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## **REGULAR BOARD MEETING**

**March 16 , 2016**

### **AGENDA**

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**MT. PROSPECT PARK DISTRICT  
1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056**

**MT. PROSPECT BOARD OF PARK COMMISSIONERS**

**MEETING SCHEDULE  
2016**

The Regular Board Meetings are scheduled on Wednesdays and will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

**JANUARY 20, 2016**  
(3<sup>rd</sup> Wed.)

**JULY 27, 2016**

**FEBRUARY 17, 2016**  
(3<sup>rd</sup> Wed.)

**AUGUST 24, 2016**

**MARCH 16, 2016**  
(3<sup>rd</sup> Wed.)

**SEPTEMBER 28, 2016**

**APRIL 27, 2016**

**OCTOBER 26, 2016**

**MAY 25, 2016**

**NOVEMBER 16, 2016**  
(3<sup>rd</sup> Wed.)

**JUNE 22, 2016**

**DECEMBER 14, 2016**  
(2<sup>nd</sup> Wed.)

*Approved: December 16, 2015*

MT. PROSPECT PARK DISTRICT  
1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056

**REGULAR BOARD MEETING**

MEMO TO: MT. PROSPECT PARK DISTRICT  
BOARD OF COMMISSIONERS  
PRESS  
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: MARCH 11, 2016

RE: REGULAR PARK BOARD MEETING  
MARCH 16, 2016 - 7:00 P.M.  
CENTRAL COMMUNITY CENTER  
1000 W. CENTRAL, MOUNT PROSPECT, IL

**A G E N D A**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES: REGULAR BOARD MEETING: FEBRUARY 17, 2016

PUBLIC HEARING

**ORDINANCE NO. 726:** COMBINED ANNUAL BUDGET & APPROPRIATION ORDINANCE - 2016  
AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR MT.  
PROSPECT PARK DISTRICT, COOK COUNTY ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST  
DAY OF JANUARY 2016, AND ENDING ON THE 31<sup>ST</sup> DAY OF DECEMBER, 2016.

PUBLIC COMMENT

PARKS FOUNDATION REPORT

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE: FEBRUARY 2016

EXECUTIVE REPORT

UNFINISHED BUSINESS

- A. Big Surf Pool – Potential Renovation • (Discussion)

NEW BUSINESS

APPROVAL ITEMS

- A. Acceptance/Rejection of Bids – Repaving & Rehab of Central Community Center Parking Lot
  - Arrow Road Construction
- B. Acceptance/Rejection of Bids – Parking Lot Maintenance – Friendship, Lions and Meadows
  - Hastings Asphalt Services
- C. Acceptance/Rejection of Bids – Pathway Paving Improvements – Clearwater & High Ridge Knolls Parks
  - Allstar Asphalt

ADOPTION ITEMS

- A. **ORDINANCE NO. 726:** COMBINED ANNUAL BUDGET & APPROPRIATION ORDINANCE - 2016  
AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR MT.  
PROSPECT PARK DISTRICT, COOK COUNTY ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST  
DAY OF JANUARY 2016, AND ENDING ON THE 31<sup>ST</sup> DAY OF DECEMBER, 2016.

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

CLOSED SESSION

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

ADJOURNMENT

Unapproved Board Minutes  
February 17, 2016

Unapproved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, February 17, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka  
Tim Doherty  
Bill Klicka  
Bill Starr  
Lisa Tenuta  
Ray Massie  
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director  
Brett Barcel, Director of Golf Operations  
Jim Jarog, Director of Parks & Planning  
Brian Taylor, Director of Recreation  
Barry Kurcz, Director of Business Services and Human Resources  
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney  
Lee Howard, GAI  
Brad O'Sullivan, GAI

Visitors:

None

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Tenuta and was carried by unanimous voice approval.

**Unapproved Board Minutes**  
**February 17, 2016**

APPROVAL OF MINUTES

Commissioner Starr motioned to approve the minutes from the Regular Board Meeting on January 20, 2016 as amended; seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Public Comment

None

Parks Foundation

None

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities. It was noted by Le Howard that several of the charts and graphs in the Board Packet were incorrect. There was a error in the transfer of information into the reports, and this should be corrected for the March Board Meeting Report.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify January Accounts Payable checks and EFT's in the amount of \$840,529.94 as listed on the January Check Registers; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Unapproved Board Minutes  
February 17, 2016

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify January Payroll checks and Direct Deposits in the amount of \$273,466.15 as listed in this report; seconded by Commissioner Massie.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Executive Report

Executive Director Greg Kuhs reviewed the following items:

- Backstop Replacement update: primary fields (Lions, Friendship, and Meadows) are scheduled to be completed by the end of February; all completions are currently anticipated for March 28<sup>th</sup>.
- Pavement Improvements 2016: 3 bids out for maintenance (seal coating & crack filling) at Meadows, Lions & Friendship parking lots- recommendations to the Board for approval & discussion at the March Board Meeting.
- Pool Pak Compressor: RP has a defective compressor (installed 2008) provides heating & cooling- needs to be replaced.
- Nicholas & Associates has contacted the Park District about providing a house league Ice Hockey for youth and adults as well as Learn to Skate and Ice Skating Classes when they finish construction of their ice rink facility at Kensington Business Center. They hope to have the facility open in September 2016. Staff is researching program development for both hockey & ice skating.
- New AED's were purchased in January; thanks to the Park Foundation for covering half of the cost of the new AED's.
- Congratulations to Graphic Designer Julie Reilly's design that placed 2<sup>nd</sup> out of 28 entries at the IPRA conference with the design logo for the Mt. Prospect Golf Club.
- Mardi Gras event was successful with participation tripling in numbers compared to 2015. Seven sponsors participated in the event, and our new email marketing service (Constant Contact) was successfully utilized to promote the event.
- New carpeting has been installed in the golf clubhouse. The proshop area has also been reconfigured to provide a more customer friendly layout..

Unapproved Board Minutes  
February 17, 2016

- The district purchased Applitrack: Applicant Tracking System for job applications which will save manager countless hours in the recruiting process, etc. We hope to begin using this tool district wide in early March.

Discussion: Commissioner Starr suggested we strategically locate another AED at Rec Plex closer to the fitness center - the suggestion will be taken under consideration.

UNFINISHED BUSINESS

A. Tentative Budget and Appropriation Ordinance – FY 2016

Executive Director Greg Kuhs stated that a draft of the Budget and Appropriation Ordinance for FY 2016 has been placed at Central Community Center reception desk, Des Plaines Library Reference Desk, Mt. Prospect Library Reference Desk and the Mt. Prospect Human Services Department for anyone who wishes to review this document. Adoption of this Ordinance will be on the March 16, 2016 meeting agenda.

Discussion: None

NEW BUSINESS

A. Special Board Meeting- March 16<sup>th</sup> at 6p.m.

Executive Director Greg Kuhs explained FGM Architects is in the process of preparing conceptual plans and cost estimates for the potential renovation of Big Surf Pool. Staff recommends holding a Special Meeting for the purpose of presenting and discussing the information from FGM.

Discussion: Commissioner Tenuta asked if the Board might receive the conceptual plans and cost estimates as soon as the plans are available giving sufficient time to review and have questions ready for FGM Architects. She is hoping the public will be come to hear the discussion.

President Kurka has called a Special Board Meeting for March 16<sup>th</sup> at 6p.m. at CCC for a presentation from FGM Architects, Inc. for the Big Surf Pool.

APPROVAL/ADOPTION ITEMS

A. Approval of Purchase-Ford F-350 & Ford F-550 Trucks- Illinois Department of Central Management Services- Joint Purchasing Program- Morrow Brothers Ford, Inc.

- ADOPTION OF ORDINANCE No. 727: An Ordinance Authorizing and Directing The Trade-In of a Used Truck and The Purchase of Two New Trucks.

MOTION

Commissioner Doherty motioned to adopt Ordinance No. 727, being an Ordinance Authorizing and directing the trade- in of a used truck and the purchase of two new trucks; seconded by Commissioner Tenuta.



Unapproved Board Minutes  
February 17, 2016

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

B. Approval of Purchase-Equipment Replacement-New Way Garbage Compactor-HB600-National Joint Powers Alliance (NJPA)- Joint Purchasing Program-Standard Equipment Company

- ADOPTION OF ORDINANCE NO. 728: An Ordinance Authorizing and Directing the Trade-In of a Used Truck and Trash Compactor and the Purchase of a New Trash Compactor.

MOTION

Commissioner Massie motioned to adopt Ordinance No. 728, being an Ordinance Authorizing and directing the trade-in of a used truck and trash compactor and the purchase of a new trash compactor; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

C. Approval of Purchase-Toro Greensmaster Flex 2120 Mowers- National IPA Joint Purchasing Program-Reinders, Inc.

MOTION

Commissioner Murphy motioned to approve of the purchase of (3) Toro Greenmaster Flex 2120 mowers and accessories from Reinders, Inc. in the amount of \$38,896.00; seconded by Commissioner Massie.

**Unapproved Board Minutes**  
**February 17, 2016**

Discussion: Commissioner Massie asked if the old mowers would be traded in and Director Barcel stated the older mowers will still be used.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**D. Approval of Concessions License Agreement- Open Kitchens**

**MOTION**

Commissioner Doherty motion to approve a Concessions Agreement with Open Kitchens to provide food & beverage service at Mt. Prospect Golf Club for a two-year period beginning April 1, 2016 thru March 31, 2018 for an annual concession license fee of \$43,000, and also authorize the Executive Director to execute the Concessions Agreement; seconded by Commissioner Murphy.

**Discussion:**

The Board discussed the reason for continuing to use the party tent to accommodate larger groups as well as the condition of the tent. Staff indicated we would need to evaluate the condition of the tent after the 2016 season and then determine if it will need to be replaced and the cost.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Unapproved Board Minutes  
February 17, 2016

E. Approval/Authorization to Sell Liquor at Special Events 2016

MOTION

Commissioner Massie motioned to authorize the sale of alcoholic beverages by Mt. Prospect Park District staff over the age of 21 for the following events for which a special liquor license must be obtained.; seconded by Commissioner Tenuta.

May 14, 2016	Softball Tournament-Eggs Czarnik Memorial	11am-11:59pm
May 15, 2016 (rain date)		12pm-11:59pm
June 23, 2016	Softball Tournament-ASA 15 <sup>th</sup> Annual Chicago	5pm-11:59pm
June 24, 2016		5pm-11:59pm
June 25, 2016		11pm-11:59pm
June 26, 2016		12pm-11:59pm
July 9, 2016	Softball Tournament- 30& Under and 31 & Over	11am-11:59pm
July 10, 2016 (rain date)		12pm-11:59pm
August 6, 2016	Softball Tournament-House League Tournament	11am-11:59pm
August 7, 2016 (rain date)		12pm-11:59pm
September 1, 2016	Softball Tournament-ASA Major National	5pm-11:59pm
September 2, 2016		5pm-11:59pm
September 3, 2016		11am-11:59pm
September 4, 2016		12pm-11:59pm
September 5, 2016 (rain date)		11am-11:59pm
May 28, 2016	Soccer Tournament-Green White Soccer Adult	11am-11:59pm
May 29, 2016		12pm-11:59pm
May 30, 2016		11am-11:59pm

· Green White Soccer is responsible for securing event liquor licenses.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Unapproved Board Minutes  
February 17, 2016

F. Approval/Authorization to Serve Liquor at Special Events 2016

MOTION

Commissioner Doherty motion to authorize serving alcoholic beverages for the named events providing the organizations sponsoring the events meet the following requirements:

- If an admission fee is charged, guests must receive something in return other than alcohol.
- There is no charge for the alcohol.
- Dram Insurance Liability in maximum insurance coverage limits must be provided with Mt. Prospect Park District named additional insured.
- The organization agrees to obey the rules and regulations provided by the Mt. Prospect Park District, the State of Illinois and the ordinances of the Village of Mount Prospect. Failure to do so may result in the immediate termination of the privilege to serve alcohol at the event in the discretion of the Park District.

Seconded by Commissioner Starr.

Place and time:	Golf Course from 10:00am-6:00 pm	
August 17, 2016	NWSRA Golf Classic /Ala Carte Entertainment	Beer-served by Ala Carte Staff
September 22, 2016	Chamber of Commerce Golf Outing	Beer-served by Chamber Staff

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Public Comment  
None

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Doherty stated the Mardi Gras event was fantastic! The staff worked great together.

ADJOURNMENT

There being no further business to discuss, Commissioner Tenuta moved to adjourn the Regular Board Meeting at 7:41 p.m.; seconded by Commissioner Klicka and carried by unanimous voice vote.

Respectfully submitted,

\_\_\_\_\_  
William J. Starr, Secretary

**BUDGET & APPROPRIATION HEARING DIALOGUE**

President Kurka announces:

The next agenda item is a Public Hearing to receive comments on the FY 2016 Budget & Appropriation Ordinance. The proposed ordinance has been on display at the Mount Prospect and Des Plaines Public Libraries, Mount Prospect Human Service Department and at the Mt. Prospect Park District Administrative Office since January, 2016. All persons desiring to be heard will have an opportunity to present written or oral testimony with respect thereto.

President Kurka asks for written or oral comments from the Commissioners.

President Kurka asks for written or oral comments from the public.

President Kurka asks for additional comments from the public.

President Kurka asks for a motion to finally adjourn the Public Hearing.

Roll Call Vote

President Kurka declares the hearing finally adjourned.

**MT PROSPECT PARK DISTRICT  
DEPARTMENTAL EXPENDITURE ANALYSIS  
FOR THE 2 MONTHS ENDED 2-29-16**

17% OF CALENDAR YEAR

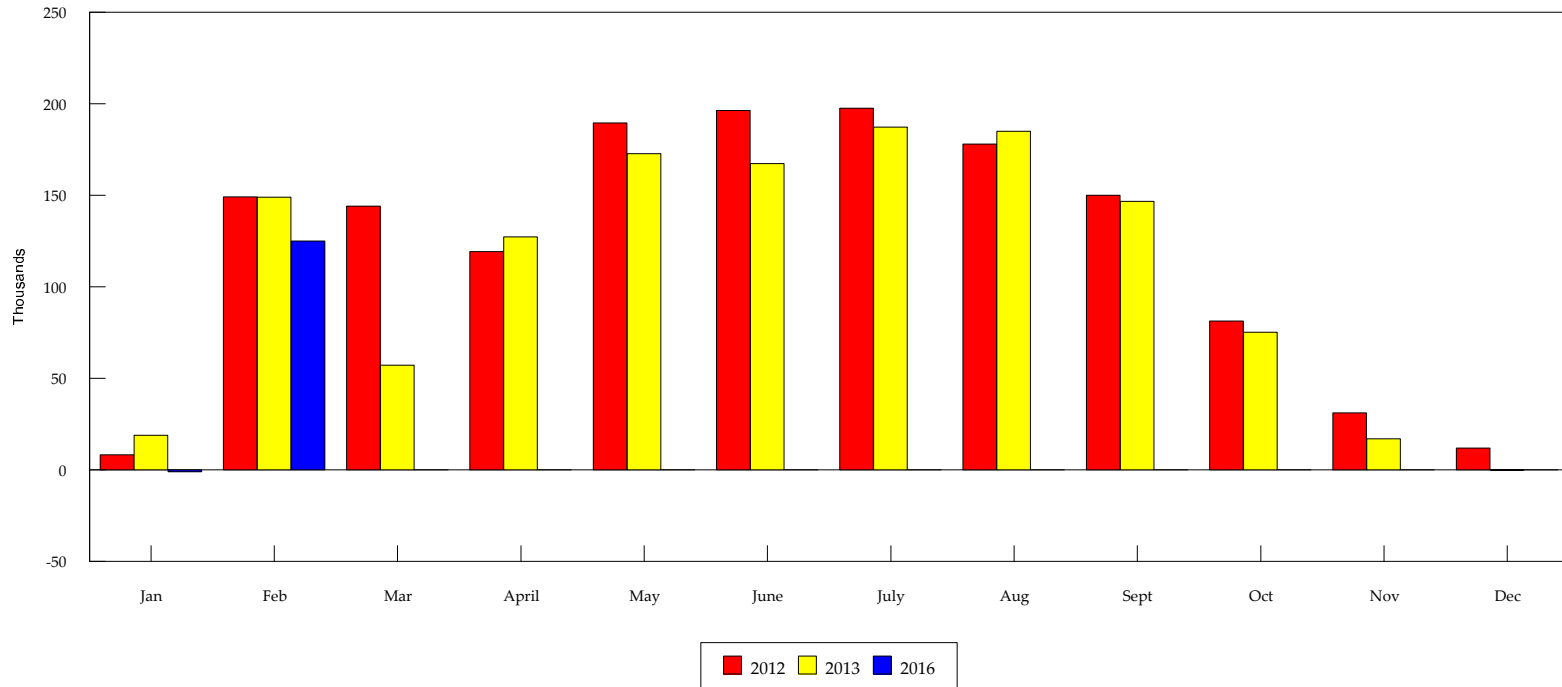
FUND / Department	'16 Y.T.D. Actual	2016 Budget	Y.T.D. as % of '16 Budget	'15 Y.T.D. Actual	Y.T.D. % of '15 Y.T.D.	Projected 2016	Proj % of '16 Bud	% Inc '16 Bud Over '15 Bud
<b>GENERAL FUND</b>								
Administration	174,529	957,640	18%	128,957	135%	993,738	104%	0%
Maintenance	147,019	795,584	18%	134,072	110%	828,544	104%	-16%
Motor Pool	33,600	296,435	11%	21,838	154%	236,700	80%	3%
Buildings	26,312	185,071	14%	-				
Studio at Melas	3,234	21,261	15%	2,699	120%	16,840	79%	-3%
Total	384,694	2,255,991	17%	287,566	134%	2,260,955	100%	2%
<b>RECREATION FUND</b>								
Administration	159,182	1,058,247	15%	114,815	139%	1,008,413	95%	33%
Big Surf	32,620	312,183	10%	21,072	155%	302,229	97%	10%
Meadows Pool	7,573	194,864	4%	3,786	200%	193,052	99%	4%
Recplex Pool	92,221	540,840	17%	47,787	193%	545,691	101%	13%
Golf Course	213,111	1,559,967	14%	138,482	154%	1,610,080	103%	15%
Concessions	7,654	160,614	5%	5,962	128%	125,458	78%	6%
Lions Center	35,273	185,231	19%	23,644	149%	198,929	107%	-3%
Friendship Center	-	-	n/a	3,918	0%	-		-100%
Recplex Center	155,952	1,015,519	15%	111,704	140%	1,028,818	101%	-2%
Rec Programs	251,697	1,582,483	16%	184,306	137%	1,723,867	109%	-3%
Central Programs	5,583	137,400	4%	5,377	104%	116,850	85%	-3%
Central Road	104,225	605,170	17%	81,136	128%	600,052	99%	-5%
Total	1,065,092	7,352,518	14%	741,988	144%	7,469,996	102%	6%

## MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Comparison to Previous Years of Full Operation

**Revenue Recap by yr:**

2012			2013			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>	<u>'12Budget</u>	<u>'13Budget</u>
Jan	8,372	8,372	Jan	19,025	19,025	Jan	(916)	(916)	1,489,500	
Feb	149,262	157,634	Feb	149,040	168,065	Feb	125,058	124,142	1,458,500	
Mar	144,176	301,810	Mar	57,199	225,265	Mar	0	0	1,602,000	
April	119,383	421,193	April	127,391	352,656	April	0	0		
May	189,666	610,858	May	172,891	525,547	May	0	0		
June	196,468	807,326	June	167,420	692,966	June	0	0		
July	197,577	1,004,903	July	187,317	880,283	July	0	0		
Aug	178,099	1,183,002	Aug	185,017	1,065,300	Aug	0	0		
Sept	150,044	1,333,046	Sept	146,745	1,212,045	Sept	0	0		
Oct	81,408	1,414,454	Oct	75,315	1,287,360	Oct	0	0		
Nov	31,123	1,445,576	Nov	16,993	1,304,353	Nov	0	0		
Dec	12,038	1,457,614	Dec	(124)	1,304,229	Dec	0	0		

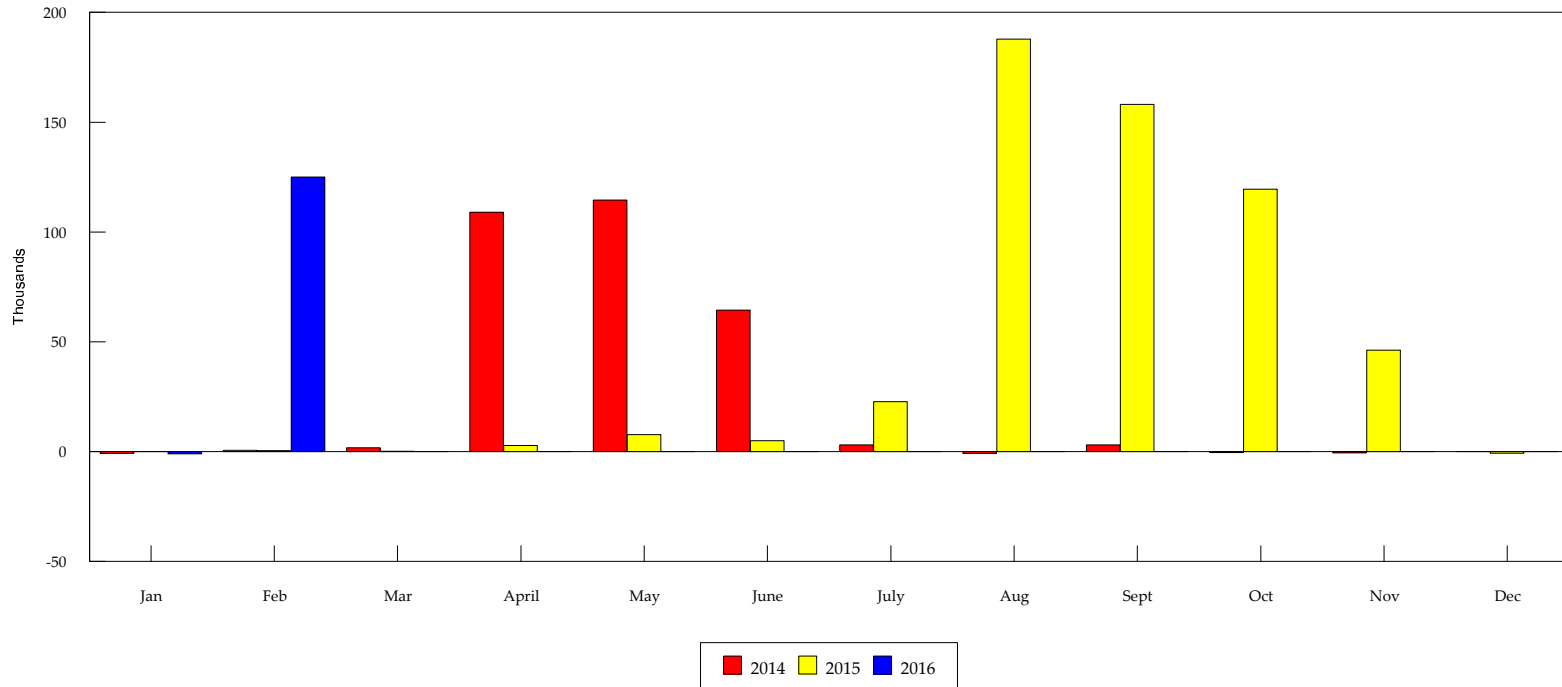


This Year Vs Last Two Years

## MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

**Revenue Recap by yr:**

2014			2015			2016			'13Budget	
Month	YTD		Month	YTD		Month	YTD			
Jan	(779)	(779)	Jan	35	35	Jan	(916)	(916)	'13Budget	1,458,500
Feb	598	(181)	Feb	417	452	Feb	125,058	124,142	'14Budget	726,600
Mar	1,857	1,676	Mar	209	661	Mar	0	0	'15Budget	705,490
April	109,004	110,680	April	2,869	3,530	April	0	0	'16Budget	1,602,000
May	114,621	225,301	May	7,758	11,288	May	0	0		
June	64,491	289,793	June	4,986	16,274	June	0	0		
July	3,153	292,946	July	22,714	38,988	July	0	0		
Aug	(759)	292,187	Aug	187,774	226,762	Aug	0	0		
Sept	3,159	295,346	Sept	158,081	384,843	Sept	0	0		
Oct	(360)	294,986	Oct	119,569	504,412	Oct	0	0		
Nov	(560)	294,426	Nov	46,280	550,692	Nov	0	0		
Dec	0	0	Dec	(721)	549,970	Dec	0	0		



This Year Vs Last Two Years



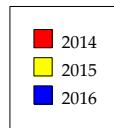
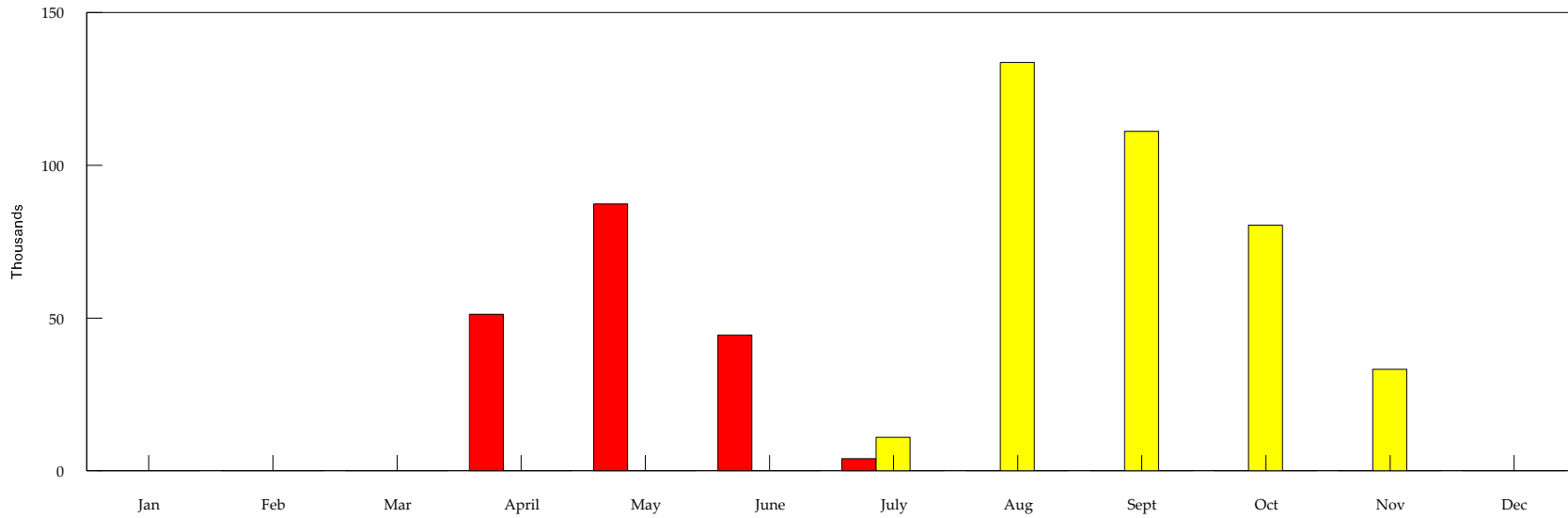
**MOUNT PROSPECT PARK DISTRICT**  
**GOLF COURSE Department by Function**  
**For Two Months Ended 2-29-16**

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
<b>REVENUES:</b>								
RENTAL	750	750						
PASSES /USER FEES	118,450	118,450						
DAILY /USER FEES	4,518	4,518			-			
PROGRAM FEES	2,468	630				1,838		
MERCHANDISE SALES	299			299				
OTHER	(2,343)	(2,343)						
SPONSORSHIPS	-							
TOTAL REVENUE	124,142	122,005	-	299	-	1,838	-	-
% of Budget	8%	9%	n/a	1%	0%	4%	0%	
<b>EXPENDITURES:</b>								
FULL TIME SALARIES	110,570	59,959	41,776					8,835
PART TIME SALARIES	11,940	4,207	5,758					1,975
FRINGE BENEFITS	43,496	15,974	22,318					5,204
CONTRACTUAL SERVICES	10,698	5,391	1,498					3,809
COMMODITIES	24,506	4,290	17,221		-			2,996
MERCHANDISE	3,574			3,574				
UTILITIES	8,307	2,902	2,148					3,258
SALES TAX	20			20				
TOTAL EXPENDITURES	213,111	92,722	90,719	3,594	-	-	-	26,077
% of Budget	14%	15%	13%	6%	0%	0%	0%	17%
REVENUE OVER(UNDER) EXP	(88,969)	29,284	(90,719)	(3,296)	-	1,838	-	(26,077)
<b>CHANGE FROM LAST YR + ( - )</b>								
REVENUE	123,690	121,970	-	42	-	1,678	-	-
EXPENDITURES	74,629	14,806	46,437	3,272	(250)	(125)	(500)	10,990
NET	49,061	107,165	(46,437)	(3,230)	250	1,803	500	(10,990)
<b>% CHANGE FROM LAST YEAR</b>								
REVENUE	27,365	348,487	n/a	16	#DIV/0!	1,049	n/a	n/a
EXPENDITURES	54	19	105	1,014	(100)	(100)	(100)	73
2016 BUDGET REVENUE	1,602,000	1,389,500	-	55,000	90,000	47,500	20,000	-
2016 BUDGET EXPENSE	1,559,967	601,475	694,535	55,600	6,000	32,000	17,000	153,357
2015 REVENUE	452	35	-	257	-	160	-	-
2015 EXPENDITURES	138,482	77,916	44,281	323	250	125	500	15,087

**MT PROSPECT PARK DISTRICT**  
**GOLF COURSE**  
**Greens Fees Sales**

**Revenue Recap by yr:**

	2014		2015		2016			
	Month	YTD	Month	YTD	Month	YTD		
Jan	0	0	Jan	0	Jan	0	'14Budget	340,000
Feb	0	0	Feb	0	Feb	0	'15Budget	400,000
Mar	0	0	Mar	0	Mar	0	'16Budget	850,000
April	51,226	51,226	April	0	April	0		
May	87,458	138,684	May	0	May	0		
June	44,471	183,155	June	0	June	0		
July	4,000	187,155	July	10,971	July	0		
Aug	0	0	Aug	133,659	Aug	0		
Sept	0	0	Sept	111,129	Sept	0		
Oct	0	0	Oct	80,451	Oct	0		
Nov	0	0	Nov	33,259	Nov	0		
Dec	0	0	Dec	0	Dec	0		

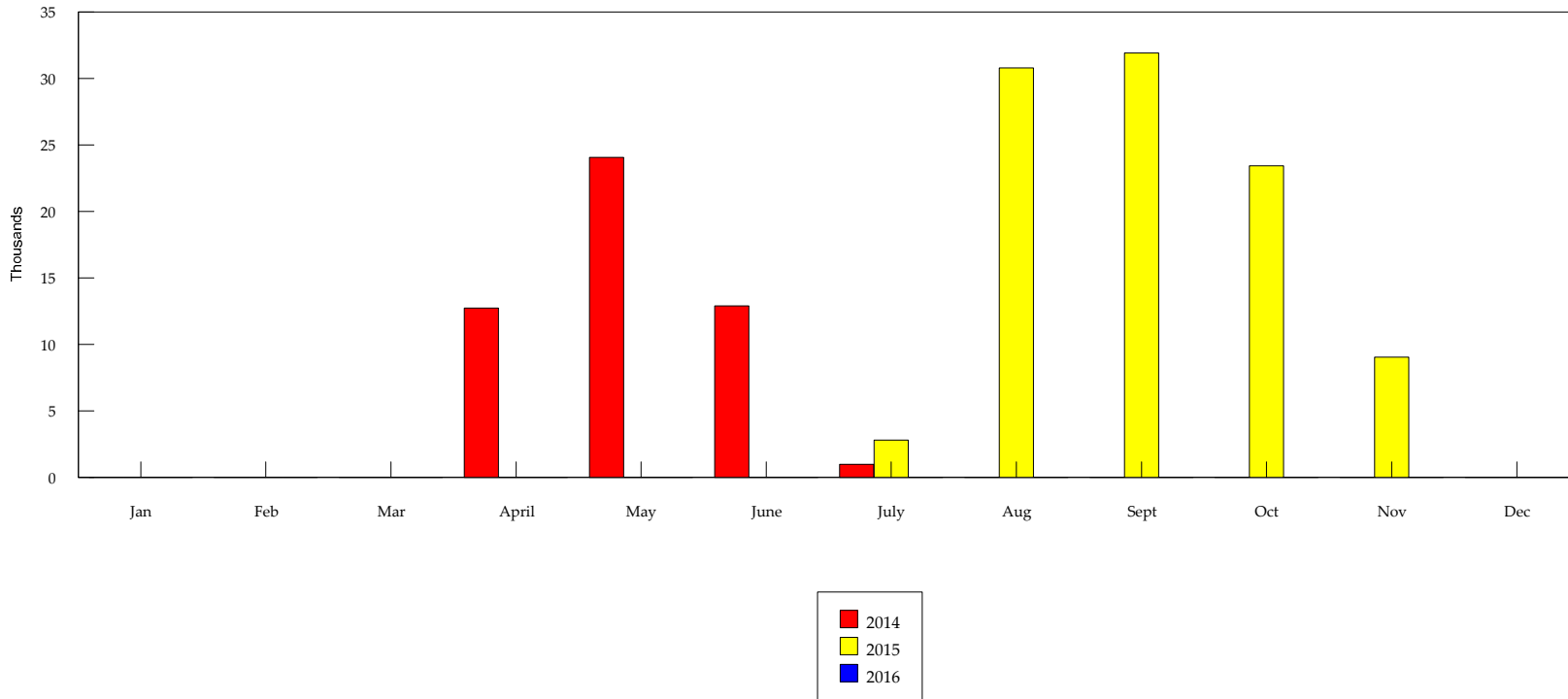


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT  
 GOLF COURSE  
**Power Cart Rental**

**Revenue Recap by yr:**

	2014		2015		2016		'14Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0	110,000		
Feb	0	0	Feb	0	Feb	0	150,000		
Mar	0	0	Mar	0	Mar	0	280,000		
April	12,738	12,738	April	0	April	0			
May	24,086	36,824	May	0	May	0			
June	12,898	49,722	June	0	June	0			
July	1,000	50,722	July	2,822	July	0			
Aug	0	0	Aug	30,811	Aug	0			
Sept	0	0	Sept	31,939	Sept	0			
Oct	0	0	Oct	23,443	Oct	0			
Nov	0	0	Nov	9,057	Nov	0			
Dec	0	50,722	Dec	0	Dec	0			

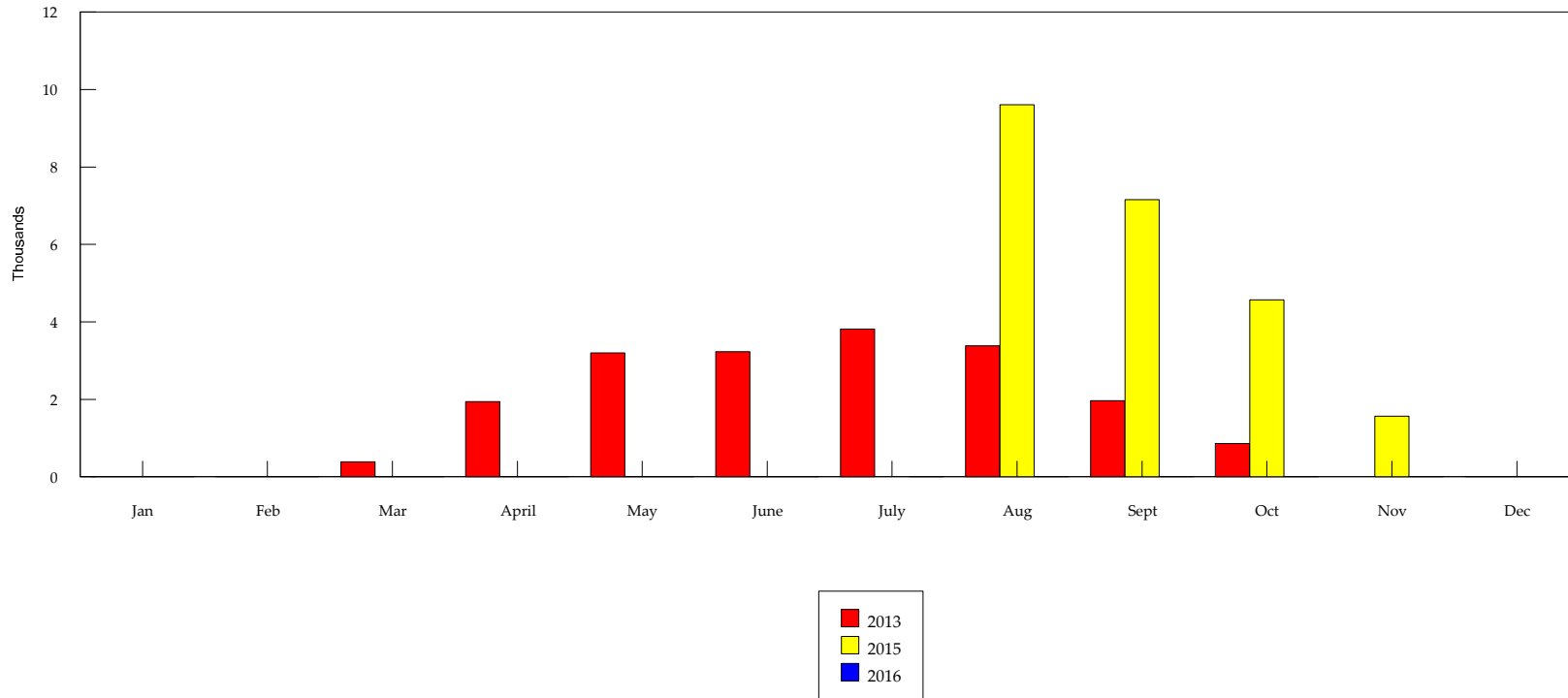


This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT  
GOLF COURSE  
Driving Range Revenue**

**Revenue Recap by yr:**

	2013		2015		2016		'13Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0	21,000		
Feb	0	0	Feb	0	Feb	0	40,000		
Mar	390	390	Mar	0	Mar	0	90,000		
April	1,940	2,330	April	0	April	0			
May	3,200	5,530	May	0	May	0			
June	3,235	8,765	June	0	June	0			
July	3,820	12,585	July	0	July	0			
Aug	3,387	15,972	Aug	9,610	Aug	0			
Sept	1,970	17,942	Sept	7,155	Sept	0			
Oct	858	18,800	Oct	4,571	Oct	0			
Nov	0	0	Nov	1,563	Nov	0			
Dec	0	18,800	Dec	0	Dec	0			

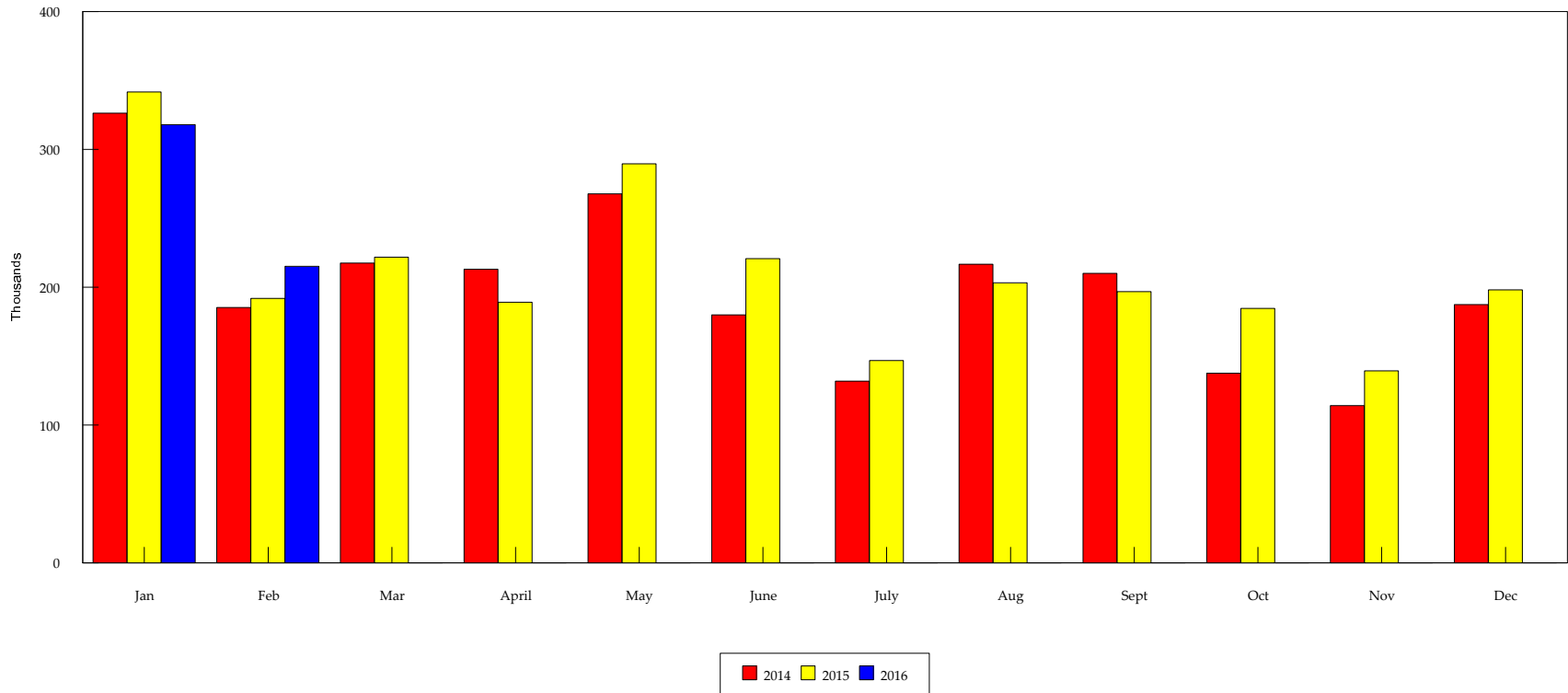


This Year Vs Last Two Years

## MT PROSPECT PARK DISTRICT PROGRAM REVENUE

**Revenue Recap by yr:**

	2014		2015		2016		'14Budget	'15Budget	'16Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	326,391	326,391	Jan	341,755	Jan	318,088	318,088	2,375,050	
Feb	185,370	511,760	Feb	191,951	Feb	215,326	533,415	2,434,300	
Mar	217,723	729,483	Mar	221,835	Mar	0	0	2,459,100	
April	213,232	942,716	April	189,238	April	0	0		
May	267,943	1,210,659	May	289,573	May	0	0		
June	180,044	1,390,703	June	220,798	June	0	0		
July	131,877	1,522,580	July	146,894	July	0	0		
Aug	216,713	1,739,293	Aug	203,403	Aug	0	0		
Sept	210,238	1,949,530	Sept	196,803	Sept	0	0		
Oct	137,662	2,087,192	Oct	184,688	Oct	0	0		
Nov	114,213	2,201,405	Nov	139,489	Nov	0	0		
Dec	187,591	2,388,996	Dec	198,126	Dec	0	0		



This Year Vs Last Year

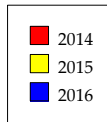
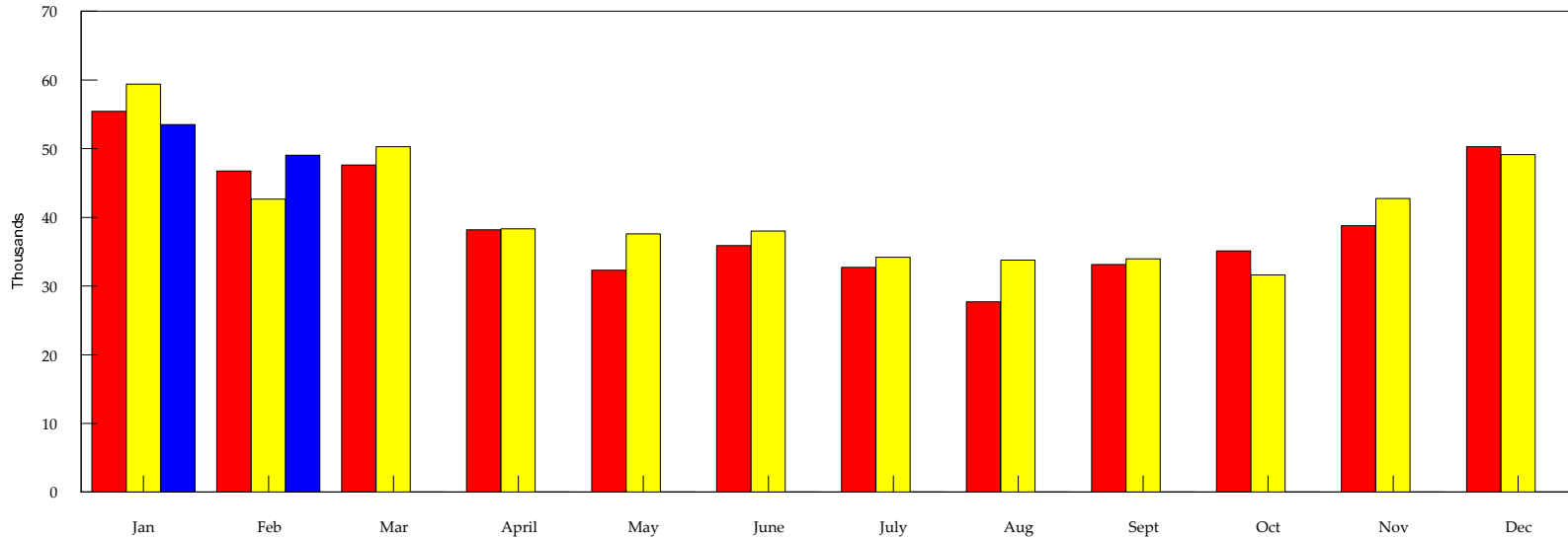
MOUNT PROSPECT PARK DISTRICT  
PROGRAMS Department by Function  
For Two Months Ended 2-29-16

ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	SPECIAL PROGRAMS	ARTS	SENIOR CLUB	BASEBALL
REVENUES:										
PROGRAM FEES	528,880	200,397	15,607	63,454	30,744	4,756	2,270	94,547	45	117,060
CHILD CARE	3,935	3,935	-							
DONATIONS	600		600							
TOTAL REVENUE	533,415	204,331	16,207	63,454	30,744	4,756	2,270	94,547	45	117,060
% of Budget	22%	20%	14%	15%	12%	48%	0%	24%	0%	61%
EXPENDITURES:										
PART TIME SALARIES	194,099	83,309	8,989	30,324	29,877	1,719		38,532		1,349
CONTRACTUAL SERVICES	26,520	13,654	-	9,712	1,092	1,835	151	75		
COMMODITIES	30,833	7,393	241	994	2,657	2,669		9,023	60	7,795
UTILITIES	246									246
TOTAL EXPENDITURES	251,697	104,356	9,230	41,030	33,626	6,223	151	47,630	60	9,390
% of Budget	16%	19%	10%	15%	21%	12%	0%	16%	0%	6%
REVENUE OVER(UNDER) EXP	281,718	99,975	6,977	22,424	(2,882)	(1,467)	2,119	46,917	(15)	107,670
CHANGE FROM LAST YR + (-)										
REVENUE	530	19,125	(7,018)	3,445	(15,274)	2,198	115	8,759	45	(10,865)
EXPENDITURES	(22,747)	34,686	67	6,006	8,222	1,227	151	40,329	60	(113,496)
NET	23,277	(15,561)	(7,085)	(2,561)	(23,497)	971	(36)	(31,570)	(15)	102,631
% CHANGE FROM LAST YEAR										
REVENUE	0	10	(30)	6	(33)	86	5	10	-	(8)
EXPENDITURES	(8)	50	1	17	32	25	-	552	-	(92)
2016 BUDGET REVENUE	2,407,500	1,031,000	114,000	410,000	250,000	10,000		402,000	-	190,500
2016 BUDGET EXPEND	1,583,033	554,500	96,750	278,500	158,500	50,700		295,050	550	148,483
2015 REVENUE	532,884	185,206	23,225	60,009	46,018	2,558	2,155	85,788	-	127,925
2015 EXPENDITURES	274,443	69,670	9,162	35,024	25,404	4,996		7,301	-	122,886

MT PROSPECT PARK DISTRICT  
**RECPLEX**

**Revenue Recap by yr:**

2014			2015			2016		'14Budget	'15Budget	'16Budget
Month	YTD		Month	YTD	Month	YTD				
Jan	55,440	55,440	Jan	59,383	59,383	Jan	53,516	53,516	565,500	
Feb	46,731	102,171	Feb	42,677	102,060	Feb	49,059	102,575	569,500	
Mar	47,636	149,808	Mar	50,295	152,355	Mar	0	0	574,000	
April	38,187	187,995	April	38,332	190,687	April	0	0		
May	32,313	220,308	May	37,602	228,289	May	0	0		
June	35,884	256,192	June	37,994	266,283	June	0	0		
July	32,746	288,938	July	34,207	300,490	July	0	0		
Aug	27,701	316,639	Aug	33,789	334,279	Aug	0	0		
Sept	33,136	349,775	Sept	33,974	368,253	Sept	0	0		
Oct	35,134	384,909	Oct	31,633	399,886	Oct	0	0		
Nov	38,801	423,709	Nov	42,740	442,626	Nov	0	0		
Dec	50,297	474,006	Dec	49,145	491,771	Dec	0	0		



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT  
RECPLEX FACILITY REVENUE REPORT  
FEBRUARY 2016**

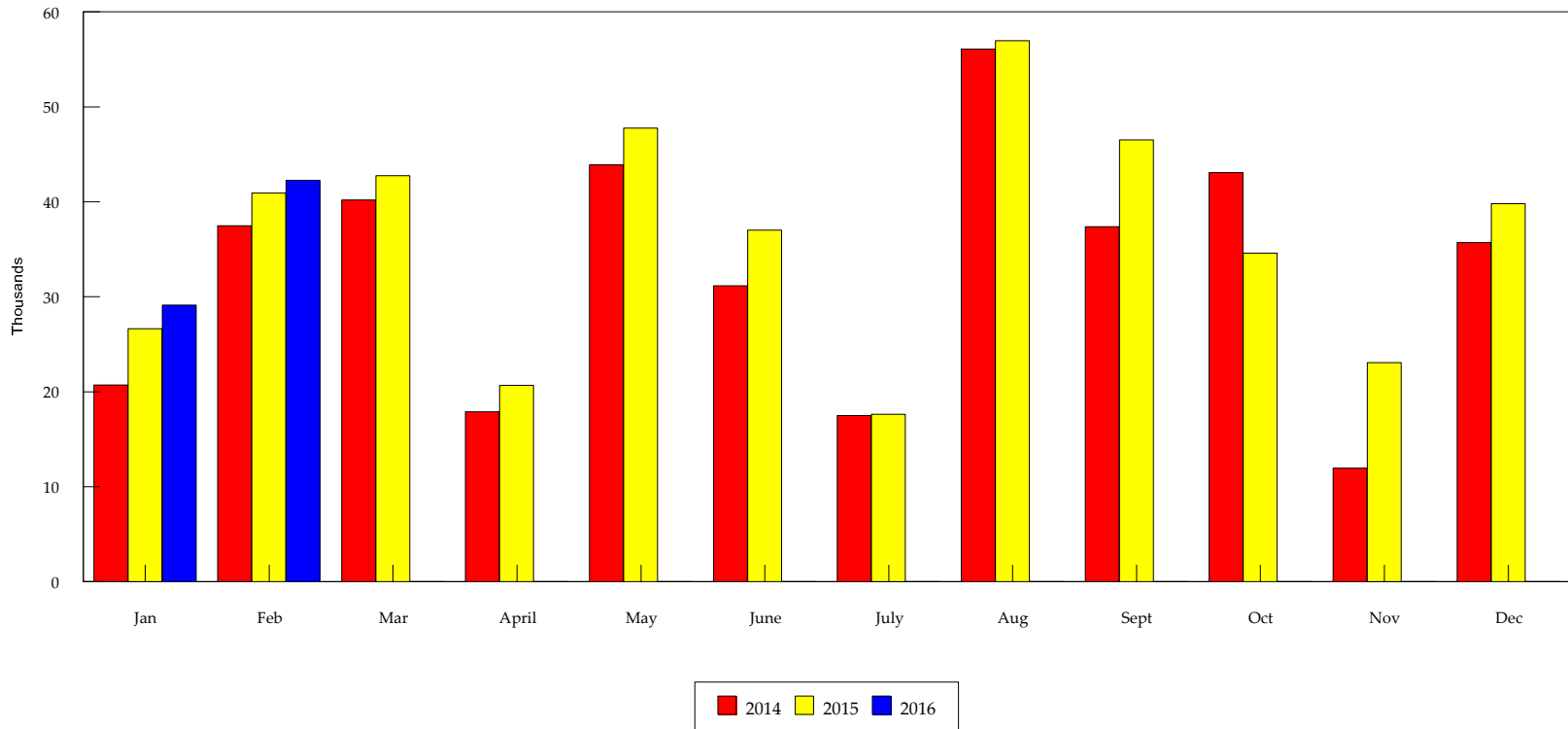
	MONTH		YEAR to DATE		Up (Down)	
	This	Last	This	Last	Change	% Change
<b>RENTALS</b>						
Building Rental	4,309	3,848	9,371	7,885	1,486	19%
Lockers	-	-	-	-	-	
Total	4,309	3,848	9,371	7,885	1,486	19%
<b>PASS SALES</b>						
All Facility	10,765	9,114	22,381	21,026	1,356	6%
Gym & Track	4,123	3,805	9,193	8,989	203	2%
Fitness	19,574	18,687	40,319	45,050	(4,731)	-11%
Total	34,462	31,605	71,892	75,065	(3,172)	-4%
<b>DAILY FEES</b>						
All Facility	957	1,058	2,052	2,425	(373)	-15%
Gym & Track	4,935	6,456	12,035	14,975	(2,940)	-20%
Fitness	1,074	1,128	2,499	2,394	105	4%
Racquetball	1,047	539	2,032	1,477	555	38%
Playport	769	540	1,761	1,048	714	68%
Total	8,782	9,721	20,379	22,319	(1,940)	-9%
<b>PROGRAM FEES</b>						
Special Programs	2,620	190	3,055	190	2,865	1508%
Total	2,620	190	3,055	190	2,865	1508%
<b>CONCESSIONS</b>						
Merchandise	305	265	596	601	(5)	-1%
Vending	1,141	1,736	2,266	2,775	(509)	-18%
Total	1,446	2,001	2,862	3,376	(514)	-15%
<b>OTHER</b>						
Visa Charges / OvSt	(2,559)	(4,687)	(4,985)	(6,773)	1,789	-26%
TOTAL	49,059	42,677	102,575	102,061	514	1%



## MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

**Revenue Recap by yr:**

	2014		2015		2016		'14Budget	'15Budget	'16Budget
	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>			
Jan	20,707	20,707	Jan	26,632	Jan	29,132	408,900		
Feb	37,488	58,195	Feb	40,930	Feb	42,281	410,900		
Mar	40,199	98,394	Mar	42,765	Mar	0	431,900		
April	17,886	116,280	April	20,683	April	0			
May	43,916	160,196	May	47,758	May	0			
June	31,177	191,373	June	37,031	June	0			
July	17,502	208,875	July	17,625	July	0			
Aug	56,078	264,953	Aug	56,964	Aug	0			
Sept	37,373	302,326	Sept	46,529	Sept	0			
Oct	43,085	345,411	Oct	34,593	Oct	0			
Nov	11,980	357,391	Nov	23,088	Nov	0			
Dec	35,710	393,101	Dec	39,821	Dec	0			



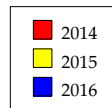
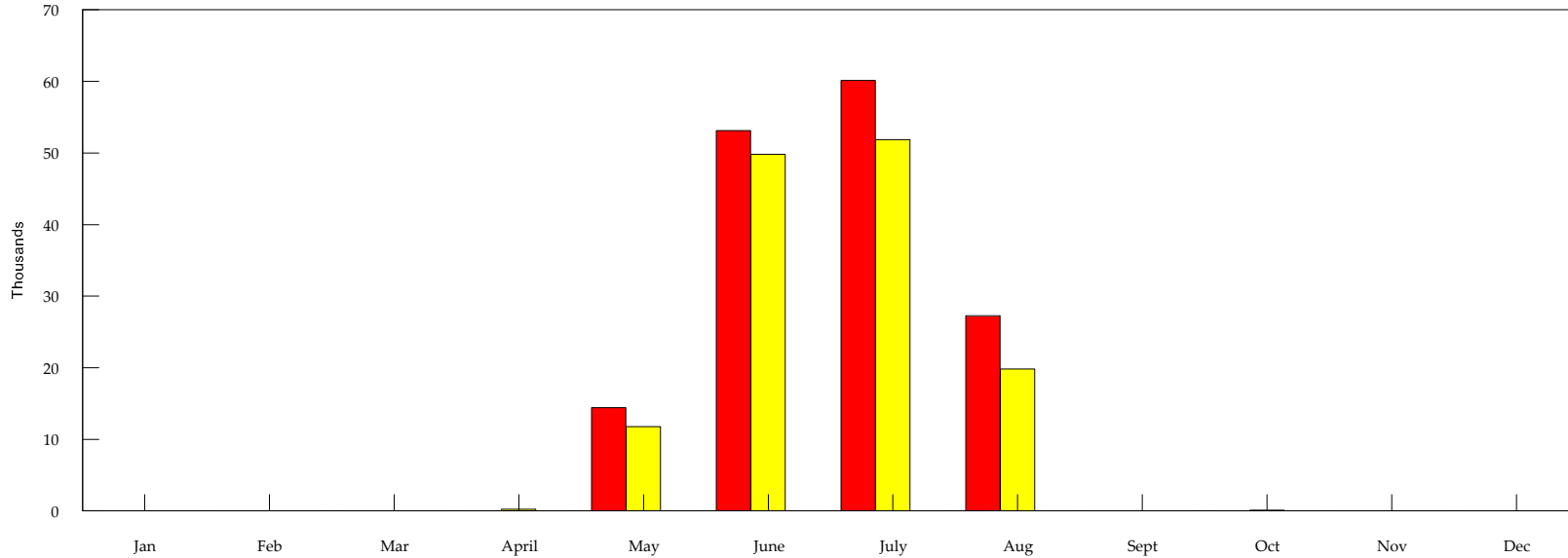
This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT

BIG SURF POOL

**Revenue Recap by yr:**

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	0	0	Jan	0	0	Jan	0	0	'14Budget	172,010
Feb	0	0	Feb	0	0	Feb	0	0	'15Budget	173,510
Mar	0	0	Mar	0	0	Mar	0	0	'16Budget	178,500
April	0	0	April	253	253	April	0	0		
May	23,247	23,247	May	11,791	12,044	May	0	0		
June	53,981	77,228	June	49,842	61,885	June	0	0		
July	40,515	117,744	July	51,858	113,743	July	0	0		
Aug	13,537	131,281	Aug	19,812	133,555	Aug	0	0		
Sept	2	131,283	Sept	0	133,555	Sept	0	0		
Oct	0	131,283	Oct	122	133,677	Oct	0	0		
Nov	0	131,283	Nov	0	133,677	Nov	0	0		
Dec	0	131,283	Dec	0	133,677	Dec	0	0		

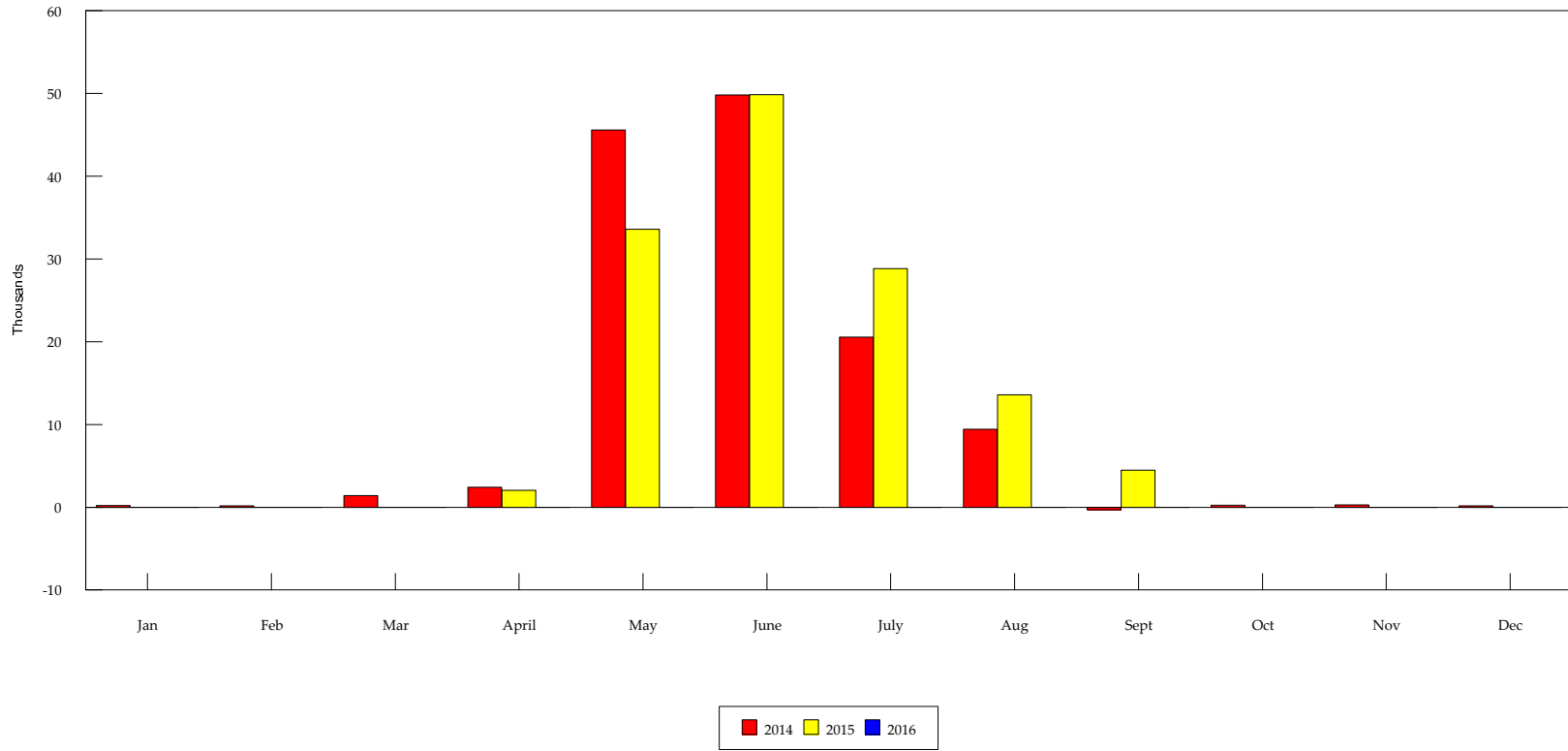


This Year Vs Last Two Years

## MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

**Revenue Recap by yr:**

2014			2015			2016				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	200	200	Jan	0	0	Jan	0	0	'14Budget	151,400
Feb	175	375	Feb	0	0	Feb	0	0	'15Budget	153,400
Mar	1,394	1,769	Mar	0	0	Mar	0	0	'16Budget	156,400
April	2,432	4,201	April	2,049	2,049	April	0	0		
May	45,585	49,786	May	33,586	35,634	May	0	0		
June	49,819	99,605	June	49,848	85,482	June	0	0		
July	20,570	120,175	July	28,835	114,317	July	0	0		
Aug	9,420	129,594	Aug	13,587	127,904	Aug	0	0		
Sept	(312)	129,282	Sept	4,480	132,384	Sept	0	0		
Oct	250	129,532	Oct	0	0	Oct	0	0		
Nov	300	129,832	Nov	0	0	Nov	0	0		
Dec	175	130,007	Dec	0	0	Dec	0	0		



This Year Vs Last Two Years

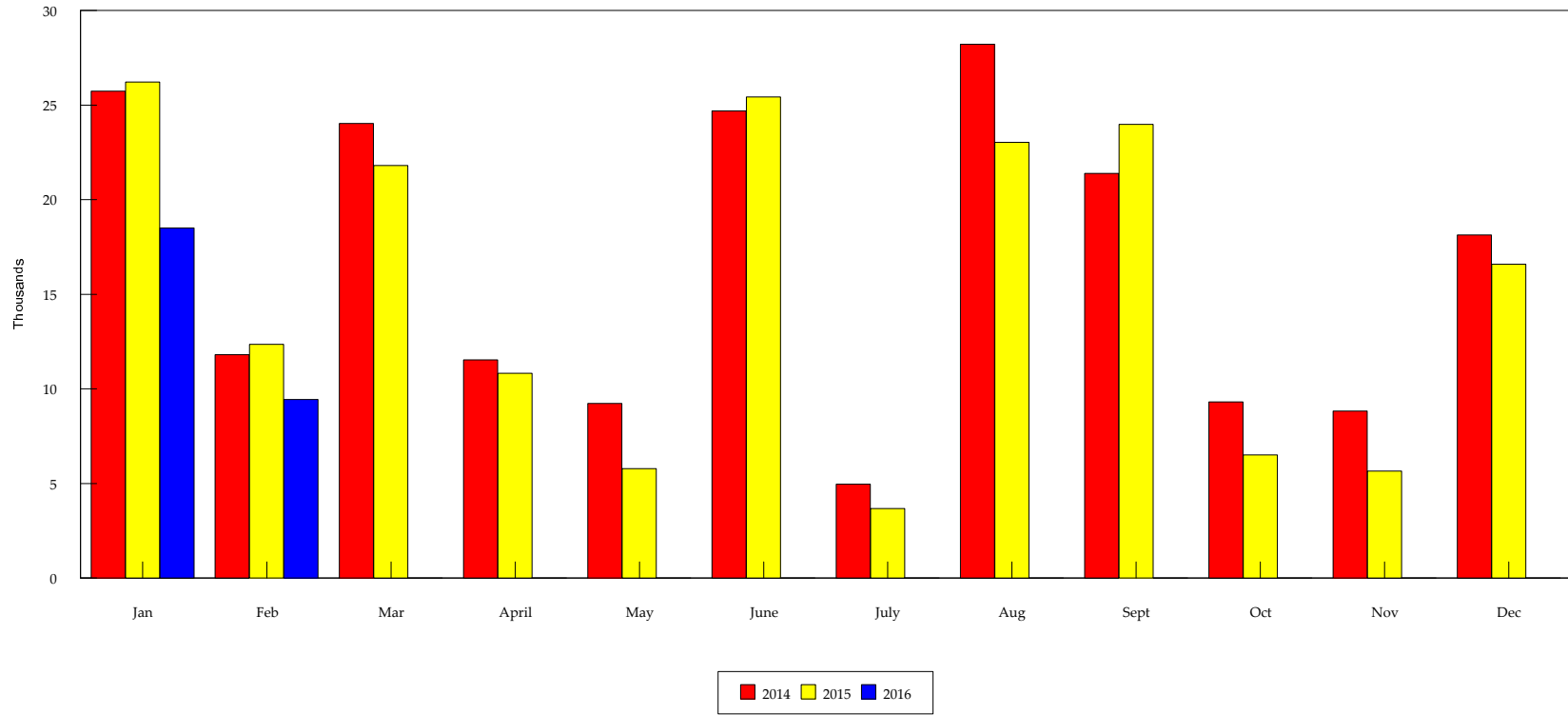
**MOUNT PROSPECT PARK DISTRICT**  
**CONCESSIONS Department by Location**  
**For Two Months Ended 2-29-16**

ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MEADOWS BALLFIELD	GRILL & 1/2 WAY	MELAS PARK	ATHLETIC FIELDS
<b>REVENUES:</b>								
PROGRAM FEES	-							
DAILY / FEES - CATERING	-							
VENDING INCOME	-							
CONCESSION SALES	1,886		1,340		311	-	235	-
OTHER	-							
<b>TOTAL REVENUE</b>	<b>1,886</b>	<b>-</b>	<b>1,340</b>	<b>-</b>	<b>311</b>	<b>-</b>	<b>235</b>	<b>-</b>
<b>% of Budget</b>	<b>1%</b>	<b>n/a</b>	<b>2%</b>		<b>1%</b>	<b>0%</b>	<b>1%</b>	
<b>EXPENDITURES:</b>								
FULL TIME SALARIES	1,148	1,148						
PART TIME SALARIES	2,709		234				2,475	-
FRINGE BENEFITS	426	426						-
CONTRACTUAL SERVICES	-						-	-
COMMODITIES	958		144	48		72	180	513
COST OF GOODS SOLD	1,148						1,148	-
UTILITIES	1,251					346	906	
SALES TAX/OTHER	15	15						
<b>TOTAL EXPENDITURES</b>	<b>7,654</b>	<b>1,588</b>	<b>378</b>	<b>48</b>	<b>-</b>	<b>418</b>	<b>4,709</b>	<b>513</b>
<b>% of Budget</b>	<b>5%</b>	<b>10%</b>	<b>1%</b>	<b>12%</b>	<b>0%</b>	<b>5%</b>	<b>7%</b>	<b>40%</b>
<b>REVENUE OVER(UNDER) EXP</b>	<b>(5,768)</b>	<b>(1,588)</b>	<b>962</b>	<b>(48)</b>	<b>311</b>	<b>(418)</b>	<b>(4,474)</b>	<b>(513)</b>
<b>CHANGE FROM LAST YR + ( - )</b>								
REVENUE	665	-	1,340	-	311	-	(986)	-
EXPENDITURES	1,700	389	(1,281)	48	(354)	406	2,393	98
<b>NET</b>	<b>(1,035)</b>	<b>(389)</b>	<b>2,621</b>	<b>(48)</b>	<b>665</b>	<b>(406)</b>	<b>(3,380)</b>	<b>(98)</b>
<b>% CHANGE FROM LAST YEAR</b>								
REVENUE	-	-		-		-	-	-
EXPENDITURES	29	32		-		-	103	-

## MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

**Revenue Recap by yr:**

2014			2015			2016			
	Month	YTD		Month	YTD	Month	YTD		
Jan	25,744	25,744	Jan	26,229	26,229	Jan	18,513	'14Budget	201,500
Feb	11,809	37,553	Feb	12,364	38,593	Feb	9,440	'15Budget	204,000
Mar	24,034	61,587	Mar	21,817	60,410	Mar	0	'16Budget	200,000
April	11,531	73,118	April	10,834	71,244	April	0		
May	9,231	82,349	May	5,796	77,040	May	0		
June	24,693	107,042	June	25,428	102,468	June	0		
July	4,961	112,003	July	3,680	106,148	July	0		
Aug	28,213	140,216	Aug	23,040	129,188	Aug	0		
Sept	21,394	161,610	Sept	23,984	153,172	Sept	0		
Oct	9,321	170,931	Oct	6,509	159,681	Oct	0		
Nov	8,825	179,756	Nov	5,663	165,344	Nov	0		
Dec	18,142	197,898	Dec	16,589	181,933	Dec	0		



This Year Vs Last Year

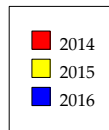
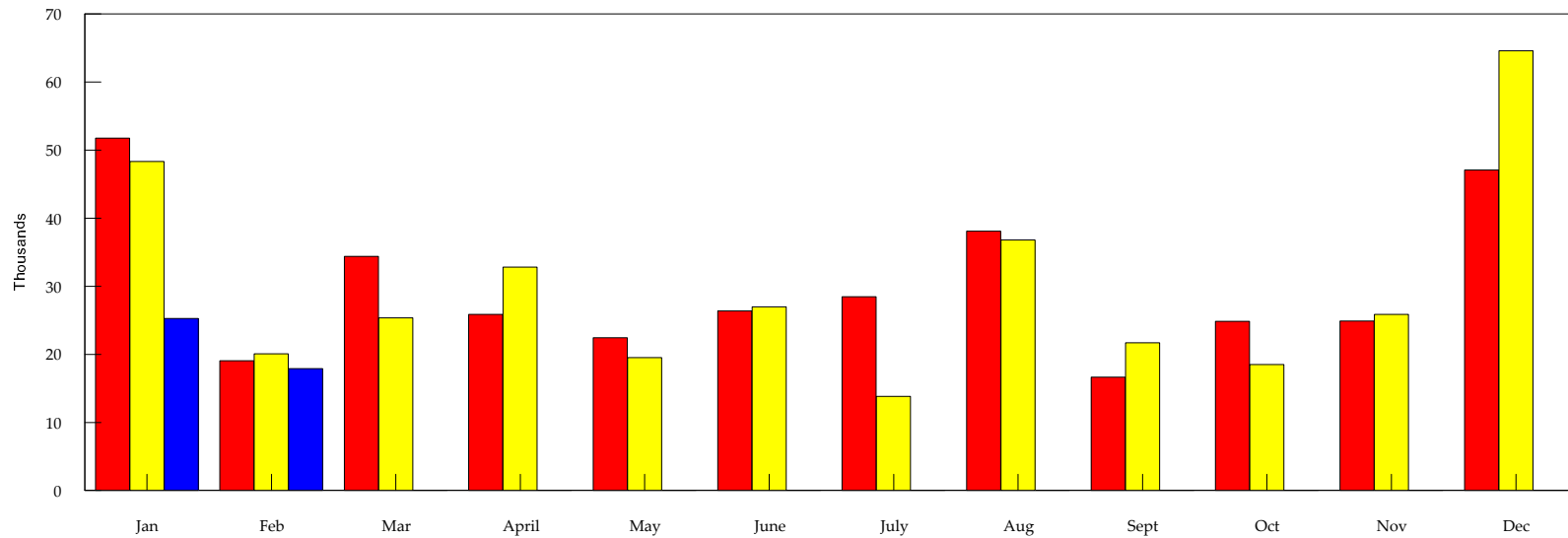
**MOUNT PROSPECT PARK DISTRICT  
CENTRAL PROGRAMS Department by Function  
Month Ended 2-29-16**

ACCOUNT NAMES	17% of Year				
	TOTALS	YOUTH/ CHILD CARE	ADULT	ATHLETICS YOUTH	ARTS
REVENUES:					
PROGRAM FEES	27,953	10,694	2,000	13,964	1,295
CHILD CARE	-				
DONATIONS	-		-		
<b>TOTAL REVENUE</b>	<b>27,953</b>	<b>10,694</b>	<b>2,000</b>	<b>13,964</b>	<b>1,295</b>
% of Budget	14%	18%	25%	11%	16%
EXPENDITURES:					
PART TIME SALARIES	5,546	5,546		-	
CONTRACTUAL SERVICES	-	-		-	-
COMMODITIES	36	36		-	
<b>TOTAL EXPENDITURES</b>	<b>5,583</b>	<b>5,583</b>	<b>-</b>	<b>-</b>	<b>-</b>
% of Budget	4%	16%	0%	0%	0%
REVENUE OVER(UNDER) EXP	22,370	5,111	2,000	13,964	1,295
CHANGE FROM LAST YR + (-)					
REVENUE	(10,640)	(5,431)	2,000	(6,679)	(530)
EXPENDITURES	(5,377)	206	-	-	-
<b>NET</b>	<b>(5,263)</b>	<b>(5,637)</b>	<b>2,000</b>	<b>(6,679)</b>	<b>(530)</b>
% CHANGE FROM LAST YEAR					
REVENUE	(28)	(34)		(32)	(29)
EXPENDITURES	4	4		-	-
2016 BUDGET REVENUE	200,000	59,000	8,000	125,000	8,000
2016 BUDGET EXPEND	137,400	34,200	4,200	93,000	6,000
2015 REVENUE	38,593	16,125	-	20,643	1,825
2015 EXPENSE	5,377	5,377			

## MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

**Revenue Recap by yr:**

	2014		2015		2016					
	Month	YTD	Month	YTD	Month	YTD				
Jan	51,748	51,748	Jan	48,330	48,330	Jan	25,255	25,255	'14Budget	370,000
Feb	19,083	70,831	Feb	20,103	68,433	Feb	17,914	43,169	'15Budget	385,600
Mar	34,382	105,213	Mar	25,367	93,800	Mar	0	0	'16Budget	384,100
April	25,855	131,068	April	32,836	126,636	April	0	0		
May	22,438	153,506	May	19,544	146,180	May	0	0		
June	26,385	179,891	June	26,986	173,166	June	0	0		
July	28,447	208,337	July	13,839	187,005	July	0	0		
Aug	38,086	246,423	Aug	36,808	223,813	Aug	0	0		
Sept	16,668	263,091	Sept	21,706	245,519	Sept	0	0		
Oct	24,834	287,925	Oct	18,487	264,006	Oct	0	0		
Nov	24,923	312,847	Nov	25,867	289,873	Nov	0	0		
Dec	47,070	359,918	Dec	64,583	354,455	Dec	0	0		



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT  
CENTRAL FACILITY REVENUE REPORT  
FEBRUARY 2016**

	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
<b>RENTALS</b>						
Skate Rental	321	541	761	1,371	(610)	-44%
Building Rental	4,531	6,121	9,604	13,041	(3,437)	-26%
	4,852	6,662	10,365	14,412	(4,047)	-28%
<b>PASS SALES</b>						
Fitness	10,228	9,666	21,076	23,264	(2,187)	-9%
	10,228	9,666	21,076	23,264	(2,187)	-9%
<b>DAILY FEES</b>						
Gym Fees	375	700	802	1,285	(483)	-38%
Fitness Center	351	359	913	849	64	8%
Inline Rink Fees	477	725	1,457	2,648	(1,191)	-45%
	1,203	1,784	3,172	4,782	(1,610)	-34%
<b>PROGRAM FEES</b>						
Adult Athletic Leagues	-	-	-	(1,200)	1,200	-100%
Youth Athletic Camps	-	-	-	-	-	0%
Youth Athletic Prog.	530	1,045	1,380	2,415	(1,035)	-43%
Youth Leagues	(410)		5,750	22,250	(16,500)	-74%
Special Programs	2,280	1,597	2,925	4,103	(1,179)	-29%
	2,400	2,642	10,055	27,568	(17,514)	-64%
<b>CONCESSIONS</b>						
Merchandise	180	230	299	429	(130)	-30%
Vending	364	412	759	512	247	48%
	544	642	1,058	941	117	12%
<b>OTHER</b>						
Visa Charges / OvShrt	(1,313)	(1,293)	(2,557)	(2,363)	(193)	8%
<b>TOTAL</b>	<b>17,914</b>	<b>20,103</b>	<b>43,169</b>	<b>68,603</b>	<b>(25,434)</b>	<b>-37%</b>



**ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT**  
**February-16**

**ACCOUNTS PAYABLE**

Suggested Motion: I move to ratify February Accounts Payable checks and EFT's in the amount of \$753,791.72 as listed on the February Check Registers.

<u>CHECK DATE</u>			<u>CHECK #S</u>	
2/5/2016	\$ 196,854.10		183775-183814	Checks
		\$ 1,344.00	183815-183817	Refunds
2/12/2016	\$ 179,710.92		183818-183872	Checks
2/19/2016	\$ 50,942.79		183873-183925	Checks
2/26/2016	\$ 324,939.91		183926-183988	Checks
			183989	Replacement check
<b>SUB TOTAL AP</b>	<b>\$ 752,447.72</b>	<b>\$ 1,344.00</b>		
<b>TOTAL AP</b>	<b><u>\$ 753,791.72</u> Checks and EFT's</b>			

**PAYROLL**

Suggested Motion: I move to ratify February Payroll checks and Direct Deposits in the amount of \$492,061.17 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #S</u>	
2/1/2016	\$ 131,987.01		14225-14410	DD Notification
			226545-226546	Replacement checks
	45,549.94		226547-226732	Checks
			226733	Replacement check
2/12/2016	128,981.85		14411-14652	DD Notification
	30,092.41		226734-226868	Checks
2/26/2016	135,522.83		14653-14926	DD Notification
	19,927.13		226869-226974	Checks
<b>TOTAL P/R</b>	<b><u>\$ 492,061.17</u> Checks and Direct Deposits</b>			

**Mt. Prospect Park District  
Payroll Summary**

Pay Period Ending	1/24/2016				
Check Date	2/1/2016				
				Avg	Avg
	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	11,596	372	247,743	31	21
	Full Time	58			

	Open	1			
--	------	---	--	--	--

Pay Period Ending	2/7/2016				
Check Date	2/12/2016				
				Avg	Avg
	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	11,723	377	214,856	31	18
	Full Time	57			

	Open	2			
--	------	---	--	--	--

Pay Period Ending	2/21/2016				
Check Date	2/26/2016				
				Avg	Avg
	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	11,365	380	210,359	30	19
	Full Time	57			

	Open	2			
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CURRENT - 59 FULL TIME POSTIONS

**Mount Prospect Park District**  
**Consolidated Revenue/Expense**  
**February 2016**

	February 2016	YTD 2016	Budget 2016	February 2015	YTD 2015
<b>REVENUE</b>			<i>(in progress)</i>		
10 General Fund	311,100	389,130	2,277,166	302,116	366,032
20 Recreation Fund	652,154	1,149,734	7,471,534	498,661	1,040,977
21 Paving and Lighting	10,852	12,273	73,606	10,816	12,126
23 Social Security Fund	52,238	64,538	354,320	88,009	98,670
24 Liability Insurance Fund	91,416	106,122	620,060	103,202	115,704
25 NWSRA Fund	86,815	98,187	588,849	86,528	97,010
26 IMRF Fund	118,446	130,659	803,400	87,120	97,673
27 Conservatory Fund	115,839	136,277	864,908	113,172	130,682
28 Internal Service Fund	-	-	380,780		
30 Bond & Interest Fund	458,341	523,654	4,794,222	465,085	521,423
70 2014 Capital Project					
92 2012 Capital Project					
93 2013 Capital Project	923	1,409		-	-
94 2014 Capital Project					
<b>Total</b>	<b>1,898,124</b>	<b>2,611,983</b>	<b>18,228,845</b>	<b>1,754,708</b>	<b>2,480,296</b>
<b>EXPENSE</b>					
10 General Fund	220,157	384,694	2,255,991	138,253	287,566
20 Recreation Fund	685,862	1,065,092	7,352,158	424,713	741,988
21 Paving and Lighting	79	16,969	100,000	958	958
23 Social Security Fund	32,004	46,006	510,000	33,759	60,794
24 Liability Insurance Fund	28,295	49,206	660,389	15,661	35,832
25 NWSRA Fund	101	203,987	1,294,456	-	168,677
26 IMRF Fund	55,297	55,297	736,800	52,297	52,297
27 Conservatory Fund	85,214	139,474	813,901	49,367	96,649
28 Internal Service Fund	19,560	33,383	380,780	19,078	31,878
30 Bond & Interest Fund			4,720,100		
70 2014 Capital Project	44,768	44,768		-	-
92 2012 Capital Project	-	-			
93 2013 Capital Project	6,228	6,228		213	286
94 2014 Capital Project	12,945	26,830			
95 2015 Capital Project	29,247	35,109			
<b>Total</b>	<b>1,219,757</b>	<b>2,107,043</b>	<b>18,824,575</b>	<b>734,299</b>	<b>1,476,925</b>
Total Revenue	1,898,124	2,611,983	18,228,845	1,754,708	2,480,296
Total Expense	1,219,757	2,107,043	18,824,575	734,299	1,476,925
Net Income/Loss	678,368	504,939	(595,730)	1,020,409	1,003,371

**MT. PROSPECT PARK DISTRICT  
PROPERTY TAX  
MONTH ENDING  
2/29/2016**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2011	10,076,800	1,794,142,635	0.502
2012	9,098,317	1,653,835,662	0.557
2013	8,762,986	1,413,453,067	0.657

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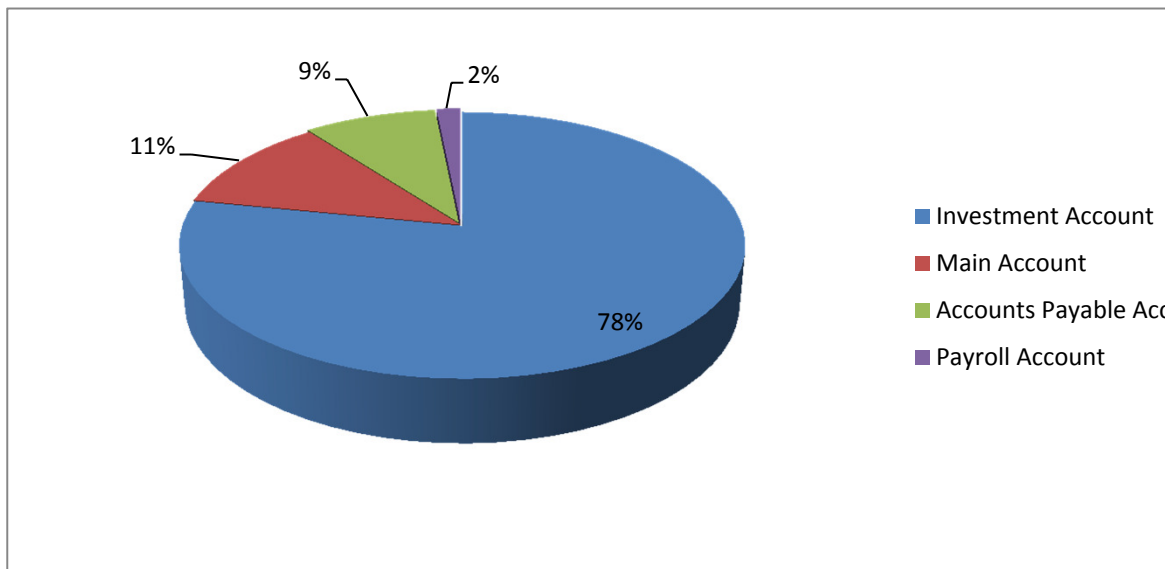
Tax Monies Received from January 1, 2016 through February 29, 2016 totals:  
\$195,598 (of this total, \$23,439 is Replacement Tax).

	<b>Type</b>	<b>2015 Taxes</b>	<b>2016 Taxes</b>
January	R	23,439	22,156
January		172,159	200,146
February		1,421,225	1,409,855
March	R	6,691	
March		3,206,116	
April	R	40,951	
April		99,399	
May	R	33,740	
May		44,904	
June		34,035	
July	R	27,718	
July		1,437,232	
August	R	3,736	
August		2,853,079	
September		152,057	
October	R	27,864	
October		5,634	
November		13,812	
December		24,216	
December	R	6,805	
<b>TOTAL</b>		<b>9,634,812</b>	<b>1,632,157</b>

**Mt. Prospect Park District**  
**Statement of Account Balances**  
**As of February 29, 2016**

**Mt. Prospect State Bank**

Accounts	Bank Balance	Interest Rate	YTD Interest
Investment Account	4,911,035.26	0.17	922.63
Main Account	726,365.32	n/a	
Accounts Payable Account	550,148.38	n/a	
Payroll Account	98,701.87	n/a	
Petty Cash	4,080.00	n/a	
<b>Total Funds</b>	<b>6,290,330.83</b>		



70 Fund

70 Fund

**Mt Prospect Park District**  
**Capital Projects Update - FY 2016**  
**Feb-16**  
**Fund 70 2014 Capital IMPR Fund**

<b>Account #</b>	<b>Description</b>	<b>Budget</b>	<b>February</b>	<b>Y-T-D Actual</b>	<b>Difference</b>	<b>Comments</b>
<u>Rec Plex Center</u>						
811926	Rec Plex Strength Upgrades	5,300			5,300	
813410	Rec Plex Cardio Update	42,000			42,000	
813640	Rec Plex Gym Fan	17,000			17,000	
813700	Rec Plex Common Area Furniture	8,000			8,000	
		72,300	-	-	72,300	
<u>Park Improvements</u>						
845016	Clearwater Playground Equipment	112,500			112,500	
845633	Lions Bandshell Re-Leveling	30,000			30,000	
846700	Billings for Projects	24,044			24,044	
846735	Tree Removal/Replacement Trees	41,000			41,000	
846940	Majewski Backup Extensions	16,000			16,000	
846950	Baseball/Softball Fence Upgrades	37,100			37,100	
849500	WEGO Park Renovation	62,500			62,500	
849510	Com Ed Path System- Phase 2	80,000			80,000	
859520	All Parks Playground Repair Parts	5,000			5,000	
849530	MSD Berm Removal	6,000			6,000	
849640	Golf Renovation - Gen Trades	30,923		-	30,923	
849645	Golf Renovation - Growing	2,476		-	2,476	
849660	Golf Renovation - Professional	5,042		-	5,042	
849705	Golf Cart GPS	38,916	38,916	38,916	-	
849720	Einstein Park	34,096		-	34,096	
	Total Park Improvements	525,597	38,916	38,916	486,681	
<u>Equipment</u>						
855019	Lions Tennis Windscreen	1,500			1,500	
855163	Powerheart G3AED's	10,800	5,852	5,852	4,948	
856820	Phone System	1,858	-	-	1,858	
858215	CCC Cardio Update	34,000			34,000	
858330	Portable Sound System	6,500			6,500	
858346	Athletic Wireless Scoreboard Conv	6,500			6,500	
858580	Ice Rink Liners	1,500			1,500	
858600	Studio Tables & Chairs	4,000			4,000	
858610	Athletic Equipment Boxes	7,000			7,000	
	Total Equipment	73,658	5,852	5,852	67,806	
	Total Expense	671,555	44,768	44,768	626,787	

93 Fund

93 Fund

**Mt Prospect Park District  
Capital Projects Update - FY 2016  
Feb-16  
Fund 93 2013 Capital IMPR Fund**

Account #	Description	Budget	February	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813120	Panic Bar & Monitoring Sys	10,864		-	10,864	
813620	Drinking Fountain Upgrade	6,610	6,228	6,228	382	
	Total Rec Plex Center	17,474	6,228	6,228	11,246	
<u>Park Improvements</u>						
846700	Billings for Projects	39,219	-	-	39,219	
	Total Park Improvements	39,219	-	-	39,219	
<u>Equipment</u>						
855380	CCC 2 Flat Screen TV'S	1,247			1,247	
855400	Computer Upgrades	1,254	-	-	1,254	
855480	SOPHOS Security System	716	-	-	716	
855520	WIFI for Other Locations	1,800	-	-	1,800	
856736	Concession Equipment	634			634	
	Total Equipment	5,651	-	-	5,651	
<u>Pools</u>						
881670	Meadows Resealing Exterior	1,365	-	-	1,365	
	Total Pools	1,365	-	-	1,365	
	Total Expense	63,709	6,228	6,228	57,481	

94 Fund

94 Fund

Mt Prospect Park District  
Capital Projects Update - FY 2015  
Feb-16  
Fund 94 2014 Capital IMPR Fund

Account #	Description	Budget	February	Y-T-D Actual	Difference	Comments	Available
<u>Rec Plex Center</u>							
812100	Large Fans Rec Plex Gym	11,510			11,510		
813630	Replace Upgrade Tv's	2,290		-	2,290		
	Total Rec Plex Center	13,800	-	-	13,800		
<u>Park Improvements</u>							
846700	Billing for Projects	13,500		-	13,500		
846735	Tree Removal & Inv Plan Phase 1	8,310	-	-	8,310		
847010	All Parks/Ball Mix	10,000			10,000		
847015	Fence & Backstop Repair	23,325		-	23,325		
849410	Walkingpath Repairs - ComEd	13,010		13,010	-		
849510	Majewski Sign Permits	19,250		-	19,250		
	Total Park Improvements	87,395	-	13,010	74,385		
<u>Equipment</u>							
855024	Lions Center Roller Shade	5,013	-	-	5,013		
855085	Argimetal Blower-MPGC	4,500			4,500		
855400	Technology Equipment & Svcs	7,978	2,365	2,365	5,613		
855460	Computer System	6,400	875	1,750			
856820	Exercise Mat Replacement	4,448			4,448		
858330	Portable Sound System	4,597		-	4,597		
858362	GC Launch Monitor	8,000		-	8,000		
	Total Equipment	40,936	3,240	4,115	32,171		
<u>Buildings</u>							
862420	Studio Parking Lot Repair	15,074	455	455	14,619		
863154	FPC Pond Erosion Control	10,000			10,000		
	Total Buildings	25,074	455	455	24,619		
<u>Pools</u>							
880900	Big Surf Consulting	30,000	9,250	9,250	20,750		
	Total Pools	30,000	9,250	9,250	20,750		
	Total Expense	197,205	12,945	26,830	165,725		0



95 Fund

95 Fund

**Mt Prospect Park District**  
**Capital Projects Update - FY 2016**  
**Feb-16**  
**Fund 95 2015 Capital IMPR Fund**

Account #	Description	Budget	February	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813630	Rec Plex Automated Control System	8,000			8,000	
	Total Rec Plex Center	8,000	-	-	8,000	
<u>Park Improvements</u>						
845010	Clearwater Walking Path	68,000			68,000	
845154	Friendship/Meadow Parking Lot	21,800			21,800	
846700	Billing for Projects	334,962			334,962	
849600	GC Opening Marketing/Promotions	12,000			12,000	
849705	Golf Cart GPS Lease	39,000			39,000	
	Total Park Improvements	475,762	-	-	475,762	
<u>Equipment</u>						
855062	Garbage Compactor Truck	100,000			100,000	
855400	Software/Computer Network	62,600	9,625	15,486	47,114	
856850	Green Mowers	37,500			37,500	
858500	Stake Side Truck w Lift Gate	36,000			36,000	
858570	Custodial Maintenance Equip	8,500			8,500	
858590	Tor Diesel Z Turn Mower	21,000			21,000	
	Total Equipment	265,600	9,625	15,486	250,114	
<u>Buildings</u>						
861770	CCC Parking Lot	130,500			130,500	
862140	CCC Fence Replacement	6,500			6,500	
862150	CCC Loading Dock Door	5,500			5,500	
862160	CCC RTU Assessment	3,500			3,500	
862307	Clubhouse TV's/Sound System	6,000			6,000	
862320	Golf Course Furniture/Fixtures	5,000			5,000	
862330	Security Camera System	3,000			3,000	
862360	Colf Clubhouse Carpet	25,000	19,622	19,622	5,378	
865460	MSD Mens Restroom Partitions	2,500			2,500	
	Totals	187,500	19,622	19,622	167,878	
	Totals	936,862	29,247	35,109	901,753	

## **Executive Director Monthly Report Greg Kuhs • March 2016**

### **Meeting with Village Manager**

Earlier this month I had the chance to get together with new Village Manager Mike Cassady. Mike and I had worked together several years ago when he was Village Manager for Palatine and I was the Director of the Salt Creek Park District. During our meeting we updated each other on upcoming projects and items for our respective agencies, and also talked about ways we can work more closely with the Village to improve services to our mutual residents.

### **Staff Program Summaries – Future Board Meetings**

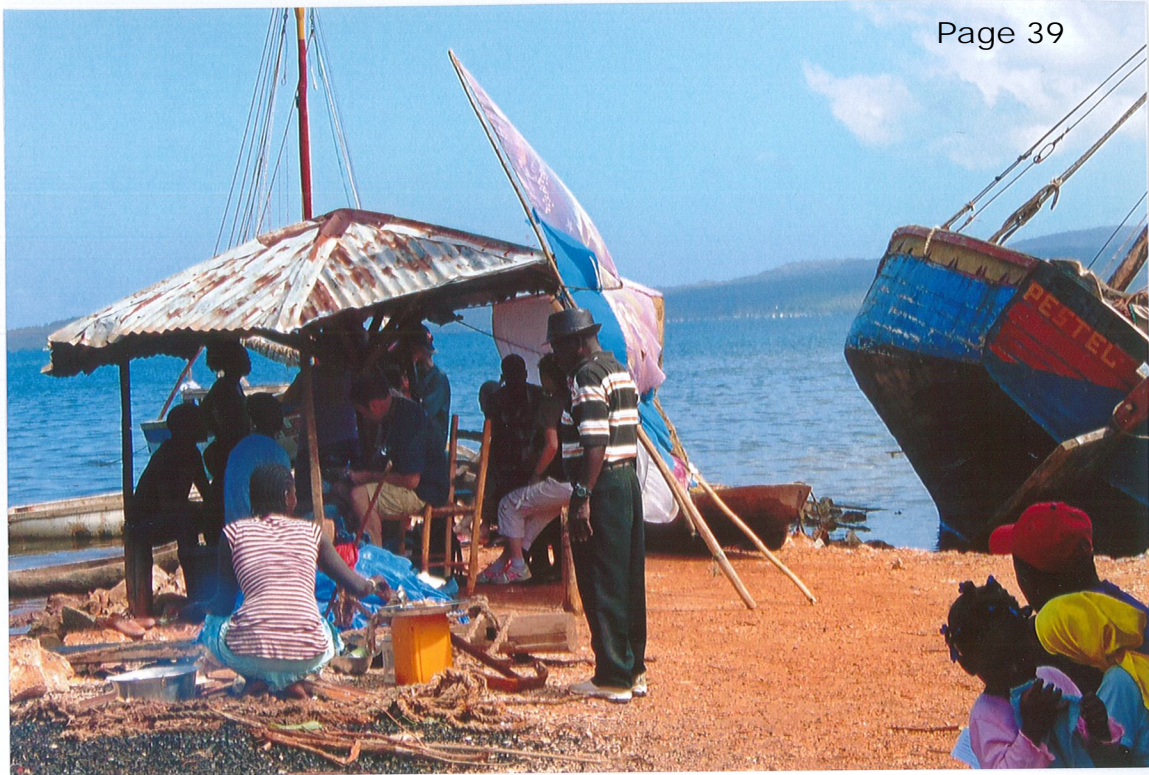
Starting with the April Board Meeting, we are going to be presenting some information about a few of our long-standing programs (i.e. Mt. Prospect Dance program, Community Band, etc.) to the Board as part of the Executive Directors report. The goal of these presentations (which will be brief yet informative) is to give Board Members some highlights and background on these programs.

### **Parks Day at the Capital & Legislative Conference - Springfield**

Our Communications & Marketing staff will be attending the IAPD Parks Day at the Capital event on May 3. Parks Day at the Capitol is an opportunity for agencies to educate legislators, legislative staff, government employees and State Capitol visitors about the outstanding parks and recreation programs available in Illinois. Mt. Prospect Park District will have a booth set-up in the Capitol rotunda which will promote the various programs and facilities we have available.

I will be attending the annual IAPD Legislative Conference in Springfield on May 3 & 4.

We held  
a medical  
Clinic under  
this tin  
roof on the  
beach.



Kids at  
the orphanage

The Park District donated a golf foursome toward a silent auction fundraiser to support a medical mission to Haiti. Dr. Tom Reese (former Park District Commissioner) is involved in this mission and he provided these photos which highlight some of the work the mission provides.



This man fell on some rocks while holding a machete and suffered multiple lacerations on his head and arms,



A Bible School Celebration on the beach,

## **Parks & Planning Monthly Report**

### **Jim Jarog • March 2016**

#### **Backstop Replacement Update**

The replacement of the damaged backstops is progressing nicely. Friendship Park is substantially complete. The Fairview Park horizontal and overhang piping is in place. The fence fabric was scheduled to be complete by Tuesday 3/1/16. On Wednesday 3/2/16 the contractors will move to Meadows Park to concentrate their efforts at that location. All the posts and horizontal fabric have been installed at Lions Park. The supplemental netting for this location is scheduled to begin the week of 3/7/16. The horizontal piping and fabric has been completed at all other fields. The overhang work will resume once all premier fields have been substantially completed. A copy of the updated schedule as well as a current report from Nicholas and Associates has been provided in your board packets for review. All locations are currently anticipated to be substantially complete by March 28<sup>th</sup>. As always this schedule continues to be dependent on weather conditions. Staff will continue to provide updates as this replacement project progresses.

#### **Pavement Improvements 2016**

Staff has prepared three bid recommendations for Board consideration. Those are the 2016 Parking lot Maintenance (seal coating and crack fill of Meadows, Lions, and Friendship Park lots), the 2016 Path Improvements (path repairs and replacement at Clearwater and Kopp Parks), and the 2016 Central Community Center Parking Lot Renovation (replacement of asphalt surfaces and some walk, curb, and gutter). All bid openings occurred on March 2, 2016. There was great participation with all three projects as numerous packets were signed out and a significant number of bids were submitted for each project.

#### **Pool Pak Compressor**

Staff obtained proposals for the replacement of the failed compressor for the Rec Plex Pool Dehumidification unit (Pool Pak). The lowest proposal was \$7,705.00 and included an extended parts warranty (5 years). The compressor has been ordered and staff is hopeful that the new compressor will be installed by the end of March 2016. The company that will be performing these repairs on the Pool Pak will be using certified Pool Pak Technicians.

#### Grounds Department

- Ice rinks are finished for the season
- Continuing to refinish park picnic tables as necessary
- Completing refinishing wooden park signage
- Nick is fielding requests for items relating to the Village Centennial Celebration in 2017
- Band shell split rail fencing has been replaced
- Baseball dugouts have been prepped for shade canopies at Busse, Lions, and Meadows
- A significant amount of time was spent cleaning up in the parks after the strong winds experienced in February

## ***Parks & Planning Monthly Report***

### ***Jim Jarog • March 2016***

#### Buildings Department

- Staff has completed the reconfiguration of the Golf Course Pro Shop. The Pro Shop counter and display cabinets were removed and relocated. Crown molding and baseboards were replaced. A display case was created in the wall window and electrical / lighting was re-routed and checked as necessary.
- Installed new conference room projector at the CCC Offices
- Repaired fountain pump at the Friendship Park Conservatory
- Staff performed quarterly preventative maintenance at all facilities
- Started preparing pool equipment for the 2016 pool season
- One of the two main domestic hot water heaters at Rec Plex failed and was replaced

#### Fleet Services

- Completing winter maintenance on Jacobsen #3 and Toro 580D Parks mowers
- Performed safety inspections on trucks 6,35,21,34,5,23 and 7
- Completed installation of a new deck on the flat bed area of truck # 30
- Performed vehicle and equipment training with our staff
- New trucks that were approved at the February Board meeting have been ordered

#### Miscellaneous

- So far in 2016 there have been approximately 120 internal work order requests submitted to the Parks and Planning Division for completion.



# NICHOLAS & ASSOCIATES, INC.

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1001 Feehanville Drive  
Mt. Prospect, IL 60056

Phone 847.394.6200  
Fax 847.394.6205

February 29, 2016

Mr. Jim Jarog  
Director of Parks & Planning  
Mount Prospect Park District  
1000 W Central Road  
Mount Prospect, IL 60056

Re: 2016 Mount Prospect Park District Backstop Replacement Project Update

Dear Mr. Jarog,

Please reference the attached updated schedule below. Friendship Park has one more day of detail work and it will be complete. At Fairview Park, the horizontal & overhang piping is complete while fabric for the overhang begins today Monday the 29<sup>th</sup>. Both fields are forecasted to be complete by the end of day Tuesday. On Wednesday we will move to Meadows Park and begin the overhang piping and fabric. At Lions Park all posts & horizontal fabric is installed. The netting will begin early this week. At the remaining fields the horizontal piping and fabric is complete with overhang work to begin after the premier fields are complete.

At this time, pending weather cooperation, we maintain a steady course for completing all fields before the April 1, 2016 deadline. If we encounter any major delays we will focus all efforts on completing the primer fields first and make sure they are ready for the start of the baseball season.

Sincerely,  
Dave Torres  
Project Manager



# Mount Prospect Park District 2016 Backstop Replacement Project Schedule



ID	Task Name	Duration	Start	Finish	January		February		March		April	
					1/3	1/17	1/31	2/14	2/28	3/13	3/27	4/10
1	Commencement/Mobilization	1 day	Mon 1/25/16	Mon 1/25/16	100%							
2	<b>Friendship Park Field 1</b>	<b>11 days</b>	<b>Mon 1/25/16</b>	<b>Mon 2/8/16</b>								
3	Backstop Demo	1 day	Mon 1/25/16	Mon 1/25/16	100%							
4	Lay out	1 day	Tue 1/26/16	Tue 1/26/16	100%							
5	Set Posts	1 day	Tue 1/26/16	Tue 1/26/16	100%							
6	Install Horizontal Rails / Fabric	2 days	Thu 1/28/16	Fri 1/29/16	100%							
7	Install Overhang / fabric	2 days	Fri 2/5/16	Mon 2/8/16			100%					
8	<b>Friendship Park Field 2</b>	<b>14 days</b>	<b>Mon 1/25/16</b>	<b>Thu 2/11/16</b>								
9	Backstop Demo	1 day	Mon 1/25/16	Mon 1/25/16	100%							
10	Lay out	1 day	Tue 1/26/16	Tue 1/26/16	100%							
11	Set Posts	1 day	Tue 1/26/16	Tue 1/26/16	100%							
12	Install Horizontal Rails / Fabric	2 days	Mon 2/8/16	Tue 2/9/16			100%					
13	Install Overhang / fabric	2 days	Wed 2/10/16	Thu 2/11/16			100%					
14	<b>Fairview North</b>	<b>17 days</b>	<b>Tue 1/26/16</b>	<b>Wed 2/17/16</b>								
15	Backstop Demo	1 day	Tue 1/26/16	Tue 1/26/16	100%							
16	Lay out	1 day	Wed 1/27/16	Wed 1/27/16	100%							
17	Set Posts	1 day	Thu 1/28/16	Thu 1/28/16	100%							
18	Install Horizontal Rails / Fabric	2 days	Tue 2/9/16	Wed 2/10/16			100%					
19	Install Overhang / fabric	2 days	Tue 2/16/16	Wed 2/17/16				50%				
20	<b>Fairview South</b>	<b>20 days</b>	<b>Wed 1/27/16</b>	<b>Tue 2/23/16</b>								
21	Backstop Demo	1 day	Wed 1/27/16	Wed 1/27/16	100%							
22	Lay out	1 day	Wed 1/27/16	Wed 1/27/16	100%							
23	Set Posts	1 day	Thu 1/28/16	Thu 1/28/16	100%							
24	Install Horizontal Rails / Fabric	2 days	Tue 2/9/16	Wed 2/10/16			100%					
25	Install Overhang / fabric	2 days	Mon 2/22/16	Tue 2/23/16				50%				
26	<b>Meadows Park Field 1</b>	<b>17 days</b>	<b>Tue 1/26/16</b>	<b>Wed 2/17/16</b>								
27	Backstop Demo	1 day	Tue 1/26/16	Tue 1/26/16	100%							
28	Lay out	1 day	Thu 1/28/16	Thu 1/28/16	100%							
29	Set Posts	1 day	Thu 1/28/16	Thu 1/28/16	100%							





# Mount Prospect Park District 2016 Backstop Replacement Project Schedule



ID	Task Name	Duration	Start	Finish	January		February		March		April	
					1/3	1/17	1/31	2/14	2/28	3/13	3/27	4/10
30	Install Horizontal Rails / Fabric	2 days	Thu 2/11/16	Fri 2/12/16			100%					
31	Install Overhang / fabric	2 days	Tue 2/16/16	Wed 2/17/16			0%					
32	<b>Meadows Park Field 2</b>	<b>19 days</b>	<b>Tue 1/26/16</b>	<b>Fri 2/19/16</b>								
33	Backstop Demo	1 day	Tue 1/26/16	Tue 1/26/16	100%							
34	Lay out	1 day	Thu 1/28/16	Thu 1/28/16	100%							
35	Set Posts	1 day	Thu 1/28/16	Thu 1/28/16	100%							
36	Install Horizontal Rails / Fabric	2 days	Thu 2/11/16	Fri 2/12/16			100%					
37	Install Overhang / fabric	2 days	Thu 2/18/16	Fri 2/19/16			0%					
38	<b>Meadows Park Field 3</b>	<b>18 days</b>	<b>Wed 1/27/16</b>	<b>Fri 2/19/16</b>								
39	Backstop Demo	1 day	Wed 1/27/16	Wed 1/27/16	100%							
40	Lay out	1 day	Thu 1/28/16	Thu 1/28/16	100%							
41	Set Posts	1 day	Thu 1/28/16	Thu 1/28/16	100%							
42	Install Horizontal Rails / Fabric	2 days	Thu 2/11/16	Fri 2/12/16			100%					
43	Install Overhang / fabric	2 days	Thu 2/18/16	Fri 2/19/16			0%					
44	<b>Gregory Park</b>	<b>21 days</b>	<b>Thu 1/28/16</b>	<b>Thu 2/25/16</b>								
45	Backstop Demo	1 day	Thu 1/28/16	Thu 1/28/16	100%							
46	Lay out	1 day	Fri 1/29/16	Fri 1/29/16	100%							
47	Set Posts	1 day	Fri 1/29/16	Fri 1/29/16	100%							
48	Install Horizontal Rails / Fabric	2 days	Tue 2/16/16	Wed 2/17/16			100%					
49	Install Overhang / fabric	2 days	Wed 2/24/16	Thu 2/25/16			0%					
50	<b>Sunset Park</b>	<b>22 days</b>	<b>Fri 1/29/16</b>	<b>Mon 2/29/16</b>								
51	Backstop Demo	1 day	Fri 1/29/16	Fri 1/29/16	100%							
52	Lay out	1 day	Mon 2/1/16	Mon 2/1/16	100%							
53	Set Posts	1 day	Mon 2/1/16	Mon 2/1/16	100%							
54	Install Horizontal Rails / Fabric	2 days	Thu 2/18/16	Fri 2/19/16			100%					
55	Install Overhang / fabric	2 days	Fri 2/26/16	Mon 2/29/16			0%					
56	<b>Owen Park</b>	<b>43 days</b>	<b>Thu 1/28/16</b>	<b>Mon 3/28/16</b>								
57	Backstop Demo	1 day	Thu 1/28/16	Thu 1/28/16	100%							
58	Lay out	1 day	Tue 2/2/16	Tue 2/2/16	100%							



# Mount Prospect Park District 2016 Backstop Replacement Project Schedule



ID	Task Name	Duration	Start	Finish	January		February		March		April	
					1/3	1/17	1/31	2/14	2/28	3/13	3/27	4/10
59	Set Posts	1 day	Thu 2/4/16	Thu 2/4/16			100%					
60	Install Horizontal Rails / Fabric	2 days	Mon 2/22/16	Tue 2/23/16				100%				
61	Install Overhang / fabric	2 days	Fri 3/25/16	Mon 3/28/16							0%	
62	<b>Lions Park</b>	<b>19 days</b>	<b>Fri 1/29/16</b>	<b>Wed 2/24/16</b>								
63	Backstop Demo	1 day	Fri 1/29/16	Fri 1/29/16	100%							
64	Lay out	1 day	Wed 2/3/16	Wed 2/3/16	100%							
65	Set Posts	1 day	Wed 2/3/16	Wed 2/3/16	100%							
66	Install Horizontal Rails / Fabric	2 days	Fri 2/19/16	Mon 2/22/16				0%				
67	Install Overhang / fabric	2 days	Tue 2/23/16	Wed 2/24/16				0%				
68												
69	<b>Final Completion</b>	1 day	Mon 3/28/16	Mon 3/28/16							0%	



Friendship 1



Friendship 2



Fairview 1



Fairview 2



Meadows 1



Meadows 2



Meadows 3



Owens



Sunset

## ***Golf Operations Monthly Report Brett Barcel • March 2016***

### **Opening Day**

The golf course will officially open for the season on tees and greens mid-to-late March. For the record, we officially open when conditions and weather dictate. We strive to open as early as possible, without sacrificing the condition of the golf course for future play. Historically the years when we have opened early, we have always had good revenue for the entire season.

A-Pass sales have decreased this season with more players opting for the one-day permanent tee time. We have only a few new spots for sale in permanent tee times. Fewer pass sales does not mean we will be losing revenue. Open times sell each week for a higher premium price than with pass sales. A healthy balance of pass rounds to paid rounds is actually preferred.

### **Golf Course**

Due to the limited winter snow cover, staff was able to do a fair amount of dead tree removal, stump grinding and limb trimming throughout the course. We had a few heavy wind storms in late February and lost a couple of trees and many limbs.

Due to a part failure in the irrigation installation, all of the sprinkler heads around tees and greens will have to be refitted with an improved swing joint. This project will begin as soon as possible and will be done by the company that installed the system, at the expense of the manufacturer. We will try to have it not affect play of the course as much as possible, that's why they are starting as early as possible, and it should be finished within a few weeks.

### **Fish Fry**

Open Kitchens is winding down the very popular Friday fish fry through the end of this month. Patrons are asked to call ahead for tables due to demand.

### **New GolfNow Online Tee Times**

Patrons have been asking for this type of service for some time and the modern convenience of making tee times anytime, anywhere, and now on your cell phone. Golf Now also has provided us with a new very attractive and customer friendly golf website. The new web address is "GOLFMTPROSPECT.COM", check it out.



## **Recreation Department Monthly Report** **Brian Taylor • March 2016**

### **Aquatics**

**Big Surf:** Staff has held several meetings with FGM to review and discuss ideas and options to consider if a renovation of Big Surf is pursued in the near future. Renovation options will be presented during the special meeting set for 6:00pm, Wednesday, March 16<sup>th</sup>, at Central Community Center. **Swim Lessons:** The Winter session ended with 438 participants. No classes needed to be cancelled this season due to snowfall. Spring Lesson will begin March 14<sup>th</sup> and staff is encouraged by enrollment numbers to this point. The lane line change has allowed classes to spread out and enjoy more space in the shallow water. The change of the lane lines moving to the deep end during swim lessons has not met any resistance. Feedback for the format change has been positive. Staff is working to complete lesson plans for each level to be utilized starting with the summer season. Staff lesson training will be held on March 13<sup>th</sup>. **Swim Team:** The Sharks will be wrapping up their 5 month season with two Championships swim meets the year. The “Central” Divisional meet will be held on March 6<sup>th</sup> and will be co-hosted with WHAM Aquatics from district 214 and Mt. Prospect. The following weekend the NISC will be holding the 2nd annual conference meet co-hosted by Carol Stream, Arlington Heights and Mt. Prospect. Summer facility scheduling has begun, a few of the things we have on the schedule are: North Pole Beach Party will be July 24<sup>th</sup> at Meadows, this will kick off Christmas in July week. The swim team will host the Northern Illinois Swim Conference Championships on Wednesday, July 27<sup>th</sup>. Those are just a few of the highlights for what we hope to be a busy summer!

### **Athletics**

Our **Youth Baseball** program has seen a very little drop off from participation from last season. We currently have 591 participants from Tee-Ball – Pony Leagues which is only down 6 players from 2015 when we had a total of 597. We are still filling roster spots in certain leagues that have space. The Bronco (11/12 year olds) League is currently filled, and our Pony League (13/14 yr olds) has a few openings left. The encouraging news is our younger age groups are booming with 32 new participants, which could mean good news for future seasons. It is our job now to make sure all these young ball players have a great experience in the coming season to instill a love for the game of baseball for years to come. The inaugural **Youth Futsal** season at CCC is coming to an end. Approximately 140 kids participated and the feedback we’ve received from this program has been outstanding! Because feedback has been so positive our plan is to run 2 sessions in 2016 summer and winter, for the youth at CCC. **Youth Basketball** is in its finale weeks for grades 3<sup>rd</sup> through 8<sup>th</sup>. We are excited about the **Classic League** which will celebrate its 35<sup>th</sup> year of play this year! We are in the beginning process of taking registration for our adult house softball leagues. 32 teams are enjoying our **Adult Basketball** Leagues. The leagues have been running smoothly thus far as we enter the last 3 weeks of play. New this season as voted on by the involved teams, we have started a playoff system for the men’s leagues, but are still having all teams play 10 games with consolation games each week. The **Adult Winter Volleyball League** is entering the final two weeks of play. We have begun to take spring volleyball registration as that league will begin in April. **New** this summer we will be offering a sand volleyball league. We hope to attract a lot of teams to enjoy the weather and sandy beaches of RecPlex this summer!

## **Recreation Department Monthly Report** **Brian Taylor • March 2016**

### **Programming & Special Events**

The Early Childhood and Youth Department hosted two special events for our current participants but also included the aspect of one-on-one time with mom or dad. Dad's day kicked off February and was a free event put on for our preschoolers and their fathers. This 140 person



event was held at RecPlex for a different location, offering a new concept for this annual event. The Mother Son Jungle Safari Night ended the month, hosting 45 boys and 37 moms for a wonderful evening together. This year we incorporated live entertainment provided by the JG Reptile Show, which kept our busy boys engaged for the entire show. An overwhelming number of mom's expressed their delight for the new addition, stating "This already great night just got even better!". We have started registration for both 2016/2017 Preschool and our full-day 2016 Summer Camps, which include;

High 5, Lil Prospectors, Camp Fun Zone and Camp Sundance. Our newly designed registration packets have come with praise from both front desk staff as well as parents, in relation to the easy navigation for selecting needed programs. The current participants of our **preschool program** had the opportunity for priority registration for the 2016-2017 school year. The priority registration took place February 8-20. The outcome of priority registration was phenomenal with **81% of the preschoolers returning for 16-17 school year**. The preschool teachers were awesome at promoting the next level of classes to their current students. In addition, the 3's and Almost 3's teachers expressed the quality of the Pre K teachers and how beneficial it would be to continue at the park district. This has been the highest return rate number in the last 3 years. February 29 was the start date for park district residents to have the ability to begin register for the 16-17 school year. Registration continued until March 3 and brought in **47 new preschoolers, which brings the current number of 100 preschoolers enrolled for 16-17 school year**. Enrollment will continue to grow over the next few months. And we always have a large influx of registration during the summer season.

February continued to be busy at the **Art Studio** with our offerings on Thursdays; we have 45 Kindergarten age children coming through our doors for art & crafts and drawing classes, plus another 16 for our after school Art Academy classes for the older children! Color with Me and Storytime on Mondays have also gained a loyal following and have a total of 18 participants. We offered 2 Valentine's Day classes, Be My Valentine and Snowy Valentine-Storytime Crafts, the story of sweet Jasper Bunny as he searches for the perfect Valentine's gift for his wife, Lily. Jasper's woodland friends including a porcupine, frog, raccoon, cardinal and fox, all try to give him ideas! Our projects were inspired by the animals' ideas and were big hits! The recital season is off to a great start. Costume purchases are still being made, along with exchanges! We have 945 total registrations this session in the dance program with 634 participants. Dancers from Ballet Expressions, the performance company of the Mt. Prospect School of Classical Ballet performed in Shakespeare's *A Midsummer Night's Dream* in partnership with a new

## **Recreation Department Monthly Report** **Brian Taylor • March 2016**

community theater group, The Theater Lab. The dancers were fairies and their numbers were choreographed by our own Amy Hubert. The performances were held at Forest View Educational Center Theater. The Community Band is 30 members strong and looking for more members to firm up some key positions. A Spring Concert at Trinity Lutheran Church in Mt. Prospect is confirmed for March 13<sup>th</sup>. It will be a free event to the community.

### **Facilities**

Sing with the Piano Man at **Friendship Park conservatory!** “It’s a pretty good crowd for a Saturday...” It certainly was a good night here at Friendship Park when MULTIPLICITY performed for nearly 70 lovers of jazz music. Our banquet room was transformed into a mini jazz club with lighted trees and colors of purple and blue. Light appetizers and desserts were served in the foyer. This event included a cash bar. Our rental business is changing dramatically at FPC. We are now booking more than one event per day, when possible, and using the foyer, regularly, as party space, as well. Most Saturdays and Sundays are booked from now until the middle of August. Our Rental Coordinator is now booking Friday evenings in order to accommodate requests. We already have 17 weddings scheduled, which outnumbers the entire year of 2015. And it’s only March!

### Greenhouse Activities

The 2016 growing season has begun with 3 shipments, totaling 3600 plants. Many of these plants will go into the plant sale and be used for greenhouse tours and classes. Our Friendship Park Conservatory volunteers and U of I Master Gardeners have helped to transplant the shipments into their individual growing-on pots.



Our Easter lilies are full of buds that are nearly ready to open and will be a fragrant and beautiful display in the atrium.

Gerrie Kamm (Horticulturist) has been awarded her Greenhouse Management Certificate from College of Du Page. She also attended the I-Landscape Conference, coming home with many colorful plants for the atrium, at no cost to us.

## **Community Relations & Marketing Monthly Report Ruth Yueill • March 2016**

### **Publications**

Community Relations & Marketing is immersed in preparation of the Summer 2016 program brochure. We are editing copy in order to maintain a 68 page count. The department has taken many new photos of all areas of recreation and will utilize the idea of a picture being “worth a thousand words.” Copy is being cut while visual representation will increase.

We are currently negotiating with our printer for a credit for the Spring 2016 program brochure. As some pointed out, two types of paper were mistakenly used in the brochure’s interior. Stevens Publishing and our Brochure Designer are working together in the pre-press stage to minimize any mistakes that may occur.

We have purchased a half page ad in two important upcoming publications. The first is the Des Plaines Chamber of Commerce Guide that reaches all businesses and public entities in the village. The ad will feature the 2015 renovation of the banquet room at the Friendship Park Conservatory and contain a corporate “call to action” to utilize the facility for meetings, seminars and events.

The second publication is a Pre-Centennial insert created by the Journal & Topics newspaper for a June Publication. Over 50 advertisers are on board with the only direction being to showcase the 100 year anniversary as it relates to our company and/or patrons. We will submit a throwback photo of the golf course and attach copy inviting all to play golf with us this summer and discover “What’s Old is New Again.”

### **Sponsorship**

We continue meetings with our regular sponsors. We have offered Culvers the opportunity for the back cover ad of the summer brochure. Culvers engages our customers on a regular basis by providing free scoops of ice cream to baseball team, swim pass holders and recital dancers.

We will be sitting down with Novak & Parker in late March to discuss a sponsor promotion focused on content marketing. Novak & Parker writes a generous annual check but has not directly engaged our patrons. Preliminary discussions with their marketing rep have indicated that they love our idea to feature an “ugliest stove in Mt. Prospect” contest. Novak & Parker will offer a gift card to the patron most in need of a stove update. We will promote the contest all summer long in the band shell at both the Monday and Thursday night concerts. More details to come.....

We continue to seek both active on-site sponsors and those who prefer to donate a check and receive logo representation at all of our events. This combination covers all bases and gives the recreation team options as they plan events and attempt to include our local businesses in the festivities.

## **Community Relations & Marketing Monthly Report** **Ruth Yueill • March 2016**

### **Marketing/Social Media**

We have reached a milestone with our Facebook promotions. We are at 1,700 likes! That's an increase of 500 people from just one year ago. We continue to post engaging content and cross share items with other village entities and partners – and it's working! Our aggressive goal is to reach the 2,000 mark by the end of the summer.

We are researching promotion and giveaway items for the upcoming summer season. We are also planning on purchasing a special item to be given to all staff attending our Summer Staff Meeting in May.

#### **Digital Media**

Our second Park District Newsletter was sent via Constant Contact on the first Friday of March. Our open rate and click percentage remain well above average. A more targeted Spring Break overview (hours, programs, open gym and swim times) will be sent out the week prior to Spring Break.

We also utilized a feature on Constant Contact that posted a link to the newsletter directly to our Facebook page. Again, the goal is to continue the continuous digital marketing cycle of Social Media, email and website.

Template design for our new digital signage is almost complete. REACH is our digital signage company. They provided templates for us to choose the right layout for our needs. We chose one also used by Northwestern University. It is clean and easy to read. These

programmed TV's will feature exclusive content provided by Community Relations & Marketing. They will have weather info and a CNN news crawl across the bottom. They will also have a scrolling schedule of all activities taking place in the building. More to come.....

Thank you for viewing the first episode of **Inside the Park** officially produced by Communications & Marketing. We hope you enjoyed the approach as we seek to create timeless programming. Getting to know the faces behind the programming builds relationships with our public. We thrive as an organization when our patrons understand our message and believe that our staff is made up of people just like themselves. We break down barriers in communication and build bridges that strengthen our organization from the ground up.

It's officially Spring! Let us help you put the pieces together for a fun-filled month!

[Visit our Website](#)

**Friendship Park Conservatory Spring Craft Show**

Find Spring decor and more at our free craft show on Saturday, March 12 from 10 to 4.

[For more information, click here](#)

**Faster Egg Hunt - March 19**

**Clover Cup Inline Hockey**

## **Community Relations & Marketing Monthly Report Ruth Yueill • March 2016**

Plans are underway for two more content driven episodes in 2016. The summer episode will feature the faces and stories of the Golf Course. On camera recollections from a large number of golfers will be supported by the history of the course and many beautiful photos. November will bring a fun and fascinating look at our patrons and their personal stories and history with the Park District. We are open to suggestions in both the golf and patron category for residents to interview.

We continue to get out into the community and support our partners by joining their events! A “talented and tenacious trivia team” joined the Mt. Prospect Chamber of Commerce annual Trivia Night at Village Hall on February 26<sup>th</sup>. **It was our second year and we once again, came in second place.** Just three points short of the traveling gargoyle trophy, we have vowed to return in 2017. Our team name for next year is already obvious.....either “always a bridesmaid” or “third times the charm.” We are a competitive crew and WILL win someday.....



## **Community Relations & Marketing Monthly Report Ruth Yueill • March 2016**

### **Graphic Artist Report – March 2016**

#### Posters/Flyers:

- Clover Cup Inline Hockey Tournament (poster)
- Inline Hockey Youth Leagues & Program (flyers)
- 3 on 3 Basketball Tournament for Youth & Adults (flyer)
- Easter Egg Hunt (poster)
- Mt. Prospect Community Band Spring Concert (poster)
- Spring Break Camp Events (poster)
- Healthy Lecture Series Spring (poster)
- Lego Camps for Spring Break (poster)

#### Website:

- Web Promotions:
  - Band Member Recruitment
  - Spring Craft Show at Friendship Park Conservatory
  - Easter Egg Hunt
  - Spring Break Camps
  - 3 on 3 Basketball Tournament
  - Clover Cup Inline Hockey Youth Tournament
- Other Web maintenance/updates/uploads:
  - Weekly Open Gym Schedules for RecPlex posted
  - Updated day camp page information with 2016 dates & fees
  - Update of Birthday Party page

#### Other Design Projects:

- Massage Therapy Sign (18" h x 24" v)
- 35<sup>th</sup> Anniversary Logo for Classic Softball League
- Updating of Spin and Passport Punch Cards for spring season
- Golf Course Photo enlargements
- Mt. Prospect Community Band Logo Poster (36" x 36")

## ***Administration & Human Resources Monthly Report Barry Kurcz • March 2016***

### **Applicant Tracking System**

Administrator training is complete. Management training is being scheduled for the week of March 14<sup>th</sup> with a go live date shortly thereafter. Managers are preparing We are presently testing the system and adding current job openings in preparation for the go live date.

### **Direct Deposit & Paycheck Distribution**

Our new payroll distribution process has gone smoothly during the first two initial pay periods in February. We have increased the number of our employees with direct deposit from 65% to 75% in the past two pay periods.

### **Affordable Care Act Compliance 2016**

Currently working with GAI to prepare Form 1095-C to comply with the IRS March 31<sup>st</sup> deadline.

### **Staff Changes**

Rick Meyer, transferred to Full Time Custodian position on February 18<sup>th</sup>

Ryan Alderson, PT-IMRF Grounds Maintenance Laborer hired on February 15<sup>th</sup>

Shaun Smith, PT-IMRF Mechanic hired and to scheduled to start on March 10<sup>th</sup>

Jake Kaplan, FT CCC Center Coordinator hired and schedule to start on March 14<sup>th</sup>



***UNFINISHED BUSINESS SUMMARY***  
***MARCH • 2016***

**A. Big Surf Pool – Potential Renovation • (Discussion)**

This item is listed on the Agenda to allow further discussion (as needed/desired) of information that will be presented at the Special Meeting held on March 16, 2016.

**APPROVAL ITEMS**  
**MARCH • 2016**

**A. Acceptance/Rejection of Bids – Repaving & Rehab of Central Community Center Parking Lot • Arrow Road Construction**

**Background**

The repaving & rehab of these parking lots were approved by the Board (November 2015) as part of the 2016 Capital Projects. Estimated funds approved for this project were as follows:

Capital Fund Bond Proceeds -	\$130,500
Paving & Lighting Fund -	25,000
Special Recreation/ADA Fund -	<u>14,500</u>
Total	\$170,000

Bid specifications and coordination of the project are being managed by K+ Engineering, LLC.

**Bid Results**

The bid opening for this project was held on March 3, 2016. A total of ten bids were received (see copy of bid tally sheet included with this packet).

The lowest bid was from Arrow Road Construction in the amount of \$134,668.09 for the base bid, \$5,806.25 for alternate 1 (South Sidewalk), and \$4,423.90 for alternate 2 (Concrete around inlets). **Total bid including alternates 1 & 2 = \$144,898.24.**

This project would be funded from the following funds:

Capital Projects (bond proceeds):	\$130,500.00
Paving & Lighting Fund:	4,179.69
Special Recreation/ADA Fund:	<u>10,218.55</u> (portion of project determined by K+ • covered by ADA funds)
	\$144,898.24

The references provided by Arrow Road Construction were checked and we find they are qualified to do the work. K+ Engineering recommends (and staff concurs) that Arrow Road Construction be awarded the contract in the amount of \$144,898.24 for the base bid plus alternate 1 and alternate 2. The award of the contract would be pending their submittal of the bonds, insurance, and other items as set forth in the project manual.

***Suggested Motion:***

**Move to approve the award of a contract for the repaving & rehab of the Central Community Center parking lot to Arrow Road Construction which include the base bid specifications and alternates 1 & 2 in the amount of \$144,898.24**

**APPROVAL ITEMS**  
**MARCH • 2016**

**B. Acceptance/Rejection of Bids – Parking Lot Maintenance – Friendship, Lions and Meadows • Hastings Asphalt Services**

**Background**

Sealcoating, crack filling, and patching of the Friendship, Lions and Meadows Parking lots were approved by the Board (November 2015) as part of the 2016 Capital Projects. Estimated funds approved for this project were as follows:

Capital Fund Bond Proceeds -	\$21,800
Paving & Lighting Fund -	60,000
Special Recreation / ADA Fund-	<u>3,200</u>
Total	\$85,000

Bid specifications and coordination of the project are being managed by K+ Engineering, LLC.

**Bid Results**

The bid opening for this project was held on March 3, 2016. A total of seven contractors submitted bids for this project. (See copy of bid tally sheet included with this packet).

The lowest bid was from Hastings Asphalt Services in the amount of \$25,691.19 for the base bid, \$1,319.63 for alternate 1 (Baseball Area at Friendship Park), and \$1,136.24 for alternate 2 (Additional Patching at Friendship). **Total bid including alternates 1 & 2 = \$28,147.06.**

The original engineer's cost estimate relied mainly on unit pricing obtained last year when market pricing was higher and the bidding environment was not as competitive. Unit pricing for sealcoat dropped from \$2.50 per square yard in 2015 to \$0.675 per square yard in the bid provided by Hastings Asphalt Services.

This project would be funded from the following funds:

Capital Projects (bond proceeds):	\$21,800.00
Paving & Lighting Fund:	2,801.31
Special Recreation/ADA Fund:	<u>3,545.75</u> (portion of project determined by K+ • covered by ADA funds)
	\$28,147.06

The references provided by Hastings Asphalt Services were checked and we find they are qualified to do the work. K+ Engineering recommends (and staff concurs) that Hastings Asphalt Services be awarded the contract in the amount of \$28,147.06 for the base bid plus alternate 1 and alternate 2. The award of the contract would be pending their submittal of the bonds, insurance, and other items as set forth in the project manual.

***Suggested Motion:***

**Move to approve the award of a contract for Sealcoating, crack filling, and patching of the Friendship, Lions and Meadows Parking lots to Hastings Asphalt Services which include the base bid specifications and alternates 1 & 2 in the amount of \$28,147.06.**

**APPROVAL ITEMS**  
**MARCH • 2016**

**C. Acceptance/Rejection of Bids – Path Improvements • Allstar Asphalt**

**Background**

Path Improvements for the Com Ed right-of-way Phase 2 / Clearwater walking path Improvements were approved by the Board (November 2015) as part of the 2016 Capital Projects. Estimated funds approved for these projects were as follows:

Capital Fund Bond Proceeds -	\$148,000
Paving & Lighting Fund -	10,000
Special Recreation / ADA Fund-	<u>16,000</u>
Total	\$174,000

Bid specifications and coordination of the project are being managed by K+ Engineering, LLC.

**Bid Results**

The bid opening for this project was held on March 3, 2016. A total of nine contractors submitted bids for this project. (See copy of bid tally sheet included with this packet).

The lowest bid was from Allstar Asphalt Inc. in the amount of \$138,094.00 for the base bid, \$17,207.50 for alternate 2 (Resurface North Section of Clearwater Path), and \$1,830.00 for alternate 3 (Re-profile East Side of Clearwater Path). **Total bid including alternates 2&3 = \$157,131.50.**

This project would be funded from the following funds:

Capital Projects (bond proceeds):	\$95,610.62
Special Recreation/ADA Fund:	<u>61,520.88</u> (portion of project determined by K+ • covered by ADA funds)
	\$157,131.50

The references provided by Allstar Asphalt Inc. were checked and we find they are qualified to do the work. K+ Engineering recommends (and staff concurs) that Allstar Asphalt Inc. be awarded the contract in the amount of \$157,131.50 for the base bid plus alternate 2 and alternate 3. The award of the contract would be pending their submittal of the bonds, insurance, and other items as set forth in the project manual.

***Suggested Motion:***

**Move to approve the award of a contract for Path Improvements for portions of the ComEd right-of-way and Clearwater Park walking paths to Allstar Asphalt, Inc. which include the base bid specifications and alternates 2 & 3 in the amount of \$157,131.50.**

**ADOPTION ITEMS**  
**MARCH • 2016**

**A. Ordinance 726 – Combined Annual Budget & Appropriation Ordinance –  
FY 2016**

Included in your packet is the final recommended Combined Annual Budget & Appropriation Ordinance for FY 2016. As noted in the Public Hearing we held earlier this evening, the proposed ordinance has been on display at the Mount Prospect and Des Plaines Public Libraries, Mount Prospect Human Service Department and at the Mt. Prospect Park District Administrative Office since January, 2016.

Staff recommends approval of this Ordinance.

*Suggested Motion:*

Move to approve the Ordinance 726 - Combined Annual Budget & Appropriation of funds for Mt. Prospect Park District, Cook County Illinois, for the Fiscal Year beginning on the first day of January 2016, and ending on the 31<sup>st</sup> day of December 2016.