

**MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056**

MT. PROSPECT BOARD OF PARK COMMISSIONERS

**REGULAR MEETING SCHEDULE
2015**

The Regular Board Meetings will be held at Central Community
Center, 1000 W. Central Road, Mount Prospect, Illinois at
7:00p.m.

JANUARY, 2015

21 REGULAR BOARD MEETING

FEBRUARY, 2015

25 REGULAR BOARD MEETING

MARCH, 2015 (7:30p.m. New Time)

18 REGULAR BOARD MEETING

APRIL, 2015 (re-scheduled date)

29 REGULAR BOARD MEETING

MAY, 2015

27 REGULAR BOARD MEETING

JUNE, 2015

24 REGULAR BOARD MEETING

JULY, 2015

29 REGULAR BOARD MEETING

AUGUST, 2015

26 REGULAR BOARD MEETING

SEPTEMBER, 2015

23 REGULAR BOARD MEETING

OCTOBER, 2015

21 REGULAR BOARD MEETING

NOVEMBER, 2015

18 REGULAR BOARD MEETING

DECEMBER, 2015

16 REGULAR BOARD MEETING

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REGULAR BOARD MEETING

October 21, 2015

AGENDA

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VI. ADOPTIONS

MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: OCTOBER 16, 2015

RE: REGULAR PARK BOARD MEETING – INCLUDING ANNUAL MEETING
OCTOBER 21, 2015 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL, MOUNT PROSPECT, IL

A G E N D A

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES: REGULAR BOARD MEETING: SEPTEMBER 23, 2015

PUBLIC COMMENT

PARKS FOUNDATION

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE: SEPTEMBER 2015

EXECUTIVE REPORT

UNFINISHED BUSINESS

- A. Big Surf Renovation – Potential Selection of Firm • (Discussion & Potential Action)

NEW BUSINESS

APPROVAL ITEMS

- A. Approval of Change Order Proposal – Meadows Park – All Star Asphalt, LLC

ADOPTION

- A. **ADOPTION OF RESOLUTION NO. 719:** A RESOLUTION AUTHORIZING AND APPROVING A LEASE OF SPACE AND GROUND BETWEEN MT. PROSPECT PARK DISTRICT & PATRICK AND LAUREN FOR A PRIVATE STROAGE SHED
- B. **ADOPTION OF RESOLUTION NO. 720:** A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION PURSUANT TO THE PROPOSED LEVY OF THE MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2015.

COMMENTS/MATTERS FROM COMMISSIONERS

CLOSED SESSION

SECTION 2(c) (11): LITIGATION-TO DISCUSS THREATENED AND PROBABLE OR IMMINENT LITIGATION AGAINST THE PARK DISTRICT

ADJOURNMENT

UNAPPROVED

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 23, 2015 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Bill Starr
Lisa Tenuta
Ray Massie
Mike Murphy

Administrative Staff:

Brett Barcel, Director of Golf Operations
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services and Human Resource
Teri Wirkus, Executive Professional Compliance Manager
Ruth Yueill, Supt. of Community Relations & Marketing
Cheryl Lufitz, Community Relations & Marketing Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI
Brad O'Sullivan, GAI
Dave Phillips, Speer Financial, Inc.
Carlten Olson, CTL Group
Doug Cook, CTL Group

Visitors:

None

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Klicka and carried by unanimous voice approval.

APPROVAL OF MINUTES:

Commissioner Massie motioned to approve the minutes for the Regular Board Meeting of August 26, 2015; seconded by Commissioner Tenuta.

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | X | | |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

Public Comment

None

Parks Foundation

Ruth Yueill, Executive Director of the Foundation stated the foundation met on September 22, 2015 and discussed:

- Their involvement in the community- using signage (branding the Foundations), sponsoring a table at the MP Halloween event and sponsoring the breakfast for the Veterans on Veterans Day, November 11th.
- Planning the Cabaret Social at Friendship Conservatory on November 14, 2015.
- Requested Rec. staff to put together a wish list (big or small).
- Added replanting (replacing diseased trees) throughout the parks as one of the 2016 goals.

Financial Advisor's Report

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

The Board discussed with the Directors:

- Working on the numbers for the hockey program and growing the adult teams.
- Suggestion placing windows (glass block) in the CCC fitness center and updating some of the equipment (currently phase one of replacing older equipment after approval tonight and a five year plan).
- The liquor sales revenue for Majewski goes into the Conservatory fund.
- The Foundation's funding helped redecorate (update) the banquet rooms with new lighting, etc. - has increase the rentals for the facility (booked through the end of the year).

Unapproved 9.23.2015
Regular Board Minutes

- Lee Howard, explained to the Board the process when certain capital projects don't use the projected funds allotted.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka moved to ratify August Account Payable checks and EFT's in the amount of \$810,477.51 as listed on the August Check Registers with checks 181936 through 182254; seconded by Commissioner Murphy.

Discussion: None

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | X | | |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

RATIFICATION OF PAYROLL

Commissioner Klicka moved to ratify August Payroll checks and Direct Deposits in the amount of \$611,080.00 as listed on this report; seconded by Commissioner Massie.

Discussion: None

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | X | | |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

Executive Report

Director Kurcz in the absences of Executive Director reviewed the following report:

- Upcoming meeting reminders through the end of 2015- Special Meeting on Oct. 21st at 6p.m.(Capital Projects/Improvements presentation, review & discussion); Special Meeting on November 19th at 6p.m.(Budget presentation, review & discussion) and the Regular Meeting on December 17th at 7p.m. at CCC.
- Special Leisure Services-Celebrate Ability Event on Friday, November 6th at Chevy Chase Country Club in Wheeling.
- Purchasing Cards: approved and will be issued in about 10 days; meeting with BMO to finalize details.
- Phone System: October 5th scheduled to begin installation at CCC (the hub of activity); phone extension directory has been drafted & trainings are being arranged.
- Budget worksheets: are on track for the November Board Meeting.

Discussion:

- Commissioner Klicka asked what steps are being taken to contact the golf leagues on returning to MPGC: Director Barcel stated all the leagues have been contact and are excited about the course.
- Commissioner Starr pleased with the revenue for the new golf course congratulated the staff on the good work getting the credit for the phone system.
- Commissioner Tenuta asked about the updates on permits: Director Jarog stated all the permits have been approved by the Village.
- The Board discussed the porta-potty vandalism and possibly using the indoor facility at the pool but patrons do not want to walk across the parking lot.
- Commissioner Doherty asked about the reciprocal agreement between DPPD and MPPD: Director Taylor explained the Mystical Waters Pool in the only pool included.
- Commissioner Starr asked about the specifics of ASA: Director Taylor explained ASA was a rental and MPPD receives the revenue from the liquor sales.
- Commissioner Tenuta congratulated the Aqua Fitness classes on their increase of patrons and revenue; raved about Julie Reilly, Graphic Artist on the fantastic posters, etc. on the professional impact on the District.

New Business

A. Big Surf Pool Facility Assessment-CTL Group

- CTL Group completed the condition for Big Surf pool's pool tank and bath house assessment on the viability of re-using these structures (or part of the structure) as part of the renovation of this facility.
- Carlton Olson and Dave Cook from CTL Group presented their findings:
 - Carlton Olson explained that a total of five, two-inch diameter cores were removed from selected areas of the pool side walls and bottom; Carlton handed the Board a sample of the core to examine and proceeded on explaining his findings.

- Dave Cook discussed the ancillary buildings and pump room findings.
- Director Jarog explained CTL Group were contracted to look at the structure only of the pool shell not the piping or internal workings.
- An in-depth analysis of the Big Surf Wave Pool Facility condition assessment report has been presented in the September 18th 2015 packet.

Approval Items

A. Acceptance/Rejection of Bids for Fitness Center Equipment

By purchasing this equipment it will enable MPPD to replace several pieces of fitness equipment that has far exceeded their life expectancy in both the Rec Plex and CCC fitness centers. Also allow MPPD to compete in a competitive market, as well as decrease equipment maintenance expenses.

Motion

Commissioner Massie motioned to approve the purchase of fitness center equipment as presented from the following vendors:

- Midwest Commercial Fitness: \$37,830
- Direct Fitness Solutions: \$32,900
- Life Fitness, a division of Brunswick Corp. \$12,971.86

seconded by Commissioner Klicka.

Discussion: None

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | X | | |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

B. Approval of Emergency Replacement- Rec Plex Sanitary Service- Metropolitan Pump Company

The Sanitary Lift Station Pumps that pump waste water out of an underground holding tank at the Rec Plex Recreation building are in need of replacement. One pump has failed completely and the seconding operating at a reduced capacity. The pumps are approximately 24 years old and no longer manufactured. The new pumps would be custom made to fit into the existing tank and mounting configuration with updated control panel. The cost estimate for the replacement of the pumps and control panel upgrade is \$22,313.00.

Motion

Commissioner Massie moved to approve the emergency expenditure of \$22,313.00 to Metropolitan Pump Company for the purpose of replacing the sanitary lift station pumps and control panel upgrade at the Rec Plex Recreation Center; seconded by Commissioner Klicka.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Absent</u> |
|-----------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | X | | |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

Adoption Items

- A. Adoption of Ordinance No. 718-**An Ordinance providing for the issuance of \$2,635,000 General Obligation Limited Tax Park Bonds, Series 2015, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining improving and protecting of parks and facilities, to refinance current obligations, for the payment of costs of issuance, and for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of the bonds to the purchaser thereof.

Discussion:

Dave Phillip, Speer Financial gave a presentation explaining the issuance of the General Obligation Limited Tax Park Bonds, Series 2015 for the Mt. Prospect Park District with five bidders and the best bid being Mt. Prospect State Bank.

Motion

Commissioner Starr moved to approve Ordinance No. 718-An Ordinance providing for the issuance of \$2,635,000 General Obligation Limited Tax Park Bonds, Series 2015, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining improving and protecting of parks and facilities, to refinance current obligations, for the payment of costs of issuance, and for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of the bonds to the purchaser thereof; seconded by Commissioner Massie.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Absent</u> |
|-----------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | X | | |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

Comments/Matters from Commissioners

Commissioner Starr asked to add to the next agenda-discussion of the major league softball/ baseball field & review of proposals at Friendship Park. President Kurka stated he will take it under consideration.

Adjournment to Closed Session

Commissioner Murphy motioned to adjourn to Closed Session to discuss 2 (c)1: for Personnel at 8:05 p.m.; seconded by Commissioner Tenuta.

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | X | | |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

ADJOURNMENT

There being no further business to discuss, Commissioner Doherty moved to adjourn the Regular Board Meeting at 8:42 p.m.; seconded by Commissioner Murphy and carried by unanimous voice vote.

Respectfully submitted

William J. Starr

**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 9 MONTHS ENDED 9-30-15**

75% OF CALENDAR YEAR

| FUND / Department | '15 Y.T.D. Actual | 2015 Budget | Y.T.D. as % of '15 Budget | '14 Y.T.D. Actual | Y.T.D. % of '14 Y.T.D. | Projected 2015 | Proj % of '15 Bud | % Inc '15 Bud Over '14 Bud |
|------------------------|----------------------|----------------|------------------------------|----------------------|---------------------------|-------------------|----------------------|-------------------------------|
| GENERAL FUND | | | | | | | | |
| Administration | 727,185 | 959,912 | 76% | 576,144 | 126% | 972,163 | 101% | 20% |
| Maintenance | 725,845 | 946,305 | 77% | 662,126 | 110% | 935,204 | 99% | 2% |
| Motor Pool | 159,097 | 288,182 | 55% | 146,477 | 109% | 222,622 | 77% | 29% |
| Studio at Melas | 12,735 | 21,898 | 58% | 14,680 | 87% | 16,744 | 76% | 3% |
| Park Improvements | - | - | - | - | - | - | - | - |
| Total | 1,624,862 | 2,216,297 | 73% | 1,399,427 | 116% | 2,144,727 | 97% | 12% |
| RECREATION FUND | | | | | | | | |
| Administration | 539,478 | 793,328 | 68% | 590,052 | 91% | 702,847 | 89% | -6% |
| Big Surf | 224,127 | 283,034 | 79% | 205,590 | 109% | 270,130 | 95% | 0% |
| Meadows Pool | 170,611 | 187,317 | 91% | 156,545 | 109% | 183,987 | 98% | 1% |
| Recplex Pool | 321,254 | 478,667 | 67% | 298,350 | 108% | 412,952 | 86% | 2% |
| Golf Course | 1,004,743 | 1,353,815 | 74% | 884,277 | 114% | 1,258,026 | 93% | 4% |
| Concessions | 102,010 | 150,969 | 68% | 107,043 | 95% | 114,324 | 76% | 0% |
| Lions Center | 145,244 | 191,629 | 76% | 137,117 | 106% | 185,571 | 97% | 2% |
| Friendship Center | 23,521 | 31,622 | 74% | 23,466 | 100% | 29,240 | 92% | -2% |
| Recplex Center | 718,170 | 1,035,926 | 69% | 727,718 | 99% | 951,967 | 92% | 0% |
| Rec Programs | 1,292,650 | 1,631,745 | 79% | 1,266,106 | 102% | 1,646,408 | 101% | 2% |
| Central Programs | 68,836 | 142,100 | 48% | 86,487 | 80% | 104,307 | 73% | 0% |
| Central Road | 435,167 | 634,977 | 69% | 428,540 | 102% | 574,837 | 91% | 2% |
| Total | 5,045,812 | 6,915,129 | 73% | 4,911,291 | 103% | 6,435,312 | 93% | 1% |

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

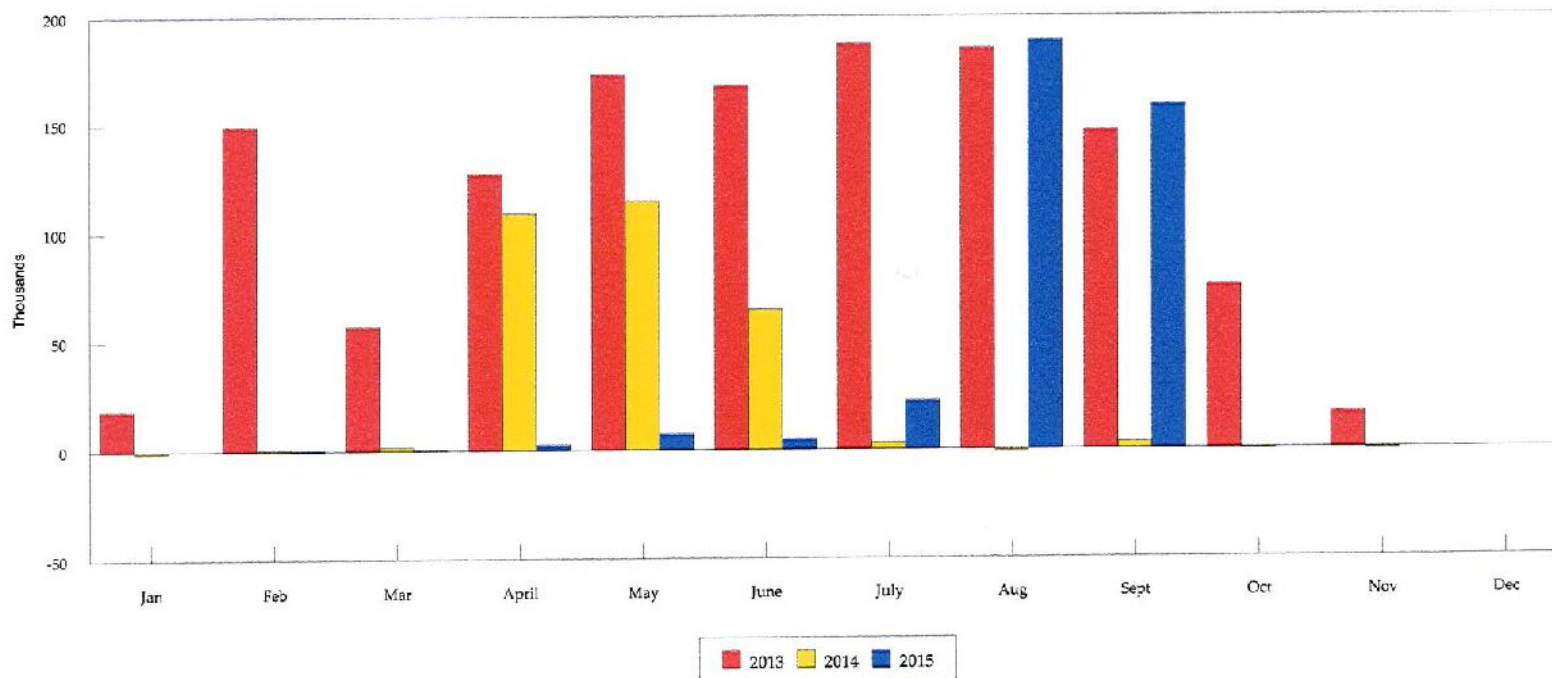
Revenue Recap by yr:

| | 2013 | |
|-------|---------|-----------|
| | Month | YTD |
| Jan | 19,025 | 19,025 |
| Feb | 149,040 | 168,065 |
| Mar | 57,199 | 225,265 |
| April | 127,391 | 352,656 |
| May | 172,891 | 525,547 |
| June | 167,420 | 692,966 |
| July | 187,317 | 880,283 |
| Aug | 185,017 | 1,065,300 |
| Sept | 146,745 | 1,212,045 |
| Oct | 75,315 | 1,287,360 |
| Nov | 16,993 | 1,304,353 |
| Dec | (124) | 1,304,229 |

| | 2014 | |
|-------|---------|---------|
| | Month | YTD |
| Jan | (779) | (779) |
| Feb | 598 | (181) |
| Mar | 1,857 | 1,676 |
| April | 109,004 | 110,680 |
| May | 114,621 | 225,301 |
| June | 64,491 | 289,793 |
| July | 3,153 | 292,946 |
| Aug | (759) | 292,187 |
| Sept | 3,159 | 295,346 |
| Oct | (360) | 294,986 |
| Nov | (560) | 294,426 |
| Dec | 0 | 0 |

| | 2015 | |
|-------|---------|---------|
| | Month | YTD |
| Jan | 35 | 35 |
| Feb | 417 | 452 |
| Mar | 209 | 661 |
| April | 2,869 | 3,530 |
| May | 7,758 | 11,288 |
| June | 4,986 | 16,274 |
| July | 22,714 | 38,988 |
| Aug | 188,730 | 227,718 |
| Sept | 158,081 | 385,799 |
| Oct | 0 | 0 |
| Nov | 0 | 0 |
| Dec | 0 | 0 |

| | |
|-----------|-----------|
| '13Budget | 1,458,500 |
| '14Budget | 726,600 |
| '15Budget | 705,490 |



This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Nine Months Ended 9-30-15

| ACCOUNT NAMES | TOTALS | ADMIN/ PRO SHOP | MAINT. | MERCH SALES | DRIVING RANGE | LESSONS | EVENTS | GOLF COMMUNITY CENTER |
|---------------------------|-----------|--------------------|-----------|----------------|------------------|---------|--------|-----------------------------|
| REVENUES: | | | | | | | | |
| RENTAL | 69,399 | 69,399 | | | | | | |
| PASSES /USER FEES | 4,642 | 4,642 | | | | | | |
| DAILY /USER FEES | 273,423 | 256,658 | | | 16,765 | | | |
| PROGRAM FEES | 23,771 | 1,330 | | | | 20,676 | 1,765 | |
| MERCHANDISE SALES | 18,120 | | | 18,120 | | | | |
| OTHER | (3,555) | (3,555) | | | | | | |
| SPONSORSHIPS | - | | | | | | | |
| TOTAL REVENUE | 385,799 | 328,474 | - | 18,120 | 16,765 | 20,676 | 1,765 | - |
| % of Budget | 55% | 54% | n/a | 107% | 42% | 70% | 13% | |
| EXPENDITURES: | | | | | | | | |
| FULL TIME SALARIES | 409,802 | 218,858 | 161,483 | | | | | 29,462 |
| PART TIME SALARIES | 201,046 | 56,357 | 124,430 | | | 13,862 | | 6,397 |
| FRINGE BENEFITS | 136,291 | 57,909 | 62,744 | | | | | 15,638 |
| CONTRACTUAL SERVICES | 53,781 | 31,907 | 9,369 | | | | 825 | 11,680 |
| COMMODITIES | 122,960 | 7,067 | 98,891 | 77 | 756 | 2,719 | | 13,450 |
| MERCHANDISE | 22,521 | | | 22,521 | | | | |
| UTILITIES | 57,415 | 16,929 | 19,189 | | | | | 21,297 |
| SALES TAX | 927 | | | 927 | | | | |
| TOTAL EXPENDITURES | 1,004,743 | 389,028 | 476,105 | 23,525 | 756 | 16,581 | 825 | 97,924 |
| % of Budget | 74% | 72% | 74% | 170% | 25% | 84% | 6% | 80% |
| REVENUE OVER(UNDER) EXP | (618,944) | (60,554) | (476,105) | (5,405) | 16,009 | 4,095 | 940 | (97,924) |
| CHANGE FROM LAST YR + (-) | | | | | | | | |
| REVENUE | 64,389 | 42,511 | - | (748) | 11,070 | 9,791 | 1,765 | - |
| EXPENDITURES | 120,710 | 25,902 | 64,726 | 9,764 | (2,530) | 6,777 | 325 | 15,745 |
| NET | (56,321) | 16,609 | (64,726) | (10,512) | 13,600 | 3,014 | 1,440 | (15,745) |
| % CHANGE FROM LAST YEAR | | | | | | | | |
| REVENUE | 20 | 15 | n/a | (4) | 194 | 90 | n/a | n/a |
| EXPENDITURES | 14 | 7 | 16 | 71 | (77) | 69 | 65 | 19 |
| 2015 BUDGET REVENUE | 705,490 | 604,990 | - | 17,000 | 40,000 | 29,500 | 14,000 | - |
| 2015 BUDGET EXPENSE | 1,353,815 | 537,066 | 643,626 | 13,800 | 3,000 | 19,750 | 14,000 | 122,573 |
| 2014 REVENUE | 321,410 | 285,963 | - | 18,868 | 5,695 | 10,885 | | - |
| 2014 EXPENDITURES | 884,033 | 363,125 | 411,379 | 13,760 | 3,286 | 9,804 | 500 | 82,179 |

MT PROSPECT PARK DISTRICT
GOLF COURSE
Greens Fees Sales

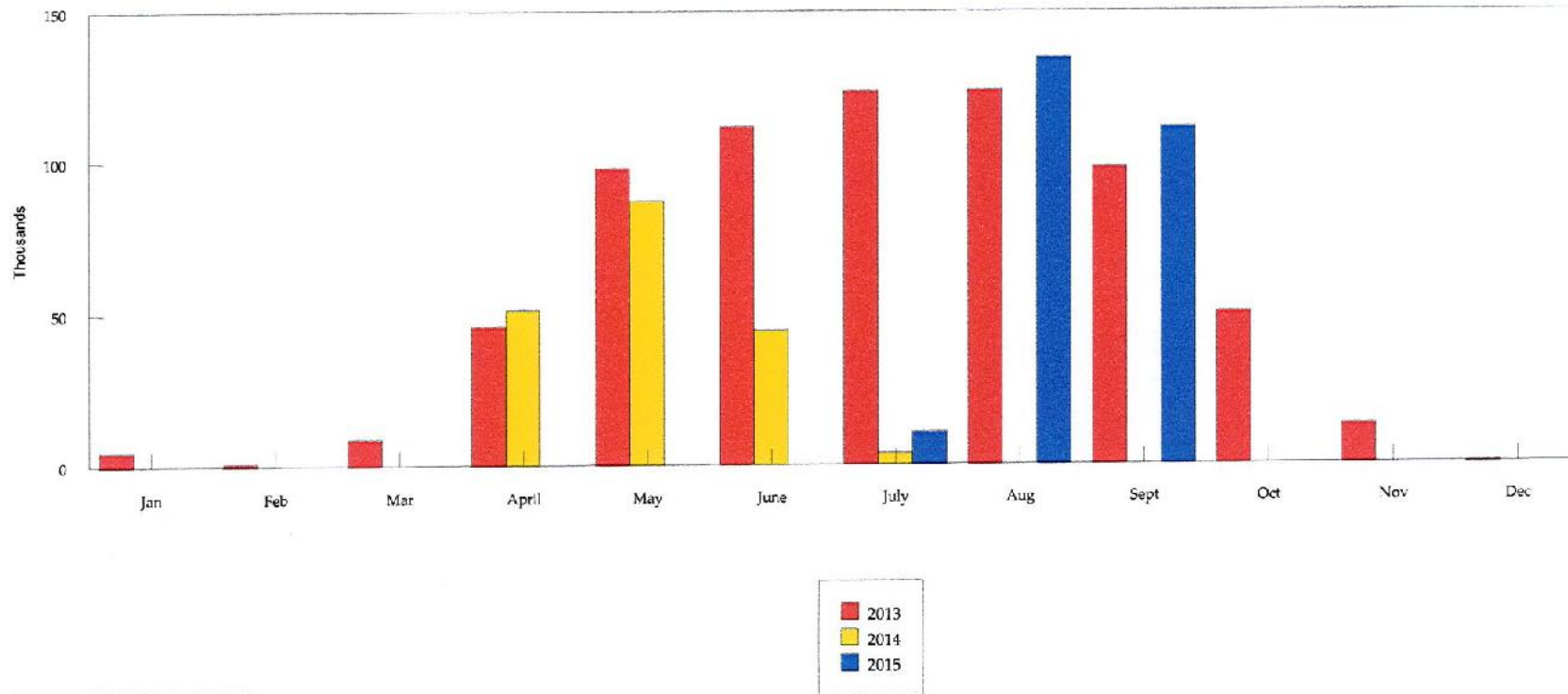
Revenue Recap by yr:

| 2013 | | |
|-------|--------------|------------|
| | <u>Month</u> | <u>YTD</u> |
| Jan | 5,006 | 5,006 |
| Feb | 1,133 | 6,139 |
| Mar | 8,997 | 15,135 |
| April | 46,083 | 61,218 |
| May | 97,900 | 159,118 |
| June | 111,339 | 270,457 |
| July | 123,263 | 393,720 |
| Aug | 123,684 | 517,404 |
| Sept | 98,260 | 615,664 |
| Oct | 50,209 | 665,873 |
| Nov | 13,279 | 679,152 |
| Dec | 241 | 679,394 |

| 2014 | | |
|-------|--------------|------------|
| | <u>Month</u> | <u>YTD</u> |
| Jan | 0 | 0 |
| Feb | 0 | 0 |
| Mar | 0 | 0 |
| April | 51,226 | 51,226 |
| May | 87,458 | 138,684 |
| June | 44,471 | 183,155 |
| July | 4,000 | 187,155 |
| Aug | 0 | 0 |
| Sept | 0 | 0 |
| Oct | 0 | 0 |
| Nov | 0 | 0 |
| Dec | 0 | 0 |

| 2015 | | |
|-------|--------------|------------|
| | <u>Month</u> | <u>YTD</u> |
| Jan | 0 | 0 |
| Feb | 0 | 0 |
| Mar | 0 | 0 |
| April | 0 | 0 |
| May | 0 | 0 |
| June | 0 | 0 |
| July | 10,971 | 10,971 |
| Aug | 134,558 | 145,529 |
| Sept | 111,129 | 256,658 |
| Oct | 0 | 0 |
| Nov | 0 | 0 |
| Dec | 0 | 0 |

| | |
|-----------|---------|
| '13Budget | 785,500 |
| '14Budget | 340,000 |
| '15Budget | 400,000 |



This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT
GOLF COURSE
Power Cart Rental

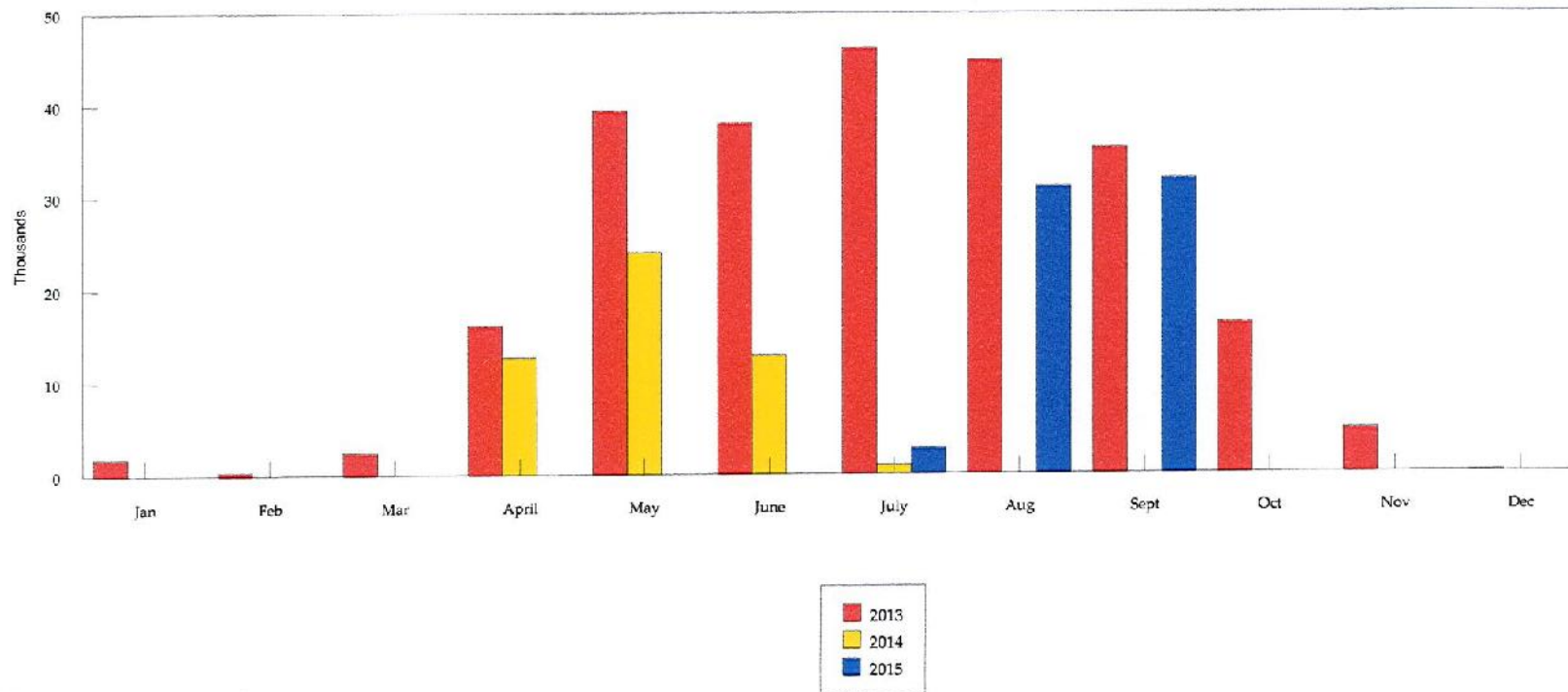
Revenue Recap by yr:

| | 2013 | |
|-------|--------------|------------|
| | <u>Month</u> | <u>YTD</u> |
| Jan | 1,843 | 1,843 |
| Feb | 433 | 2,276 |
| Mar | 2,470 | 4,747 |
| April | 16,219 | 20,966 |
| May | 39,588 | 60,354 |
| June | 38,052 | 98,405 |
| July | 46,211 | 144,617 |
| Aug | 44,872 | 189,489 |
| Sept | 35,310 | 224,799 |
| Oct | 16,346 | 241,145 |
| Nov | 4,761 | 245,906 |
| Dec | 62 | 245,967 |

| | 2014 | |
|-------|--------------|------------|
| | <u>Month</u> | <u>YTD</u> |
| Jan | 0 | 0 |
| Feb | 0 | 0 |
| Mar | 0 | 0 |
| April | 12,738 | 12,738 |
| May | 24,086 | 36,824 |
| June | 12,698 | 49,722 |
| July | 1,000 | 50,722 |
| Aug | 0 | 0 |
| Sept | 0 | 0 |
| Oct | 0 | 0 |
| Nov | 0 | 0 |
| Dec | 0 | 50,722 |

| | 2015 | |
|-------|--------------|------------|
| | <u>Month</u> | <u>YTD</u> |
| Jan | 0 | 0 |
| Feb | 0 | 0 |
| Mar | 0 | 0 |
| April | 0 | 0 |
| May | 0 | 0 |
| June | 0 | 0 |
| July | 2,822 | 2,822 |
| Aug | 31,056 | 33,878 |
| Sept | 31,939 | 65,817 |
| Oct | 0 | 0 |
| Nov | 0 | 0 |
| Dec | 0 | 65,817 |

| | |
|-----------|---------|
| '13Budget | 250,000 |
| '14Budget | 110,000 |
| '15Budget | 150,000 |

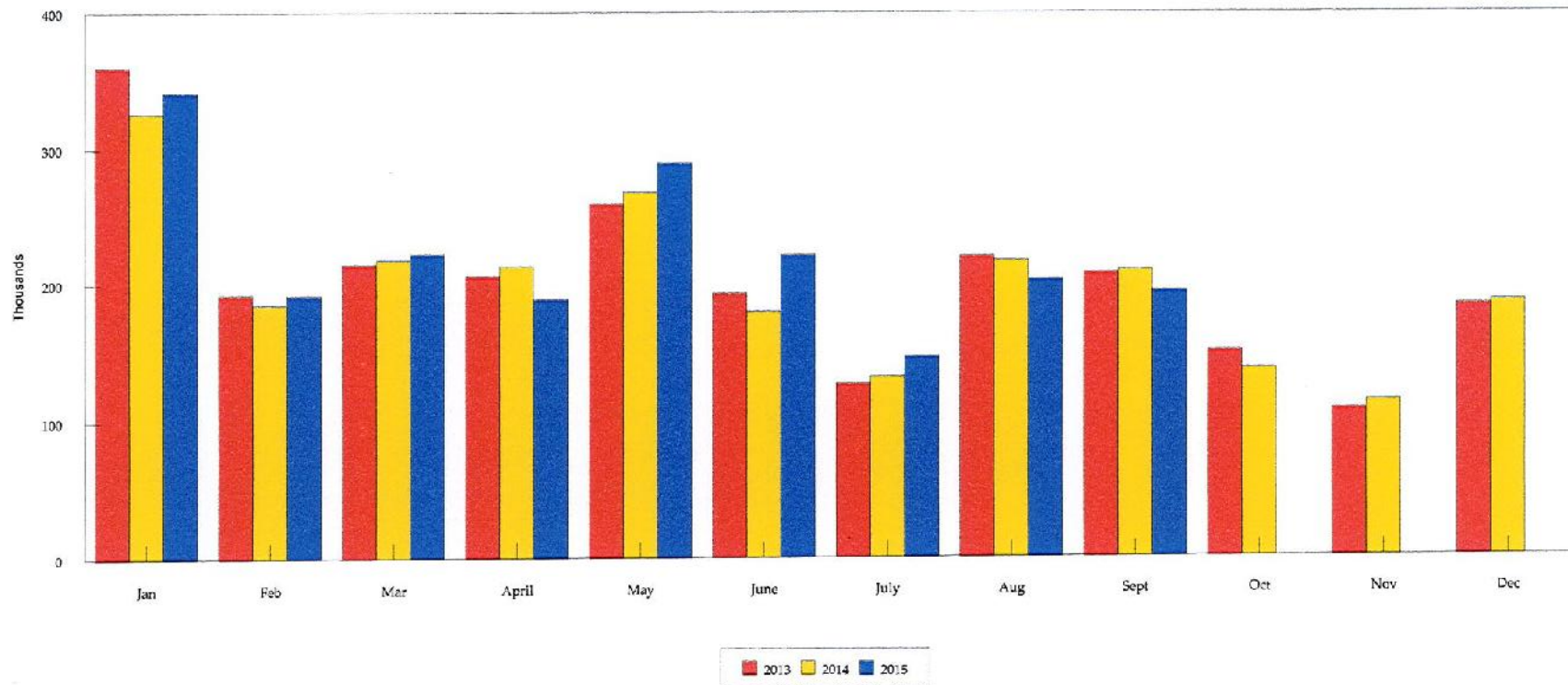


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT PROGRAM REVENUE

Revenue Recap by yr:

| 2013 | | | 2014 | | | 2015 | | | | |
|-------|---------|-----------|-------|---------|-----------|-------|---------|-----------|-----------|-----------|
| | Month | YTD | | Month | YTD | | Month | YTD | | |
| Jan | 359,652 | 359,652 | Jan | 326,391 | 326,391 | Jan | 341,755 | 341,755 | '13Budget | 2,332,050 |
| Feb | 192,382 | 552,034 | Feb | 185,370 | 511,760 | Feb | 191,951 | 533,706 | '14Budget | 2,375,050 |
| Mar | 214,551 | 766,586 | Mar | 217,723 | 729,483 | Mar | 221,835 | 755,541 | '15Budget | 2,434,300 |
| April | 206,144 | 972,730 | April | 213,232 | 942,716 | April | 189,238 | 944,779 | | |
| May | 259,007 | 1,231,736 | May | 267,943 | 1,210,659 | May | 289,573 | 1,234,352 | | |
| June | 193,156 | 1,424,892 | June | 180,044 | 1,390,703 | June | 220,798 | 1,455,150 | | |
| July | 126,977 | 1,551,869 | July | 131,877 | 1,522,580 | July | 146,894 | 1,602,044 | | |
| Aug | 219,730 | 1,771,599 | Aug | 216,713 | 1,739,293 | Aug | 203,403 | 1,805,447 | | |
| Sept | 208,137 | 1,979,736 | Sept | 210,238 | 1,949,530 | Sept | 194,751 | 2,000,198 | | |
| Oct | 150,861 | 2,130,597 | Oct | 137,662 | 2,087,192 | Oct | 0 | 0 | | |
| Nov | 108,313 | 2,238,910 | Nov | 114,213 | 2,201,405 | Nov | 0 | 0 | | |
| Dec | 184,874 | 2,423,784 | Dec | 187,591 | 2,388,996 | Dec | 0 | 0 | | |



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Nine Months Ended 9-30-15

| ACCOUNT NAMES | TOTALS | YOUTH/ CHILD CARE | ATHLETICS ADULT | YOUTH | FITNESS | SPECIAL EVENTS | SPECIAL PROGRAMS | ARTS | SENIOR CLUB | BASEBALL |
|---------------------------|-----------|----------------------|--------------------|----------|----------|-------------------|---------------------|---------|----------------|----------|
| REVENUES: | | | | | | | | | | |
| PROGRAM FEES | 1,973,612 | 862,174 | 102,182 | 290,606 | 184,816 | 10,580 | 10,410 | 354,655 | 423 | 157,766 |
| CHILD CARE | 12,061 | 12,061 | | | | | | | | |
| DONATIONS | 14,525 | | 3,025 | | | 11,500 | | | | |
| CONCESSIONS | - | | | | | | | | | |
| TOTAL REVENUE | 2,000,198 | 874,235 | 105,207 | 290,606 | 184,816 | 22,080 | 10,410 | 354,655 | 423 | 157,766 |
| % of Budget | 82% | 88% | 91% | 71% | 71% | 91% | 74% | 89% | 77% | 72% |
| EXPENDITURES: | | | | | | | | | | |
| PART TIME SALARIES | 855,002 | 400,887 | 70,108 | 66,660 | 116,235 | 11,144 | | 163,379 | | 26,588 |
| CONTRACTUAL SERVICES | 174,843 | 50,802 | 1,239 | 94,011 | 4,503 | 10,492 | 6,484 | 4,981 | | 2,332 |
| COMMODITIES | 248,753 | 43,725 | 16,921 | 31,168 | 2,383 | 18,879 | | 41,679 | 131 | 93,867 |
| UTILITIES | 428 | | | | | | | | | 428 |
| TOTAL EXPENDITURES | 1,279,026 | 495,413 | 88,268 | 191,839 | 123,121 | 40,515 | 6,484 | 210,039 | 131 | 123,215 |
| % of Budget | 78% | 84% | 91% | 69% | 79% | 80% | 80% | 73% | 44% | 74% |
| REVENUE OVER(UNDER) EXP | 721,172 | 378,822 | 16,939 | 98,766 | 61,695 | (18,435) | 3,926 | 144,616 | 292 | 34,551 |
| CHANGE FROM LAST YR + (-) | | | | | | | | | | |
| REVENUE | 50,858 | 51,368 | 10,372 | (19,653) | (6,317) | (4,741) | 141 | 26,225 | 85 | (6,623) |
| EXPENDITURES | 26,459 | 17,546 | 16,277 | (19,744) | 4,597 | 6,931 | (710) | 6,069 | (56) | (4,451) |
| NET | 24,399 | 33,821 | (5,905) | 91 | (10,914) | (11,672) | 851 | 20,156 | 141 | (2,172) |
| % CHANGE FROM LAST YEAR | | | | | | | | | | |
| REVENUE | 3 | 6 | 11 | (6) | (3) | (18) | 1 | 8 | 25 | (4) |
| EXPENDITURES | 2 | 4 | 23 | (9) | 4 | 21 | (10) | 3 | (30) | (3) |
| 2015 BUDGET REVENUE | 2,434,300 | 992,000 | 115,000 | 410,000 | 260,000 | 24,250 | 14,000 | 398,000 | 550 | 220,500 |
| 2015 BUDGET EXPEND | 1,631,745 | 589,500 | 97,250 | 278,500 | 155,500 | 50,700 | 8,100 | 286,250 | 300 | 165,645 |
| 2014 REVENUE | 1,949,340 | 822,867 | 94,835 | 310,259 | 191,132 | 26,820 | 10,269 | 328,430 | 338 | 164,389 |
| 2014 EXPENDITURES | 1,252,567 | 477,867 | 71,991 | 211,583 | 118,524 | 33,583 | 7,195 | 203,970 | 187 | 127,666 |

MT PROSPECT PARK DISTRICT
RECPLEX

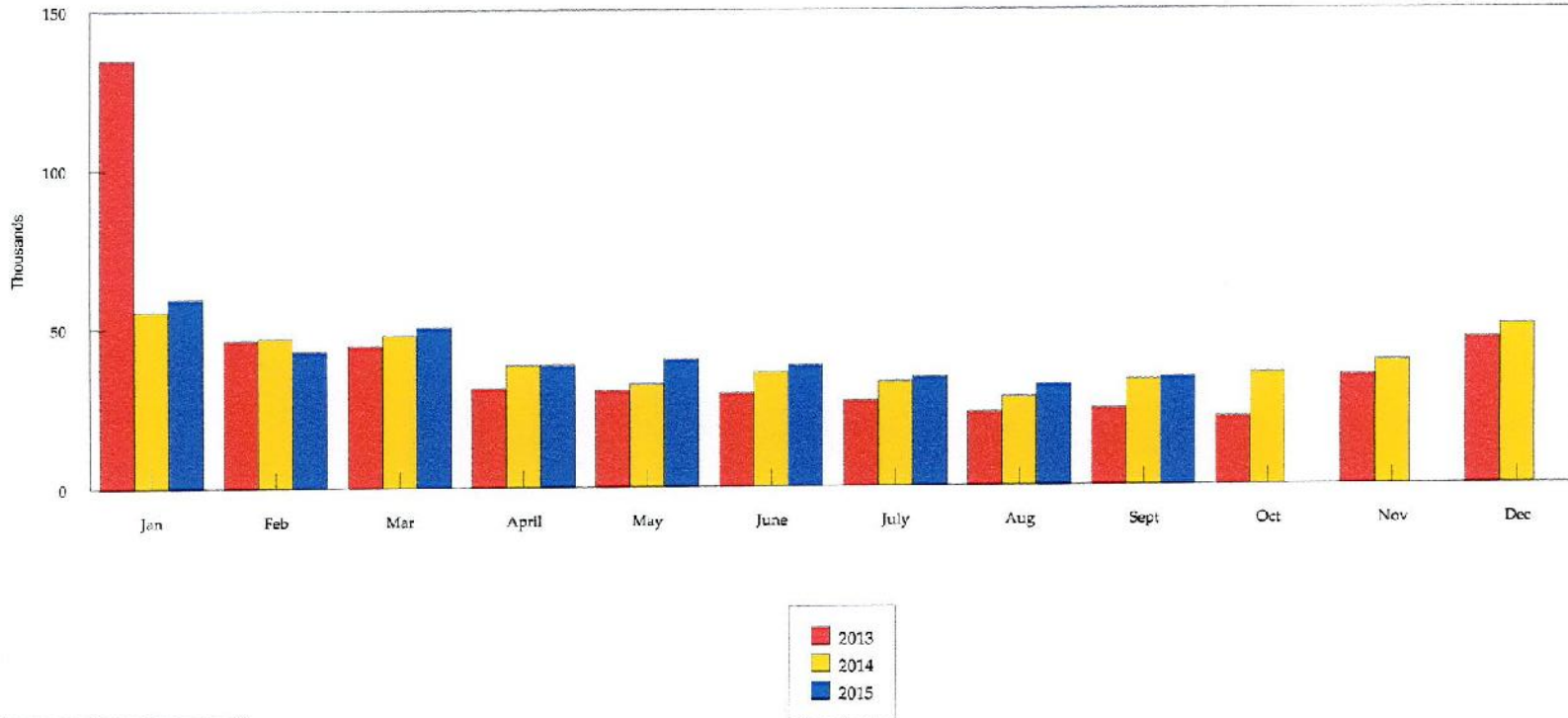
Revenue Recap by yr:

| | 2013 | |
|-------|--------------|------------|
| | <u>Month</u> | <u>YTD</u> |
| Jan | 134,895 | 134,895 |
| Feb | 46,139 | 181,034 |
| Mar | 44,332 | 225,366 |
| April | 30,973 | 256,338 |
| May | 30,270 | 286,608 |
| June | 29,230 | 315,838 |
| July | 26,768 | 342,606 |
| Aug | 22,888 | 365,494 |
| Sept | 24,032 | 389,526 |
| Oct | 21,279 | 410,805 |
| Nov | 34,337 | 445,142 |
| Dec | 46,008 | 491,150 |

| | 2014 | |
|-------|--------------|------------|
| | <u>Month</u> | <u>YTD</u> |
| Jan | 55,440 | 55,440 |
| Feb | 46,731 | 102,171 |
| Mar | 47,636 | 149,808 |
| April | 38,187 | 187,995 |
| May | 32,313 | 220,308 |
| June | 35,884 | 256,192 |
| July | 32,746 | 288,938 |
| Aug | 27,701 | 316,639 |
| Sept | 33,136 | 349,775 |
| Oct | 35,134 | 384,909 |
| Nov | 38,801 | 423,709 |
| Dec | 50,297 | 474,006 |

| | 2015 | |
|-------|--------------|------------|
| | <u>Month</u> | <u>YTD</u> |
| Jan | 59,383 | 59,383 |
| Feb | 42,677 | 102,060 |
| Mar | 50,295 | 152,355 |
| April | 38,332 | 190,687 |
| May | 39,821 | 230,508 |
| June | 37,994 | 268,502 |
| July | 34,207 | 302,709 |
| Aug | 31,750 | 334,459 |
| Sept | 33,974 | 368,433 |
| Oct | 0 | 0 |
| Nov | 0 | 0 |
| Dec | 0 | 0 |

| | |
|-----------|---------|
| '13Budget | 565,000 |
| '14Budget | 565,500 |
| '15Budget | 569,500 |



This Year Vs Last Two Years

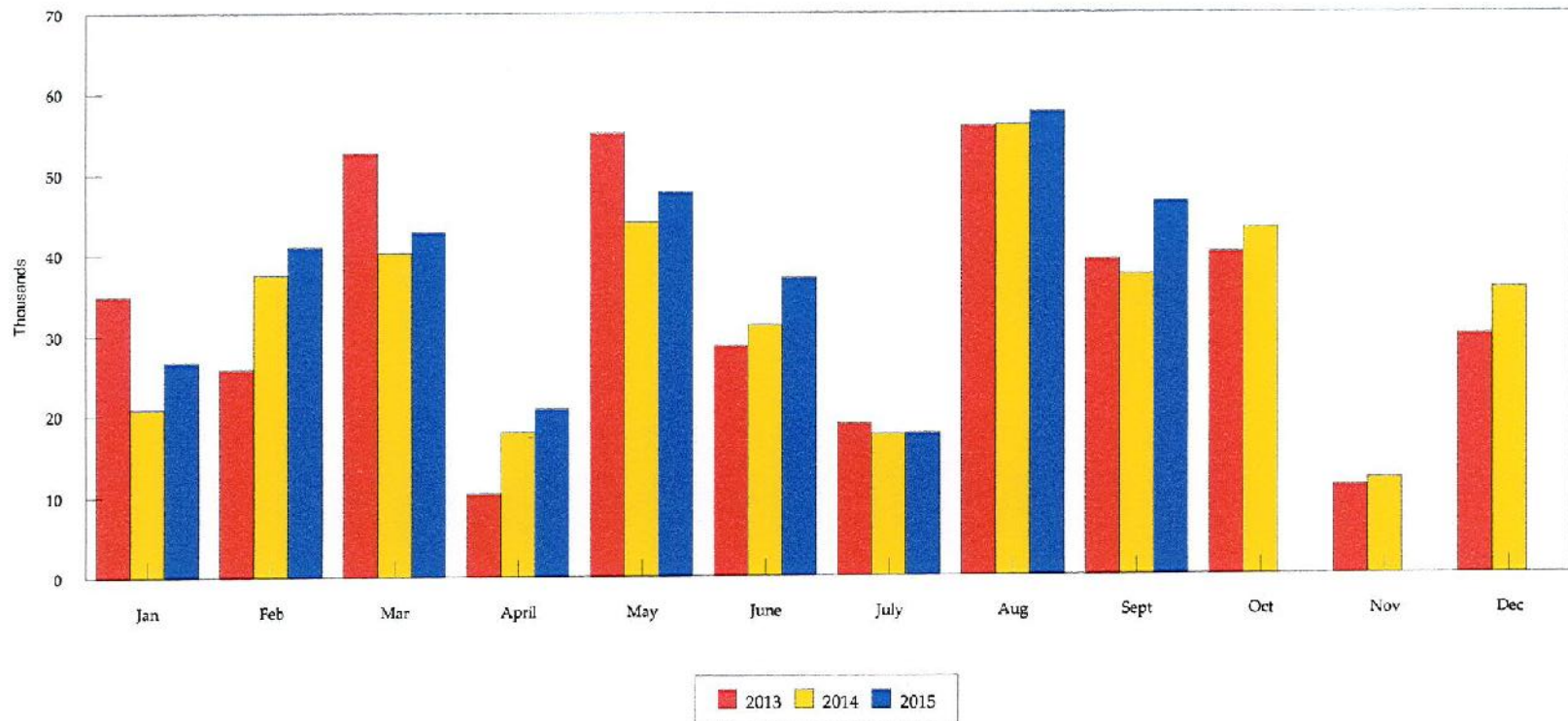
**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
SEPTEMBER 2015**

| | | MONTH | | YEAR to DATE | | Up (Down) | |
|--------------|---------------------|---------|---------|--------------|----------|-----------|----------|
| | | This | Last | This | Last | Change | % Change |
| RENTALS | | | | | | | |
| | Building Rental | 2,485 | 2,424 | 36,547 | 34,342 | 2,205 | 6% |
| | Lockers | - | - | - | - | - | - |
| | Total | 2,485 | 2,424 | 36,547 | 34,342 | 2,205 | 6% |
| PASS SALES | | | | | | | |
| | All Facility | 7,656 | 7,698 | 80,062 | 74,538 | 5,524 | 7% |
| | Gym & Track | 3,477 | 3,687 | 34,444 | 28,537 | 5,907 | 21% |
| | Fitness | 16,707 | 15,360 | 157,241 | 145,604 | 11,637 | 8% |
| | Total | 27,840 | 26,745 | 271,747 | 248,679 | 23,068 | 9% |
| DAILY FEES | | | | | | | |
| | All Facility | 405 | 808 | 5,819 | 6,915 | (1,096) | -16% |
| | Gym & Track | 3,347 | 3,765 | 47,423 | 47,637 | (214) | 0% |
| | Fitness | 549 | 566 | 7,573 | 9,005 | (1,432) | -16% |
| | Racquetball | 148 | 190 | 3,506 | 3,277 | 229 | 7% |
| | Playport | 569 | - | 3,302 | 1,962 | 1,340 | 68% |
| | Total | 5,018 | 5,329 | 67,623 | 68,796 | (1,173) | -2% |
| PROGRAM FEES | | | | | | | |
| | Special Programs | 1,043 | 100 | 6,462 | 595 | 5,867 | n/a |
| | Total | 1,043 | 100 | 6,462 | 595 | 5,867 | n/a |
| CONCESSIONS | | | | | | | |
| | Merchandise | 228 | 247 | 2,108 | 1,962 | 146 | 7% |
| | Vending | 726 | 626 | 10,757 | 10,333 | 424 | 4% |
| | Total | 954 | 873 | 12,865 | 12,295 | 570 | 5% |
| OTHER | | | | | | | |
| | Visa Charges / OvSt | (3,365) | (2,316) | (26,811) | (17,377) | (9,434) | 54% |
| | TOTAL | 33,975 | 33,155 | 368,433 | 347,330 | 21,103 | 6% |

MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

Revenue Recap by yr:

| 2013 | | | 2014 | | | 2015 | | | | |
|-------|--------|---------|-------|--------|---------|-------|--------|---------|-----------|---------|
| | Month | YTD | | Month | YTD | | Month | YTD | | |
| Jan | 34,825 | 34,825 | Jan | 20,707 | 20,707 | Jan | 26,632 | 26,632 | '13Budget | 405,900 |
| Feb | 25,739 | 60,564 | Feb | 37,488 | 58,195 | Feb | 40,930 | 67,562 | '14Budget | 408,900 |
| Mar | 52,707 | 113,270 | Mar | 40,199 | 98,394 | Mar | 42,765 | 110,327 | '15Budget | 410,900 |
| April | 10,382 | 123,652 | April | 17,886 | 116,280 | April | 20,683 | 131,010 | | |
| May | 55,074 | 178,726 | May | 43,916 | 160,196 | May | 47,758 | 178,768 | | |
| June | 28,617 | 207,343 | June | 31,177 | 191,373 | June | 37,031 | 215,799 | | |
| July | 18,762 | 226,106 | July | 17,502 | 208,875 | July | 17,625 | 233,424 | | |
| Aug | 55,895 | 282,001 | Aug | 56,078 | 264,953 | Aug | 57,696 | 291,120 | | |
| Sept | 39,235 | 321,236 | Sept | 37,373 | 302,326 | Sept | 46,529 | 337,649 | | |
| Oct | 40,122 | 361,358 | Oct | 43,085 | 345,411 | Oct | 0 | 0 | | |
| Nov | 11,056 | 372,414 | Nov | 11,980 | 357,391 | Nov | 0 | 0 | | |
| Dec | 29,877 | 402,291 | Dec | 35,710 | 393,101 | Dec | 0 | 0 | | |



This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT BIG SURF POOL

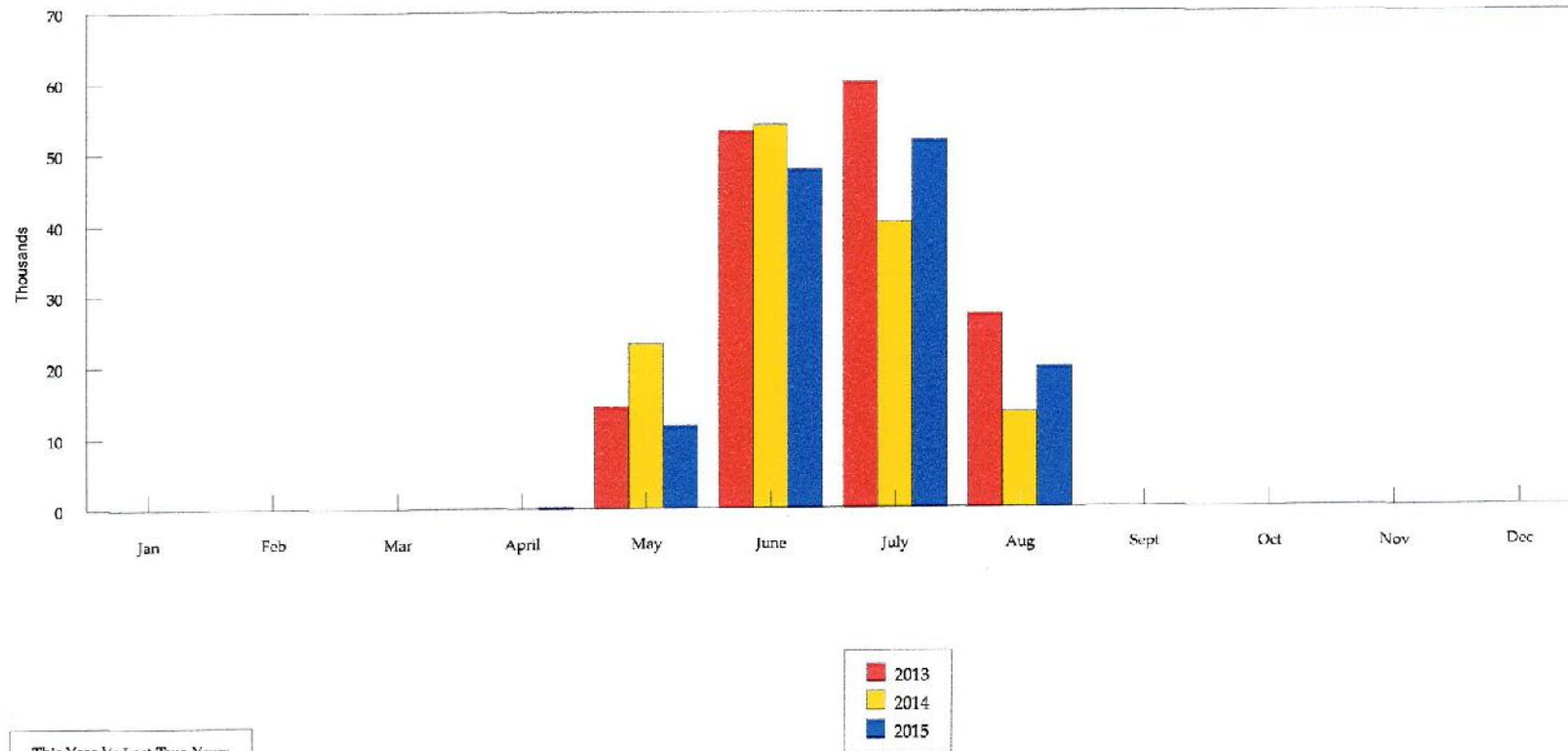
Revenue Recap by yr:

| | 2013 | |
|-------|--------|---------|
| | Month | YTD |
| Jan | 0 | 0 |
| Feb | 8 | 8 |
| Mar | 0 | 0 |
| April | 12 | 20 |
| May | 14,415 | 14,435 |
| June | 53,144 | 67,579 |
| July | 60,134 | 127,713 |
| Aug | 27,257 | 154,970 |
| Sept | 0 | 154,970 |
| Oct | 0 | 154,970 |
| Nov | 0 | 154,970 |
| Dec | 0 | 154,970 |

| | 2014 | |
|-------|--------|---------|
| | Month | YTD |
| Jan | 0 | 0 |
| Feb | 0 | 0 |
| Mar | 0 | 0 |
| April | 0 | 0 |
| May | 23,247 | 23,247 |
| June | 53,961 | 77,226 |
| July | 40,515 | 117,744 |
| Aug | 13,537 | 131,281 |
| Sept | 2 | 131,283 |
| Oct | 0 | 131,283 |
| Nov | 0 | 131,283 |
| Dec | 0 | 131,283 |

| | 2015 | |
|-------|--------|---------|
| | Month | YTD |
| Jan | 0 | 0 |
| Feb | 0 | 0 |
| Mar | 0 | 0 |
| April | 253 | 253 |
| May | 11,791 | 12,044 |
| June | 47,846 | 59,889 |
| July | 51,858 | 111,747 |
| Aug | 19,812 | 131,559 |
| Sept | 0 | 0 |
| Oct | 0 | 0 |
| Nov | 0 | 0 |
| Dec | 0 | 131,559 |

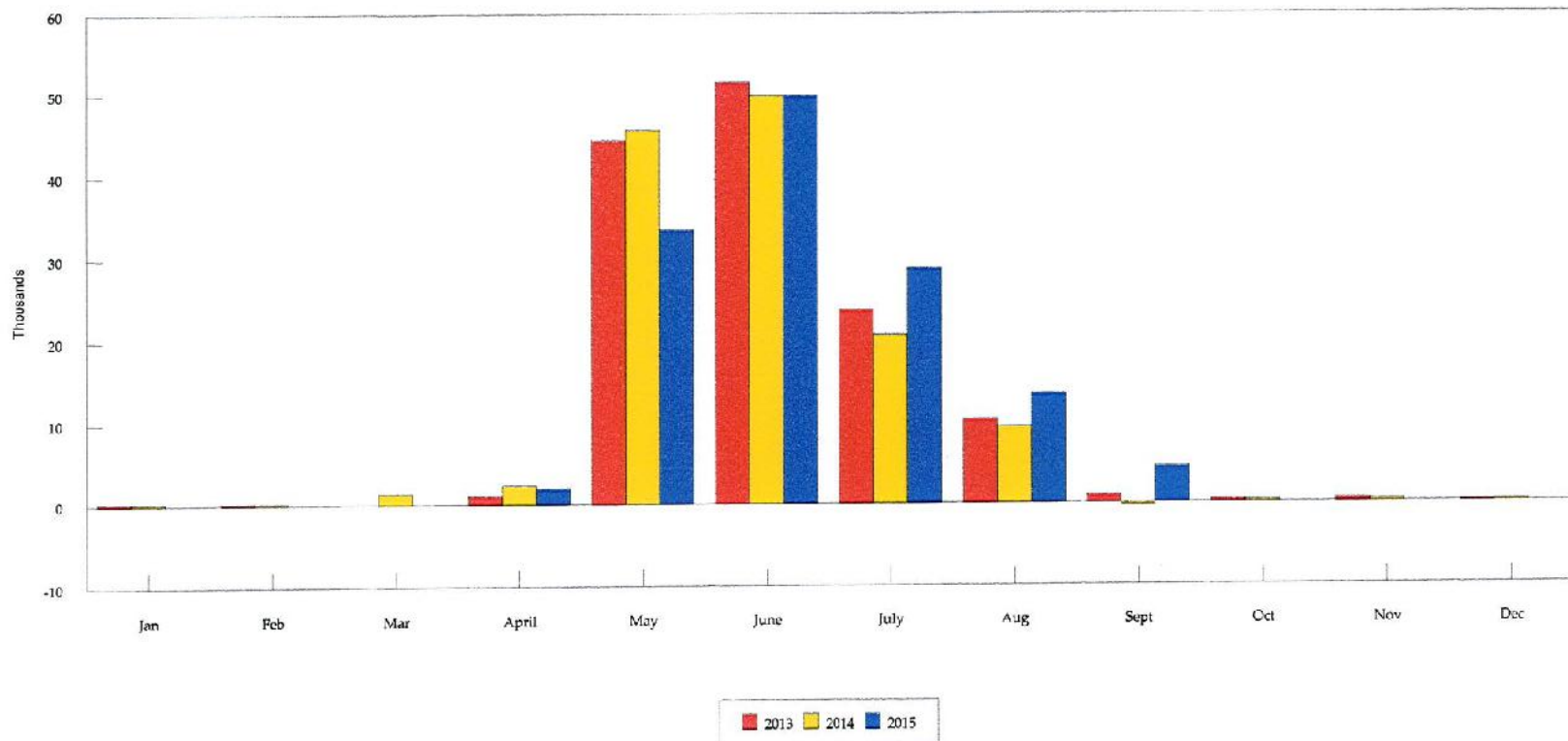
| | |
|-----------|---------|
| '13Budget | 172,010 |
| '14Budget | 172,010 |
| '15Budget | 173,510 |



MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

Revenue Recap by yr:

| 2013 | | | 2014 | | | 2015 | | | '13Budget | '14Budget | '15Budget |
|-------|--------|---------|-------|--------|---------|-------|--------|---------|-----------|-----------|-----------|
| Month | Month | YTD | Month | Month | YTD | Month | Month | YTD | | | |
| Jan | 300 | 300 | Jan | 200 | 200 | Jan | 0 | 0 | | | |
| Feb | 225 | 525 | Feb | 175 | 375 | Feb | 0 | 0 | | | |
| Mar | 0 | 525 | Mar | 1,394 | 1,769 | Mar | 0 | 0 | | | |
| April | 1,155 | 1,680 | April | 2,432 | 4,201 | April | 2,049 | 2,049 | | | |
| May | 44,294 | 45,974 | May | 45,585 | 49,786 | May | 33,586 | 35,634 | | | |
| June | 51,536 | 97,509 | June | 49,819 | 99,605 | June | 49,848 | 85,482 | | | |
| July | 23,673 | 121,183 | July | 20,570 | 120,175 | July | 28,835 | 114,317 | | | |
| Aug | 10,352 | 131,535 | Aug | 9,420 | 129,594 | Aug | 13,587 | 127,904 | | | |
| Sept | 957 | 132,492 | Sept | (312) | 129,282 | Sept | 4,480 | 132,384 | | | |
| Oct | 350 | 132,842 | Oct | 250 | 129,532 | Oct | 0 | 132,384 | | | |
| Nov | 425 | 133,267 | Nov | 300 | 129,832 | Nov | 0 | 132,384 | | | |
| Dec | 125 | 133,392 | Dec | 175 | 130,007 | Dec | 0 | 132,384 | | | |



This Year Vs Last Two Years

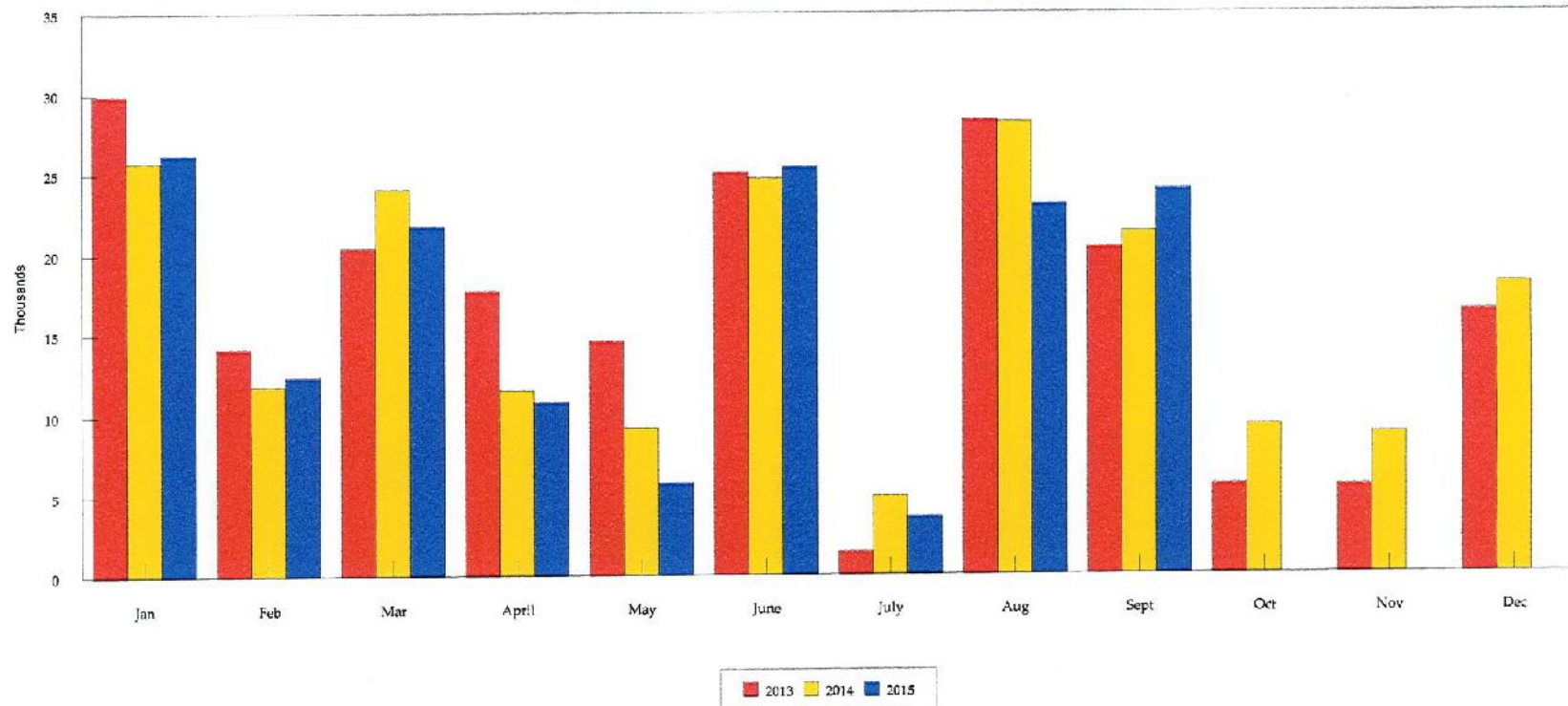
**MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Nine Months Ended 9-30-15**

| ACCOUNT NAMES | TOTALS | ADMIN | LIONS POOL | MEADOWS POOL | MEADOWS BALLFIELD | GRILL & 1/2 WAY | MELAS PARK | ATHLETIC FIELDS |
|---------------------------|----------|---------|---------------|-----------------|----------------------|--------------------|---------------|--------------------|
| REVENUES: | | | | | | | | |
| PROGRAM FEES | - | | | | | | | |
| DAILY / FEES - CATERING | - | | | | | | | |
| VENDING INCOME | 125 | | | 125 | | | | |
| CONCESSION SALES | 65,509 | | 35,835 | | 11,664 | | 10,655 | 7,355 |
| OTHER | - | | | | | | | |
| TOTAL REVENUE | 65,634 | - | 35,835 | 125 | 11,664 | - | 10,655 | 7,355 |
| % of Budget | 52% | n/a | 67% | 11% | 49% | 0% | 63% | 64% |
| EXPENDITURES: | | | | | | | | |
| FULL TIME SALARIES | 4,509 | 4,509 | | | | | | |
| PART TIME SALARIES | 32,678 | | 17,617 | | 4,246 | | 9,086 | 1,730 |
| FRINGE BENEFITS | 1,664 | 1,664 | | | | | | |
| CONTRACTUAL SERVICES | 2,585 | | | | | | 2,185 | 400 |
| COMMODITIES | 5,698 | | 1,779 | 367 | 795 | 242 | 2,188 | 327 |
| COST OF GOODS SOLD | 38,132 | | 18,160 | | 6,240 | | 6,027 | 7,705 |
| UTILITIES | 14,292 | | | | | 2,593 | 11,699 | |
| SALES TAX/OTHER | 2,451 | 2,451 | | | | | | |
| TOTAL EXPENDITURES | 102,010 | 8,625 | 37,555 | 367 | 11,281 | 2,835 | 31,186 | 10,163 |
| % of Budget | 68% | 56% | 73% | 92% | 57% | 34% | 67% | 111% |
| REVENUE OVER(UNDER) EXP | (36,377) | (8,625) | (1,720) | (242) | 383 | (2,835) | (20,531) | (2,808) |
| CHANGE FROM LAST YR + (-) | | | | | | | | |
| REVENUE | (10,985) | - | (3,445) | (1,007) | (5,762) | (6,567) | (1,071) | 6,867 |
| EXPENDITURES | (5,032) | (300) | (6,034) | 176 | (1,411) | (926) | 158 | 3,305 |
| NET | (5,952) | 300 | 2,590 | (1,183) | (4,351) | (5,641) | (1,229) | 3,562 |
| % CHANGE FROM LAST YEAR | | | | | | | | |
| REVENUE | (14) | n/a | (9) | (89) | (33) | n/a | (9) | 1,407 |
| EXPENDITURES | (5) | (3) | (14) | 92 | (11) | (25) | 1 | 48 |

MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

Revenue Recap by yr:

| 2013 | | | 2014 | | | 2015 | | | | |
|-------|--------|---------|-------|--------|---------|-------|--------|---------|-----------|---------|
| Month | YTD | | Month | YTD | | Month | YTD | | | |
| Jan | 29,944 | 29,944 | Jan | 25,744 | 25,744 | Jan | 26,229 | 26,229 | '13Budget | 199,500 |
| Feb | 14,140 | 44,084 | Feb | 11,809 | 37,553 | Feb | 12,364 | 38,593 | '14Budget | 201,500 |
| Mar | 20,421 | 64,505 | Mar | 24,034 | 61,587 | Mar | 21,817 | 60,410 | '15Budget | 204,000 |
| April | 17,705 | 82,210 | April | 11,531 | 73,118 | April | 10,834 | 71,244 | | |
| May | 14,593 | 96,803 | May | 9,231 | 82,349 | May | 5,796 | 77,040 | | |
| June | 25,099 | 121,902 | June | 24,693 | 107,042 | June | 25,428 | 102,468 | | |
| July | 1,442 | 123,344 | July | 4,961 | 112,003 | July | 3,680 | 106,148 | | |
| Aug | 28,318 | 151,662 | Aug | 28,213 | 140,216 | Aug | 23,034 | 129,182 | | |
| Sept | 20,368 | 172,030 | Sept | 21,394 | 161,610 | Sept | 23,984 | 153,166 | | |
| Oct | 5,604 | 177,634 | Oct | 9,321 | 170,931 | Oct | 0 | 0 | | |
| Nov | 5,535 | 183,169 | Nov | 8,825 | 179,756 | Nov | 0 | 0 | | |
| Dec | 16,394 | 199,563 | Dec | 18,142 | 197,898 | Dec | 0 | 0 | | |



This Year Vs Last Year

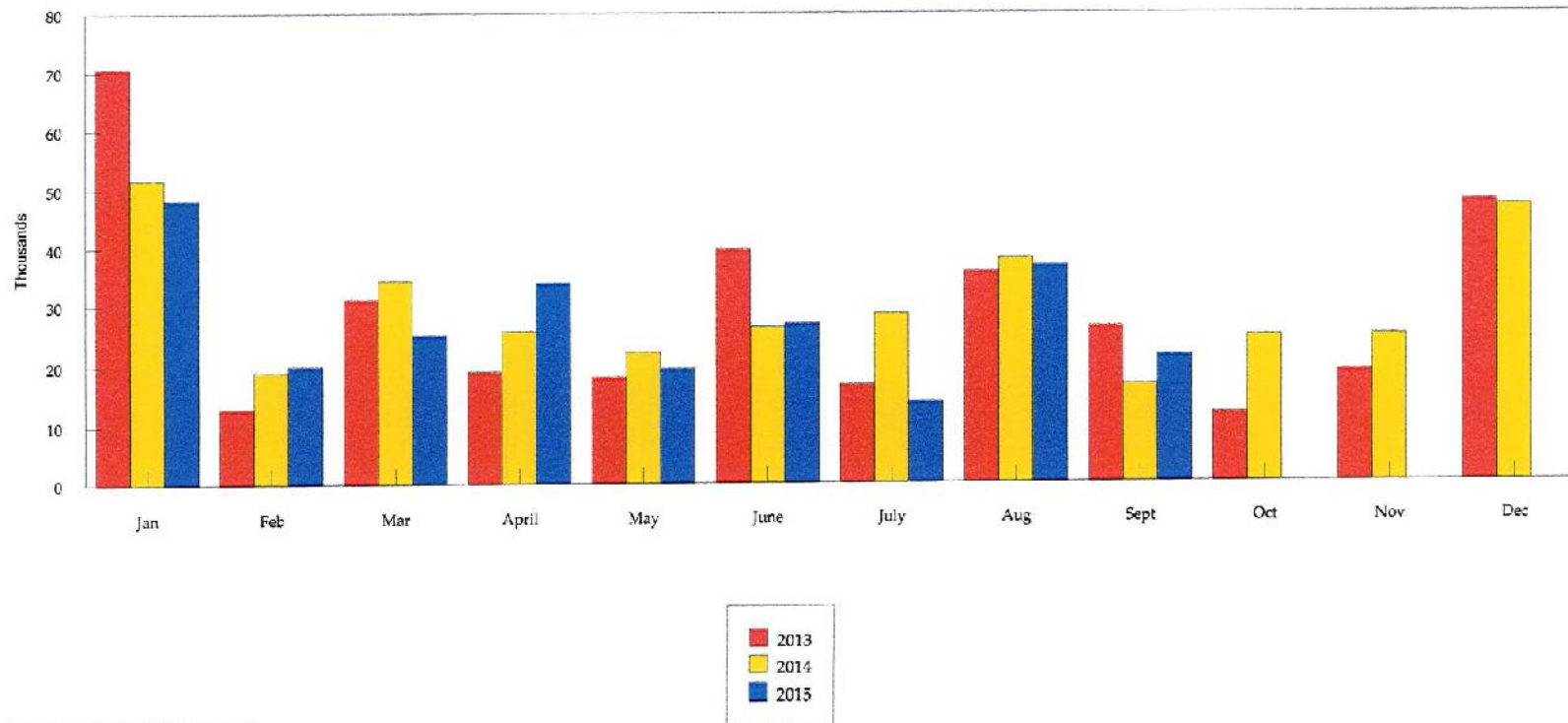
MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 9-30-15

| ACCOUNT NAMES | 75% of Year | | | | |
|---------------------------|----------------|----------------------|--------------|--------------------|--------------|
| | TOTALS | YOUTH/ CHILD CARE | ADULT | ATHLETICS YOUTH | ARTS |
| REVENUES: | | | | | |
| PROGRAM FEES | 153,166 | 38,765 | 7,800 | 98,955 | 7,646 |
| CHILD CARE | - | | | | |
| DONATIONS | - | | | | |
| TOTAL REVENUE | 153,166 | 38,765 | 7,800 | 98,955 | 7,646 |
| % of Budget | 75% | 66% | 98% | 77% | 96% |
| EXPENDITURES: | | | | | |
| PART TIME SALARIES | 64,725 | 20,455 | 4,240 | 40,031 | |
| CONTRACTUAL SERVICES | 3,262 | | | | 3,262 |
| COMMODITIES | 850 | 850 | | | |
| TOTAL EXPENDITURES | 68,836 | 21,304 | 4,240 | 40,031 | 3,262 |
| % of Budget | 48% | 62% | 106% | 41% | 54% |
| REVENUE OVER(UNDER) EXP | 84,330 | 17,461 | 3,560 | 58,924 | 4,384 |
| CHANGE FROM LAST YR + (-) | | | | | |
| REVENUE | (8,444) | (6,810) | (2,100) | 928 | (462) |
| EXPENDITURES | (17,650) | (681) | 169 | (16,869) | (269) |
| NET | 9,206 | (6,129) | (2,269) | 17,797 | (193) |
| % CHANGE FROM LAST YEAR | | | | | |
| REVENUE | (5) | (15) | (21) | 1 | (6) |
| EXPENDITURES | (20) | (3) | 4 | (30) | (8) |
| 2015 BUDGET REVENUE | 204,000 | 59,000 | 8,000 | 129,000 | 8,000 |
| 2015 BUDGET EXPEND | 142,100 | 34,100 | 4,000 | 98,000 | 6,000 |
| 2014 REVENUE | 161,610 | 45,575 | 9,900 | 98,027 | 8,108 |
| 2014 EXPENDITURES | 86,486 | 21,985 | 4,071 | 56,900 | 3,530 |

MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

Revenue Recap by yr:

| 2013 | | | 2014 | | | 2015 | | | | |
|-------|--------|---------|-------|--------|---------|-------|--------|---------|-----------|---------|
| Month | YTD | | Month | YTD | | Month | YTD | | | |
| Jan | 70,720 | 70,720 | Jan | 51,748 | 51,748 | Jan | 48,330 | 48,330 | '13Budget | 367,000 |
| Feb | 12,946 | 83,665 | Feb | 19,083 | 70,831 | Feb | 20,103 | 68,433 | '14Budget | 370,000 |
| Mar | 31,177 | 114,842 | Mar | 34,382 | 105,213 | Mar | 25,367 | 93,800 | '15Budget | 385,600 |
| April | 19,131 | 133,973 | April | 25,855 | 131,068 | April | 33,947 | 127,747 | | |
| May | 18,146 | 152,119 | May | 22,438 | 153,506 | May | 19,544 | 147,291 | | |
| June | 39,796 | 191,915 | June | 26,385 | 179,891 | June | 26,986 | 174,277 | | |
| July | 16,752 | 208,667 | July | 28,447 | 208,337 | July | 13,839 | 188,116 | | |
| Aug | 35,727 | 244,394 | Aug | 38,086 | 246,423 | Aug | 36,808 | 224,924 | | |
| Sept | 26,278 | 270,672 | Sept | 16,668 | 263,091 | Sept | 21,706 | 246,630 | | |
| Oct | 11,771 | 282,443 | Oct | 24,834 | 287,925 | Oct | 0 | 0 | | |
| Nov | 18,991 | 301,434 | Nov | 24,923 | 312,847 | Nov | 0 | 0 | | |
| Dec | 47,989 | 349,423 | Dec | 47,070 | 359,918 | Dec | 0 | 0 | | |



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
SEPTEMBER 2015**

| | MONTH | | YEAR to DATE | | Change | Up/(Down) % Change |
|------------------------|---------|---------|--------------|----------|----------|-----------------------|
| | This | Last | This | Last | | |
| RENTALS | | | | | | |
| Skate Rental | 90 | 30 | 2,847 | 3,764 | (917) | -24% |
| Building Rental | 3,310 | 4,234 | 51,758 | 61,459 | (9,701) | -16% |
| | 3,400 | 4,264 | 54,605 | 65,223 | (10,618) | -16% |
| PASS SALES | | | | | | |
| Fitness | 7,784 | 7,913 | 79,451 | 74,935 | 4,516 | 6% |
| | 7,784 | 7,913 | 79,451 | 74,935 | 4,516 | 6% |
| DAILY FEES | | | | | | |
| Gym Fees | 170 | 332 | 3,364 | 4,397 | (1,033) | -23% |
| Fitness Center | 217 | 220 | 3,011 | 4,901 | (1,890) | -39% |
| Inline Rink Fees | 180 | 198 | 6,570 | 7,667 | (1,097) | -14% |
| | 567 | 750 | 12,945 | 16,965 | (4,020) | -24% |
| PROGRAM FEES | | | | | | |
| Adult Athletic Leagues | - | 900 | 15,900 | 20,890 | (4,990) | -24% |
| Youth Athletic Camps | - | - | 10,551 | 12,970 | (2,419) | -19% |
| Youth Athletic Prog. | 740 | 638 | 15,711 | 10,788 | 4,923 | 46% |
| Youth Leagues | 7,825 | 3,320 | 47,510 | 51,774 | (4,264) | -8% |
| Special Programs | 2,706 | 392 | 16,623 | 15,428 | 1,195 | 8% |
| | 11,271 | 5,250 | 106,295 | 111,850 | (5,555) | -5% |
| CONCESSIONS | | | | | | |
| Merchandise | 81 | 94 | 1,005 | 925 | 80 | 9% |
| Vending | 330 | (415) | 2,923 | 3,862 | (939) | -24% |
| | 411 | (321) | 3,928 | 4,787 | (859) | -18% |
| OTHER | | | | | | |
| Visa Charges / OvShrt | (1,726) | (1,188) | (10,595) | (10,668) | 73 | -1% |
| TOTAL | 21,707 | 16,668 | 246,629 | 263,092 | (16,463) | -6% |

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
September-15

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify September Accounts Payable checks and EFT's in the amount of \$763,678.08 as listed on the September Check Registers.

| <u>CHECK DATE</u> | | | <u>CHECK #'S</u> | |
|---------------------|-----------|--------------------------|-------------------------|-------------|
| 9/4/2015 | \$ | 228,998.42 | 182255-182324 | Checks |
| | | | 182325-182333 | Refunds |
| | | \$ 4,060.00 | 182334-182335 | Replacement |
| 9/11/2015 | \$ | 191,208.99 | 182336-182419 | Checks |
| | | \$ 1,226.56 | 182420-182422 | Refunds |
| 9/18/2015 | \$ | 125,456.82 | 182423-182490 | Checks |
| | | \$ 438.00 | 182491-182494 | Refunds |
| 9/25/2015 | \$ | 211,145.69 | 182495-182567 | Checks |
| | | \$ 1,143.60 | 182568-182573 | Refunds |
| SUB TOTAL AP | \$ | 756,809.92 | \$ 6,868.16 | |
| TOTAL AP | \$ | <u>763,678.08</u> | Checks and EFT's | |

PAYROLL

Suggested Motion: I move to ratify September Payroll checks and Direct Deposits in the amount of \$301,840.29 as listed on this report.

| <u>CHECK DATE</u> | | | <u>CHECK #/S</u> | |
|-------------------|-----------|--------------------------|-----------------------------------|-----------------|
| 9/14/2015 | \$ | 94,556.86 | 12450-12593 | DD Notification |
| | | 51,729.63 | 224482-224675 | Checks |
| | | | 224676-224677 | Spoiled |
| 9/28/2015 | | 101,024.01 | 12594-12739 | DD Notification |
| | | 54,529.79 | 224678-224893 | Checks |
| TOTAL P/R | \$ | <u>301,840.29</u> | Checks and Direct Deposits | |

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 9/6/2015
Check Date 9/14/2015

| | # Hours | # Employees | Gross Pay | Avg Hrs/Emp | Avg Hrly Rate |
|-------------|---------|-------------|-----------|----------------|------------------|
| Total | 11,030 | 338 | 200,244 | 33 | 18 |
| Full Time | | 55 | | | |
| Open | | 1 | | | |
| Worker Comp | | 1 | | | |

Pay Period Ending 9/20/2015
Check Date 9/28/2015

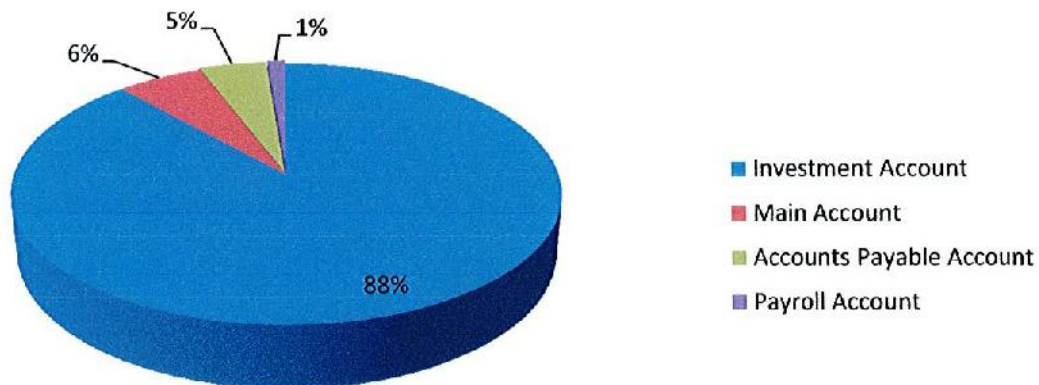
| | # Hours | # Employees | Gross Pay | Avg Hrs/Emp | Avg Hrly Rate |
|-------------|---------|-------------|-----------|----------------|------------------|
| Total | 11,710 | 361 | 211,415 | 32 | 18 |
| Full Time | | 55 | | | |
| Open | | 1 | | | |
| Worker Comp | | 1 | | | |

CURRENT 57 FULL TIME POSITIONS

Mt. Prospect Park District
Statement of Account Balances
As of September 30, 2015

Mt. Prospect State Bank

| Accounts | Bank Balance | Interest Rate | YTD Interest |
|--------------------------|----------------------|---------------|--------------|
| Investment Account | 8,837,263.36 | 0.0065 | 7,963.71 |
| Main Account | 587,228.49 | n/a | |
| Accounts Payable Account | 462,401.58 | n/a | |
| Payroll Account | 118,720.60 | n/a | |
| Petty Cash | 4,080.00 | n/a | |
| Total Funds | 10,009,694.03 | | |



**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
9/30/2015**

| <u>Tax Yr.</u> | <u>Property Tax Jan. 1 - Dec. 31</u> | <u>Assessed Valuation</u> | <u>Rate</u> |
|----------------|--|-------------------------------|-------------|
| 2011 | 10,076,800 | 1,794,142,635 | 0.502 |
| 2012 | 9,098,317 | 1,653,835,662 | 0.557 |
| 2013 | 8,762,986 | 1,413,453,067 | 0.657 |

Tax Monies Received from January 1, 2015 through September 30, 2015 totals:
\$9,556,481 (of this total, \$136,274 is Replacement Tax).

| | Type | 2015 Taxes | 2014 Taxes |
|------------------|-------------|-------------------|-------------------|
| January | R | 23,439 | 27,035 |
| January | | 172,159 | |
| February | | 1,421,225 | 1,370,860 |
| March | R | 6,691 | 8,023 |
| March | | 3,206,116 | 3,453,045 |
| April | R | 40,951 | 35,858 |
| April | | 99,399 | 88,532 |
| May | R | 33,740 | 26,465 |
| May | | 44,904 | 26,126 |
| June | | 34,035 | |
| July | R | 27,718 | 26,663 |
| July | | 1,437,232 | 1,558,254 |
| August | R | 3,736 | 2,868 |
| August | | 2,853,079 | 2,424,875 |
| September | | 152,057 | 148,195 |
| Sub Total | | 9,556,481 | 9,196,801 |
| October | R | | 26,417 |
| October | | | |
| November | | | 9,942 |
| December | | | 104,862 |
| December | R | | 7,032 |
| TOTAL | | 9,556,481 | 9,345,054 |

**Mount Prospect Park District
Consolidated Revenue/Expense
September 2015**

| | | September 2015 | YTD 2015 | Budget 2015 | September 2014 | YTD 2014 |
|----------------|--------------------------|---------------------------|---------------------|------------------------|---------------------------|---------------------|
| REVENUE | | | | | | |
| 10 | General Fund | 52,626 | 2,174,982 | 2,216,297 | 50,965 | 1,904,277 |
| 20 | Recreation Fund | 520,410 | 5,466,427 | 6,915,129 | 357,734 | 5,253,812 |
| 21 | Paving and Lighting | 1,080 | 67,709 | 67,139 | 1,287 | 78,755 |
| 23 | Social Security Fund | 9,344 | 579,600 | 580,920 | 9,131 | 558,852 |
| 24 | Liability Insurance Fund | 11,172 | 690,715 | 694,562 | 10,708 | 655,331 |
| 25 | NWSRA Fund | 8,640 | 541,672 | 537,112 | 10,294 | 630,036 |
| 26 | IMRF Fund | 9,278 | 575,192 | 576,800 | 9,039 | 553,206 |
| 27 | Conservatory Fund | 20,294 | 774,370 | 795,949 | 26,457 | 906,524 |
| 28 | Internal Service Fund | - | 382,380 | 380,780 | - | 317,297 |
| 30 | Bond & Interest Fund | 49,620 | 3,075,233 | 4,848,146 | 48,259 | 2,953,549 |
| 70 | 2014 Capital Project A&B | 50,000 | 193,495 | | 2,050 | 8,962,214 |
| 92 | 2012 Capital Project | | | | | |
| 93 | 2013 Capital Project | | | | | 26,117 |
| 94 | 2014 Capital Project C&D | 1,089 | 33,964 | | | |
| 95 | 2015 Capital Project | 52,700 | 374,863 | 312,000 | | |
| <hr/> | | | | | | |
| | Total | 786,253 | 14,930,602 | 17,924,834 | 525,924 | 22,799,970 |
| <hr/> | | | | | | |
| EXPENSE | | | | | | |
| 10 | General Fund | 158,254 | 1,624,862 | 2,216,297 | 164,672 | 1,399,427 |
| 20 | Recreation Fund | 484,405 | 5,032,188 | 6,915,129 | 568,516 | 4,898,195 |
| 21 | Paving and Lighting | 6,667 | 16,140 | 200,000 | 337 | 44,735 |
| 23 | Social Security Fund | 31,056 | 345,070 | 485,302 | 44,520 | 320,006 |
| 24 | Liability Insurance Fund | 19,701 | 438,716 | 694,562 | 168,546 | 539,889 |
| 25 | NWSRA Fund | 23,375 | 368,827 | 977,883 | 11,963 | 379,160 |
| 26 | IMRF Fund | 87,281 | 504,476 | 662,040 | 54,407 | 342,671 |
| 27 | Conservatory Fund | 54,296 | 581,902 | 795,949 | 70,934 | 648,687 |
| 28 | Internal Service Fund | 25,686 | 256,413 | 380,780 | 31,204 | 223,394 |
| 30 | Bond & Interest Fund | 644 | 384,221 | 4,706,678 | 1,030 | 121,019 |
| 70 | 2014 Capital Project A&B | 29,916 | 601,822 | 1,168,916 | 1,776,155 | 3,651,338 |
| 91 | 2011 Capital Project | | | | (10,151) | 546,099 |
| 92 | 2012 Capital Project | 572 | 16,580 | 65,561 | 6,175 | 39,329 |
| 93 | 2013 Capital Project | 17,895 | 107,416 | 184,231 | 21,571 | 458,007 |
| 94 | 2014 Capital Project C&D | 113,608 | 773,241 | 1,259,393 | | - |
| 95 | 2015 Capital Project | - | 298,395 | 335,687 | | |
| <hr/> | | | | | | |
| | Total | 1,053,356 | 11,350,269 | 21,048,408 | 2,909,879 | 13,611,956 |
| <hr/> | | | | | | |
| | Total Revenue | 786,253 | 14,930,602 | 17,924,834 | 525,924 | 22,799,970 |
| | Total Expense | 1,053,356 | 11,350,269 | 21,048,408 | 2,909,879 | 13,611,956 |
| | Net Income/Loss | (267,103) | 3,580,333 | (3,123,574) | (2,383,955) | 9,188,014 |

70 Fund

70 Fund

Mt Prospect Park District
Capital Projects Update - FY 2015
September 2015
Fund 70 2014 Capital IMPR Fund

| Account # | Description | Budget | Adjustment | September | Y-T-D Actual | Difference | Comments | Complete & Available |
|--------------------------|------------------------------------|-----------|------------|-----------|--------------|------------|-------------------------------------|----------------------|
| <u>Rec Plex Center</u> | | | | | | | | |
| 813490 | Rec Plex Lift Station Pumps | 28,250 | 22,500 | | | 28,250 | | |
| <u>Park Improvements</u> | | | | | | | | |
| 849600 | Golf Renovation - Opening | 62,000 | 35,566 | 18,138 | 69,385 | (7,385) | | |
| 849610 | Golf Renovation - Advance-GI | 4,167 | (17,074) | | 20 | 4,147 | Complete | 4,147 |
| 849620 | Golf Renovation - Accu Pavin | 107,242 | (58,066) | | 25,606 | 81,636 | Complete | 81,636 |
| 849630 | Golf Renovation - Range Net | 90,367 | | | - | 90,367 | Complete | 90,367 |
| 849640 | Golf Renovation - Gen Trades | 46,453 | | | 6,530 | 39,923 | Cibulka Concrete | |
| 849645 | Golf Renovation - Growing | 86,000 | | 7,264 | 83,524 | 2,476 | \$2,476 Remaining | |
| 849650 | Golf Renovation - Other | - | | | - | - | | |
| 849660 | Golf Renovation - Professional | 97,212 | | 4,973 | 92,170 | 5,042 | | |
| 849670 | Golf Renovation - Internal Service | 143,500 | 143,500 | | 143,495 | 5 | | |
| 849680 | Range Supplies | 39,320 | | 9,337 | 41,391 | (2,071) | | |
| 849690 | Fence Replacement | 19,000 | | | | 19,000 | Complete Accrued 2014 | 19,000 |
| 849700 | New Tee Signs | 20,000 | | 1,500 | 18,780 | 1,220 | | |
| 849702 | Equipment - Mowers | 63,500 | | | 62,819 | 681 | Complete | 681 |
| 849704 | Cart Fleet Replacement | 93,000 | | | | 93,000 | | |
| 849705 | Golf Cart GPS | 30,500 | | | | 30,500 | | |
| 849710 | Dara James Park | 201,806 | | | 52,927 | 148,879 | ADA \$94,943 /Yes - Complete | 148,879 |
| 849720 | Einstein Park | 166,855 | | (11,296) | 4,428 | 162,427 | Fuerte \$160,410 less \$101,536 ADA | 162,427 |
| | Total Park Improvements | 1,270,922 | 103,926 | 29,916 | 601,075 | 669,847 | | |
| <u>Equipment</u> | | | | | | | | |
| 856820 | Phone System | 17,074 | 17,074 | - | | 17,074 | | |
| | Total Equipment | 17,074 | 17,074 | - | - | 17,074 | | |
| <u>Cost of Issue</u> | | | | | | | | |
| 871600 | Cost of Issue | 1,900 | | | 748 | 1,152 | | |
| | Total Expense | 1,318,146 | 143,500 | 29,916 | 601,823 | 716,323 | | 507,137 |

Mt Prospect Park District
Capital Projects Update - FY 2015
September 2015
Fund 92 2012 Capital IMPR Fund

| Account # | Description | Budget | September | Y-T-D Actual | Difference | Comments |
|------------------------|--------------------------------|--------|-----------|-----------------|------------|----------|
| <u>Rec Plex Center</u> | | | | | | |
| 813281 | Parking Lot Improvements | 2,566 | - | 2,566 | - | |
| 813400 | Gym Divider Curtain | 2,284 | - | | 2,284 | |
| | Total Rec Plex Center | 4,850 | - | 2,566 | 2,284 | |
| <u>Equipment</u> | | | | | | |
| 855085 | Argimetal Blower-MPGC | 4,500 | | | 4,500 | |
| 856645 | Confined Space Equipment | 9,000 | | 6,255 | 2,745 | |
| 856651 | MSD Booster Pump | 6,000 | 572 | 3,063 | 2,937 | |
| 858330 | Sound System | 7,043 | | 2,446 | 4,597 | |
| 858362 | GC Launch Monitor | 8,000 | | | 8,000 | |
| | Total Equipment | 34,543 | 572 | 11,764 | 22,779 | |
| <u>Buildings</u> | | | | | | |
| 862311 | Golf Course Parking Lot Repair | 3,750 | | - | 3,750 | |
| 863161 | FPC HVAC Unit | 4,756 | | | 4,756 | |
| 863164 | FPC Outside Repairs | 8,304 | | - | 8,304 | |
| 865350 | Carboy Maint Facility | | | | - | |
| 865650 | CCC Roof Assessment | 2,250 | | 2,250 | - | |
| | Total Buildings | 19,060 | - | 2,250 | 16,810 | |
| <u>Cost of Issue</u> | | | | | | |
| 871600 | Cost of Issue | 0 | | 0 | - | |
| <u>Pools</u> | | | | | | |
| 881507 | Big Surf Concession Roof | 7,108 | | | 7,108 | |
| 881660 | Meadows Repair/Consulting | | | | - | |
| | Total Pools | 7,108 | - | - | 7,108 | |
| | Total Expense | 65,561 | 572 | 16,580 | 48,981 | |

93 Fund

93 Fund

Mt Prospect Park District
Capital Projects Update - FY 2015
September 2015
Fund 93 2013 Capital IMPR Fund

| Account # | Description | Budget | September | Y-T-D Actual | Difference | Comments |
|--------------------------|--------------------------------|---------|-----------|--------------|------------|----------|
| <u>Rec Plex Center</u> | | | | | | |
| 811190 | Parking Lot Engineering | 25,000 | 9,588 | 20,530 | 4,470 | |
| 813120 | Panic Bar & Monitoring Sys | 9,864 | | | 9,864 | |
| 813620 | Drinking Fountain Upgrade | 5,000 | 77 | 363 | 4,637 | |
| | Total Rec Plex Center | 39,864 | 9,665 | 20,893 | 18,971 | |
| <u>Park Improvements</u> | | | | | | |
| 846700 | Billings for Projects | 39,219 | 5,500 | 8,470 | 30,749 | |
| 846735 | Tree Removal Dutch Elm Ash | 8,875 | | 8,875 | - | |
| 849540 | Veterans Memorial Irrigation | 2,500 | | 1,339 | 1,161 | |
| | Total Park Improvements | 50,594 | 5,500 | 18,684 | 31,910 | |
| <u>Equipment</u> | | | | | | |
| 855320 | Chevy 2500 HD Work Truck | 5,000 | | 1,984 | 3,016 | |
| 855330 | Chevy 3500 HD Wwork Truck/Plow | 4,980 | | | 4,980 | |
| 855380 | CCC 2 Flat Screen TV'S | 1,247 | | | 1,247 | |
| 855400 | Computer Upgrades | 25,439 | | 12,823 | 12,616 | |
| 855402 | Computers Printer Equipment | 1,300 | | 1,289 | 11 | |
| 855460 | Computer System - GAI Portion | 10,202 | 850 | 7,661 | 2,541 | |
| 855470 | Automated Time & Attendance | | | 4,226 | (4,226) | |
| 855480 | SOPHOS Security System | 5,439 | | 4,723 | 716 | |
| 855490 | Upgrade Email to Google | 6,614 | 638 | 4,841 | 1,773 | |
| 855520 | WIFI for Other Locations | 1,800 | | | 1,800 | |
| 855530 | Mobile Version of Website | 8,750 | | 8,750 | - | |
| 856736 | Concession Equipment | 1,002 | | 368 | 634 | |
| 857210 | Hotspot for Conc Credit Tran | 2,000 | | 1,651 | 349 | |
| | Total Equipment | 73,773 | 1,488 | 48,316 | 25,457 | |
| <u>Buildings</u> | | | | | | |
| 865660 | Central Water Heater | 14,801 | | 14,801 | - | |
| 871600 | Cost of Issue | - | | - | - | |
| <u>Pools</u> | | | | | | |
| 881566 | Big Surf Rafts | 5,000 | 1,242 | 4,722 | 278 | |
| 881670 | Meadows Resealing Exterior | 15,000 | | | 15,000 | |
| | Total Pools | 20,000 | 1,242 | 4,722 | 15,278 | |
| | Total Expense | 199,032 | 17,895 | 107,416 | 91,616 | |

94 Fund

94 Fund

Mt Prospect Park District
Capital Projects Update - FY 2015
September 2015
Fund 94 2014 Capital IMPR Fund

| Account # | Description | Budget | September | Y-T-D Actual | Difference | Comments |
|--------------------------|------------------------------------|-----------|-----------|--------------|------------|-------------|
| <u>Rec Plex Center</u> | | | | | | |
| 811870 | Fitness Center Cardio Updates | 75,000 | | | 75,000 | |
| 812100 | Large Fans Rec Plex Gym | 19,000 | | | 19,000 | |
| 813330 | Concrete Entr | 4,250 | | | 4,250 | |
| 813630 | Replace Upgrade Tv's | 7,500 | | 5,210 | 2,290 | |
| 813620 | Repaint Gym Walls/Trim | 13,000 | | 12,542 | 458 | |
| | Total Rec Plex Center | 118,750 | - | 17,752 | 100,998 | |
| <u>Park Improvements</u> | | | | | | |
| 845016 | Clearwater Erosion Treatment | 2,500 | 1,308 | 1,308 | 1,192 | |
| 845150 | Meadows Light / 2nd baseball | 5,000 | | | 5,000 | |
| 845152 | Meadows Topographic Survey | 5,000 | | | 5,000 | |
| 846700 | Billing for Projects | 382,380 | | 382,380 | - | Used August |
| 846735 | Tree Removal & Inv Plan Phase 1 | 28,100 | 4,270 | 11,094 | 17,006 | |
| 847010 | All Parks/Ball Mix | 10,000 | | | 10,000 | |
| 847015 | Fence & Backstop Repair | 24,000 | | | 24,000 | |
| 849150 | Ice Rink Liner/Supplies | 936 | | 936 | - | |
| 849160 | Bitumonus Repl Plan | 5,000 | 3,075 | 3,503 | 1,497 | |
| 849410 | Walkingpath Repairs - ComEd | 50,000 | | | 50,000 | |
| 849510 | Majewski Sign Permits | 20,000 | | 750 | 19,250 | |
| 849670 | Golf Renovation - Internal Service | 161,610 | | 142,034 | 19,576 | |
| 849730 | Redwood Playground Review | 4,500 | | 2,215 | 2,285 | |
| | Total Park Improvements | 699,026 | 8,653 | 544,220 | 154,806 | |
| <u>Equipment</u> | | | | | | |
| 855024 | Lions Center Roller Shade | 8,000 | | 1,565 | 6,435 | |
| 855100 | Toro Groundmaster | 21,000 | | | 21,000 | |
| 855320 | Chevy 2500 HD Work Truck | 24,000 | | | 24,000 | |
| 855330 | Chevy 3500 HD Work Truck | 30,000 | | | 30,000 | |
| 855400 | Technology Equipment & Svcs | 54,400 | 2,780 | 31,091 | 23,309 | |
| 856820 | Exercise Mat Replacement | 4,448 | | | 4,448 | |
| 858190 | CCC Rental Skate Replacement | 4,600 | | 2,839 | 1,761 | |
| 858330 | Portable Sound System | 7,500 | | 7,500 | - | |
| 858346 | Scoreboard Upgrades | 8,000 | | 7,506 | 494 | |
| | Total Equipment | 161,948 | 2,780 | 50,501 | 111,447 | |
| <u>Buildings</u> | | | | | | |
| 862420 | Studio Parking Lot Repair | 110,000 | 36,244 | 36,244 | 73,756 | |
| 863154 | FPC Pond Erosion Control | 10,000 | | | 10,000 | |
| 863162 | FPC Banquet Room Renovation | 32,247 | | 36,835 | (4,588) | |
| 863170 | FPC Parking Lot Repairs | 65,000 | 65,000 | 65,000 | - | |
| 865360 | Carboy Drinking Fountain | 9,000 | 221 | 6,837 | 2,163 | |
| 865430 | Confined Space Program | 5,000 | | | 5,000 | |
| 865440 | Tornado Damage | 12,001 | | 12,000 | 1 | |
| | Total Buildings | 243,248 | 101,465 | 156,916 | 86,332 | |
| 871600 | Cost of Issue | 671 | | - | 671 | |
| <u>Pools</u> | | | | | | |
| 880900 | Big Surf Consulting | 30,000 | | | 30,000 | |
| 881562 | Stenner Pump Probe Repl | 5,750 | 711 | 3,852 | 1,898 | |
| | Total Pools | 35,750 | 711 | 3,852 | 31,898 | |
| | Total Expense | 1,259,393 | 113,609 | 773,241 | 399,820 | |

95 Fund

95 Fund

Mt Prospect Park District
Capital Projects Update - FY 2015
September 2015
Fund 95 2014 Capital IMPR Fund

| Account # | Description | Budget | September | Y-T-D Actual | Difference | Comments |
|------------------|-----------------|---------|-----------|-----------------|------------|----------|
| <u>Equipment</u> | | | | | | |
| 856820 | Phone System | 56,613 | | 37,020 | 19,593 | |
| 858401 | Golf Carts | 262,000 | | 261,375 | 625 | |
| | Total Equipment | 318,613 | - | 298,395 | 20,218 | |

Executive Director Monthly Report Greg Kuhs • October 2015

IAPD/IPRA State Conference – January 29-30, 2016

Early bird registration has begun for the annual state conference for parks & recreation agencies. The conference provides educational seminars/workshops for park & recreation professionals as well as Commissioners (the bulk of the seminars/workshops targeted at Commissioners are held on Friday, January 29 & Saturday, January 30), and is held at the Hyatt Regency in Chicago.

The September/October issue of the Illinois Parks Magazine (which you should have received in the mail) has a section which has preliminary information about the conference. If you did not get this magazine please let Teri know and she can get a copy of the conference information to you.

If you are interested in attending, please let Teri Wirkus know as soon as possible – the deadline for early bird registration is December 7.

Upcoming Meeting Reminders (thru end of 2015)

- Special Meeting - Wednesday, October 21 - 6pm @ CCC (followed by Regular Meeting @ 7pm.**
 - Special Meeting for Capital Projects/Improvements presentation, review & discussion

- Special Meeting - Wednesday, November 19 - 6pm @ CCC (followed by Regular Meeting @ 7pm.**
 - Special Meeting for FY 2016 Budget presentation, review & discussion

- Regular Meeting -Wednesday, December 16 - 7pm @ CCC.**

Parks & Planning Monthly Report

Jim Jarog • October 2015

Einstein Playground Update

The Einstein Playground curbing and flatwork has been completed. The underdrains for the play area have been installed. We are waiting for the delivery of the play equipment which is expected to arrive around October 16th. Once the new equipment is received the installation process should take approximately two weeks. We are hoping to have the new playground substantially complete by early November weather permitting. We are continuing to follow all IDNR grant guidelines in the event grant funds become available again sometime in the near future.



Parks & Planning Monthly Report

Jim Jarog • October 2015

Meadows Park/Paving • Baseball Observation Area

Paving and drainage improvements at the Meadows ballfields have been completed. The permit for the work was approved by the Village of Mount Prospect shortly after our September board meeting. Work commenced the first week of October. The wood chips were stripped and separated for removal. Drainage and sub base were installed and prepared for top coat. The asphalt top coat was installed October 5th. Final restoration has been completed and the site has been reopened for programming.



Pavement Improvements

The section of path replacement just West of Dara James will be scheduled in the coming weeks. There was an unanticipated delay due to a NICOR review of the project. NICOR has underground pipelines running through the easement on the North side of the Com Ed lease property. The review resulted in the relocation of the path to avoid construction on top of the existing high pressure gas main.

A small section of path has been repaved just north of the Weller Creek Bridge on Council Trail and Wapella. This area is on the Weller Creek Park North side just east of the Golf Course. These repairs became necessary when sections of concrete walkway adjacent to the path were replaced as part of the Village's annual pavement improvement program. This replacement left an unsafe condition on our existing path that needed to be addressed before someone was injured. This work has already been completed.

Melas Park Pedestrian Crossing Improvements

Matt Lawrie, Traffic Engineer for the Village of Mount Prospect provided the following updates on the Melas Park Crosswalk Improvements:

- IDOT received 9 bids for the project.
- Bids were slightly higher than consultant's estimate due to increased asphalt & concrete prices.
- The project was recently approved to move forward and is scheduled to start towards the end of October and be completed by the close of 2015.
- The Village is attempting to obtain additional grant funds from the State of Illinois.
- The Park District may be responsible for some path expenses and restoration costs depending on grant funds obtained and actual costs associated with the project
-

Parks & Planning Monthly Report

Jim Jarog • October 2015

Melas Park Canine Commons Dog Park Maintenance

Recently some residents have expressed concerns about the condition of the Canine Commons Dog Park. The following information attempts to address these concerns.

Brief Background of Canine Commons Dog Park

-This is a shared dog park that was developed in 2014 through an intergovernmental agreement between the Mt. Prospect Park District (MPPD) and the Arlington Heights Park District (AHPD).

-The ongoing maintenance and upkeep of the dog park is shared between the two park districts on an annual basis starting May 1 (i.e. AHPD was responsible for the ongoing maintenance and upkeep of the dog park when it opening in summer 2014, and MPPD took over the ongoing maintenance and upkeep of the dog park on May 1, 2015. This schedule will continue in the upcoming years so each district is responsible every other year beginning May 1,

-Future capital improvements to Canine Commons would be reviewed by both districts and funding for capital improvements would be shared on a 50/50 basis.

Fall 2015 plan for bare areas: We are planning to lay some sod in the east section that is closed currently. Once the sod takes, hopefully in 2 weeks, we will open that up and close the middle section. Once the middle section is closed we will lay some sod in those worn areas. We have had a tough time trying to keep up with the wear. We have tried slit seeding, aerating, and fertilizing, with mixed results.

Concerns addressed:

-Rotation only happens about 3 times a year

>Since MPPD assumed the ongoing maintenance and upkeep of the dog park on May 1, 2015, the dog park areas have been rotated about every 6 weeks. This could vary depending on wear and tear of the areas.

-Middle section that just opened is almost completely devoid of grass for about 1/3 of the total area.

>AHPD had seeded this area when it was closed in in late spring 2015. The seed did not take very well. Our plan is to close this area in a few weeks (when the east area is re-opened) and sod this area.

-Doesn't appear any maintenance was done on the middle section for approximately 5 months over the summer when it was closed.

>This area was not closed for 5 months - It was closed between July 15 - September 23. During this time the area was aerated, fertilized and re-seeded twice.

>This is a difficult area to grow and maintain turf (based on almost constant shade, and damp soil conditions). This is why we are planning to sod this area in a few weeks to attempt to establish and keep better turf.

Other information:

>Both park districts are well aware of the conditions of the turf at the dog park.

>We are doing our best based on the site conditions, available staff resources, and limited amount of time each week (3 hours) we have to perform ongoing maintenance and upkeep of the dog park.

Parks & Planning Monthly Report

Jim Jarog • October 2015

Grounds Department

- Staff has been performing maintenance on our athletic fields for fall athletic programming.
- Fall fertilizer and weed applications have been carried out at the Gregory and MSD athletic fields.
- Soccer fields were set up for District 59 programming at Friendship Park.
- Site maintenance and general grounds cleanup was performed at MSD for softball tournament.
- Quarterly playground inspections have taken place. Repairs will be in progress shortly.

Buildings Department

- New Cat6 cabling has been installed at our facilities to support the new phone system.
- The winterizing process has started at several park and pool locations.
- Lighting repairs have taken place at CCC rink, MSD, and Cook Maintenance Facility.
- The Big Surf and Meadows pools have been shut down for the season.
- Rec Plex lift station pumps are due to arrive October 30th and should be installed the first week of November.

Fleet Services

- Truck # 31 (Garbage Compactor) repair barrel loader, replace water pump, repair passenger door latch and panel.
- Body repairs were completed to Bus # 1 right rear quarter panel area.
- Blades were sharpened and replaced on the Parks mowers.
- Preventative maintenance was performed on truck numbers 7, 34 and 36.
- Safety inspections were completed on vehicles 6,7,11,18,30,32 and 37.

Miscellaneous

- At the time of this report there have been 585 internal work order requests submitted for completion by the Parks and Planning Buildings and Grounds departments in 2015.

Golf Operations Monthly Report

Brett Barcel • October 2015

Golf Course

Operations numbers so far have been very positive. According to POS sales reports from 9/1/15 to 10/13/15, we are up \$30,000, or 5% over 2013 sales for the same period. Pretty impressive considering we have our tee times spaced at 10-minute intervals versus 8-minute intervals in 2013. This means even with fewer rounds played we are making more in sales revenue. Range sales also continue to rise despite our lack of a grass tee. Since we opened, we have received \$20,250 in range sales compared to just \$5,600 the same period in 2103. That's nearly four times the volume.

We have received more favorable reviews from the Chicago golf press. *Chicago Golfer Magazine* ran a feature article with cover photo last week. They were very impressed by the golf course and listed it as a "must play" course for the area golfer. Herb Gould, long time Sun Times sports columnist, listed a review on *The A-Position* golf architecture website. It was more in depth than most and he did a good job of explaining the historic style of architecture of Seth Raynor, who Dave Esler used as inspiration for the course. He went on to give us props for doing something quite unique in a very competitive golf market.

Greens

We are still adjusting the rotation of the pin placements. Since opening day we have been tweaking the rotation sheet to find areas suitable for cupping. Some areas were not very apparent from the start, but as we have gone along we have found friendlier spots for pins which allow for fewer three putts on already difficult greens. We have also tested new greens mowers to deal with our new greens and their challenging slopes. The newer flex equipment does work better with our type greens. Because of this, will be recommending purchase of at least a few of these mowers for 2016 to use on our more sloped greens.

Fall Golf

October marks the start our fall season. The amount of play is purely dependent on the weather. On days when the temperatures are between 60 and 70 degrees, we will be busy and on days when it's only 40's-50 degrees, play will be very slow. Also, even with the good weather, we cannot place a lot of play on the course due to the limited amount hours of daylight.

The last event of the year is the annual *Hardest Day of Golf* and pig roast on Oct. 31st, Halloween day. We have already sold out for this very popular past event that will be extra special with a new golf course. The course will be set up very long, the pin placements will be quite evil and we have ordered gusting winds with temperatures in the 40s just to add to the fun!

RECREATION MONTHLY REPORT

Brian Taylor • October 2015

Aquatics

Our very popular learn to swim program is currently at capacity for our evening and weekend swim lessons, with 560 participants. Because of the popularity of this program we are limited in due to the way the lessons are scheduled. The individual class method of teaching often limits the amount of participants in a particular class, as well as causes waitlist issues and scheduling conflicts for participants and staff. With that being said, the aquatic staff is proposing changes to the current swim lesson program. Changes would include: lesson organization, class schedules and re-allocation of water space.

The aquatic staff would like to transition into a "station" method of scheduling swim lessons, starting in January of 2016. The Station method enables participants to register for a block of time regardless of skill level. The instructors evaluate each participant's skill level and assign them to one of six skill stations. By utilizing this method we will be able offer levels 1-6 on Monday, Tuesday, Wednesday and Thursday at 5:30, 6:30 and 7:30 class times. The largest barrier we have in using the station method at RecPlex is the limited amount of 3-5 foot deep pool space. The way we currently divide up the pool does not give us enough 3-5 foot water in the main pool and the tot pool is not large enough to accommodate our needs. For us to move forward with the station method of teaching, staff would need the ability to change the direction of the lap lanes during lesson times. The two lap lanes that run East/West will be set up in the deep end running North/South along the starting block wall. By incorporating these few changes the registration process and progression through our swim lesson program would become much easier and less confusing for our patrons. It would also enable us to fully utilize the entire pool and essentially double the capacity of learn to swim program.

Athletics

The **Fall Baseball/Softball** season ended the weekend of October 10th and 11th, awards were distributed to all the participants. The 430 participants playing **Fall Soccer** are enjoying the opportunity of playing night games on the artificial turf at Prospect High School. **House League Basketball** registration has started, staff continues to market our league in the community through flyer distribution and electronic newsletter through the schools and community. Our **Youth Travel Basketball** program saw a healthy increase in enrollment for the 2015-2016 season. We will have teams participating in five age groups; 3rd, 4th 5th and 6th boys, as well as 4th grade girls in the North Suburban Youth Basketball League. **Youth Baseball and Softball** Advisory Committee has begun to plan for the 2016 season. The next meeting will focus on reorganizing the current rule book and proposing any rule changes. The uniform bid will go out on October 15th with the bid opening scheduled for Thursday, October 29th at CCC. 2016 will mark the 35th season of the **Classic 16-inch Softball League**. This is the longest running major softball league in the Chicagoland area! To celebrate this Chicago favorite a logo will be created and used for promotional purposes, as well as displayed on team uniforms.

Celebrating
60
YEARS
of fun!

RECREATION MONTHLY REPORT

Brian Taylor • October 2015

Programs and Special Events

Our 17th **Annual Howlin' Halloween Fest** will be held on Saturday, October 17th from 11am to 3pm; with an indoor location we are ready rain or shine. This hands-on event is a MP **family favorite** because children actually play games, create a craft, wear a costume, ride in a hay wagon, etc. The Bandshell will once again be transformed into a **Farmers Market** where vendors will be selling honey, farm stand vegetables, pumpkins and chocolate from Long Grove Confectionary. This year, our sponsor, Fresh Thyme Market, will be joining us with an apple stand, gourds, candy and natural soaps. Several crafters from the Conservatory craft show will display their wares as well. We would like to encourage you to come out to this fun-filled family event! On September 25th, the Conservatory played host to the annual **Dad-Daughter Dance**. This year's theme was "Cinderella"! Princesses and their Prince Charmings enjoyed dinner, dancing, games, desserts, photos, crafts and a Candy Bar filled with wonderful goodies! The **Art Studio** is busy with weekday classes and weekend birthday parties! Staff is "scaring" things up preparing the craft for the Spooky Skate held at CCC on Friday, October 23th! The free craft attracts over 75 children while promoting the creative fun offered just down the street at the Studio! **Kids on Stage** are rehearsing weekly for their November 14th and 15th performances of "A Comedy In One Act". Performances are 7:30pm Friday and 2:00pm Saturday at Lions Recreation Center. Advanced tickets are available for \$5.00 per person or \$6 per person the day of the performance. The **Community Band** is preparing their Fall concert for Sunday, November 15th at St. Paul Lutheran Church in Mt. Prospect. Tickets can be pre-purchased for \$7 at RecPlex beginning October 19th. Tickets are \$9 at the door for the 3:30 concert. The **Fitness Department** is "shaping" up the busy winter months! New classes offered in winter will be: Youth Spin, Advanced Yoga, Monday evening spin with earlier time, Zumba Step, Recess, Circuit Crazy, Your Healthier Weigh (weight loss program run by Loree and other MPPD employee/trainers). New fitness equipment has been ordered, most of it will be here in 4-6 weeks.

Facilities

It's Fall at FPC! Our Fall Gardening Series has attracted both novice and "wanting to know more" gardeners. This program provides month by month gardening tips and inspiration to keep people interested, even though the cool weather is moving in. Six hundred colorful mums been planted. Lions Rec Center always gets a little mini make-over at this time of year for the Howlin' Halloween Fest, and of course, the Conservatory is "mum-ified" both inside and out. Our rental patrons and visitors love it! Poinsettias are about half way through their growing cycle. They are branching out nicely and growing to a nice size. Here's a bit of poinsettia trivia (there could be a quiz). They need 14 hours of darkness to color up. Without that darkness, they will remain just a plain green plant! September was another busy month for rentals. With an even split of 4 private rentals and 4 open-hour rentals, our patrons celebrated events of all kinds. A young couple enjoyed their reception here and said it had exceeded all of their expectations, which is always nice to hear. A cotillion party, a pre-wedding party, 1st birthday, and baby shower were on the September calendar, along with wedding photos, two garden club meetings and several miscellaneous groups. All in all, a pretty busy and profitable time here at FPC.

Administration & Human Resources Monthly Report

Barry Kurcz • October 2015

Purchasing Cards

We received our P-Cards and have set up the employee accounts through BMO Harris. Administrative rights have been granted to all three administrative users and accounts and passwords have been set up. We have received our Training Services manual. 8 training sessions for new administrators are offered via webinars and self-run training. This equates to 12 hours of training each which we plan on conducting throughout the remainder of October. We will distribute Purchasing Cards to cardholders and provide in house training by the end of the month. We have activated one Purchasing Card and made a small purchase in order to test the monthly statement and payment cycle ending October 27th.

Security Enhancements

Rec Plex installation of two additional cameras to be completed the week of October 19th.

Phone System

Installation of new phones in all locations is complete. Framework Communications did an outstanding job completing installation and providing user training for all end users and a more robust training for receptionists and building representatives for each location. New internal extensions are up and running and users are beginning to utilize. Users are expected to set up voice mail and become familiar with new system prior to opening up external phone lines scheduled for the week of October 26th.

Employee Walking Challenge

Walking Challenge ended September 30th. Both teams combined for a total of 24,129,740 steps since July 1st which equates to each of the 24 participants averaging 11,171 steps per day!

Annual Health Insurance Renewal

Our insurance broker requested our 2016 renewal from Blue Cross Blue Shield of Illinois on October 1st. Our BCBSIL Account Executive has confirmed that they are waiting for the Illinois Department of Insurance to sign off on 2016 rates for the entire mid-market segment which MPPD is part of. Unfortunately, she does not have a firm idea on when that may be but is aware of our 2016 budgeting timeline and how time sensitive this information is.

Employee Wellness

21 participants took advantage of Flu Shots offered at RecPlex on Wednesday, October 14th. We currently have 22 participants signed up for Biometric Wellness screenings through CHC Wellness on October 22nd.

Staff Changes

Jeanette Berard was promoted to Early Child and Youth Coordinator on 9/21/15
Kevin Hertko, Landscape Maintenance Technician resigned on 9/21/15

Community Relations & Marketing Monthly Report

Ruth Yueill • October 2015

Parks Foundation

Plans are moving along for the Foundation Cabaret Night Fundraiser. Tickets have just gone on sale and the event will be marketed on both the website and Facebook. One of the prequels to this project was to establish a “wish list” of items needed throughout the Park District and raise funds for those specific items. The Recreation Managers are compiling a good, better and best list of items.

Please join us for this joyful evening of wine and song! Tickets are only \$15 and include appetizers and dessert treats. The Conservatory is beautiful this time of year! Details are listed on enclosed flyer.

The Foundation was represented at the Annual Howlin’ Halloween Fest and Harvest Market. This event has become a Mt. Prospect Family tradition with over 800 children, parents and grandparents, enjoying the festivities. The Foundation shared information on memorial bricks, tree donation and the mission of the Parks Foundation. Deluxe chip clips (enclosed) were distributed to the crowd attached to the poster for the upcoming Cabaret Night.

Publications

The Community Relations and Marketing Team are on track for the publication of the Winter 2015/2016 Program Brochure. Park Board President, Steve Kurka, will be featured on page one with greetings to our residents and an explanation of the role of the Park Board. We are including logo and text on the Village Centennial as requested by the Mayors’ Office. We have expanded our park map to full page size as we’ve noted that many residents do rely on the map for park location information. Jim Jarog has agreed to assist in the development of the larger, more detailed map.

We created an ad highlighting *60 Ways to Play* for placement in the 2015-2016 Chamber Guide. This is a piece with relevance and reach all year long. The ad is essentially a preview of our 2016 theme.

Advertising

We placed our first digital ad as the only sponsor of the Daily Herald Prospect High School Football webpage. When an individual clicks on the ad, it takes them directly to the Fall events portion of the website. In the last month, our ad has had approximately 30,000 views while checking the football scores. This form of advertising represents content marketing at its best.

Community Relations & Marketing Monthly Report

Ruth Yueill • October 2015

We can change the ad as often as we like and tailor it specifically to an event, facility or season. The initial draw is Prospect High School Football which has great reach this time of year.

The screenshot shows a web browser displaying the Prospect High School website. The main header features the school's name and logo, along with a navigation bar. A large image of a football player in a blue jersey is prominent. To the right, there's a sidebar with a 'Howlin' Halloween Fest' announcement for October 17th. Below this, a 'SCHEDULE & SCORES' section lists recent games with dates, opponents, and scores. At the bottom, there are 'PROSPECT FOOTBALL NEWS' articles with headlines like 'Dramatic finish as Janosz, Prospect edge Meadows' and 'Mid-Suburban Week 7: Schaumburg gears up for Conant'.

Prospect High School
Mid-Suburban East (2-5,1-2)

Mt. Prospect Park District
www.mppd.org

Howlin' Halloween Fest
Oct. 17, 11am-3pm

SCHEDULE & SCORES
Record: (2-5,1-2)

| Date | Opponent | Score | Info |
|-------|--------------------|-------|------|
| 10/10 | at Peoria | 24-26 | show |
| 10/11 | vs Hoffman Estates | 14-7 | show |
| 10/13 | at Fremd | 35-42 | show |
| 10/15 | vs Palatine | 14-35 | show |
| 10/16 | at Jersey | 7-21 | show |
| 10/17 | at Wheeling | 21-33 | show |

PROSPECT FOOTBALL NEWS

Dramatic finish as Janosz, Prospect edge Meadows
Updated Oct 10, 2015 12:52 AM

Mid-Suburban Week 7: Schaumburg gears up for Conant
Updated Oct 9, 2015 12:55 AM

Dennis, Drake deliver for Wheeling
Updated Oct 5, 2015 12:13 AM
Wheeling picked up its first...

We are moving forward with creating and formatting digital signage. We are starting with four tvs – two each at RecPlex and CCC. We hope to have rotating promotional pieces, sponsorship and video clips up and running next month.

Community Relations & Marketing is producing a half hour special edition of “Inside the Park” to air in December/January 2016. The program will interview a dozen visionaries, movers & shakers, employees and former board members on their experiences within the first 60 years of Mt. Prospect Park District. From program development to hot button issues to the park’s impact on community life, the show will both inform and entertain. More to come.....

Community Relations & Marketing Monthly Report

Ruth Yueill • October 2015

Social Media

Facebook reach continues to grow and offer us “instant” access to our residents. One strong indication that patrons are regularly looking at our page is that they are reaching out towards us with questions via Facebook. Once an interactive relationship is well established, we can move on to the next level of communication. Enjoy the Facebook photo of the month as Officer Greg Sill dropped off his Pumpkin, Officer “Mum”ford for our Many Partners Pumpkin Display. The reach was over 600 in 12 hours.



Our Community Partners continue to share our posts putting us in the position for our first community contest in early 2016. An example would include a Facebook scavenger hunt as we head into our February Mardi Gras event. Our Facebook page would request that our followers “find” things around town; photograph themselves with the “find” and send back to our Facebook page. “Drink a cup at Starbucks, eat a sandwich at Culvers, get a cut at Sports Clips, are all examples of directives that involve our sponsors widening our community circle of support and engagement.

Other popular posts this month included our Daddy Daughter Date Night Album, our Fall promotions and our daily posts preceding the Howlin’ Halloween Fest and Harvest Market.

Sponsorship

Community Relations & Marketing had great response from our sponsors as participants in the Howlin’ Halloween Event. Our new sponsor, Northshore University HealthSystem, brought a fall planting craft free for the children, as well as having donated the pumpkin-shaped bags.

Both Science Academy and Sports Clips sent staff to run a game at the event. The sponsors sent two staffers per game and provided their own prizes. We will continue this direction for 2016 with the hope that all games will be staffed by sponsors alleviating staffing concerns.

Sponsor Fresh Thyme eagerly joined us again this year at the Harvest Market selling \$2 apple bags and assorted pumpkins and gourds. Innate Chiropractics and Green & White Soccer also had tables with give-a-ways. The Dunkin Donuts coffee truck parked near the bandshell and offered free cups of coffee for all. Many of the above mentioned sponsors donated items for the treat bags. This is the strongest showing of onsite sponsors in many years. We continue to cultivate sponsors as partners by offering them positions of prominence at our events.

Community Relations & Marketing Monthly Report

Ruth Yueill • October 2015

Community/Special Events

We have completed arrangements with Jean Murphy of the Village Historical Society to host the Annual Housewalk Dinner at the Mt. Prospect Golf Club. The December 4th walk will feature the houses “on the course” and will include three seatings at the Golf Club in which to enjoy dinner, drinks and holiday cheer! Entrees include Lemon Chicken, Pasta Primavera and Beef Stroganoff. Many more details to come but special thanks to Jan Benedetto at Open Kitchens for making the meal arrangements.

Community Relations and the Recreation Team are beginning preparations to assist the VFW and American Legion in planning the Veterans Day Ceremony at Lions Park on Wednesday, November 11th. Our team added décor, content, complimentary breakfast and a card decorating project for our grade schoolers in 2014. The event will run similarly as we take instruction from the Legion and VFW leadership.

On Sunday, October 11th, the park district played hero to the **Lemons of Love 5K Charity Run**, as it lost its race route a week prior to the event. Community Relations was contacted by Greg Sill and Brian Taylor approved the use of the route for our annual 5K. 300+ runners enjoyed beautiful weather and the race organizers made up of all village residents, were profoundly grateful for our efforts.

The Howlin' Halloween Fest was the setting for our final 60th Anniversary Event; The Many Partners Pumpkin Display! A combination of 60 park programs and community friends including the chamber, village, library, fire and police and more, decorated pumpkins to stand 60 strong in our celebratory year! The response has been fantastic – all pumpkins were returned and many lovely comments were sent our way by the participants. The full display can be seen at RecPlex through October 30th.

Here's a sample:



UNFINISHED BUSINESS SUMMARY

OCTOBER – 2015

A. Big Surf Pool Renovation - Potential Selection of Firm • (Discussion & Potential Action)

Background

At last month's meeting, CTL Group presented their report on the condition and viability of re-using the pool tank and the outside building structure of the bath house at Big Surf as part of a facility renovation.

You may also recall that in June 2015, the Board interviewed three different firms who expressed interest in being considered as a firm to work with the park district on developing conceptual plan options and cost estimates for a renovation of Big Surf. With the completion of the CTL report, the discussion now goes back to what direction the park district should take on hiring a firm (or not) to help determine options for a renovation of Big Surf.

Options to Consider

There are several different options/directions (or some combination of these) the park district could take concerning Big Surf.

1. **Do nothing at this time** - Continue to operate the pool as is for several more years.

Items 2 thru 4 would require engaging the services of an aquatics firm to complete these options.

2. **Keep existing pool tank and layout**– replace wave equipment with new technology, make necessary repairs to pool tank and deck to make the facility safer & reduce the amount of time needed to prepare the pool to open.
-Do minimal updates to bathhouse.
3. **Keep existing pool tank and layout** – replace wave equipment with new technology, make necessary repairs to pool tank and deck to make the facility safer & reduce the amount of time needed to prepare the pool to open.
-**Add other amenities** to serve a large number of aquatic interests in areas within the current pool facility fence line.
-Do minimal updates to bathhouse.
4. **Keep a portion of the existing pool tank** --Replace wave equipment with new technology, make necessary repairs to pool tank and deck to make the facility safer & reduce the amount of time needed to prepare the pool to open.
-**Add other amenities** to serve a large number of aquatic interests in areas within the current pool facility fence line.
-**Keep outside walls of bathhouse** – reconfigure and bring up to code the interior of the bathhouse area.

UNFINISHED BUSINESS SUMMARY

OCTOBER – 2015

Decisions/Timeline

The following are the decisions and potential steps to take for moving forward on this project:

- BOC determines if we should do any work to Big Surf at this time.
- BOC determines they wish to pursue making improvements to Big Surf. If so, then:
 - BOC determines budget maximum for pool renovations.
 - BOC selects firm they wish to negotiate an agreement with to complete conceptual drawings & cost estimates.

APPROVAL ITEMS SUMMARY OCTOBER – 2015

A. Acceptance/Rejection of Change Order Proposal #5 - Meadows Park

• Allstar Asphalt

Background

Included in your packet for your review and consideration is Change Order #5 with Allstar Asphalt. This change became necessary due to an increase in the volume of actual excavated soils at the Meadows Ballfields. The amount of woodchips present on the site was found to be less than originally estimated due to inconsistent depth as well as much of the material being heavily contaminated with ball mix and dirt. This resulted in a decrease of woodchips to be hauled off for recycling and an increase in the amount of soils needing to be excavated and removed from the site. This change also includes an increase for additional excavation and restoration that occurred at the Studio Parking Lot to promote proper drainage due to actual site conditions. Also included are miscellaneous credits for asphalt and aggregate not used in the repaving of the Studio Parking Lot. These changes were not reasonably foreseeable prior to construction.

Suggested Motion: "To approve Change Order Proposal #5 with All Star Asphalt for Meadows Park Asphalt work in the amount of \$6,579.78"

CHANGE ORDER

ORDER NO.:

5

DATE:

October 8, 2015

AGREEMENT DATE:

NAME OF PROJECT: Repaving and Rehab of Friendship and Studio Parking Lots- 2015
 OWNER: Mt. Prospect Park District
 CONTRACTOR: Allstar Asphalt, Inc.
 ENGINEER: K-Plus Engineering

The following changes are hereby made to the Contract documents:

DESCRIPTION: Increase in the volume of excavated soil at Meadows Park. The woodchips were inconsistent depth and mixed with too much ball mix and dirt, causing decrease in the volume of woodchips to be hauled off and recycled by others. This change order also has increase in excavation/grading and restoration for the swale at Studio. The area and depth of the swale was increased to ensure proper drainage and mow-able slopes. Also included are miscellaneous deducts of asphalt and aggregate not used at Studio Parking Lot.

ATTACHMENTS: Change order spreadsheet

| | | |
|--|----|------------|
| Previous Change to Contract Price: | \$ | 92,190.00 |
| Current Contract Price (Adjusted by Previous Change Order): | \$ | 257,099.00 |
| Increase in Contract Price due to this Change Order: | \$ | 6,579.68 |
| New Contract Price (Including this Change Order Will Be): | \$ | 263,678.68 |

Approvals Required:

The undersigned determines that this change is in the best interest of the Local Agency and is authorized by law.



CONTRACTOR



ENGINEER

OWNER

ADOPTION ITEMS SUMMARY

October - 2015

A. ADOPTION OF ORDINANCE NO. 719: A RESOLUTION AUTHORIZING AND APPROVING A LEASE OF SPACE AND GROUND BETWEEN MT. PROSPECT PARK DISTRICT & PATRICK AND LAUREN FOR A PRIVATE STORAGE SHED

Residents Patrick & Lauren Miskella, 500 S. We Go Trail, (Near the 9th hole of the golf course) have requested permission from the park district to erect a temporary storage shed on a portion of park district property. Staff has reviewed the proposed location of the 8' x 12' they would purchase and a shed in this location would not pose any issues with the golf course operation.

If the Board is comfortable approving this request, Attorney Hoffman is suggesting the appropriate way to accommodate this is through a Lease Agreement which is included with the packet and part of the Ordinance. The Lease Agreement provides for protection of the park districts interest and is limited in length (5 years). Staff has no objections to approving this Ordinance and Lease Agreement.

Suggested motion: "I move to approve Resolution No. 719 - A RESOLUTION AUTHORIZING AND APPROVING A LEASE OF SPACE AND GROUND BETWEEN MT. PROSPECT PARK DISTRICT & PATRICK AND LAUREN FOR A PRIVATE STORAGE SHED" (Roll Call)

B. ADOPTION OF ORDINANCE NO. 720: A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION PURSUANT TO THE PROPOSED LEVY OF THE MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2015.

Prior to the adoption of the Levy for FY 2015, the Board is required to Adopt this Resolution which provides an estimated levy amounts for the various funds for which property taxes are levied.

Suggested motion: "I move to approve Resolution No. 720 - A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION PURSUANT TO THE PROPOSED LEVY OF THE MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2014. " (Roll Call)

RESOLUTION NO. 719

MT. PROSPECT PARK DISTRICT

A RESOLUTION AUTHORIZING AND APPROVING A LEASE

WHEREAS, the Mt. Prospect Park District ("District") is a municipal corporation and body politic organized and operating pursuant to the provisions of the Illinois Park District Code (70 ILCS 1205/1-1 et seq.) [the "Code"]; and

WHEREAS, Article 10-7 (e) of the Code provides in relevant part that in addition to any other power provided in Section 10-7, any park district owning or holding real estate that the board deems is not required for park or recreational purposes may lease such real estate to any individual or entity and may collect rents therefrom; and

WHEREAS, LESSEE as defined in the Lease ("Lease") attached hereto as Exhibit 1 wishes to lease certain space and grounds comprising the Demised Premises as therein defined; and

WHEREAS, the Demised Premises are hereby found and determined by the Board of Park Commissioners of the District not to be necessary for park or recreational purposes; and

WHEREAS, the District and LESSEE wish to enter into the Lease.

NOW, THEREFORE, be it and the same hereby is RESOLVED by the Mt. Prospect Park District and the Board of Park Commissioners thereof as follows:

1. The foregoing preambles are hereby incorporated herein as findings of fact the same as if set forth in full.
2. The Lease is hereby approved.
3. Any or all of the President, Secretary and Executive Director are hereby authorized to execute and deliver the Leases and to take such further actions, execute and deliver such additional documents and do such other things as may be necessary or appropriate to fully effectuate the intent hereof.
4. All other ordinances and resolutions in conflict or inconsistent herewith are hereby repealed to the extent of such conflict or inconsistency
5. This resolution shall be effective upon adoption.

ADOPTED this 21st day of October, 2015.

Votes:

Ayes:

Nays:

Absent:

President
Board of Park Commissioners
Mt. Prospect Park District
Cook County, Illinois

Secretary
Board of Park Commissioners
Mt. Prospect Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, William J.Starr, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

RESOLUTION NO.

MT. PROSPECT PARK DISTRICT

A RESOLUTION AUTHORIZING AND APPROVING A LEASE

That the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 21st day of October, 2015, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 21st day of October, 2015.

(SEAL)

Secretary
Mt. Prospect Park District
Cook County, Illinois

LEASE OF SPACE AND GROUNDS

* * *

THIS LEASE made in the Village of Mt. Prospect, Cook County, Illinois, on the _____ day of _____, 2015 between MT. PROSPECT PARK DISTRICT, with offices at 1000 W. Central Road, Mt. Prospect, Illinois 60056 (hereinafter referred to as "Lessor") and Lauren and Patrick Miskella of 500 S. We Go Trail, Mt. Prospect, Illinois 60056, (hereinafter referred to as "Lessee").

WITNESSETH:

That the Lessor, in consideration of the rents, hereinafter reserved, and of the agreements, condition, covenants and terms on the part of the Lessee hereinafter contained hereby demises and leases to the Lessee, and the Lessee hereby leases from the Lessor the ground and space depicted on Exhibit A hereto, for use by Lessee to locate thereon a storage shed for personal storage purposes, hereinafter being referred to as the Demised Premises, lying in the Village of Mt. Prospect, Illinois; TO HAVE AND TO HOLD the said Demised Premises by the Lessee for the term of five years, commencing on the ____ day of _____, 2015, or until earlier terminated as hereinafter provided, at the net rental of ONE DOLLAR (\$1.00) per annum for said period and in consideration of Lessee's covenants herein contained.

It is hereby further mutually covenanted and agreed that this lease is made upon the foregoing and upon agreements, conditions, covenants and terms as follows:

1. **Lessee's Temporary Storage Shed.** The Lessee may install a temporary storage shed (specifically, a new Everton 8' x 12' wood shed) on the surface of the Demised Premises and shall not use or install any underground support for same and such shed shall be removed by Lessee at the termination of this lease.
2. **Use.** During the term of this lease, Lessee shall maintain the temporary storage shed in good condition and repair and shall not bring, store, disturb, discharge or maintain in, on,

under, over or upon the Demised Premises any Hazardous Substance (as herein defined), but shall only use such shed and Demised Premises for personal storage of other residential goods and equipment. For purposes of this Lease, "Hazardous Substance" shall mean asbestos, suspect asbestos, lead-based paint, polychlorinated biphenyls as these terms are defined in the Toxic Substances Control Act, 15 U.S.C. Section 2601-2692, or regulations promulgated thereunder; source, special or byproduct nuclear materials, radioactive waste, high-level or low level radioactive waste, or transuranic waste as defined in the Atomic Energy Act, 42 U.S.C. Sections 2014, *et seq.*, or regulations promulgated thereunder; and any "hazardous substance" as defined by 415 ILCS 3.215; petroleum products or by-products; "hazardous waste" as defined by Section 5/3.15 of the Act (415 ILCS 5/3.15) or by 35 IAC 721.03; "hazardous material" as defined by 430 ILCS 50/2.05; "waste" as defined by 415 ILCS 5/3.435.

3. **Lessor's Right to Cancel.** Lessor reserves unto itself and is hereby granted the right, option and privilege to cancel this lease at any time during the term, including renewals thereof, as to all or any portion of the real estate included in this lease as needed by Lessor for any purpose, by giving notice by mail to Lessee at its office address of ninety (90) days of its intention to so terminate said lease as to the real estate described in said notice and at the expiration of said ninety (90) day period Lessee shall surrender the possession of said described real estate and this lease shall thereupon be terminated as to any such portion.
4. **Lessee's Right to Terminate.** Lessee may terminate this lease at any time during the term and renewals thereof by giving ninety (90) days' notice by mail to Lessor at its office address of its intention to so terminate said lease and at the expiration of said ninety (90) day period Lessee shall surrender the possession of the Demised Premises in a condition not less favorable than that which exists on the date hereof.
5. **Removal of Temporary Storage Shed.** If this lease is terminated by Lessor, or upon the termination of the lease under the terms hereof, Lessee shall have sixty (60) days within which to remove the storage shed and its contents from the Demised Premises.
6. **Insurance.** Lessee shall keep in force at all times during the term of this Lease, General Liability coverage specifically including bodily injury, personal injury and property damage limits of not less than \$500,000, naming Lessor as an additional insured.

7. **Indemnity.** Lessee shall protect, indemnify, save, defend and hold harmless Lessor, its officers, officials, volunteers, employees and agents, from and against any and all liabilities, obligations, claims, damages, penalties, causes of action , costs and expenses, including reasonable attorney's fees, for which Lessee may become obligated by reason of any accident, injury or death of person or loss of or damage to property, arising indirectly or directly in connection with or under, or as a result of this Lease solely by virtue of any act or omission of Lessee.

IN WITNESS WHEREOF, the parties hereto have hereunto caused this lease to be executed by their duly authorized officers and attested the day and year first above written.

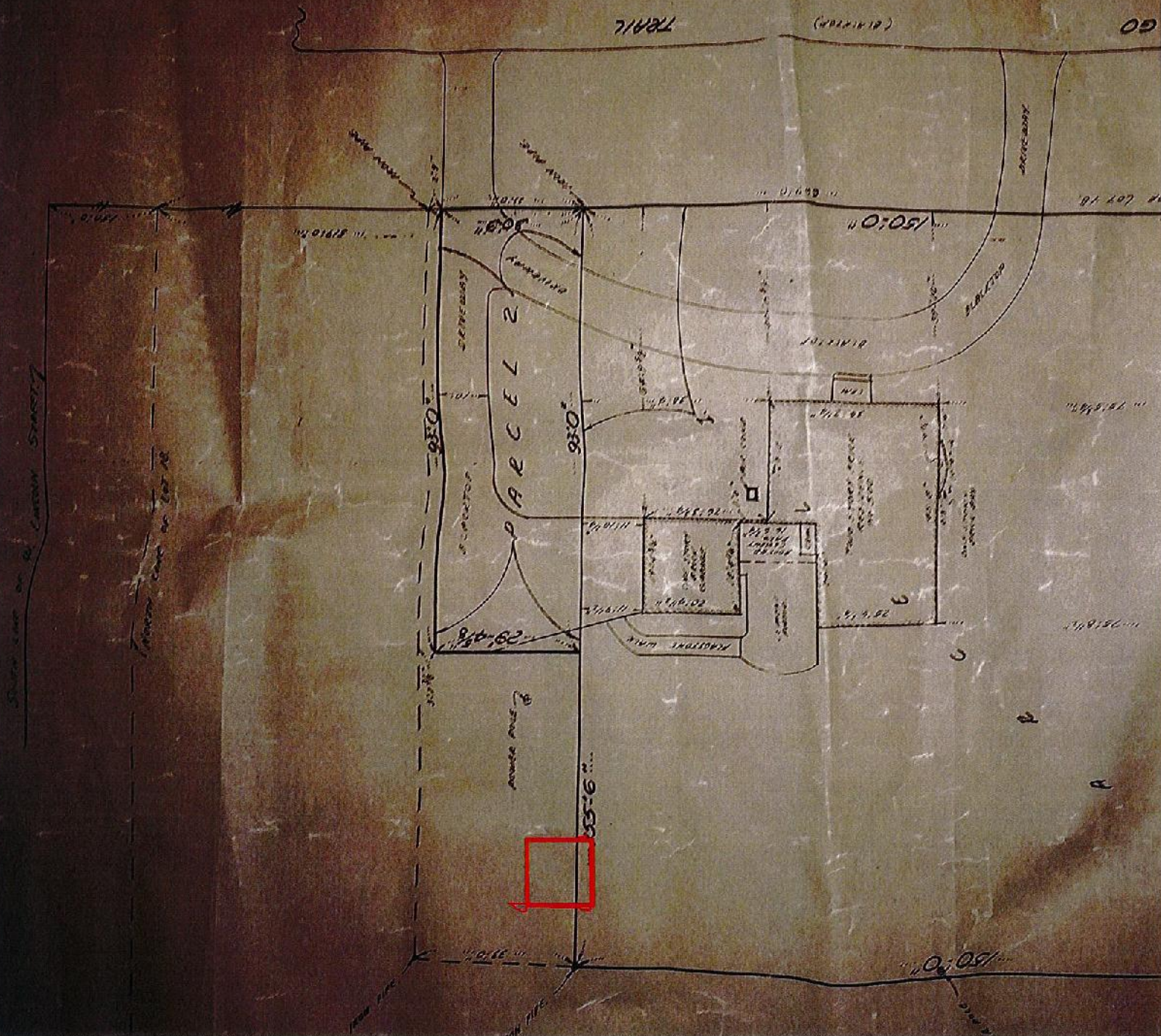
MT. PROSPECT PARK DISTRICT, Lessor

By: _____

Date: _____

Date: _____

"LESSEE"



RESOLUTION NO. 720**MT. PROSPECT PARK DISTRICT**

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED
TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2015**

* * *

WHEREAS, the Truth in Taxation Law requires not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

NOW, THEREFORE, BE IT AND THE SAME IS HEREBY RESOLVED by the Mt. Prospect Park District and the Board of Commissioners thereof as follows:

Section 1: The amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Mt. Prospect Park District for the levy year 2015, are as follows:

| | |
|---|----------------|
| General Corporate Fund | \$ 2,170,408 |
| Recreation Fund | 1,434,923 |
| Conservatory Fund | 714,620 |
| Paving and Lighting Fund | 71,462 |
| Illinois Municipal Retirement Fund | 560,000 |
| Social Security Fund | 564,000 |
| Liability Fund | 602,000 |
| Special Recreation for the Handicapped Fund | <u>571,696</u> |
| TOTAL | \$ 6,689,109 |

Section 2: The amount extended upon the levy of the preceding year, exclusive of amounts for debt service and election costs, is \$6,373,239.

Section 3: The estimate made in Section 1 of this Resolution is less than 105 percent of the amount extended upon the levy of the park district, exclusive of amounts levied for debt service and election costs, for the preceding year.

PASSED: This 21st day of October, 2015.
APPROVED: This 21st day of October, 2015.
RECORDED: This 21st day of October, 2015.

VOTES: AYES:

NAYS:

ABSENT:

President
Mt. Prospect Park District
Cook County, Illinois

ATTEST:

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official Minutes of the Meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

RESOLUTION NO. 720

MT. PROSPECT PARK DISTRICT

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED
TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2015**

That the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 21st day of October, 2015, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 21st day of October, 2015.

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)