

**Special Board Meeting**

A Special Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, October 19, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka  
Tim Doherty  
Lisa Tenuta  
Ray Massie  
Mike Murphy

**Administrative Staff:**

Greg Kuhs, Executive Director  
Jim Jarog, Director of Parks & Planning  
Brett Barcel, Director of Golf Operations  
Brian Taylor, Director of Recreation  
Barry Kurcz, Director of Business Services and Human Resource  
Ruth Yueill, Superintendent of Communication & Marketing  
Teri Wirkus, Executive Professional Compliance Manager

**Professionals:**

Tom Hoffman, Attorney  
Lee Howard, GAI  
Brad O’Sullivan, GAI

**Visitors:**

Louis Goodman

**CHANGES OR ADDITIONS TO AGENDA**

None

**APPROVAL OF AGENDA**

Commissioner Kurka motioned to approve the agenda and was carried by unanimous voice approval.

**Public Comment**

None

**NEW BUSINESS**

**A. Capital Projects/Improvements- FY 2016**

Executive Director Kuhs reviewed funding for the FY 2017 Capital Projects/Improvements list. Funds for these items come from the annual rollover bonds proceeds and unallocated funds from previous bond issues. Unallocated funds are created when previous Capital Projects/Improvements either came in under budget, or for some reason may have not been completed. The staff is asked to prioritize their lists in order of importance and needs. The 20 year Property Condition Report (completed by ACG a few years ago) is also reviewed to determine which items from this report can/should be included and funded from the annual

rollover bond issues. Funds for capital projects/improvements are limited based on outstanding debt and the tax cap.

Executive Director Kuhs also reviewed/discussed a few items from each category from the “Draft of the MPPD Capital Projects/Improvements FY 2017” list:

**Facilities**

- FPC HVAC unit replacement (3 units)-Units from circa 1988 are due for replacement and past their useful life.
- Lions boiler room asbestos abatement (pipes & fittings)- Removal of asbestos wrapped elbows do to deterioration of joints causing safety concerns

**Parks**

- Einstein Park-Completion of OSLAD Grant Phase II- Phase II of the OSLAD project which was started in 2015.
- Kopp Park Playground- Relocation of existing play area (Com Ed easement) at Redwood to park district owned property which would be Kopp Park.
- Tree Removal & Replacement 2017- Ongoing ash and Dutch elm removal and reforestation of areas impacted from previous removals.

**Vehicle & Equipment**

- 2017 F250 4x4 Pick-up with Liftgate-Replacement vehicle for truck #5 which is past its useful life.
- 2017 F250 4x4 Pick up- Replacement vehicle for truck #27 which is past its useful life.

**Golf Course Equipment**

- 2017 Toro 330 TriFlex Mower- Golf mower needed for proper maintenance of grounds at MPGC.
- Walk behind Greens Mower (2)-Special greens mowers needed to properly maintain contour greens at MPGC.

**Parks Equipment**

- Replacement Chipper (MRMA Reimbursement \$)-Previous unit was destroyed by fire, found used chipper for replacement.

**Recreation**

- Kids Klub Flooring at RecPlex-areas on the floor are beyond repair with no remaining material for replacement.
- Commons Flooring at RePlex- A lot of the areas on the floor are beyond repair with no remaining material for replacement.
- Cardio & Strength Upgrades at RecPlex-: Life Fitness etc.

**Friendship Park Conservatory**

- Entry Door Replacement- Installation of automatic doors-facilitate ADA compliance.

**Additional**

- Athletic Field Equipment Box Replacement- Replacement of old boxes.
- Rec Plex Pool Vacuum- Current pool vacuum is broken, the parts to fix the current problem likely more than the vacuum is worth.
- Westbrook School Playgrounds Upgrade- Addition equipment for the existing playground possibly with the PTO (ongoing discussion with the school).

**Administration**

- Maintenance with the software and hardware-annual costs of registration of software systems & upgrades.

**Golf Course**

- Lease payments for Golf Cart GPS system-annual fee for the next four years.

Discussion:

Commissioner Doherty remarked if any unallocated funds in the coming or end of the year could be put towards upgrading the baseball fields.

**B. Community Survey and Future Capital Projects**

Executive Director Kuhs explained staff is working on gathering additional information about potentially completing some type of community survey in 2017; to gather public input about resident’s opinions on what they feel the park district needs to improve upon (i.e. facilities, parks, programs, etc.); staff will bring back collected information in the near future.

The potential future project list was a carry-over from 2015:

| Project:                                     | Potential Project Year(s) |
|--|---------------------------|
| ▪ Renovation of Big Surf                     | 2017-2018                 |
| ▪ Development of 12” Softball Fields/Complex | 2017-2018                 |
| ▪ Development of a full-size baseball field  | 2018 and beyond           |
| ▪ New Golf Maintenance Facility              | 2018 and beyond           |
| ▪ Development of Cup Site                    | 2018 and beyond           |

Discussion: Executive Director Kuhs stated prior discussion with the Board reviewed several possibilities of splash pads, smaller equipment, etc. for Big Surf rather than commit to a larger dollar project at this time. There could be questions on smaller projects (i.e. splash pads) for Big Surf in a survey to the public.

**Adjournment**

Commissioner Massie motioned to adjourn the Special Meeting at 6:34 p.m.; seconded by Commissioner Murphy and carried by unanimous voice approval.

Respectfully submitted

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William J. Starr