

**MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056**

MT. PROSPECT BOARD OF PARK COMMISSIONERS

**MEETING SCHEDULE
2014**

The Regular Board Meetings will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

JANUARY, 2014

15 REGULAR BOARD MEETING

FEBRUARY, 2014

26 REGULAR BOARD MEETING

MARCH, 2014

19 REGULAR BOARD MEETING

APRIL, 2014

23 REGULAR BOARD MEETING

MAY, 2014

28

REGULAR BOARD MEETING

JUNE, 2014

25 REGULAR BOARD MEETING

JULY, 2014

23 REGULAR BOARD MEETING

AUGUST, 2014

27 REGULAR BOARD MEETING

SEPTEMBER, 2014

24 REGULAR BOARD MEETING

OCTOBER, 2014

15 REGULAR BOARD MEETING

NOVEMBER, 2014

12 REGULAR BOARD MEETING

DECEMBER, 2014

10 REGULAR BOARD MEETING

MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING – Including Annual Meeting

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC
FROM: TIM DOHERTY, PRESIDENT
DATE: JUNE 20, 2014
RE: REGULAR PARK BOARD MEETING – INCLUDING ANNUAL MEETING
JUNE 25, 2014 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL, MOUNT PROSPECT, IL

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES: SPECIAL BOARD MEETING: MAY 14, 2014
REGULAR BOARD MEETING: MAY 28, 2014
SPECIAL BOARD MEETING: JUNE 5, 2014

SERIES 2014A G.O. BONDS & 2014B DEBT CERTIFICATE SALE RESULTS REPORT – (Speer Financial)

PUBLIC COMMENT

- Presentation by State Representative David Harris

PARKS FOUNDATION

COMPREHENSIVE ANNUAL FINANCIAL REPORT (Annual Audit) – FY 2013

- A. Acceptance of Comprehensive Annual Financial Report (Annual Audit) – Fiscal Year 2013

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE: MAY 2014

EXECUTIVE REPORT

UNFINISHED BUSINESS

- A. Golf Course Renovation Progress Update • (Discussion)
- B. Einstein Park – IDNR/OSLAD Grant Application • (Discussion & Potential Action)
- C. IAPD Self Evaluation • (Discussion & Potential Action)

NEW BUSINESS

ADOPTION

A. ORDINANCE NO. 697 – AN ORDINANCE DETERMINING THE GENERAL PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS ENGAGED IN CONSTRUCTION OF PUBLIC WORKS COMING UNDER THE JURISDICTION OF THE MT. PROSPECT PARK DISTRICT FOR THE PERIOD OF JUNE 1, 2013 THROUGH JUNE 30, 2015.

B. Motion to amend the motion previously adopted at the May 28, 2014 park board meeting awarding Bid Package #1 to Wadsworth Golf Construction Company of the Midwest (in order to correct the scope of work and the bid amount)

C. Motion to amend the motion previously adopted at the June 5, 2014 park board meeting approving the execution and delivery of Standard Form of Agreement between the park district and Wadsworth Golf Construction Company of the Midwest (in order to correct the scope of work and the Contract Sum)

D. Motion to ratify the President's execution and delivery of AIA Agreement A101/CMA with Wadsworth Golf Construction Company of the Midwest, as presented.

E. Adopt change order procedure for golf course renovation contracts

APPROVAL ITEMS

A. Acceptance/Rejection of Bids for Rec Plex Parking Lot Repairs – Arrow Road

B. Acceptance/Rejection of Bids for Tennis Court Color Coating – First Impressions Inc.

ADJOURNMENT SINE DIE

A. ANNUAL MEETING OF THE MT. PROSPECT PARK DISTRICT BOARD OF COMMISSIONERS

- Call to Order
 - Roll Call
 - Appointment of Temporary Chairperson
 - Election of Officers: President, Vice-President, Secretary, Treasurer
- ADJOURNMENT OF ANNUAL MEETING

RECONVENE REGULAR MEETING

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT

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REGULAR BOARD MEETING

June 25, 2014

AGENDA

- I. MINUTES**
- II. EXECUTIVE REPORT**
- III. UNFINISHED BUSINESS**
- IV. ADOPTION**
- V. APPROVAL ITEMS**
- VI. ADJOURNMENT SINE DIE**

UNAPPROVED
SPECIAL BOARD MEETING

A Special Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, May 14, 2014, at the Central Community Center of said Park District. President Doherty called the meeting to order at 6p.m On roll call, the following officers and commissioners were present:

Timothy Doherty
Steve Kurka
Bill Starr
Bill Klicka
Ray Massie
Susan Walsh

Administrative Staff:

Greg Kuhs, Executive Director
Brett Barcell, Director Of Golf Operations
Teri Wirkus, Executive Professional Compliance Manager

Professionals :

Tom Hoffman, Attorney
Dave Esler, Esler Golf Design
Jeff Zurlinden, Nicholas & Associates
Nick Papanicholas Jr., Nicholas & Associates
Tony Papanicholas, Nicholas & Associates
John Green, Goundwork, LTD
Matt Arado, Daily Herald
Richard Mayer, The Journal

Visitors:

Dale Krafft
Rory Spears
M. Bradtke
Ken Orms
Brad Sheffer
Dave Sheffer
David Perns
Jeff Everett
Jerry Boldt

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Louis Goodman
Fred Durler
Leonard Zack
Bob Winkates
Robert Jur
Chas. Wetterling
Thomas Helin
Jim & Mary Jo Polark
Bob Sabaj
Mike Murphy
Klayad White
TJ Nowak
Robert Kawalek
Ed DeVaney
Ernie Lassie
Rich Niebrzydowski
Lois Flanagan
Phyllis Swedberg
J.Thomas Martindale
Tom Braun
Harriet Malinowski
David Brady
Joe Mortell
Gary Grouwink
J. DeGroot
Ken Marchini
Dave DiPrima

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Kurka, and carried by unanimous voice approval.

PUBLIC COMMENT

None

DISCUSSION ITEMS

A. Review of Phase II Golf Course Renovation- (Discussion Only)

Executive Director, Greg Kuhs explained:

- Nicholas & Associates with Dave Esler, Esler Golf Design will review and answer questions about Phase II bids results.
- Base Bid totals for Phase II of the Golf Renovation Project, (with nine alternatives in the bids) were also included in the board packets.

Nick Papanicholas, Nicholas & Associates reviewed:

- May 1st, 2014; Open Bids for Phase II
- Bids notices were in the papers, specifications were distributed to anyone interested.
- Spoke about base bids, alternate bids and cost of the construction.
- Reviewed: the Bid Package #1: Excavation/Seed & Sod/Irrigation & Demolition
- Bid Package #2: Landscaping
- Bid Package #3: Site Utilities
- Bid Package #4: Asphalt Paths
- Bid Package #5: General Trades

Jeff Zurlinden, Project Manager Nicholas & Associates

- Reviewed: which alternates that Nicholas & Associates recommended MPPD deduct/replace.
- Alternate #2: go with the California Greens.
- Alternate #6: deduct of approximately 60,000 square feet of new cart paths.
- Alternate #7: deduct/ respreads some existing bunker sand.
- Alternate #8: deduct replacing sod being used with a mature blanket.
- Alternate #9: deduct for top soil only for t construction (design issue).
- Alternate #11: deduct for tree clearing for 10" or larger taken out by the park district.
- Alternate #24: demolition of the existing maintenance building (if the maintenance building stays in place)
- Alternate #25: reduce cart paths to 7 feet at turn offs; reduce the width of the cart path.
- Base bids with the alternates comes to \$ 7,418,400; due to the alternates a savings of \$1,214,000. This is currently what Nicholas & Associates is recommending to the Park District.

Commissioner Starr: Alternate #6 vs Alternate #25 is that separate savings.

Nick Papanicholas explained that #6 is a deduction for not installing 60,000 square ft of a new cart paths and Alternate #25 asked for a deduction if cart paths were narrower.

Commissioner Walsh: asked the square footage of cart paths now; what is being added.

Dave Esler explained the information was given previously and doesn't have the figure currently.

Commissioner Walsh: asked if there was deduct for irrigation.

Jeff Zurlinden explained alternate #4 was for different piping but Nicholas & Assoc. is not recommending this alternate. There was a discussion about different types of piping, cost and longevity

Commissioner Walsh: on the asphalt bids the lowest bidder was not accepted.

Jeff Zurlinden explained the lowest bidder did not have a complete bid (didn't complete the alternates) so they recommend going to the next lowest bidder with alternates completed. We

asked the largest bid package #1 apparent low bidder to reduce their base bid by 10% but since they would not do so we did not ask any of the other bidders for reductions in their base bids.

Commissioner Walsh: before the bids went out did we send something out to people beforehand asking for preliminary numbers. Jeff responded that we did send out requests for preliminary numbers to contractors for input on the bids.

Jeff Zurlinden and Commissioner Walsh: discussed why the bids came in higher (approximately \$2 m) than anticipated; a combination of factors - at that time budget numbers were requested from potential bidders, the drawings were not complete so the budget was based off the information contractors had, impact of the bidding market, bonds come into play and the timeframe of the job came into play. Time frame was based on a June 16th start due to the (planting) seed had to be in the ground by October for the course to be open the following year.

Commissioner Massie: weren't the drawings supposed to have been done by November, and why were they so late.

Dave Esler, Esler Golf Design explained that the Board authorized to begin drawings in October.

Commissioner Kurka: asked about prevailing wage.

Jeff Zurlinden explained that the bid includes the prevailing wage rates.

Commissioner Walsh: asked about Phase 1 if it is in or out; why did Phase 1 had to be done; now we don't have a plan for it.

Greg Kuhs: stated at this time Phase 1 is not going to be done.

Jeff Zurlinden: explained when the bids were open on phase 1 it was decided to wait on voting for Phase 1; to see the numbers on Phase 2; asked the bidders to hold their bids for Phase 1;

Commissioner Walsh: asked if anything will be done on the maintenance shed; any code violations.

Greg Kuhs: explained there aren't any code violations currently at the building; if major renovations were done to the building we would have to bring it up the code (example ADA requirements); will maintain the current maintenance building; do repairs if need be; and possibly replace in the future.

President Doherty: asked what was moved from Phase 1 to Phase 2; was this included in the bids.

Jeff Zurlinden: explained slight utility work in the retention area moved to Phase 2.

Commissioner Klicka: asked if the contractors are licenses, union and bonded.

Jeff Zurlinden stated that they were and bonded, etc. for the duration of the project and required to pay prevailing wage.

The following individuals addressed the Board:

Fred Durler

- Glenview Park District Golf Course received a \$2.5m for flood control, wanted to know if MPPD spoke with the Village.

Brett Barcel stated it has been brought up to the Village and the answer was no.

Ken Orms

- Some things in Phase I have been moved to Phase II was there a reduced price.

Jeff Zurlinden explained that the bids included the movement of several items to Phase II already.

Bob Kawalek

- Recommendation for the alternates based on attempts for savings or will we be losing quality (example on the California grass).

Dave Esler explained variations between two different grasses, sod and the performances.

Tom Braun

- Lived in Mt. Prospect for 46 years.
- Love the golf course and the plans are well done.
- Is the MPPD being fiscally responsible?
- Can MPPD afford the renovations?
- Two years ago asked how much and the answer was \$5m.
- Do we need cart paths throughout the course?
- Enjoy the course the way it is.
- Know we need a new irrigation system (flooding problems).
- This is a community golf course not a private club.
- Get return on this investment.
- Illinois is in \$50m in debt and it is harder to live here.
- Make sure it is a good program that serves all the community members to play.
- Congestion in the parking lots with the new driving range.

Commissioner Doherty: pointed out: the base bid came in at \$8.6m; construction managers are recommending \$1.2m alternates deduct that takes this down to \$7.4m.

Commissioner Walsh: states that the subtotal is \$8.4; bids are \$7.4 but the rest is \$8.4 and there are additional costs; is there a return on investments report or analysis.

Dave Esler explained: the cost analysis is basically not making improvements; lost revenue and additional maintenance cost (didn't repeat that exercise) fixed data points; losses in revenue over time will be substantial; annual additional expenditures in maintenance for irrigation repair, dealing with areas that flood; the property & irrigation are very old; and revenue stream would be a full size driving range.

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Tom Marlak

- Been to many of the Park District Board Meetings.
- Listen to the return on investments for a long time.
- PD as a whole most of the projects don't pay for themselves (dog park, band shell, pool)
- Golf Course has unique entity that generates revenue stream (comes back to the Park District every year)
- Can't do a return on investment for soccer, football fields, and band shells.
- Keep our community up in tune with the other park districts (i.e. AHPD)
- Golfers are unique people; provide a nice place to play.
- Golfers will come back after renovations; spend money (pro shop, etc.); Loyal group of people.
- Do the right thing and give us a good course in a reasonable amount of time.
- Golf Course will be an asset; believes has a revenue stream and pay back.
- Come back next year and have a good place to bring friends, enjoy our community and enjoy golf.

Ed DeVaney

- At every meeting the last three years.
- Whole project: take care of irrigation, flooding control; some bunkers; some of the greens; some of the tees (essential to having a better golf course)
- Wish list - to have 24 stations for driving range
- What you want: what is needed & what is extra (extras are expensive).
- Way out of line in cost; going to explode in your face.
- Go back to what is necessary to fix and help the golf course.
- The course is not big enough to do everything the district wants to do.

Harriet Malinowski

- Cart paths shouldn't be on the property line: place them farther away.
- Place cart paths farther away along with the restrooms.

Jerry Boldt

- Resident for 40 plus years-don't play; paid my (\$480 in 2013) taxes to the MPPD.
- No problem with taxes going to parks for families to enjoy.
- Have a problem with taxes to support a golf course that only 7% of population uses the course.
- Too many foreclosure homes in MP; until those homes occupied and produce taxes;
- \$8m plus expenditure for course is a white elephant; used by only by 7% of population.
- Recommends a referendum in November to allow the tax payers to voice their opinion.

Dave Brady

- Canvass more people to get opinions of the entire community not just the golfers or the Board.
- Driving range only will interest a small percentage of people.
- Larger view and larger vote should have been done.

Fred Durler

- Discussed with Lee Howard concerning the bond debt and alternative revenue source bonds.

Commissioner Walsh: wanted to clarify information about the outstanding debt of the Park District with Lee Howard.

B. Hole by Hole Review of Golf Course Renovation

Dave Esler, Esler Golf Design reviewed Driving Range, Cart Paths and Hole by Hole:

Hole #1 Par 5

- Move hole #1 to accommodate the driving range.
- New tees and put a junior tees later on.
- New fairway, existing fairway to become part of new fairway.
- Fairway will drain naturally by gravity then continue through pipes to Weller Creek.
- Proposed cart paths (may or may not get built).
- Discussion on sharing cart paths between #1 & #9.
- Discussion of the driving range as a teaching facility and if Prospect HS pays rent: they do pay rent to use the facility.

Tom Novak responded Prospect HS is a taxing body; the Prospect HS hasn't been an issue and why make it an issue now.

Hole #2 Par 4

- Pretty much the same as it exists now.
- Talked about the flooding around the green; the area will be lowered/raised with grading to decrease the flooding.
- Size of the piping and runs underground: civil engineers are handling this.
- Certain areas will be groomed and mowed so people will not lose their golf balls.
- Difficult hole with Weller Creek.
- Talked about where the balls will be hit (try to hit over the creek) and keep moving and play the ball.

Dave Esler: remarked that MPPD will have the Best Public Golf Course in the State if allowed to move forward; people will seek out the Mt. Prospect Golf Course to come and play.

Hole #3 Par 4

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- With a small water retention area to hold and slowly release the water to avoid flooding downstream
- Intent that the holes are playable 95% of the time.
- Holes must have some interest for people to come to play: small, charming with character.
- Talked about cart paths (proposed: important when maintenance building was going to be built)

Hole #4 Par 3

- Rebuild exiting tees & grounds.
- Keep water basin.
- Pores type piping with gravity drainage

Hole #5 Par 4

- Infested Ash Bore trees removed & 6-7 Honey Locust will be taken out.
- Cart path discussion
- Eliminate large bunker, short par 4 (shorter hole by 100 yards).
- The hole will be a bit straighter than it is today.
- Discussion about the bunker in the middle of the fairway.

Hole #6 Par 4

- Great hole (makes this hole very handsome); more popular and enjoyable.
- Move tees back a bit to make this a challenge.
- Widen the fairway to the left and right.

Hole #7 Par 3

- The back portion of the green is very steep-reduce the slope, reduce the elevation difference so the front portion of the green comes up and flatter.
- Still have a swale & slope that identifies this hole as challenging.
- New grass will not be an issue because this type of green will survive the winters.

Hole #8 Par 4

- Expand the parkway on left.
- Not sure if the proposed cart path will get built.
- Grass bunkers throughout the golf course
- Restore lost hole location: be able to move the hole and distribute the wear (work on the hole)
- Rebuild the original greens and make them bigger.

Hole #9 Par 4

- Fabulous short Par 4- skewed up the green.
- Add a back tee for the better players.
- Trees (silver maples) should come down and change the population to longer living trees and plant additional trees in the future to provide more protection.
- The green will be bigger.

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Hole #10 Par 3

- Entirely a new hole.
- Short game will be dramatically improved.
- Unique hole only approximately 120 yards (everyone could get on the green)
- Detention area for water to go to the creek.
- There was also a discussion about combining greens with a resident. Mr. Esler explained why he designed the hole this way (taking into consideration all the variations that the design team looked at).
- The grove of trees will stay with only a few cut down.

Commissioner Starr

- Interested in the idea to combine 10th & 13th greens; would like Dave to pursue this issue. Dave Esler stated he will look at it.

Hole #11 Par 4

- This is a good big golf hole.
- Limited amount of bunkers.
- Important hole to hang onto the cart path (need path access).

There was a question if the District has a plan about the existing Memorials.

- District will relocate (or plant a new tree) for the existing Memorials.

Hole #12 Par 3

- Brand new hole.
- Great trees (oaks) and a few bad trees (ash) too.
- Grass bunkers & gives the property an aged appearance.
- There are square tees & semi-formal slopes to the bunkers
- Proposed restroom is to the back right (if built) – would be screened by evergreens.
- Dry basins-only receive water when needed in flooding etc.

Hole #13 Par 4

- Great hole with a great challenge.
- Trees make this hole have character & protection.
- Discussed sharing the greens and where the proposed cart path would be.

The topic was brought up that Hole #'s 10-11-12 & 13 are basically new holes to accommodate the driving range.

Dave Esler addressed the cost associated with new holes:

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- Projected revenue for new driving range (conservative) could do about \$100,000 as a bottom line (give or take).
- Add the cost of the driving range about \$400k-500k - this could be paid off in six years.
- After that the district is generating revenue from the property.
- Revenue generating by the driving range will help pay off other parts of the golf course.
- The expanded driving range is a found revenue source.

Hole #14 Par 4

- The hole doesn't change much.
- Drainage pipes installed.
- Discussed the cart paths: location, not using carts if it rains.
- There is no marshy wetland - the area is mowed and maintained.

Hole #15 Par 5

- Largely the same hole that exist.
- Proposed cart path.
- Widen the fairway.
- Filling in the pond just a bit.

Discussion with a resident about option of sharing cart paths on several holes and use the trees to protect the golfers on the carts.

Dave Esler: explained his best estimate on which proposed cart paths might happen and why.

Hole # 16 Par 3

- Existing tees reshaped.
- Cart path remains.
- Interesting and difficult hole.
- One area in play, deliberately collecting water, mobile and gradual basin (playable 90% of the time).

Hole #17 Par 5

- Short par 5 hole.
- Character hole with shaping the shot.
- Fantastic golf hole.
- Take out maybe one or two trees.

Hole #18 Par 4

- Entirely a new hole.
- Existing pond reconfigured to hold more water.
- One bridge will stay and the other will not.
- Shorter bunker.
- Existing pump house will remain.

Practice Area

- Surface area 10-11 times larger than previous area.
- Relocate the existing maintenance road.
- Short game area back of the tee.
- Proposed location of the netting.
- Approximately front of back tee to the back of range about 275 yds. (middle tee-300yds.).
- Trees to direct the range balls away from the existing maintenance building
- Back tee stations allows for about 23-30 spots depending on spacing.

Proposed Putting Green

- Discussed the putting green and the parking.
- Trees would give a sense of privacy.

Dave Esler: explained that the bids are firm price based on the bid documents. We also have firm numbers based on unit prices.

There was a question about the number that is presented – could that number change based on final design. Since it is a public bid there is far less opportunity for changes.

Dave Esler explained how the different areas are affected by water collecting at bunkers etc.; with the new design and improvement the bunkers, tees and greens will drain more efficiently.

There was a question about retention ponds and the use of Lake Michigan water.

Dave Esler explained that the proposed irrigation will help to move (flow) off site and also the water that flows between the ponds, capturing water (free water), cleaned with the sediments (water from this footprint is cleaner than previous) and part of the irrigation.

Commissioner Walsh stated that during the bad drought the district didn't use Lake Michigan water; new system will help with cleaner water; not planning on buying water for the new tees.

Dave Esler:

- Christopher Burke Engineering Firm is the engineering company.
- The permits haven't been granted at this time (Burke is expecting comments from the MWRD and Corp of Engineers soon).
- Explained how water will be flowing by gravity from the greens.

NEW BUSINESS

A. Golf Course Status 2014 Season

Greg Kuhs, Executive Director

- This particular item was on the Agenda in case the Board wanted to discuss but would be more appropriate for the May 28th meeting.

There was a question:

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- Why in option #3: only replace irrigation & drainage (including bunkers) and building new greens need to be delayed until 2015 to start.

Commissioner Doherty explained:

- Re-engineer, re-design, re-bid and lose the time frame as to when the seed would have to be replaced (by October).
- Permitting process would start over.

Nick Papanicholas:

- Permits would have to be modified and resubmitted.
- New bid package.
- The whole process that was just done past six months (construction documents & bidding) would have to be done over.

Commissioner Doherty:

- Staff has given the Board four options to consider (and the Board has several weeks to consider)

Discussion occurred concerning the scope of what would be involved for Option #3; the Board will take a serious look at all the options.

Commissioner Walsh asked:

- Cost of issuance for the Bonds – should be included in the cost of the project.
- If the project cost over \$8m, where would additional funds come from.

Greg Kuhs explained:

- Borrow additional money, issue additional debt with a bond or debt certificate. Speer Financial would advise what the best vehicle to use for additional \$1m on top of the \$8m. (Speer Financial will be attending the May Board meeting.)

Commissioner Walsh asked:

- Would like the information a week ahead of time. (As Speer Financial stated at previous meeting).
- Would the parameter ordinance be something the Board votes on at the next meeting?

Greg Kuhs explained:

- Depends on where the Board is on the project itself.

Commissioner Walsh stated that everything will be voting on at the next May meeting and wanted the public to know.

Greg Kuhs explained what a parameter Ordinance was:

- It has to do with the timing of the issue the bonds and selling the bonds. There are limits and by adopting this type of Ordinance the Board allows the President and the Executive Director to approve the sale of the bonds as long as the terms fall within certain parameters in terms of the highest/ lowest interest rates range with other variables.

Commissioner Walsh stated this Ordinance wasn't on the last meeting agenda, not in the packet and it could be up to 9%.

Tom Hoffman, Attorney explained:

- The 9% is the maximum interest rate that the District could pay. No relationship to the current market or the expected market within the next 60 days.

Commissioner Walsh would like Speer Financial to give an up to date estimate of interest rates for the \$8m for the May Board meeting. Commissioner Kurka explained the ten year treasury is at 2.65% and has been near that level since July; does agree with Commissioner Walsh that the information should be brought up.

Commissioner Doherty asked:

- Between now and before the meeting have staff & Nicholas & Associate come up with figures if the golf project be postponed till 2015. (Professional fees, lost revenue etc.) if we would go with Option #3.

Discussion occurred concerning the options and what the fees would be (estimates). Commissioner Doherty was talking about fees (lost revenues, paying Nicholas & Assoc. again, etc.).

Discussion occurred concerning the Alternates how they are determined and who makes the decision. Esler Design consultants in conjunction with staff & Nicholas & Associates make the suggestions. (When looking at the lost revenue, also look into the leagues leaving, etc.)

Adoption Items

Ordinance 693- AN ORDINANCE ESTABLISHING RULES GOVERNINIG AUDIO OR VIDEO PARTICIPATION AT MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRCT, COOK COUNTY, ILLINOIS.

Greg Kuhs, Executive Director explained:

- Adoption of this Ordinance would allow a Board Member who is out of town (for reasons specified on page 2 under item 4) to participate in Board Meetings by calling in by phone during a Board Meeting.
- There was explanation from the attorney on the reason why we would have these rules in place and how they would be implemented.

MOTION

Commissioner Kurka motioned adopt Ordinance 693- AN ORDINANCE ESTABLISHING RULES GOVERNINIG AUDIO OR VIDEO PARTICIPATION AT MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRCT, COOK COUNTY, ILLINOIS. Seconded by Commissioner Massie and carried by unanimous voice approval.

MOTION

President Doherty made a motion to suspend the rule to allow Mr. Boldt to allow to speak .

Mr. Boldt stated:

- Email conversations with Commissioner Walsh and Executive Director Greg Kuhs regarding Gregory Park.
- Resident in this area for 40 years & part of the property was sold to the Christian Church.
- Since that time the snow has never been removed from the sidewalk, which is supposedly park district property.
- There is no signage what so ever or never has been stated that this is a MP park.
- The grass is being taken care of but when it snows that should be taken care of also.
- Let us put a sign stated that this is part of the park district park.

Commissioner Walsh remarked:

- Mr. Boldt has written that the park district was mowing at the Christian Church and that there was no indication it was park district property.
- Mr. Boldt suggested that since the district mows the lawn, why not also clear the snow on the sidewalk: and have signage indicating this is a park owned by the park district.
- Should clarify with the baseball teams-they are allowed to park in the parking lot.

Greg Kuhs explained:

- Staff will look into sidewalk snow removal and how we treat other parks used during this time and check the status of signage for the park.

ADJOURNMENT

Commissioner Klicka made the motioned to adjourn; seconded by Commissioner Starr and carried by unanimous voice approval.

Respectfully submitted,

Bill Starr, Secretary

UNAPPROVED

REGULAR BOARD MEETING

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, May 28, 2014 at Central Community Center Facility of said Park District. President Doherty called the meeting to order at 7:00p.m. On roll call, the following officers and commissioner were present:

Tim Doherty
Steve Kurka
Bill Klicka
Bill Starr
Lisa Tenuta
Susan Walsh

Administrative Staff:

Greg Kuhs, Executive Director
Lee Howard, Financial Advisor
Cathy Miller, Director of External Affairs
Brett Barcel, Director of Golf Operations
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services & Human Resources
Jeff Langguth, Head Professional
Darin Douglas, Golf Course Superintendent

Professionals:

Thomas Hoffman, Attorney
Dave Esler, Esler Golf Design
Jeff Zurlinden, Nicholas & Associates
Dave Phillips, Speer Financial, Inc.
John Green, Groundwork, Inc.

Visitors:

Dale Krafft
John Korn
Dave Shaffer
Ken Orms
Brad Shaffer
Ed DeVaney
Fred Durler
John Pipitone

Nancy and Vince Barrett
Tom Vartipk
Ernie Lasse
Phyllis and Wayne White
John Tofano
William Walters
Tom Doherty
Richard Hofherr
Mike Murphy
Gail Silchuck
Nancy Foreman
Joe Maslanka
Diane Geraghty
Jeff Everett
Julie Maslanka
Robert Kawalek
Linda Brady
David Brady
Matt Skoog
Bob Winkates
Robert Jur
Charles Wetterling
Fred Behnke
Tom Braun
Emil McClure
Tom Bliht

CHANGES OR ADDITIONS TO AGENDA

Commissioner Walsh stated she had a question on funds and wanted to discuss beginning balances. President Doherty replied that would be covered during the Financial Advisors Report. Commissioner Walsh then stated she wanted to talk about the bid notices in the paper. President Doherty replied that would be covered under Golf Course Renovation.

APPROVAL OF THE AGENDA

Commissioner Starr motioned to approve the Agenda as so mentioned; seconded by Commissioner Tenuta and carried by unanimous voice vote.

APPROVAL OF THE MINUTES

Commissioner Kurka motioned to approve the minutes of the April 23rd meeting; seconded by Commissioner Klicka.

Discussion: Commissioner Walsh suggested a change to page 8 under Financial Advisor's Report. Following Commissioner Walsh asked: why pages 1-10 are missing from (all funds) in the Treasurer Reports. Lee Howard explained these pages are a total summary of all funds and

they are not part of this presentation, nor have they ever been distributed. Commissioner Walsh asked for pages 1-10 is provided in the future.

Motion carried by unanimous voice vote.

PUBLIC COMMENT

None

PARKS FOUNDATION

Commissioner Tenuta made the report:

The Mt. Prospect Foundation and District 214 invite everyone to the 2014 Golf Classic on Friday, June 13th at 8:30 am. Detailed information may be found on the park district website.

FINANCIAL ADVISORS REPORT

Lee Howard, Financial Consultant reviewed the year to date departmental analysis, revenue trends and profitability of the District's key revenue facilities.

Discussion: Commissioner Starr asked if monthly pool pass revenue (projections) through April has been done. Lee responded no and it was too early to tell.

Commissioner Walsh asked for clarification on golf course community center and what was included. Brett Barcel confirmed that maintenance (custodial services for building etc.) was included.

Commissioner Walsh asked about what was budgeted for loss of golf course revenue. Lee explained that it was approximately \$572,000 and discussion continued about what if losses are greater than expected. Lee explained corrective measures could be taken. Commissioner Tenuta cautioned we need to be careful about speculating a loss in Recreation revenue when the summer programs have not begun. Further clarification about the amount of tax revenue/anticipated program revenue loss continued. Lee confirmed that we received \$9.3m in property tax and \$173-174K in replacement tax and had previously explained this during the budget discussion. Commissioner Kurka asked for the starting year total of reserve balances and Lee answered about \$4.8m operating balance. Commissioner Kurka likened this to having \$4.8m in the bank and the District is not in dire straits. Executive Director Kuhs further explained you normally use capital and recreation funds first to cover a shortfall. President Doherty requested clarification if the Summary of Funds- Rec Fund is running a surplus. Lee responded there is approximately a \$486K surplus. Commissioner Walsh asked why our budget changed by \$3m since it was adopted. Lee explained again the particulars of how the budgetary estimate is determined and why you cannot compare it to actual.

RATIFICATION OF ACCOUNT PAYABLE

Commissioner Klicka moved to ratify accounts payable for the month of April 2014 for check numbers 168869 through 169102 in the amount of \$931,176.68; seconded by Commissioner Starr.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	

Motion carried.

RATIFICATION OF PAYROLL

Commissioner Klicka moved to ratify payment of the salaries and wages for 4/9/14 and 4/23/14, checks numbers 208471 through 209128 in the amount of \$291,767.99; seconded by Commissioner Tenuta.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	

Motion carried.

EXECUTIVE REPORT

Executive Director Kuhs explained

- Auditors completed field work for 2013 audit and will present their findings at the June 25th meeting. Following board review and approval, the audit will be filed with the County Clerk along with the Treasurers Report. Both documents will then be placed on the website.
- Recommended postponing Annual Meeting (Election of Officers) to the June meeting.
- Attended the Memorial Day activities at Lions Park-thanks to Park staff and External Affairs for outstanding job. Commissioner Starr echoed the statement.

- Ground was broken on May 12th at the Dog Park with initial 250 memberships sold and a waiting list started.
- Bid notices for tennis court and Rec Plex parking lot resurfacing projects have gone out. Recommendations planned for next board meeting in June.

UNFINISHED BUSINESS

A. GOLF COURSE RENOVATION UPDATE

Executive Director Kuhs explained:

During the last special meeting, staff was asked to estimate cost of Option 3, which just replaces irrigation system, drainage, bunkers and greens. Estimated Cost is a little over \$5m.

Commissioner Doherty questioned if there was a projected revenue loss in 2016 with Option 3. Executive Director Kuhs replied the 2016 loss of revenue was not included but there could be a minimal amount. Commissioner Tenuta clarified with a loss of revenue being estimated at \$800K for 2014 and 15, there could be losses in 2016, potentially making the cost of Option 3 over \$6m.

The following individuals addressed the Board:

Vince Barrett asked if the course closes in 2014, work doesn't start until 2015, why are we showing loss of revenue in 2014. Commissioner Doherty and Executive Director Kuhs confirmed with not selling golf passes, we have already lost revenue in 2014.

Dale DiPrima asked who estimated the cost of Option 3. Executive Director Kuhs answered Golf Course Architect and Construction Manager. When would it go to bid, next year? Executive Director Kuhs-Yes because of permitting would need to be redone. Further questioned, we could experience this again next year with estimates being off. Answer was yes but it would an estimate.

Bob Kawalek advocated for Option 3. Commissioner Tenuta replied bids received now would not be good in the spring. He then asked if we have permits yet and Executive Director Kuhs replied that they are in review. Jeff Zurlinden confirmed that work would not begin until permits were in. Bob Kawalek then advocated doing Phase 1 to get the Maintenance Building done. It was noted that there are no code violations, rather the building – when renovated or replaced would need to be brought up to current code standards.

Tom Braun from Golf View Estates concerned where the golfers are coming from in the future. He mistakenly heard that the golf course lost \$100-\$200K each year for the last 5 years. Jeff Langguth corrected him that there has been record revenue. Discussion about cost estimate and bid posting took place.

Ed DeVaney preferred Option 3 and did not think a new driving range was a good investment.

An audience member (name unknown) wanted clarification that under the current proposal, we are grandfathered in with regulations but a new proposal would not be and potentially cost more. Executive Director Kuhs clarified that under MWRD, we are grandfather in prior to May 1st and a new proposal would need to qualify under new MWRD guidelines and could cost more.

Fred Durler advocated for Option 3 and sod vs. seed and suggested getting a list of current projects from contractor.

Commission Tenuta expressed we have a critical need for drainage and irrigation and we are in a fixing mode, not a building mode.

Commissioner Starr read a statement expressing his thoughts, comments and the challenges the park district faces in making a decision on the golf renovation project. He supports moving forward with getting this project done now.

Commissioner Walsh stated that people shouldn't get angry if they disagree about the golf course. Further stated that irrigation was first of ten items at Board retreat and mentioned in 2011 Master Plan. We have a great golf course and have concerns about price and scope of golf course project. She proposed fixing drainage, irrigation and bunkers.

The following individuals addressed the Board:

Diane Geraghty advocated for new Maintenance facility and not adding cart paths.

The following individual addressed the Board:

Julie Maslanka advocated for no cart paths.

NEW BUSINESS

A. AFFILIATE AGREEMENT

Executive Director Kuhs explained:

The draft Affiliate Agreement in the packet would define common items and details that would apply to all affiliate sports/athletic organizations. Currently there is only one written Affiliate Agreement that is specific to the Green & White Soccer organization. Intention is to develop written agreements which would be specific to other affiliates including Mt. Prospect Football and Cheerleading and Mavericks Travel Baseball and Softball.

MOTION

Commissioner Tenuta motioned to approve the Affiliate Agreements as presented, seconded by Commissioner Starr.

DISCUSSION

Commissioner Walsh noted that Walt (Cook) signed Green and White Agreement and inquired if the Board had approved it before. Executive Director Kuhs stated he would have to check.

Attorney Tom Hoffman recommending withdrawing the prior motion and suggested alternative wording.

MOTION WITHDRAWN

Commissioner Tenuta motioned to withdraw prior motion, seconded by Commissioner Starr.

MOTION

Commissioner Tenuta motioned to approve the Affiliated Organizations Policies and Guidelines, seconded by Commissioner Starr.

Motion carried by unanimous voice vote.

ADOPTION

A. ORDINANCE 694 - An Ordinance providing for the issue of not to exceed \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014, of the Mt. Prospect Park District, Cook County, Illinois, for the purpose of building improvements to and maintaining, protecting and equipping the Mt. Prospect Golf Club golf course, improving the sites of and equipping playgrounds and providing for the payment of the expenses incident thereto, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

Executive Director Kuhs explained:

There was a change to page 4 which added tonight's date and typos with dates on pages 2 & 31 were corrected. The Commissioners have the new corrected copy.
He continued to provide an overview and stressed that the selling of these bonds would not raise property taxes.

Commissioner Walsh had several questions for clarification. Dave Phillips from Speer Financial provided an overall explanation of the parameters ordinance and how the process works.

Commissioner Walsh questioned audit numbers from last audit. Dave Phillips provided explanation and Lee Howard assisted with explanation.

Commissioner Walsh stated there was a change in the law regarding a backdoor referendum. She asked if we were aware of a change from 30 to 45 days. Tom Hoffman answered the change she is referring to is not applicable to what is up for consideration by the board at this time.

Commissioner Walsh asked if any of our funds are enterprise funds. Lee explained we have similar funds and can be pointed out during the audit presentation next month.

Attorney Tom Hoffman stated for accuracy that \$16m is not the sum total available borrowing limit to the Park District. Overall debt limit is closer to \$50-\$60m and there are other avenues of borrowing available, above and beyond the traditional sources of borrowing.

MOTION

Commissioner Kurka motioned to approve Ordinance 694 – an Ordinance providing for the issue of not to exceed \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014, of the Mt. Prospect Park District, Cook County, Illinois, for the purpose of building improvements to and maintaining, protecting and equipping the Mt. Prospect Golf Club golf course, improving the sites of and equipping playgrounds and providing for the payment of the expenses incident thereto, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, seconded by Commissioner Starr.

DISCUSSION

Commissioner Walsh was in favor of doing the playgrounds but without spending the \$8m.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion carried.			

- A. **ORDINANCE 695** - An Ordinance authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the Mt. Prospect Park District, Cook County, Illinois, and for the issue of not to exceed \$1,000,000 Debt Certificates, Series 2014, of said Park District evidencing the rights to payment under said Agreement, and providing for the security for and means of payment under said Agreement of said Certificates.

Executive Director Kuhs explained:

A copy of the ordinance was in the board packet and described the purpose of the ordinance. He stressed that the selling of these bonds would not raise property taxes.

MOTION

Commissioner Kurka motioned to approve Ordinance 695-An Ordinance authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the Mt. Prospect Park District, Cook County, Illinois, and for the issue of not to exceed \$1,000,000 Debt Certificates, Series 2014, of said Park District evidencing the rights to payment under said Agreement, and providing for the

security for and means of payment under said Agreement of said Certificates, seconded by Commissioner Klicka.

DISCUSSION

Commissioner Walsh asked why it states "purchasing real or personal property". Tom Hoffman explained the language comes from specific articles contained in the Illinois Park District Code and the Illinois Governmental Debt Reform Act. He further explained it is widely recognized language used when issuing debt certificates.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	

Motion carried.

C. RESOLUTION 696 - A Resolution certifying and acknowledging that Mt. Prospect Park District has sufficient funds necessary to complete the pending OSLAD/LWCF project (Einstein Park Renovation) within the timeframes specified in said State of Illinois/IDNR OSLAD/LWCF Project Application.

Executive Director Kuhs explained:

The park district is planning to apply for an OSLAD grant which would be used for the re-development of Einstein Park, and the application deadline is July 1st. If approved, this matching grant could reimbursement of up to 50% of the cost of the project. As part of the grant application process, it is required the district adopt this Resolution.

DISCUSSION

Commissioner Starr is in favor of staff applying for grants at any time and inquired why staff is asking for permission for this particular one. Executive Director Kuhs explained this is a requirement to apply for this particular grant.

MOTION

Commissioner Starr motioned to approve Resolution 696 - A Resolution certifying and acknowledging that Mt. Prospect Park District has sufficient funds necessary to complete the pending OSLAD/LWCF project (Einstein Park Renovation) within the timeframes specified in said State of Illinois/IDNR OSLAD/LWCF Project Application, seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh	X		
Motion carried unanimously.			

APPROVAL ITEMS

A. ACCEPTANCE/REJECTION OF BIDS – GOLF COURSE RENOVATION PHASE I

Executive Director Kuhs explained:

Due to the overall cost of the renovation project, staff recommends the Board reject all bids received for Phase I of the Golf Course Renovation Project.

MOTION

Commissioner Kurka motioned to reject all bids received for Phase I of the Golf Course Renovation Project, seconded by Commissioner Starr.

DISCUSSION

Commissioner Walsh inquired as to when Phase I would be done. Executive Director Kuhs answered that eventually it has to be done but it is up to the Board.

The following individuals addressed the Board:

Ken Orms asked if there was any guesstimate bringing the Maintenance Facility up to current code. Executive Director Kuhs answered no, that we need to keep the current facility maintained as best we can.

Ernie Lasse asked how much over the bids for maintenance building vs. the estimate were. John Green answered they were within 1% of the estimate. Follow up question was some items were moved from Phase II to Phase I but if Phase I was rejected, what happens with those items. President Doherty answered that they were included as part of Phase II.

Bob Kawalek asked if there was a report from Groundwork documenting their analysis and reasoning for relocating the maintenance building and if so, could he obtain a copy of the report. Executive Director Kuhs and Commissioner Tenuta answered a written report was not done.

Commissioner Walsh asked John Green if he did a master plan which included the golf course in 2010. He answered that it was not a master plan. It was an ADA accessibility study that was completed for the entire park district. The question was also asked if a soil analysis was completed and Executive Director Kuhs answered no.

Commissioner Kurka restated his motion for clarification before the roll call vote.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh	X		

Motion carried.

B. ACCEPTANCE/REJECTION OF BIDS – GOLF COURSE RENOVATION PHASE II

Executive Director Kuhs explained:

There were five bid packages for Phase II of the project and staff recommendations are summarized in the Board Packet.

Pointed out that before any action might be taken, Alternate 6, which is the reduction of 60,000 sf of cart path, crosses over into two different bid packages (Package 1 and Package 4). He stated it would make sense to make a decision on the status of the cart paths first because it will have an impact on the cost of those two bid packages.

Further explained considering Alternate 6 first. Staff recommendation is not removing the 60,000sf of cart path. Commissioner Walsh advocated for taking out 60,000sf of cart paths.

Commissioner Starr advocated taking out cart paths.

Commissioner Kurka advocated for cart paths.

Commissioner Starr questioned along Longquist on Hole 14, how close to the homes is the cart path? Dave Essler stated it meandered between the trees and is not straight along the backyards of homes on Hole 14. Further stated there are mounds which could help prevent golf balls from going into backyards.

The following individual addressed the Board:

Joe Maslanka questioned the revenue differences of days when raining vs. not. Follow up concern of bouncing balls off the asphalt cart paths. Commissioner Kurka stated he looked at 7 years of data when making his prior point about the value of cart paths.

Commissioner Walsh stated she recalled hearing a golf expert at an IAPD seminar saying that cart paths don't make money. She furthered expressed concerns about the impact cart paths may have to the tree roots.

One of the audience members asked Commissioner Kurka of all twelve days carts he mentioned, does that mean carts are not allowed at all. He stated that staff told him there were 12 ½ days over the last 15 years that carts were not allowed at all.

Another audience member (name unknown) stated you would not loose outings if you have the option of cart path only during wet conditions.

MOTION

Commissioner Walsh motioned to accept Alternate 6 to remove 60,000sf of cart paths, seconded by Commissioner Klicka.

DISCUSSION – none

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Doherty		X	
Commissioner Kurka		X	
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta		X	
Commissioner Walsh	X		
Motion failed.			

MOTION

Commissioner Kurka motioned to award Bid package #1 to Wadsworth Golf Construction in the amount of \$5,879,052 which includes acceptance of Alternates 7, 8,9,24 & 26 as specified in the submitted bid, seconded by Commissioner Klicka.

DISCUSSION

Commissioner Walsh asked what has changed with Alternates since the May 14th meeting. Executive Director Kuhs explained that staff is recommending keeping USGA greens because they required less maintenance and chemicals than California greens.

The following individual addressed the Board:
Dave Shaffer advocated for Option 3.

Commissioner Walsh asked about what else has changed such as California greens. Options were then clarified.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion carried.			

Executive Director Kuhs explained Bid Package #2: Landscaping. Staff recommends rejecting all bids as staff would work on completing this part of the project.

MOTION

Commissioner Tenuta motioned to reject all bids for Bid Package #2, seconded by Commissioner Kurka.

DISCUSSION

Commissioner Walsh asked if trees would be planted against the netting. Executive Director Kuhs explained that the tree planting would be spread out over several years. Further question of whether trees by netting would be planted first and Brett Barcel said yes.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		Abstained	
Motion carried.			

Executive Director Kuhs explained Bid Package #3: Site Utilities. Staff recommendation: to award to low bidder - Advance Gianinni.

Commissioner Starr asked for a brief explanation of what this is. Jeff Zurlinden from Nicholas and Associates explained it was primarily the underground storm concrete piping and basins.

MOTION

Commissioner Tenuta motioned to award Bid Package #3 to Advance J. Giannini, Inc. in the amount of \$770,000, seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion carried.			

MOTION

Commissioner Kurka motioned to award Option A under Bid Package #4 Accu-Pave in the amount of \$454,454, seconded by Commissioner Tenuta.

DISCUSSION

Commissioner Walsh asked why we are not taking the lowest bidder. Executive Director Kuhs explained that if you look at the base bids, this is the lowest bid. President Doherty pointed out that Superior appeared lower. Jeff Zurlinden from Nicolas & Associates explained that Superior submitted a non-conforming bid so we needed to go to the next lowest bidder.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion carried.			

Executive Director Kuhs explained Bid Package #5 – General Trades which has to do with the netting, poles, modifications to the fertilizer building and the concrete pad for the driving range. Staff recommends rejecting all bids and rebidding netting/poles to get better pricing. Also rebid work to relocate fertilizer building and obtain new quotes on concrete range pad.

MOTION

Commissioner Kurka motioned to reject Bid Package #5, seconded by Commissioner Klicka.

DISCUSSION

Commissioner Walsh asked how you will rebid and Executive Director Kuhs explained sequence of events.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		Abstained	

Motion carried.

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Walsh wants to do the IAPD Board Self Evaluation.

Commissioner Klicka explained that the decision on the Golf Course was a difficult one.

ADJOURNMENT

Commissioner Klicka motioned to adjourn, seconded by Commissioner Tenuta.

Motion carried by unanimous voice vote.

Respectfully submitted,

Bill Starr, Secretary

UNAPPROVED
SPECIAL BOARD MEETING

A Special Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Thursday, June 5, 2014, at the Central Community Center of said Park District. President Doherty called the meeting to order at 6p.m On roll call, the following officers and commissioners were present:

Timothy Doherty
Steve Kurka
Bill Starr
Bill Klicka
Ray Massie

Administrative Staff:

Greg Kuhs, Executive Director
Teri Wirkus, Executive Professional Compliance Manager

Professionals:

Tom Hoffman, Attorney
Jeff Zurlinden, Nicholas & Associates

Visitors:

None

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Klicka and carried by unanimous voice approval.

PUBLIC COMMENT

None

APPROVAL ITEMS

Greg Kuhs, Executive Director explained the reason for the Special Meeting and each approval item (A, B & C).

- A. Approval of the Execution & Delivery of Standard Form of Agreement Between Owner (MPPD) and Contractor (Wadsworth Golf Construction of the Midwest) where the basis of payment is a Stipulated Sum-Construction Manager-Advisor Edition in connection with the Golf Course Renovation.

MOTION

Commissioner Tenuta motioned to approve the Execution by the President of the Mt. Prospect Board of Commissioners & Delivery of Standard Form of Agreement Between Owner (Mt. Prospect Park District) and Contractor (Wadsworth Golf Construction Company of the Midwest) where the basis of payment is a Stipulated Sum-Construction Manager-Advisor Edition in connection with the Golf Course Renovation as presented in the sum of \$5,879,052.00; seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Walsh			X
Motioned Carried.			

- B. Approval of the Execution & Delivery of Standard Form of Agreement Between Owner (Mt. Prospect Park District) and Contractor (Advance J. Giannini, Inc.) where the basis of payment is a Stipulated Sum-Construction Manager-Advisor Edition in connection with the Golf Course Renovation.

MOTION

Commissioner Kurka motioned to approve the Execution by the President of the Mt. Prospect Board of Commissioners & Deliver of Standard Form of Agreement Between Owner (Mt. Prospect Park District) and Contractor (Advance J. Giannini, Inc.) where the basis of payment is a Stipulated Sum-Construction Manager-Advisor Edition in connection with the Golf Course Renovation as presented in the sum of \$770,000.00; seconded by Commissioner Tenuta.

Special Meeting Minutes – June 5, 2014
Unapproved

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Walsh			X
Motioned Carried.			

- C. Approval of the Execution & Delivery of Standard Form of Agreement Between Owner (Mt. Prospect Park District) and Contractor (Accu-Paving Company) where the basis of payment is a Stipulated Sum-Construction-Advisor Edition in connection with the Golf Course Renovation.

MOTION

Commissioner Kurka motioned to approve the Execution by the President of the Mt. Prospect Board of Commissioners & Delivery of Standard Form of Agreement Between Owner (Mt. Prospect Park District) and Contractor (Accu-Paving Company) where the basis of payment is a Stipulated Sum-Construction Manager-Advisor Edition in connection with the Golf Course Renovation as presented in the sum of \$454,454.00.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Kurka	X		
Commissioner Massie	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Walsh			X
Motioned Carried.			

Executive Director, Greg Kuhs reviewed “Scheduled Park & Playground Drop in Neighborhood Meetings in June:

Einstein Park-Neighborhood Meeting Date: Tuesday, June 17, 2014 6:30p-7:30p

- Part of the application process for an OSLAD grant (State of Illinois) requires community input be solicited for the potential grant project.
- Distributing flyers in the neighborhood around Einstein Park & posting a notice at the park to invite residents to the meeting
- The neighborhood drop in meeting will show conceptual plans of Einstein Park; will ask for comments on the conceptual plan from those in attendance.
- Actual drawings with details would be presented to the Board in the coming months.

Dara James Playground-Neighborhood Meeting Date: Thursday, June 26, 2014 6:30p-7:30p

- Distributing flyers in the neighborhood around Dara James & Leahy Circle.
- Posting a notice at Leahy Circle Playground and the proposed Dara James location to invite the residents to the meeting.
- The neighborhood drop in meeting will show a proposed layout of the playground and related amenities, options for playground equipment.
- Ask for comments and suggestions from residents.
- Actual drawing with the play area layout and playground equipment would be presented to the Board at an upcoming Board Meeting.

Commissioner Starr: asked who runs the meetings and who will be attending.

Greg Kuhs explained:

- Neighborhood meeting would be structure as a drop in format.
- Jim Jarog, Director of Parks & Planning with Ben Kutscheid (RCG Design) will facilitate the meeting.
- Board Members are not required to attend but welcome to do so.
- Special Meeting for the Neighborhood meetings in case 3 or more Board Members attend (to stay within the OMA regulations).
- Comments cards if they can't attend the meeting. (at the facilities)

ADJOURNMENT

Commissioner Klicka made the motioned to adjourn; seconded by Commissioner Starr and carried by unanimous voice approval. The board meeting was adjourned at 6:12p.

Respectfully submitted,

Bill Starr, Secretary

**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 5 MONTHS ENDED 5-3114**

41.67% OF CALENDAR YEAR

FUND / Department	'14 Y.T.D. Actual	2014 Budget	Y.T.D. as % of '13 Budget	'13 Y.T.D. Actual	Y.T.D. % of '13 Y.T.D.	Projected 2014	Proj % of '14 Bud	% Inc '14 Bud Over '13 Bud
GENERAL FUND								
Administration	294,419	803,270	37%	292,247	101%	766,116	95%	9%
Maintenance	360,084	925,316	39%	316,042	114%	862,607	93%	8%
Motor Pool	70,839	223,636	32%	110,960	64%	171,663	77%	-21%
Studio at Melas	9,710	21,200	46%	8,297	117%	17,868	84%	1%
Park Improvements		0	n/a		n/a	0	n/a	n/a
Total	735,052	1,973,422	37%	727,546	101%	1,818,254	92%	4%
RECREATION FUND								
Administration	314,556	846,748	37%	362,862	87%	756,768	89%	-8%
Big Surf	63,912	283,905	23%	55,422	115%	254,889	90%	14%
Meadows Pool	20,278	184,853	11%	14,700	138%	169,030	91%	n/a
Recplex Pool	149,101	468,704	32%	133,098	112%	415,446	89%	7%
Golf Course	444,774	1,298,884	34%	551,745	81%	1,179,423	91%	-16%
Concessions	29,844	150,360	20%	21,250	140%	131,201	87%	0%
Lions Center	68,131	188,234	36%	59,242	115%	167,658	89%	2%
Friendship Center	13,179	32,199	41%	11,165	118%	32,995	102%	14%
Recplex Center	351,973	1,038,127	34%	348,842	101%	927,244	89%	-4%
Rec Programs	569,914	1,597,223	36%	556,349	102%	1,643,998	103%	2%
Central Programs	36,498	142,600	26%	40,855	89%	131,659	92%	1%
Central Road	232,145	621,777	37%	241,438	96%	585,640	94%	-0%
Total	2,294,304	6,853,614	33%	2,398,968	96%	6,395,949	93%	-4%

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

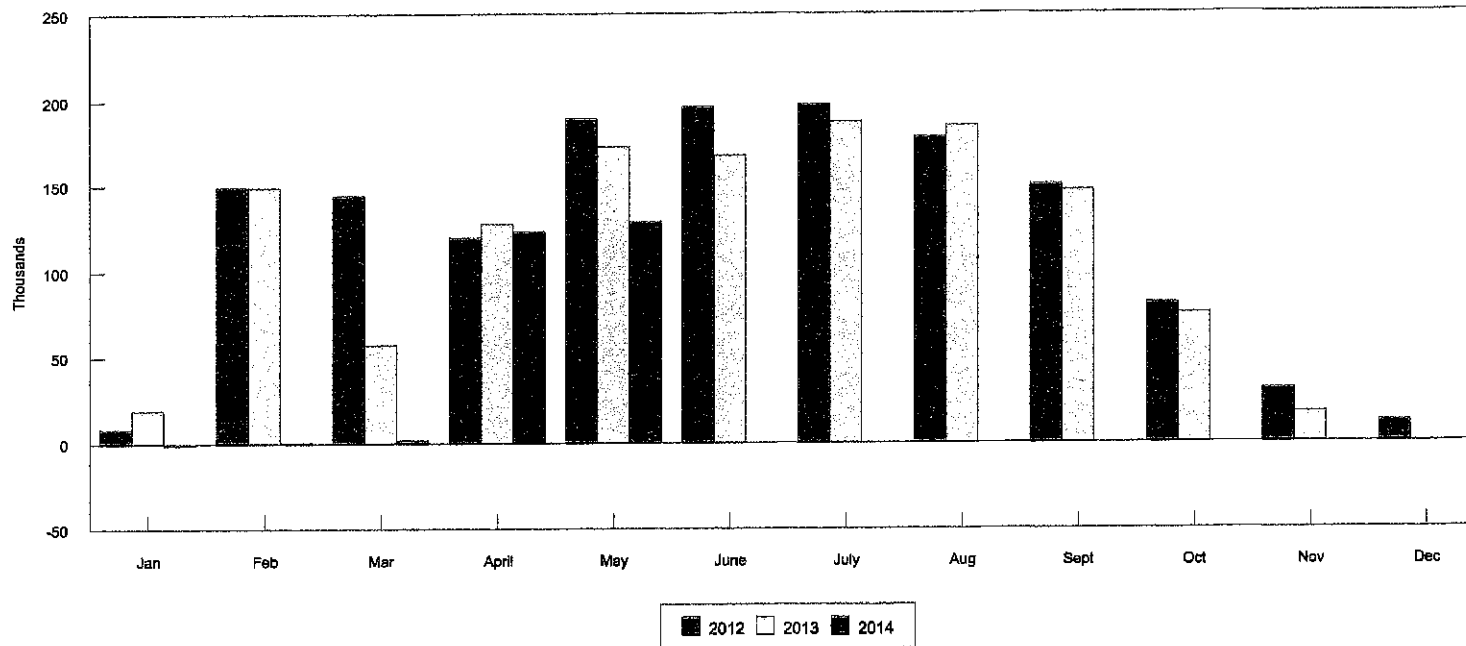
Revenue Recap by yr:

	2012	
	Month	YTD
Jan	8,372	8,372
Feb	149,262	157,634
Mar	144,176	301,810
April	119,383	421,193
May	189,666	610,858
June	196,468	807,326
July	197,577	1,004,903
Aug	178,099	1,183,002
Sept	150,044	1,333,046
Oct	81,408	1,414,454
Nov	31,123	1,445,576
Dec	12,038	1,457,614

	2013	
	Month	YTD
Jan	19,025	19,025
Feb	149,040	186,065
Mar	57,199	225,265
April	127,391	352,656
May	172,891	525,547
June	167,420	692,966
July	187,317	880,283
Aug	185,017	1,085,300
Sept	146,745	1,212,045
Oct	75,315	1,287,360
Nov	16,993	1,304,353
Dec	(124)	1,304,229

	2014	
	Month	YTD
Jan	(779)	(779)
Feb	598	(181)
Mar	1,657	1,676
April	122,927	124,603
May	128,544	253,147
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

'12Budget	1,489,500
'13Budget	1,458,500
'14Budget	726,600



This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For the Five Months Ended 5-31-14

41.67%

<u>ACCOUNT NAMES</u>	<u>TOTALS</u>	<u>ADMIN/ PRO SHOP</u>	<u>MAINT.</u>	<u>MERCH SALES</u>	<u>DRIVING RANGE</u>	<u>LESSONS</u>	<u>EVENTS</u>	<u>COMMUNITY CENTER</u>
REVENUES:								
RENTAL	38,045	38,045						
PASSES /USER FEES	55,007	55,007						
DAILY /USER FEES	144,924	140,559			4,365			
PROGRAM FEES	13,135	2,205				10,930		
MERCHANDISE SALES	6,882			6,882				
OTHER	(4,907)	(4,907)						
SPONSORSHIPS	61					61		
TOTAL REVENUE	253,147	230,909	0	6,882	4,365	10,991	0	0
% of Budget	35	35	n/a	28	36	35	0	n/a
EXPENDITURES:								
FULL TIME SALARIES	195,363	101,512	79,285					14,566
PART TIME SALARIES	62,853	23,451	35,552			1,174		2,677
FRINGE BENEFITS	73,800	31,277	34,181					8,341
CONTRACTUAL SERVICES	29,626	18,992	5,415					5,219
COMMODITIES	43,671	2,119	35,140		3,286	125	500	2,500
MERCHANDISE	8,585			8,585				
UTILITIES	30,688	9,488	11,022					10,178
SALES TAX	188			188				
TOTAL EXPENDITURES	444,774	186,840	200,595	8,773	3,286	1,299	500	43,481
% of Budget	34	37	32	32	164	6	8	37
REVENUE OVER (UNDER) EXP	(191,627)	44,069	(200,595)	(1,891)	1,079	9,692	(500)	(43,481)
CHANGE FROM LAST YR + (-)								
REVENUE	(272,400)	(251,331)	0	(5,965)	(1,165)	(13,939)	(0)	0
EXPENDITURES	(106,972)	(27,016)	(56,828)	(12,164)	3,036	(1,761)	0	(12,239)
NET	(165,428)	(224,315)	56,828	6,199	(4,201)	(12,178)	(0)	12,239
% CHANGE FROM LAST YEAR								
REVENUE	(52)	(52)	n/a	(46)	(21)	(56)	(100)	n/a
EXPENDITURES	(19)	(13)	(22)	(58)	1,214	(58)	n/a	(22)
2014 BUDGET REVENUE	726,600	652,600	0	25,000	12,000	31,000	6,000	0
2014 BUDGET EXPENSE	1,298,884	508,024	617,487	27,200	2,000	20,000	6,000	118,173
2013 REVENUE	525,547	482,240		12,847	5,530	24,930	0	0
2013 EXPENDITURES	551,746	213,856	257,423	20,937	250	3,060	500	55,720

MT PROSPECT PARK DISTRICT
Golf Course
Greens Fees Sales

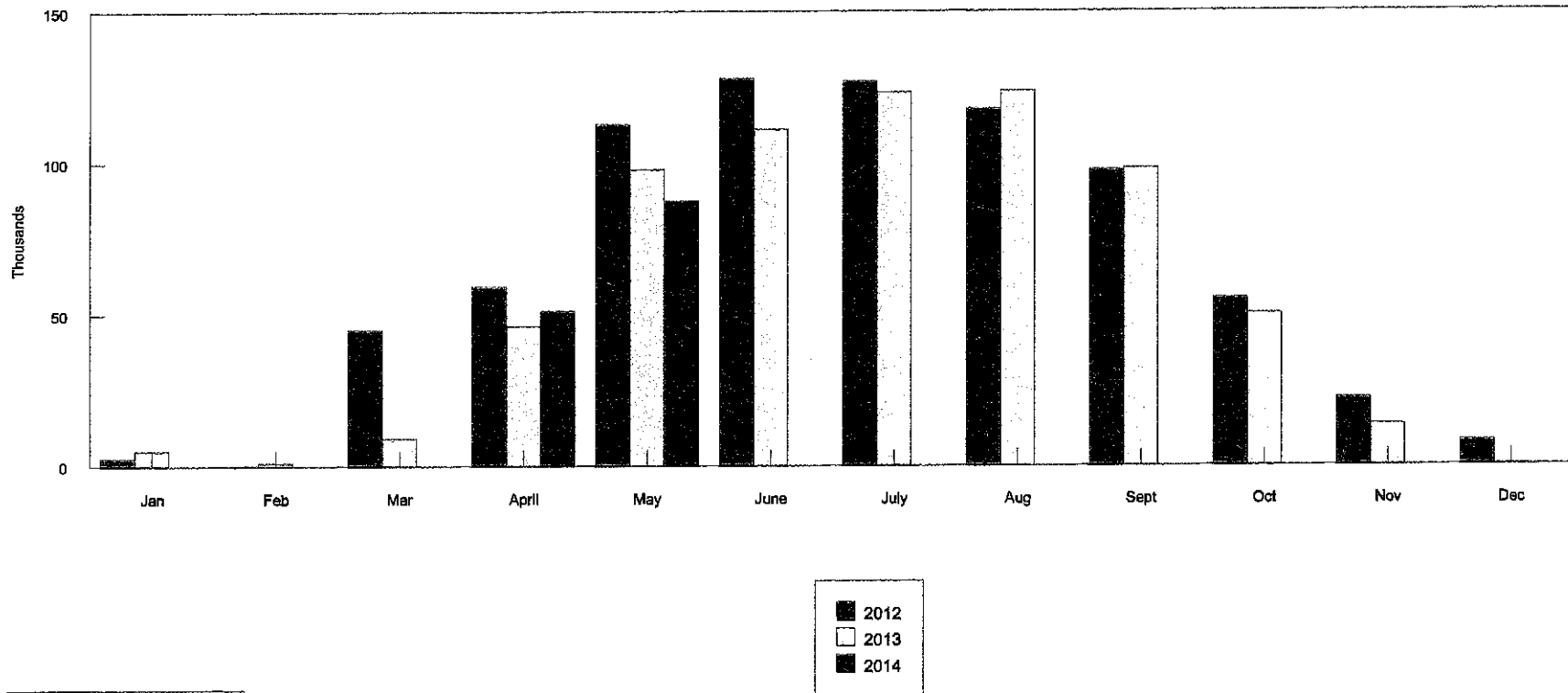
Revenue Recap by yr:

	2012	
	<u>Month</u>	<u>YTD</u>
Jan	2,640	2,640
Feb	275	2,915
Mar	44,786	47,701
April	59,453	107,155
May	113,089	220,244
June	127,838	348,083
July	126,934	475,016
Aug	118,000	593,016
Sept	97,559	690,575
Oct	55,417	745,993
Nov	21,890	767,883
Dec	7,801	775,684

	2013	
	<u>Month</u>	<u>YTD</u>
Jan	5,006	5,006
Feb	1,133	6,139
Mar	8,997	15,135
April	46,083	61,218
May	97,900	159,118
June	111,339	270,457
July	123,263	393,720
Aug	123,684	517,404
Sept	98,260	615,664
Oct	50,209	665,873
Nov	13,279	679,152
Dec	241	679,394

	2014	
	<u>Month</u>	<u>YTD</u>
Jan	0	0
Feb	0	0
Mar	0	0
April	51,226	51,226
May	87,458	138,684
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	138,684

'12Budget 805,000
'13Budget 785,500
'14Budget 340,000

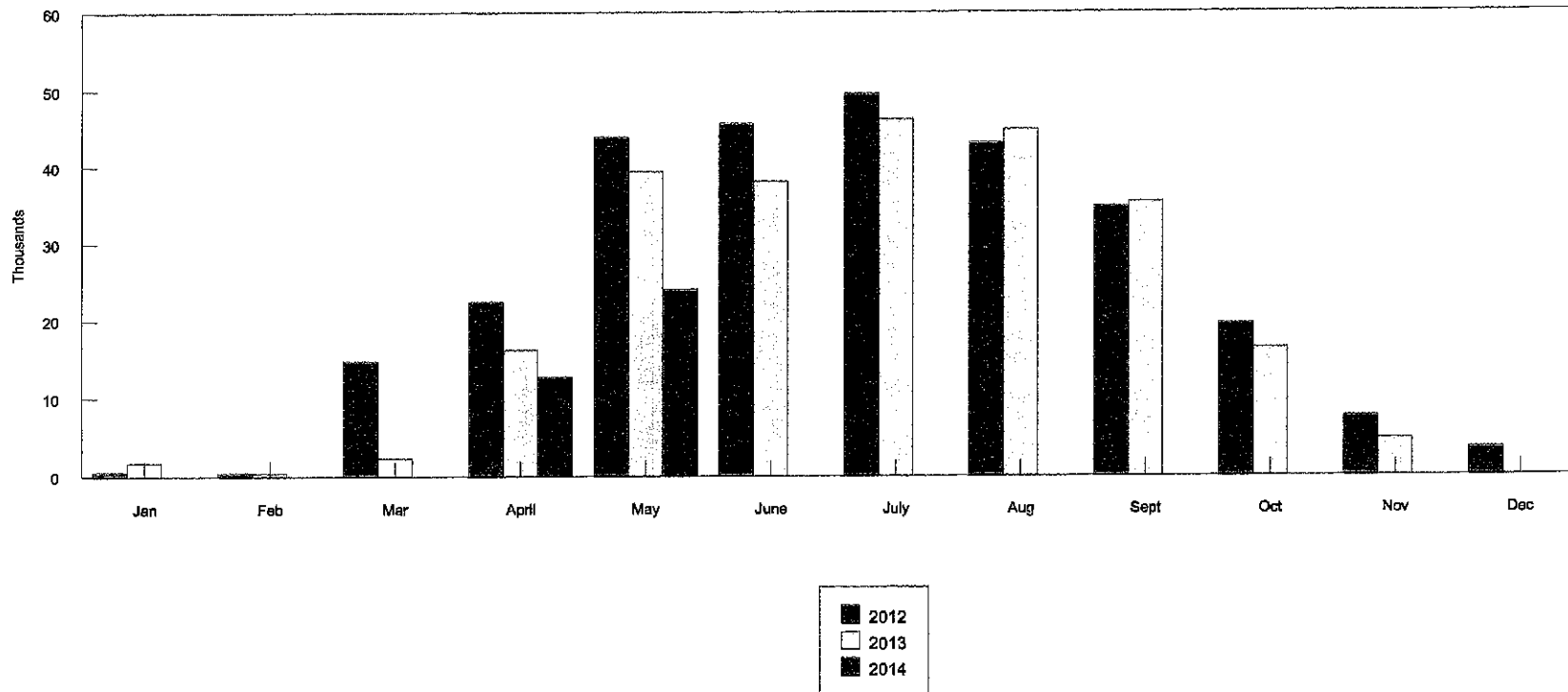


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT
Golf Course
Power Cart Rental

Revenue Recap by yr:

2012			2013			2014				
	Month	YTD		Month	YTD		Month	YTD		
Jan	660	660	Jan	1,843	1,843	Jan	0	0	'12Budget	250,000
Feb	519	1,179	Feb	433	2,276	Feb	0	0	'13Budget	250,000
Mar	14,777	15,955	Mar	2,470	4,747	Mar	0	0	'14Budget	110,000
April	22,476	36,433	April	16,219	20,966	April	12,738	12,738		
May	43,694	82,327	May	39,388	60,354	May	24,086	36,824		
June	45,656	127,984	June	38,052	98,405	June	0	0		
July	49,575	177,559	July	46,211	144,617	July	0	0		
Aug	43,095	220,653	Aug	44,872	189,489	Aug	0	0		
Sept	34,735	255,389	Sept	35,310	224,799	Sept	0	0		
Oct	19,541	274,929	Oct	16,346	241,145	Oct	0	0		
Nov	7,642	282,571	Nov	4,761	245,906	Nov	0	0		
Dec	3,581	286,152	Dec	62	245,967	Dec	0	36,824		



This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT PROGRAM REVENUE

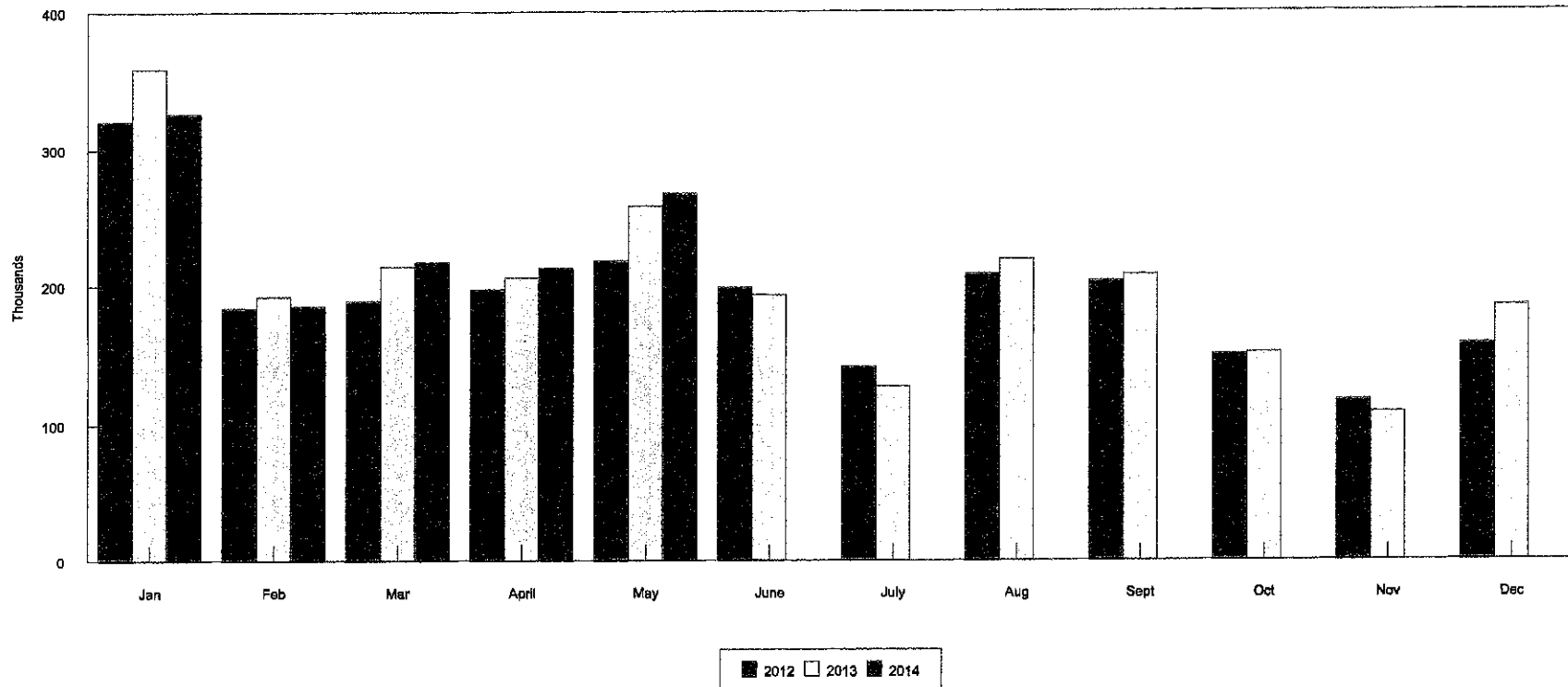
Revenue Recap by yr:

	2012	
	Month	YTD
Jan	320,961	320,961
Feb	184,058	505,019
Mar	189,125	694,144
April	197,420	891,564
May	218,785	1,110,350
June	198,762	1,309,112
July	140,767	1,449,879
Aug	208,736	1,658,615
Sept	203,397	1,862,011
Oct	149,666	2,011,677
Nov	117,122	2,128,799
Dec	157,177	2,285,976

	2013	
	Month	YTD
Jan	359,652	359,652
Feb	192,382	552,034
Mar	214,551	766,586
April	206,144	972,730
May	259,007	1,231,736
June	193,156	1,424,892
July	126,977	1,551,869
Aug	219,730	1,771,599
Sept	208,137	1,979,736
Oct	150,861	2,130,597
Nov	108,313	2,238,910
Dec	184,874	2,423,784

	2014	
	Month	YTD
Jan	326,391	326,391
Feb	185,370	511,760
Mar	217,723	729,483
April	213,232	942,716
May	267,943	1,210,659
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

'12Budget	2,259,550
'13Budget	2,332,050
'14Budget	2,375,050



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For the Five Months Ended 5-31-14

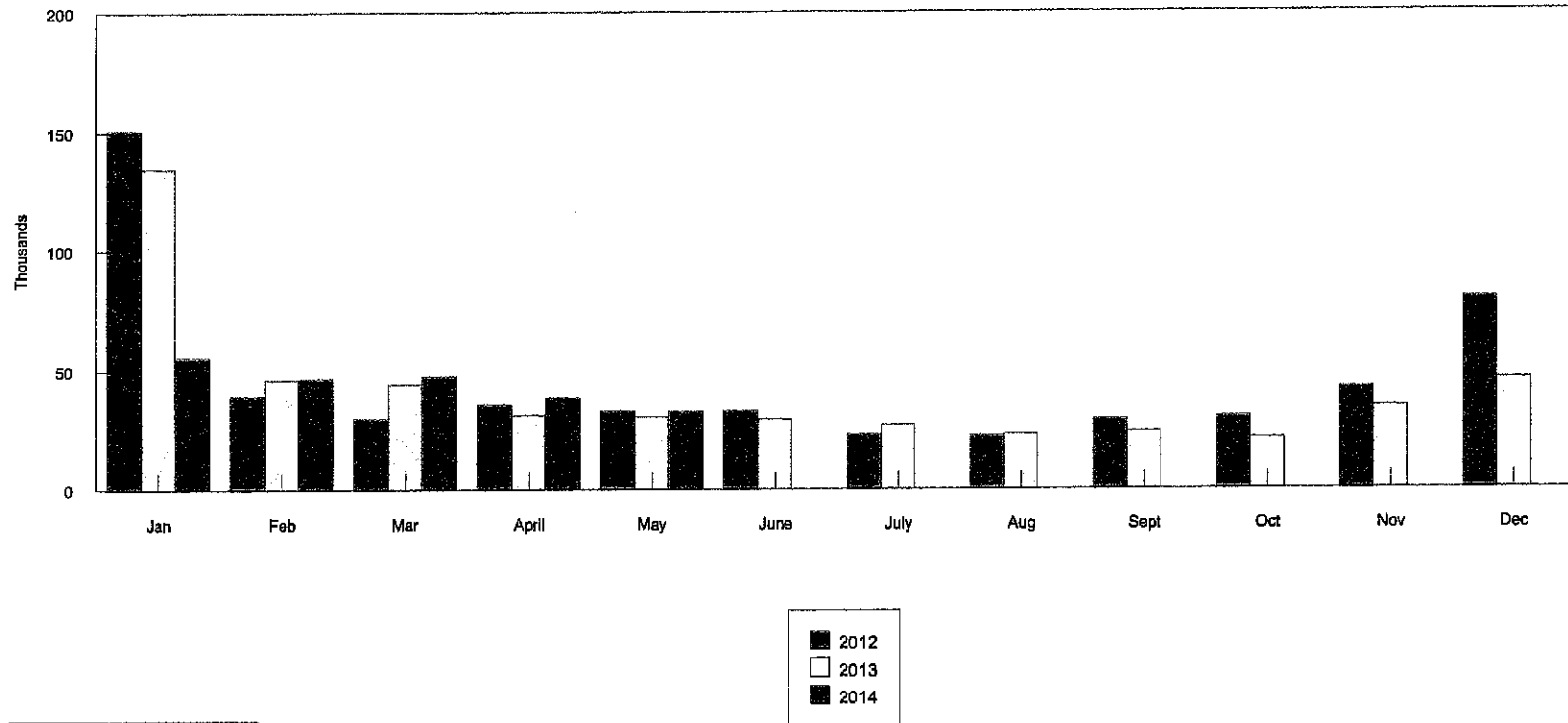
<u>ACCOUNT NAMES</u>	<u>TOTALS</u>	<u>YOUTH/ CHILD CARE</u>	<u>ATHLETICS ADULT</u>	<u>YOUTH</u>	<u>FITNESS</u>	<u>SPECIAL EVENTS</u>	<u>SPECIAL PROGRAMS</u>	<u>ARTS</u>	<u>SENIOR CLUB</u>	<u>SPECIAL ACTIVITIES</u>	<u>A.S.A. TOURNEY</u>	<u>BASEBALL</u>
REVENUES:												
PROGRAM FEES	1,197,350	554,410	70,050	140,616	100,911	4,650	5,314	158,877	168			162,354
CHILD CARE	2,659	2,659										
DONATIONS	10,650		1,200			9,450						
CONCESSIONS	0											
TOTAL REVENUE	1,210,659	557,069	71,250	140,616	100,911	14,100	5,314	158,877	168	0	0	162,354
% of Budget	51	59	59	36	39	45	38	40	31	n/a	n/a	n/a
EXPENDITURES:												
PART TIME SALARIES	374,746	153,346	18,985	32,283	57,775	3,249	182	98,820				10,108
CONTRACTUAL SERVICES	76,816	15,815	2,266	46,620	3,849	841	2,260	3,978				1,190
COMMODITIES	117,595	9,106	8,318	12,112	1,821	7,094		13,747	127			65,271
UTILITIES	757											757
TOTAL EXPENDITURES	569,914	178,267	29,569	91,014	63,446	11,184	2,442	116,543	127	0	0	77,323
% of Budget	36	33	29	33	40	24	30	41	42	0	n/a	n/a
REVENUE OVER (UNDER) EX	640,745	378,802	41,681	49,602	37,465	2,916	2,872	42,334	41	0	0	85,031
CHANGE FROM LAST YR + (-)												
REVENUE	(21,078)	34,015	(7,620)	(10,392)	(14,849)	2,369	(836)	(27,969)	(24)	0	0	4,228
EXPENDITURES	13,584	4,949	9,728	(14,114)	1,836	6,630	(366)	19,307	58	0	0	(14,463)
NET	(34,642)	29,066	(17,348)	3,722	(16,685)	(4,281)	(470)	(47,276)	(82)	0	0	18,891
% CHANGE FROM LAST YEAR												
REVENUE	(2)	7	(10)	(7)	(13)	20	(14)	(15)	(13)	n/a	n/a	3
EXPENDITURES	2	3	49	(13)	3	146	n/a	20	84	n/a	n/a	(18)
2014 BUDGET REVENUE	2,375,050	937,000	121,000	390,000	260,000	31,000	14,000	398,000	550	0	0	223,500
2014 BUDGET EXPEND	1,597,223	548,500	100,250	277,500	157,000	46,700	6,200	286,750	300	1,000	0	171,023
2013 REVENUE	1,231,737	523,054	78,870	151,008	115,760	11,731	6,150	186,846	192	0	0	158,126
2013 EXPENDITURES	556,350	173,318	19,841	105,128	81,610	4,554	2,808	97,236	69	0	0	91,786

MT PROSPECT PARK DISTRICT

RECPLEX

Revenue | Revenue Recap by yr:

2012			2013			2014				
	Month	YTD		Month	YTD		Month	YTD		
Jan	150,823	150,823	Jan	134,895	134,895	Jan	55,440	55,440	'12Budget	615,600
Feb	38,975	189,798	Feb	46,139	181,034	Feb	46,731	102,171	'13Budget	565,000
Mar	29,645	219,443	Mar	44,332	225,366	Mar	47,636	149,808	'14Budget	565,500
April	35,454	254,897	April	30,973	256,338	April	38,187	187,995		
May	32,756	287,653	May	30,270	286,608	May	32,313	220,308		
June	32,587	320,240	June	29,230	315,838	June	0	0		
July	22,975	343,215	July	26,768	342,606	July	0	0		
Aug	22,289	365,504	Aug	22,888	365,494	Aug	0	0		
Sept	29,041	394,545	Sept	24,032	389,526	Sept	0	0		
Oct	30,049	424,593	Oct	21,279	410,805	Oct	0	0		
Nov	42,378	466,971	Nov	34,337	445,142	Nov	0	0		
Dec	79,284	546,256	Dec	46,008	491,150	Dec	0	0		



This Year Vs Last Two Years

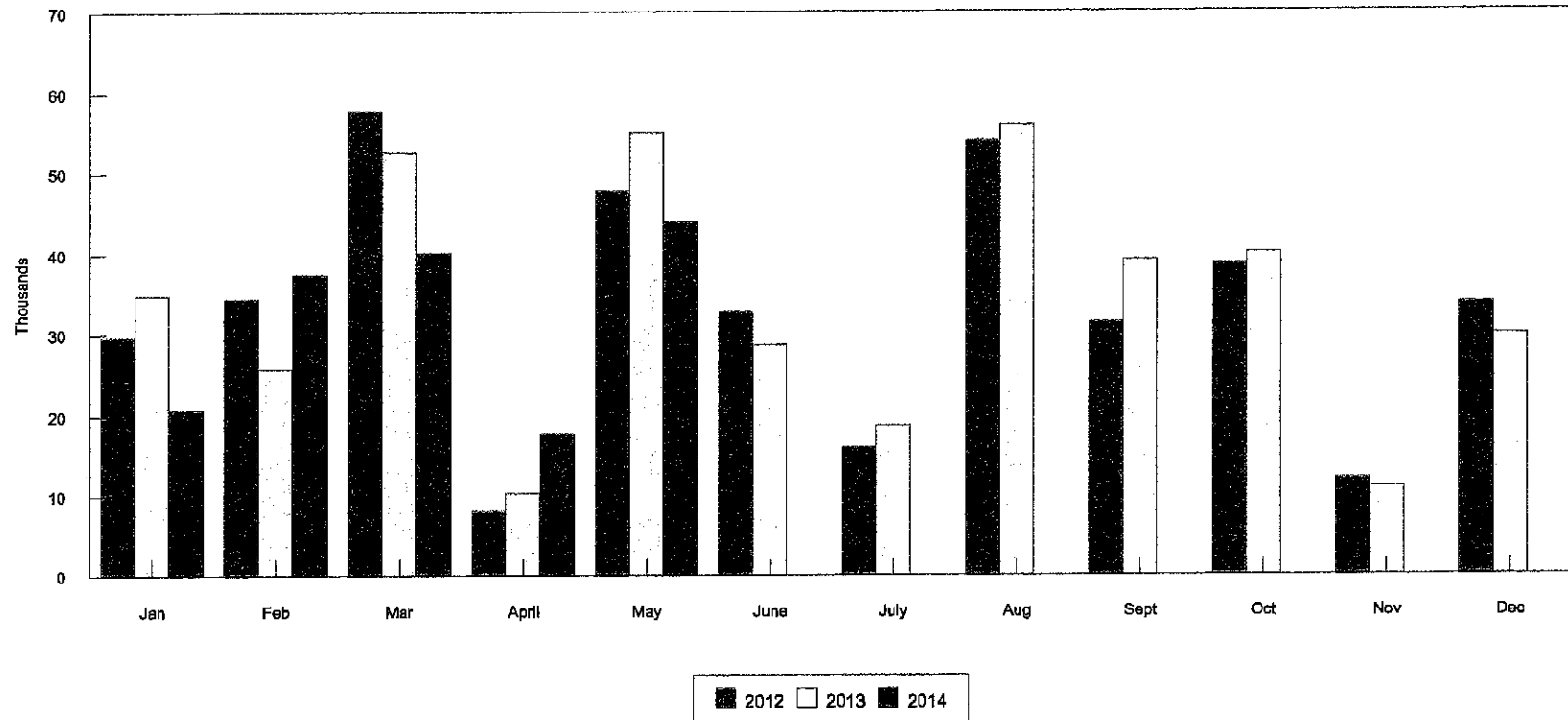
**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
MAY 2014**

	MONTH		YEAR to DATE		Up (Down)	
	<u>This</u>	<u>Last</u>	<u>This</u>	<u>Last</u>	<u>Change</u>	<u>% Change</u>
RENTALS						
Building Rental	2,765	5,359	19,919	27,990	(8,071)	(29)
Lockers	0	0			0	
Total	2,765	5,359	19,919	27,990	(8,071)	(29)
PASS SALES						
All Facility	6,931	3,776	45,397	56,487	(11,090)	(20)
Gym & Track	2,836	1,467	18,172	17,790	382	2
Other Agency					0	
Fitness	15,350	11,029	85,618	114,503	(28,885)	(25)
Total	25,118	16,272	149,187	188,780	(39,593)	(21)
DAILY FEES						
All Facility	698	1,398	6,012	6,736	(724)	(11)
Gym & Track	3,788	5,126	34,807	49,386	(14,579)	(30)
Fitness	834	2,279	5,683	12,932	(7,249)	(56)
Racquetball	178	288	2,387	2,137	250	12
Playport	299	360	1,953	2,561	(608)	(24)
Total	5,797	9,451	50,842	73,752	(22,910)	(31)
PROGRAM FEES						
Special Programs	0	0	0	0	0	n/a
	0	0	0	0	0	n/a
CONCESSIONS						
Merchandise	152	210	1,140	1,351	(211)	(16)
Vending	1,198	1,020	6,241	6,857	(616)	(9)
Total	1,350	1,230	7,381	8,208	(827)	(10)
OTHER						
Visa Charges / OvSt	(2,717)	(2,042)	(7,021)	(12,122)	5,101	(42)
TOTAL	32,313	30,270	220,308	286,608	(66,300)	(23)

MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

Revenue Recap by yr:

2012			2013			2014				
	Month	YTD		Month	YTD		Month	YTD		
Jan	29,642	29,642	Jan	34,825	34,825	Jan	20,707	20,707	'12Budget	389,400
Feb	34,363	64,005	Feb	25,739	60,564	Feb	37,488	58,195	'13Budget	405,900
Mar	57,848	121,853	Mar	52,707	113,270	Mar	40,199	98,394	'14Budget	408,900
April	8,128	129,981	April	10,382	123,652	April	17,886	116,280		
May	47,728	177,709	May	55,074	178,726	May	43,916	160,196		
June	32,648	210,358	June	28,617	207,343	June	0	0		
July	16,119	226,477	July	18,762	226,106	July	0	0		
Aug	53,919	280,396	Aug	55,895	282,001	Aug	0	0		
Sept	31,398	311,794	Sept	39,235	321,236	Sept	0	0		
Oct	38,711	350,506	Oct	40,122	361,358	Oct	0	0		
Nov	12,035	362,541	Nov	11,056	372,414	Nov	0	0		
Dec	33,729	396,270	Dec	29,877	402,291	Dec	0	0		



This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT BIG SURF POOL

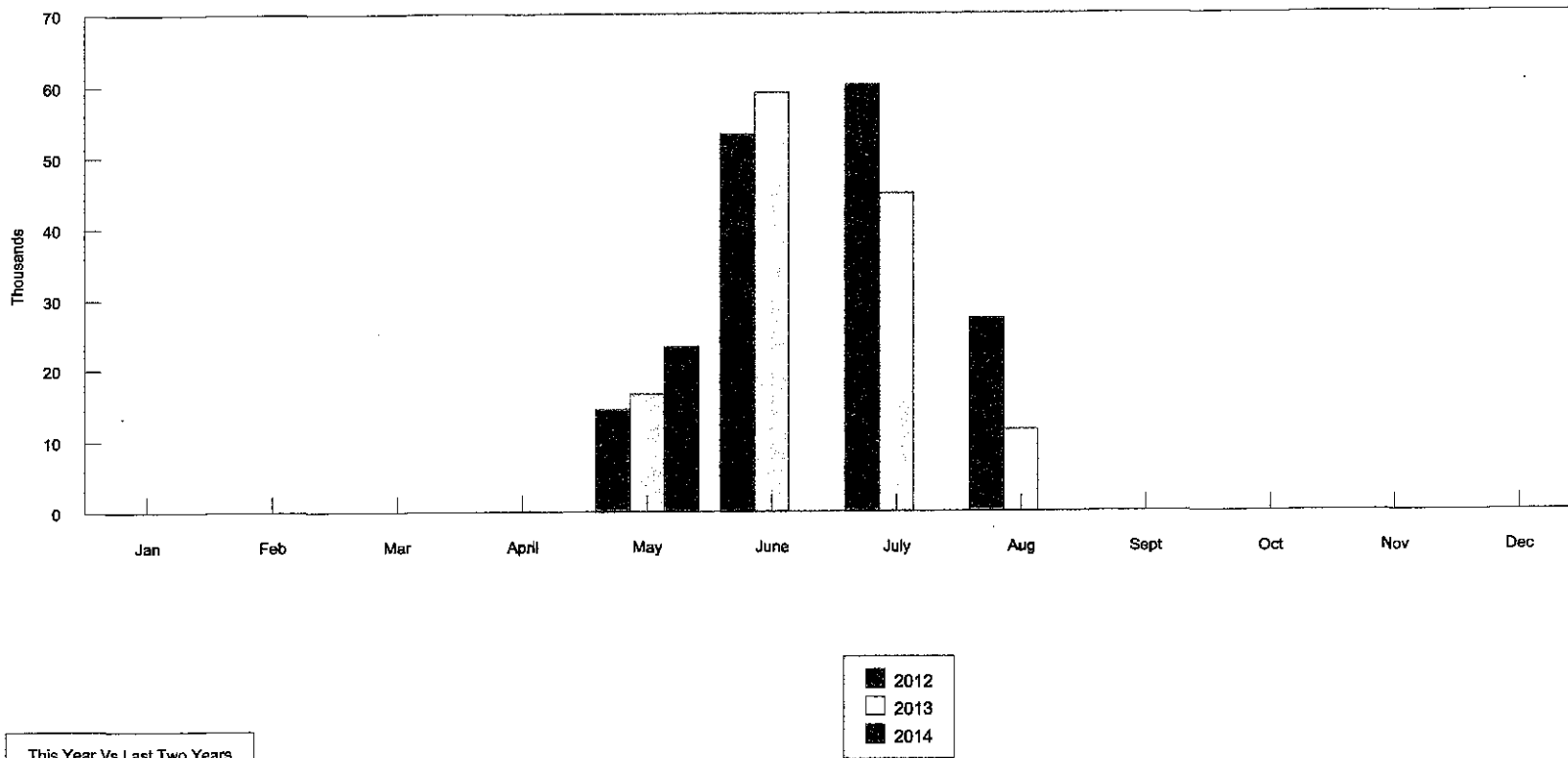
Revenue Recap by yr:

	2012	
	Month	YTD
Jan	0	0
Feb	8	8
Mar	0	0
April	12	20
May	14,415	14,435
June	53,144	67,579
July	60,134	127,713
Aug	27,257	154,970
Sept	0	154,970
Oct	0	154,970
Nov	0	154,970
Dec	0	154,970

	2013	
	Month	YTD
Jan	0	0
Feb	0	0
Mar	0	0
April	105	105
May	16,570	16,675
June	59,082	75,756
July	44,800	120,556
Aug	11,460	132,016
Sept	0	132,016
Oct	0	132,016
Nov	0	132,016
Dec	0	132,016

	2014	
	Month	YTD
Jan	0	0
Feb	0	0
Mar	0	0
April	0	0
May	23,247	23,247
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	23,247

'12Budget 168,000
'13Budget 172,010
'14Budget 172,010



MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Five Months Ended 5-31-14

41.67%

ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MELAS PARK	GRILL & 1/2 WAY	MEADOWS BALLFIELD	ATHLETIC FIELDS
REVENUES:								
PROGRAM FEES	0							
DAILY / FEES - CATERING	0							
VENDING INCOME	0							
CONCESSION SALES	11,523		1,898		4,466		4,919	242
OTHER	(0)		(0)					
TOTAL REVENUE	11,523	0	1,895	0	4,466	0	4,919	242
% of Budget	9	n/a	4	0	26	0	20	2
EXPENDITURES:								
FULL TIME SALARIES	2,552	2,552						
PART TIME SALARIES	5,755				4,176		1,394	186
FRINGE BENEFITS	890	890						
CONTRACTUAL SERVICES	2,237				1,595	242		400
COMMODITIES	1,503		449	79	487	118	219	152
COST OF GOODS SOLD	12,780				5,231		2,085	5,465
UTILITIES	3,922				2,113	1,809		
SALES TAX/OTHER	203	203						
TOTAL EXPENDITURES	29,843	3,645	449	79	13,601	2,169	3,697	6,203
% of Budget	20	24	0	20	n/a	26	17	68
REVENUE OVER (UNDER) EXP	(18,320)	(3,645)	1,446	(79)	(9,135)	(2,169)	1,222	(5,961)
CHANGE FROM LAST YR + (-)								
REVENUE	5,089	0	1,895	(0)	3,395	0	(444)	242
EXPENDITURES	8,593	618	1,047	(37)	3,446	242	(1,778)	5,055
NET	(3,504)	(618)	848	37	(51)	(242)	1,334	(4,813)
% CHANGE FROM LAST YEAR								
REVENUE	n/a	n/a	n/a	n/a	n/a	n/a	n/a	2
EXPENDITURES	40	20	(175)	(32)	n/a	13	15	15
2014 BUDGET REVENUE	129,000	0	53,500	1,000	17,000	22,000	24,000	11,500
2014 BUDGET EXPEND	150,360	15,485	50,600	400	45,150	8,350	21,200	9,175
2013 REVENUE	6,434	0	0	0	1,071	0	5,363	0
2013EXPENSE	21,250	3,027	(598)	116	10,155	1,927	5,475	1,148

MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

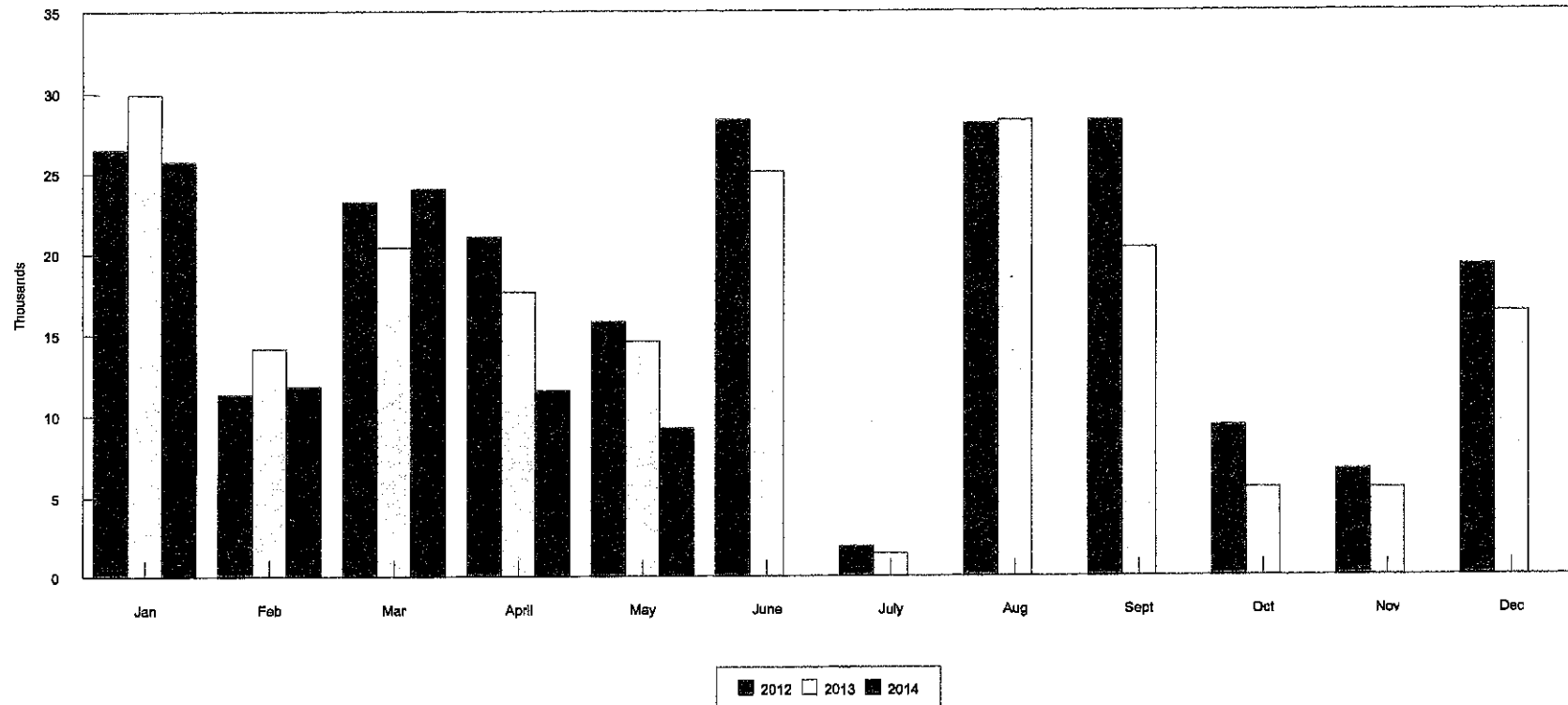
Revenue Recap by yr:

	2012	
	Month	YTD
Jan	26,511	26,511
Feb	11,306	37,817
Mar	23,223	61,040
April	21,061	82,101
May	15,821	97,922
June	28,370	126,292
July	1,883	128,175
Aug	28,125	156,300
Sept	28,314	184,613
Oct	9,339	193,952
Nov	6,669	200,621
Dec	19,246	219,867

	2013	
	Month	YTD
Jan	29,944	29,944
Feb	14,140	44,084
Mar	20,421	64,505
April	17,705	82,210
May	14,593	96,803
June	25,099	121,902
July	1,442	123,344
Aug	28,318	151,662
Sept	20,368	172,030
Oct	5,604	177,634
Nov	5,535	183,169
Dec	16,394	199,563

	2014	
	Month	YTD
Jan	25,744	25,744
Feb	11,809	37,553
Mar	24,034	61,587
April	11,531	73,118
May	9,231	82,349
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

'12Budget 193,500
'13Budget 199,500
'14Budget 201,500



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
 Month Ended 5-31-14

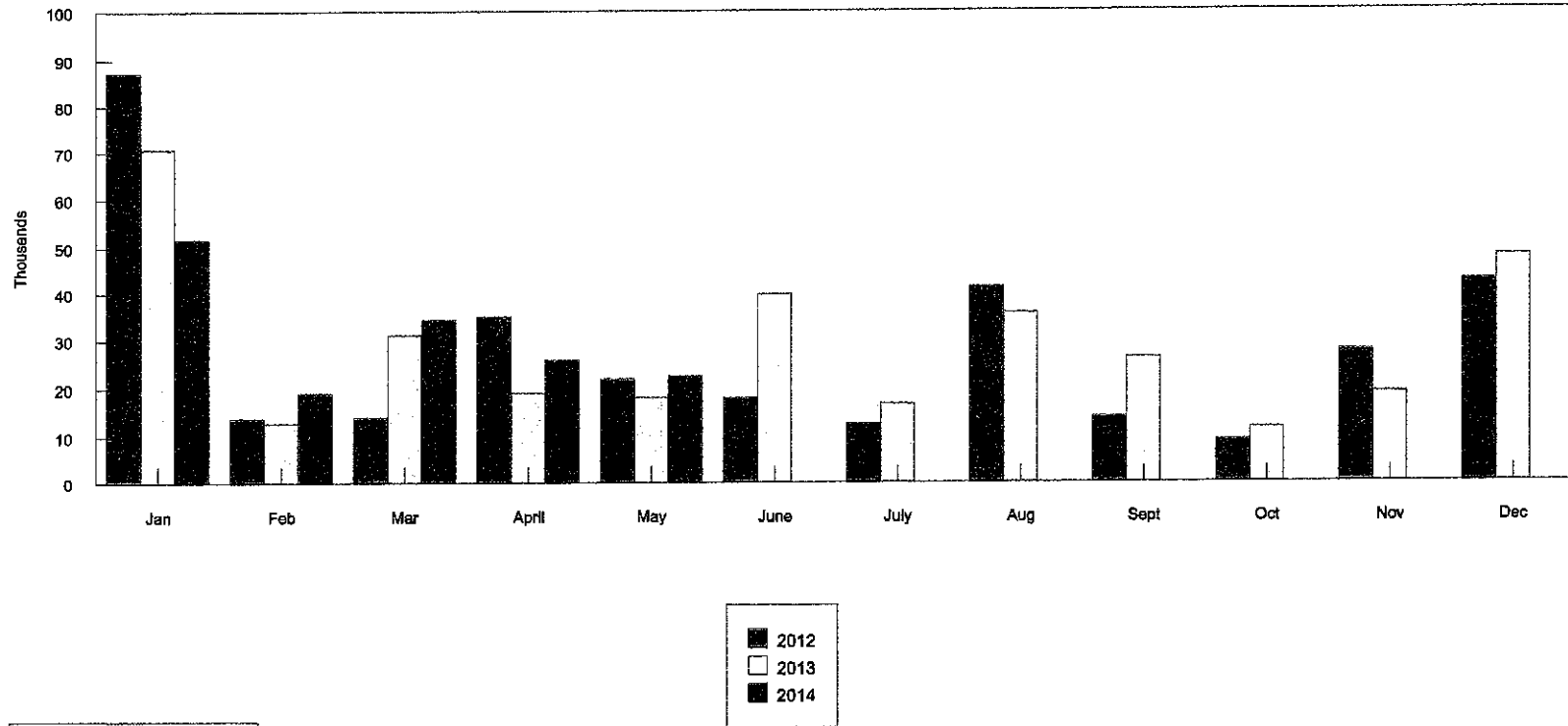
41.67%

<u>ACCOUNT NAMES</u>	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	ARTS
REVENUES:					
PROGRAM FEES	82,349	29,462	1,200	47,366	4,321
CHILD CARE	0				
DONATIONS	0				
TOTAL REVENUE	82,349	29,462	1,200	47,366	4,321
% of Budget	41	51		37	58
EXPENDITURES:					
PART TIME SALARIES	15,071	15,071			
CONTRACTUAL SERVICES	21,181			19,892	1,289
COMMODITIES	245	245			
TOTAL EXPENDITURES	36,498	15,317	0	19,892	1,289
% of Budget	26	44	0	20	21
REVENUE OVER (UNDER) EXP	45,851	14,145	1,200	27,474	3,032
CHANGE FROM LAST YR + (-)					
REVENUE	(14,454)	(3,708)	(4,200)	(6,167)	(379)
EXPENDITURES	(4,358)	(2,366)	(0)	(3,281)	1,289
NET	(10,096)	(1,342)	(4,200)	(2,886)	(1,668)
% CHANGE FROM LAST YEAR					
REVENUE	(15)	(11)	(78)	(12)	(8)
EXPENDITURES	(11)	(13)	(100)	(14)	n/a
2014 BUDGET REVENUE	201,500	58,000	7,000	129,000	7,500
2014 BUDGET EXPEND	142,600	34,600	4,000	98,000	6,000
2013 REVENUE	96,803	33,170	5,400	53,533	4,700
2013 EXPENDITURES	40,856	17,683	0	23,173	

MT PROSPECT PARK DISTRICT
CENTRAL COMMUNITY CENTER

Revenue | Revenue Recap by yr:

2012			2013			2014				
	Month	YTD		Month	YTD		Month	YTD		
Jan	87,311	87,311	Jan	70,720	70,720	Jan	51,748	51,748	'12Budget	372,500
Feb	13,901	101,212	Feb	12,946	83,665	Feb	19,083	70,831	'13Budget	367,000
Mar	14,135	115,347	Mar	31,177	114,842	Mar	34,382	105,213	'14Budget	370,000
April	35,040	150,387	April	19,131	133,973	April	25,855	131,068		
May	21,907	172,294	May	18,146	152,119	May	22,438	153,506		
June	18,000	190,294	June	39,796	191,915	June	0	0		
July	12,665	202,959	July	16,752	208,667	July	0	0		
Aug	41,330	244,289	Aug	35,727	244,394	Aug	0	0		
Sept	13,986	258,274	Sept	26,278	270,672	Sept	0	0		
Oct	9,172	267,446	Oct	11,771	282,443	Oct	0	0		
Nov	27,756	295,202	Nov	18,991	301,434	Nov	0	0		
Dec	42,605	337,808	Dec	47,989	349,423	Dec	0	0		



This Year Vs Last Two Years

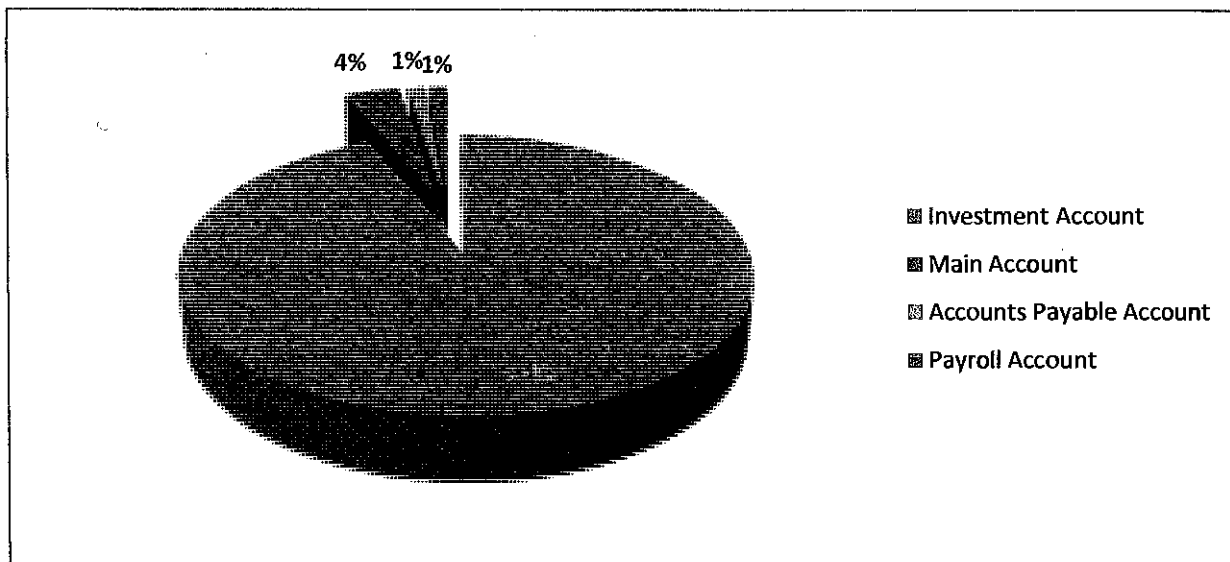
**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
MAY 2014**

	MONTH		YEAR to DATE		Up (Down)	
	<u>This</u>	<u>Last</u>	<u>This</u>	<u>Last</u>	<u>Change</u>	<u>% Change</u>
RENTALS						
Skate Rental	224	223	3,030	2,405	625	26
Building Rental	7,806	3,705	35,651	24,995	10,656	43
	8,030	3,928	38,681	27,400	11,281	41
PASS SALES						
Fitness	7,908	5,681	44,118	58,986	(14,868)	(25)
Inline Rink Pass	0	0			0	n/a
	7,908	5,681	44,118	58,986	(14,868)	(25)
DAILY FEES						
Gym Fees	365	464	2,525	2,800	(275)	(10)
Fitness Center	687	352	2,765	3,321	(556)	(17)
Inline Rink Fees	489	356	5,761	4,682	1,079	23
	1,541	1,172	11,051	10,803	248	2
PROGRAM FEES						
Adult Athletic Leagues	0	0	10,625	12,400	(1,775)	n/a
Youth Athletic Camps	1,150	2,180	3,940	2,180	1,760	n/a
Youth Athletic Prog.	1,485	1,360	6,470	6,569	(99)	(2)
Youth Leagues	0	0	27,064	19,194	7,870	41
Special Programs	3,183	4,444	13,708	17,799	(4,091)	n/a
	5,818	7,984	61,807	58,142	3,665	6
CONCESSIONS						
Merchandise	54	0	613	90	523	581
Vending	475	429	2,590	2,865	(275)	(10)
	529	429	3,203	2,955	248	8
OTHER						
Visa Charges / OvShrt	(1,388)	(1,048)	(5,354)	(6,167)	813	(13)
TOTAL	22,438	18,146	153,506	152,119	1,387	1

Mt. Prospect Park District
Statement of Account Balances
As of May 31, 2014

Mt. Prospect State Bank

Accounts	Bank Balance	Interest Rate	YTD Interest
Investment Account	7,334,796.47	0.0065	7,601.07
Main Account	297,108.35	n/a	
Accounts Payable Account	86,219.73	n/a	
Payroll Account	105,561.41	n/a	
Petty Cash	4,080.00	n/a	
Total Funds	7,827,765.96		



**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
5/31/2014**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2010	8,950,467	1,975,820,642	0.453
2011	10,076,800	1,794,142,635	0.502
2012	9,098,317	1,653,835,662	0.557

Tax Monies Received from January 1, 2014 through May 31, 2014 totals:
\$5,035,945 (of this total, \$97,382 is Replacement Tax)

	Type	2014 Taxes	2013 Taxes
January	R	\$27,035	\$21,435
January			\$174,480
February		\$1,370,860	\$1,162,159
March	R	\$8,023	\$6,708
March		\$3,453,045	\$3,491,729
April	R	\$35,858	\$33,987
April		\$88,532	\$54,167
May	R	\$26,465	\$30,665
May		\$26,126	\$52,410
SUBTOTAL		\$5,035,945	\$5,027,738
June			\$0
July	R		\$29,963
July			\$1,572,493
August	R		\$3,143
August			\$2,458,556
September			\$150,368
October	R		\$21,897
October			\$53
November			\$0
December			\$0
December	R		\$7,988
TOTAL		\$5,035,945	\$9,272,198

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT**May-14****ACCOUNTS PAYABLE**

<u>CHECK DATE</u>			<u>CHECK #'S</u>
5/5/2014	\$	264,414.68	169103-169174
5/12/2014	\$	117,264.94	169175-169255
5/19/2014	\$	196,553.45	169256-169324
5/26/2014	\$	246,366.04	169325-169388
TOTAL AP	\$	824,599.11	

PAYROLL

<u>CHECK DATE</u>			<u>CHECK #/S</u>
5/7/2014	\$	148,511.15	209129-209495
5/21/2014	\$	157,093.26	209496-209881
5/27/2014	\$	43,343.13	209882-210204
TOTAL P/R	\$	305,604.41	

TOTAL A/P & P/R \$ 1,130,203.52

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 5/2/2014
Check Date 5/7/2014

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Full Time Employees	4,663	56	114,393	83	25
Part Time Employees	6,856	309	89,815	22	13
Total	11,519	365	204,207	32	18

Pay Period Ending 5/18/2014
Check Date 5/21/2014

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Full Time Employees	4,751	56	117,065	85	25
Part Time Employees	7,471	329	98,206	23	13
Total	12,221	385	215,270	32	18

Additional Payroll

Pay Period Ending 5/18/2014
Check Date 5/27/2014

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Full Time Employees	793	28	15,454	28	19
Part Time Employees	3,084	293	37,846	11	12
Total	3,877	321	53,300	12	14

**MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
For Five Months Ended 5-31-14**

												42% of Calendar Year		
ACCOUNT NAMES	TOTALS	CORP.	REC.	LIAB INS.	SOCIAL SEC.	NWSRA	IMRF	CONSERV.	PAV/LIGHT	DEBT SRV	INT SERV.	2011 PROJ	2012 PROJ	2013 PROJ
BALANCE 1-1-14	6,825,979	503,657	709,676	279,895	115,696	2,120,680	(186,389)	587,363	119,820	569,419	14,759	884,416	181,013	978,765
REVENUES:														
PROPERTY TAXES	4,938,563	922,325	630,826	356,828	304,298	343,058	301,221	428,819	42,882	1,009,210				
REPLACEMENT TAXES	97,382	48,891	48,891											
RENTAL	145,048	15,478	108,808					22,880						
PASSES /USER FEES	323,266		323,288											
DAILY /USER FEES	214,881		214,881											
PROGRAM FEES	1,543,859		1,505,409					38,250						
CONCESSION SALES	34,659		30,826					4,034						
GRANTS & SPONSORS	25,381		25,381											
V/MC & OTHER	65,969	59,782	(18,610)					(100)						28,117
INTEREST	7,918	7,918												
INT PROJ CHARGES	83,260										83,260			
INST CONTRACT PRC	-													
BOND PROCEEDS	-													
TOTAL REVENUE	7,478,975	1,054,174	2,886,269	358,628	304,298	343,058	301,221	493,683	42,882	1,009,210	83,260	-	-	28,117
% of Budget	43%	53%	42%	53%	53%	53%	53%	54%	53%	35%	20%	n/a	n/a	49%
EXPENDITURES:														
FULL TIME SALARIES	1,158,844	349,806	581,817	52,897				171,570			23,554			
PART TIME SALARIES	889,399	18,934	817,146					25,992			8,288			
FRINGE BENEFITS	500,353	186,885	238,920	23,322				60,573			10,852			
CONTRACTUAL SERVICES	393,844	73,807	252,541	18,682				20,783		1,550	28,471			
COMMODITIES	338,180	37,803	230,844					41,407			28,137			
CONCESSIONS	24,207		22,231					1,978						
UTILITIES	280,823	91,217	171,425					27,891						
INSURANCE	217,894			217,894										
N W SPECIAL REC	350,276					350,276								
RETIREMENT	328,973				169,335		169,639							
DEBT CERTIFICATES	117,035									117,035				
ROLLOVER BONDS	-													
SALES TAX/OTHER	1,746		1,380					386						
CAPITAL PROJECTS:														
LAND	-													
EQUIP & VEHICLES	141,545											85,027		56,518
ADA IMPROV	8,381					8,381								
BUILDINGS	8,370											4,850	3,520	
POOLS	-													
PARK IMPROV	348,858								5,318			242,263	10,139	89,138
TOTAL EXPENDITURE	6,092,788	735,052	2,284,304	310,595	159,335	358,636	169,638	350,559	5,318	118,585	98,309	332,140	13,659	145,656
% of Budget	28%	37%	33%	48%	28%	37%	30%	38%	3%	3%	24%	38%	8%	14%
REVENUE OVER(UNDER)	2,387,187	319,122	571,964	48,233	144,961	(16,582)	131,583	143,104	37,684	1,489,825	(15,049)	(332,140)	(13,659)	(119,539)
FUND BALANCE 5-31-14	9,213,166	822,779	1,281,640	328,128	280,657	2,104,308	(64,806)	710,467	158,384	2,059,044	(291)	552,276	147,354	857,228

**MOUNT PROSPECT PARK DISTRICT
RECREATION FUND by Department
For Five Months Ended 5-31-14**

ACCOUNT NAMES	TOTALS	ADMIN.	POOLS			GOLF COURSE	CONCESSIONS	LIONS CENTER	FRNDSHP CENTER	RECPLEX CENTER	42% of Calendar Year		
			BIG SURF	MEADOWS	RECPLEX						REC PROGRAM	CENTRAL PROGRAM	CENTRAL ROAD BLD
FUND BALANCE 1-1-14	702,374		-	-	-	-	-	-	-	-	-	-	-
REVENUES:													
PROPERTY TAXES	679,617	679,617								19,919			38,881
RENTAL	106,908		836		853	38,045		8,775		149,187			44,118
PASSES /USER FEES	323,266	360	20,991	20,991	32,581	55,007				50,842			11,051
DAILY /USER FEES	214,691		1,820		6,454	144,924				-	1,200,009	82,349	61,807
PROGRAM FEES	1,505,409			27,801	120,308	13,135				-			2,590
CONCESSION SALES	28,673			994		6,882	11,523	843		6,241			813
MERCHANDISE SALES	1,753									1,140			
UTILITY RECOVERY	-												
CORP SPONSORS	25,361	14,850				61					10,650		
OTHER	(19,610)	(1,205)				(4,907)	(0)	(1,322)		(7,021)			(5,354)
TOTAL REVENUE	2,866,288	683,452	23,247	49,788	180,195	253,147	11,523	8,096	-	220,308	1,210,659	82,349	153,508
% of Budget	42%	40%	14%	33%	39%	35%	9%	42%	n/a	39%	51%	41%	41%
EXPENDITURES:													
FULL TIME SALARIES	561,617	124,786	37,897		31,140	195,363	2,552	19,270	8,730	87,503			54,575
PART TIME SALARIES	817,146	39,987	2,088	942	86,280	82,853	5,758	13,208		118,079	374,748	15,071	98,138
FRINGE BENEFITS	236,920	83,494	15,282		11,307	73,800	890	13,902	4,449	34,898			18,919
CONTRACTUAL SERVICES	252,641	82,912	(173)	4,141	1,190	29,626	2,237	5,452		31,188	76,816	21,181	17,973
COMMODITIES	230,844	14,566	3,839	3,608	6,886	43,686	1,504	3,559		19,084	117,595	245	16,472
CONCESSIONS	13,161						12,760						361
MERCHANDISE	9,070					8,569				500			
UTILITIES	171,425	8,812	5,001	11,508	12,499	30,688	3,922	12,536		80,234	757		25,469
SALES TAX/OTHER	1,380			60		188	203	203		489			217
TOTAL EXPENDITURES	2,294,304	314,558	63,912	20,278	149,101	444,774	29,844	88,131	13,179	351,973	568,914	36,498	232,145
% of Budget	78	74	81	85	70	82	75	71	78	71	85	69	77
REVENUE OVER(UNDER) EXP	571,963	378,896	(40,665)	29,508	11,094	(191,627)	(18,321)	(60,035)	(13,179)	(131,665)	640,745	45,851	(78,639)
FUND BALANCE 5-31-14	1,274,337	378,896	(40,665)	29,508	11,094	(191,627)	(18,321)	(60,035)	(13,179)	(131,665)	640,745	45,851	(78,639)
CHANGE FROM LAST YR + (-)													
REVENUE	(370,914)	(2,462)	6,572	3,812	(18,531)	(272,400)	5,089	7,450	-	(88,300)	(21,077)	(14,454)	1,387
EXPENDITURES	(102,664)	(48,306)	8,490	5,578	16,003	(106,971)	8,594	8,889	2,014	3,131	13,585	(4,357)	(9,293)
NET	(268,251)	45,844	(1,916)	(1,766)	(34,534)	(166,429)	(3,505)	(1,439)	(2,014)	(68,431)	(34,642)	(10,097)	10,680
% CHANGE FROM LAST YEAR													
REVENUE	(11)	(0)	39	8	(10)	(52)	79	1,153	n/a	(23)	(2)	(15)	1
EXPENDITURES	(4)	(13)	15	38	12	(19)	40	15	18	1	2	(11)	(4)

MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
For Five Months Ended 5-31-13

42% of Calendar Year

ACCOUNT NAMES	TOTALS	CORP.	REC.	LIAB INS.	AUDIT	NWSRA	IMRF	CONSERV.	PAV/LIGHT	DEBT SRV	INT SERV.	2009 PROJ	2010 PROJ	2011 PROJ	2012 PROJ
BALANCE 1-1-13	6,869,000	395,422	726,544	167,108	1,601	2,144,838	(184,579)	625,850	155,293	434,752	21,328	330,508	122,354	1,149,029	758,852
REVENUES:															
PROPERTY TAXES	4,934,843	859,299	844,813	300,571	619	488,733	608,183	519,054	57,196	1,556,475					
REPLACEMENT TAXES	92,795	46,398	46,398												
RENTAL	162,702	10,911	123,032					18,759							
PASSES /USER FEES	562,456		562,456												
DAILY /USER FEES	274,565		274,565												
PROGRAM FEES	1,584,017		1,567,089					16,928							
CONCESSION SALES	99,335		31,225					8,111							
GRANTS & SPONSORS	16,419		16,419												
V/MC & OTHER	363,703	49,672	(28,814)								342,845			14,413	
INTEREST	14,548	135													
INT PROJ CHARGES	0														
INST CONTRACT PRG	0														
BOND PROCEEDS	0														
TOTAL REVENUE	8,035,483	968,415	3,237,181	300,571	619	488,733	608,183	662,852	57,196	1,556,475	342,845	0	0	14,413	0
% of Budget	46	51	46	47	47	66	48	65	62	34	84	n/a	n/a	n/a	
EXPENDITURES:															
FULL TIME SALARIES	1,319,795	375,297	681,845	47,499				194,995			20,058				
PART TIME SALARIES	877,583	18,014	796,641					38,887			24,041				
FRINGE BENEFITS	500,365	151,184	253,986	16,840				70,392			7,964				
CONTRACTUAL SERVICES	400,103	69,240	260,651	17,595				18,828			33,788				
COMMODITIES	353,873	50,214	259,083					24,076			20,500				
CONCESSIONS	0														
UTILITIES	232,606	63,697	143,081					25,927							
INSURANCE	140,250			140,250											
N W SPECIAL REC	356,880					356,880									
RETIREMENT	431,028						431,028								
DEBT CERTIFICATES	142,644									142,644					
ROLLOVER BONDS	0														
SALES TAX/OTHER	2,018		1,561					437							
CAPITAL PROJECTS:															
LAND	0														
EQUIP & VEHICLES	137,447											1,500		35,185	100,762
ADA IMPROV	157,243					157,243								46,989	31,511
BUILDINGS	98,265											19,765		7,004	
POOLS	11,816											4,812			
PARK IMPROV	533,192									9,821		23,640		93,734	405,996
TOTAL EXPENDITURE	5,695,106	727,646	2,396,968	222,184	0	514,123	431,028	373,543	9,821	142,844	106,350	49,718	0	182,912	538,270
% of Budget	29	38	34	34	0	60	44	37	5	3	26	24	0	27	
REVENUE OVER (UNDER)	2,340,377	238,869	840,213	78,387	619	(26,390)	77,155	189,308	47,375	1,413,831	236,495	(49,716)	0	(168,499)	(538,270)
FUND BALANCE 5-31-13	9,209,377	634,291	1,566,757	245,495	2,220	2,119,548	(87,424)	815,158	202,668	1,848,583	257,823	280,792	122,354	980,530	220,582

**MOUNT PROSPECT PARK DISTRICT
RECREATION FUND by Department
For Five Months Ended 5-31-13**

42% of Calendar Year

ACCOUNT NAMES	TOTALS	ADMIN.	POOLS		REC PLEX	GOLF COURSE	CONCESS-IONS	LIONS CENTER	FRNDSHP CENTER	RECPLEX CENTER	REC PROGRAM	CENTRAL PROGRAM	CENTRAL ROAD BLD
			BIG SURF	MEADOWS									
FUND BALANCE 1-1-13	726,544	726,544	0	0	0	0	0	0	0	0	0	0	0
REVENUES:													
PROPERTY TAXES	691,211	691,211											27,400
RENTAL	123,032			25	1,441	64,676		1,500		27,990			58,986
PASSES /USER FEES	562,456	445	16,675	16,675	36,336	244,556				186,779			10,803
DAILY /USER FEES	274,565				9,335	180,675				73,752			58,142
PROGRAM FEES	1,567,089			29,274	131,612	28,271					1,222,966	96,803	2,955
CONCESSION SALES	31,225					12,847	6,248	967		8,208			
MERCHANDISE SALES	0												
UTILITY RECOVERY	0												
CORP SPONSORS	7,669	7,500				169							
OTHER	(20,064)	(3,242)				(5,649)	187	(1,821)		(12,122)	8,750		(6,167)
TOTAL REVENUE	3,237,181	695,914	16,675	45,974	178,726	525,547	6,434	646	0	266,608	1,231,736	96,803	152,119
% of Budget	46	54	10	30	44	36	4	3	n/a	51	53	49	41
EXPENDITURES:													
FULL TIME SALARIES	681,945	165,738	34,277		27,964	273,083	2,100	17,321	7,231	90,536			63,695
PART TIME SALARIES	796,841	47,623	50	316	78,485	66,520	4,892	13,537		122,207	348,507	17,408	97,096
FRINGE BENEFITS	253,986	72,190	9,714		5,816	92,616	787	12,294	3,934	35,410			21,224
CONTRACTUAL SERVICES	260,651	56,015	332	4,315	1,474	32,569	2,253	3,187		32,233	83,368	23,173	21,733
COMMODITIES	259,083	15,770	7,996	3,449	8,051	56,080	7,766	4,520		16,857	123,733	275	12,604
CONCESSIONS	0												
MERCHANDISE	0												
UTILITIES	143,081	5,525	3,054	6,620	11,308	26,362	3,311	8,242		51,039	741		24,879
SALES TAX/OTHER	1,581					535	140	140		560			206
TOTAL EXPENDITURES	2,396,968	362,862	55,422	14,700	133,098	551,745	21,250	59,242	11,165	348,842	556,349	40,855	241,438
% of Budget	34	40	22	8	30	36	14	32	39	32	36	29	39
REVENUE OVER (UNDER) EXP	840,213	333,052	(38,748)	31,274	45,628	(26,199)	(14,815)	(58,596)	(11,165)	(62,234)	675,387	55,948	(89,319)
FUND BALANCE 5-31-13	1,566,757	1,059,596	(38,748)	31,274	45,628	(26,199)	(14,815)	(58,596)	(11,165)	(62,234)	675,387	55,948	(89,319)
CHANGE FROM LAST YR + (-)													
REVENUE	(6,794)	10,789	(12,935)	(10,383)	1,017	(85,312)	(9,132)	114	0	(1,045)	121,386	(1,119)	(20,175)
EXPENDITURES	(67,235)	43,946	(5,454)	(7,057)	(21,761)	(3,340)	(7,486)	(11,046)	1,373	(25,406)	(27,951)	(1,989)	(21,064)
NET	80,441	(33,157)	(7,481)	(3,325)	22,779	(81,673)	(1,645)	11,160	(1,373)	24,361	149,337	870	889
% CHANGE FROM LAST YEAR													
REVENUE	(0)	2	(44)	(18)	1	(14)	(59)	21	n/a	(0)	11	(1)	(12)
EXPENDITURES	(4)	14	(9)	(32)	(14)	(1)	(26)	(16)	14	(7)	(5)	(5)	(8)

FUND		REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR	
NUMBER	DESCRIPTION	THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
<u>REVENUE</u>								
10	GENERAL FUND	32,669.93	1,054,173.69	0.00	1,054,173.69	1,973,422	40,569	966,415
20	RECREATION FUND	599,128.46	2,866,267.66	0.00	2,866,267.66	6,853,614	637,021	3,237,181
21	PAVING & LIGHTING FUND	226.85	42,881.94	0.00	42,881.94	81,038	607	57,196
23	SOCIAL SECURITY FUND	1,609.78	304,295.71	0.00	304,295.71	575,056	7	619
24	LIABILITY INSURANCE FUND	1,887.69	356,828.45	0.00	356,828.45	674,332	3,192	300,571
25	HANDICAPPED RECREATION FUND	1,814.83	343,055.51	0.00	343,055.51	648,304	5,190	488,733
26	IMRF FUND	1,593.52	301,221.31	0.00	301,221.31	569,246	5,397	508,183
27	CONSERVATORY FUND	38,161.55	493,663.27	0.00	493,663.27	912,618	27,247	562,852
28	INTERNAL SERVICE FUND	0.00	83,260.00	0.00	83,260.00	407,744	28,314	342,845
30	BOND & INTEREST FUND	8,507.72	1,608,210.27	0.00	1,608,210.27	4,545,963	16,530	1,556,475
89	2009 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
90	2010 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
91	2011 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	3,425	14,413
92	2012 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
93	2013 CAPITAL IMPR FUND	0.00	26,117.00	0.00	26,117.00	52,859	0	0
TOTAL REVENUE		685,600.33	7,479,974.81	0.00	7,479,974.81	17,294,196	767,499	8,035,483
<u>EXPENSE</u>								
10	GENERAL FUND	158,116.85	735,051.65	0.00	735,051.65	1,973,422	153,186	727,546
20	RECREATION FUND	513,835.68	2,294,303.76	4,432.40	2,298,736.16	6,853,614	522,410	2,396,968
21	PAVING & LIGHTING FUND	4,488.42	5,317.73	0.00	5,317.73	200,000	840	9,821
23	SOCIAL SECURITY FUND	35,679.42	159,334.81	0.00	159,334.81	564,302	0	0
24	LIABILITY INSURANCE FUND	22,875.36	310,595.17	0.00	310,595.17	674,332	16,878	222,184
25	HANDICAPPED RECREATION FUND	175,138.21	359,637.67	10,560.00	370,197.67	960,369	186,545	514,123
26	IMRF FUND	38,242.74	169,637.88	0.00	169,637.88	560,000	89,782	431,028
27	CONSERVATORY FUND	74,884.32	350,558.97	0.00	350,558.97	912,618	76,828	373,543
28	INTERNAL SERVICE FUND	29,049.16	98,309.38	0.00	98,309.38	407,744	17,157	106,350
30	BOND & INTEREST FUND	57,035.00	118,585.00	0.00	118,585.00	4,406,966	82,644	142,644
89	2009 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	22,955	49,716
90	2010 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
91	2011 CAPITAL IMPR FUND	49,791.59	332,140.00	5,970.00	338,110.00	847,663	10,883	182,912
92	2012 CAPITAL IMPR FUND	0.00	13,659.05	5,000.00	18,659.05	160,822	78,164	538,270
93	2013 CAPITAL IMPR FUND	19,274.37	145,656.34	32,083.75	177,740.09	1,029,624	0	0
TOTAL EXPENSE		1,178,411.12	5,092,787.41	58,046.15	5,150,833.56	19,551,476	1,258,273	5,695,106
TOTAL REVENUE		685,600.33	7,479,974.81	0.00	7,479,974.81	17,294,196	767,499	8,035,483
TOTAL EXPENSE		1,178,411.12	5,092,787.41	58,046.15	5,150,833.56	19,551,476	1,258,273	5,695,106
NET INCOME/LOSS		492,810.79	2,387,187.40	58,046.15	2,329,141.25	2,257,280	490,774	2,340,377

EXECUTIVE DIRECTOR MONTHLY REPORT

GREG KUHS • JUNE 2014

Sale of GO Bonds & Debt Certificates

Proceedings for the sale of the General Obligation Bonds (\$8m) and Debt Certificates (\$1m) are progressing. Speer Financial is coordinating all sale activity, our conference with the rating agency (Standard & Poors) went well and we expect a continued excellent rating. Legal reviews have approved all proceedings to-date and the official statement has been posted on Speer's website for investor review. Dave Philips from Speer Financial will be attending the meeting to report on the sale of the General Obligation Bonds & Debt Certificates after the scheduled sales on June 24.

Presentation by State Representative David Harris

Representative David Harris will be attending the meeting to present certificates to some of our staff for their efforts in performing CPR.

Acceptance of Annual Comprehensive Financial Report – FY 2013

Our auditors (Knutte & Associates) recently completed the on-site fieldwork portion of their audit of fiscal year 2013. They will be attending the Board Meeting to present and review the audit with the Board. Upon acceptance of the report by the Board, the Annual Treasurer's Report will be filed with the county clerk's office, and both the Annual Comprehensive Financial Report and Annual Treasurers Report for FY 2013 will be posted on our website.

Annual Meeting – Mt. Prospect Park District

The Annual Meeting of the Mt. Prospect Board of Commissioners is scheduled to take place on June 25, 2014. The purpose of the annual meeting is for the election and appointment of Board Officers. A summary of the duties of the Board Officers is included in your packet.

EXTERNAL AFFAIRS MONTHLY REPORT

CATHERINE MILLER / JUNE 2014

PUBLICATIONS

The following is a list of publications currently in production and their publishing date or already produced and delivered:

Fall Brochure—in production; delivered July 28

Employee Matters – in production

Monthly E-Blast – sent the first week of the month to individuals who have chosen to be on our mailing list (approx. 2,000)

Grand Opening E-vite to Canine Commons Members (250 members)

MPTV-CHANNEL 17

Our June show includes interviews with Barb Koch who talks about FPC's 25th anniversary on Sat. Jun 28; Mike Macella discusses Strive for 5K; Kim Ellson explains what will be covered in her "Enchanted Rock Garden" class at FPC; and Brian Montgomery discusses athletic summer camps. We also get the summer concert round-up from Ruth Yucill. We are in the pre-production stage of our July show that will cover the District happenings occurring between the middle of July through the first week in August. **Remember to check us out on MPTV – Channel 17 at 11 a.m. and 6 p.m. Monday thru Thursday, and 11 a.m. and 8 p.m. Friday thru Sunday. Or catch previous shows on our website – www.mppd.org**

SPONSORSHIPS

To date our current sponsorships total \$93,733 representing \$46,050 in cash; \$47,683 in-kind. We have continued to come up with creative ways to attract financial support. Novak & Parker and Bosch all agreed to support the MP Parks Foundation's Golf Classic. Sponsor GreenWhite Soccer will be onsite hosting kids' activities – most notably at the Thursday night concerts and Strive for 5K. During the Strive, Innate Concepts was onsite doing stretches, massages, and providing FIRST AID; while Fresh Thyme donated fruit for the fruit stand (as they did for our Fitness Member Appreciation Night on May 16). Our sponsor Moretti's, also donated trays of pasta and salad and gave us a deep discount on their catering order for the Fitness Members Appreciation Night on May 16. The Strive was also supported by our sponsor Sports Authority that offered limited time for packet pick up at their store along with a special offer. Regarding free summer concerts – Dunkin Donuts will be on-site for some of the Thursday night concerts. Culvers coaches' coupons have been distributed and well received.

ADVERTISING

We have designed and contracted for the following display/digital ads: Pools (*Suburban Parent*); Pools digital (oakleesguide.com); Take a Ride on the Fun Side (*Daily Herald Residents Guide*)

DOWNTOWN BLOCK PARTY

Have made arrangements for the kiddies pony rides to be sponsored by both the Park District and the Parks Foundation. Both organizations will share a booth at this annual event scheduled for Friday and Saturday, July 25-26.

EXTERNAL AFFAIRS MONTHLY REPORT

CATHERINE MILLER / JUNE 2014

GRAPHIC DESIGN

Have provided **designs** for posters and fliers as follows: Mon/Thurs concert poster/flier; 4-up fliers for Fitness Members Appreciation Day; Foundation Scholarship Winners poster; FPC 25th Anniversary posters; PlayPlex Closure posters; Rollapalooza poster/flyer; Inline Hockey summer camp; Summer Fit Games and Open Swim Meet posters. We have also provided design support to: creation of a certificate for the Golf Classic Raffle item from Zenith Sound; The Annual Report Cover; Logos for "Show Your Library Card" promotion; banners for FPC's 25th anniversary and the Concession Stand's Coca-Cola offering as well as a Swim Team flag and tag for donated leashes from DogPlay DayCare. **Website postings** have included: News & Events postings; Open skate/gym weekly postings; Board of Commissioners agenda and minutes; Job postings updated; a wait list for Canine Commons Memberships; and a demo of Tai Chi. In addition to eliminating any reference to PlayPlex. **Print Ads:** "Fittest Loser" – *Daily Herald*; "Keeping Cool with 3 Great Pools" – *Suburban Family Magazine*; "Parties and Pools" – *Chicago Parent Magazine*.

COMMUNICATIONS

We have successfully updated the automatic phone messages for ALL FACILITIES. In addition we have prepared the following press releases: MPPD Pools; Summer Concert Series; Summer Day Camps. In addition provided timely information on Pool Passes, Strive for Five etc. to the Village of MP newsletter, website and, their community sign; MPTV, TribLocal and their website and Oaklees' online guide. Continue to provide PSA's to MPTV re: FPC's 25th Anniversary; Summer Pool Passes on Sale; Summer Concerts in the Park; Summer Fitness Classes; Veterans Memorial; North Pole Beach party and numerous deceased veterans listings. We have also facilitated MPPD's participation in MP Library's "Show Your Card" promotion. Continue to provide promotional info in the WebStore. Supported MP Parks Foundation's *Golf Classic 2014* by securing donations; prizes and assisting with the operations of the entire event. Also worked on *Canine Commons* grand opening slated for 10am, Saturday, June 21 at Melas Park.

PARKS FOUNDATION

We have presented two of the three winners of this year's **Scholarship Program** with their checks (there were a total of 12 applicants). At present we have sold 141 bricks for the **Veterans Memorial** (139 have been engraved – we're holding 2 until we reach the required 10 needed to be engraved). **Golf Classic 2014** –this is a labor intensive event that includes coordinating donations; gathering raffle prizes and hole sponsors as well as foursomes and volunteer workers (in addition to staff). We also coordinated the buffet lunch and breakfast and setup; secured donations of beverages and snacks and provided staff at the MP Golf Course with information that allows for the day to proceed smoothly. Once again, there was a helicopter ball drop prior to the tournament's start. In addition to the ball drop there was a "cannon shoot" on the course. The day also included raffles and a silent auction. We had 110 golfers participate in this event. Proceeds of this event will be split 60/40 with Dist. #214 Community Education Foundation. Through negotiations we were able to secure 100% of the raffle sales and 50% of the value card sales. **Our Foundation will be evaluating whether to continue our participation in this event that has run for the past 16 years.**

EXTERNAL AFFAIRS MONTHLY REPORT

CATHERINE MILLER / JUNE 2014

S3 THURSDAY NIGHT CONCERTS

We provided support to these concerts in terms of sponsorship and on-site presence. Once again, *Innate Concepts Chiropractic* will be providing free chair massages; also on site is a free sampling van from *Dunkin Donuts* as well as kiddie games sponsored by *GreenWhite Soccer*.

GRAND UNLEASHING OF CANINE COMMONS – June 21

Working in partnership with Arlington Heights Park District we have created a grand opening for members of our new dog play area in Melas Park named CANINE COMMONS. Slated for Saturday, June 21 from 10a -12 noon. The program and opening will take place at 10:30am. Attendees will be treated to light refreshments from Corner Bakery; while their furry companions will receive a dog treat from The Corner Barkery. DogPlay Dog Care, who sponsored the collapsible dog bowl given with every membership purchased, will also be on hand to add to the festivities. Those members presenting their Canine Commons key fob will receive their dog tag(s); a surprise goody bag and two chances at winning one of three raffle prizes being given away that morning. These include a \$50 doggy treat basket; and two 6-month supply of free dog food. Winners must be present to win. We look forward to having you join us!

GOLF OPERATIONS MONTHLY REPORT

BRETT BARCEL

JUNE – 2014

CONSTRUCTION BEGINS

Construction staging and tree removal began on June 17. We also began draining the ponds and applying Roundup to all the new and existing play areas. Wadsworth Construction reviewed site plans and determined the area of the course south of Weller Creek would be addressed first. The reason being this area is having the most work done with the creation and rerouting of five new holes. Further, it also contains our main irrigation pond which is the source of the new irrigation system. Irrigation of course, must be fully complete in specific areas before we begin to seed grass.

It is important to note that our construction company, Wadsworth Golf Construction Inc., is considered the best golf course construction company in the world. Since 1958, they have built or remodeled over 750 golf courses. Their impeccable resume includes the recently completed renovation of Medinah #1 course, which came in at about the same amount of dollars we are paying. They have previously done the remodeling work on Medinah #3, Cog Hill #4, Kiawah Island and Augusta National to name just a few. They have worked with Dave Esler on a number of projects including Dave's top 100 golf course, the Black Sheep Golf Club in Sugar Grove. Needless to say, they are the biggest league contractor there is and we are fortunate to have them.

LAST DAY

We hosted both the Parks Foundation event and the Last Day of Golf shotgun on our last weekend of play June 13-15. The Foundation had the most players in years for their Friday event. The Sunday "Last Day" featured a morning shotgun start that allowed everyone the chance to have an 8:00 am tee time on the final day, which was also Father's Day. Both events went extremely well.

JUNIORS

Our junior lesson program is remaining at the golf course for as long as possible. We are using areas that are not under construction for a driving range and some golf course greens as practice areas. Our Junior Golf Challenge League will be playing all away meets this year against Old Orchard and Des Plaines Golf Center. We will be practicing here as long as possible then our practice dates will move over to the Arlington Heights golf range.

PARKS & PLANNING MONTHLY REPORT

JIM JAROG / JUNE 2014

EINSTEIN PARK PLANNING / GRANT COMMUNITY INPUT MEETING

A public meeting was held on Tuesday, June 17th from 6:30 to 7:30 pm at the Central Community Center. This meeting is required as part of the OSLAD grant application process and provided staff with the opportunity to receive important feedback from the residents adjacent to Einstein Park. Letters inviting residents to the meeting were distributed throughout the neighborhood surrounding Einstein Park. In addition signage outlining the date, time, and location of the meeting were posted at the north entrance to the park. Additional meeting notification letters were placed in a weatherproof box and attached to the meeting sign so they were available to any park users who did not previously receive one. At the meeting residents were asked to provide suggestions regarding the possible future redevelopment of the park. These suggestions will provide us with valuable input from the community that are helpful in the development of plans we will be submitted for the OSLAD grant. Residents who could not attend the meeting were able to share suggestions for the proposed future redevelopment of Einstein Park by submitting comments to us through forms that were available at the park and on our website.

At the meeting a brief history of the park was provided by staff, and conceptual drawings, which were developed by staff and our consultants, were shared with the public as a starting point for the design process. Our consultant was on hand to review the details of the concept drawings and explain what elements would make our project attractive to the IDNR for possible approval of OSLAD grant funds. We also reviewed the grant submittal process (deadline for the submittal is July 1, 2014). If grant funds are approved (typical announcements on the selected grant recipients could be anytime between October 2014 thru January 2015). We anticipate moving forward with the design process including another neighborhood meeting, followed by bid documents and construction sometime in 2015.

The drawings presented at this meeting were concept drawings and will be modified as necessary after receiving their feedback prior to being submitted with the grant application.

DARA JAMES PLAYGROUND

A public meeting is scheduled for Thursday, June 26 from 6:30 to 8:00 pm at the Central Community Center. The purpose of this meeting is to obtain valuable public input regarding the relocation and installation of a new playground just west of Dara James Rd. at High Ridge Knolls in Des Plaines. Meeting notification letters were distributed to residents adjacent to both Leahy Park and the proposed Dara James location. In addition signage was placed at both locations outlining the meeting date, time, and location. Additional meeting notification and comment forms were placed in a weatherproof box and attached to both notification signs so they are available to any park users who did not previously receive one.

Preliminary site layouts and playground design plans will be available for public inspection and review. Staff will be available to discuss the proposed plans and provide answers to any questions. The landscape architect will be on hand to walk us through the project timeline as well as the different components of the project. Some of these items will include site layout options, playground design, selective tree removal, asphalt path relocation and a proposed basketball practice area. We will also review a project time line

PARKS & PLANNING MONTHLY REPORT

JIM JAROG / JUNE 2014

identifying preliminary target dates for bidding and construction. The design concepts for the project will be shared with residents near the park to encourage community input. After consideration is given to the public input we receive at the meeting, the concept plans will be modified and presented to the Board at the July 23 Board Meeting for approval prior to the start of the public bidding process. Once final bid documents are developed, the project will be sent out for bid. The results from that bid are scheduled to be presented to the Board at the August 27 Board Meeting for consideration and approval. Prior to construction we will need to obtain the necessary building permits from the City of Des Plaines. The anticipated completion date for this project is currently expected to be November of 2014.

2014 RECPLEX PARKING LOT REPAIRS

This is also listed as an agenda item for this meeting under APPROVAL ITEMS.

Staff has conducted a public bid opening for the Rec Plex parking lot repairs that have been planned for 2014. The bid opening was held on June 12 at the Central Community Center. Results from this bid opening as well as staff's bid award recommendation have been included in the June board packet for review and consideration for approval by the board of commissioners. If approved this project would be staged into two separate construction phases. The first phase would be scheduled to start early August and would include work that would take place in and around the south parking lot area at Rec Plex. The second phase would be anticipated to take place the second to third week of August and would take place in and around the north parking lot area at Rec Plex. During this phase the handicapped accessible parking spots would need to be relocated to one of the areas in the west parking lot. We would anticipate all work to be completed no later than the first week of September 2014. The actual completion date may vary due to factors which may include unsatisfactory soil conditions, inclement weather or unforeseen circumstances such as drainage structure repairs that may not have been visible during the time of inspection.

2014 TENNIS COURT COLOR COATING

This is also listed as an agenda item for this meeting under APPROVAL ITEMS.

Staff has conducted a public bid opening for the 2014 tennis color coat and crack filling repairs that have been planned for 2014 at Friendship, Clearwater and Busse Parks. A bid opening was held on June 12 at the Central Community Center. Results from this bid opening and staff's bid award recommendation have been included with the June board packet for review and consideration for approval by the board of commissioners. If approved, this work would take place starting early August with anticipated completion in early September unless other arrangements are made between the contractor and the Park District.

PARKS AND PLANNING / ADDITIONAL ITEMS

- The Grounds staff has been busy trying to keep up with mowing in the parks. A small reprieve from the rain has allowed them to try and catch up as necessary.
- The Buildings Department was able to get Big Surf and Meadows Pool up and running without any major setbacks after an unseasonably cold winter and spring.

PARKS & PLANNING MONTHLY REPORT

JIM JAROG / JUNE 2014

- Many internal work requests continue to be received by both the Buildings and Grounds Departments as we all gear up for summer programs and activities. To date 343 work requests have been assigned to Parks and Planning staff.
- Staff has been assisting in the preparation of the grand opening of Canine Commons at Melas.
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ADMINISTRATION AND HUMAN RESOURCES

MONTHLY REPORT

BARRY KURCZ

JUNE – 2014

Payroll Time Keeping System

Time Pro implementation was successful as first pay period time was reported resulting in June 9paydate. The process continues to be refined with identifying issues and solutions up through our second pay period ending June 15.

Upgrading Accounting Software

Manager demo took place on Monday, June 9 to provide a product overview and introduction to what they will be trained on in the upcoming months. Harris assigned 5 people to our Project Team which includes a Project Manager, Professional Services Manager, Data Conversion Lead, Application Consultant Lead and Infrastructure Lead. We received our System Manuals, Implementation Item list, and Integration Survey which we are currently working on. Project timeline with our “go live” date of January 1, 2015 remains.

AT&T Data Line Service

AT&T is our current provider of data and phone lines to all of our facilities. With the exception of CCC, our data lines in those buildings are only able to handle 1.5 mega bytes per second and have become insufficient to meet the district needs. We are seeing disruptions in service with email and our registration system, either due to increased bandwidth or issues with the T1 lines themselves.

Recently, AT&T provided us with a potential solution which would be to utilize fiber optic lines, thus increasing the data speed from 1.5 mega bytes to 20 mega bytes per second. With a proposed bundled package combining all 6 facilities our monthly billing could be reduced by approximately 10%. We are currently working with AT&T to get fiber in all of the buildings, which means we will need to have conduit run from our building out to AT&T's equipment. The actual boring and conduit will need to be done by an outside vendor, so we will be getting quotes on that in the near future. The five locations effected include: RecPlex, Golf Course, Lions (Big Surf), Conservatory and the Cook Maintenance building. Once everything is completed, we will be able to provide WiFi at all of our main facilities—something we've been increasingly asked for by our patrons.

RECREATION MONTHLY REPORT

Brian Taylor / June 2013

AQUATICS

This year **Big Surf** opened on May 31 and **Meadows Pool** opened to the public on June 2. The cold weather has not helped with Early Bird Pool Pass sales. The aquatic staff is being proactive and will integrate a “regular” daily fee structure into the day-to-day operations at Big Surf starting on July 1. This will enable staff to provide a resident discount to those users who have the ability to prove residency at the time of purchase. Summer swim lessons started June 16; swim instructors have been trained and will be evaluated during the first session of summer lessons enabling the staff to target specific areas of improvement. We believe better swim lessons equates to better customer retention. Staff is pleased to report that all 3 pools successfully passed the MRMA Aquatic Safety Observation Audit with a 100% rating. There are 6 certified lifeguard instructors training new lifeguard staff. All guards have been updated to the newest lifeguarding, CPR, and AED standards. Our popular **Summer Swim Team** began practice on June 3, with 88 participants. New programs for the summer include water polo at Big Surf and several adult swim technique classes offered at Meadows pool.

ATHLETICS

Spring soccer ended June 15, parents were very happy to have all their games at our Melas facility throughout the spring season for the kindergarten through the fourth grade age divisions. **Youth Baseball/Softball** is entering the playoffs with their respective leagues. As we approach the end of June/early July we will host the all-star games at various levels from tee-ball through both baseball and girls softball. Staff is gearing up for our **Best in Baseball Tournament**; six tournaments over the four weekends in July. **Adult Athletics** - The **Classic League** is in full “swing”, both **Spring Basketball** and **Spring Volleyball** will end the week of June 16.

PROGRAMS AND SPECIAL EVENTS

Administrative staff secured a \$48,852 youth summer employment grant from the State of Illinois Department of Natural Resources. Funds from the grant will help the District employ youth ages 16 to 18 for the summer months. Our **27th Annual 5K Run**, Strive for 5, was held on June 14, with a little over 250 runners from the surrounding northwest suburbs. Staff continued with *the Super Hero Theme* again for year’s event. Once again, *Superman, Batman, Spiderman, Captain America, Wonder Woman* were all a part of this special event.

Summer Day Camp registration is very strong and comparable to 2013 numbers. We have added an **automatic payment option** this year for those parents wishing to have camp fees automatically withdrawn from their bank accounts. Our **High Five Camp** has exceeded our 2013 registration numbers by 10 and **Happy Campers** has increased by 6 participants.

Preschool 2014/2015 pre-numbers have increased by 10% compared to the 2013/2014 registration period. Currently there are 133 registered for the upcoming school year. We met with School District 59 to discuss the 2014/2015 changes for the upcoming school year.

RECREATION MONTHLY REPORT

Brian Taylor / June 2013

Summer is in full swing for the **Cultural Arts staff** and program participants! The dance year has come to a close as 1,200 enrolled students move on to summer dance programming. Dance camps are a popular choice - this year's offerings include *ELEVATION! Acro Dance*, *Dance Discovery*, *Poms Performance* and *All Star Summer Cheer Dance*. The **Art Studio** opened its summer doors on June 16 with 16 new class offerings! *Princess Palace*, themed around the movie *Frozen*, had to raise its maximum three times in order to accommodate 40 participants. New classes, *Monkeying Around* and *Backyard Carnival*, allow siblings to create together giving Mom a much deserved summer break. Popular weeklong camps such as *Art Start* and *Passion for Fashion* now have a two hour, 4-6 pm, option to extend the lessons for interested students and working parents.

June 16 was also opening night for seven weeks of concerts presented by **Mt. Prospect Community Band**. Concerts begin at 7:30pm at the Veteran's Memorial Band Shell. The 76 member band has never sounded better! This year's themes include: June 16 – *For the Young at Heart*, June 23 – *A Sunset Concert*, June 30- *And the Home of the Brave*, July 7 – *Audience Request Night*, July 14 – *The Marvelous Messmers*, July 21 – *The Great American Songbook* and July 28 – *International Night* featuring the music of Spain and the ballet dancers from the Mt. Prospect School of Classical Ballet. Tasty concessions are always available, so come on out and join the FUN!

Thursday night concerts, also at the Veterans Memorial Band Shell, kickoff on June 19 with Hello Summer! *HiFi Superstar* will perform and kids can enjoy free games, face painting, bounce house, sizzling hair station and much more. Hometown favorites, *7th Heaven*, perform on June 26. On July 10 Classic Movie Night kicks off as we present, *The Little Mermaid*, on the big screen. Games and festivities begin at 7:30pm with the movie starting promptly at 8:30pm. Our 2nd annual **Country Fair** takes place on July 17 with the country tunes of the *J & T Band* and games galore including the popular dunk tank. Our pie contest will also return.. The season wraps on July 24 with *Chicago Tribute Anthology* performing the music of one of the most popular and enduring bands of all time, *Chicago*. All Thursday night festivities begin at 7pm.

FACILITIES

Canine Commons opened to members on Saturday, June 21, 2014. Currently we have sold 250 memberships. Staff will be monitoring usage of the park over the next month to make the determination to sell additional memberships for this popular park. **PlayPlex**, the indoor playground at our RecPlex facility, was closed on June 1, due to the increasing cost to repair the existing structure. Staff is currently researching replacement options, as we looking to reopen the area with a fresh new look and equipment in the fall of 2014. **RecPlex gym floor** construction is set to begin on August 4. **Friendship Park Conservatory** will be celebrating its **25th Anniversary** on Saturday, June 28 from 11am to 3pm. Plans are being finalized to include entertainment and activities for all ages.

UNFINISHED BUSINESS SUMMARY

JUNE – 2014

A. Golf Course Renovation Update • (Discussion)

Nicholas & Associates have provided a status update report which is included with your board in your packet materials.

Both Nicholas & Associates and Dave Esler will be attending the Board Meeting to provide additional information and updates on the renovation project.

Some highlights:

- The course was closed starting Monday, July 16, and mobilization of equipment for the renovation work has begun.
- Permits from the Village of Mount Prospect and MWRD have been approved and issued.
- Re-bidding of the netting & poles portion of the project will be completed in July.

B. Einstein Park – IDNR/OSLAD Grant Application • (Discussion & Potential Action)

A neighborhood drop-in meeting was held on Tuesday, June 17 for the purpose of showing conceptual drawings of new park layouts and amenities, and to gather public comments and input on the conceptual plan from those in attendance. The park district intends to apply for an IDNR/

OSLAD grant from the State of Illinois, and part of the grant application process requires that community input be solicited for the potential grant project. Flyers were distributed in the neighborhood around Einstein Park, a notice was posted at the park, on our website and Facebook inviting residents to attend the meeting and /or submit comment to the park district by June 17 if they were unable to make the meeting.

A copy of the final design plan along with the general elements, planned improvements and budget for the grant application are included in the packet. Ben Kutschied from RCG Design (the landscape architect we are using for this project and the grant application) will be attending the meeting to answer questions and review these items which are necessary to allow us to apply for an IDNR/OSLAD grant.

C. IAPD Board Self Evaluation • (Discussion & Potential Action)

This item was tabled from previous Board Meetings.

Information is included in your packet from IAPD regarding the Board Self Evaluation process.

Cost Estimate for Einstein Park

6.20.14

OSLAD Grant Submittal Concept

Mount Prospect Park District

	Quantity	Units	Unit Cost	Total	NWSRA Fund	Paving and Lighting	Other
Demolition and Removals							
Asphalt Parking Lot	13680	sf	\$ 1.50	\$ 20,520.00		\$ 20,520.00	
Parking Curb	900	lf	\$ 4.50	\$ 4,050.00			
Playground	1	ls	\$ 7,500.00	\$ 7,500.00			
Playground Surface	6500	sf	\$ 0.50	\$ 3,250.00			
Playground Curb	860	lf	\$ 4.50	\$ 3,870.00	\$ 2,000.00		
Asphalt Pathways	1290	lf	\$ 12.00	\$ 15,480.00	\$ 7,740.00		
Backstop and infield - South	1	ea	\$ 6,000.00	\$ 6,000.00			
Backstop and infield - North	1	ea	\$ 8,500.00	\$ 8,500.00			
Basketball Court	1	ea	\$ 1,000.00	\$ 1,000.00			
Trees	10	ea	\$ 250.00	\$ 2,500.00			
Miscellaneous Removals	1	ea	\$ 4,000.00	\$ 4,000.00			
Grading and Utilities							
Grading	1	ls	\$ 20,000.00	\$ 20,000.00			
Catch Basin	1	ea	\$ 2,500.00	\$ 2,500.00			
Storm Water Pipe	120	lf	\$ 35.00	\$ 4,200.00			
Storm Water Pipe in Street	70	lf	\$ 60.00	\$ 4,200.00			
Drinking Fountain	1	ea	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00		
Water Service	1	ea	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00		
Copper Pipe	210	lf	\$ 35.00	\$ 7,350.00	\$ 3,850.00		
Drain to french drain	1	ls	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00		
New Light to Shelter	1	ea	\$ 3,000.00	\$ 3,000.00		\$ 3,000.00	
Parking Lot							
Curb	900	lf	\$ 25.00	\$ 22,500.00	\$ 500.00	\$ 22,000.00	
Asphalt Paving	12430	sf	\$ 3.80	\$ 47,234.00	\$ 2,000.00	\$ 45,234.00	
Permeable Paver Paving	1250	sf	\$ 12.00	\$ 15,000.00			
Striping	1	ls	\$ 1,200.00	\$ 1,200.00			
Playground							
Curbing	400	lf	\$ 23.00	\$ 9,200.00	\$ 9,200.00		
Play Equipment	1	ls	\$ 80,000.00	\$ 80,000.00	\$ 60,000.00		
Play Equipment Installation	1	ls	\$ 28,000.00	\$ 28,000.00	\$ 21,000.00		
Play Surface	7000	sf	\$ 3.00	\$ 21,000.00	\$ 21,000.00		
Science Playground Interpretation	1	ls	\$ 2,500.00	\$ 2,500.00			
						\$ 140,700.00	
North Baseball Diamond							
New Backstop	1	ls	\$ 18,000.00	\$ 18,000.00			
Infield	10000	sf	\$ 0.80	\$ 8,000.00			
Covered Dugouts	2	ea	\$ 4,500.00	\$ 9,000.00			
Park Paving							
Path replace asphalt - same location	670	lf	\$ 15.00	\$ 10,050.00	\$ 5,025.00	\$ 5,025.00	
Asphalt Paths 6' Wide	1260	lf	\$ 22.00	\$ 27,720.00	\$ 13,860.00	\$ 12,320.00	
Asphalt Paths 8' Wide	760	lf	\$ 28.00	\$ 21,280.00	\$ 8,900.00	\$ 12,380.00	
Accessibility paving at backstop	600	sf	\$ 3.75	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	
Basketball Court	4000	sf	\$ 3.75	\$ 15,000.00		\$ 15,000.00	
Basketball Hoops	2	ea	\$ 900.00	\$ 1,800.00			
Basketball color surface	3200	sf	\$ 2.25	\$ 7,200.00			
Plaza	1000	sf	\$ 10.00	\$ 10,000.00			

Cost Estimate for Einstein Park (continued)

6.20.14

OSLAD Grant Submittal Concept

Mount Prospect Park District

	Quantity	Units	Unit Cost	Total	NWSRA Fund	Paving and Lighting	Other
Miscellaneous and Amenities							
Workout Station	9	ea	\$ 2,300.00	\$ 20,700.00			
Benches	10	ea	\$ 1,600.00	\$ 16,000.00	\$ 5,300.00		
Plaza Tables	4	ea	\$ 1,800.00	\$ 7,200.00			
Picnic Tables	5	ea	\$ 1,400.00	\$ 7,000.00	\$ 2,800.00		
Waste Receptacles	8	ea	\$ 800.00	\$ 6,400.00			
Repairs to Shelter	1	ls	\$ 15,000.00	\$ 15,000.00			
New Sign	1	ea	\$ 4,000.00	\$ 4,000.00			
New fence at Electric Service	40	lf	\$ 30.00	\$ 1,200.00			
Knock Down Bollards	2	ea	\$ 900.00	\$ 1,800.00			
Landscape							
Bioswales	10500	sf	\$ 1.25	\$ 13,125.00			
Bioswale Interpretation	1	ea	\$ 2,500.00	\$ 2,500.00			
Turf Restoration	40000	sf	\$ 0.40	\$ 16,000.00			
Ornamental Trees	5	ea	\$ 350.00	\$ 1,750.00			
Shade Trees	14	ea	\$ 600.00	\$ 8,400.00			
				\$ 608,929.00	\$ 171,925.00	\$ 278,429.00	
			10% Contingency	\$ 60,892.90	\$ 17,192.50	\$ 27,842.90	
			A/E Fees 12%	\$ 80,378.63	\$ 22,694.10		
			Grand Totals	\$ 750,200.53	\$ 211,811.60	\$ 306,271.90	
			PARK DISTRICT TOTAL	\$ 375,100.26	\$ 175,000.00	Bond Fund	
			OSLAD REIMBURSE	\$ 375,100.26	\$ 210,000.00	Special Recreation Fund (ADA)	
					\$ 20,000.00	Potentially Avail. - P & L Fund	

MT. PROSPECT PARK DISTRICT
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
EINSTEIN PARK IMPROVEMENTS – REVIEW OF CONCEPTUAL PLANS & PUBLIC
COMMENTS/INPUT
JUNE 17, 2014 6:30 P.M.

Due to a lack of a quorum of Park Commissioners, the Special Meeting was not convened.

MEETING NOTES

The Einstein Park Neighborhood Resident Meeting was held in the meeting room of Central Community Center, 1000 W. Central Road, Mt. Prospect, Illinois, Tuesday, June 17th 2014 at 6:30 p.m. The purpose of this meeting was to present the proposed improvements to the neighborhood residents and to obtain their input.

IN ATTENDANCE:

PARK DISTRICT REPRESENTATIVES:

Tim Doherty, Commissioner
Bill Klicka, Commissioner
Ray Massie, Commissioner
Greg Kuhs, Executive Director
Jim Jarog, Director of Parks and Planning
Teri Wirkus, Compliance Manager
Ben Kutscheid – RCG Design
Julie Parsons, Office Administrator Parks and Planning Division

RESIDENTS PRESENT:

Andrew and Maggie Smosz
Evelyn Arendt
Fred and Silvia Grunewald
Dennis G. Ingersoll
Matt East
Jasper Reyes
Larry Reyes
Estelle Bouras
Janet Mizialko
Mariusz Murach
Marilyn Linderman
Mark Linderman
Mark Murach
Joe Impastar
Dan Sloan

INTRODUCTION:

Greg Kuhs introduced himself and welcomed everyone to the meeting. Greg introduced Jim Jarog, the Director of Parks and Planning, Teri Wirkus, Compliance Manager, Ben Kutscheid – RCG Design and three Commissioners - Bill Klicka, Tim Doherty, and Ray Massie. Greg stated the purpose of the meeting is to get input from the residents about conceptual plans for the renovation of Einstein Park . Input and comments provided would be included with an application for a matching IDNR/OSLAD state grant .

MT. PROSPECT PARK DISTRICT
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
EINSTEIN PARK IMPROVEMENTS – REVIEW OF CONCEPTUAL PLANS & PUBLIC
COMMENTS/INPUT
JUNE 17, 2014 6:30 P.M.

Greg explained the room is set up with identical drawings on both sides. At each of the display locations, Jim Jarog and Ben Kutscheid will be able to answer questions. We welcome suggestions, and input from the residents. These plans for Einstein Park are not final. Once the park district learns the status of their grant application, an additional meeting would be held to review equipment options for the park. If the Park District does not receive grant funds, then the park design and amenities would need to be scaled back. We anticipate this project would start in 2015.

HISTORY:

Jim Jarog welcomed the residents and stated the drawings you see show existing conditions at Einstein Park and two conceptual plans for renovation of the park. The components included in the conceptual drawings will be explained by Ben Kutscheid. This meeting is about getting input from everyone here to help develop the plans. Einstein was originally a corn field. After that a school called Einstein took the fields place. The Park District purchased and developed the park in 1986, and it was originally developed with the help of an OSLAD Grant. Since 1986, much of the park components are the same and the playground today is very outdated with equipment that was installed almost approaching 30 years ago. We are hoping to obtain this grant to make it a much improved and enjoyable park for residents.

DESIGN:

Ben Kutscheid from RGC Design, Landscape Architect addressed the residents. The Open Space and Land Acquisition Grant (OSLAD) is administered through the Illinois Department of Natural Resources and we are applying for this grant for the re-development of Einstein Park. The application is due July 1st this year. Einstein Park is a 6 ½ acre park. There is an existing ball field on the north and south, with a playground. Ben described the existing parking lot that has been paved and repaved and is holding water. A small basketball court exists, and there are Ash Trees at the park, which the Emerald Ash Borer has infested. Ben welcomed the residents to view the plans on display, and he would be happy to answer their questions.

Residents were then asked to look at the drawings, ask questions, and submit comment cards.

MEETING ENDED AT 7:30pm

HAVE YOU AND YOUR BOARD COMPLETED A SELF-EVALUATION?

Each board self-evaluation is tailored to your agency's specific needs,
but generally includes the subjects listed below:

- **Board Member Roles and Responsibilities**
 - Board Self-evaluation Tests
 - Committee Operations Analysis
 - The Board Member's Duties
 - Board Member Responsibilities
 - Board Member Job Description
 - Board Member Code of Conduct
 - The Board Member's Creed
- **The Board President**
 - The Board President
 - The Power of the President
 - Choosing the Best Board President
- **The Board Manual**
 - General Functions of the Board
 - The Board Manual: A Board Member's Basic Tool
 - The Board Governance Manual
 - Sample General Practices Manual
 - Tips on Talking to Reporters and Editors
- **Board/Executive Relations**
 - Board/Executive Relations
 - Board/Executive Expectations
 - The Board/Director Relationship
 - Making the Partnership Work
 - Boards That Look at the Big Picture Don't Usually Micro-manage
 - A Litmus Test for Who Does What
 - Who Does What?
- **Evaluating the Executive**
 - Evaluating the Executive
 - Sample Evaluation Form
- **Team Building**
 - A Lesson from the Geese
 - Board Organization
 - Evaluating the Effectiveness of Board Meetings
- **Legal and Legislative Issues**
 - A Practical Guide to the Open Meetings Act
 - Inquiring Minds Want To Know
 - Open Meetings Act HB 1670
 - The Illinois Open Meetings Act: Changes Affecting Illinois Park Districts
 - Open Meetings Act: Recommended Executive Session Procedures
 - 8 Easy Ways to "Keep Out of Jail"
 - Open Meetings Act and Freedom of Information Act Q&A
 - Open Meetings Act General Provisions (5 ILCS 120/)
- **Parliamentary Procedures and Robert's Rules**
 - Basic Characteristics of Motions
 - Parliamentary Procedures and Robert's Rules Q&A

Thank you for your interest in the IAPD Board Self-evaluation program. As you know, a direct relationship exists between the quality and effectiveness of an agency and the quality and effectiveness of a board. One of the most important ways a board can strengthen itself is by periodically assessing its own performance by regularly re-examining its goals and processes. The self-evaluation assists board members in effectively carrying out their responsibilities and duties.

Attached is a copy of the board self-evaluation binder's table of contents. The board self-evaluation is tailored to your agency's specific needs, but generally includes those subjects listed in the table of contents. The table of contents is formidable and during the 1-1/2 to 2-hour time period in which the self-evaluation takes place, it is rare that it can be covered in its entirety. The board self-evaluation materials are content-rich as a reference tool for board members after the self-evaluation has been completed.

It is up to the park board as to whether or not the director is part of the self-evaluation. It is, however, my recommendation that the director always be included as part of the management team in order to provide guidance on questions that may arise. It is also my practice to spend time with the director prior to the self-evaluation to ensure that we are on the same page as to desired outcomes. It is, however, necessary that all board members participate in the self-evaluation.

Prior to the scheduled meeting, I will ask you to provide to each of your commissioners a short questionnaire with instructions to return their completed questionnaires to me two weeks prior to the meeting. The responses are reviewed and summarized and assist me in identifying and addressing any particular concerns or issues facing your board and to make optimal use of our time.

While the board self-evaluation is a membership service, there is a fee for administrative services, materials, mileage and traveling expenses. The cost is typically between \$500 and \$600.

Please don't hesitate to contact me if you have any questions concerning the board self-evaluation or if I can provide you with additional information to share with your board. I look forward to hearing from you.

My best personal regards.

Peter M. Murphy, J.D., CAE
President/CEO
Illinois Association of Park Districts
211 E. Monroe
Springfield, IL 62701
217-523-4554 Ph
217-523-4273 Fx
pmurphy@ILparks.org

ADOPTION ITEMS SUMMARY

JUNE – 2014

- A. Ordinance 697 – AN ORDINANCE DETERMINING THE GENERAL PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS ENGAGED IN CONSTRUCTION OF PUBLIC WORKS COMING UNDER THE JURISDICTION OF THE MT. PROSPECT PARK DISTRICT FOR THE PERIOD OF JUNE 1, 2013 THROUGH JUNE 30, 2015.**

Each year, the park district is required to pass an Ordinance determining prevailing wage rates based on the prevailing wages for Cook County.

Included with your packet is a cover letter from our legal counsel which provide information about the Prevailing Wage Act along with a and a copy of the Ordinance.

Recommendation: That the Board adopts Ordinance 697.

- B. Motion to amend the motion previously adopted at the May 28, 2014 park board meeting awarding Bid Package #1 to Wadsworth Golf Construction Company of the Midwest (in order to correct the scope of work and the bid amount)**

NOTE: The information below is relevant to items B. & C. under ADOPTION Items:

Background

On June 9, staff met with Esler Golf and Nicholas & Associates to review the agreements between the park district and contractors for the golf renovation project. During the meeting & discussions with Wadsworth Golf, we discovered a conflict between two alternates in Wadsworth's agreement related to construction of the tees - Alternate #9 – a \$465,000 deduct for Topsoil only Tees Construction & Alternate #26 – a \$90,000 deduct for using a different variation of sand for all tee surfaces.

By accepting Alternate #9 (topsoil only tee construction), Alternate #26 (which includes sand for a different type of tee construction) cannot be accepted since we are going with the topsoil only tee construction.

Because the timing for the start of the golf renovation project is critical, I, as Executive Director, made the decision (after consulting with legal counsel) to direct Nicholas & Associates to correct the agreement with Wadsworth Golf (removing Alternate #26 and adding \$90,000 to the dollar amount of their contract (corrected contract amount becomes \$5,969,052).

My decision was made with the best interests of the park district in mind – to keep the golf renovation project moving forward with the plan of mobilizing and beginning work the week of June 16.

ADOPTION ITEMS SUMMARY

JUNE – 2014

I spoke individually to each Board Member to explain my decision, and the majority of the Board Members believed my approach was acceptable and in the best interest of the park district.

Suggested motion: I move to amend the motion previously adopted at the May 28, 2014 park board meeting awarding Bid Package #1 to Wadsworth Golf Construction Company of the Midwest, to read as follows: “I move to award bid Package #1 to Wadsworth Golf Construction Company of the Midwest in the amount of \$5,969,052 which includes acceptance of Alternates 7, 8, 9 and 24 as specified in the submitted bid.” (Roll Call)

- C. Motion to amend the motion previously adopted at the June 5, 2014 park board meeting approving the execution and delivery of Standard Form of Agreement between the park district and Wadsworth Golf Construction Company of the Midwest (in order to correct the scope of work and the Contract Sum)**

Suggested motion: “I move to amend the motion previously adopted at the June 5, 2014 special meeting of the park board approving the execution and delivery of Standard Form of Agreement between the park district and Wadsworth Golf Construction Company of the Midwest, to read as follows: “I move to approve the execution by the President of the Mt. Prospect Park District Board of Commissioners and delivery of Standard Form of Agreement between Owner (Mt. Prospect Park District) and Contractor (Wadsworth Golf Construction Company of the Midwest) where the basis of payment is a Stipulated Sum—Construction Manager-Advisor edition, in the sum of \$5,969,052 which includes Alternates 7, 8, 9 and 24 per the awarded bid.” (Roll Call)

- D. Motion to ratify the President's execution and delivery of AIA Agreement A101/CMA with Wadsworth Golf Construction Company of the Midwest as presented.**

Suggested motion: “I move to ratify the President's execution and delivery of AIA Agreement A101/CMA (Standard Form of Agreement between Owner (Mt. Prospect Park District) and Contractor (Wadsworth Golf Construction Company of the Midwest) where the basis of payment is a Stipulated Sum—Construction Manager-Advisor edition) in the sum of \$5,969,052 which includes Alternates 7, 8, 9 and 24, as presented.” (Roll Call)

ADOPTION ITEMS SUMMARY

JUNE – 2014

E. Adopt change order procedure for golf course renovation contracts

The goal of this change order procedure is to provide a method that will help avoid delays to the progress of the renovation project.

Suggested motion: "I move that the Executive Director be authorized to execute change order(s) to the golf course construction contracts not exceeding in the aggregate the amount of the respective Allowance in any such contract, provided that such change order(s) is/are recommended by the Architect and/or the Construction Manager, and further provided that with respect to any change order subject to the provisions of 720 ILCS 5/33-E-9 the Executive Director shall have first made and filed with the park district a written determination such as is required by said statute". (Roll Call)

THOMAS G. HOFFMAN LTD., P.C.

205 W. RANDOLPH STREET, SUITE 1320
CHICAGO, ILLINOIS 60606

(312) 223-1135
fax 312-223-1136

June 1, 2014

Mr. Greg Kuhs, Executive Director
Mt. Prospect Park District
1000 W. Central Road
Mt. Prospect Park District

Re: **Wages of Employees on Public Works
(Prevailing Wage Act), 820 ILCS 130/1 et seq.
formerly Ill. Rev. Stat. 1987, Ch. 48
Section 39s-1 et seq.**

Dear Greg:

The provisions of the Prevailing Wage Act are mandatory and the Department of Labor has announced that it will actively police compliance with this Act and enforce its provisions. The Act does not apply to employees of the park district. It does apply to independent contractors with respect to public works. The purpose of the Act is to assure that such persons are paid the "prevailing wage". Certain procedures are set forth in the Act to assure compliance.

Briefly, the park district must investigate and ascertain the "prevailing wages" for its locale. Alternatively, the Department of Labor will do so. The park district's "locale" is Cook County and as a practical matter prevailing wages in Cook County, as previously determined by the Department of Labor, are union scale wages. A contrary determination by a Cook County park district would probably be challenged in litigation by the Illinois Department of Labor.

The park district is required to adopt an ordinance determining wages on an annual basis. Such an ordinance is enclosed for adoption by the Board of Commissioners at its regular meeting on June 25, 2014. Three extra Secretary's Certificates are enclosed for signature and sealing with the park district seal. When so executed, please return them to me. Please keep the original Ordinance and Secretary's Certificate for the park district's official records and simply notify

Mr. Greg Kuhs, Executive Director

June 1, 2014

Page 2

me of the actual vote on the Ordinance.

I will file certified copies of the Ordinance when adopted, 2ith the Illinois Department of Labor in Springfield, immediately after adoption of the Ordinance and upon my receipt of the executed Secretary's certificates. I will then attend to the required publication.

Once these procedural requirements of the law are met, substantive compliance throughout the year will require the following:

- 1. That the park district shall specify in any call for bids on public works, that the general prevailing rate of wages in the locality shall be paid for each craft or type of worker or mechanic needed to execute the contract or perform the work;**
- 2. That the park district shall cause to be inserted in every public works contract a stipulation to the effect that no less than the prevailing rate of wages as found by the park district or Department of Labor or determined by a court on review shall be paid to all laborers, workers and mechanics performing on the contract; and**
- 3. All contractor's bonds shall include such provisions as will guarantee the faithful performance of the prevailing wage clause contained in the contract;**
- 4. All bid specifications shall list the specified rates to all laborers, workers and mechanics needed to execute the contract; and**
- 5. If the Illinois Department of Labor revises the prevailing rate of wages, the revised rates shall apply to the contract and it will be the responsibility of the park district to notify its contractors and subcontractors of the revised rates.**
- 6. It is now imperative to pay the prevailing rates of wages on all maintenance, repair, assembly, or disassembly work performed by those other than employees of the park district on equipment, whether owned, leased or rented. Demolition is also now covered by the Act. The wage for a tradesman performing maintenance is equivalent to that of a tradesman engaged in construction or demolition.**

Mr. Greg Kuhs, Executive Director
June 1, 2014
Page 3

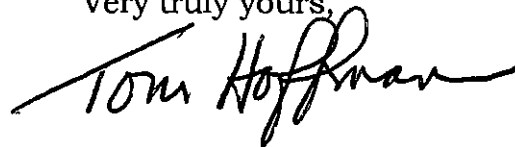
7. Prevailing wages must also be paid to laborers, workers and mechanics engaged in the transportation of materials and equipment to or from the site (but not including the transportation by the sellers and suppliers or the manufacture or processing of materials or equipment) in the execution of any contract or contracts for public works with any public body, as they are now deemed to be employed upon public works.

8. When a public body or other entity covered by this Act has awarded work to a contractor without a public bid, contract or project specification, such public body or other entity shall comply with subsection (a-1) by providing the contractor with written notice on the purchase order related to the work to be done or on a separate document indicating that not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers, and mechanics performing work on the project.

Lastly, violation of the Act is a Class B Misdemeanor and may also be enjoined.

If you have any questions, please contact me.

Very truly yours,

A handwritten signature in black ink that reads "Tom Hoffman". The signature is written in a cursive style with a long horizontal line extending from the left side of the name.

TGH/jc
Enclosures

ORDINANCE NO. 697

MT. PROSPECT PARK DISTRICT

**AN ORDINANCE DETERMINING THE GENERAL PREVAILING RATE
OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS
ENGAGED IN CONSTRUCTION OF PUBLIC WORKS COMING UNDER
THE JURISDICTION OF THE MT. PROSPECT PARK DISTRICT
FOR THE PERIOD OF JUNE 1, 2014 THROUGH JUNE 30, 2015**

* * *

WHEREAS, the State of Illinois has enacted "An ACT regulating wages of laborers, mechanics and other workers employed in public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993) formerly Ill. Rev. Stat. 1987, Ch. 48, Par. 39s-1 et seq., and

WHEREAS, the aforesaid Act requires that the Mt. Prospect Park District investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Mt. Prospect Park District employed in performing construction of public works for said Mt. Prospect Park District.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF PARK COMMISSIONERS OF MT. PROSPECT PARK DISTRICT:

SECTION 1: To the extent and as required by "An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rates of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Mt. Prospect Park District are hereby ascertained to be the same as the prevailing rates of wages for construction work in the Cook County area as determined by the Department of Labor of the State of Illinois as of June of 2014, a copy of that determination being attached hereto and incorporated herein by reference as Exhibit A. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and shall thenceforth apply to any and all public works construction undertaken by the Mt. Prospect Park

District. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Mt. Prospect Park District to the extent required by the aforesaid Act.

SECTION 3: The Mt. Prospect Park District Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Mt. Prospect Park District this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Mt. Prospect Park District Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Mt. Prospect Park District Secretary shall promptly file a certified copy of this Ordinance with the Department of Labor of the State of Illinois.

SECTION 6: The Mt. Prospect Park District Secretary shall cause a notice of adoption of this Ordinance to be published in a newspaper of general circulation within the area and such publication shall constitute notice hereof for all purposes.

ADOPTED: This 25th day of June, 2014.

VOTES: Ayes:
 Nays:
 Absent:

President

Secretary

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, BILL STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Commissioners of the Mt. Prospect Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO. 697

MT. PROSPECT PARK DISTRICT

**AN ORDINANCE DETERMINING THE GENERAL PREVAILING RATE
OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS
ENGAGED IN CONSTRUCTION OF PUBLIC WORKS COMING UNDER
THE JURISDICTION OF THE MT. PROSPECT PARK DISTRICT
FOR THE PERIOD OF JUNE 1, 2014 THROUGH JUNE 30, 2015**

That the foregoing was passed by the Board of Commissioners of said Mt. Prospect Park District on the 25th day of June, 2014, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 25th day of June, 2014.

(SEAL)

Secretary
Mt. Prospect Park District
Cook County, Illinois

Cook County Prevailing Wage for June 2014

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	==	=	=====	=====	=====	==	==	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		37.100	37.600	1.5	1.5	2.0	13.38	9.520	0.000	0.500
ASBESTOS ABT-MEC		BLD		35.100	37.600	1.5	1.5	2.0	11.17	10.76	0.000	0.720
BOILERMAKER		BLD		44.240	48.220	2.0	2.0	2.0	6.970	17.54	0.000	0.350
BRICK MASON		BLD		41.580	45.740	1.5	1.5	2.0	9.700	12.80	0.000	1.040
CARPENTER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
CEMENT MASON		ALL		42.350	44.350	2.0	1.5	2.0	12.16	12.35	0.000	0.430
CERAMIC TILE FNSHER		BLD		34.810	0.000	2.0	1.5	2.0	10.20	7.830	0.000	0.640
COMM. ELECT.		BLD		38.000	40.800	1.5	1.5	2.0	8.420	11.30	1.100	0.700
ELECTRIC PWR EQMT OP		ALL		44.850	49.850	1.5	1.5	2.0	10.63	14.23	0.000	0.450
ELECTRIC PWR GRNDMAN		ALL		34.980	49.850	1.5	1.5	2.0	8.290	11.10	0.000	0.350
ELECTRIC PWR LINEMAN		ALL		44.850	49.850	1.5	1.5	2.0	10.63	14.23	0.000	0.450
ELECTRICIAN		ALL		43.000	46.000	1.5	1.5	2.0	12.83	14.27	0.000	0.750
ELEVATOR CONSTRUCTOR		BLD		49.900	56.140	2.0	2.0	2.0	12.73	13.46	3.990	0.600
FENCE ERECTOR		ALL		34.840	36.840	1.5	1.5	2.0	12.86	10.67	0.000	0.300
GLAZIER		BLD		40.000	41.500	1.5	2.0	2.0	12.49	15.99	0.000	0.940
HT/FROST INSULATOR		BLD		46.950	49.450	1.5	1.5	2.0	11.17	11.96	0.000	0.720
IRON WORKER		ALL		42.070	44.070	2.0	2.0	2.0	13.45	19.59	0.000	0.350
LABORER		ALL		37.000	37.750	1.5	1.5	2.0	13.38	9.520	0.000	0.500
LATHER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
MACHINIST		BLD		43.920	46.420	1.5	1.5	2.0	6.760	8.950	1.850	0.000
MARBLE FINISHERS		ALL		30.520	0.000	1.5	1.5	2.0	9.700	12.55	0.000	0.590
MARBLE MASON		BLD		40.780	44.860	1.5	1.5	2.0	9.700	12.71	0.000	0.740
MATERIAL TESTER I		ALL		27.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MATERIALS TESTER II		ALL		32.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MILLWRIGHT		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
OPERATING ENGINEER		BLD 1		46.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 2		44.800	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 3		42.250	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 4		40.500	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 5		49.850	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 6		47.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 7		49.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		FLT 1		51.300	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT 2		49.800	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT 3		44.350	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT 4		36.850	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT 5		52.800	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY 1		44.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 2		43.750	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 3		41.700	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 4		40.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 5		39.100	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 6		47.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 7		45.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
ORNAMNTL IRON WORKER		ALL		42.900	45.400	2.0	2.0	2.0	13.11	16.40	0.000	0.600
PAINTER		ALL		40.750	45.500	1.5	1.5	1.5	10.75	11.10	0.000	0.770
PAINTER SIGNS		BLD		33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIIVER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
PIPEFITTER		BLD		46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000	1.680
PLASTERER		BLD		41.250	43.730	1.5	1.5	2.0	11.10	11.69	0.000	0.550
PLUMBER		BLD		46.050	48.050	1.5	1.5	2.0	12.53	10.06	0.000	0.880
ROOFER		BLD		39.200	42.200	1.5	1.5	2.0	8.280	9.690	0.000	0.430
SHEETMETAL WORKER		BLD		41.210	44.510	1.5	1.5	2.0	10.48	19.41	0.000	0.660

EXHIBIT A

SIGN HANGER	BLD	30.210	30.710	1.5	1.5	2.0	4.850	3.030	0.000	0.000
SPRINKLER FITTER	BLD	49.200	51.200	1.5	1.5	2.0	10.75	8.850	0.000	0.450
STEEL ERECTOR	ALL	42.070	44.070	2.0	2.0	2.0	13.45	19.59	0.000	0.350
STONE MASON	BLD	41.580	45.740	1.5	1.5	2.0	9.700	12.80	0.000	1.040
SURVEY WORKER -> NOT IN EFFECT		37.000	37.750	1.5	1.5	2.0	12.97	9.930	0.000	0.500
TERRAZZO FINISHER	BLD	36.040	0.000	1.5	1.5	2.0	10.20	9.900	0.000	0.540
TERRAZZO MASON	BLD	39.880	42.880	1.5	1.5	2.0	10.20	11.25	0.000	0.700
TILE MASON	BLD	41.840	45.840	2.0	1.5	2.0	10.20	9.560	0.000	0.880
TRAFFIC SAFETY WRKR	HWY	28.250	29.850	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER	E ALL 1	33.850	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 2	34.100	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 3	34.300	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 4	34.500	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	W ALL 1	32.550	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TUCKPOINTER	BLD	41.950	42.950	1.5	1.5	2.0	8.180	11.78	0.000	0.630

Legend: RG (Region)

TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

M/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in

tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting

proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft.; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes; Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines; ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig;

Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000

pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, BILL STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Commissioners of the Mt. Prospect Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO. 697

MT. PROSPECT PARK DISTRICT

**AN ORDINANCE DETERMINING THE GENERAL PREVAILING RATE
OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS
ENGAGED IN CONSTRUCTION OF PUBLIC WORKS COMING UNDER
THE JURISDICTION OF THE MT. PROSPECT PARK DISTRICT
FOR THE PERIOD OF JUNE 1, 2014 THROUGH JUNE 30, 2015**

That the foregoing was passed by the Board of Commissioners of said Mt. Prospect Park District on the 25th day of June, 2014, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 25th day of June, 2014.

(SEAL)

Secretary
Mt. Prospect Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

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(SEAL)

Secretary
Mt. Prospect Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

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GIVEN under my hand and seal of the Mt. Prospect Park District this 25th day of June, 2014.

(SEAL)

Secretary
Mt. Prospect Park District
Cook County, Illinois

APPROVAL ITEMS SUMMARY

June – 2014

BID ACCEPTANCE RECOMMENDATION - RECPLEX PARKING LOT REPAIRS

<u>Account</u>	<u>Budgeted Amount</u>	<u>Description</u>
91-813281	\$120,000.00	South Lot Repairs
93-813201	\$20,000.00	Sidewalk Repairs
93-813310	\$12,000.00	Sewer Repairs
21-645000	\$58,029.10	Paving and Lighting Fund
25-603000	<u>\$13,132.30</u>	Special Recreation Fund
Total	\$223,161.40	

I. TABULATION

*Arrow Road Construction	(Base bid A (South Lot))	\$118,232.00
*Arrow Road Construction	(Base bid B (North Lot))	\$84,642.00
	Total	\$202,874.00
A-Lamp Concrete Contractors	(Base bid A (South Lot))	\$154,300.50
A-Lamp Concrete Contractors	(Base bid B (North Lot))	<u>\$81,317.50</u>
	Total	\$235,618.00
Chicagoland Paving Contractors	(Base bid A (South Lot))	\$147,900.00
Chicagoland Paving Contractors	(Base bid B (North Lot))	<u>\$94,900.00</u>
	Total	\$242,800.00
Schroeder Asphalt Services, Inc.	(Base bid A (South Lot))	\$168,180.00
Schroeder Asphalt Services, Inc.	(Base bid B (North Lot))	<u>\$112,200.00</u>
	Total	\$280,380.00

***Recommended For Award**

II. STATEMENT OF NEED

The existing parking lot surfaces in the North and South lots have experienced severe deterioration over the last several years. The existing surfaces in these areas are approximately twenty years old and past their useful life expectancy. The proposed project includes the removal and replacement of existing asphalt and base materials, reworking of the sub-grade, installation of 12" of new CA-6 base and 4" of asphalt. Drain structure repairs, replacement of multiple damaged concrete sidewalk squares and re-striping of new surfaces are also included. The proposed work would take place in the North and South parking lot areas at Rec Plex during the month of August when user attendance is reduced while pools and fitness center work takes place.

III. EXPLANATION OF PURCHASE

APPROVAL ITEMS SUMMARY

June – 2014

BID ACCEPTANCE RECOMMENDATION - REC PLEX PARKING LOT REPAIRS

Originally the Rec Plex South lot was identified as being the priority for replacement due to severe deterioration of the existing surface. After the harsh winter we experienced this past year the surfaces were re-evaluated in the spring of 2014. It was noted by staff that the North lot of Rec Plex had deteriorated as much if not more than the previously identified South lot. Because of this staff decided to add the North lot to the bid documents as an alternate. The bid notice for the project was published in the Daily Herald on May 29th. Thirty-Two bid notices were sent out to potential bidders identified by staff. Nine potential bidders picked up bid specifications and plans for the project. Four sealed bids were received and a public bid opening took place on June 12th at 1:05 pm. Arrow Road Construction was identified as the lowest responsible bidder for this project. References for this company were checked and include numerous large scale commercial projects from our area.

IV. RECOMMENDATION

Staff recommends the acceptance of **Base Bid A (\$118,232.00 / South Rec Plex Lot) and Base Bid B (\$84,642.00 / North Rec Plex Lot) from Arrow Road Construction.** Arrow Road Construction has been identified as the lowest responsible bidder for the 2014 RecPlex Parking Lot Repairs. The total costs for base bids A and B are **\$ 202,874.00.**

In addition, staff recommends including a **10% contingency** amount for this project (in the amount of **\$20,287.40**), which would bring the total amount for RecPlex Parking Lot Improvements to **\$223,161.40.**

Suggested Motion: To accept Base Bid A in the amount of \$118,232/South Parking Lot at RecPlex and Base Bid B in the amount of \$84,642/North Parking lot at RecPlex from Arrow Road Construction for RecPlex Parking Lot renovation work. I also recommend we include a 10% project contingency allowance of \$20,287 for a total of \$223,141 for RecPlex Parking Lot Repairs.

DATE OF BID OPENING:

June 12, 2014

DATE OF CONSIDERATION FOR APPROVAL BY BOARD OF COMMISSIONERS:

June 25, 2014

PURCHASE ORDER NUMBER:

To be issued by P.O. Requisition following Board approval.

Architectural
Consulting
Group,
Ltd.



June 17, 2014

Mr. Jim Jarog
Director of Parks and Planning
Mount Prospect Park District
1000 W. Central Road
Mount Prospect, IL 60056-2223

Re: RecPlex Parking Lot Rehabilitation Program
RecPlex Recreation Center
Mount Prospect, IL
ACG File No.: 13-006

Dear Mr. Jarog

We have tabulated the submitted bids for the 2014 RecPlex Parking Lot Rehabilitation Program for the RecPlex Recreation Center located in Mount Prospect, Illinois.

Based on our review, it would appear that Arrow Road Construction Company has submitted the low bid for the Base Bid A and Base Bid B scopes of work as identified below. In addition we have identified and tabulated the scope of ADA work involved within Base Bid A and Base Bid B as listed below.

Scope of Work:

BASE BID A: South Lot [Remove, Excavate & Rework Sub-grade, Asphalt / Base Replacement, Raise Drain Rings, Stripe]:	\$118,232.00
BASE BID B: North Lot [Remove, Excavate & Rework Sub-grade, Asphalt / Base Replacement, Raise Drain Rings, Replace one drain Stripe]:	\$ 84,642.00
TOTAL BASE BID A + BASE BID B:	\$ 202,874.00

ADA Work:

The north parking lot has eight (8) handicap accessible parking spaces all of which will be removed and replaced as part of the project. The eight (8) parking spaces account for 5% of the total asphalt area being replaced. In addition four (4) concrete squares directly in front of the ADA parking spaces have been identified for replacement as part of the project and make up the accessible route. The total ADA costs that are as follows:

Eight ADA parking spaces: 5% of \$202,874.00	\$10,143.70
Four Sidewalk squares along accessible route: \$540 per square	\$ 2,160.00
Architect Fees: Phase 1 Program Development / Bid Solicitation / Bid Review: 5% of \$6,875.00	\$343.75
Architect Fees: Phase 2 / Field Services & Contract Administration 5% of \$5,250.00	\$262.50
Core Sampling and Soils Contamination Testing: 5% of \$4,447.00	\$222.35
TOTAL ADA COSTS:	\$ 13,132.30

303 N. Northwest Hwy
Suite 205
Barrington, IL 60010
phone: 847.277.1900
fax: 847.277.1300
www.ACG-Ltd.net

Bid Reference Letter
RecPlex Recreation Center – MI Prospect, IL
June 17, 2014 ■ ACG File No.: 13-006

Architectural
Consulting
Group,
Ltd. ACG

It should be noted that of the reference names that were provided for commercial work completed in 2012 and 2013, we were able to speak with 8 references. Each of the references had positive experiences with Arrow (See attachments). The remaining references have not returned our calls to date.

As always, if you have any questions please do not hesitate to phone.

Very truly yours,
Architectural Consulting Group, Ltd


John Maher
Project Manager

BID ACCEPTANCE RECOMMENDATION – TENNIS COURT COLOR COATING

June 2014

TENNIS COLOR COATING 2014 – VARIOUS LOACTIONS

<u>Account</u>	<u>Budgeted Amount</u>	<u>Description</u>
93-845025	\$27,500	Tennis Court Maintenance
21-645000	\$37,450	Tennis Court Maintenance

I. TABULATION

*First Impression, Inc.	
Base Bid (Friendship Park (4 courts)	\$25,200.00
Alternate A (Friendship and Clearwater Parks (8 courts)	\$53,200.00
Alternate B (Friendship, Busse, and Clearwater (10 courts)	\$64,950.00
Perm A Seal	
Base Bid (Friendship Park (4 courts)	\$36,497.72
Alternate A (Friendship and Clearwater Parks (8 courts)	\$77,909.94
Alternate B (Friendship, Busse, and Clearwater (10 courts)	\$95,779.08

***Recommended For Award**

II. STATEMENT OF NEED

This project includes the cleaning, crack repair, color coating and re-striping of the existing tennis court surfaces (10 courts) at Friendship, Clearwater and Busse Parks. The tennis court surfaces at these locations are in dire need of crack fill and color coating as it has been several years since this was last performed. Although color coating will not make these courts brand new it will prolong their useful life until more substantial renovations can be carried out at a later date. We have received multiple complaints over the last several years regarding the condition of these courts and I believe this project will be greatly appreciated by our tennis players.

III. EXPLANATION OF PURCHASE

Previously staff was only considering application of a new color coat system at Busse and Clearwater Parks. After additional site inspections and review of complaints we had received over the last several years staff decided it would be best to include all three parks in our public bid process to obtain pricing for multiple locations and hopefully receive a cost reduction. On May 29, 2014 a bid notice was published in the Daily Herald. In addition thirteen potential bidders were identified by staff and sent bid notices. Of those thirteen potential bidders, four picked up bid specifications. Prior to the bid opening staff received two bid proposals for the proposed work. The bids were publicly opened on Thursday, June 12 at 9:05 am. First Impression, Inc. was identified as the lowest responsible bidder for this project. References for this company were checked which include multiple area Park Districts and tennis clubs. Funds for this project are available from our capital improvements fund and the paving and lighting fund.

BID ACCEPTANCE RECOMMENDATION – TENNIS COURT COLOR COATING
June 2014

IV. RECOMMENDATION OF AWARD

Staff recommends the acceptance of the **Alternate B** bid from **First Impression, Inc.** who is the lowest responsible bidder, for the 2014 Tennis Color Coating project at Friendship, Busse and Clearwater Parks (10 Courts) for a cost not to exceed **\$64,950.00.**

Suggested Motion: To accept Alternate B from First Impressions Inc. for Tennis Court Color Coating at Friendship, Busse and Clearwater Parks for a cost not to exceed \$64,950.

DATE OF BID OPENING:

June 12, 2014

DATE OF CONSIDERATION FOR APPROVAL BY BOARD OF COMMISSIONERS:

June 25, 2014

PURCHASE ORDER NUMBER:

To be issued by P.O. Requisition following board approval.



K-PLUS ENGINEERING, LLC

Direct Dial: 630.570.5545
E-Mail: mlattner@kplus.com

June 17, 2014

Mr. Jim Jarog
Director of Parks and Planning
1000 W. Central Road
Mt. Prospect, IL 60056

Re: Bid Opening -Tennis Color Coating 2014 (K-Plus No. X136)

Dear Mr. Jarog:

On June 12, 2014 at 9:05 a.m., the Mt. Prospect Park District received and opened two bid proposals for the Tennis Color Coating 2014 project and the results were read aloud. The bid notice was sent to ten contractors, notifying the contractors of the project. A total of four contractors picked up the contract documents and two contractors submitted bids. The bid results are as follows:

The lowest bid was from First Impression, Inc. in the amount of \$25,200 for the base bid, \$53,200 for alternate A, and \$64,950 for alternate B.

The other bid was from Perm-A-Seal, Inc. the bid was \$36,497.72 for the base bid, \$77,909.94 for alternate A, and \$95,779.08 for alternate B,

The references of First Impression, Inc were checked on previous projects and we find they are qualified to do the work. We, therefore recommend that First Impression, Inc. be awarded the contract in the amount of \$64,950 (alternate B). The award of the contract would be pending their submittal of the bonds, insurance, and other items as set forth in the project manual.

Once the Park District Board has taken action to select and accept a bid, we will prepare three contract books for execution by the selected contractor and the Park District. If you have any questions, please call.

Very truly yours
K-PLUS ENGINEERING, LLC

Mark D. Lattner, P.E., CFM

CC: Daniel Caplice, K-Plus
Terrence O'Brien, K-Plus

ADJOURNMENT SINE DIE
ANNUAL MEETING OF THE MT. PROSPECT BOARD OF COMMISSIONERS
JUNE - 2014

ADJOURNMENT SINE DIE

President Doherty moves to adjourn sine die for the purpose of holding the Annual Meeting of the Mt. Prospect Park District and thereafter to reconvene the Regular Board Meeting.

CALL TO ORDER

ROLL CALL

APPOINTMENT OF TEMPORARY CHAIRPERSON

ELECTION OF OFFICERS TO ONE YEAR TERMS OR UNTIL THEIR SUCCESSORS SHALL HAVE BEEN ELECTED.

President

Vice-President

Secretary

Treasurer

ADJOURNMENT OF ANNUAL MEETING

RECONVENE THE REGULAR BOARD MEETING

President: The President shall be the Executive officer of the Board. It shall be the duty of the President to preside at all meetings when present, to call special meetings on his own motion or on the request of two or more members of the Board, to sign all contracts and other papers authorized by the Board, to see that all ordinances of the board are enforced and that all orders of the Board are faithfully executed and to exercise general supervision, through the Executive Director, over all officers, employees, business and property of the District. The President's authority, however, shall be subject to the direction and approval of the Board. The President shall have the right to vote on all questions coming before the Board and shall be a member thereof.

Vice-President: The Vice-President, in the absence of the President, or in the event of his refusal or inability to act, shall be vested with the powers and perform the duties and functions of the President.

Secretary: The responsibility of the Secretary of the Board is to act as an Authorized signatory for legal or financial documents. The Secretary **will monitor and cause to happen** through the Executive Director, the following: a) maintain the corporate seal and all books and records pertaining to the office, b) attest and affix the corporate seal to all instruments requiring such action when authorized by ordinance or vote of the Board, c) cause all ordinances, resolutions and other actions of the Board requiring publication to be duly published and, d) give notice of and attend all meetings of the Board and keep a full and true record of its proceedings, including all ordinances passed.

Treasurer: The overall role of the Board Treasurer is to report to the Board and to insure the financial integrity of the organization. The Treasurer **will monitor and cause to happen** through the Executive Director the following: a) oversee annual preparation and distribution of an independent financial audit; b) assure adherence to all financial policies; c) provide full and regular reports to the Board of overall financial condition of the District; d) keep full and accurate records of all receipts and disbursements with appropriate vouchers and documentation for Board approval and review; e) assure the compliance to all statutes and acceptable accounting practices regarding the handling of all funds, records and financial statements; and f) prepare the annual budget for presentation to the Board. The Treasurer will also act as an Authorized signatory for legal or financial documents.