

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, November 16, 2016 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:05 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Bill Starr
Bill Klicka
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Greg Kuhs, Executive Director
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Barry Kurcz, Director of Business Services & Human Resources
Brian Taylor, Director of Recreation
Ruth Yueill, Supt. of Community Relations & Marketing
Teri Wirkus, Executive Professional Compliance Manager
George Giese, Manager of Administration & Human Resources

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI

Visitors:

Louis Goodman

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL TO AGENDA

Commissioner Tenuta motioned to approve the agenda; seconded by Commissioner Massie and carried by unanimous voice approval.

APPROVAL OF MINUTES

Commissioner Massie motioned to approve the minutes for the Special Board Meeting, October 19, 2016; seconded by Commissioner Tenuta.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

Commissioner Tenuta motioned to approve the minutes for the Regular Board Meeting, October 19, 2016; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

Public Comment

Louis Goodman asked the District concerning an agreement regarding the usage of the Gregory School parking lot. Director Jarog explained only during planned programs being held on the fields. The other question referred to the District’s recycling policy. Executive Director explained we do have recycling at some facilities but due to the cost and labor being expensive, we do not have them at all the parks.

ADOPTION ITEMS

A. ADOPTION OF ORDINANCE NO. 734: An Ordinance Levying Taxes For All Corporate Purposes, For Bonds Redemption And Interest Retirement, For Establishing And Maintaining Recreational Programs, For The Payment Necessary To Be Made To The Illinois Municipal Retirement Fund, For Social Security Expenses, For Payment Of The Costs Of Protecting The Park District And Its Employees Against Liability, Property Damage Or Loss, For Conservatory Fund Expenses, For A Paving And Lighting Fund, And For Special Recreation For The Handicapped For The Fiscal Year Beginning The First Day Of January, 2016 And Ending The Thirty-First Day Of December, 2016.

Discussion: Tom Hoffman the district's attorney explained the reasons the district adopts the attached ordinances each year and explained the differences between the ordinances.

MOTION

Commissioner Tenuta moved to approve Ordinance No. 734: An Ordinance Levying Taxes For All Corporate Purposes, For Bonds Redemption And Interest Retirement, For Establishing And Maintaining Recreational Programs, For The Payment Necessary To Be Made To The Illinois Municipal Retirement Fund, For Social Security Expenses, For Payment Of The Costs Of Protecting The Park District And Its Employees Against Liability, Property Damage Or Loss, For Conservatory Fund Expenses, For A Paving And Lighting Fund, And For Special Recreation For The Handicapped For The Fiscal Year Beginning The First Day Of January, 2016 And Ending The Thirty-First Day Of December, 2016.; seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

B. ADOPTION OF ORDINANCE No. 735: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$4,000,000 General Obligation Park Bonds (Alternative Revenue Source), Series 2009A, Of The Mt. Prospect Park District, Cook County, Illinois.

MOTION

Commissioner Massie moved to approve Ordinance No. 735: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$4,000,000 General Obligation Park Bonds (Alternative Revenue Source), Series 2009A, Of The Mt. Prospect Park District, Cook County, Illinois.; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

C. ADOPTION OF ORDINANCE NO. 736: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$3,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2011B, Of The Mt. Prospect Park District, Cook County, Illinois.

MOTION

Commissioner Murphy moved to approve Ordinance No. 736: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$3,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2011B, Of The Mt. Prospect Park District, Cook County, Illinois.; seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

D. ADOPTION OF ORDINANCE NO. 737: An Ordinance Abating the Tax Heretofore Levied For The Year 2016 to Pay Interest On \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014A, Of The Mt. Prospect Park District, Cook County, Illinois.

MOTION

Commissioner Starr moved to approve Ordinance No. 737: An Ordinance Abating The Tax Heretofore Levied For The Year 2016 To Pay Interest On \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014A, Of The Mt. Prospect Park District, Cook County, Illinois.; seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

E. ADOPTION OF RESOLUTION NO. 738: A Resolution Providing For The Possible Reduction Of Levy And Assessment Of Taxes For The Mt. Prospect Park District, Cook County, Illinois For The Fiscal Year Beginning January 1, 2016 And Ending December 31, 2016.

MOTION

Commissioner Tenuta moved to approve Resolution No. 738: A Resolution Providing For The Possible Reduction Of Levy And Assessment Of Taxes For The Mt. Prospect Park District, Cook County, Illinois For The Fiscal Year Beginning January 1, 2016 And Ending December 31, 2016.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

APPROVAL ITEMS

A. Acceptance/Rejection of Bids for Youth Baseball & Softball Uniforms 2017-Arena Sports USA, Inc.

Executive Director Kuhs explained staff recommends acceptance of the bid submitted by Arena Sports USA, Inc. for the 2017 Youth Baseball & Softball Uniforms in the amount of \$34,438.15 and to allow for a 10% contingency to allow for program growth.

MOTION

Commissioner Massie motion to acceptance of the bid submitted by Arena Sports USA, Inc. for the 2017 Youth Baseball & Softball Uniforms in the amount of \$34,438.15 and to allow for a 10% contingency to allow for program growth; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

B. Approval of Capital Projects/Improvements List-FY 2017

Executive Director Kuhs explained staff has tentatively identified numerous capital projects and improvements which are important and necessary for the park district to complete using the proceeds from the recent bond sale and existing, unallocated capital funds.

MOTION

Commissioner Starr motion to approve the attached list of Capital/Improvements for Fiscal Year 2017; seconded by Commissioner Tenuta.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

NEW BUSINESS

A. Golf Outings 2017

Executive Director Kuhs and staff discussed their reasoning's behind the decisions pertaining to shot gun outings for the golf course with the Board. They also discussed the updated outing information and pricing for 2016. Staff recommends maintaining the same restrictions on shotgun outings which was approved in November 2015.

Discussion: Commissioner Starr and Commissioner Murphy both questioned who sets the prices and decides the shot gun participants for the year. Director Barcel explained how prices are set, and provided additional information pertaining to shot gun outings and prices. Director Barcel stated all questions regarding outings should be directed to him (to stay consistent). They also discussed the merits and challenges with the event tent at the golf course.

MOTION

Commissioner Starr motioned to approve Option two: We have a blanketed fair elimination of all non MPGC shotgun outings – we continue to do a few golf course and park district affiliated outings, which are the Becker Club Championship, Chamber of Commerce, MP Invite, NWSRA (every other year) and Hardest Day of Golf. In addition, approval of a policy whereby the Director of Golf Operations is responsible for establishing the price structure for all group outings events held at the Mt. Prospect Golf Club; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy		X	
Motion Passed			

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

Discussion: President Kurka and Lee Howard discussed the swing in the year to date 2016 and the projected amount in the 60 days. Commissioner Starr asked where the revenue from NWSRA comes from and Executive Director Kuhs explained from the property taxes and expenses are ADA projects. Commissioner Tenuta thought the revenue from the rental of the rooms at the Conservatory would be higher. Director Taylor did say they are looking into restructuring the pricing for the room rentals for the future.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify October Accounts Payable checks and EFT's in the amount of \$2,968,882.46 listed on the October Check Registers; seconded by Commissioner Murphy.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify October Payroll checks and Direct Deposits in the amount of \$336,116.39 listed in this report; seconded by Commissioner Massie.

Discussion: None

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

Parks Foundation

Ruth Yueill, Executive Director of the Parks Foundation stated:

- 2017 Tree Campaign: In 2016, the Parks Foundation pledged \$10,000 to replace 33 trees in district parks. In 2017, the Foundation will invite residents to give their spare change to “change the landscape” of our parks.
- Seven memorial bricks were engraved on November 8th meeting the Veterans Day deadline. All purchasers were sent a photo of their completed bricks.
- The Foundation donated the continental breakfast served at the Veterans Day memorial. President Kurka thanked Cheryl Lufitz and Ruth Yueill for their efforts and vision for the foundation.

EXECUTIVE REPORT

Executive Director Greg Kuhs reviewed the following items:

Park & Planning Report Highlights

- The Clearwater Park and WeGo playgrounds are completed and now open to the public. The Grand Opening will be in the spring of 2017.
- Staff met with Ratio Architects to discuss project design development and layout program for Phase II of the Einstein Park project.

Golf Report Highlights

- Off-Season Project List: Re-contour #1 green; Drainage fix on #15 fairway/green approach; Dividing the right bunker on #9 green.

Recreation Report Highlights

- Swim Team- The Sharks first home meet of was hosted at Recplex and started strong by winning their first two swim meets.
- Aqua fitness- Enrollment this fall was at 327 participants. With the “Flash Pass” the classes are separate so the participant can sign up for a specific day and time.
- The preschool children learned about UNICEF and collect \$300 to present to the charity.
- Kids on Stage children’s theatre is diligently preparing for their non-musical performance of “The Wizard of Oz”, on November 18 and 19th at Lions Recreation Center.
- Mt. Prospect Community Band’s fall concert took place at Trinity United Methodist Church and was fabulous!
- Holiday Open House at the Conservatory will be held on Saturday, December 3 from 11 am till 3 pm. The colorful poinsettia crop from the Conservatory will be for sale at the Open House.

Community Relations and Marketing Highlights

- The winter program guide 2016-17 will reach residents the week of November 28.
- Several potential sponsors have reached out to the district in officially partnering up for the coming year.

Business Services & HR Highlights

- The review of all employee data in Paylocity's Web Pay system is complete. All active and inactive employees with W-2 earnings in 2016 have been successfully entered and verified.
- The department's staff has been working on the health insurance renewal for 2017.

Executive Director Highlights

- Proposed Regular Meeting Dates for 2017: Jan. 18th; Feb. 15th; March 22nd; April 26th; May 24th; June 28th; July 26th; August 23; Sept. 27th; Oct. 25th; Nov. 15th; Dec. 20th
- IAPD/IPRA State Conference- January 20-21, 2017 at the Hilton Hotel in Chicago.
- Mount Prospect Centennial Celebration- Saturday, February 4, 2017
- Veteran's Day Celebration-Special thanks to our staff and all of our community partners who helped make the Veteran's Day event a success.

Commissioner Starr thanked staff again for such a wonderful program for Veteran's Day.
Commissioner Tenuta requested a report to show the positive growth of the new Ice Program.

Open Session was reconvened at 8:50 p.m.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

Approval of Agreement for Employment of Gregory Kuhs by Mt. Prospect Park District, Cook County, IL

Commissioner Starr moved that the Board approve the Agreement for Employment of Gregory Kuhs by Mt. Prospect Park District, Cook County, IL dated November 16, 2016 as presented.

Seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty			X
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Motion carried.			

ADJOURNMENT

There being no further business to discuss, Commissioner Massie moved to adjourn the Regular Board Meeting at 8:55 p.m.; seconded by Commissioner Murphy and carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary