,000		25,372	(372)	
865460	MSD Mens Restroom Partitions	2,500		2,569	(69)	
	Total Buildings	187,500	80	181,941	5,559	
	Total Expenditure	936,862	8,881	908,602	28,260	

96 Fund

96 Fund

Mt Prospect Park District
Capital Projects Update - FY 2016
November 2016
Fund 96 2016 Capital IMPR Fund

Account #	Description	Budget	November	Y-T-D Actual	Difference	Comments
<u>Park Improvements</u>						
849720	Einstein Park	540,000	6,735	6,735	533,265	
	Total Park Improvements	540,000	6,735	6,735	533,265	
<u>Equipment</u>						
855065	Wood Chipper Replacement	53,000		53,000	-	
	Total Equipment	53,000	-	53,000	-	
<u>Cost of Issue</u>						
871600	Cost of Issue	50,950	14,100	36,500	14,450	
	Total Cost of Issue	50,950	14,100	36,500	14,450	
	Total Expenditure	643,950	20,835	96,235	547,715	

Mt. Prospect Parks Foundation Report November 2016

Parks Foundation

The November 2016 Cabaret Night featuring veteran entertainer, Peter Oprisko, was an enjoyable evening for 77 guests and a success for the Foundation in raising monies for the Foundation Scholarship Program. An expanded raffle and mystery wine grab brought in greater profits and provided the guests with some prepackaged bottles of wine for holiday gift giving. This format for the introduction of the Foundation mission is a great way to reach our residents and patrons while offering a fun evening in return.

2017 Cabaret nights are tentatively planned for April and November.

Sixteen memorial bricks were engraved in 2016. Over two thirds of those purchased were introduced to the memorial program at either the Veteran's Day ceremony or one of the summer concerts. The Foundation made it their mission to have a greater presence at community events in 2016 and the memorial brick sales prove those efforts are paying off.

The Foundation also had a presence at many family events in the hopes of drawing new members to the Foundation group of volunteers. A very successful new member event was held in July at the Conservatory where current board members explained the role of the parks foundation within the framework of the park district. Six individuals pledged their volunteer support and all participated in either the August or November Cabaret Nights.

The Foundation was on-site at February's Mardi Gras, summer concerts, National Night Out, Holiday Open House, Fall Fest and Veteran's Day. Thank you to all Foundation Board members who offered their time.

In 2016, the Foundation again pledged monies for half of the cost of the park district AED's. They also pledged \$10,000 to kick off the tree campaign for 2017. 33 trees were purchased and planted in fall of 2016. A mobile display will share the message of the tree program with our patrons at many of the park special events and programs in 2017.

The Parks Foundation begins their 2017 meetings on Wednesday, January 11 at 6:30 pm at the Central Community Center. All are welcome to attend. Several new events will be discussed for possible development in 2017.



Executive Director Monthly Report Greg Kuhs • December 2016

Filing Period – Park Commissioner Election – April 4, 2017

Included with this packet is memo with information about the filing period for individuals who are interested in running for Park Board Commissioner.

IAPD/IPRA State Conference – January 20-21, 2017

Commissioners Kurka, Massie, Murphy and Starr are registered for the IAPD/IPRA Conference on Friday, January 20 & Saturday, January 21, 2016. The conference will be held at the Hilton Hotel in Chicago. You should be receiving additional information about the conference by email and we will also distribute details to you in January.

Mount Prospect Centennial Celebration – Saturday, February 4, 2017

The park district will have two tables for the Village's Centennial Celebration which will be held on February 4, 2017. Attendees will be a combination of Board Members & staff.

Thank you!!

As we end another year and get ready for 2016, on behalf of the staff and myself, I want to thank the Board of Commissioners for your continued trust in what we do for the residents of the Mt. Prospect Park District. 2016 was a year of change, challenges and new opportunities for our park district, and your support is appreciated very much! We pledge to continue to do our best to provide opportunities for residents to participate and enjoy good quality programs, events, parks & facilities.

Have a Merry Christmas and a Healthy, Happy New Year!!

MT. PROSPECT PARK DISTRICT

Memo

To: Front Desk, Directors & Managers

From: Teri Wirkus

Date: December 2016

Re: Basic Facts Regarding Consolidated Election – April 4, 2017

- 1) Three (3) Commissioners seats are up for re-election.
(Commissioners Kurka, Massie & Starr.)
- 2) Election/Candidate information available at www.elections.il.gov.
- 3) The official filing period starts this **Monday, December 12, 2016 through December 19, 2016:8:30 am to 4:30 pm** at the CCC Administrative Office.
- 4) If a candidate comes to the front desk (**do not collect the filing papers**) send them to Teri and/or the Administration office.
- 5) Refer questions to Teri Wirkus at the CCC Administrative Offices.

Thank you for your help.
Teri

Parks & Planning Monthly Report

Jim Jarog • December 2016

Central Community Center Wind Damage

On Friday November 18th the Central Community Center sustained damage to several of the parking lot poles located in the south and middle parking lots. Winds that evening were estimated at 50 miles per hour with gusts of 60 or above. These high winds brought down two of the light poles and heads in the lot. Three additional poles sustained unrepairable structural damage. Luckily the poles that fell did so clear of all pedestrians and vehicles present on site that evening. Police and Fire reported to the scene to secure the area along with staff from CCC until our maintenance staff arrived to disconnect the damaged poles and restore power to the remaining light fixtures. A claim has been filed with MRMA for the poles and fixtures that were damaged and will need to be replaced. Staff is in the process of researching replacement options. We are considering using the funds we receive from the claim towards new efficient LED light fixtures and replacement poles for the entire parking lot. The addition funding necessary for this upgrade would come from the 2016 Paving and lighting fund.



We-Go / Clearwater Playground Renovations

The We-Go and Clearwater Park playgrounds have been completed and are open to the public for use. The final completion date of the project was identified as November 23rd, 2016. This date had to be modified from the originally identified contract date due to circumstances beyond the contractor's control. Namely delays in delivery of missing equipment from the supplier and rain days that prevented site work due to wet ground conditions. The remaining punch list items were addressed prior to the final completion date. Staff will coordinate a ceremony dedicating the new playgrounds in the spring of 2017 when the weather is more conducive to do so.

Parks & Planning Monthly Report **Jim Jarog • December 2016**

Photos – WeGo Playground Renovation



Einstein Park Phase II

Staff attended a meeting at the City of Des Plaines on Wednesday, December 7th to discuss the project plan development and obtain input from the City of Des Plaines. We hope to incorporate the feedback received from Des Plaines into our development of the project plans and specifications. The goal is for input obtained from this meeting to hopefully reduce the number of review comments and recommendations from Des Plaines when the formal project review takes place. Review comments often times result in change orders needing to be implemented after the bid has been awarded. This typically drives up the cost of the project. Having this information early should allow us to incorporate any required changes into the bid specifications rather than needing to implement change orders after the bid is awarded. The actual bid dates and project start dates have not yet been formalized. We continue to target completion of this project before the end of the 2017 construction season.

Department Updates

Grounds Department

- Sod and seed worn out turf areas on soccer fields at Friendship, Kopp, MSD and Sunrise.
- Take down football goals at Lions Park and move soccer goals off fields for the winter.
- Shut down irrigation systems at MSD and Melas athletic fields.
- Sod low spots on Field # 2 Melas Park and Sunrise athletic fields.
- Repair swing post at Owen Park Playground.

Parks & Planning Monthly Report Jim Jarog • December 2016

- Install Holiday decorations as required at Park District facilities.
- Final mulching and mowing completed for the 2016 mowing season.
- Start prepping grounds and installing rink boards for ice rinks.
- Add ball mix as necessary to baseball and softball fields.

Buildings Department

- Assisted with emergency light pole damage that occurred in the CCC parking lot on 11/18/16.
- Ran electric at facilities for Holiday lighting decorations.
- Winterize concession stands, GC 5th hole and halfway house for the off season.
- Winterize and covered fountain at Lions Memorial Bandshell.
- Changed the Lions Recreation Center HVAC over to Heating for the winter season.
- Winterization of pools complete.
- Leaks identified at Meadows pool in surge pit and starburst fixture. Repairs to be made prior to the 2017 pool season.

Fleet Services

- Continuing the process of performing seasonal antifreeze protection level checks on equipment.
- Replaced catalytic converter and performed complete tune up on truck #20.
- Staff performed safety inspections on the following vehicles: trucks 8, 20, 31, 33, Vans 2 and 3, Buses 1 and 2.

Fleet Services Continued

- Replaced rear tires in Toro 580 D Mower.
- Began winter inspection and tear down of GC and Park large area mowers.
- Split Ford 4610 Tractor to replace clutch and replace engine rear main seal.
- Perform winterization as required on small equipment for off season.
- Truck # 36 replaced impact sensor for proper operation.

Parks & Planning Monthly Report Jim Jarog • December 2016

- Performed oil changes on Golf greens mowers.
- Prepared hay wagon trailer for use at the winter holiday fest at Friendship.

Miscellaneous

- As of December 7th, 2016 there have been approximately 710 internal work order requests submitted to the Parks and Planning Division for completion. I would anticipate we would possible reach 725 internal work order requests by the close of 2016. This would result in a 5% increase in internal work requests received for 2016 over those submitted in 2015.

Golf Operations Monthly Report Brett Barcel • December 2016

Golf Numbers

The golf course closed is closed for the season. We had unseasonably warm temperatures through November and play was up, but as always, late fall has limited hours of daylight, which does not allow revenue to reflect a huge jump. We finished the year \$167,000 up in sales over 2013 and set our single season record of \$1,487,000. Range revenue finished at \$77,826 compared to 2013's \$18,905. Our new facility also helped increase lesson sales 26% from \$37,574 to \$50,487.

When looking at rounds played, we actually had fewer rounds played of golf in 2016 than 2013, (34,044 compared to 36,457) and almost 8,000 fewer rounds played than in 2012, our previous record sales year. This increased our total revenue round per dollar from \$35.12 to \$42.15 and our green fee, passes/cart sales per round average from \$32.46 to \$37.46. According to Pellucid Inc., a golf industry statistics firm, the average 18-hole course in the Chicago market does \$1,079,500 in greens fees, passes/cart sales on an average of 28,039 rounds played, for a \$38.49 average per round. We did \$1,275,400 in green fees, passes/cart sales with 34,044 rounds played for a \$37.46 avg. This tells us our rounds/revenue is on the right track and has substantially improved. While it is still below average, by over a dollar per round, we now have a "healthier balance" in how much we make off each round. This is very important when you consider the cost to produce a round is never going to decrease!

Mt. Prospect Golf Course Revenue Numbers				
Through 12/06/16	2011	2012	2013	2016
Pass Sales	\$239,492	\$246,701	\$246,060	\$207,863
Green Fees	674,112	775,613	684,164	785,626
Carts	228,802	293,164	253,177	281,920
Merchandise	35,643	51,455	42,694	47,058
Lockers/Handicap/Becker/League Fees/Club Rnt	34,773	38,843	41,402	36,941
Range	17,175	20,870	18,905	77,826
Lessons	38,023	40,757	37,574	50,487
	\$1,268,020	\$1,467,403	\$1,323,976	\$1,487,721
<i>2016 compared to previous yrs.</i>	\$219,701	\$20,318	\$163,745	

Golf Rounds Comparison - Through 12/6/16	2011	2012	2013	2016
Resident	6,871	7,764	6,781	5,915
Partner Resident	497	506	354	463
Non-Resident	17,216	21,565	18,971	21,441
Unlimited Pass	9,666	10,815	9,210	5,145
Total	34,250	40,650	35,316	32,964
\$\$ per round	\$34.88	\$34.15	\$35.21	\$42.51

Golf Operations Monthly Report Brett Barcel • December 2016

On Course

Unfortunately, the extended fall weather required daily course set-ups and extended mowing into the middle of November. This coupled with a historically late leaf drop consumed our usual fall labor hours and did not allow us time to access the planned project on number one green. With the present below freezing temps we will have to do this in the spring. We still plan to do the installation of additional drainage on hole #15 over this winter.

Golf Digest Award

We did not win Golf Digest magazines best new renovation award for 2016. But, considering our competition we were happy to be in the running. We lost out to three very historic private east coast clubs: Pipping Rock (NY), Baltimore CC (MD), and Westchester CC (NY). We'll get them next time.

Pro Shop

The golf shop in December is open Monday through Saturdays from 9:00 am to 1:00 pm & closed Sundays. The golf shop will be closed the week between Christmas and New Years Day. The golf course grill is hosting Christmas parties throughout the month of December. All seasonal golf staff has been laid off until spring. Most full time staff is taking allotted vacation time before the end of the calendar year.

Recreation Department Monthly Report **Brian Taylor • December 2016**

Facilities

With a “Ho! Ho! Ho!” from Santa Claus himself, we welcomed nearly 1300 visitors to Holiday Open House at Friendship Park Conservatory on December 3rd. Excited children waited patiently, and some not so patiently, to sit with Santa and discuss their Christmas lists. All ages enjoyed the perfectly decorated atrium, musical performances, beautiful ballet and lively dancers, hay rides, cookies and hot cider, and of course, taking photos with 2 of Santa’s real reindeer. We sold nearly every last colorful poinsettia, reporting \$750 in sales.



Fitness

Over the last several years we have incorporated a number of improvements to our fitness programming and facilities. The improvements include, developing and incorporating a membership structure to compete with today’s fitness standards, developing a fitness equipment replacement plan and improving the aesthetics of the RecPlex fitness center. Since 2013 we have completed over \$100,000 in improvements in our fitness programs and facilities. As reported in November, the fitness department incorporated a number of changes with the release of the Winter brochure. Changes include a \$2.00 increase in passport daily fees. A decrease in the passport discount when purchasing with a membership and the final change has to do with the passport reporting process.

Recreation Department Monthly Report

Brian Taylor • December 2016

A bit of history leading up to these changes; Our passport daily fees have not increased in almost 10 years. By increasing this fee our daily fees will be consistent across the board, which streamlines the registration process. The current passport discount was designed for the previous membership structure and was not changed to accommodate the current monthly membership structure. And by transitioning to an electronic tracking system it will enable our staff to track participation in an efficient manner. In addition, all three changes will enable staff to become more fiscally responsible with our fitness programs and facilities.

Ice Hockey

The new Mt. Prospect Ice Arena has been an extremely exciting opportunity for the park district. Planning for the programs began back in March and marketing/promotion did not truly begin until the 4th of July parade. Classes and programs officially began in late September. Buzz and excitement surrounding the rink was extremely high leading up to the grand opening and our open house date prior to opening generated massive attendance. Youth classes and leagues began shortly after and we are proud to say that all classes are up and running.

Learn to Skate – Learn to Skate (LTS) classes are the foundation to any quality ice program. Our classes have started very successfully. So much so, that we had to open another hour of classes on Sundays to fulfill the demand for participation. The LTS program has the potential to be a steady pipeline for the entire ice program as students leave the program prepared not only for more advanced figure skating maneuvers but for participation in our youth hockey program as well. As of December 1st we currently have had over 300 skaters participate in programs, well over 400 participants for open skate and rented over 650 pairs of skates. Our hockey program currently has 3 teams playing in a league combined with several other rinks throughout the North and Northwest suburbs. Overall, the program continues to grow with each registration period.

Community Relations & Marketing Monthly Report **Ruth Yueill • December 2016**

Marketing

As the winter program guide reaches our patrons, another is already underway. The spring 2017 brochure is in round one of production and will be delivered to residents the week of February 13. The spring book will focus on a campaign to engage and hire additional college summer staff in all service areas. With a theme of spring training, the brochure will contain a call to action to join the park district, expand your skill set and build the tools for your professional future. The inside cover and departmental pages will feature photos and brief stories of past and current employees who have used their park district tenure as a foundation for their current or future career.

Community Relations & Marketing feels strongly that the skills taught through park district employment in one's youth are carried forth in a positive way as one enters their chosen career.

With the Chicago baseball World Series championship; marketing looked to capitalize on the concept of spring training and building a winning team for years to come. It seemed like a logical choice to reach out to our young staff and energize their efforts to be champions in their field.

Sponsorship

Several sponsors were present at the December 3 Holiday Open House at the Conservatory. Our newest sponsor, Lumen Optical at Randhurst, passed out discount coupons on vision testing and colorful plays glasses for the kids. Lumen has already committed to a table presence at several 2017 events including Mardi Gras and the Monday night Community Band Concert series. NorthShore kept everyone toasty with their hot coco truck and Green/White Soccer passed out holiday candy and information on the Green/White program.



The Park District has had a sponsorship agreement with the Daily Herald since 2011. The agreement stated that the Daily Herald shall pay MPPD \$15,000 annually in cash for print media exclusivity for Daily Herald on the I-90 tollway sign at Majewski Fields. The contract ends in December 2016 and will not be renewed. CR&M has a meeting set for late December with the Daily Herald to discuss a new direction for the partnership between the Daily Herald and the Mt. Prospect Park District.

Community Relations & Marketing Monthly Report **Ruth Yueill • December 2016**

Social Media

Facebook continues to drive our programming message home with a minute and a half video clip from the Mt. Prospect Community Band's free holiday concert on December 3. The video featured vocalist Amy Keipert singing "White Christmas". In less than a week, the video was viewed by almost 1,000 people. Other video posts this month included the arrival of Santa at the Conservatory Holiday Open House as well as a preview of our Inside the Park program on the Mt. Prospect Golf Club.

Facebook promotion allows us to reach a new audience with each shared post. Our holiday band concert was shared on the PADS organization Facebook page as they organized a collection at the event. Many of those in attendance specifically referenced seeing the event listed on PADS.

The Holiday Open House at the Conservatory was shared and mentioned on a Chicago-based Polish Parents Facebook Page and website.

That page and website reaches several thousand. Again, social media continues to expand our audience and reach with free event publicity.



Community



The Village Centennial year officially begins in January 2017. The park district is committed to supporting this milestone in both targeted programming and special events. The celebration begins with purple lights at our park facilities and a centennial tree in the lobby at RecPlex.

CR&M will meet in January 2017 with Village Communications Director, Howard Kleinstein to discuss programming for Inside the Park in 2017. CR & M may pursue the opportunity to partner on several village programs and special events. More to come.....

CR& M joined the holiday meeting of the Women's Professional Group hosted by the Mount Prospect Chamber

and committed Friendship Park Conservatory as the site for next years' event in November 2017.

CR&M recommended a corporate holiday card be sent to community partners, officials, volunteers and vendors. The card was designed in-house using a photo taken at the Holiday Open House at Friendship Park Conservatory and approximately 200 will be mailed the week of December 19.

Community Relations & Marketing Monthly Report Ruth Yueill • December 2016

Public Relations

CR & M began the process of gathering information on a potential 2017 survey of our residents and program participants in order to develop a strategic plan for the future based on areas of customer interest.

Greg Kuhs, Brian Taylor and Ruth Yueill met with Donna Fletcher of Donna Fletcher Consulting in Highland Park. Donna's team specializes in library surveys with a good working knowledge of the not for profit sector.

The meeting provided solid information on survey strategy in these modern times. Overall, an online survey was recommended with postcards announcing such survey sent to residents/patrons prior to the survey's availability. A tight window of approximately three weeks was recommended for respondents to reply. Focus groups are also highly recommended as the distinction was made that focus groups "generate ideas" and surveys provide "quantitative data". The combination of focus groups (in-house execution is fine) which will define the issues at hand and potentially make for a stronger set of survey questions followed by the online survey is recommended. Six months to one year was discussed as a reasonable timeline for the projects' start to finish completion.

CR&M is also reaching out to other Communication and Marketing professionals within the Illinois network of park districts to gather more information on others' experiences in this area. Updates will be incorporated into future board reports.

Community Relations & Marketing Monthly Report **Ruth Yueill • December 2016**

Graphic Design

Posters/Flyers:

- Holiday Open House at Friendship Park Conservatory (poster)
- Winter Break Camps (poster)
- Free Holiday Community Band Concerts (poster)
- Girls Softball League Registration (flyer, poster)
- Tee-Ball League Registration (flyer, poster)
- Baseball League Registration (flyer, poster)

Website:

- Web Promotions:
 - Holiday Open House

 - Community Band Holiday Concerts
 - Thanksgiving Ice Public Skate and Rat Hockey Hours
 - Facility Thanksgiving Hours
 - Winter Break Camps
- Other Web maintenance/updates/uploads:
 - Weekly Open Gym Schedules for RecPlex posted
 - Winter Group Exercise Schedule posted
 - Winter Break Camps permission slips and waivers posted

Other Design Projects:

- Daily Herald Ads
 - Happy Thanksgiving (revised to 3.584" x 7", black/white)
 - Winter Brochure Delivery (revised to 3.584" x 7", black/white)
 - Gift Cards
 - Holiday Open House at Friendship Park Conservatory
 - Free Holiday Community Band Concerts
- Winter Brochure Preparation of files & uploading to MPPD website

Administration & Human Resources Monthly Report

Barry Kurcz • December 2016

Paylocity Implementation

Staff successfully transitioned payroll processing to Paylocity starting with the November 18th paycheck. Employees now have the ability to access to their paystubs through the Paylocity website and/or the Paylocity app using their mobile devices. We will continue to work with Paylocity to transition our 2016 W-2 processing in January.

Health Insurance Renewal

Resource Partners Chicago, Inc. was able to negotiate our Blue Cross Blue Shield renewal from an initial increase of 17.88% down to 10.9%.

In order to assist with the rising cost of healthcare, we are offering a second less expensive PPO plan through Blue Cross Blue Shield, effective January 1, 2017. This new offering is called BlueEdge Select has the same plan design as our current plan with only two differences. The coinsurance drops from 80% to 70% for out of network service and the number of network hospitals and providers is much smaller.

Open enrollment meetings were held on December 6th and the open enrollment period to make changes go through December 13th.

Department of Labor Overtime Rule Injunction

On November 22nd, a US District Court judge in Texas halted the implementation of the Department of Labor's new FLSA overtime exemption rules, which were set to take effect December 1st. The court issued a nationwide injunction prohibiting the enforcement of the new salary threshold of \$47,476 per year for exempt employees. Therefore, we had to inform our 6 impacted exempt employees that we had to comply and we withdrew the salary increases which they were about to receive. The Department of Labor has filed an appeal which will most likely be heard in the spring of 2017.

Staff Changes

Kathy Mistarz hired as Part Time IMRF Accounting Clerk effective 12/19/16

Mark Tredore, FT Custodian to retire effective 1/3/17