

MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

MEMO TO: MT. PROSPECT PARK DISTRICT BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA
PRESIDENT

DATE OF THIS NOTICE: OCTOBER 14, 2016

RE: SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
OCTOBER 19, 2016 - 6:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL ROAD, MT. PROSPECT, ILLINOIS

A G E N D A

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

NEW BUSINESS

- A. Capital Projects/Improvements – FY 2017 • (Review & Discussion)
- B. Community Survey & Future Capital Projects • (Discussion)

ADJOURNMENT

SPECIAL MEETING NOTES – OCTOBER 19, 2016

NEW BUSINESS

A. Capital Projects/Improvements – FY 2017 • (Review & Discussion)

Background

Starting in August, staff begins developing a list of capital projects & improvements they believe would be necessary to help maintain the parks, facilities, equipment and services provided by Mt. Prospect Park District.

Funding for the Capital Projects/Improvements for FY 2017 comes from our annual rollover bonds and unallocated funds from previous bond issues. Directors are asked to prioritize their lists in order of importance/need (based on their experience and familiarity with the park district and their department). In addition, we also consult the 20 year Property Condition Report (completed by ACG a few years ago) and determine if items from this report can/should be included and funded from the annual rollover bond issues.

Once lists are submitted and reviewed by the Executive Director & Department Directors, adjustments are made taking into consideration the estimated available funds for capital projects & improvements.

We need to allocate capital funds toward the completion of the Einstein Park renovation to take advantage of the 50% reimbursement of grant dollars for the unsuspended OSLAD grant. This is included on the capital projects & improvements list included with this packet.

As was the case in last year, the items and costs for the capital projects & improvements originally submitted by staff exceeded the funds available.

Discussion

The capital projects & improvements for FY 2017 are included in the packet for your review & discussion. The final capital projects & improvements list for FY 2017 will be on the November 16 Regular Meeting Agenda for approval.

B. Community Survey & Future Major Capital Projects • (Discussion)

Staff is working on gathering additional information about potentially completing some type of community survey in 2017 to gather public input about resident's opinions on what they feel the park district needs to improve upon (i.e. facilities, parks, programs, etc.). Assuming the community survey process is approved and completed; input from the survey may show trends of how the community feels about the park district and what they believe we should focus on in the near future.

The list below was is a carry-over from our 2015 discussion about future major capital projects. As we know, funding for any of these projects would need to come from sources other than the annual rollover bond sale – and as we saw in the options for renovating Big Surf, these types of projects can be quite costly.

<u>Project</u>	<u>Potential Project Year(s)</u>
•Renovation of Big Surf	2017-2018
•Development of 12” Softball Fields/Complex	2017 -2018
•Development of a full-size baseball field	2018 and beyond*
•New Golf Maintenance Facility	2018 & beyond
•Development of Cup Site	2018 and beyond

MPPD Capital Projects/Improvements - FY 2017 __ DRAFT

Item/Project Description	Capital Expend. Funds (annual roll-over bonds)	Lighting & Paving Fund	NWSRA ADA Fund	TOTAL Project Cost	NOTES
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FACILITIES/PARKS/VEHICLES & EQUIPMENT

Facilities

FPC HVAC unit replacements (3 units)	\$13,000			\$13,000	Units from circa 1988 are due for replacement and past their useful life
RecPlex AHU coil cleaning (4 units)	5,500			5,500	Cleaning of HVAC coils for proper operation
WCMF repairs/maintenance and upgrades	5,000			5,000	Necessary repairs to flooring and painting to allow for proper upkeep of the facility
Lions boiler room Asbestos Abatement (pipes & fittings)	3,500			3,500	Removal of asbestos wrapped elbows do to deterioration of joints causing safety concerns
4000 psi pressure washer	1,500			1,500	To be used for pool deck and wall maintenance
Sub-Totals	\$28,500	-	-	\$28,500	

Parks

Einstein Park - Completion of OSLAD Grant Phase II	\$455,000		99,000	\$554,000	Phase II of the OSLAD project which was started in 2015
>OSLAD Reimbursement	-376,000			-376,000	
Kopp Park Playground	100,000	10,000	110,000	220,000	Relocation of play area at Redwood on to park district owned property
Tree Removal & Replacement 2017	35,000			35,000	Ongoing EAB Ash removal and Dutch Elm removal and reforestation of areas impacted by previous removals
Bandshell paver replacement/add to 2016 approved capital funds	20,500		8,000	28,500	Remove, level and reset brick pavers around Lions Memorial Bandshell
Redwood Playground Demolition	12,500			12,500	Removal of existing playground which is located on Comed leased property and is past its useful life
Playground parts for repairs	5,000			5,000	Funds to be used to purchase replacement parts and upgrades to existing play equipment
Ice Rink Liners	1,500			1,500	Replacement of old liners for outdoor rink areas
Sub-Totals	\$253,500	\$10,000	\$217,000	\$480,500	

Vehicles & Equipment

2017 F250 4x4 Pick-up w/ Liftgate -Replace Truck #5	\$29,000			\$29,000	Replacement vehicle for truck # 5 which is past its useful life
2017 F250 4x4 Pick-up -Replace Truck #27	24,000			24,000	Replacement vehicle for truck # 27 which is past its useful life

Golf Course Equipment

2017 Toro 3300 TriFlex Mower	\$35,000			\$35,000	Golf mower needed for proper maintenance of grounds at MPGC
Walk Behind Greens Mowers (2)	26,800			26,800	Special greens mowers needed to properly maintain contour greens at MPGC
2017 Debris Blower (4,500 in 94-85085)	2,700			2,700	Blower needed for proper maintenance of grounds at MPGC

Parks Equipment

Replacement Chipper (MRMA Reimbursement \$)	\$23,000			\$23,000	Additional funds needed to purchase replacement chipper. Previous unit was destroyed by fire
2017 JD 1200A Bunker Rake	12,400			12,400	Replacement unit of existing bunker rake to be used for ballfield maintenance on baseball infields
Sub-Totals	\$152,900	-	-	\$152,900	

Totals - Parks & Planning

Totals - Parks & Planning	\$434,900	\$10,000	\$217,000	\$661,900	
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Highlighted items were listed on the 20 year Property Condition Report which was developed in 2014

Item/Project Description	Capital Expend. Funds (annual roll-over bonds)	Lighting & Paving Fund	NWSRA ADA Fund	TOTAL Project Cost	NOTES
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RECREATION

Kids Klub Flooring-RecPlex	\$36,000			\$36,000	A lot of the areas on the floor are beyond repair and there is no remaining attic stock.
Commons Flooring-RecPlex	33,000			33,000	A lot of the areas on the floor are beyond repair and there is no remaining attic stock.
RecPlex Cardio & Strength Upgrades	30,739			30,739	Year 3 of a 5 year replacement plan.
>Life Fitness Cross Trainer-Precor Elliptical-Precor Upright Bike-NuStep-Leg Press-Dumbbell rack-Stretch trainer					
Friendship Park Conservatory Entry Door Replacement			\$22,000	22,000	Installation of automatic doors - facilitate ADA compliance. This in addition to the \$15,000 approved in 2014.
*CCC Cardio & Strength Upgrades	19,500			19,500	Year 3 of a 5 year replacement plan.
>NuStep-SciFitPro-Seated Leg Press-Seated Triceps Press-Bicep Curl					
Fitness Small Equipment Upgrades	9,000			9,000	
Athletic Field Equipment Box Replacement	7,000			7,000	replace old/dangerous boxes
Big Surf Rafts	5,000			5,000	Facility is down to last remaining attic stock, supply is needed to run day-to-day operations.
RecPlex Pool Vacuum	4,000			4,000	Current pool vacuum is broken, the parts to fix the current problem likely more than the vacuum is worth.
Westbrook School Playground Upgrade	3,000			3,000	Additional equipment for the existing playground.
*Paging System-Radios-RecPlex	3,000			3,000	Replacment of orginal system. Looking at radio options compared to facility-wide paging system.
<i>*Pending additional staff research - these items could change</i>					
Totals - Recreation	\$150,239	-	-	\$150,239	

ADMINISTRATION

RegSys Maintenance	\$24,000			\$24,000	Annual cost of registration software system maintenance
Technology Equipment & Services	16,000			16,000	Annual equipment replacement & upgrades to newer technologies
AppliTrack, TimePro, Smart Fusion	11,100			11,100	Annual subscriptions to Frontline Technologies, Commeg & Harris
Software/Computer Network	8,640			8,640	Programming requirements - allow mobile shopping & improve web purchasing
Amazon Web Services (Smart Fusion, timepro.etc)	6,600			6,600	Back-up services & data storage
Technology Services	5,800			5,800	Annual security for district wide internet access
Totals - Administration	\$72,140	-	-	\$72,140	

GOLF COURSE

Lease payments for Golf Cart GPS system	\$39,000			\$39,000	
Chairs tables grill	8,000			8,000	Replaces 10 year old units
Ice Machine 300 lbs	4,000			4,000	Replaces 24 year old unit
Radios (4)	800			800	Replaces 13 year old tables/chairs
Totals - Golf	51,800	-	-	51,800	

Total Proposed Capital Projects/Improvements -Priority A \$709,079 \$10,000 \$217,000 \$936,079

Estimated Funds available toward FY 2017 Capital Improvements/Projects

-from September 2016 Roll-over Bond Issue	\$600,000	
-from re-allocation of prior bond proceeds	\$150,000	
Total Estimated Funds Available for Capital Improvements/Projects	\$750,000	
	\$40,921 +/- Balance	

Dollar % by Department

Percentage-P&P	61%
Percentage-Rec	21%
Percentage-Adm	10%
Percentage-Golf	7%

Highlighted items were listed on the 20 year Property Condition Report which was developed in 2014