



Regular Board Meeting Schedule - 2017

Mt. Prospect Park District Regular Board Meetings are scheduled on Wednesdays and will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

JANUARY 18, 2017
(3rd Wed.)

JULY 26, 2017

FEBRUARY 15, 2017
(3rd Wed.)

AUGUST 23, 2017

MARCH 22, 2017

SEPTEMBER 27, 2017

APRIL 26, 2017

OCTOBER 25, 2017

MAY 24, 2017

NOVEMBER 15, 2017
(3rd Wed.)

JUNE 28, 2017

DECEMBER 20, 2017
(3rd Wed.)

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REGULAR BOARD MEETING

January 18, 2017

AGENDA

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VII. PARKS FOUNDATION

VIII. EXECUTIVE REPORT



1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: JANUARY 13, 2017

RE: REGULAR PARK BOARD MEETING
JANUARY 18, 2017 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL, MOUNT PROSPECT, IL

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES: Regular Board Meeting: December 14, 2016

PUBLIC COMMENT

ADOPTION ITEMS

APPROVAL ITEMS

A. Purchasing Policy – Amendment to Increase Purchasing Authority for Executive Director

NEW BUSINESS

A. Schedule Special Meeting(s) – February • (Discussion/Potential Action)

B. Tentative Budget & Appropriation Ordinance – FY 2017 • (Discussion)

UNFINISHED BUSINESS

A. FY 2017 Operating Budget • (Discussion – if needed)

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE & PAYROLL

DECEMBER 2016



1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056
REGULAR BOARD MEETING

PARKS FOUNDATION

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

CLOSED SESSION

SECTION 2(c) (21): Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06

SECTION 2(c) (1): Personnel - To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees or Legal Counsel of the Public Body

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

Approval of Corporate Counsel Legal Services Proposal – Thomas G. Hoffman
Approval of Minutes, Reviewed in Closed Session
Approval for Release of Closed Session Minutes, If any

ADJOURNMENT

Unapproved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, December 14, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Bill Starr
Lisa Tenuta

Administrative Staff:

Greg Kuhs, Executive Director
Brett Barcel, Director of Golf Operations
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resource
Ruth Yueill, Supt. of Community Relations & Marketing
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

Louis Goodman

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Tenuta and was carried by unanimous voice approval.

APPROVAL OF MINUTES:

Commissioner Tenuta motioned to approve the minutes from the Special Board Meeting of November 16, 2016; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X

Motion passed.

APPROVAL OF MINUTES:

Commissioner Starr motioned to approve the minutes from the Regular Board Meeting of November 16, 2016; seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X

Motion passed.

Public Comment

Illinois Association of Park District's (IAPD) Sue Triphahn presented Commissioner Tim Doherty with the 15 Year Board Member Service Anniversary Award.

ADOPTION ITEMS

- Adoption of Ordinance No. 739: An Ordinance declaring as surplus and authorizing the sale, trade-in, conveyance or disposal of surplus personal property of the Mt. Prospect Park District, Cook County, Illinois.

Motion

Commissioner Starr moved to approve Ordinance No. 739: An Ordinance declaring as surplus and authorizing the sale, trade-in, conveyance or disposal of surplus personal property of the Mt. Prospect Park District, Cook County, Illinois; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X
Motion passed.			

APPROVAL ITEMS**A. Approval of Mt. Prospect Park District Regular Meeting Dates-2017****Motion**

Commissioner Tenuta motioned to approve the 2017 Regular Meeting dates for the Mt. Prospect Park District Board of Commissioners as presented; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X
Motion passed.			

NEW BUSINESS

Discussion of the Operating Budget - FY 2017 -None

UNFINISHED BUSINESS -None

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify November Accounts Payable checks and EFT's in the amount of \$1,511,966.25 as listed on the November Check Registers; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify November Payroll checks and Direct Deposits in the amount of \$321,299.25 as listed on this report; seconded by Commissioner Tenuta.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X

Motion passed.

Parks Foundation

Ruth Yueill, Executive Director of the Parks Foundation stated:

- Re-capped the Foundations involvement in 2016 throughout the District and community.
- Thanked the Board for their donations (for Cabaret night) and support.

Executive Report

Executive Director Greg Kuhs reviewed the following items:

Parks & Planning Report Highlights:

- Central Community Center sustained damage to several of the parking lot poles; in the process of replacing poles and the lighting for LED (cost efficient lighting).
- Progress continues on the plans for phase II of the Einstein Park project (OSLAD grant).

Golf Report Highlights:

- Great weather in November kept the golf course busy and necessitated the delay of the planned project on hole #1 (re-contour #1 green); planning to work on the drainage project on hole #15 over the winter.

Recreation Report Highlights:

- Approximately 1,300 visitors attended the Holiday Open House at Friendship Park Conservatory; poinsettia sales were very strong and everyone enjoyed Santa and his reindeers.
- Fitness department incorporated number of changes: \$2.00 increase in passport daily fees; decrease in passport discount when purchasing a membership and change with the passport reporting process.
- Ice hockey: over 300 skaters participated in programs (as of 12-1); rented over 650 pairs of skates; the program continues to grow with each registration period.

Community Relations and Marketing Highlights:

- Winter brochure just came out, spring 2017 brochure is in round one of production; the spring brochure will focus on a campaign to engage and hire additional college summer staff (theme: spring training).

Business Services & HR Highlights:

- Successfully transitioned payroll processing to Paylocity.
- Open enrollment meetings were held for employees for the district's health insurance plans. Resource Partners Chicago, Inc. was able to negotiate our Blue Cross Blue Shield renewal from the initial increase of 17.88% down to 10.9%.

Executive Director Highlights:

- Thanked the Board of Commissioners for their continued trust in staff's commitment to the residents of the Mt. Prospect Park District. 2016 was a year of change, challenges and new opportunities for our park district, and the Board's support was appreciated. The staff pledges to continue providing opportunities for residents to participate and enjoy good quality programs, events, parks & facilities.

Public Comment

Louis Goodman asked about the items on the list for Ordinance 739; he also inquired about a recent article in the Daily Herald Newspaper concerning the cost of park district programs and how much was being covered by property taxes. Executive Director Kuhs provided Mr. Goodman with a copy of the article and indicated Mt. Prospect Park District was included on a chart created by the Daily Herald in the hard copy of the article.

MATTERS FROM COMMISSIONERS

Commissioner Tenuta expressed her concern to keep the discussion of the Melas Park crosswalk on everyone’s mind.

Commissioner Starr agrees and thanked staff for enlarging the baseball expansion at Rec Plex. He also stated his concern about the speed at which the children go down the slides due to the steepness at Clearwater Park. Executive Director Kuhs stated they playgrounds are up to code and the company who installed has checked and everything is fine.

Commissioner Doherty congratulated Mark Tredore at FPC on his retirement

Adjournment to Closed Session

Commissioner Doherty motioned to adjourn to closed session at 8:05p.m. for Section 2(c) (11): Litigation – To Discuss Pending Litigation against the Park District and Section 2 ©(1): Personnel-To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie			X
Commissioner Murphy			X
Motion passed.			

Reconvene from Closed Session

Open Session was reconvened at 8:50 p.m.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

None.

ADJOURNMENT

There being no further business to discuss, Commissioner Doherty moved to adjourn the Regular Board Meeting at 8:51 p.m.; seconded by Commissioner Tenuta and carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary

A. Purchasing Policy – Amendment to Increase Purchasing Authority for Executive Director

Background

On August 12, 2016, Governor Rauner signed Public Act 99-0771 into law. This new law increases the amount of contracts requiring competitive bidding for supplies, materials, and work from \$20,000 to \$25,000 or a lower amount if required by board policy.

This change will help the park district and taxpayers save administrative costs on purchases under \$25,000. Staff believes it is in the best interest of the park district to take advantage of Public Act 99-077 and recommends Board approval to amend the Executive Director's purchasing authority limit from \$20,000 to \$25,000, per the District's Purchasing Policies & Procedures.

Suggested Motion: "I move to increase the Executive Director's purchasing authority limit from \$20,000 to \$25,000, per the District's Purchasing Policies & Procedures.

New Business Summary January • 2017

A. Schedule Special Meetings • (Discussion/Potential Action)

As part of the search process for a new Executive Director, I recommend the Board President call Special Board Meetings as follows:

Thursday, February 2 • 6:00pm at Central Community Center

Saturday, February 11 • 9:30am at the Central Community Center

B. Tentative Budget & Appropriation Ordinance – FY 2017 • (Discussion)

Staff has prepared a Tentative Budget & Appropriation Ordinance for FY 2017 (included in the packet) which sets forth the legal spending requirements for the park district for FY 2017. This document is created from the Operating Budget and the dollar figures are approximately 10% higher than those which are in the Operating Budget. The higher amount provides flexibility and allows for unforeseen expenditures which may occur during the upcoming fiscal year.

The Tentative Budget & Appropriation Ordinance (attached) must be available for public inspection for at least 30 days prior to approval (this document will be available by or before January 30th for review at Central Community Center as well as the Mount Prospect & Des Plaines Libraries).

The Operating Budget and the Budget & Appropriation Ordinance are scheduled to be approved at the March 2017 Regular Board Meeting.

**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 12 MONTHS ENDED 12-31-16**

100% OF CALENDAR YEAR

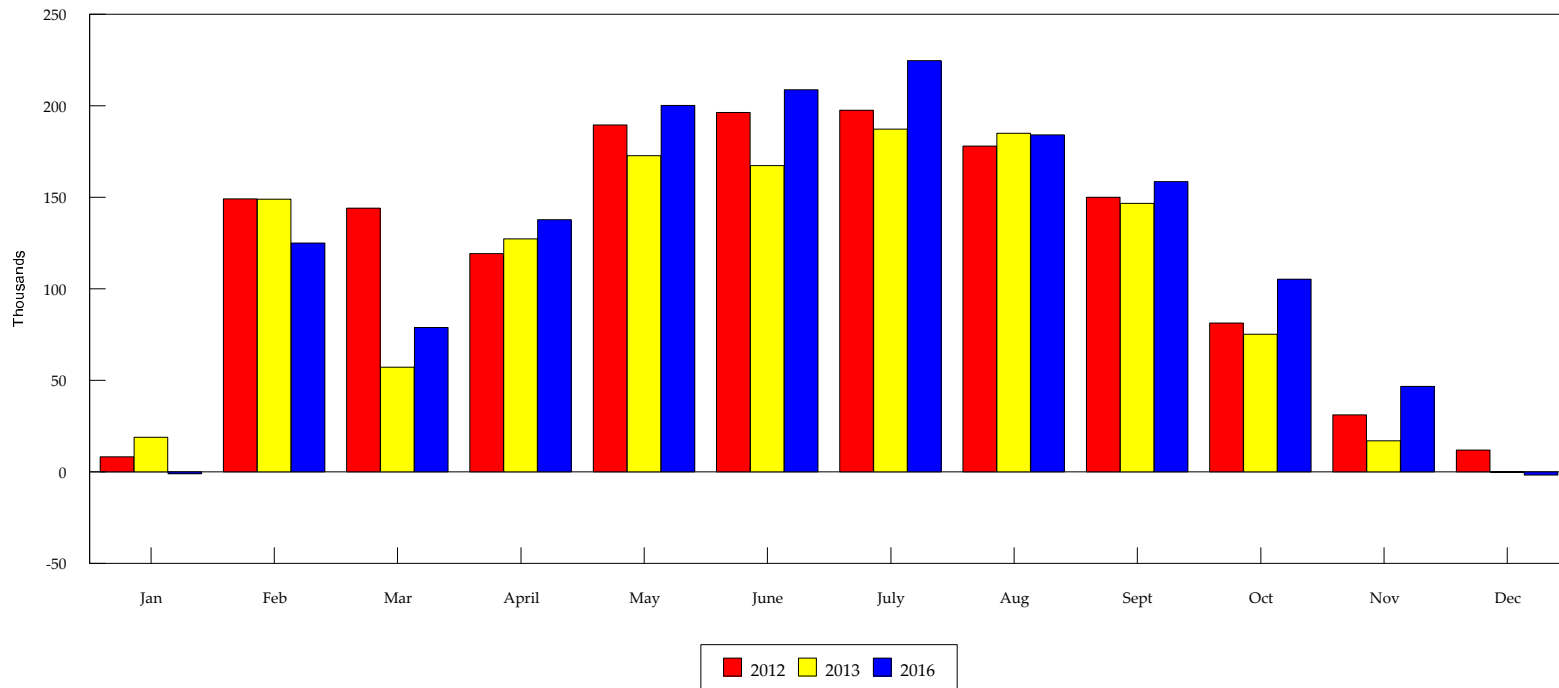
FUND / Department	'16 Y.T.D. Actual	2016 Budget	Y.T.D. as % of '16 Budget	'15 Y.T.D. Actual	Y.T.D. % of '15 Y.T.D.	Projected 2016	Proj % of '16 Bud	% Inc '16 Bud Over '15 Bud
GENERAL FUND								
Administration	947,269	957,640	99%	953,228	99%	944,158	99%	0%
Maintenance	779,259	795,584	98%	928,254	84%	793,094	100%	-16%
Motor Pool	221,758	296,435	75%	218,818	101%	222,236	75%	3%
Buildings	171,211	185,071	93%			171,211	93%	
Studio at Melas	20,089	21,261	94%	21,261	94%	15,673	74%	-3%
Total	2,139,587	2,255,991	95%	2,121,562	101%	2,149,005	95%	2%
RECREATION FUND								
Administration	997,031	1,058,247	94%	743,810	134%	1,007,225	95%	33%
Big Surf	286,693	312,183	92%	263,093	109%	289,356	93%	10%
Meadows Pool	194,855	194,864	100%	182,847	107%	194,058	100%	4%
Recplex Pool	550,922	540,840	102%	445,444	124%	555,084	103%	13%
Golf Course	1,526,623	1,559,967	98%	980,348	156%	1,953,531	125%	15%
Concessions	125,139	160,614	78%	118,806	105%	122,888	77%	6%
Lions Center	186,623	185,231	101%	193,703	96%	185,897	100%	-3%
Recplex Center	993,408	1,015,519	98%	991,963	100%	1,003,355	99%	-2%
Ice Arena	103,775					103,775		
Rec Programs	1,737,402	1,582,483	110%	1,715,249	101%	1,724,849	109%	-3%
Central Programs	83,257	137,400	61%	120,314	69%	83,389	61%	-3%
Central Road	565,744	605,170	93%	594,716	95%	572,099	95%	-5%
Total	7,351,473	7,352,518	100%	6,350,293	116%	7,762,285	106%	7%

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Comparison to Previous Years of Full Operation

Revenue Recap by yr:

2012		2013		2016			
Month	YTD	Month	YTD	Month	YTD	'12Budget	'13Budget
Jan	8,372	Jan	19,025	Jan	(916)	1,489,500	
Feb	149,262	Feb	149,040	Feb	125,058	1,458,500	
Mar	144,176	Mar	57,199	Mar	78,883	1,602,000	
April	119,383	April	127,391	April	137,927		
May	189,666	May	172,891	May	200,176		
June	196,468	June	167,420	June	208,815		
July	197,577	July	187,317	July	224,822		
Aug	178,099	Aug	185,017	Aug	184,166		
Sept	150,044	Sept	146,745	Sept	158,598		
Oct	81,408	Oct	75,315	Oct	105,319		
Nov	31,123	Nov	16,993	Nov	46,737		
Dec	12,038	Dec	(124)	Dec	(1,611)		
	1,457,614		1,304,229		1,467,975		

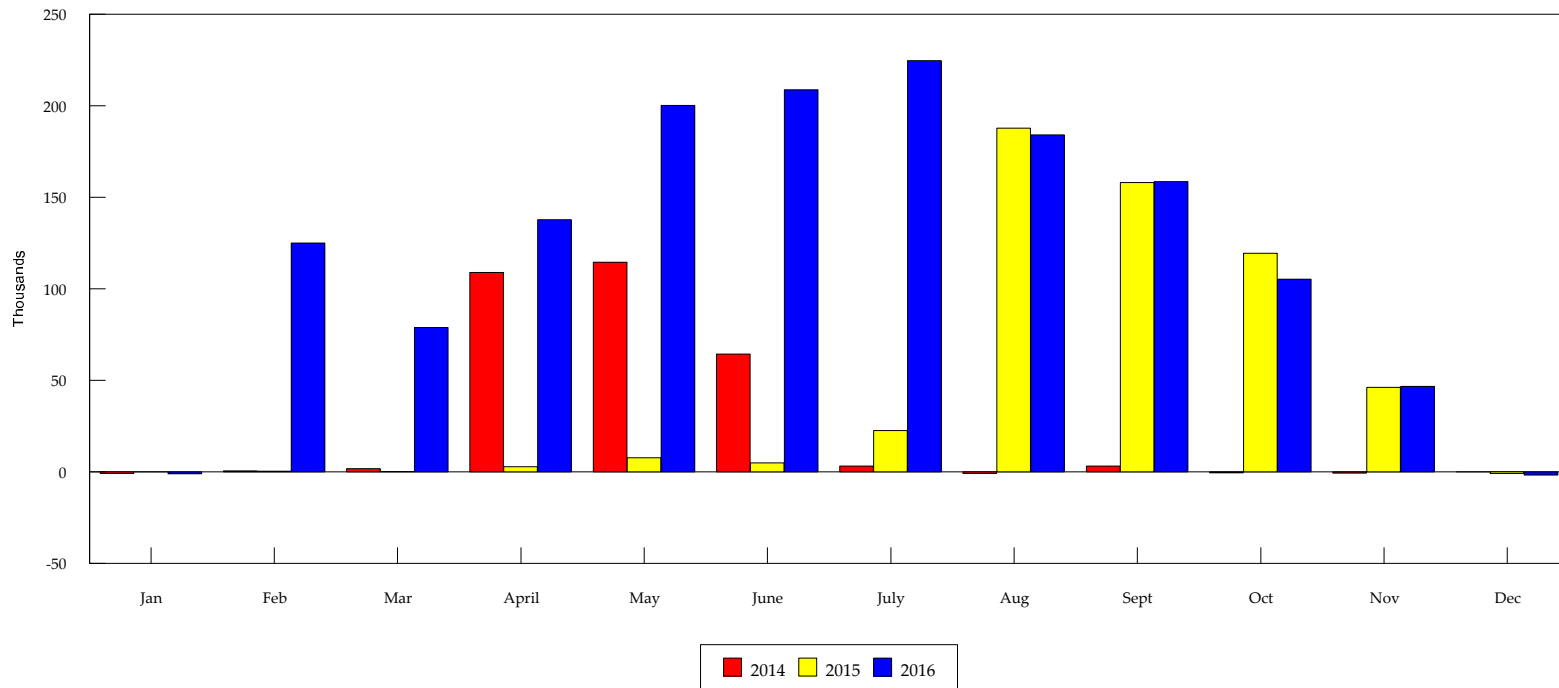


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

2014			2015			2016			'13Budget	1,458,500
Month	YTD		Month	YTD		Month	YTD		'14Budget	726,600
Jan	(779)	(779)	Jan	35	35	Jan	(916)	(916)	'15Budget	705,490
Feb	598	(181)	Feb	417	452	Feb	125,058	124,142	'16Budget	1,602,000
Mar	1,857	1,676	Mar	209	661	Mar	78,883	203,025		
April	109,004	110,680	April	2,869	3,530	April	137,927	340,952		
May	114,621	225,301	May	7,758	11,288	May	200,176	541,128		
June	64,491	289,793	June	4,986	16,274	June	208,816	749,944		
July	3,153	292,946	July	22,714	38,988	July	224,822	974,766		
Aug	(759)	292,187	Aug	187,774	226,762	Aug	184,166	1,158,932		
Sept	3,159	295,346	Sept	158,081	384,843	Sept	158,598	1,317,530		
Oct	(360)	294,986	Oct	119,569	504,412	Oct	105,319	1,422,850		
Nov	(560)	294,426	Nov	46,280	550,692	Nov	46,736	1,469,586		
Dec	0	0	Dec	(721)	549,970	Dec	(1,611)	1,467,975		



This Year Vs Last Two Years

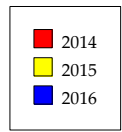
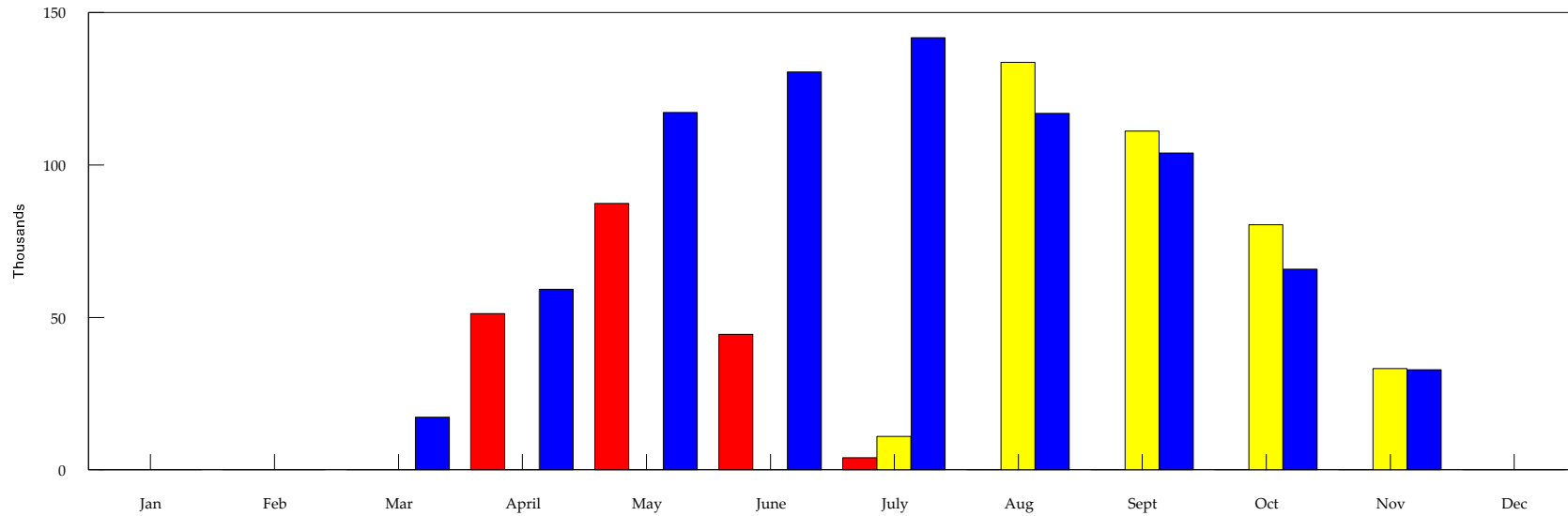
MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Twelve Months Ended 12-31-16

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
REVENUES:								
RENTAL	284,361	284,361						
PASSES /USER FEES	207,336	207,336						
DAILY /USER FEES	881,120	804,331			76,789			
PROGRAM FEES	66,628	2,485				50,487	13,656	
MERCHANDISE SALES	46,442			46,442				
OTHER	(17,923)	(17,923)						
SPONSORSHIPS	11					11		
TOTAL REVENUE	1,467,975	1,280,590	-	46,442	76,789	50,498	13,656	-
% of Budget	92%	92%	n/a	84%	85%	106%	68%	
EXPENDITURES:								
FULL TIME SALARIES	605,753	320,874	230,607					54,271
PART TIME SALARIES	309,519	83,022	186,175	3,000		26,432		10,890
FRINGE BENEFITS	200,834	69,687	107,105					24,042
CONTRACTUAL SERVICES	96,396	51,199	18,273			10,856		16,068
COMMODITIES	183,413	11,973	138,422	276	4,911	1,748	12,013	14,069
MERCHANDISE	39,307			39,307				
UTILITIES	87,839	31,811	31,555					24,473
SALES TAX	3,562			3,562				
TOTAL EXPENDITURES	1,526,623	568,567	712,137	46,146	4,911	39,037	12,013	143,813
% of Budget	98%	95%	103%	83%	82%	122%	71%	94%
REVENUE OVER(UNDER) EXP	(58,648)	712,023	(712,137)	297	71,878	11,462	1,642	(143,813)
CHANGE FROM LAST YR + (-)								
REVENUE	880,865	770,041	-	22,767	53,890	27,845	6,322	-
EXPENDITURES	546,275	207,866	269,055	20,991	4,155	17,707	9,163	17,338
NET	334,590	562,175	(269,055)	1,776	49,735	10,138	(2,840)	(17,338)
% CHANGE FROM LAST YEAR								
REVENUE	150	151		96		123	86	n/a
EXPENDITURES	56	58	61	83	549	83	321	14

MT PROSPECT PARK DISTRICT
 GOLF COURSE
 Greens Fees Sales

Revenue Recap by yr:

	2014		2015		2016			
	Month	YTD	Month	YTD	Month	YTD		
Jan	0	0	Jan	0	Jan	0	'14Budget	340,000
Feb	0	0	Feb	0	Feb	0	'15Budget	400,000
Mar	0	0	Mar	0	Mar	17,263	'16Budget	850,000
April	51,226	51,226	April	0	April	59,254		
May	87,458	138,684	May	0	May	117,207		
June	44,471	183,155	June	0	June	130,510		
July	4,000	187,155	July	10,971	July	141,741		
Aug	0	0	Aug	133,659	Aug	116,919		
Sept	0	0	Sept	111,129	Sept	103,979		
Oct	0	0	Oct	80,451	Oct	65,889		
Nov	0	0	Nov	33,259	Nov	32,864		
Dec	0	0	Dec	0	Dec	0		

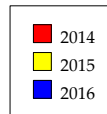
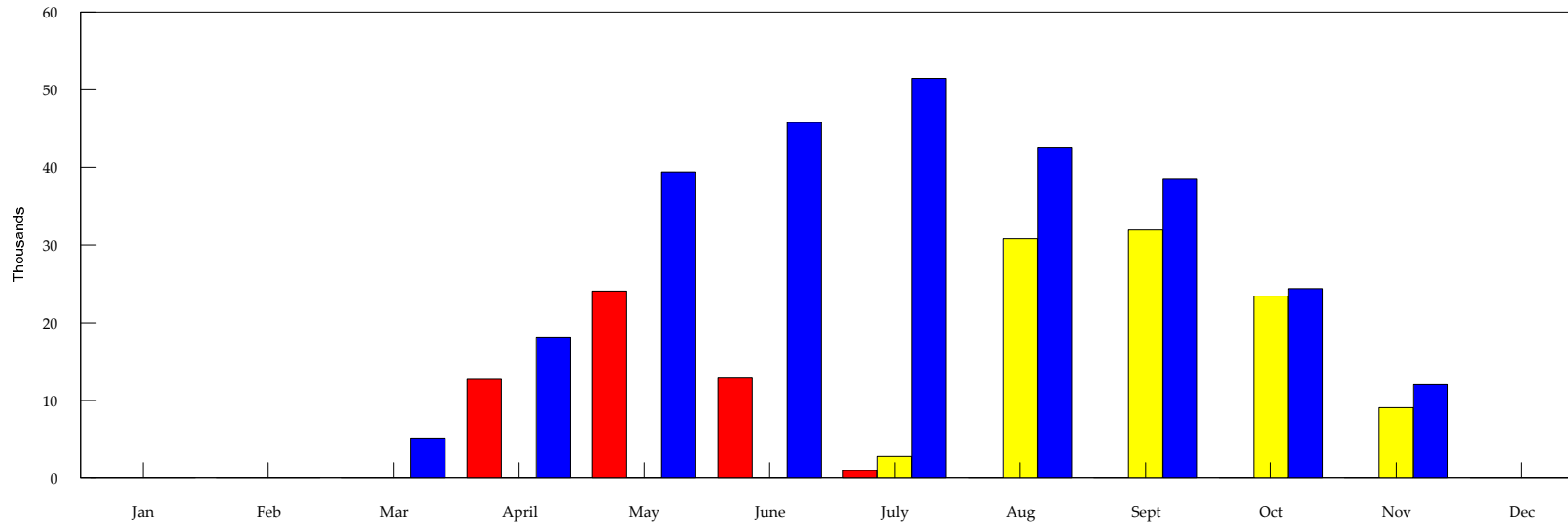


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT
 GOLF COURSE
 Power Cart Rental

Revenue Recap by yr:

	2014		2015		2016		'14Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0	110,000		
Feb	0	0	Feb	0	Feb	0	150,000		
Mar	0	0	Mar	0	Mar	5,052	280,000		
April	12,738	12,738	April	0	April	18,073			
May	24,086	36,824	May	0	May	39,379			
June	12,898	49,722	June	0	June	45,804			
July	1,000	50,722	July	2,822	July	51,486			
Aug	0	0	Aug	30,811	Aug	42,606			
Sept	0	0	Sept	31,939	Sept	38,558			
Oct	0	0	Oct	23,443	Oct	24,431			
Nov	0	0	Nov	9,057	Nov	12,070			
Dec	0	50,722	Dec	0	Dec	0			

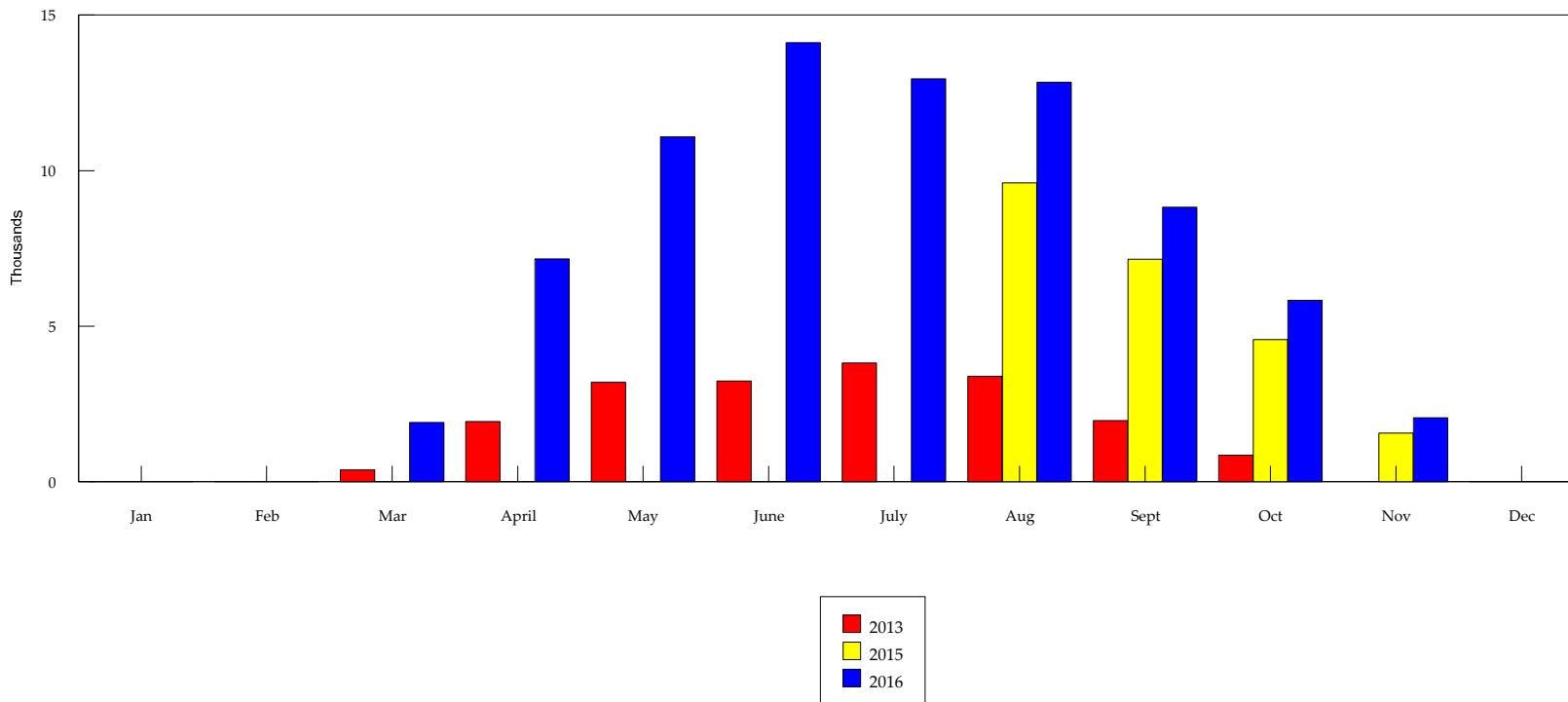


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT
 GOLF COURSE
 Driving Range Revenue

Revenue Recap by yr:

	2013		2015		2016		'13Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	0	Jan	0	0	21,000
Feb	0	0	Feb	0	0	Feb	0	0	40,000
Mar	390	390	Mar	0	0	Mar	1,906	1,906	90,000
April	1,940	2,330	April	0	0	April	7,167	9,074	
May	3,200	5,530	May	0	0	May	11,092	20,166	
June	3,235	8,765	June	0	0	June	14,116	34,282	
July	3,820	12,585	July	0	0	July	12,949	47,231	
Aug	3,387	15,972	Aug	9,610	9,610	Aug	12,837	60,068	
Sept	1,970	17,942	Sept	7,155	16,765	Sept	8,831	68,899	
Oct	858	18,800	Oct	4,571	21,336	Oct	5,832	74,731	
Nov	0	0	Nov	1,563	22,899	Nov	2,059	76,789	
Dec	0	18,800	Dec	0	22,899	Dec	0	76,789	

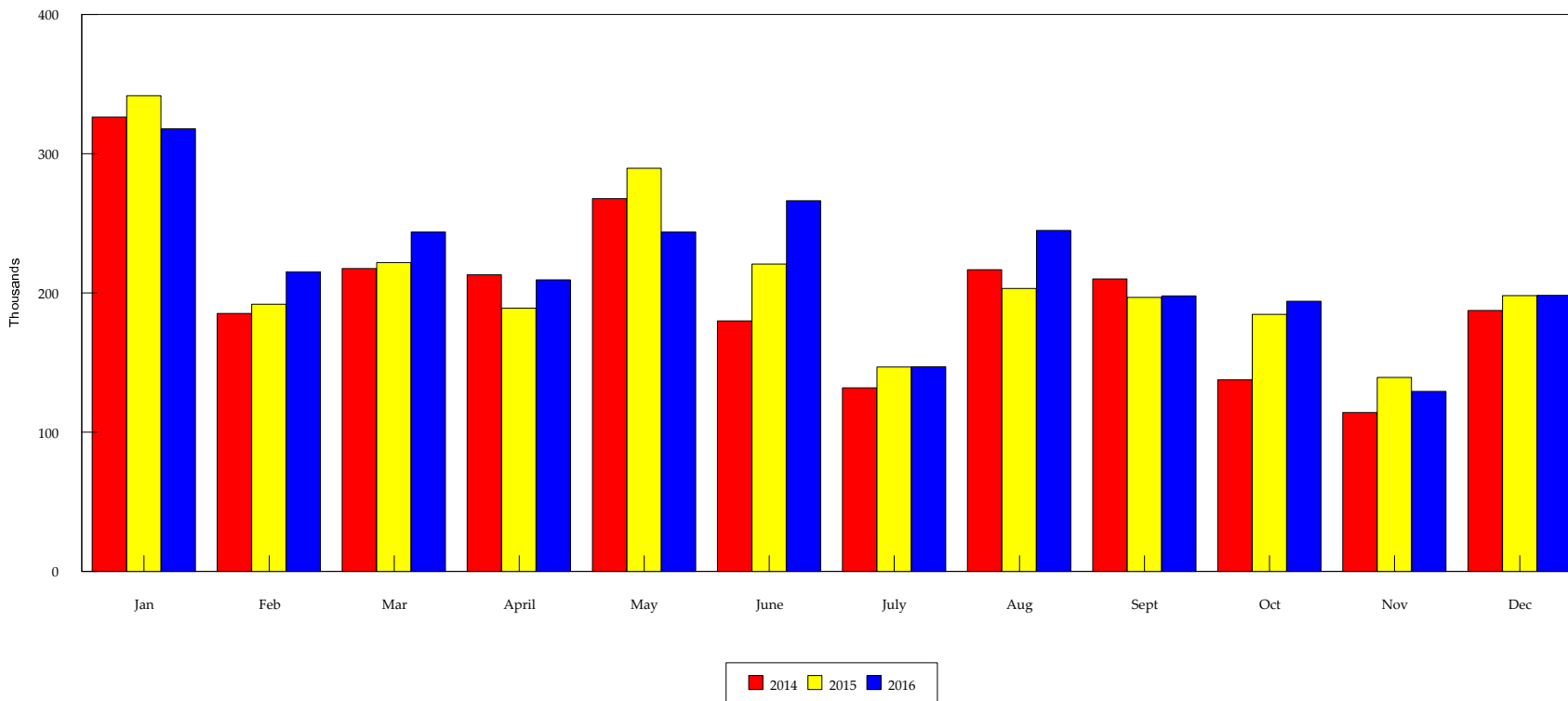


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT PROGRAM REVENUE

Revenue Recap by yr:

	2014		2015		2016					
	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>				
Jan	326,391	326,391	Jan	341,755	341,755	Jan	318,088	318,088	'14Budget	2,375,050
Feb	185,370	511,760	Feb	191,951	533,706	Feb	215,326	533,414	'15Budget	2,434,300
Mar	217,723	729,483	Mar	221,835	755,541	Mar	243,880	777,294	'16Budget	2,459,100
April	213,232	942,716	April	189,238	944,779	April	209,424	986,718		
May	267,943	1,210,659	May	289,573	1,234,352	May	243,991	1,230,709		
June	180,044	1,390,703	June	220,798	1,455,150	June	266,385	1,497,094		
July	131,877	1,522,580	July	146,894	1,602,044	July	147,087	1,644,181		
Aug	216,713	1,739,293	Aug	203,403	1,805,447	Aug	244,949	1,889,130		
Sept	210,238	1,949,530	Sept	196,803	2,002,250	Sept	197,925	2,087,055		
Oct	137,662	2,087,192	Oct	184,688	2,186,938	Oct	194,109	2,281,164		
Nov	114,213	2,201,405	Nov	139,489	2,326,427	Nov	129,388	2,410,552		
Dec	187,591	2,388,996	Dec	198,126	2,524,553	Dec	198,371	2,608,923		



This Year Vs Last Year

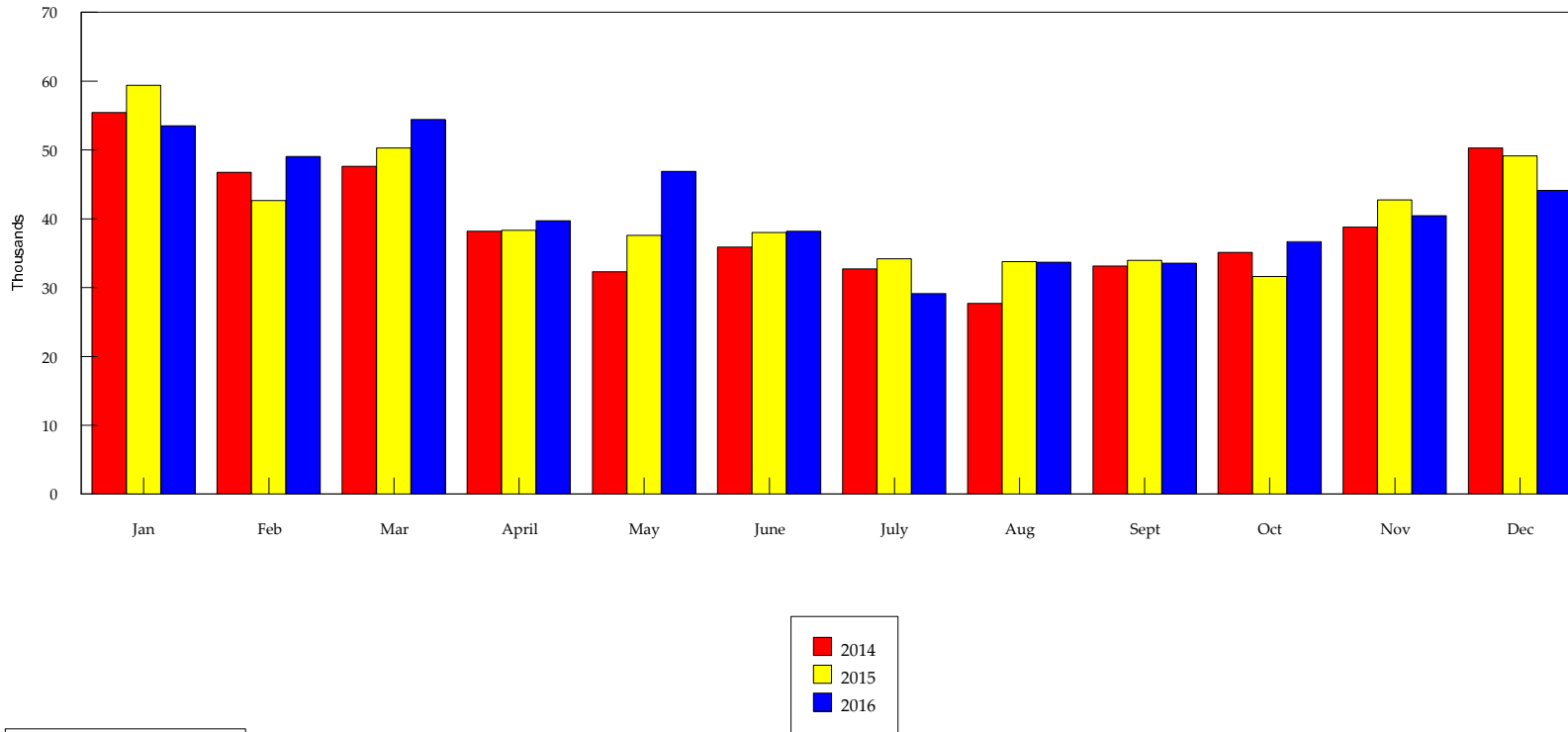
MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Twelve Months Ended 12-31-16

ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	ARTS	SENIOR CLUB	BASEBALL
REVENUES:									
PROGRAM FEES	2,582,664	1,191,046	121,781	451,542	214,945	11,029	447,854	360	144,107
CHILD CARE	22,160	22,160	-						
DONATIONS	4,099		4,100			(1)			
TOTAL REVENUE	2,608,923	1,213,206	125,881	451,542	214,945	11,028	447,854	360	144,107
% of Budget	108%	118%	110%	110%	86%	110%	111%	0%	76%
EXPENDITURES:									
PART TIME SALARIES	1,113,656	520,703	78,569	85,551	163,029	3,503	235,835		26,466
CONTRACTUAL SERVICES	295,702	77,585	3,052	198,760	1,677	11,987	2,641		1
COMMODITIES	326,521	63,100	25,208	55,684	4,973	23,632	81,599	130	72,196
UTILITIES	1,451								1,451
TOTAL EXPENDITURES	1,737,330	661,388	106,828	339,995	169,679	39,121	320,074	130	100,115
% of Budget	110%	119%	110%	122%	107%	77%	108%	0%	67%
REVENUE OVER(UNDER) EXP	871,593	551,819	19,052	111,547	45,267	(28,093)	127,780	230	43,993
CHANGE FROM LAST YR + (-)									
REVENUE	68,732	77,087	9,649	26,283	(23,922)	(13,660)	7,094	(138)	(13,659)
EXPENDITURES	40,773	12,736	(2,624)	53,981	9,913	(15,252)	12,333	(61)	(30,252)
NET	27,959	64,351	12,272	(27,698)	(33,835)	1,593	(5,240)	(77)	16,593
% CHANGE FROM LAST YEAR									
REVENUE	3	7	8	6	(10)	(55)	2	-	(9)
EXPENDITURES	2	2	(2)	19	6	(28)	4	(32)	(23)
2016 BUDGET REVENUE	2,407,500	1,031,000	114,000	410,000	250,000	10,000	402,000	-	190,500
2016 BUDGET EXPEND	1,583,033	554,500	96,750	278,500	158,500	50,700	295,050	550	148,483
2015 REVENUE	2,540,191	1,136,120	116,232	425,260	238,867	24,688	440,760	498	157,766
2015 EXPENDITURES	1,696,557	648,652	109,452	286,014	159,766	54,374	307,741	191	130,367

MT PROSPECT PARK DISTRICT RECPLEX

Revenue Recap by yr:

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	55,440	55,440	Jan	59,383	59,383	Jan	53,516	53,516	'14Budget	565,500
Feb	46,731	102,171	Feb	42,677	102,060	Feb	49,059	102,575	'15Budget	569,500
Mar	47,636	149,808	Mar	50,295	152,355	Mar	54,451	157,026	'16Budget	574,000
April	38,187	187,995	April	38,332	190,687	April	39,734	196,761		
May	32,313	220,308	May	37,602	228,289	May	46,875	243,636		
June	35,884	256,192	June	37,994	266,283	June	38,214	281,850		
July	32,746	288,938	July	34,207	300,490	July	29,155	311,006		
Aug	27,701	316,639	Aug	33,789	334,279	Aug	33,703	344,708		
Sept	33,136	349,775	Sept	33,974	368,253	Sept	33,574	378,282		
Oct	35,134	384,909	Oct	31,633	399,886	Oct	36,669	414,952		
Nov	38,801	423,709	Nov	42,740	442,626	Nov	40,460	455,412		
Dec	50,297	474,006	Dec	49,145	491,771	Dec	44,134	499,546		



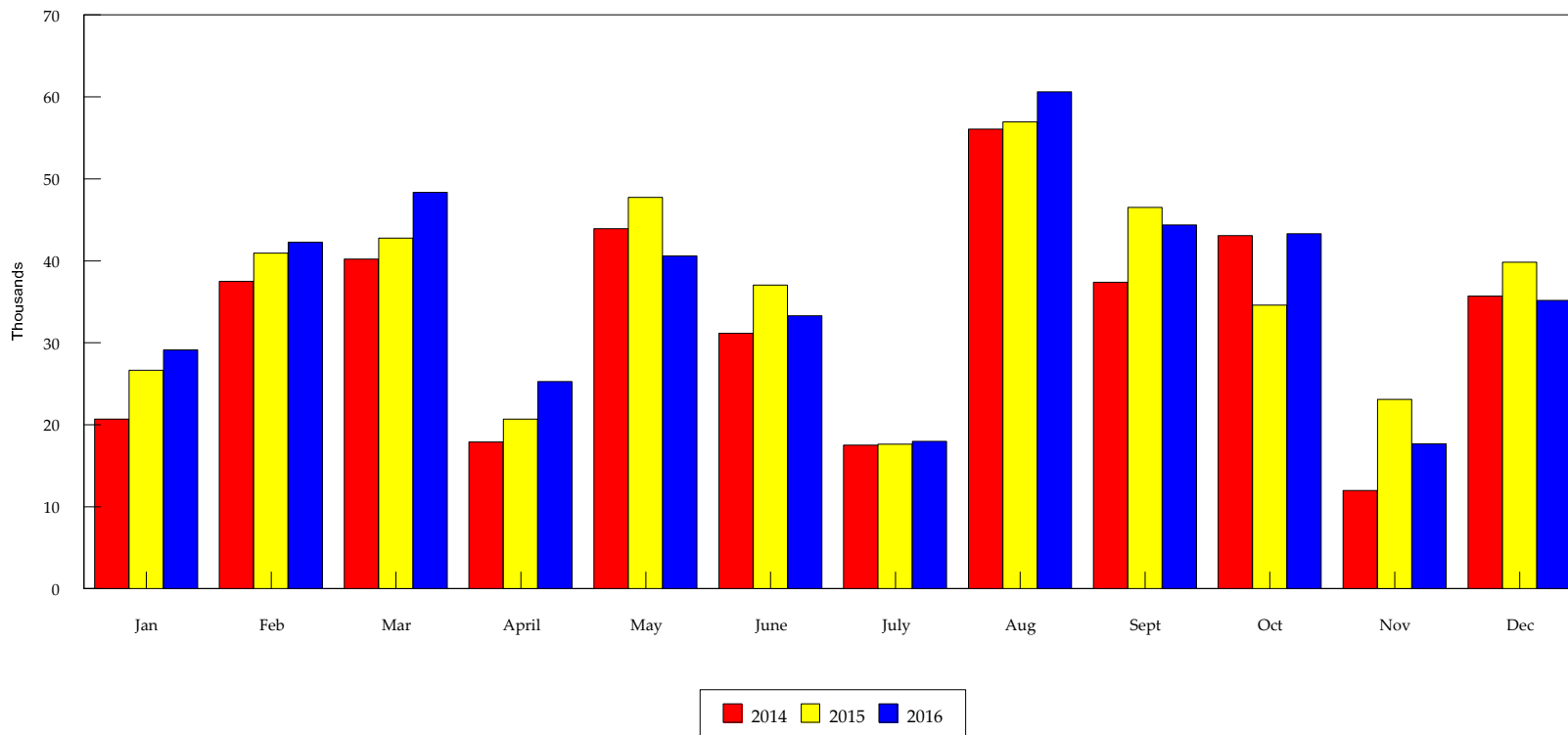
**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
December 2016**

	MONTH		YEAR to DATE		Up (Down)	
	This	Last	This	Last	Change	% Change
RENTALS						
Building Rental	3,770	5,109	57,692	49,797	7,895	16%
Lockers	-	-	-	-	-	
Total	3,770	5,109	57,692	49,797	7,895	16%
PASS SALES						
All Facility	11,362	11,739	120,385	108,707	11,678	11%
Gym & Track	4,228	4,693	45,386	47,257	(1,871)	-4%
Fitness	15,701	22,034	196,073	208,974	(12,901)	-6%
Total	31,292	38,466	361,844	364,937	(3,094)	-1%
DAILY FEES						
All Facility	494	495	7,601	7,112	489	7%
Gym & Track	6,347	6,738	54,517	64,121	(9,604)	-15%
Fitness	1,276	1,455	10,962	10,996	(34)	0%
Racquetball	547	516	5,493	4,755	738	16%
Playport	395	450	5,508	4,622	886	19%
Total	9,059	9,654	84,081	91,606	(7,526)	-8%
PROGRAM FEES						
Special Programs	555	250	17,549	7,311	10,237	140%
Total	555	250	17,549	7,311	10,237	140%
CONCESSIONS						
Merchandise	272	90	3,643	2,483	1,160	47%
Vending	923	914	12,876	13,393	(517)	-4%
Total	1,195	1,004	16,519	15,876	643	4%
OTHER						
Visa Charges / OvSt	(1,736)	(1,745)	(38,137)	(34,164)	(3,973)	12%
TOTAL	44,134	52,738	499,546	495,363	4,182	1%

MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

Revenue Recap by yr:

	2014		2015		2016					
	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>				
Jan	20,707	20,707	Jan	26,632	26,632	Jan	29,132	29,132	'14Budget	408,900
Feb	37,488	58,195	Feb	40,930	67,562	Feb	42,281	71,413	'15Budget	410,900
Mar	40,199	98,394	Mar	42,765	110,327	Mar	48,349	119,762	'16Budget	431,900
April	17,886	116,280	April	20,683	131,010	April	25,294	145,056		
May	43,916	160,196	May	47,758	178,768	May	40,592	185,648		
June	31,177	191,373	June	37,031	215,799	June	33,307	218,955		
July	17,502	208,875	July	17,625	233,424	July	17,966	236,921		
Aug	56,078	264,953	Aug	56,964	290,388	Aug	60,633	297,553		
Sept	37,373	302,326	Sept	46,529	336,917	Sept	44,398	341,951		
Oct	43,085	345,411	Oct	34,593	371,510	Oct	43,318	385,269		
Nov	11,980	357,391	Nov	23,088	394,597	Nov	17,676	402,945		
Dec	35,710	393,101	Dec	39,821	434,419	Dec	35,182	438,127		

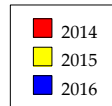
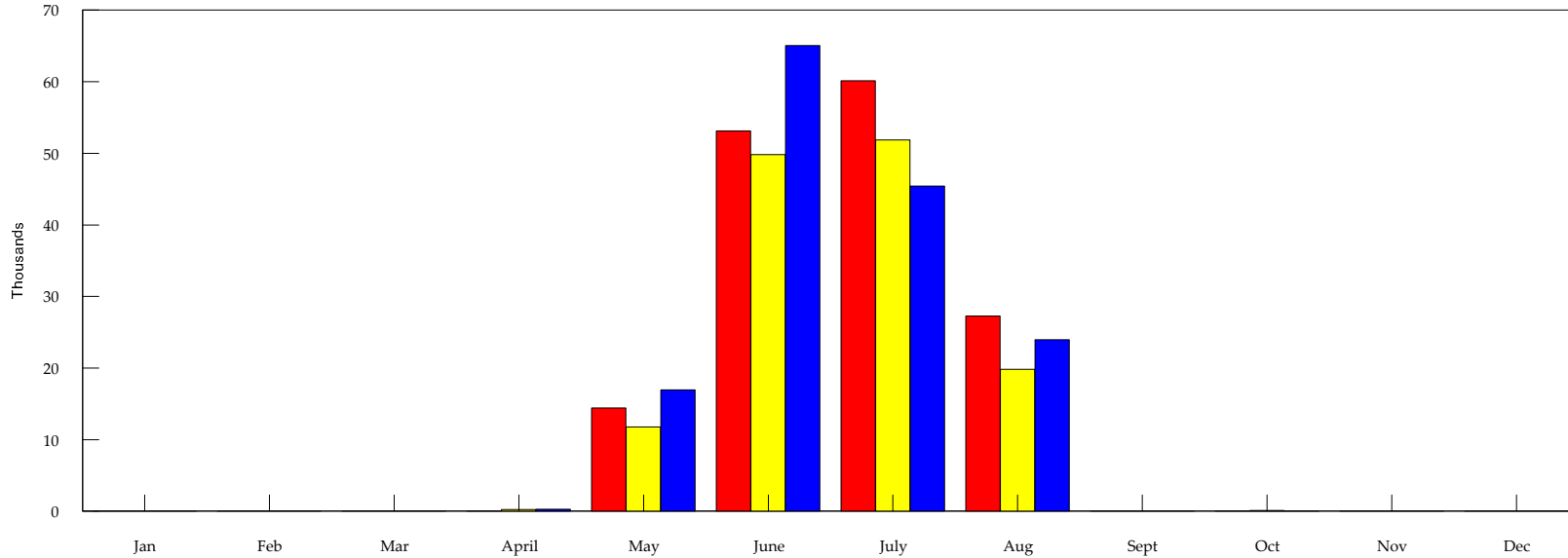


This Year Vs Last Two Years

BIG SURF POOL

Revenue Recap by yr:

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	0	0	Jan	0	0	Jan	0	0	'14Budget	172,010
Feb	0	0	Feb	0	0	Feb	0	0	'15Budget	173,510
Mar	0	0	Mar	0	0	Mar	0	0	'16Budget	178,500
April	0	0	April	253	253	April	295	295		
May	23,247	23,247	May	11,791	12,044	May	16,974	17,269		
June	53,981	77,228	June	49,842	61,885	June	65,042	82,310		
July	40,515	117,744	July	51,858	113,743	July	45,412	127,722		
Aug	13,537	131,281	Aug	19,812	133,555	Aug	23,965	151,687		
Sept	2	131,283	Sept	0	133,555	Sept	0	0		
Oct	0	131,283	Oct	122	133,677	Oct	0	0		
Nov	0	131,283	Nov	0	133,677	Nov	0	0		
Dec	0	131,283	Dec	0	133,677	Dec	0	151,687		

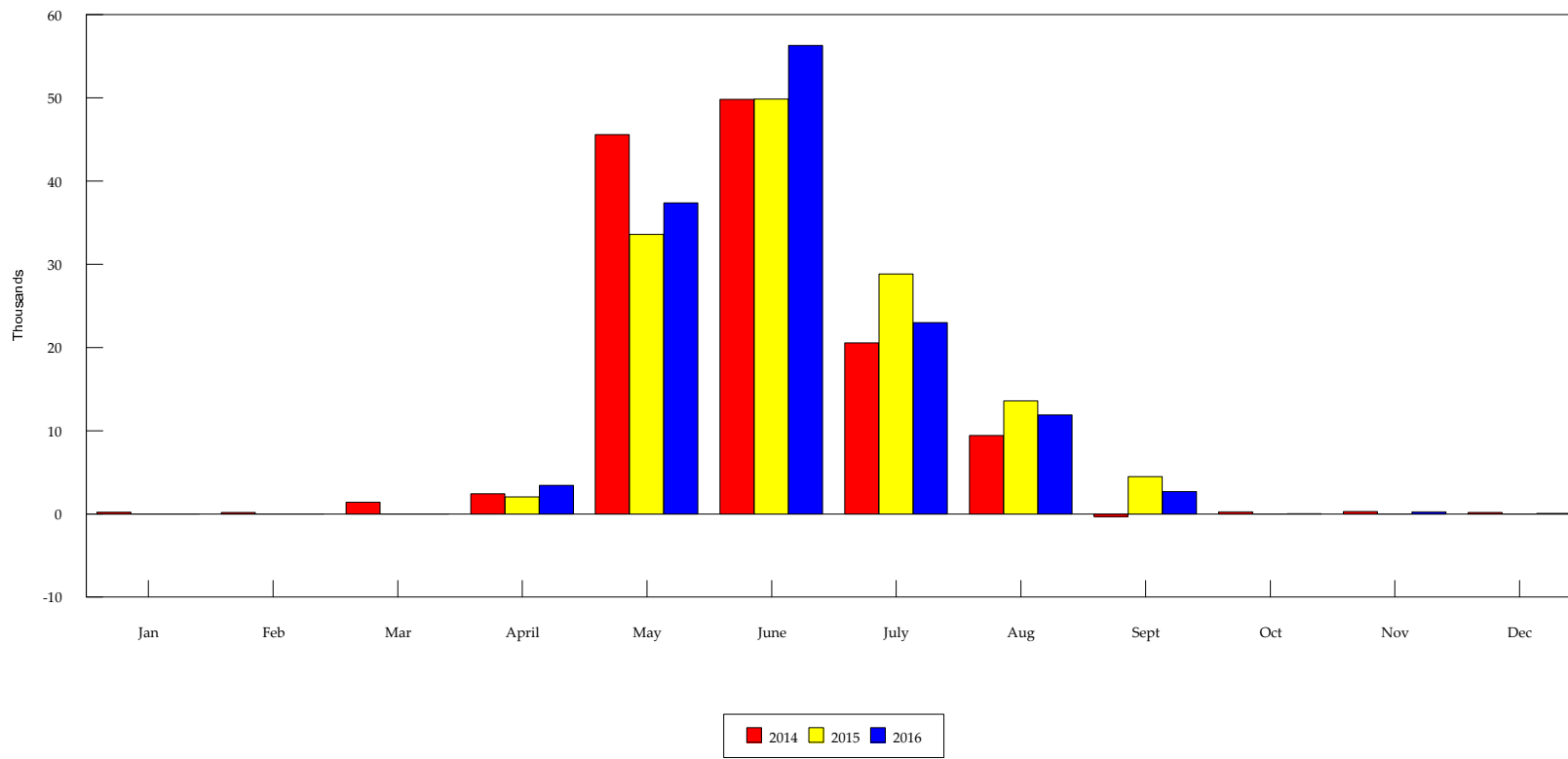


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

Revenue Recap by yr:

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	200	200	Jan	0	0	Jan	0	0	'14Budget	151,400
Feb	175	375	Feb	0	0	Feb	0	0	'15Budget	153,400
Mar	1,394	1,769	Mar	0	0	Mar	0	0	'16Budget	156,400
April	2,432	4,201	April	2,049	2,049	April	3,449	3,449		
May	45,585	49,786	May	33,586	35,634	May	37,373	40,822		
June	49,819	99,605	June	49,848	85,482	June	56,318	97,140		
July	20,570	120,175	July	28,835	114,317	July	22,999	120,139		
Aug	9,420	129,594	Aug	13,587	127,904	Aug	11,912	132,050		
Sept	(312)	129,282	Sept	4,480	132,384	Sept	2,667	134,717		
Oct	250	129,532	Oct	0	0	Oct	15	134,732		
Nov	300	129,832	Nov	0	0	Nov	250	134,982		
Dec	175	130,007	Dec	0	0	Dec	50	135,032		



This Year Vs Last Two Years

**MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Twelve Months Ended 12-31-16**

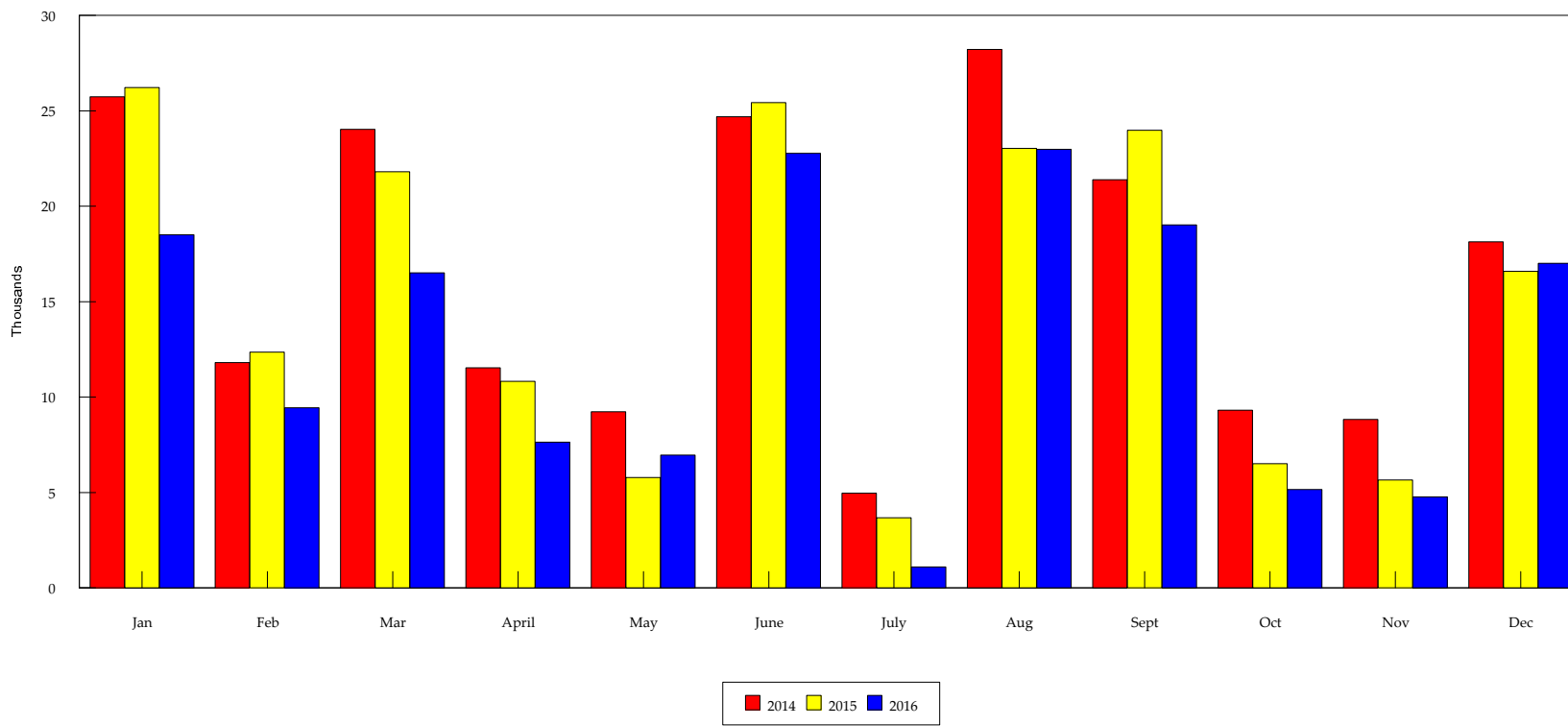
ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MEADOWS BALLFIELD	GRILL & 1/2 WAY	MELAS PARK	ATHLETIC FIELDS
REVENUES:								
PROGRAM FEES	-							
DAILY / FEES - CATERING	43,000					43,000		
VENDING INCOME	938			938				
CONCESSION SALES	90,018		41,531		21,844		15,424	11,218
OTHER	(1)			(1)				
TOTAL REVENUE	133,955	-	41,531	937	21,844	43,000	15,424	11,218
% of Budget	97%	n/a	77%		91%	100%	91%	
EXPENDITURES:								
FULL TIME SALARIES	6,335	6,335						
PART TIME SALARIES	34,057		13,703		5,716		14,638	
FRINGE BENEFITS	1,800	1,800						
CONTRACTUAL SERVICES	4,120	1	62			1,980	1,677	401
COMMODITIES	4,821		1,816	109	643	476	1,461	316
COST OF GOODS SOLD	44,628		21,411		11,261		8,184	3,771
UTILITIES	26,519					5,558	20,961	
SALES TAX/OTHER	2,859	2,859						
TOTAL EXPENDITURES	125,139	10,994	36,992	109	17,621	8,013	46,921	4,488
% of Budget	78%	72%	72%	27%	88%	99%	73%	352%
REVENUE OVER(UNDER) EXP	8,816	(10,994)	4,539	828	4,223	34,987	(31,496)	6,730
CHANGE FROM LAST YR + (-)								
REVENUE	42,144	-	5,582	978	9,819	22,702	(799)	3,863
EXPENDITURES	6,330	8	(780)	(280)	6,020	2,013	(252)	(398)
NET	35,814	(8)	6,362	1,258	3,799	20,689	(547)	4,261
% CHANGE FROM LAST YEAR								
REVENUE	46	n/a	16		82	112	(5)	53
EXPENDITURES	5	0	(2)	(72)	52	34	(1)	(8)

MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

Registration Youth Athletics

Revenue Recap by yr:

2014			2015			2016				
	Month	YTD		Month	YTD		Month	YTD		
Jan	25,744	25,744	Jan	26,229	26,229	Jan	18,513	18,513	'14Budget	201,500
Feb	11,809	37,553	Feb	12,364	38,593	Feb	9,440	27,953	'15Budget	204,000
Mar	24,034	61,587	Mar	21,817	60,410	Mar	16,506	44,459	'16Budget	200,000
April	11,531	73,118	April	10,834	71,244	April	7,645	52,104		
May	9,231	82,349	May	5,796	77,040	May	6,961	59,065		
June	24,693	107,042	June	25,428	102,468	June	22,781	81,846		
July	4,961	112,003	July	3,680	106,148	July	1,099	82,945		
Aug	28,213	140,216	Aug	23,040	129,188	Aug	22,987	105,932		
Sept	21,394	161,610	Sept	23,984	153,172	Sept	19,026	124,958		
Oct	9,321	170,931	Oct	6,509	159,681	Oct	5,157	130,115		
Nov	8,825	179,756	Nov	5,663	165,344	Nov	4,780	134,895		
Dec	18,142	197,898	Dec	16,589	181,933	Dec	17,018	151,913		



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 12-31-16

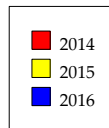
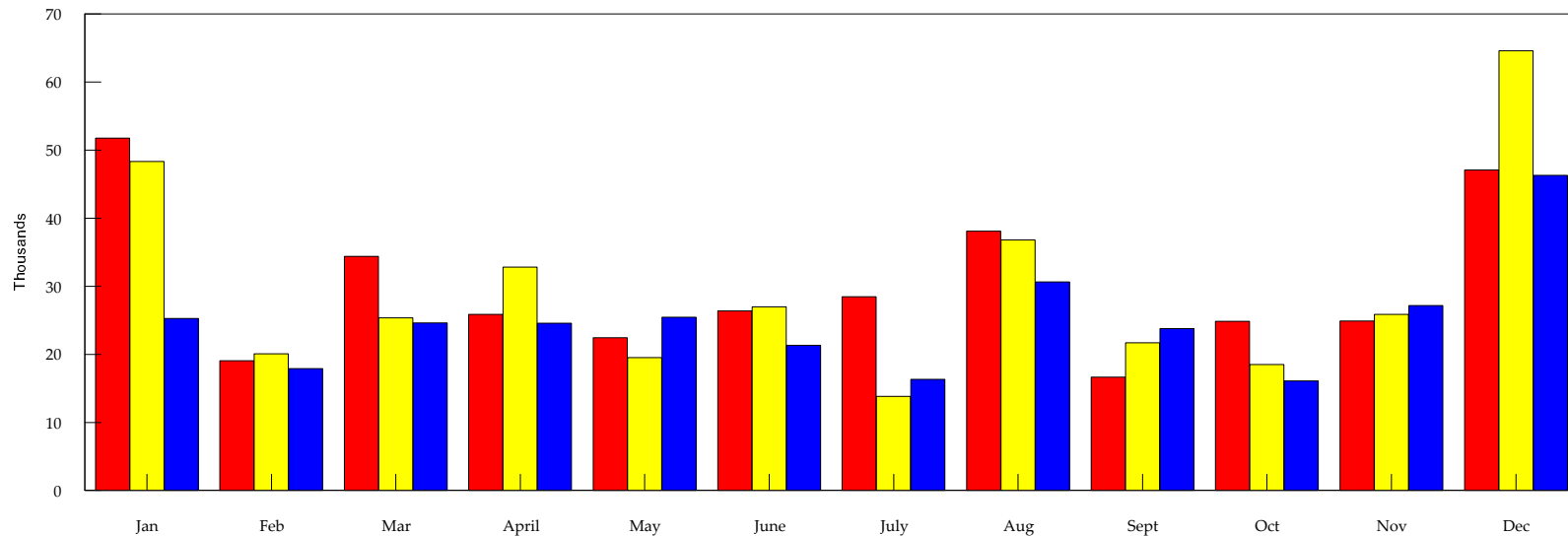
ACCOUNT NAMES	100% of Year				
	TOTALS	YOUTH CHILD CARE	ADULT <i>ATHLETICS</i>	YOUTH	ARTS
REVENUES:					
PROGRAM FEES	151,913	45,581	11,100	91,569	3,663
CHILD CARE	-				
DONATIONS	-		-		
TOTAL REVENUE	151,913	45,581	11,100	91,569	3,663
% of Budget	76%	77%	139%	73%	46%
EXPENDITURES:					
PART TIME SALARIES	32,465	28,305	4,160	-	
CONTRACTUAL SERVICES	50,013	-		46,273	3,739
COMMODITIES	780	780			
TOTAL EXPENDITURES	83,257	29,084	4,160	46,273	3,739
% of Budget	61%	85%	99%	50%	62%
REVENUE OVER(UNDER) EXP	68,656	16,497	6,940	45,296	(76)
CHANGE FROM LAST YR + (-)					
REVENUE	(30,020)	(7,149)	3,300	(18,825)	(7,346)
EXPENDITURES	(37,057)	734	(80)	(36,071)	(1,640)
NET	7,037	(7,883)	3,380	17,246	(5,706)
% CHANGE FROM LAST YEAR					
REVENUE	(17)	(14)	42	(17)	(67)
EXPENDITURES	(31)	3	(2)	(44)	(30)

MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

Registration Dec 15 prev Jan

Revenue Recap by yr:

	2014		2015		2016					
	Month	YTD	Month	YTD	Month	YTD				
Jan	51,748	51,748	Jan	48,330	48,330	Jan	25,255	25,255	'14Budget	370,000
Feb	19,083	70,831	Feb	20,103	68,433	Feb	17,914	43,169	'15Budget	385,600
Mar	34,382	105,213	Mar	25,367	93,800	Mar	24,639	67,808	'16Budget	384,100
April	25,855	131,068	April	32,836	126,636	April	24,566	92,374		
May	22,438	153,506	May	19,544	146,180	May	25,453	117,827		
June	26,385	179,891	June	26,986	173,166	June	21,322	139,149		
July	28,447	208,337	July	13,839	187,005	July	16,353	155,502		
Aug	38,086	246,423	Aug	36,808	223,813	Aug	30,650	186,152		
Sept	16,668	263,091	Sept	21,706	245,519	Sept	23,808	209,960		
Oct	24,834	287,925	Oct	18,487	264,006	Oct	16,075	226,036		
Nov	24,923	312,847	Nov	25,867	289,873	Nov	27,162	253,198		
Dec	47,070	359,918	Dec	64,583	354,455	Dec	46,297	299,494		



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
December 2016**

	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
RENTALS						
Skate Rental	754	740	3,678	4,262	(584)	-14%
Building Rental	4,996	6,238	77,504	70,318	7,186	10%
	5,750	6,978	81,182	74,580	6,602	9%
PASS SALES						
Fitness	8,292	12,351	103,687	107,302	(3,615)	-3%
	8,292	12,351	103,687	107,302	(3,615)	-3%
DAILY FEES						
Gym Fees	1,028	431	5,026	4,945	81	2%
Fitness Center	692	1,199	5,360	4,817	543	11%
Inline Rink Fees	1,501	1,755	8,104	10,350	(2,246)	-22%
	3,221	3,385	18,490	20,112	(1,622)	-8%
PROGRAM FEES						
Adult Athletic Leagues	-	6,300	2,340	23,100	(20,760)	-90%
Youth Athletic Camps	-	-	8,292	10,551	(2,259)	0%
Youth Athletic Prog.	370	1,215	9,806	17,375	(7,569)	-44%
Youth Leagues	26,165	33,707	70,839	87,663	(16,824)	-19%
Special Programs	2,587	2,794	16,293	24,623	(8,330)	-34%
	29,122	44,016	107,570	163,312	(55,742)	-34%
CONCESSIONS						
Merchandise	629	57	5,055	1,259	3,796	301%
Vending	174	232	3,069	3,799	(729)	-19%
	803	289	8,124	5,058	3,066	61%
OTHER						
Visa Charges / OvShrt	(891)	(787)	(19,559)	(14,258)	(5,301)	37%
TOTAL	46,297	66,233	299,494	356,105	(56,611)	-16%

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
December-16

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify December Accounts Payable checks and EFT's
in the amount of \$570,897.17 listed on the December Check Registers.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
12/1-12/11/2016	\$	203,625.76	186615-186709	Checks
12/12-12/18/2016	\$	356,891.19	186710-186807	Checks
			*186808-186809	Void - Printer Error
12/19-12/25/2016	\$	6,181.27	186810-186811	Checks
12/26-12/31/2016	\$	4,198.95	N/A	EFT Payments Only
TOTAL AP	\$	<u>570,897.17</u>	Checks and EFT's	

PAYROLL

Suggested Motion: I move to ratify December Payroll checks and Direct Deposits
in the amount of \$458,301.34 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #/S</u>	
12/2/2016	\$	138,447.98	310-614	DD Notification
	\$	13,815.35	1010191496-	Checks
			1010191549	
12/16/2016	\$	145,805.72	620-928	DD Notification
	\$	13,803.95	1010343373-	Checks
			1010343437	
12/30/2016	\$	134,715.94	934-1250	DD Notification
	\$	11,712.40	1010473124-	Checks
			1010473186	
TOTAL P/R	\$	<u>458,301.34</u>	Checks and Direct Deposits	

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 11/27/2016
Check Date 12/2/2016

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,069	357	207,085	31	19
Full Time		58			
WC		1			

Pay Period Ending 12/11/2016
Check Date 12/16/2016

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,596	372	225,100	31	19
Full Time		59			

Pay Period Ending 12/25/2016
Check Date 12/30/2016

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	10,584	378	200,207	28	19
Full Time		59			

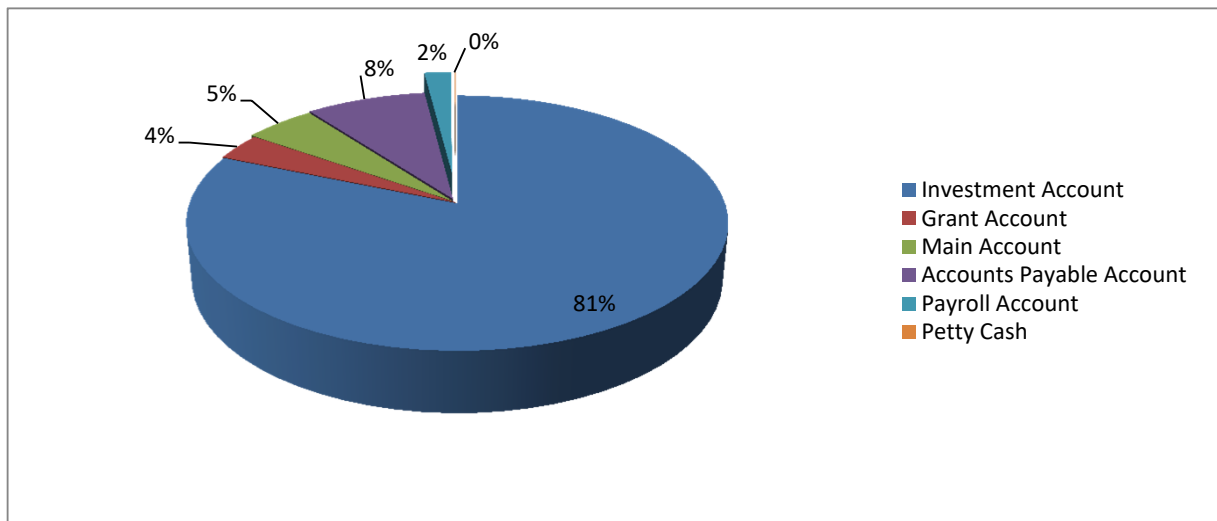
Mount Prospect Park District
Consolidated Revenue/Expense
December 2016

	December 2016	YTD 2016	Budget 2016	December 2015	YTD 2015
REVENUE					
10 General Fund	32,666	2,293,086	2,277,166	(75,590)	2,140,502
20 Recreation Fund	375,896	7,387,136	7,471,534	146,434	6,384,233
21 Paving and Lighting	252	71,927	73,606	3,235	71,082
23 Social Security Fund	1,271	359,072	354,320	(37,789)	542,999
24 Liability Insurance Fund	2,224	621,557	620,060	(11,579)	680,557
25 NWSRA Fund	2,019	575,417	588,849	25,884	568,655
26 IMRF Fund	2,882	798,498	803,400	30,960	607,331
27 Conservatory Fund	6,692	849,727	864,908	37,683	828,703
28 Internal Service Fund	-	411,725	411,725	-	382,380
30 Bond & Interest Fund	11,154	4,793,542	4,794,222	(12,708)	4,724,222
70 2014 Capital Project		15,924	15,000		
93 2013 Capital Project			75,938		
94 2014 Capital Project	607	20,354	5,421	619	36,151
95 2015 Capital Project		1,321		-	60,162
96 2016 Capital Project	-	1,232,281	1,390,621		
Total	435,663	19,431,566	19,746,770	107,149	17,026,977
EXPENSE					
10 General Fund	215,881	2,139,587	2,255,991	176,959	2,118,509
20 Recreation Fund	693,936	7,351,473	7,352,158	270,316	6,350,293
21 Paving and Lighting	6,433	77,037	100,000	71,572	142,314
23 Social Security Fund	46,292	473,039	510,000	30,657	439,470
24 Liability Insurance Fund	15,319	660,290	660,389	21,752	658,160
25 NWSRA Fund	83,659	672,303	1,294,456	32,454	542,819
26 IMRF Fund	152,235	735,259	736,800	114,821	732,356
27 Conservatory Fund	74,855	779,084	813,901	23,029	719,851
28 Internal Service Fund	53,722	369,946	411,725	50,213	371,697
30 Bond & Interest Fund	-	4,685,392	4,720,100	950	4,740,405
70 2014 Capital Project	72,412	441,187	686,555	3,465	297,805
93 2013 Capital Project	-	63,709	75,938	8,525	14,535
94 2014 Capital Project	12,056	152,989	221,332	60,426	617,589
95 2015 Capital Project	4,329	912,931	936,862		
96 2016 Capital Project	4,490	100,725	1,263,959		
Total	1,435,620	19,614,952	22,040,166	865,140	17,745,800
Total Revenue	435,663	19,431,566	19,746,770	107,149	17,026,977
Total Expense	1,435,620	19,614,952	22,040,166	865,140	17,745,800
Net Income/Loss	(999,957)	(183,386)	(2,293,396)	(757,990)	(718,823)

Mt. Prospect Park District
 Statement of Account Balances
 As of December 31, 2016

Mt. Prospect State Bank

Accounts	Bank Balance	Interest Rate	YTD Interest
Investment Account	4,464,378.43	0.19	9,120.06
Grant Account	188,009.76	0.002	9.75
Main Account	271,951.28	n/a	
Accounts Payable Account	456,765.47	n/a	
Payroll Account	105,677.44	n/a	
Petty Cash	4,080.00	n/a	
Total Funds	5,490,862.38		



**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
12/31/2016**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2012	9,098,317	1,653,835,662	0.557
2013	8,762,986	1,413,453,067	0.657
2014	9,398,877	1,446,086,836	0.654
2015	9,580,252	1,406,791,767	0.681

Tax Monies Received from January 1, 2016 through December 31, 2016 totals:
\$9,720,055 (of this total, \$151,471 is Replacement Tax).

	Type	2015 Taxes	2016 Taxes
January	R	23,439	22,156
January		172,159	200,146
February		1,421,225	1,409,747
March	R	6,691	8,898
March		3,206,116	3,463,090
April	R	40,951	32,524
April		99,399	
May	R	33,740	32,339
May		44,904	26,136
June		34,035	2,079
July	R	27,718	27,833
July		1,382,672	1,387,031
August	R	3,736	3,240
August		2,853,079	2,821,186
September		152,057	185,245
October	R	27,864	25,316
October		5,634	6,773
November		13,812	31,948
December		24,216	
December	R	6,805	34,366
TOTAL		9,580,252	9,720,055

93 Fund

93 Fund

Mt Prospect Park District
 Capital Projects Update - FY 2016
 December 2016
 Fund 93 2013 Capital IMPR Fund

Account #	Description	Budget	December	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813620	Drinking Fountain Upgrade	6,228		6,228	-	
	Total Rec Plex Center	6,228	-	6,228	-	
<u>Park Improvements</u>						
846700	Billings for Projects	39,219	-	39,219	-	
	Total Park Improvements	39,219	-	39,219	-	
<u>Buildings</u>						
861650	Lions Compressor Repairs	18,262	-	18,262	-	
	Total Buildings	18,262	-	18,262	-	Balance in 94 Fund
	Total Expenditure	63,709	-	63,709	-	

70 Fund

70 Fund

**Mt Prospect Park District
Capital Projects Update - FY 2016
December 2016
Fund 70 2014 Capital IMPR Fund**

Account #	Description	Budget	December	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
811926	Rec Plex Strength Upgrades	5,300		6,619	(1,319)	
813410	Rec Plex Cardio Update	42,000		42,000	-	
813640	Rec Plex Gym Fan	17,000		18,242	(1,242)	
813700	Rec Plex Common Area Furniture	8,000			8,000	
	Total Rec Plex Center	72,300	-	66,861	5,439	
<u>Park Improvements</u>						
845016	Clearwater Playground Equipment	112,500	54,134	105,500	7,000	
845633	Lions Bandshell Re-Leveling	30,000			30,000	
846700	Billings for Projects	24,044		24,044	-	
846735	Tree Removal/Replacement Trees	41,000	1,700	24,585	16,415	
846940	Ice Arena Equipment	16,000		22,144	(6,144)	
846950	Baseball/Softball Fence Upgrades	37,100			37,100	
849500	We Go Park Renovation	77,500	6,225	22,732	54,768	
849510	Com Ed Path System- Phase 2	80,000	2,613	38,199	41,801	
859520	All Parks Playground Repair Parts	5,000		4,580	420	
849530	MSD Berm Removal	6,000	1,850	1,850	4,150	
849640	Golf Renovation - Gen Trades	30,923	650	12,927	17,996	
849645	Golf Renovation - Growing	2,476		2,208	268	
849660	Golf Renovation - Professional	5,042	5,241	5,241	(199)	
849705	Golf Cart GPS	38,916		38,916	-	
849710	Dara James Park	3,760		3,760	-	
849720	Einstein Park	34,096		6,914	27,182	
	Total Park Improvements	544,357	72,412	313,600	230,757	
<u>Equipment</u>						
855019	Lions Tennis Windscreen	1,500		1,353	147	
855163	Powerheart G3AED's	10,800		8,440	2,360	
856820	Phone System	1,858		-	1,858	
858215	CCC Cardio Update	34,000		32,225	1,775	
858330	Portable Sound System	6,500		2,000	4,500	
858346	Athletic Wireless Scoreboard Conv	6,500		4,761	1,739	
858580	Ice Rink Liners	1,500		1,123	377	
858600	Studio Tables & Chairs	4,000		3,928	72	
858610	Athletic Equipment Boxes	7,000		6,896	104	
	Total Equipment	73,658	-	60,726	12,932	
	Total Expenditure	690,315	72,412	441,187	249,128	

94 Fund

94 Fund

**Mt Prospect Park District
Capital Projects Update - FY 2016
December 2016
Fund 94 2014 Capital IMPR Fund**

Account #	Description	Budget	December	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
812100	Large Fans Rec Plex Gym	11,510		15,959	(4,449)	
813630	Replace Upgrade Tv's	2,290		-	2,290	
	Total Rec Plex Center	13,800	-	15,959	(2,159)	
<u>Park Improvements</u>						
846700	Billing for Projects	13,500		13,500	-	
846735	Tree Removal & Inv Plan Phase 1	8,310		8,310	-	
847010	All Parks/Ball Mix	10,000		9,790	210	
849410	Walkingpath Repairs - ComEd	13,010		2,716	10,294	
849510	Majewski Sign Permits	8,837		-	8,837	
	Total Park Improvements	53,657	-	34,316	19,341	
<u>Equipment</u>						
855024	Lions Center Roller Shade	5,013		-	5,013	
855085	Argimetal Blower-MPGC	4,500			4,500	
855400	Technology Equipment & Svcs	7,978		3,984	3,994	
855460	Computer System	11,002	2,075	11,703	(701)	
856820	Phone System	4,448		4,448	-	
857250	Grounds Equipment Repairs	11,775	9,981	11,775	-	
858330	Portable Sound System	4,597		-	4,597	
858362	GC Launch Monitor	8,000	-	7,046	954	
	Total Equipment	57,313	12,056	38,955	18,358	
<u>Buildings</u>						
861650	Lions Compressor Repairs	17,238		4,973	12,265	Balance in 93 Fund
862420	Studio Parking Lot Repair	15,074		455	14,619	
863154	FPC Pond Erosion Control	10,000			10,000	
865900	HVAC Repairs			6,340		
	Total Buildings	42,312	-	11,768	36,884	
<u>Pools</u>						
880900	Big Surf Consulting	30,000		35,500	(5,500)	
882100	Recplex Pool Pak	24,250		16,491	7,759	
	Total Pools	54,250	-	51,991	2,259	
	Total Expenditure	221,332	12,056	152,989	74,683	

95 Fund

95 Fund

**Mt Prospect Park District
Capital Projects Update - FY 2016
December 2016
Fund 95 2015 Capital IMPR Fund**

Account #	Description	Budget	December	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813630	Rec Plex Automated Control System	8,000			8,000	
	Total Rec Plex Center	8,000	-	-	8,000	
<u>Park Improvements</u>						
845010	Clearwater Walking Path	68,000		70,362	(2,362)	
845154	Friendship/Meadow Parking Lot	21,800		22,106	(306)	
846700	Billing for Projects	334,962		334,962	-	
849600	GC Opening Marketing/Promotions	12,000		11,885	115	
849705	Golf Cart GPS Lease	39,000		33,933	5,067	
	Total Park Improvements	475,762	-	473,248	2,514	
<u>Equipment</u>						
855062	Garbage Compactor Truck	100,000		98,534	1,467	
855400	Software/Computer Network	62,600	4,329	62,827	(227)	
856850	Green Mowers	37,500		38,889	(1,389)	
858500	Stake Side Truck w Lift Gate	36,000		36,000	-	
858570	Custodial Maintenance Equip	8,500		2,834	5,666	
858590	Tor Diesel Z Turn Mower	21,000		18,658	2,342	
	Total Equipment	265,600	4,329	257,742	7,858	
<u>Buildings</u>						
861770	CCC Parking Lot	130,500		136,140	(5,640)	
862140	CCC Fence Replacement	6,500		6,147	353	
862150	CCC Loading Dock Door	5,500			5,500	
862160	CCC RTU Assessment	3,500			3,500	
862307	Clubhouse TV's/Sound System	6,000		4,424	1,576	
862320	Golf Course Furniture/Fixtures	5,000		4,306	694	
862330	GC Security Camera System	3,000		2,982	18	
862360	Colf Clubhouse Carpet	25,000		25,372	(372)	
865460	MSD Mens Restroom Partitions	2,500		2,569	(69)	
	Total Buildings	187,500	-	181,941	5,559	
	Total Expenditure	936,862	4,329	912,931	23,931	

96 Fund

96 Fund

**Mt Prospect Park District
Capital Projects Update - FY 2016
December 2016
Fund 96 2016 Capital IMPR Fund**

Account #	Description	Budget	December	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813410	Rec Plex Cardio Equipment	30,739			30,739	
813500	Replace Intercom System	20,000			20,000	
813620	Recplex AHU Coil Cleaning	5,500			5,500	
813625	Recplex Kids Klub Floor	36,000			36,000	
813630	Recplex Commons Floor	33,000			33,000	
813640	Small Fitness Equipment	9,000			9,000	
	Total Rec Plex Center	134,239	-	-	134,239	
<u>Conservatory</u>						
822330	FPC HVAC Units	13,000			13,000	
	Total Conservatory	13,000	-	-	13,000	
<u>Park Improvements</u>						
846931	Kopp Park Playground	100,000			100,000	
847012	Tree Planting/Removal	35,000			35,000	
847084	Community Survey	20,000			20,000	
847096	Westbrk School Playground	3,000			3,000	
849200	Bandshell Player	20,500			20,500	
849300	Redwood Playground Demo	12,500			12,500	
849500	Playground Parts	5,000			5,000	
849510	Ice Rink Liners	1,500			1,500	
849720	Einstein Park	540,000	4,490	11,225	528,775	
	Total Park Improvements	737,500	4,490	11,225	726,275	
<u>Equipment</u>						
855065	Wood Chipper Replacement	53,000		53,000	-	
855130		23,000			23,000	
855320	F250 4x4 Pickup Truck	29,000			29,000	
855330	F250 4x4 Pickup Truck	24,000			24,000	
855400	Reg Sys Maintenance	56,140			56,140	
855460	Technology Equipment/Services	16,000			16,000	
856776	GC Chairs Table Grill	8,000			8,000	
856777	Ice Machine	800			800	
858370	Pressure Washer	1,500			1,500	
858475	Bunker Rakes	12,400			12,400	
858485	Field Equipment Box	7,000			7,000	
858540	Toro Tri flex Mower	35,000			35,000	
858550	Greens Mowers	26,800			26,800	
858560	Debris Blower	2,700		-	2,700	
	Total Equipment	295,340	-	53,000	242,340	
<u>Buildings</u>						
861593	Lions Asbestos Abatement	3,500			3,500	
865420	WCMF Maintenance	5,000			5,000	
	Total Buildings	8,500	-	-	8,500	
<u>Cost of Issue</u>						
871600	Cost of Issue	50,950		36,500	14,450	
	Total Cost of Issue	50,950	-	36,500	14,450	
<u>Pools</u>						
881566	Big Surf Rafts	5,000			5,000	
881651	WCMF Storm Sewer Lining	10,800			10,800	
881652	GC Heat Exchanger	4,630			4,630	
882040	Recplex Pool Vacuum	4,000			4,000	
	Total Pools	24,430	-	-	24,430	
	Total Expenditure	1,263,959	4,490	100,725	1,163,234	

Mt. Prospect Parks Foundation Report January 2017

Parks Foundation

The Parks Foundation Board kicked off 2017 with a planning meeting on Wednesday, January 11th at Central Community Center. A variety of ideas were discussed in order to maximize visibility for the Foundation within the community this year.

The following 2017 framework was discussed:

- The tree campaign will be the main focus and campaign of the Parks Foundation in 2017. 33 trees were planted in fall of 2016 with funds donated by the Foundation. A mobile display is in the works to accompany board members to park district events. The first stop is the February 11 Mardi Gras at RecPlex. The Foundation's presence will enhance the event and allow the public to become familiar with the tree campaign which hopes to gather enough "change" to plant more trees in the fall of 2017.
- The mobile display to donate "change" to *change the landscape of our parks* is tentatively scheduled to be present at the Mardi Gras, Strive for 5, Summer Concert Series, Fall Fest and Holiday Open House.
- 2017 is the 20th Anniversary of the Parks Foundation. The Board agreed to finance the June 29 Summer Concert at the Veteran's Memorial Bandshell branding it as the "Parks Foundation Anniversary Celebration." Two big bands were mentioned as possible entertainment. Scholarship Awards will be presented this evening. More to come.....
- The Foundation will elect new officers at the May 2017 Park Board meeting.
- A Cabaret Night will be scheduled for November 2017. In 2018, the Foundation will hold two Cabaret nights (spring and fall) but in light of the 20th Anniversary Celebration in June; will have one Cabaret event in 2017.
- 2017 meeting dates are set. Board meetings will be held at 6:30 pm at the Central Community Center on Wednesdays March 8, May 10, July 12, September 13 and November 8.

Departmental Reports/Reviews - 2016

Recreation

Included in your packet is a copy of the Annual Year in Review for 2016 from the Recreation Department. This reports provides and overview of the department's programs and activities for the past year. Please take some time to read over the information. Brian will be happy to answer any questions you may have.

Community Relations & Marketing

A special document will be handed out at the Board Meeting which highlights the accomplishments and work of the Community Relations & Marketing Department for 2016. Stay tuned.....

IAPD/IPRA State Conference – January 20-21, 2017

Included with your packet is the January/February issue of the Illinois P&R Magazine which has the full program of workshops and sessions for the IAPD/IPRA Conference on Friday, January 20 & Saturday, January 21, 2016. The conference will be held at the Hilton Hotel in Chicago. For those of you attending the conference - there is also a memo attached to the magazine which provides some additional details about the conference.

Mount Prospect Centennial Celebration – Saturday, February 4, 2017

Reminder - The park district will have two tables for the Village's Centennial Celebration which will be held on February 4, 2017. Attendees will be a combination of Board Members & staff.

Filing Period – Park Commissioner Election – April 4, 2017

Three candidates (William Starr, Raymond Massie, Steven Kurka) submitted paperwork to run for three Commissioner seats on the April 4, 2017 Election.

Parks & Planning Monthly Report Jim Jarog • January 2017

Einstein Park Phase II

Staff continues to work with the City of Des Plaines to obtain and incorporate their feedback into our project plans and specifications for Einstein Park. The project drawings and specifications should be approximately 60% to 75% complete by the end of January. At that time we anticipate going out to bid in March with a potential construction start date of April / May of 2017. We continue to target completion of this project before the end of the 2017 construction season.

Redwood Playground Relocation

Staff anticipates starting the process of developing drawings and specifications to submit to ComEd for the removal of the existing playground at Redwood Drive. We would like the new playground to be located two blocks East of the existing playground on property the Park District owns at Kopp Park. This location would benefit the district because it would only require permit review by the Village of Mount Prospect and not ComEd. In addition the new Playground would not be located on leased Com Ed property and would not be subject to their lease requirements. The placement of the new playground will take into consideration the possibility of future redevelopment of existing athletic fields which currently exist at Kopp Park.

Department Updates

Grounds Department

- Installed drain cap at Clearwater Park playground underdrain.
- Set up Ice Rinks at Lions and Beau Drive.
- Moved Soccer goals from fields into storage.
- Trash removal from Parks.
- Supply facilities with salt, clear snow from facility and park parking lots.
- Mail / supply runs and Commissioner Packet delivery.
- Work Orders as required.

Buildings Department

- Ordered replacement light poles and heads for CCC parking lot.
- Assisted with installation of Holiday lighting and decorations.

Parks & Planning Monthly Report ***Jim Jarog • January 2017***

Buildings Department Continued

- Repaired air exhaust system and performed carbon monoxide calibration/testing at WCMF.
- Repaired pro shop weather stripping and cooler in golf concession area.
- Repaired tennis lights and timer at Lions Memorial Park.
- Install new thermostat for bathroom heaters at Meadows Pool outside restrooms.
- Install fans in fitness center and repaired lighting as needed at Rec Plex.

Fleet Services

- Perform full winter service on large area mower Jacobsen #2.
- Replace batteries in trucks #7, # 18 and #33.
- Winterize and service Toro Multi-Pro and John Deere sprayers at GC.
- Begin Toro fairway mower seasonal service and reel overhaul.
- Replace starter assembly on Toro Triplex #3 and service entire unit.
- Perform safety inspections on trucks 3, 4,13,16,19, 36, and trailer #20.
- Prepare Toro GM 345 #1 and other board approved equipment for GovDeals sale.
- Clean up shops at WCMF and GCG.
- Re-seal fuel injection pump on Ford 4610 tractor.
- Perform training on operation of new Trackless snow plow attachment.
- Make new hydraulic lines for steering system on Ford 4610 tractor.

Miscellaneous

As we closed out 2016, there were a total of 727 internal work order requests submitted to the Parks and Planning Division for completion. This resulted in a 5% increase for internal work requests received in 2016 over requests submitted in 2015. At the time of this first report we have received approximately 15 internal work order requests thus far for 2017.

Golf Operations Monthly Report Brett Barcel • December 2016

2016 Record Season

Final sales for the 2016 golf season were approximately \$1,470,000, surpassing our record year 2012 and exceeded our 2013 total sales by approximately \$145,000. This tells us our rounds/revenue and round/dollar is on the right track and has substantially improved since the renovation. Given the state of revenue and the area price averages we are keeping all of our pricing structure the same for 2017.

Golf Market Analysis

You may have heard in the mainstream media about golf's demise, to the extent that one would think the sky is falling! Only through careful analysis of the industry can we tell what is actually happening and while not good, it is not all bad. The most important metric to consider is Economics 101, supply and demand. The amount of total golfers has not grown as expected over the last 25 years, due to a lot of circumstances it has remained almost the same, but the amount of courses to play has risen. In Chicago alone, based on flawed business metrics, over 30 facilities were added to the market during this same period. Simple math tells us this oversupply of courses has to diminish in order for the market to balance itself. According to NGF records of openings and closures this trend is finally happening. The amount of total courses has been declining nationwide at a rate of 1% each year. As this trend continues, the market should be "rightsized" within 3-5 years.

It may seem bleak to see golf courses and even retail golf stores shutdown in our area, but it is what takes place in every retail market, and it is long overdue. The golf market is just taking decades to do what the retail and housing markets did in 3 to 5 years. How does this affect us? The reduction of unprofitable golf courses in the outlying suburbs will only serve to benefit this park district. They have driven down pricing and existed on life support for longer than any other market would bear. We have a vastly improved golf facility that has been financially stable for over 50 years. As others close, we will gain. So no, the sky is not falling, golf will roll on.

Winter Months

Maintenance - All part-time staff is off until early spring, both indoor and outdoor winter projects are in progress.

Pro Shop - We are now taking in league contracts and registration for permanent tee times for the 2017 season. All rules, procedures and fees for the permanent tee times are on the website. Players interested can come in during regular winter hours or call the pro shop for further information.

Administration & Human Resources Monthly Report

Barry Kurcz • January 2017

Cook County Raises Minimum Wage to \$13 per hour by 2020

Effective July 1, 2017, employers in Cook County will be required to pay a higher minimum wage that will continue to increase every year thereafter. Cook County's ordinance is similar to the City of Chicago's minimum wage increase, which gradually raises the minimum wage to \$13 per hour by 2019.

The following provides the graduated scale of the increases under the ordinance:

- July 1, 2017 – the minimum wage increases from \$8.25 to \$10.00 per hour
- July 1, 2018 – the minimum wage increases from \$10.00 to \$11.00 per hour
- July 1, 2019 – the minimum wage increases from \$11.00 to \$12.00 per hour
- July 1, 2020 – the minimum wage increases from \$12.00 to \$13.00 per hour
- July 1, 2021 – the minimum wage will increase in proportion to the increase in the Consumer Price Index (CPI), not to exceed 2.5% in any year

Section 42-14 of the ordinance provides several categories of exceptions in which employers are not required to pay the minimum wage including any employees of any governmental entity other than Cook County. This includes Mt. Prospect Park District.

While there is no direct impact to the District, the indirect impact on our part time employees could be tremendous. The vast majority of our summer employees make less than \$10 per hour. If nothing is done, this could result in a shortage or loss of summer employees to surrounding employers who are paying \$10 per hour or more.

Staff is currently identifying solutions to avoid a possible staffing shortage this summer and beyond.

Paylocity Implementation

On January 11th, we received our 2016 W-2's from Paylocity which we have since distributed to all 802 employees who worked for the district last year. All mandatory and voluntary deductions for 2017 have been updated in the system and will be reflected on the first paycheck of the year on January 13th.

Accounts Payable Transition

Kathy Mistarz, our new part time Accounting Clerk has completed her initial training with Smart Fusion and has successfully entered her first biweekly batch of invoices and check requests. As the transition continues, we will further identify and implement process improvements.

Life Insurance and Short Term Disability Renewal

I am very pleased to report that there is no increase in our 2017&2018 renewal for Group Term Life and AD&D with Principal. In addition, there is no increase with dental insurance for 2017 as this is the second year of our agreement with Principal.

Staff Changes

Enrique Jacobo will be promoted to Full Time Custodian on January 19th.