

MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: MARCH 13, 2015

RE: REGULAR PARK BOARD MEETING
MARCH 18, 2015 - 7:30 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL ROAD, MOUNT PROSPECT, IL

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES: JANUARY 21, 2015 – Special Meeting
FEBRUARY 25, 2015 – Regular Meeting

PUBLIC HEARING

ORDINANCE NO. 710: COMBINED ANNUAL BUDGET & APPROPRIATION ORDINANCE - 2015
AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR MT.
PROSPECT PARK DISTRICT, COOK COUNTY ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST
DAY OF JANUARY 2015, AND ENDING ON THE 31ST DAY OF DECEMBER, 2015.

PUBLIC COMMENT

PARKS FOUNDATION

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE: FEBRUARY 2015

EXECUTIVE REPORT

- Overview of Metro Risk Management Association (MRMA) • Mike Nugent
Include re-structure summary.

UNFINISHED BUSINESS

- A. Big Surf Pool Potential Renovations • (Discussion)

NEW BUSINESS

ADOPTION ITEMS

A. **ORDINANCE NO. 710:** COMBINED ANNUAL BUDGET & APPROPRIATION ORDINANCE - 2015
AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR MT.
PROSPECT PARK DISTRICT, COOK COUNTY ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST
DAY OF JANUARY 2015, AND ENDING ON THE 31ST DAY OF DECEMBER, 2015.

B. **ORDINANCE NO. 711:** An Ordinance Declaring as Surplus and Authorizing the Sale, Trade-in, Conveyance or
Disposal of Surplus Personal Property of the Mt. Prospect Park District, Cook County, Illinois

COMMENTS/MATTERS FROM COMMISSIONERS

CLOSED SESSION

SECTION 2(c) (11): LITIGATION-TO DISCUSS THREATENED AND PROBABLE OR IMMINENT LITIGATION
AGAINST THE PARK DISTRICT

SECTION 2(c) (1): PERSONNEL-TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION,
DISCIPLINE, PERFORMANCE, OR DISMISSAL OF ONE OR MORE SPECIFIC EMPLOYEES OF THE PUBLIC
BODY

RECONVENE OPEN MEETING

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

- A. Approval of Separation Agreement and General Release regarding Catherine Miller-Domagalski

ADJOURNMENT

**Unapproved Special Meeting
1-21-15**

UNAPPROVED

SPECIAL BOARD MEETING

A Special Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, January 21, 2015 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6 p.m. On roll call, the following officers and commissioners were present:

Tim Doherty
Bill Klicka
Ray Massie
Bill Starr
Lisa Tenuta
Susan Walsh

Administrative Staff:

Greg Kuhs, Executive Director
Lee Howard, GAI
Brad O'Sullivan, GAI
Cathy Miller, Director of External Affairs
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services & HR
Teri Wirkus, Executive Professional Compliance Manager
Sarah Thompson, Aquatics Manager
Tiffany Barson, Aquatics Coordinator

Visitors:

Mike Murphy
Judy Paczko
Patty Wolfe
Laura Traviolia

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Doherty motioned to approve the Agenda; seconded by Commissioner Tenuta and carried by unanimous voice vote.

DISCUSSION ITEMS

A. BIG SURF POOL- Review/discussion of Options for Potential Renovations

Brian Taylor, Director of Recreation gave a power point presentation on a possible Big Surf Renovation Project. He touched on the following points:

- Scope of the project; history; methodology; current conditions, code of deficiencies, accessibility, observations and provided recommendations.
- Under Option #1- Continue to operate pool as is. Director Taylor reviewed the advantages and disadvantages.
 - Advantages: the pool is well maintained; Revenue vs Meadows Pool; Staff Costs and Budget standpoint.
 - Disadvantages: Pool & Bathhouse functionally obsolescence; maintenance time and expense increasing; attendance & revenue are on the decline; single attraction pool; aren't competing with area water parks and from the budget standpoint.
- Under Option #2- Re-build existing pool/bath house and concessions.
 - Advantages: a wave pool would still be unique attraction in the Northwest suburbs; reduction in maintenance time & expense; aesthetics of the pool & bathhouse would improve and meet current codes; could be step one in a phase renovation process; remaining funds could be used toward other Capital Projects and could improve attendance.
 - Disadvantages: funding could be allocated toward other capital projects in the District; still a one dimensional pool with lack of amenities needed to address the needs of variety of age groups and from the budget standpoint.
- Under Option #3- Build a new pool with new features amenities.
 - Advantages: new facility compliant with current ADA & Illinois Department of Health; significant reduction in maintenance time & expense; opportunity to address the needs of the community with multiple amenities; state of the art pump room & filter system and increased attendance with aesthetically pleasing bathhouse and concession stand.
 - Disadvantages: funding ability through bond issuance will not enable the district to compete with neighboring park district facilities; bond funds would be limited for future major projects.
- Under Option #4- Close the pool in the future-financial reasons and/or cost of repairs.
 - Advantages: reduce operations expenses includes staffing and maintenance
 - Disadvantages: loss of a community pool-no outdoor pool sound of Northwest highway; loss of revenue; increases usage at Rec Plex & Meadows pool and could be a negative public perception.

Other possible discussion considerations: outdoor pool on south side of town; invest in less expensive aquatic amenities throughout the District.

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Director Taylor also stated another fact to consider is the park district is an aging district (repairs, etc.) and presented examples:

- Lions Recreation Center was built in 1955
- Friendship Park Conservatory was built in 1988
- Rec Plex opened their doors in 1991 and
- Central Community Center open to the public in 2001

The District also has future projects that should be brought into the discussions, ie:

- The development of the O'Hare Cup Site
- The development of Kopp Park
- The information presented in the ACG report to the Board in 2014.
- Reviewed the pool renovations comparisons hand out from other Park Districts.

"Open Discussion": questions from the Board

Commissioner Tenuta:

- Stated some of the critical needs are the bath house, concession areas, life guard chairs, etc; and requested those needs be taken care of first; then possibly have phases.

Director Taylor:

- FGM & John addressed every need in his report: bringing Big Surf to code for about 3.5 million would be astatically pleasing and included replacing lifeguard chairs, filter system, upgrade concession stand etc.; once we start bringing Big Surf Pool up to code we must complete the process; can't do a portion of it.

Executive Director Kuhs:

- Discussed the cost could be more if renovation is spread over a period of time.

President Kurka: what is the time frame from start to finish?

John , FGM :

- Construction time-for example: if Big Surf was closed in the middle of August then there's a good possibility the pool would be open the following Memorial Day.

Commissioner Walsh and Executive Director Kuhs:

- Discussed what year the renovation was planned for since 2016 & 2017 has been discussed. Executive Director Kuhs stated that 2017 would be the desirable year because of the timing and finances of other capital dollars being available.

Commissioner Walsh:

- Stated she never heard the suggestion of closing the pool and would not be in favor of the pool closing; would like to get residences opinions.
- Suggested taking the closing of the pool off the table if the other Commissioners agree.

Commissioner Tenuta:

- Agreed that the pool closing was not an option; at one time Big Surf pool was the gem of the community; need to bring back our beloved pool.
- Discussion should be who are we servicing-is this a pool for the residents; a community pool.

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Commissioner Klicka:

- Not in favor of closing of the pool just for repairs; would love to open a pool for the south side but realizes can't do it at this time.

Commissioner Starr and Brian Taylor discussed:

- attendance is down 3%; have to look at the outside factors- wave pool is one dimensional and unique but 30 years old; residents are looking for all ages to be serviced; Big Surf Pool is the only wave pool in the immediate area and only really services the pre-teens and teens; need to discuss the options and develop a pool that all ages could be serviced; possible keep the wave pool and add amenities; need to look at the cost.

President Kurka:

- **To summarize- it appears it's the consensus of the Board not to permanently close Big Surf pool.**

Commissioner Walsh:

- needs an option "in between" of closing the pool updating or total renovation; possible phases for the pool; people have been waiting a long time for the renovation of the pool house
- In 2011 the discussion started on Big Surf being in dire need of repair and now it is 2015; what would the cost be if we just knock down the pool house and phase the rest of the amenities in.

John Dearnowski, FGM Architects explained: if renovations is the pool only then we must bring up to code but if only the pool house then we do not; is great to get a committee to discuss with residents different options and the feeling of the community but need to know what can be spent to put together all the options.

Director Taylor explained that the District will not exclude the public; just need to have a direction (establish parameters).

Commissioner Massie:

- We as a Board need to discuss before having a committee, to set parameters.

Commissioner Walsh responded:

- Let's look at other park districts on how they proceeded; going to the IAPD/IPRA convention for ideas; don't have the Board decide first- listen to the residents-get a committee together to get ideas of what the public wants

Commissioner Tenuta:

- What has worked well with other District projects: we had parameters set by the Board, heard great ideas, had residents input either with a direct committee or public meetings (example the dog park, etc); We must have parameters set before introducing information to the public, Board makes certain discussion first.
- Favors the idea of getting the bath house done first and then moving into the pool renovations with amenities for smaller children (kiddie pool or spray pads).

Director Taylor stated historically the wave pool was built for the option of bringing in outside groups (revenue) as a Board discuss if that still what the Board wants, does the Board want to compete with other District pools.

Executive Director Kuhs explained the Board could issue up to 8 million dollars now but once you do that then the District is done for 20 years- need to leave some room for other projects that could come along.

Commissioner Tenuta:

- Would like to hear the feedback from staff; what has the public said over the years.

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Director Taylor stated a few things to look at: financial future of this District- many facilities & parks are older and will need attention in the future.

Commissioner Kurka:

- Main costs to get Big Surf ready for the season

Director Jarog gave an example of the man power to get Big Surf ready: need four employees or more full time every day for about six weeks (nonstop); each year gets very difficult; very labor intensive.

Public Comment:

Laura Traviola addressed the Board:

- Lived in Mt. Prospect for 15 years
- Talked to a Commissioner 15 years ago and it was stated that the Wave Pool was going to be done soon.
- Important to have two outdoor pools in the community for families
- Meadows needs a wading pool- very scary for young children (& parents) in a large pool
- A lot of young families would go to Arlington Hts because they had a wading pool.
- District is losing revenue and need to attract young families to Mt. Prospect and if you don't have some nice facilities you won't attract them.
- A lot on the golf course and seriously consider doing the right with this pool.

Commissioner Walsh:

- Necessary to get the pool done; it has been promised to complete Big Surf Pool;
- Suggest getting a five or ten year capital plan done and then we will know what to spend on the pool.
- Residents do have opinions on the pool and we just heard articulately what one resident suggested.
- Teens and preteen really like the wave pool (rather special).
- Years ago the wave pool (without the waves) opened early in the morning for the preschoolers; bring back the preschool swim in the morning at least twice a week.
- Encouraged the fellow board members to go to the annual convention: get ideas on how to get residents opinions; suggest a pool committee to get residents involved from the very beginning; appreciate the residents that came out tonight.

Commissioner Doherty

- A lot of the numbers are based on weather related factors with the 3% drop in revenue.

Director Taylor went on to explain that the weather does play into the factor of numbers.

- Agrees with having parameters and residents should be involved at the beginning.
- Look at a few more options: phases and estimated costs; more research on different options.

President Kurka then summarized:

- Possibilities of doing renovations in phases – cost, time etc.
- More options between the 3.5 million and 6 million price range.
- What type of amenities of just fixing the bathhouse (add spray pads, kiddie pool, etc.)
- Get that information together and then proceed on getting residents involvement with meetings and committees.

Executive Director Kuhs explained:

- If we are going to proceed then we would have to engage an architect to give out the different phase options and/or levels of costs.
- Options of funding;

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- Two options: go out for an RFP to hire an new architect or have FGM Architects do a study and present a proposal at a future Board meeting for review.

Commissioner Walsh:

- Like to see three proposals from architects (variety of choices); go to annual convention and meet with different architects.
- Agree with the suggestion from a resident Carol Kelly to rename Big Surf to Veterans Memorial Pool with a Veterans theme, (at the annual convention a few years back talked with several architects about a veterans theme; great pictures).

Executive Director Kuhs asked for direction to proceed with one of the two options.

Commissioner Klicka:

- Need to promote the facilities to get the attendance up (ie-buy one and get one free);

Commissioner Starr:

- The examples from the renovation comparison sheet from other districts showed where the revenue funding came from: five of the six pools had referendums that were passed and paid for; the key is to find out what the people want.
- Let's find out if any of these districts had to do their pools over again would they do it the same way: spend the same, have the same amenities, do a referendum again.

President Kurka:

- Suggested (per Commissioner Walsh) to wait until after the annual convention and add the continued pool discussion to the February agenda.

ADJOURNMENT

There being no further business to discuss Commissioner Starr moved to adjourn the Special Board Meeting at 7p.m.; seconded by Commissioner Tenuta and carried by unanimous voice approval.

Respectfully submitted

William J. Starr, Secretary

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UNAPPROVED

REGULAR BOARD MEETING

A Special Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, February 25, 2015 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Tim Doherty
Bill Klicka
Lisa Tenuta
Susan Walsh

Administrative Staff:

Greg Kuhs, Executive Director
Lee Howard, GAI
Brad O'Sullivan, GAI
Brett Barcel, Director of Golf Operations
Jim Jarog, Director of Parks & Planning
Brian Taylor, Director of Recreation
Barry Kurcz, Director of Business Services & HR
Teri Wirkus, Executive Professional Compliance Manager
Vic Rose, MPPD Youth Baseball & Softball Coordinator

Visitors: None

CALL TO ORDER: 7:03P.M.

CHANGES OR ADDITIONS TO AGENDA

President Kurka requested to table the discussion on Big Surf until the March Board meeting.

APPROVAL OF AGENDA & Motion

Commissioner Doherty motioned to approve the Agenda as amended; seconded by Commissioner Tenuta and carried by unanimous voice vote.

Discussion:

Commissioner Walsh stated for discussion:

- Resident has come to talk about the pool and President Kurka told her the Board would not be talking about the pool tonight.
- Wanted clarification the discussion at the last meeting stated that none of the Commissioner wanted to close Lions Park pool;

President Kurka stated:

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- That was his interpretation also of the last meeting; as clarification that was presented as one of many alternatives.

APPROVAL OF MINUTES:

President Kurka asked for a motion for the approval of minutes of the January 21, 2015 Special Meeting minutes.

MOTION

Commissioner Tenuta moved to approve the minutes of January 21, 2015 Special Board Meeting; seconded by Commissioner Doherty.

Discussion: Commissioner Walsh question the statement on page 3 concerning if all the Commissioners were in agreement they would not be in favor of the pool closing and to take it off the table; would like clarification of the statement and if each Commissioner agreed.

Commissioner Kurka removed the motion until we listen again to the recording of the meeting.

MOTION

Commissioner Doherty moved to approve the minutes of January 21, 2015 regular Board Meeting; seconded by Commissioner Tenuta and carried by unanimous voice vote and one apposed.

PUBLIC COMMENT

Victor Rose, Baseball & Softball Supervisor addressed the Board. He explained his role as the baseball & softball supervisor and addressed two topics:

1. Meadows Park has three baseball fields and is heavily used in the summer time. The surface between the fields is covered with wood chips and this makes it difficult for people to maneuver. Wheel chairs are hard to push on the wood chips. He asked the park district to investigate the possibility of having asphalt instead of wood chips.
2. Park district has over four hundred acres of grass to mow and the maintenance staff does a great job. Suggested the park district hire additional summer help from April to July to drag the fields, etc.

Commissioner Walsh and Mr. Rose discussed the Mt. Prospect Baseball program, the different levels and the number of participants for the boys and girls baseball, the leagues; the volunteer positions (coaches) and the employees (umpires & Mr. Rose).

Commissioner Tenuta stated Mr. Rose made a good point about the wheel chair accessibility & walkers (with the wood chips) the District should look into it.

Mr. Rose explained he would like to have the Stallions division play at Meadows Park (handicap program) and they need this area to be accessible.

Commissioner Walsh and Director Taylor discussed the softball program and this is a committee of volunteers that oversee the softball program; Commissioner Walsh asked about the fields especially concerned about the girls' softball fields and Mr. Rose stated last year the fields were in good shape; Mr. Rose will be at both the girls and boys upcoming organizational meetings.

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PARK FOUNDATION

Commissioner Tenuta stated to the Board that the Foundation was supposed to meet next week but this meeting may be postponed.

Commissioner Walsh suggested the Foundations minutes should be inserted into the Board packet when available.

FINANCIAL REPORT

Lee Howard, Financial Advisor, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities. He also stated this was a great start to the year for the district and was pleased with the way program revenue has come in.

Discussion:

Commissioner Tenuta stated we are looking pretty good.

Commissioner Walsh asked if we could add to the agenda; how to bring down expenses, and up revenues; look & talk about what programs that are doing well; have a discussion before we pass the budget; Brian Taylor could give us an idea what programs are doing well and what programs make a net profit; have an idea on what is making revenue; in the four years on the Board never heard that; what do the other Commissioners think.

Lee Howard explained the District is changing the accounting system and updating to a new accounting system; this evening both systems are presented to the Board (old & new systems checks); accounts payable and check register also in the old & new system; working toward having everything in one report.

Commissioner Walsh asked about the handwritten "E" on the report and if that could be electronically because of a concern that no one would have an idea what the "E" represents.

Lee Howard explained the "E" represents "EFT's" and the convention for the EFT's will start with the #9 in front in the future and box it off so you will know the difference between checks and EFT's.

Commissioner Walsh has asked every month for the account numbers on refunds and you stated you can't give them.

Lee Howard explained that they are working on this with the new system.

Commissioner Walsh is requesting just like the "E"'s are written in; she would like the account numbers for the refunds written in; account numbers for the refunds and what the refunds are for; are they refunds of classes and prizes; what funds are they coming out of.

Executive Director Kuhs explained that this request was addressed to the Board a couple months ago; if the full Board wants us to do that additional work (he believes this is not a good use of our time) we will do that.

President Kurka agrees with Executive Director Kuhs and would not be in favor of writing those down, suggested making an appointment with Director Taylor to review the refunds.

Lee Howard and Commissioner Tenuta discussed how the information is captured by the system and how the checks are run; consolidates all the checks entries invoices (from one company) with one check number; discussed being fiscally responsible in each department.

Commissioner Walsh asked a question on page 14 about who this employee was and Director Taylor explained this person was a contractual individual; contractual programs/individuals generally have a

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60%/40% split (individual gets 60%/district 40%); wouldn't run the program if it wasn't financial sound; would cancel the program before we would run at a loss.

Commissioner Walsh would like a list on the contractual individuals and the programs.

Lee Howard gave an example on how to look up on the rainbow report the contractual programs.

Commissioner Tenuta feels the program guide has this information and she would rather have Director Taylor focus on new programs; President Kurka agrees and does not see a need for a P & L statement when the information is available in other places; and the other Board members do not see a need either.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka moved to ratify January Accounts Payable checks and EFT's in the amount of \$1,075,982.03 as listed on the January Check Registers; seconded by Commissioner Doherty.

Discussion:

Commissioner Walsh asked if the information has the "EFT"s and the totals of the "EFTs" and Lee Howard explained the EFT's are in the totals.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion passed.			

RATIFICATION OF PAYROLL

Commissioner Klicka moved to ratify January Payroll checks and Direct Deposits in the amount of \$260,364.72 as listed on this report; seconded by Commissioner Tenuta.

Discussion: None

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion passed.			

EXECUTIVE REPORT

Executive Director Greg Kuhs reported:

- Mike Nugent from MRMA (Metro Risk Management Association) will attend the March Board meeting with an overview of MRMA.
- Met with Senator Murphy (OSLAD grant) no further information as this time.
- Waiting for a break in the weather to finish Dara James playground.
- Fertilizer building is 95% complete. The remaining electric hookup and the plumbing will be finished in spring.
- Fish Fry at the Golf Course started last Friday and will continue till April 3rd at the Club house.
- Last Saturday the Rec staff did a successful Mardi Gras Event at Rec Plex. Great turn out for a first time event, variety of activities offered with Basketball for the youth, reptile show and many exciting programs.
- There is information in Brian's report about the Spring Dance Recitals.
- Friendship Park Conservatory's newly decorated banquet room is open for meetings, weddings, etc.-stop over anytime for a tour. Three beautiful new light fixtures (thanks to the Mt. Prospect Parks Foundation) provide a new atmosphere to events of all kinds. The room was completely repainted - new draperies and new carpet was also installed.
- Still scheduling training for remaining modules in Smart Fusion. Also interested in potentially utilizing the Project Management feature and the Purchasing Card (P-Card) feature.
- AT&T fiber data lines are complete in buildings as well as public wifi for our buildings.

Commissioner Tenuta remarked how wonderful the Mardi Gras event went and congrats to Rec staff. Brian Taylor, Director of Recreation stated that the Mardi Gras event was well run and excellent event.

UNFINISHED BUSINESS

A. Big Surf Pool Renovation-(Discussion)

This discussion was tabled until the March Board Meeting.

B. Tentative Budget & Appropriation Ordinance-FY 2015 (Discussion)

Executive Director Kuhs explained that the Tentative Budget & Appropriation Ordinance has been made available for public inspection at CCC as well as Mt. Prospect & Des Plaines Libraries. The Operating Budget and the Budget & Appropriation Ordinance are scheduled to be approved at the March Regular Board Meeting.

Commissioner Walsh asked for the Capital Projects budgets (not just what was approved in November) but the project funds: Fund 70-92& 93; Fund 94; would like to see what is owed for the golf course and what fits in the budget.

Lee Howard, financial advisor explained that there is no new budget – just tabulating what is left over (many 2014 bills still coming in and need to be charged back against the budgets); remaining budget for the entire capital budget will be given then.

Commissioner Walsh and Lee Howard discussed what Speer Financial projected for last year; what the amount, activity and monthly accruals for 2014; what part of these number are going

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to 2015; so wants the accruals in January. Lee Howard stated the information will be in the packet for the March meeting.

NEW BUSINESS

A. Five Year Capital Project/Equipment Plan Draft -2016 through 2020- (Discussion)

Executive Director Kuhs explained the Five Year Capital Project/Equipment plan (items & dollar amounts) were derived from the ACG Park & Facility Assessment plan (report) that was handed out and discussed at a prior Board meeting. This is a working document and staff will review and keep updating with the needs of the district. Staff is working on a format to present with details to back up the items presented and will be delivered (discussed) at the March meeting.

Commissioner Walsh asked if this information could be put on the website.

Executive Director Kuhs stated this document doesn't give enough complete information and staff is currently working on the back up on how the numbers were derived; then place the comprehensive documentation on the website when completed and approved.

**B. Back-up Generator Installation- Golf Maintenance Building-Village of Mt. Prospect
 (Discussion & Potential Action)**

Executive Director Kuhs explained the staff feels we should participate with the Village and the improvements would provide reliability to our maintenance operations.

MOTION

Commissioner Doherty moved to approve the installation of a back-up generator system for the Golf Maintenance Facility as part of the Village of Mount Prospect's new back-up generator system, at a cost of \$14,000; seconded by Commissioner Klicka.

Discussion: None

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh	X		
Motion passed.			

C. Re-scheduling of Wednesday, March 18th 2015 Regular Board Meeting

Motion

Commissioner Doherty made the motion to change the time of the Regular Board Meeting on Wednesday, March 18th 2015 to 7:30 p.m.; seconded by Commissioner Tenuta.

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<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh	X		
Motion passed.			

Motion

Commissioner Klicka made a motion to reschedule the Regular Board Meeting from April 22, 2015 to April 29, 2015 Wednesday at 7p.m.; seconded by Commissioner Doherty.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh	X		
Motion passed.			

APPROVAL ITEMS

A. Approval of Bid for Janitorial Services – RecPlex- V&H

Executive Director stated that staff is recommending the Board to award the bid for cleaning service at RecPlex to the lowest responsible bidder- V & H Industries.

Motion

Commissioner Doherty moved to award the bid for the RecPlex Janitorial Services from April 1, 2015 through March 31, 2016 to V & H Industries in the amount of \$34,700.; seconded by Commissioner Klicka.

Discussion:

Commissioner Walsh discussed with Director Jarog why the janitorial services start in April and not in January; it's stated the next time we could realign the bidding to start in January.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh	X		
Motion passed.			

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B. Approval of Purchase-Toro Groundmaster 4500D-Illinois Department of Central Management Services-Joint Purchasing Program

Motion

Commissioner Tenuta moved to approve of the purchase of a new Toro Groundmaster 4500-D from Reinders, Inc. in the amount of \$60,152; seconded by Commissioner Klicka.

Discussion:

Commissioner Walsh asked if the Toro Groundmaster is going to golf course fund can we have a list from this fund and what is left in this fund. Executive Director Kuhs said yes at the March Board meeting.

Commissioner Doherty commended staff for going to state for the joint purchasing program.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion passed.			

C. Approval of Concession License Fee for 2015 Golf Season- Open Kitchens

Executive Director stated that staff recommends we contract with Open Kitchens for April 1, 2015 through March 31, 2016 at a service rental rate determined by \$1,194/week from the opening day of golf course (TBD) 2015, through November 30, 2015.

Motion

Commissioner Doherty moved to approve contracting with Open Kitchens to provide food & beverage service at Mt. Prospect Golf Club from April 1, 2015 to March 31, 2016 at a concession fee of \$1,194 per week from the opening day of golf to November 30, 2015; seconded by Commissioner Tenuta.

Discussion:

Commissioner Tenuta & Commissioner Walsh discussed with Brett Barcel, Director of Golf Operations about the dates and the reason for the above dates, also suggested the district do Request for Proposals and change dates for future years.

Commissioner Walsh agrees with changing of the dates in the future and asked to table the motion for next meeting; discussed with Director Barcel, previous RFP's.

**Unapproved Special Meeting
2-25-15**

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion passed.			

D. Approval/Authorization to Sell Liquor at Special Events 2015 (Discussion & Action)

Motion

Commissioner Tenuta moved to authorize the sale of alcoholic beverages by Mt. Prospect Park District Staff over the age of 21 for the following events for which a special liquor license must be obtained:

May 9- 10, 2015	Softball Tournament
June 25-28, 2015	Softball Tournament
July 18-19, 2015	Softball Tournament
August 6-9, 2015	Softball Tournament
September 3-7, 2015	Softball Tournament
August 1-2, 2015	Soccer Tournament
Seconded by Commissioner Doherty	

Discussion:

Commissioner Walsh questioned who gets the liquor licenses, do we sell the liquor and does the Park District get the revenue on the beer and tournament? The answer was yes.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion passed.			

Unapproved Special Meeting
2-25-15

- E. Approval of Plats of: Vacation, Easement, and Consolidation, Regarding the Mt. Prospect Golf Course for execution by the Mt. Prospect Park District by and through its President AND CONDITIONAL APPROVAL FOR THE RECORDING OF SAID PLATS with the Recorder of Deeds after: (1) approval of same by the Village of Mt. Prospect and all other necessary parties, and (2) the execution of same by all necessary parties as shown on each plat.**

Executive Director Kuhs explained per discussion at the January Board Meeting, Groundwork, LLC has completed research and submitted final documents and plat information to the Village of Mt. Prospect for approval.

Motion

Commissioner Doherty moved that the Board of Park Commissioners of the Mt. Prospect Park District approve for execution by and through its President, the following with respect to the Mt. Prospect Golf Course:

1. Plat of Vacation for We-Go Trail and Man-a-Wa Trail, as revised 2/13/2015, as presented;
2. Plat of Vacation old access/water easement, as revised 2/13/2015 as presented;
3. Plat of Easement for new access/water easement, as revised 2/13/2015 as presented; and
4. Plat of Consolidation prepared by Thomson Surveying Ltd., as revised 2/13/15 but subject to the Plat of Consolidation being revised prior to execution to show the easement for public utilities located in vacated We-Go Trail; and subject to the authority of the Executive Director to approve such additional minor changes, if any, to any of the plats aforesaid as may be required by the Village after further review and which the Executive e Director finds in his discretion to be in the best interest of the park district.

And further provided that the approval of such plats by the Board of Commissioners is expressly conditioned upon the approval of each such plat by the Corporate Authorities of the Village of Mt. Prospect and that each such plat shall be recorded with the Recorder of Deeds of Cook County only after the above approvals have occurred and once each such plat has been duly executed by the required signatories as show thereon.

Seconded by Commissioner Klicka.

Discussion:

Commissioner Walsh stated if you make changes please let the Board know.

Executive Director Kuhs said when we receive fully executed documents we could get copies to all the Board (if there are any changes)

Commissioner Walsh asked about the pin owing taxes-what property is this. Executive Director Kuhs and John Green –there is NO property taxes due - that was an error, and would not affect anyone around the golf course.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh	X		
Motion passed.			

Unapproved Special Meeting
2-25-15

F. Permission for the Village Generator Project to Proceed

Motion

Commissioner Tenuta makes the motion that the Village of Mt. Prospect be permitted to proceed with the installation (prior to the recording of the Plat of Easement referred to in the motion just adopted) of a generator and associated equipment, in the 65' x 65' new easement area at the Mt Prospect Golf Course, but not until a hold harmless and indemnification undertaking from the Village of Mt. Prospect in form and substance satisfactory to the park district attorney has first been received by the District. Seconded by Commissioner Klicka.

Discussion:

Commissioner Walsh asked about the new easement area and John Green explained the location and that the easement was just an expansion and would not affect the maintenance building.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh	X		
Motion passed.			

COMMENTS/MATTERS FROM COMMISSIONERS: None

Motion

Commissioner Doherty moved to adjourn to closed session:

SECTION 2(c)(1):FOR THE PURPOSE OF DISCUSSING PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF BY THE PARK DISTRICT.

SECTION 2 (C)(11): LITIGATION-TO DISCUSS THREATENED AND PROBABLE OR IMMINENT LITIGATION AGAINST THE PARK DISTRICT.

SECTION 2(C)(1): PERSONNEL- TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF ONE OR MORE SPECIFIC EMPLOYEES OF THE PUBLIC BODY.

Seconded by Commissioner Klicka and carried by unanimous voice vote.

Open Session was reconvened at 10:26 p.m.

Unapproved Special Meeting
2-25-15

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

A. Approval of the Executive Directors Salary for the year beginning January 1, 2015

Motion

Commissioner Doherty moved to increase the salary of the Executive Director effective January 1, 2015 to \$141,000 and that his employment Agreement with the District in all other respects be ratified and confirmed.

Seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Massie			X
Commissioner Tenuta	X		
Commissioner Walsh		X	
Motion passed.			

ADJOURNMENT

There being no further business to discuss, Commissioner Doherty moved to adjourn the Regular Board Meeting at 10:28 p.m.; seconded by Commissioner Klicka and carried by unanimous voice vote.

Respectfully submitted,

Tim Doherty, Acting Secretary

MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
For Two Months Ended 2-28-15

ACCOUNT NAMES	17% of Calendar Year														
	TOTALS	CORP.	REC.	LAB INS	SOCIAL SEC	NWSRA	IMRF	CONSERV	PAV/LIGHT	DEBT SRV	INT SERV.	2012 PROJ	2013 PROJ	Fund 70 2014 PROJ	Fund 64 2014 PROJ
BALANCE 1-1-15	8,844,864	509,711	672,064	345,225	106,095	2,178,997	18,188	882,338	101,893	656,848	33,448	70,218	218,810	2,012,867	1,238,130
REVENUES:															
PROPERTY TAXES	1,593,366	320,964	208,554	115,704	98,870	97,010	87,673	121,282	12,126	621,423					
REPLACEMENT TAXES	23,438	11,719	11,719												
RENTAL	34,187	5,740	23,708					4,748							
PASSES /USER FEES	114,378		114,378												
DAILY /USER FEES	29,283		29,283												
PROGRAM FEES	658,067		653,924					4,133							
CONCESSION SALES	6,575		5,988					599							
GRANTS & SPONSORS	18,100		18,100												
VMMC & OTHER	18,330	27,432	(11,102)												
INTEREST	1,678	199											1,479		
INT PROJ CHARGES	-														
INST CONTRACT PRC	-														
BOND PROCEEDS	-														
TOTAL REVENUE	2,495,404	366,055	1,054,532	115,704	98,870	97,010	97,873	130,732	12,126	521,423	-	-	1,479	-	-
% of Budget	14%	17%	15%	17%	17%	18%	17%	16%	18%	11%	0%	n/a	n/a	n/a	n/a
EXPENDITURES:															
FULL TIME SALARIES	487,941	172,684	238,237	21,478				58,755			10,487				
PART TIME SALARIES	305,519	3,111	283,439					11,847			7,322				
FRINGE BENEFITS	218,892	83,052	79,439	6,079			52,287	14,839			3,386				
CONTRACTUAL SERVICES	122,875	28,323	70,440	8,275	-			5,555			9,282				
COMMODITIES	48,968	5,589	37,097					4,810			1,483				
CONCESSIONS	568		485					103							
UTILITIES	22,020	7,769	12,852					1,388							
INSURANCE	-														
N W SPECIAL REC	188,677					168,877									
RETIREMENT	80,794				80,794										
DEBT CERTIFICATES	-														
ROLLOVER BONDS	-														
SALES TAX/OTHER	148		145					1							
CAPITAL PROJECTS:															
LAND	-														
EQUIP & VEHICLES	18,031											2,448	12,982		2,805
ADA IMPROV	-														
BUILDINGS	54,113											7,250	11,228		35,835
POOLS	-														
PARK IMPROV	468,718													468,718	
TOTAL EXPENDITURE	1,987,268	280,828	720,114	35,832	80,794	168,877	52,287	95,909	-	-	31,940	9,698	24,210	468,718	38,238
% of Budget	11%	13%	10%	5%	13%	17%	8%	12%	0%	0%	8%	n/a	n/a	n/a	n/a
REVENUE OVER(UNDER)	508,136	85,227	334,418	79,872	37,876	(71,667)	45,376	34,823	12,126	521,423	(31,940)	(9,698)	(22,731)	(468,718)	(38,238)
FUND BALANCE 1-31-15	9,352,845	594,938	1,006,482	425,097	143,871	2,107,320	83,564	717,192	114,089	1,178,072	1,508	60,522	186,078	1,544,149	1,189,882

Mount Prospect Park District
Consolidated Revenue/Expense
February 2015

	February 2015	YTD 2015	Budget 2015 (in progress)	February 2014	YTD 2014
REVENUE					
10 General Fund	302,138	366,054	2,216,297	272,383	310,852
20 Recreation Fund	498,661	1,054,532	6,915,129	487,056	979,821
21 Paving and Lighting	10,816	12,126	67,139	11,903	11,903
23 Social Security Fund	88,009	98,670	580,920	84,467	84,467
24 Liability Insurance Fund	103,202	115,704	694,562	99,049	99,049
25 NWSRA Fund	86,528	97,010	537,112	95,226	95,226
26 IMRF Fund	87,120	97,673	576,800	83,614	83,614
27 Conservatory Fund	113,162	130,732	795,949	127,068	132,016
28 Internal Service Fund	-	-	380,780	-	10,372
30 Bond & Interest Fund	465,085	521,423	4,848,146	446,411	446,411
70 2014 Capital Project A&B					
92 2012 Capital Project					
93 2013 Capital Project	673	1,479			
94 2014 Capital Project C&D					
Total	1,755,394	2,495,403	17,612,834	1,707,178	2,253,731
EXPENSE					
10 General Fund	133,432	280,828	2,216,297	134,816	251,108
20 Recreation Fund	400,009	720,115	6,915,129	417,245	690,955
21 Paving and Lighting	-	-	200,000	-	-
23 Social Security Fund	33,759	60,794	485,302	15,403	44,489
24 Liability Insurance Fund	15,661	35,832	694,562	17,765	35,496
25 NWSRA Fund		168,677	977,883	-	175,138
26 IMRF Fund	52,297	52,297	662,040	38,013	94,006
27 Conservatory Fund	47,572	95,909	795,949	64,843	114,266
28 Internal Service Fund	19,141	31,941	380,780	17,332	27,874
30 Bond & Interest Fund	-	-	4,706,678	-	-
70 2014 Capital Project A&B	29,260	38,238	1,168,916		
92 2012 Capital Project	7,250	9,696	65,561	18,071	24,378
93 2013 Capital Project	21,287	24,210	184,231		10,372
94 2014 Capital Project C&D	217,911	468,718	1,057,282		
Total	977,579	1,987,255	20,510,610	723,489	1,468,082
Total Revenue	1,755,394	2,495,403	17,612,834	1,707,178	2,253,731
Total Expense	977,579	1,987,255	20,510,610	723,489	1,468,082
Net Income/Loss	777,815	508,148	(2,897,776)	983,690	785,649

**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 2 MONTH ENDED 2-28-15**

17% OF CALENDAR YEAR

FUND / Department	'15 Y.T.D. Actual	2015 Budget	Y.T.D. as % of '15 Budget	'14 Y.T.D. Actual	Y.T.D. % of '14 Y.T.D.	Projected 2015	Proj % of '15 Bud	% Inc '15 Bud Over '14 Bud
GENERAL FUND								
Administration	122,842	959,912	13%	97,648	126%	939,626	98%	20%
Maintenance	134,203	946,305	14%	125,300	107%	892,564	94%	2%
Motor Pool	21,084	288,182	7%	25,162	84%	240,939	84%	29%
Studio at Melas	2,699	21,898	12%	2,998	90%	18,775	86%	3%
Park Improvements	-	-	-	-	-	-	-	-
Total	280,828	2,216,297	13%	251,108	112%	2,090,339	94%	12%
RECREATION FUND								
Administration	114,133	793,328	14%	119,141	96%	718,703	91%	-6%
Big Surf	22,618	283,034	8%	21,167	107%	252,479	89%	0%
Meadows Pool	4,536	187,317	2%	4,457	102%	172,027	92%	1%
Recplex Pool	47,669	478,667	10%	48,669	98%	394,355	82%	2%
Golf Course	136,295	1,353,815	10%	127,037	107%	1,178,842	87%	4%
Concessions	4,018	150,969	3%	5,738	70%	118,047	78%	0%
Lions Center	23,682	191,629	12%	22,771	104%	180,418	94%	2%
Friendship Center	3,918	31,622	12%	5,830	67%	26,956	85%	-2%
Recplex Center	110,524	1,035,926	11%	107,320	103%	963,404	93%	0%
Rec Programs	166,800	1,631,745	10%	146,618	114%	1,664,243	102%	2%
Central Programs	5,377	142,100	4%	5,150	104%	121,900	86%	0%
Central Road	80,546	634,977	13%	77,058	105%	579,160	91%	2%
Total	720,115	6,915,129	10%	690,956	104%	6,367,831	92%	1%

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

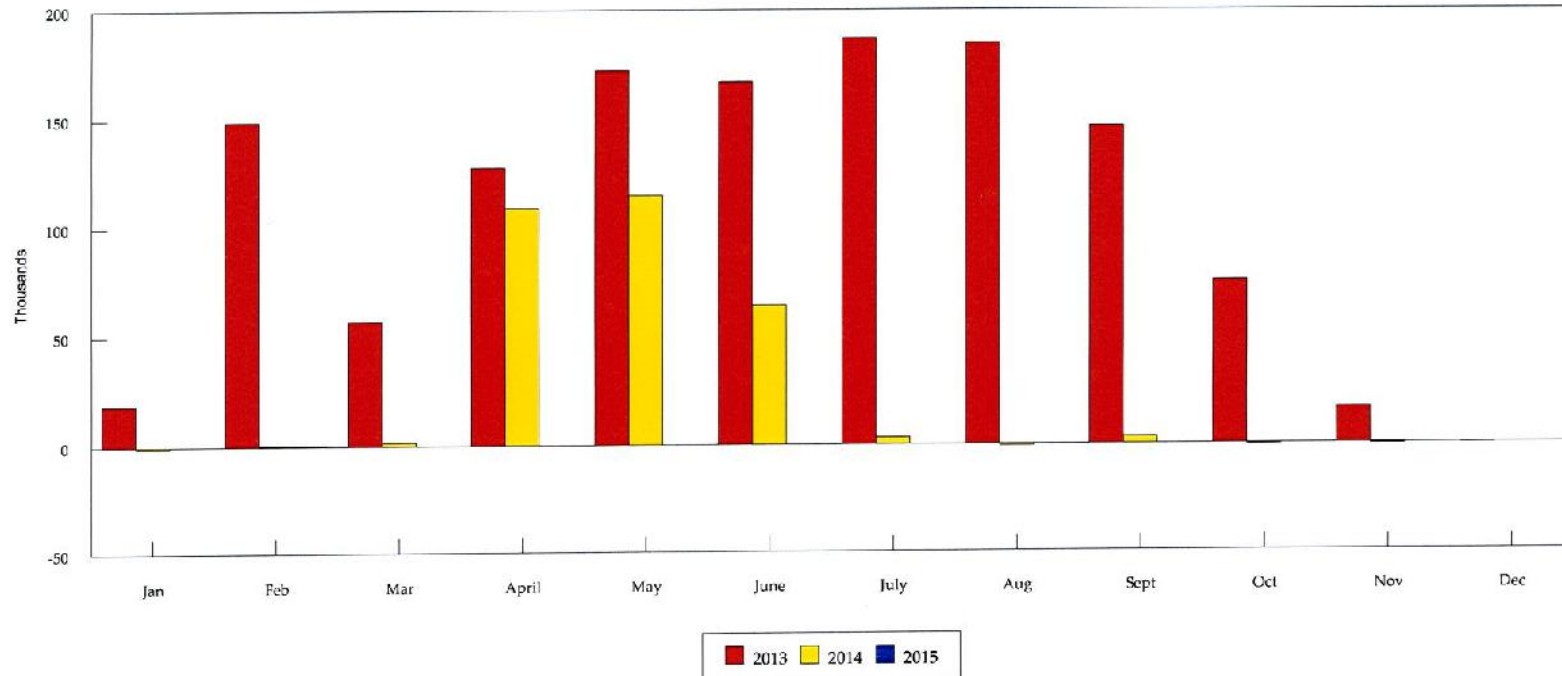
Revenue Recap by yr:

2013		
	Month	YTD
Jan	19,025	19,025
Feb	149,040	168,065
Mar	57,199	225,265
April	127,391	352,656
May	172,891	525,547
June	167,420	692,966
July	187,317	880,283
Aug	185,017	1,065,300
Sept	146,745	1,212,045
Oct	75,315	1,287,360
Nov	16,993	1,304,353
Dec	(124)	1,304,229

2014		
	Month	YTD
Jan	(779)	(779)
Feb	598	(181)
Mar	1,857	1,676
April	109,004	110,680
May	114,621	225,301
June	64,491	289,793
July	3,153	292,946
Aug	(759)	292,187
Sept	3,159	295,346
Oct	(360)	294,986
Nov	(560)	294,426
Dec	0	0

2015		
	Month	YTD
Jan	35	35
Feb	417	452
Mar	0	0
April	0	0
May	0	0
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

'13Budget	1,458,500
'14Budget	726,600
'15Budget	705,490



This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Two Months Ended 2-28-15

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
REVENUES:								
RENTAL	-							
PASSES /USER FEES	-							
DAILY /USER FEES	-							
PROGRAM FEES	195	35				160		
MERCHANDISE SALES	257			257				
OTHER	-							
SPONSORSHIPS	-							
TOTAL REVENUE	452	35	-	257	-	160	-	-
% of Budget	0%	0%	n/a	2%	0%	1%	0%	
EXPENDITURES:								
FULL TIME SALARIES	82,804	53,121	23,339					6,344
PART TIME SALARIES	8,791	4,935	3,820					37
FRINGE BENEFITS	24,842	10,557	11,440					2,846
CONTRACTUAL SERVICES	12,429	5,708	1,974				500	4,247
COMMODITIES	3,299	907	1,050		250	125		967
MERCHANDISE	323			323				
UTILITIES	3,806	1,504	1,796					506
SALES TAX	-							
TOTAL EXPENDITURES	136,295	76,732	43,419	323	250	125	500	14,946
% of Budget	10%	14%	7%	2%	8%	1%	4%	12%
REVENUE OVER(UNDER) EXP	(135,843)	(76,697)	(43,419)	(66)	(250)	35	(500)	(14,946)
CHANGE FROM LAST YR + (-)								
REVENUE	633	1,554	-	96	(0)	(1,017)	(0)	-
EXPENDITURES	9,258	15,500	(7,018)	319	250	125	500	(418)
NET	(8,624)	(13,945)	7,018	(223)	(250)	(1,142)	(500)	418
% CHANGE FROM LAST YEAR								
REVENUE	(349)	(102)	n/a	60	(100)	(86)	(100)	n/a
EXPENDITURES	7	25	(14)	n/a	n/a	n/a	n/a	(3)
2015 BUDGET REVENUE	705,490	604,990	-	17,000	40,000	29,500	14,000	-
2015 BUDGET EXPENSE	1,353,815	537,066	643,626	13,800	3,000	19,750	14,000	122,573
2014 REVENUE	(181)	(1,519)	-	161	0	1,177	0	-
2014 EXPENDITURES	127,037	61,232	50,437	4	-	-	-	15,364

MT PROSPECT PARK DISTRICT
GOLF COURSE
Greens Fees Sales

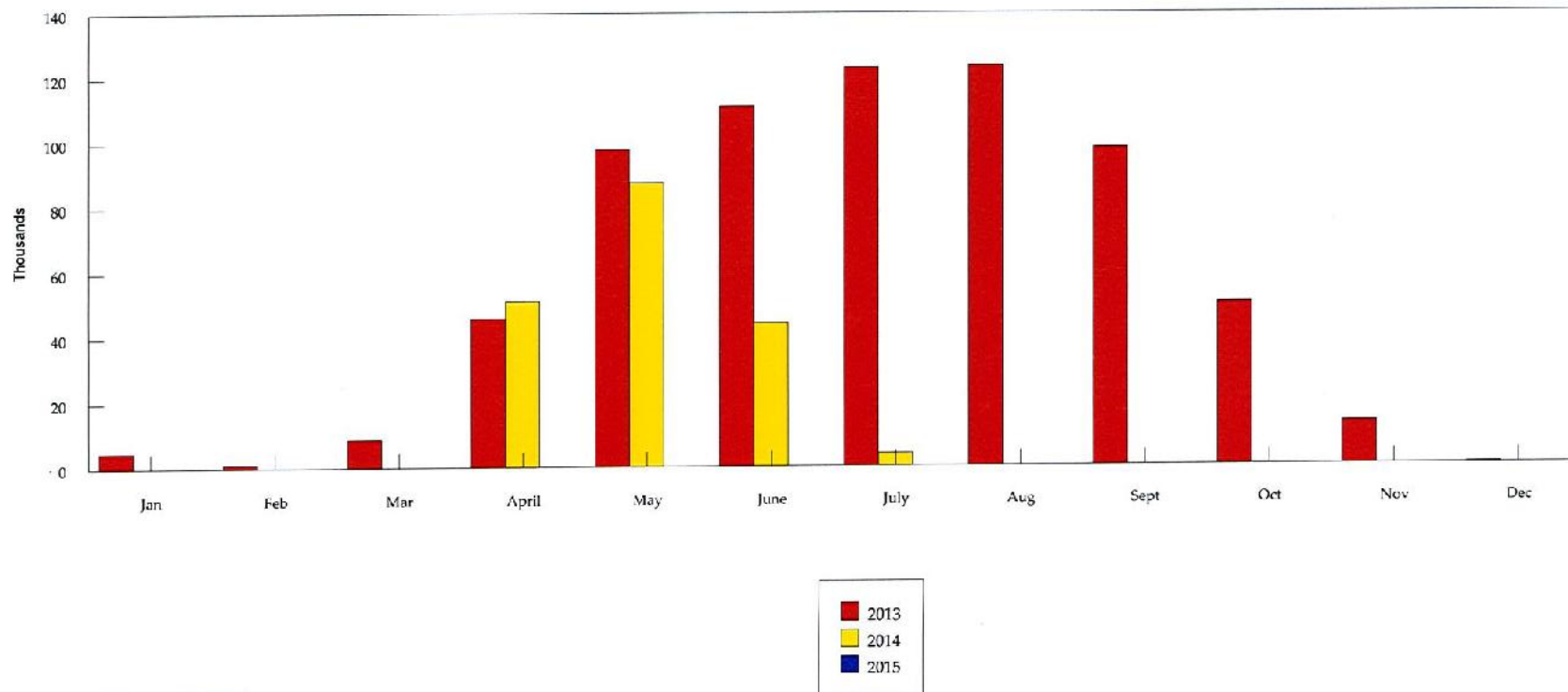
Revenue Recap by yr:

	2013	
	<u>Month</u>	<u>YTD</u>
Jan	5,006	5,006
Feb	1,133	6,139
Mar	8,997	15,135
April	46,083	61,218
May	97,900	159,118
June	111,339	270,457
July	123,263	393,720
Aug	123,684	517,404
Sept	98,260	615,664
Oct	50,209	665,873
Nov	13,279	679,152
Dec	241	679,394

	2014	
	<u>Month</u>	<u>YTD</u>
Jan	0	0
Feb	0	0
Mar	0	0
April	51,226	51,226
May	87,458	138,684
June	44,471	183,155
July	4,000	187,155
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

	2015	
	<u>Month</u>	<u>YTD</u>
Jan	0	0
Feb	0	0
Mar	0	0
April	0	0
May	0	0
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

'13Budget	785,500
'14Budget	340,000
'15Budget	400,000



This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT

GOLF COURSE

Power Cart Rental

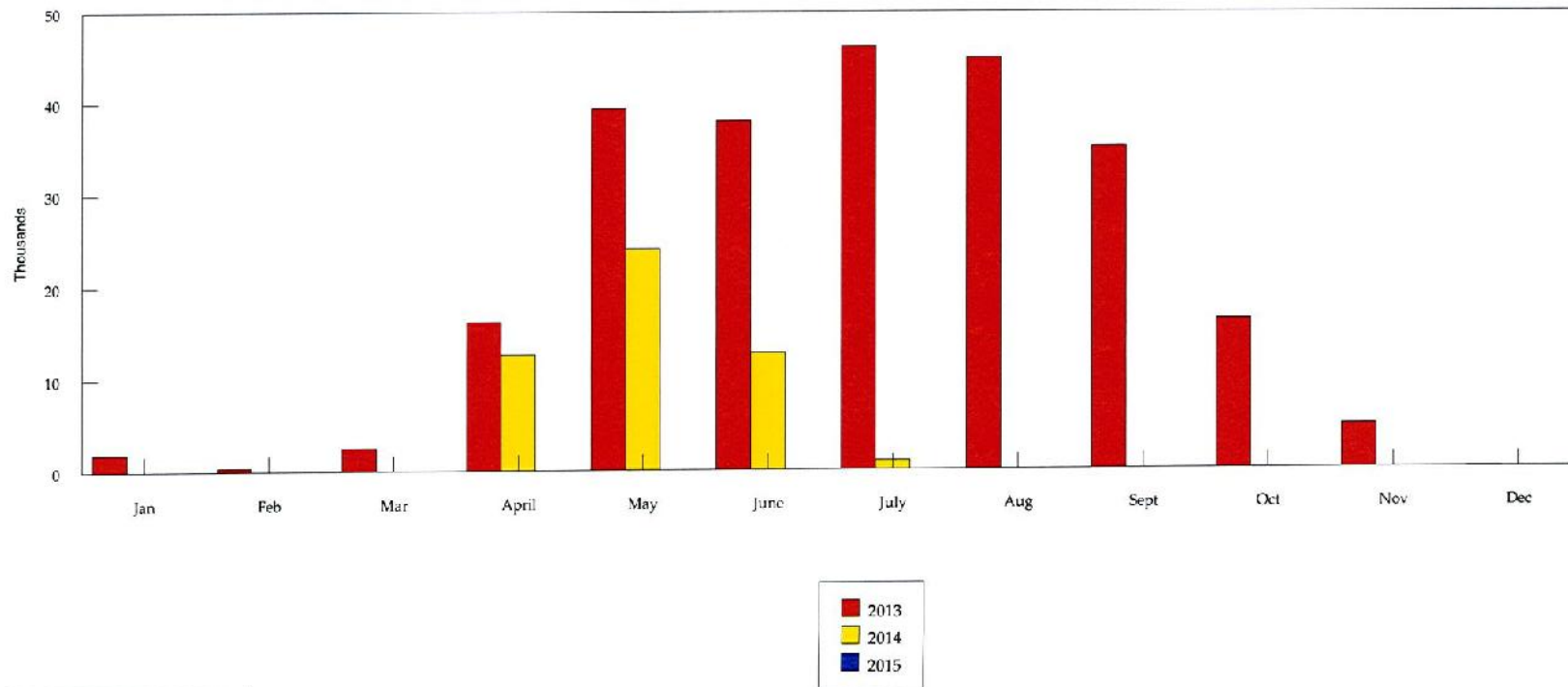
Revenue Recap by yr:

	2013	
	<u>Month</u>	<u>YTD</u>
Jan	1,843	1,843
Feb	433	2,276
Mar	2,470	4,747
April	16,219	20,966
May	39,388	60,354
June	38,052	98,405
July	46,211	144,617
Aug	44,872	189,489
Sept	35,310	224,799
Oct	16,346	241,145
Nov	4,761	245,906
Dec	62	245,967

	2014	
	<u>Month</u>	<u>YTD</u>
Jan	0	0
Feb	0	0
Mar	0	0
April	12,738	12,738
May	24,086	36,824
June	12,898	49,722
July	1,000	50,722
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	50,722

	2015	
	<u>Month</u>	<u>YTD</u>
Jan	0	0
Feb	0	0
Mar	0	0
April	0	0
May	0	0
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

'13Budget	250,000
'14Budget	110,000
'15Budget	150,000

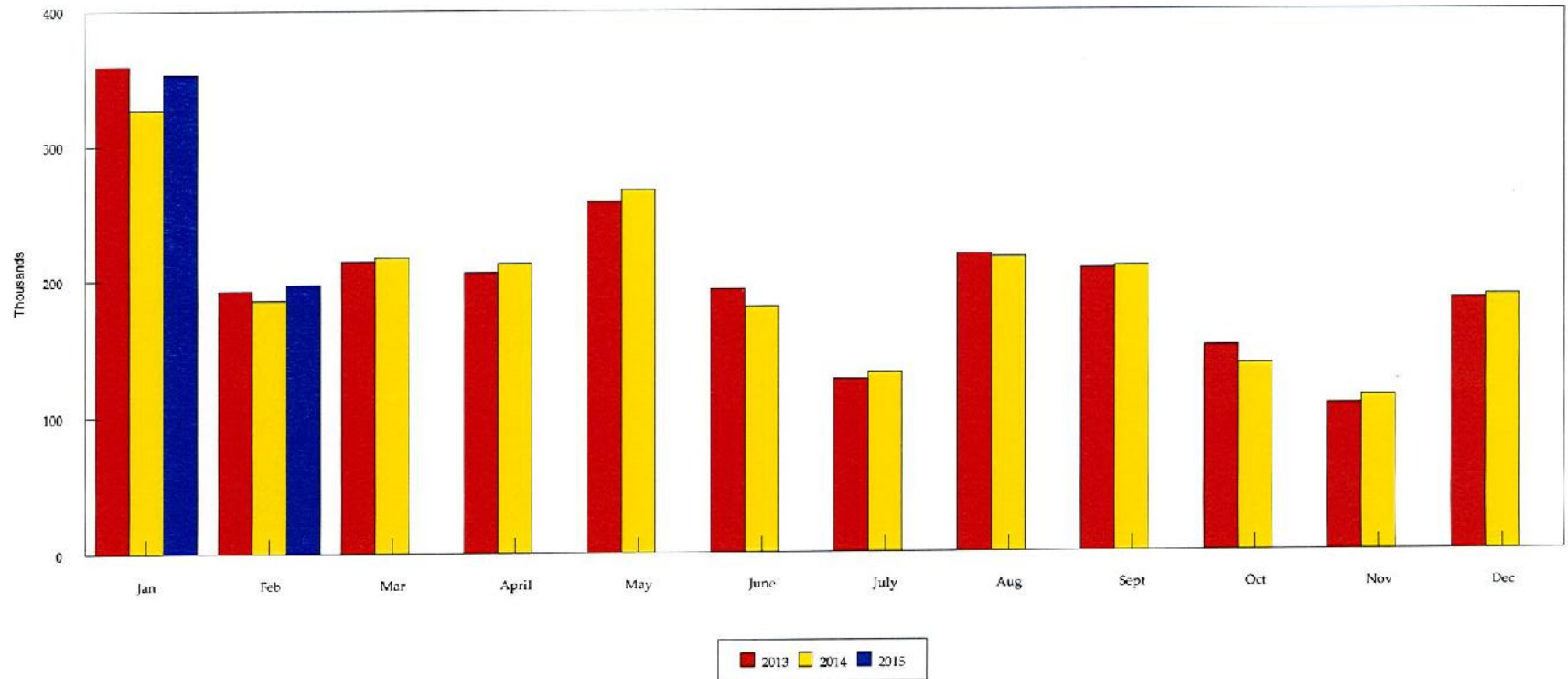


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT PROGRAM REVENUE

Revenue Recap by yr:

2013			2014			2015			'13Budget	'14Budget	'15Budget
Month	YTD		Month	YTD		Month	YTD				
Jan	359,652	359,652	Jan	326,391	326,391	Jan	353,217	353,217	2,332,050		
Feb	192,382	552,034	Feb	185,370	511,760	Feb	197,276	550,493	2,375,050		
Mar	214,551	766,586	Mar	217,723	729,483	Mar	0	0	2,434,300		
April	206,144	972,730	April	213,232	942,716	April	0	0			
May	259,007	1,231,736	May	267,943	1,210,659	May	0	0			
June	193,156	1,424,892	June	180,044	1,390,703	June	0	0			
July	126,977	1,551,869	July	131,877	1,522,580	July	0	0			
Aug	219,730	1,771,599	Aug	216,713	1,739,293	Aug	0	0			
Sept	208,137	1,979,736	Sept	210,238	1,949,530	Sept	0	0			
Oct	150,861	2,130,597	Oct	137,662	2,087,192	Oct	0	0			
Nov	108,313	2,238,910	Nov	114,213	2,201,405	Nov	0	0			
Dec	184,874	2,423,784	Dec	187,591	2,388,996	Dec	0	0			



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For the Two Months Ended 2-28-15

ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	SPECIAL PROGRAMS	ARTS	SENIOR CLUB	BASEBALL
REVENUES:										
PROGRAM FEES	535,917	182,863	22,625	60,009	45,917	2,558	2,155	91,865		127,925
CHILD CARE	2,344	2,344								
DONATIONS	8,100		600			7,500				
CONCESSIONS	-									
TOTAL REVENUE	546,360	185,206	23,225	60,009	45,917	10,058	2,155	91,865	-	127,925
% of Budget	22%	19%	20%	15%	18%	41%	15%	23%	0%	n/a
EXPENDITURES:										
PART TIME SALARIES	136,191	56,200	7,514	17,443	24,730	949		27,711		1,643
CONTRACTUAL SERVICES	13,192	1,225		9,403	673	1,470	270	150		
COMMODITIES	17,324	4,762	240	397		1,682		6,934		3,310
UTILITIES	93									93
TOTAL EXPENDITURES	166,800	62,187	7,754	27,243	25,404	4,101	270	34,795	-	5,046
% of Budget	10%	11%	8%	10%	16%	8%	3%	12%	0%	3%
REVENUE OVER(UNDER) EXP	379,561	123,019	15,471	32,766	20,514	5,957	1,885	57,070	-	122,879
CHANGE FROM LAST YR + (-)										
REVENUE	34,600	19,674	(1,375)	5,450	10,399	365	(145)	11,011	(60)	(10,719)
EXPENDITURES	20,182	7,380	(550)	4,686	4,645	1,733	228	(515)	(1)	2,576
NET	14,419	12,294	(825)	764	5,755	(1,368)	(373)	11,526	(59)	(13,295)
% CHANGE FROM LAST YEAR										
REVENUE	7	12	(6)	10	29	4	(6)	14	(100)	(8)
EXPENDITURES	14	13	(7)	21	22	73	543	(1)	(100)	104
2015 BUDGET REVENUE	2,434,300	992,000	115,000	410,000	260,000	24,250	14,000	398,000	550	220,500
2015 BUDGET EXPEND	1,631,745	589,500	97,250	278,500	155,500	50,700	8,100	286,250	300	165,645
2014 REVENUE	511,760	165,532	24,600	54,559	35,518	9,693	2,300	80,854	60	138,644
2014 EXPENDITURES	146,618	54,807	8,304	22,557	20,759	2,368	42	35,310	1	2,470

MT PROSPECT PARK DISTRICT
RECPLEX

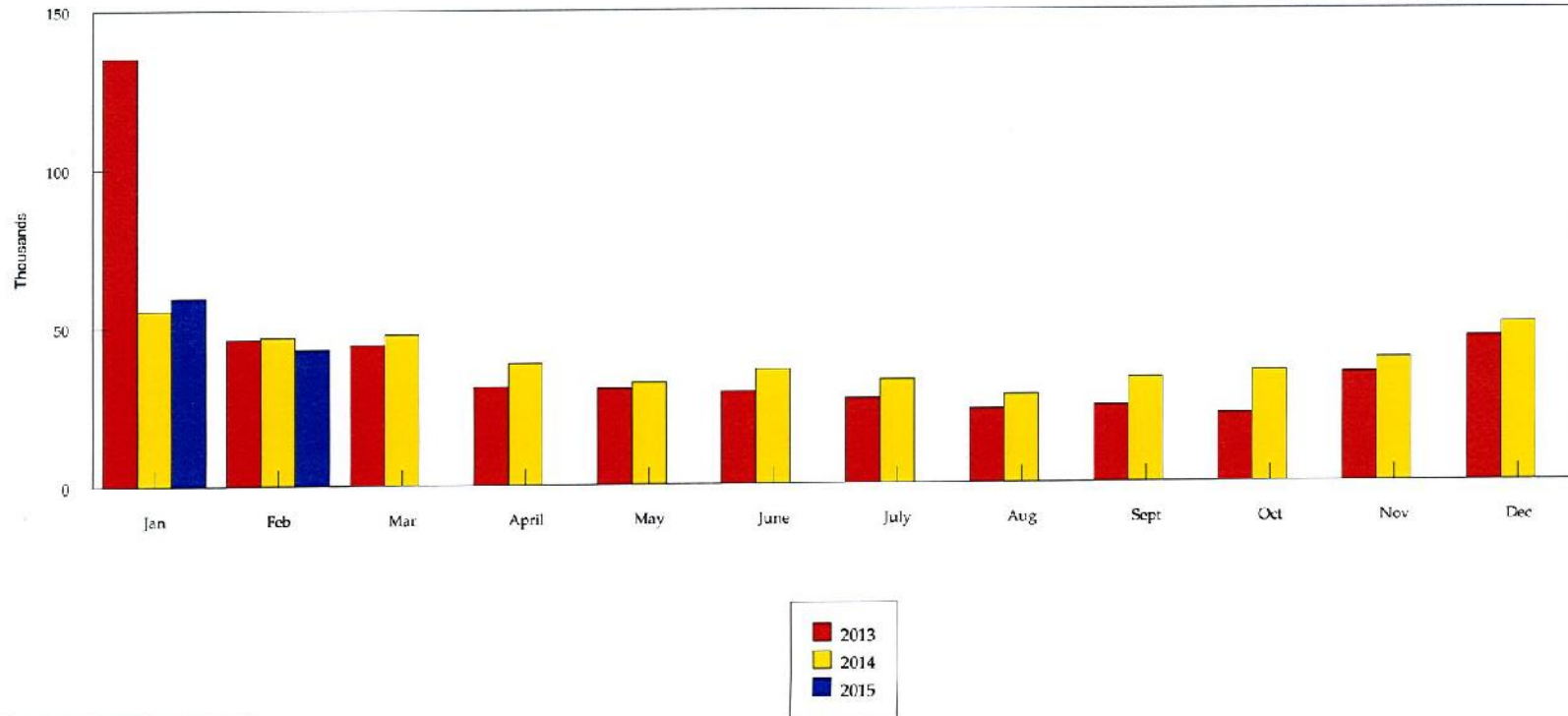
Revenue Recap by yr:

	2013	
	Month	YTD
Jan	134,895	134,895
Feb	46,139	181,034
Mar	44,332	225,366
April	30,973	256,338
May	30,270	286,608
June	29,230	315,838
July	26,768	342,606
Aug	22,888	365,494
Sept	24,032	389,526
Oct	21,279	410,805
Nov	34,337	445,142
Dec	46,008	491,150

	2014	
	Month	YTD
Jan	55,440	55,440
Feb	46,731	102,171
Mar	47,636	149,808
April	38,187	187,995
May	32,313	220,308
June	35,884	256,192
July	32,746	288,938
Aug	27,701	316,639
Sept	33,136	349,775
Oct	35,134	384,909
Nov	38,801	423,709
Dec	50,297	474,006

	2015	
	Month	YTD
Jan	59,383	59,383
Feb	42,677	102,060
Mar	0	0
April	0	0
May	0	0
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

'13Budget	565,000
'14Budget	565,500
'15Budget	569,500



This Year Vs Last Two Years

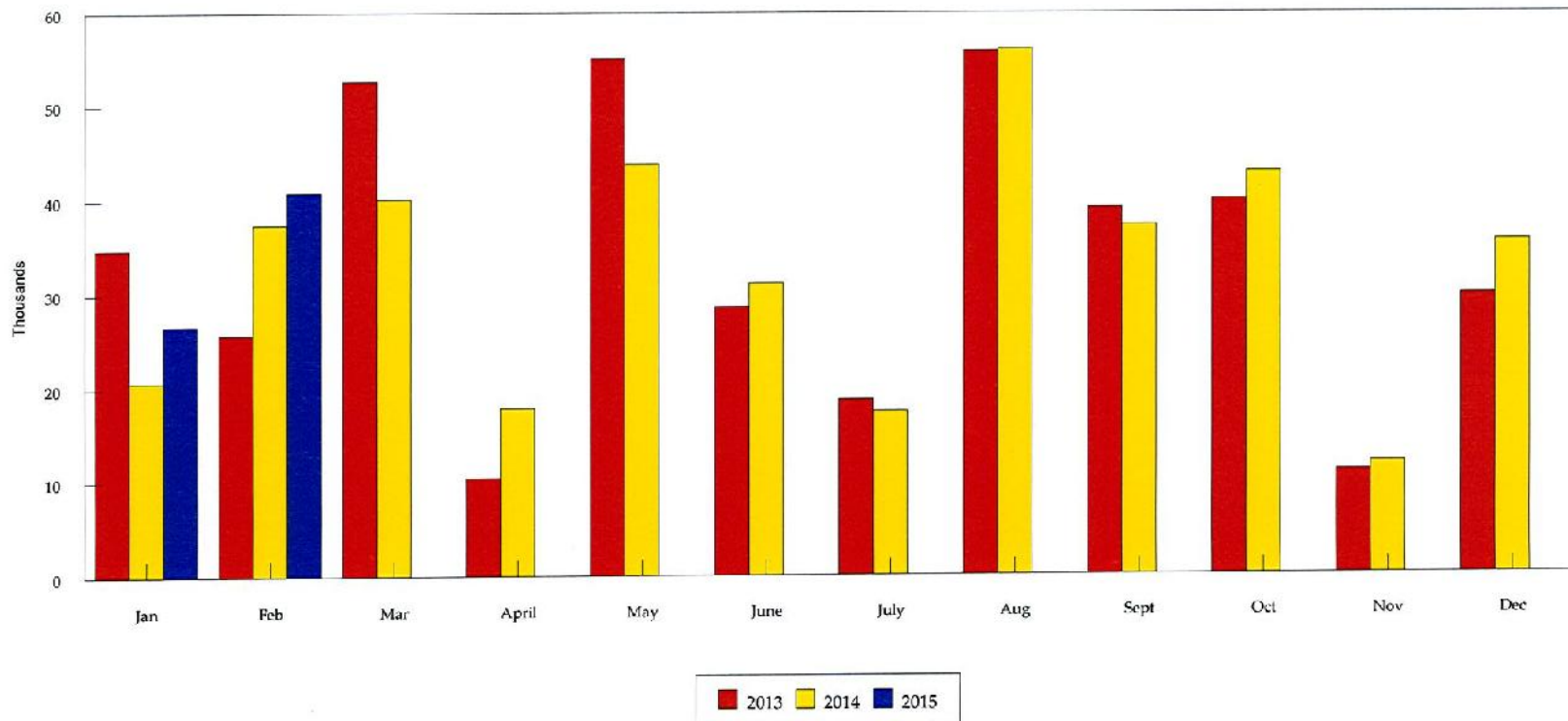
**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
FEBRUARY 2015**

		MONTH		YEAR to DATE		Up (Down)	
		This	Last	This	Last	Change	% Change
RENTALS							
	Building Rental	3,848	4,043	7,885	6,822	1,063	16%
	Lockers	-		-		-	
	Total	3,848	4,043	7,885	6,822	1,063	16%
PASS SALES							
	All Facility	9,114	8,399	21,026	19,679	1,347	7%
	Gym & Track	3,805	3,693	8,989	7,443	1,546	21%
	Other Agency						
	Fitness	18,687	16,875	45,050	42,189	2,861	7%
	Total	31,606	28,967	75,065	69,311	5,754	8%
DAILY FEES							
	All Facility	1,058	1,255	2,425	3,118	(693)	-22%
	Gym & Track	6,456	7,856	14,975	16,265	(1,290)	-8%
	Fitness	1,128	1,061	2,394	2,426	(32)	-1%
	Racquetball	539	596	1,477	1,315	162	12%
	Playport	540	308	1,048	738	310	42%
	Total	9,721	11,076	22,319	23,862	(1,543)	-6%
PROGRAM FEES							
	Special Programs	190		190	-	190	N/A
	Total	190	-	190	-	190	N/A
CONCESSIONS							
	Merchandise	265	218	601	491	110	22%
	Vending	1,736	1,372	2,775	2,402	373	16%
	Total	2,001	1,590	3,376	2,893	483	17%
OTHER							
	Visa Charges / OvSt	(4,687)	1,055	(6,773)	(716)	(6,057)	846%
	TOTAL	42,679	46,731	102,062	102,172	(110)	0%

MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

Revenue Recap by yr:

2013			2014			2015			'13Budget	'14Budget	'15Budget
Month	YTD		Month	YTD		Month	YTD				
Jan	34,825	34,825	Jan	20,707	20,707	Jan	26,632	26,632	405,900		
Feb	25,739	60,564	Feb	37,488	58,195	Feb	40,930	67,562	408,900		
Mar	52,707	113,270	Mar	40,199	98,394	Mar	0	0	410,900		
April	10,382	123,652	April	17,886	116,280	April	0	0			
May	55,074	178,726	May	43,916	160,196	May	0	0			
June	28,617	207,343	June	31,177	191,373	June	0	0			
July	18,762	226,106	July	17,502	208,875	July	0	0			
Aug	55,895	282,001	Aug	56,078	264,953	Aug	0	0			
Sept	39,235	321,236	Sept	37,373	302,326	Sept	0	0			
Oct	40,122	361,358	Oct	43,085	345,411	Oct	0	0			
Nov	11,056	372,414	Nov	11,980	357,391	Nov	0	0			
Dec	29,877	402,291	Dec	35,710	393,101	Dec	0	0			

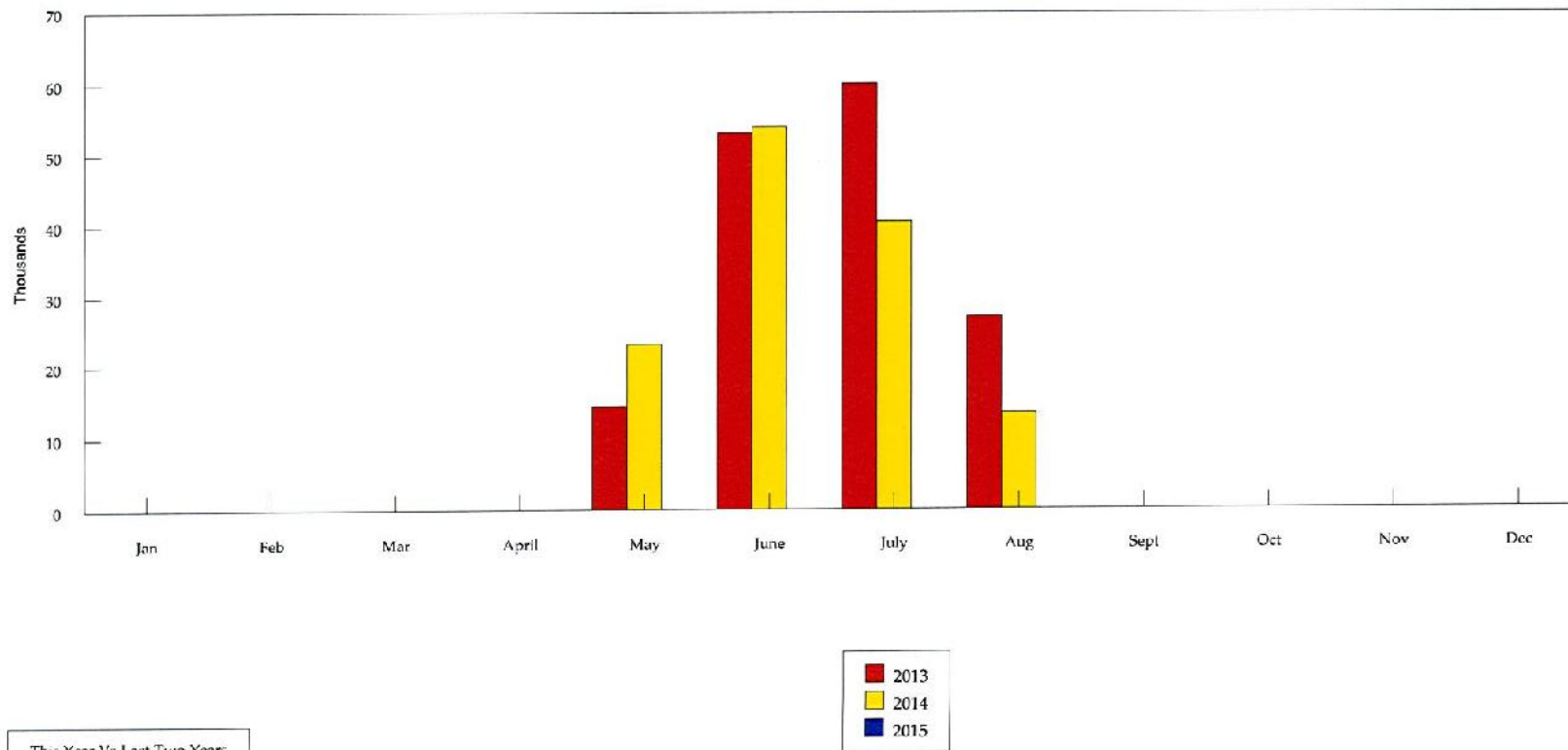


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT BIG SURF POOL

Revenue Recap by yr:

2013			2014			2015				
	Month	YTD		Month	YTD		Month	YTD		
Jan	0	0	Jan	0	0	Jan	0	0	'13Budget	172,010
Feb	8	8	Feb	0	0	Feb	0	0	'14Budget	172,010
Mar	0	0	Mar	0	0	Mar	0	0	'15Budget	173,510
April	12	20	April	0	0	April	0	0		
May	14,415	14,435	May	23,247	23,247	May	0	0		
June	53,144	67,579	June	53,981	77,228	June	0	0		
July	60,134	127,713	July	40,515	117,744	July	0	0		
Aug	27,257	154,970	Aug	13,537	131,281	Aug	0	0		
Sept	0	154,970	Sept	2	131,283	Sept	0	0		
Oct	0	154,970	Oct	0	131,283	Oct	0	0		
Nov	0	154,970	Nov	0	131,283	Nov	0	0		
Dec	0	154,970	Dec	0	131,283	Dec	0	0		

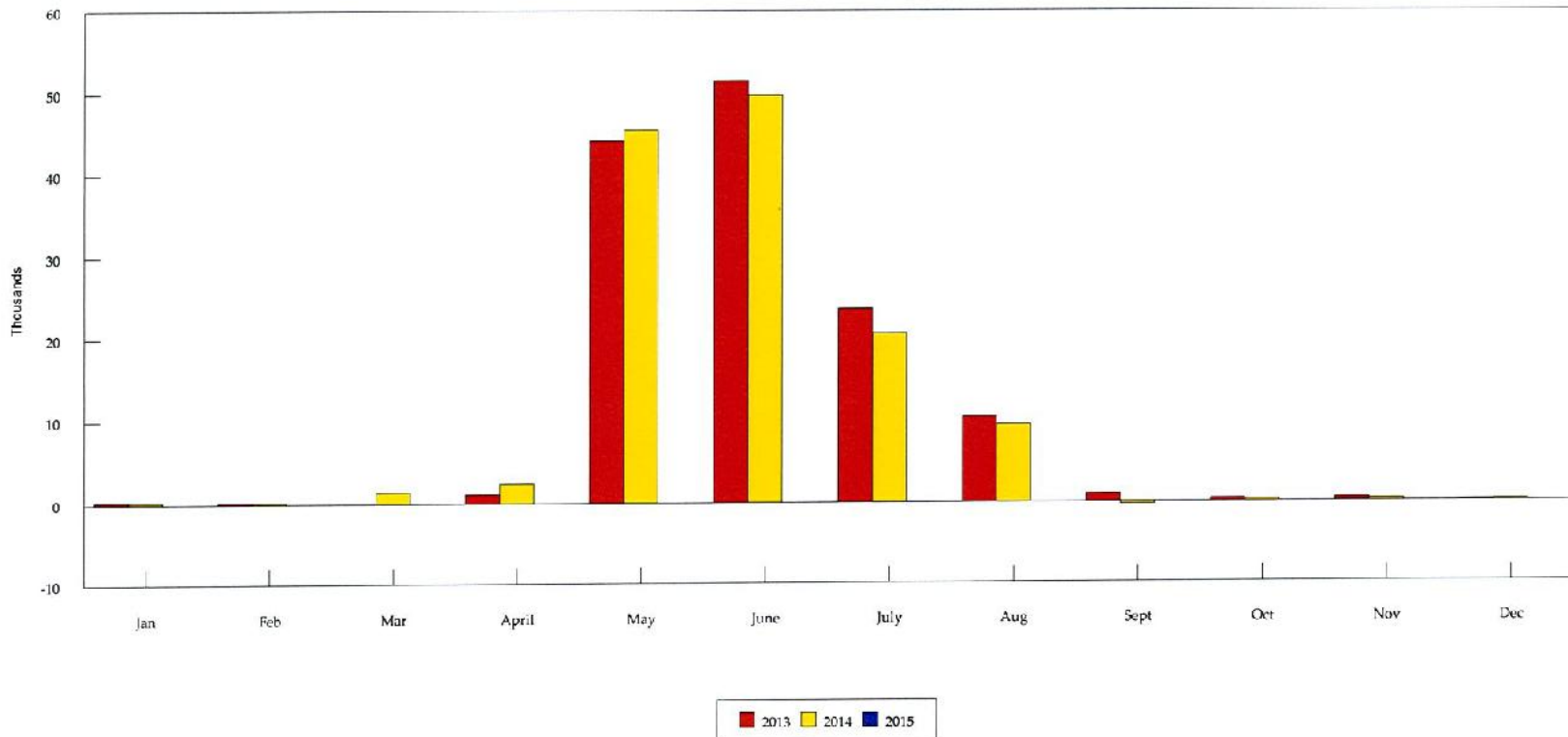


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

Revenue Recap by yr:

2013			2014			2015				
Month	YTD		Month	YTD		Month	YTD			
Jan	300	300	Jan	200	200	Jan	0	0	'13Budget	151,400
Feb	225	525	Feb	175	375	Feb	0	0	'14Budget	151,400
Mar	0	525	Mar	1,394	1,769	Mar	0	0	'15Budget	153,400
April	1,155	1,680	April	2,432	4,201	April	0	0		
May	44,294	45,974	May	45,585	49,786	May	0	0		
June	51,536	97,509	June	49,819	99,605	June	0	0		
July	23,673	121,183	July	20,570	120,175	July	0	0		
Aug	10,352	131,535	Aug	9,420	129,594	Aug	0	0		
Sept	957	132,492	Sept	(312)	129,282	Sept	0	0		
Oct	350	132,842	Oct	250	129,532	Oct	0	0		
Nov	425	133,267	Nov	300	129,832	Nov	0	0		
Dec	125	133,392	Dec	175	130,007	Dec	0	0		



This Year Vs Last Two Years

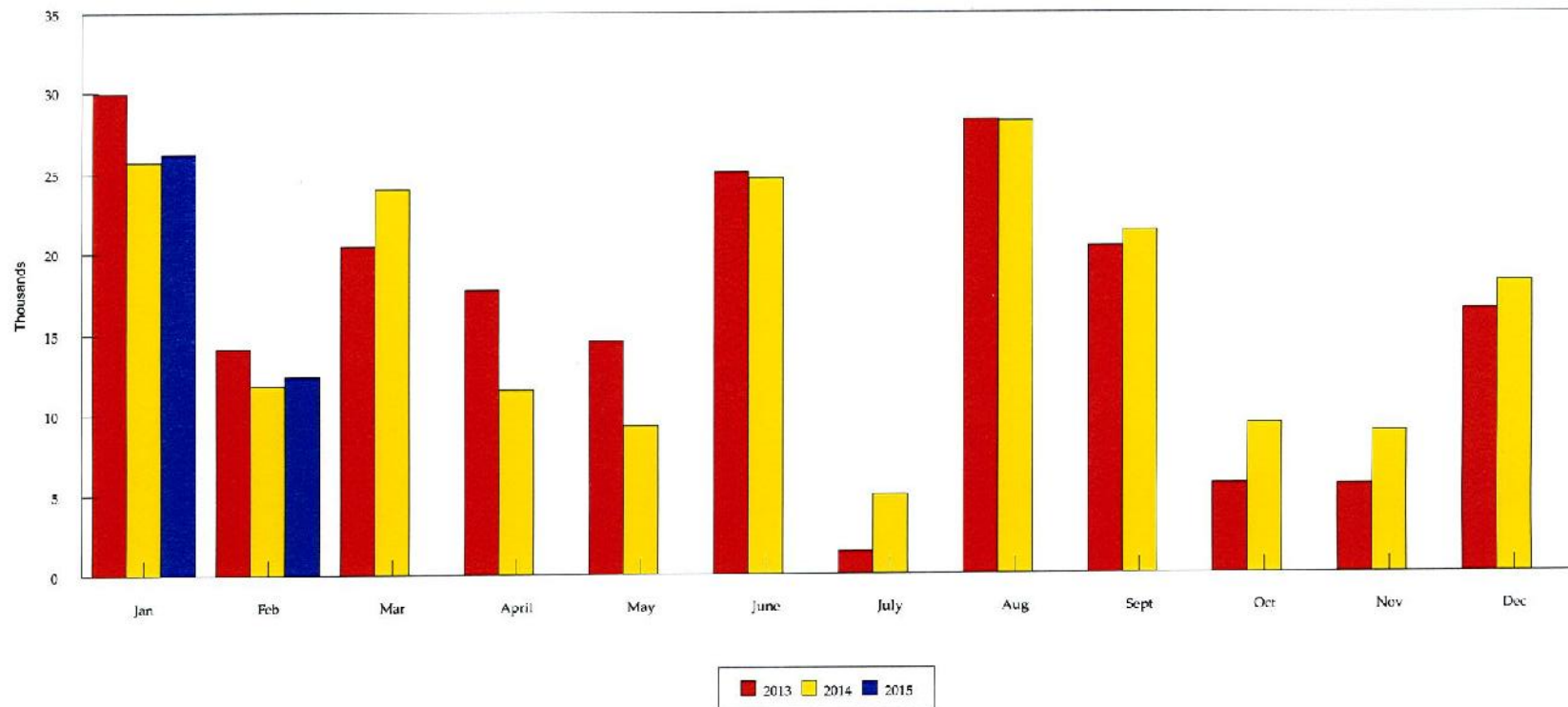
MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Two Months Ended 2-28-15

ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MEADOWS BALLFIELD	GRILL & 1/2 WAY	MELAS PARK	ATHLETIC FIELDS
REVENUES:								
PROGRAM FEES	-							
DAILY / FEES - CATERING	-							
VENDING INCOME	-							
CONCESSION SALES	1,221						1,221	
OTHER	-							
TOTAL REVENUE	1,221	-	-	-	-	-	1,221	-
% of Budget	1%	n/a	0%	0%	0%	0%	7%	0%
EXPENDITURES:								
FULL TIME SALARIES	891	891						
PART TIME SALARIES	224		45				179	
FRINGE BENEFITS	304	304						
CONTRACTUAL SERVICES	1,950						1,550	400
COMMODITIES	72		25	8		11	28	
COST OF GOODS SOLD	-							
UTILITIES	573						558	15
SALES TAX/OTHER	-							
TOTAL EXPENDITURES	4,013	1,195	70	8	-	11	2,315	415
% of Budget	3%	8%	0%	2%	0%	0%	5%	5%
REVENUE OVER(UNDER) EXP	(2,792)	(1,195)	(70)	(8)	-	(11)	(1,094)	(415)
CHANGE FROM LAST YR + (-)								
REVENUE	(157)	-	-	-	-	-	(157)	-
EXPENDITURES	(1,725)	(400)	40	(1)	-	(357)	(1,003)	(3)
NET	(1,568)	(400)	40	(1)	-	(357)	(846)	(3)
% CHANGE FROM LAST YEAR								
REVENUE	(11)	n/a	n/a	n/a	n/a	n/a	(11)	n/a
EXPENDITURES	(30)	(25)	132	(15)	n/a	(97)	(30)	(1)
2015 BUDGET REVENUE	127,100	-	53,500	1,100	24,000	20,000	17,000	11,500
2015 BUDGET EXPEND	150,969	15,275	51,100	400	19,950	8,350	46,719	9,175
2014 REVENUE	1,378			-	-	-	1,378	-
2014 EXPENSE	5,738	1,595	30	9	-	368	3,318	418

MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

Revenue Recap by yr:

2013			2014			2015			'13Budget	'14Budget	'15Budget
Month	YTD		Month	YTD		Month	YTD				
Jan	29,944	29,944	Jan	25,744	25,744	Jan	26,229	26,229			
Feb	14,140	44,084	Feb	11,809	37,553	Feb	12,364	38,593			
Mar	20,421	64,505	Mar	24,034	61,587	Mar	0	0			
April	17,705	82,210	April	11,531	73,118	April	0	0			
May	14,593	96,803	May	9,231	82,349	May	0	0			
June	25,099	121,902	June	24,693	107,042	June	0	0			
July	1,442	123,344	July	4,961	112,003	July	0	0			
Aug	28,318	151,662	Aug	28,213	140,216	Aug	0	0			
Sept	20,368	172,030	Sept	21,394	161,610	Sept	0	0			
Oct	5,604	177,634	Oct	9,321	170,931	Oct	0	0			
Nov	5,535	183,169	Nov	8,825	179,756	Nov	0	0			
Dec	16,394	199,563	Dec	18,142	197,898	Dec	0	0			



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 2-28-15

ACCOUNT NAMES	17% of Year				
	TOTALS	YOUTH/ CHILD CARE	ADULT	ATHLETICS YOUTH	ARTS
REVENUES:					
PROGRAM FEES	38,593	16,125		20,643	1,825
CHILD CARE	-				
DONATIONS	-				
TOTAL REVENUE	38,593	16,125	-	20,643	1,825
% of Budget	19%	27%	0%	16%	23%
EXPENDITURES:					
PART TIME SALARIES	5,297	5,297			
CONTRACTUAL SERVICES	80	80			
COMMODITIES	-				
TOTAL EXPENDITURES	5,377	5,377	-	-	-
% of Budget	4%	16%	0%	0%	0%
REVENUE OVER(UNDER) EXP	33,216	10,748	-	20,643	1,825
CHANGE FROM LAST YR + (-)					
REVENUE	12,364	10,500	-	1,504	360
EXPENDITURES	3,648	3,648	-	-	-
NET	8,716	6,852	-	1,504	360
% CHANGE FROM LAST YEAR					
REVENUE	47	187	n/a	8	25
EXPENDITURES	211	211	n/a	n/a	n/a
2015 BUDGET REVENUE	204,000	59,000	8,000	129,000	8,000
2015 BUDGET EXPEND	142,100	34,100	4,000	98,000	6,000
2014 REVENUE	26,229	5,625	-	19,139	1,465
2014 EXPENDITURES	1,729	1,729	-		

MT PROSPECT PARK DISTRICT
CENTRAL COMMUNITY CENTER

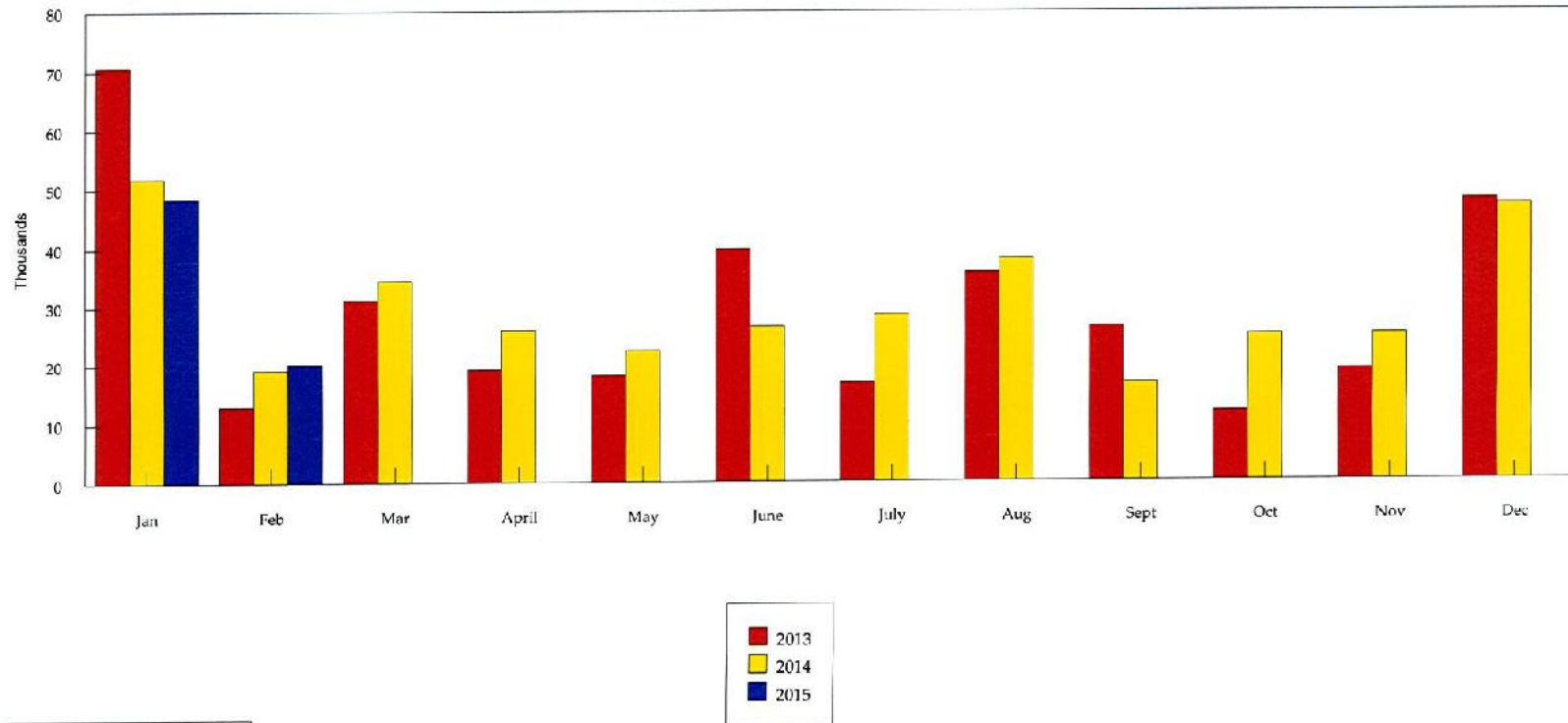
Revenue Recap by yr:

	2013	
	<u>Month</u>	<u>YTD</u>
Jan	70,720	70,720
Feb	12,946	83,665
Mar	31,177	114,842
April	19,131	133,973
May	18,146	152,119
June	39,796	191,915
July	16,752	208,667
Aug	35,727	244,394
Sept	26,278	270,672
Oct	11,771	282,443
Nov	18,991	301,434
Dec	47,989	349,423

	2014	
	<u>Month</u>	<u>YTD</u>
Jan	51,748	51,748
Feb	19,083	70,831
Mar	34,382	105,213
April	25,855	131,068
May	22,438	153,506
June	26,385	179,891
July	28,447	208,337
Aug	38,086	246,423
Sept	16,668	263,091
Oct	24,834	287,925
Nov	24,923	312,847
Dec	47,070	359,918

	2015	
	<u>Month</u>	<u>YTD</u>
Jan	48,330	48,330
Feb	20,103	68,433
Mar	0	0
April	0	0
May	0	0
June	0	0
July	0	0
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

'13Budget 367,000
'14Budget 370,000
'15Budget 385,600



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
FEBRUARY 2015**

	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
RENTALS						
Skate Rental	541	639	1,371	1,732	(361)	-21%
Building Rental	6,121	4,873	13,041	11,475	1,566	14%
	6,662	5,512	14,412	13,207	1,205	9%
PASS SALES						
Fitness	9,666	8,693	23,264	21,734	1,530	7%
Inline Rink Pass	-	-	-	-	-	n/a
	9,666	8,693	23,264	21,734	1,530	7%
DAILY FEES						
Gym Fees	700	302	1,285	1,369	(84)	-6%
Fitness Center	359	295	849	1,096	(247)	-23%
Inline Rink Fees	725	1,300	2,648	3,320	(672)	-20%
	1,784	1,897	4,782	5,785	(1,003)	-17%
PROGRAM FEES						
Adult Athletic Leagues	-	-	(1,200)	-	(1,200)	n/a
Youth Athletic Camps	-	-	-	-	-	n/a
Youth Athletic Prog.	1,045	510	2,415	1,455	960	66%
Youth Leagues	-	92	22,080	24,352	(2,272)	-9%
Special Programs	1,597	2,857	4,103	5,188	(1,085)	-21%
	2,642	3,459	27,398	30,995	(3,597)	-12%
CONCESSIONS						
Merchandise	230	235	429	336	93	28%
Vending	412	530	512	924	(412)	-45%
	642	765	941	1,260	(319)	-25%
OTHER						
Visa Charges / OvShrt	(1,293)	(1,243)	(2,363)	(2,149)	(214)	10%
TOTAL	20,103	19,083	68,434	70,832	(2,398)	-3%

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT

February-15

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify February Accounts Payable checks and EFT's in the amount of \$721,814.16 as listed on the February Check Registers.

<u>CHECK DATE</u>			<u>CHECK #S</u>	
2/2/2015	\$	209,465.59	171795-171807	Old System
			180048-180088	New System
	\$	275.00	171808-171811	Refunds
			171812	Old System
			171813	Replacement check VMP WATER
			171814	Replacement check BACK 2 BASICS SPORTS
2/9/2015	\$	94,188.23	171815-171820	Old System
			180089-180133	New System
	\$	519.00	171821-171822	Refunds
2/16/2015		165,991.90	171823-171828	Old System
			180134-180222	New System
	\$	167.00	171829	Refunds
2/23/2015		251,108.44	180223-180283	New System
	\$	99.00	171830-171831	Refunds
SUB TOTAL AP	\$	720,754.16	\$	1,060.00
TOTAL AP	\$	<u>721,814.16</u>	Checks and EFT's	

PAYROLL

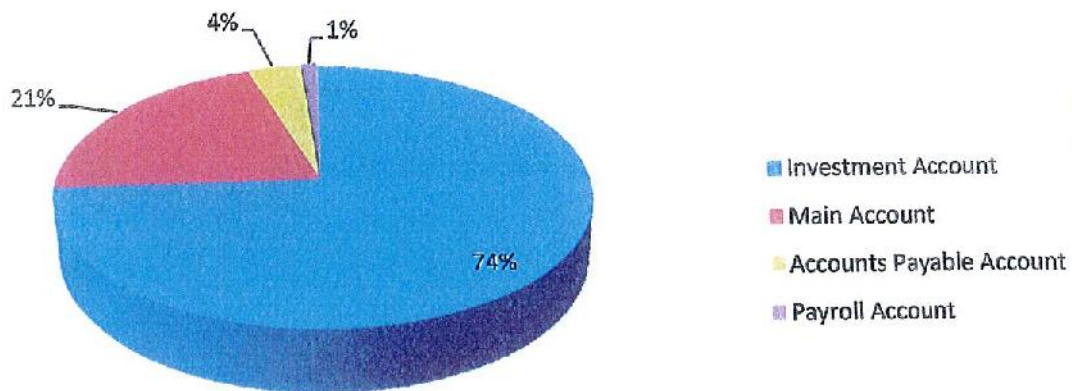
Suggested Motion: I move to ratify February Payroll checks and Direct Deposits in the amount of \$324,431.39 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #S</u>	
2/2/2015	\$	171,053.56	10141-10274	New Sytem - DD Notification
			220232-220458	New System - Checks
			220459,220460,220461- 2 voids, 1 replacement	
2/13/2015	\$	153,377.83	10275-10403	New Sytem - DD Notification
			220462-220681	New System - Checks
TOTAL P/R	\$	<u>324,431.39</u>	Checks and Direct Deposits	

Mt. Prospect Park District
Statement of Account Balances
 As of February 28, 2015

Mt. Prospect State Bank

Accounts	Bank Balance	Interest Rate	YTD Interest
Investment Account	5,830,778.91	0.0065	1,479.26
Main Account	1,659,204.10	n/a	
Accounts Payable Account	288,821.72	n/a	
Payroll Account	85,159.82	n/a	
Petty Cash	4,080.00	n/a	
Total Funds	7,868,044.55		



**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 1/25/2015
Check Date 2/2/2015

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,447	361	175,666	32	15
Full Time		55			
Worker Comp		1			
		56			

Pay Period Ending 2/8/2015
Check Date 2/13/2015

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,378	349	183,355	33	16
Full Time		55			
Worker Comp		1			
		56			

CURRENT 56 FULL TIME POSITIONS

**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
2/28/2015**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2011	10,076,800	1,794,142,635	0.502
2012	9,098,317	1,653,835,662	0.557
2013	8,762,986	1,413,453,067	0.657

Tax Monies Received from January 1, 2015 through February 28, 2015 totals:
\$1,616,823 (of this total, \$23,439 is Replacement Tax).

	Type	2015 Taxes	2014 Taxes
January	R	23,439	27,035
January		172,159	
February		1,421,225	1,370,860
SUBTOTAL		1,616,823	1,397,896
March	R		8,023
March			3,453,045
April	R		35,858
April			88,532
May	R		26,465
May			26,126
June			
July	R		26,663
July			1,558,254
August	R		2,868
August			2,424,875
September			148,195
October	R		26,417
October			
November			9,942
December			104,862
December	R		7,032
TOTAL		1,616,823	10,715,914

EXECUTIVE DIRECTOR MONTHLY REPORT

GREG KUHS • MARCH 2015

MRMA Presentation to Board of Commissioners

Mike Nugent from Metro Risk Management Association (MRMA-Our risk management pool) will be attending the meeting to provide information and an overview of MRMA.

OSLAD Grant Suspended – Future of Einstein Park Renovation

This past week we received a letter from IDNR (included with the packet) informing us that our OSLAD grant (\$376,000 matching grant) for the renovation of Einstein Park has been suspended. IAPD also sent us information that all pending grants have been suspended (see copy of IAPD alert in your packet).

The suspension of all grants by the Governor's office is affecting agencies across the state – several have projects already under construction which were counting on grant funds paying for a large portion of their expenses.

Our options for Einstein are to:

- 1.) Put the project on hold and wait and see if the grant funds are eventually released (which could delay the project until 2016)
- 2.) Significantly scale back the plans for the renovation of the park and with a budget of \$385,000 (instead of \$750,200).

We are planning to meet with our Landscape Architect in the near future to get their input and more information on these options.

Staff Restructuring

We are re-structuring the job responsibilities which were previously covered by the External Affairs department. This re-structuring will include moving the job positions under the Recreation Department, re-naming the Director of External Affairs job title to Superintendent of Community Relations & Marketing (full-time position), re-naming the Communications Manager to Community Relations & Marketing Manager (full-time position). The position of Sponsorship Coordinator (part-time position) will be eliminated with those duties being added to the position of Community Relations & Marketing Manager.

Included in your packet is a copy of the previous organizational chart and new organizational chart which reflects these changes. I anticipate the re-structured positions will be filled by existing employees. Once things are finalized (which should be completed soon), I will provide the Board an update as to who will be assuming these positions as well as any other staff changes.

Capital Funds 92-93-94 & 70

Included with your packet are FY 2014 year-end figures for these Capital Funds. The column titled "2015 Balance" is the carryover amounts (budget) for the Capital projects for FY 2015.

Metro Risk Management Agency

2015 Update

MRMA

- MRMA is the Metro Risk Management Agency
- It is a risk sharing insurance pool
- Costs are shared with the Schaumburg Park District and the Palatine Park District
- MRMA Self-insures a layer of coverage (like a large deductible) and buys catastrophic stop loss insurance to cover the rest of the claims

MRMA

- MRMA Started in 1984
- The philosophy from the outset was to only assess member Districts necessary funds to cover expenses (not to accumulate surplus)
- 2013 Pooling Legislation forced a revision to that philosophy.
- MRMA Provides:
 - Insurance Coverage
 - Risk Management Services
 - Safety Training
 - Claims Administration for workers compensation, auto, property and liability claims

MIRMA Results

Year	2012	2013	2014	2015 Projection
Revenue	\$ 1,457,016	\$ 1,450,000	\$ 1,454,956	\$ 1,500,000
Claim Payments	(511,905)	(767,382)	(786,854)	(673,000)
Operating Expenses	(719880)	(746,915)	(787,657)	(742,300)
Total Expense	(\$1,231,785)	(\$1,514,297)	(\$1,574,511)	(\$1,415,300)
Gain / Loss	\$225,231	(\$64,297)	(\$119,555)	\$84,700
Fund Balance	(\$24,377)	(\$100,225)	(\$219,690)	(\$134,990)

MIRMA WC CLAIMS HISTORY

Year	MPPD	PPD	SPD	Total
2008 / 2009	13,829	205,703	121,413	340,945
2009 / 2010	25,181	11,391	131,122	167,694
2010 / 2011	147,495	363,906	326,411	837,812
2011 / 2012	79,283	33,496	139,882	252,661
2012 / 2013	365,356	51,514	192,764	609,634
2013 / 2014	122,364	341,042	126,525	589,931
2014 / 2015	188,677	113,202	19,398	321,277
Total	\$942,185	\$1,120,254	\$1,057,515	\$3,119,954
Average	\$134,598	\$160,035	\$151,075	\$445,708

What Does All That Tell Us?

- Workers Compensation claims for all members have exceeded funding in 3 out of the past 5 years
- MPPD has seen an upward trend in WC losses / costs over the past 5 year
- All members have an aging work force
- All members are challenged with the workers compensation environment in Illinois
- Storm damage claims are trending upward

What Has MRMA Done?

- Introduced Nurse Triage to reduce WC claims
- Changed the MRMA WC claims service model to try and shorten the window from injury to return to work
- Increased training and focus training on WC loss Prevention – migrating to an on-line training system
- Reduced Expenses (eliminated a full time clerical position)

What are the Results?

- MRMA 2014 / 2015 Pool Year WC claims for all members trending to about 60% of the previous 2 years and 60% of the 4-year average.
- Non-claims expenses trending 6% lower than the previous year.
- MRMA expecting a surplus at the end of the current fiscal year (March 31, 2015).

What's next?

- MRMA will continue to adjust its annual member assessments in order to retire the negative fund balance and to create reasonable surplus
- Continue to look for loss reduction and cost reduction opportunities
- Continue to assist member Districts in maintaining safe facilities and programs.

Why MRMA

- MPPD is an owner - other options are “rentals”
- Ownership shared with a small group allowing for local cooperation and control
- Safety training is provided on-site
- MRMA has low overhead and outsources all services (no employees)

Questions



Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62702-1271
www.dnr.illinois.gov

Bruce Rauner, Governor
Wayne A. Rosenthal, Director

March 9, 2015

Mr. Greg Kuhs
Executive Director
Mount Prospect Park District
1000 Central Avenue
Mount Prospect, IL 60056

Re: Suspension Letter
OS 15-1949
Einstein Park Renovation

Dear Mr. Kuhs:

This written notice is to inform your agency (grantee) that the Illinois Department of Natural Resources (IDNR) is suspending the above referenced Project Number, effective immediately, pursuant to Section II, Term and Termination, letter d of the Project Agreement.

At this time we do not have clear direction as to the eventual status of the grant award. Based on the award letter distributed to you by IDNR, if the grantee proceeds and the project agreement is eventually executed, those costs may be allowed under the terms of the grant. Be advised, however, any actions that the grantee takes to move forward with the project may make the grantee liable for those costs without state participation.

When additional information is available about this program you will be contacted. Please contact your grant manager with any questions at 217/782-7481. Your patience and understanding are appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne A. Rosenthal".

Wayne A. Rosenthal
Director

WAR:jn

IAPD

Illinois Association of Park Districts

URGENT LEGISLATIVE ALERT CONCERNING PARKS, RECREATION AND CONSERVATION

March 11, 2015

#9-2015

TO: IAPD Members**FROM: Peter M. Murphy, JD, CAE, IAPD President and CEO
Jason Anselment, IAPD Legal/Legislative Counsel****SUBJECT: OSLAD Grant Suspension**

We have some unprecedented news to report.

We have learned that every State grant recipient is receiving a letter indefinitely suspending all State grants until further notice. This suspension includes capital grant programs such as OSLAD, PARC, and Public Museum Grants. These suspensions even cover construction projects that are currently in progress.

With construction season upon us, this decision could not come at a worse time. The suspension not only threatens jobs that are helping to grow Illinois' economy, it creates exposure to local taxpayers for existing contractual obligations and project costs. The construction delays will also end up costing local taxpayers time and money.

While we are advocating tirelessly on these issues and to protect against the sweep of dedicated funds for these programs, we urge you to immediately call Governor Rauner at 217/782-0244 and to write him at 207 State House, Springfield, Illinois 62706 to let him know all that is at stake with this decision. Also send a copy of your correspondence to your legislators and Tim Nuding, Director of the Office of Management & Budget, Room 603 Stratton Building, Springfield, Illinois 62706.

If you have an existing grant, it is important to describe:

- the specific details of your project, including the construction timeline, whether your project is in progress, outstanding contractual and project obligations, etc.;
- the total dollar amount of the project, emphasizing the district's local matching portion;
- if private sources of funding are being leveraged or if voters have approved a referendum supporting the funding for the project, include that information;
- the total economic impact, including the number of construction jobs that have been, or will be, created in the short-term and the number of permanent jobs that will be created long-term, and any positive impact through tourism;

- the programs or services that will take place at the facility or park, including after school and summer school programs and health and wellness programs;
- any other additional benefits that will show the total impact of your project.

Here are some additional talking points:

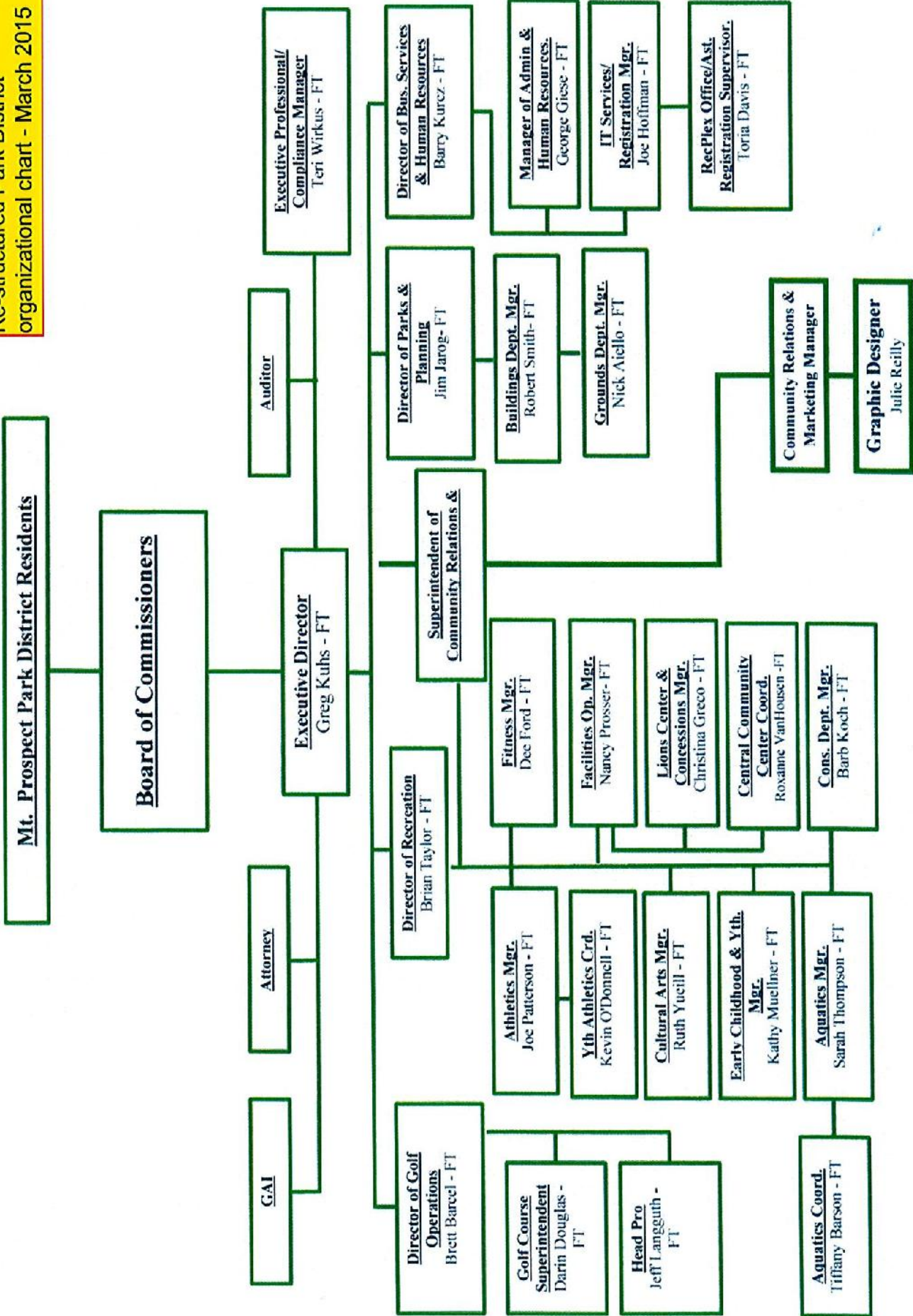
- [OSLAD/PARC] is a win-win program for the State. By making a modest investment of capital funds that come from a dedicated funding source, these construction projects help leverage additional local dollars giving the State twice the return on its investment.
- While the State faces challenges in its general operations, investments of dedicated [OSLAD/PARC] funds will help the State meet some of those challenges.
- For example, these facilities are used in communities throughout Illinois to provide afterschool and summer school programs for working families, and while the State will benefit greatly, it does not have to bear the future burden or cost of maintaining those facilities or the programs.
- Convenient and affordable access to fitness facilities promotes health and wellness and will help reduce Medicaid and other physical and mental health care expenses for the State that are major cost drivers in the State budget.
- These highly successful partnerships between the State and park districts have a proven track record of success and have a guaranteed return for the State because of the local match.
- It is short-sighted to suspend or sacrifice successful programs that make economic sense and produce positive, long-term results for the State, particularly when these programs will help mitigate some of State's budget problems in the long run.
- With construction season upon us, the suspension could not come at a worse time, particularly if the long-term fiscal solution for the State's budget is to create jobs and grow the economy. The suspension will end up costing jobs, stunt economic growth and unnecessarily cost local taxpayers for construction delays or unreimbursed expenses.

We also encourage you to have your citizens, contractors, and everyone that is affected by this decision to contact the Governor's Office to let the Governor know that the suspension of these fully-funded programs that have a proven track record of positive results is costing jobs and stalling economic growth.

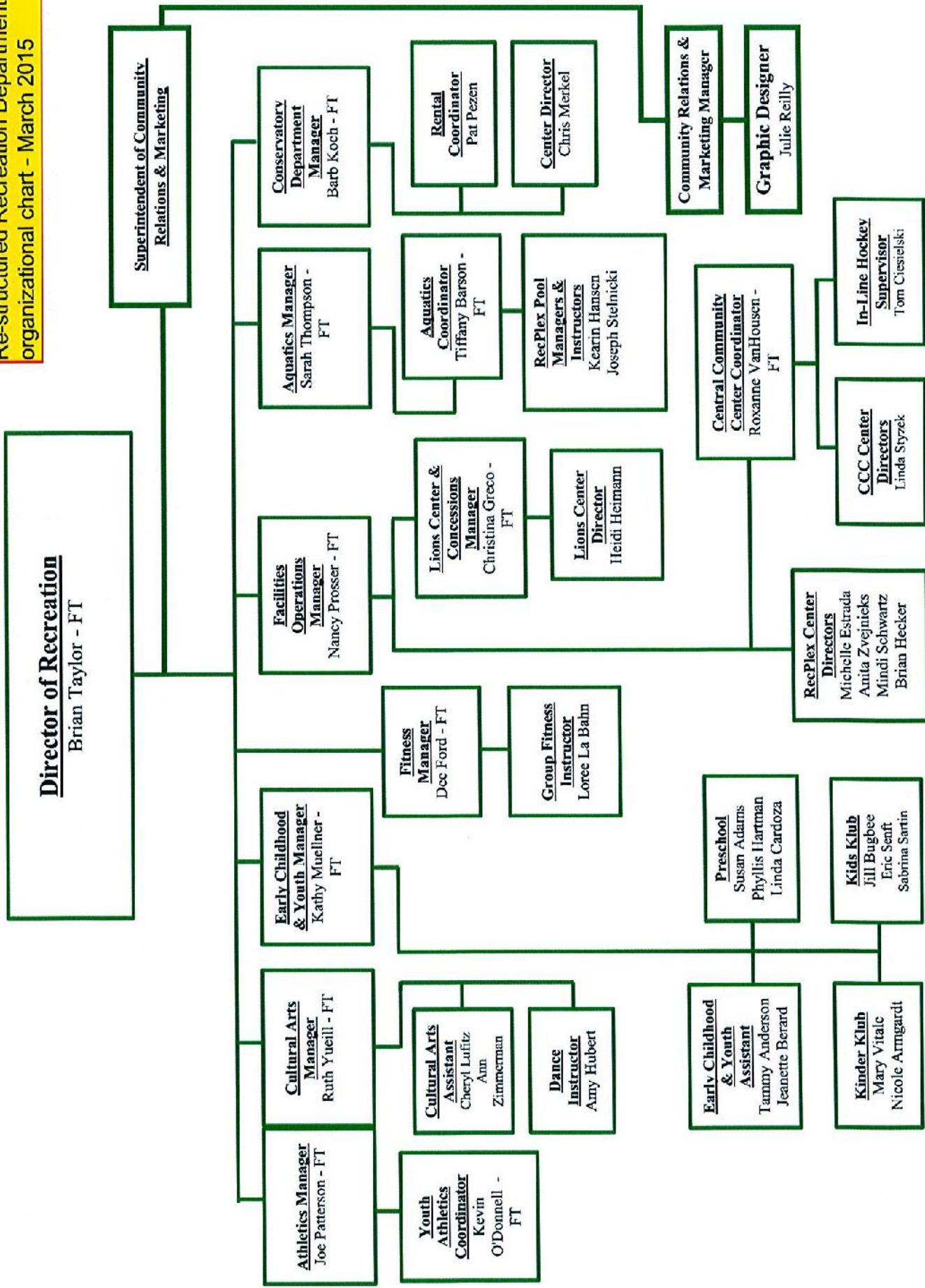
If you have any questions, please contact us at 217/523-4554.

This email was sent to 'gkuhs@mppd.org' from Illinois Association of Park Districts. If you wish to stop receiving email from us, you can simply remove yourself by emailing iapd@ilparks.org or by visiting <http://www.ilparks.org/members/EmailOptPreferences.aspx?id=8767734&e=gkuhs@mppd.org&h=124c93c6cb6437b4128bae9c71f100cf2199f33b>.

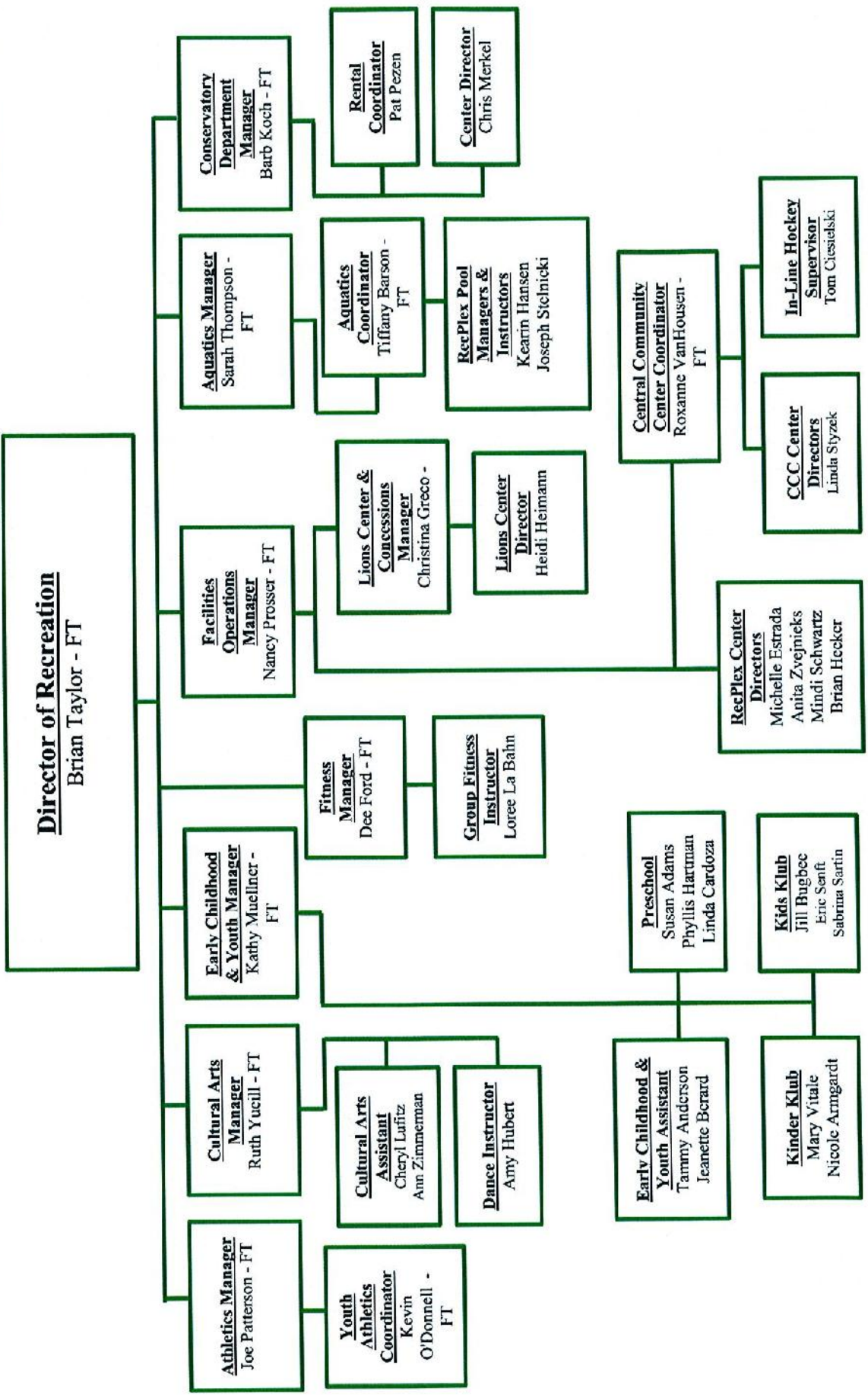
Re-structured Park District
organizational chart - March 2015



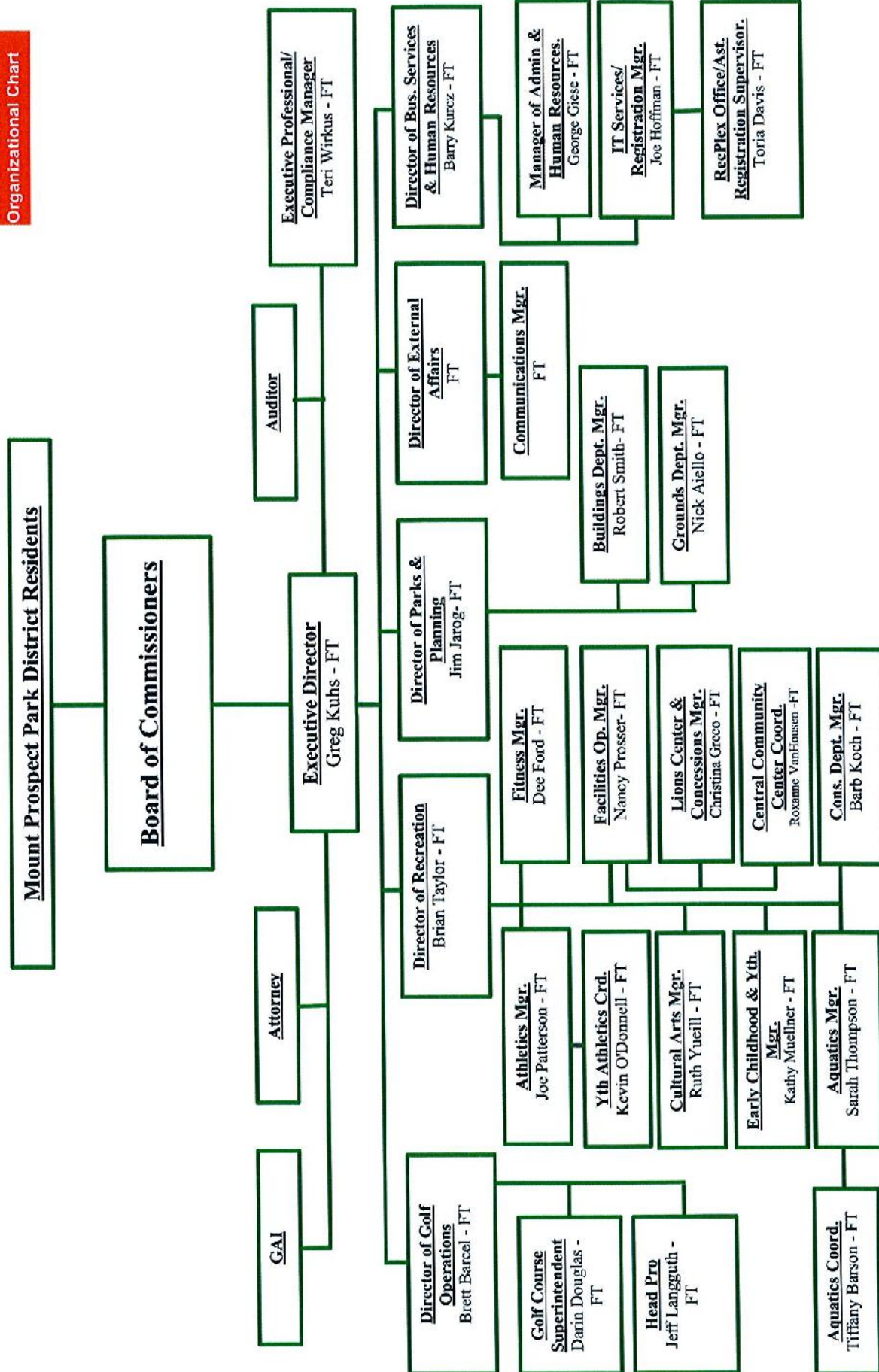
Re-structured Recreation Department
organizational chart - March 2015

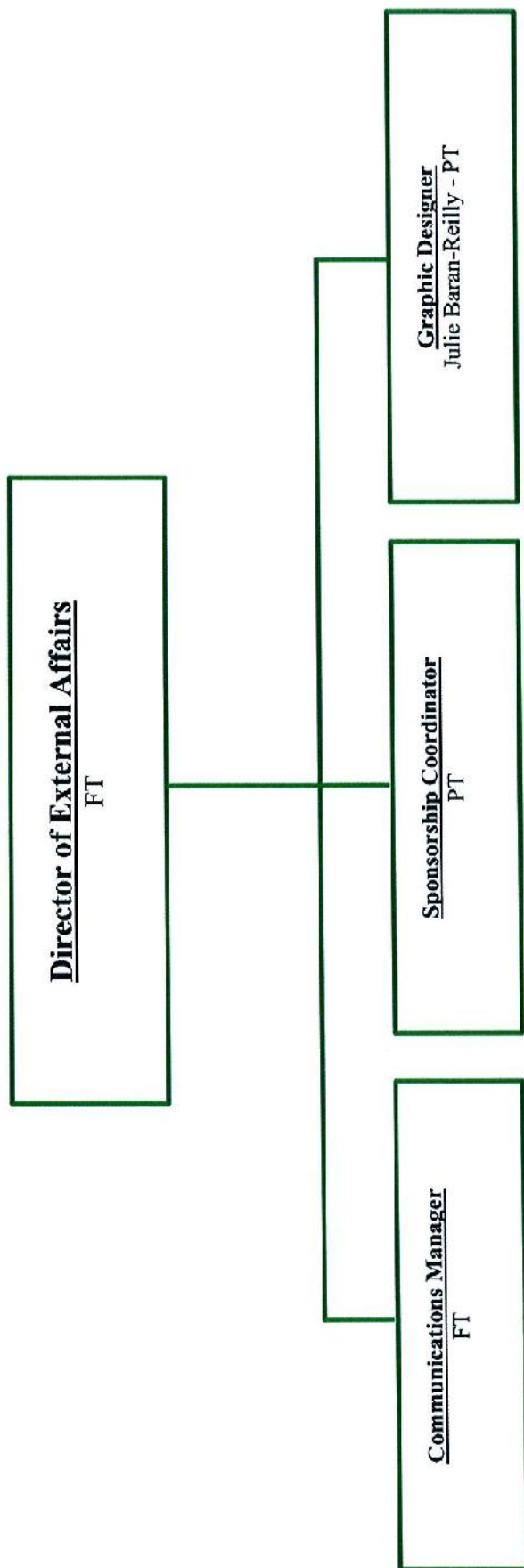


Old Recreation
Organizational Chart



**Old Park District
Organizational Chart**





Mt Prospect Park District
Capital Projects Fund Carryover
December 31 to 2014 to 2015
Fund 92 2012 Capital IMPR Fund

Account #	Description	2014 Budget	2014 Actual	Difference	Adjustment	2015 Balance	Comments
<u>Rec Plex Center</u>							
813281	Parking Lot Improvements	5,000		5,000	(2,434)	2,566	Complete
813400	Gym Divider Curtain	15,000	12,716	2,284	-	2,284	Complete
	Total Rec Plex Center	20,000	12,716	7,284	(2,434)	4,850	
<u>Park Improvements</u>							
846735	Tree Removal Dutch Elm /Ash	10,418	10,418	-		-	
847010	All Parks/Ball Mix	5,000	5,015	(15)	15	0	Complete
849100	Park Improvements	18,275	21,018	(2,743)	2,743	(0)	Complete
849500	Sign Tamarack Park	1,545	1,545	-		-	Complete
	Total Park Improvements	35,238	37,996	(2,758)	2,758	0	
<u>Equipment</u>							
855085	Argimetal Blower-MPGC	4,500		4,500		4,500	Removed
856645	Confined Space Equipment	9,000		9,000		9,000	
856651	MSD Booster Pump	6,000		6,000		6,000	
858330	Sound System	7,043		7,043		7,043	
858360	GC Deep Fryer		2,071	(2,071)	2,071	(0)	Complete
858362	GC Launch Monitor	8,000		8,000		8,000	Removed
858560	Trackless Series MT 5	17,000	15,931	1,069	(1,069)	-	Complete
	Total Equipment	51,543	18,002	33,541	1,002	34,543	
<u>Buildings</u>							
862311	Golf Course Parking Lot Repair	3,750		3,750		3,750	
863161	FPC HVAC Unit	4,756		4,756		4,756	
863164	FPC Outside Repairs	10,000	1,696	8,304		8,304	
863165	FPC Metal Doors	2,340	2,050	290	(290)	-	Complete
865350	Carboy Maintenance Facility	1,195		1,195	(1,195)	-	Complete
865650	CCC Roof Assessment Program	2,250		2,250		2,250	
	Total Buildings	24,291	3,746	20,545	(1,485)	19,060	
<u>Pools</u>							
881507	Big Surf Concession Roof	15,000	8,085	6,915	193	7,108	
881660	Meadows Repair/Consulting	17,000	17,000	-		-	Complete
	Total Pools	32,000	25,085	6,915	193	7,108	
Total Expense		163,072	97,545	65,527	34	65,561	

* The highlighted accounts are complete or have been removed. The balance of these accounts may be reallocated for other capital projects.

Mt Prospect Park District
Capital Projects Fund Carryover
December 31 to 2014 to 2015
Fund 93 2013 Capital IMPR Fund

Account#	Description	2014 Budget	2014 Actual	Difference	Adjustment	2015 Balance	Comments
<u>Rec Plex Center</u>							
811190	Parking Lot Engineering	25,000	-	25,000		25,000	
813120	Panic Bar & Monitoring Sys	12,000	2,136	9,864		9,864	Complete
813201	Side Walk Repairs	20,000	20,000	-		-	Complete
813310	Sewer Repairs	12,000	12,000	-		-	Complete
813620	Drinking Fountain Upgrade	8,000	515	7,485	(2,485)	5,000	Complete
	Total Rec Plex Center	77,000	34,651	42,349	(2,485)	39,864	
<u>Park Improvements</u>							
845025	Clearwater Tennis Courts	27,500	27,500	-		-	Complete
845451	Melas Dog Park	75,000	74,652	348	(348)	0	Complete
846700	Billings for Projects	407,744	357,297	50,447	(11,228)	39,219	Complete
846735	Tree Removal Dutch Elm Ash	30,000	21,125	8,875		8,875	
847010	All Parks/Ball Mix	10,000	10,000	-		-	Complete
849500	Sign Tamarack Park	5,000	3,104	1,896	(1,896)	(0)	Complete
849540	Veterans Memorial Irrigation	20,000	12,053	7,947	(5,447)	2,500	
	Total Park Improvements	575,244	505,731	69,513	(18,919)	50,594	
<u>Equipment</u>							
855320	Chevy 2500 HD Work Truck	32,000	27,000	5,000		5,000	Complete
855330	Chevy 3500 HD Wwork Truck/Plow	41,500	36,520	4,980		4,980	Complete
855380	CCC 2 Flat Screen TV'S	3,500	2,253	1,247		1,247	
855400	Computer Upgrades	98,000	63,061	34,939	(9,500)	25,439	
855402	Computers Printer Equipment	11,000	6,997	4,003	(2,703)	1,300	
855460	Computer System - GAI Portion	33,440	33,440	-	10,202	10,202	
855470	Auto. Time & Attend System	40,281	16,058	24,223	(24,223)	(0)	Complete
855480	SOPHOS Security System	5,500	61	5,439		5,439	
855490	Upgrade Email to Google	11,809	5,195	6,614		6,614	
855510	Data Line Upgrades Equip	8,000	8,000	-		-	
855520	WIFI for Other Locations	1,800	-	1,800		1,800	
855530	Mobile Version of Website	12,000	8,250	3,750	5,000	8,750	
855600	Half Inch Sewer Rodder	1,800	1,439	361	(361)	0	Complete
856210	Matting Fans & Vacuum	4,350	3,807	543	(543)	0	Complete
856736	Concession Equipment	5,400	4,398	1,002		1,002	
857210	Hotspot for Conc Credit Tran	2,000	-	2,000		2,000	
858540	Carpet Machine/Extractor	10,000	8,227	1,773	(1,773)	0	Complete
858550	Robonair AC Recovery Machine	3,800	3,800	0		0	Complete
858560	Trackless Series MT6 5 YR Lease	24,000	24,000	-		-	Complete
858610	Rec Plex 20X20 Tent Tops	3,200	3,200	-		-	Complete
	Total Equipment	353,380	255,707	97,673	(23,901)	73,772	
<u>Pools</u>							
881566	Big Surf Rafts	5,000	-	5,000		5,000	
881670	Meadows Resealing Exterior	15,000	-	15,000		15,000	
882130	RecPlex Repiping Drains	1,500	-	1,500	(1,500)	-	Complete
882140	Resurface Big Surf	9,500	9,500	-		-	Complete
	Total Pools	31,000	9,500	21,500	(1,500)	20,000	
Total Expense		1,036,624	805,589	231,035	(46,805)	184,230	

* The highlighted accounts are complete or have been removed. The balance of these accounts may be reallocated for other capital projects.

Mt Prospect Park District
Capital Projects Fund Carryover
December 31 to 2014 to 2015
Fund 94 2014 Capital IMPR Fund

Account#	Description	2014 Budget	2014 Actual	Difference	Adjustment	2015 Balance	Comments
<u>Rec Plex Center</u>							
811870	Rec Plex & CCC Cardio Update	75,000		75,000		75,000	
812100	Large Fans for Rec Plex Gym	19,000		19,000		19,000	
813330	Rec Plex Concrete Planters	4,250		4,250		4,250	
813630	Replace Upgrade Tv's	7,500		7,500		7,500	
813640	Repaint Gym Walls/Trim	13,000		13,000		13,000	
	Total Rec Plex Center	118,750	-	118,750	-	118,750	
<u>Park Improvements</u>							
845016	Clearwater Improvements	2,500		2,500		2,500	
845150	Feasibility Study Ball Field	5,000		5,000		5,000	
845152	Meadows/Topographic Survey	5,000		5,000		5,000	
846700	Billing for Projects	382,380		382,380		382,380	
846735	Tree Removal Dutch Elm	28,100		28,100		28,100	
847010	All Parks/Ball Mix	10,000		10,000		10,000	
847015	Fence & Backstop Repair	24,000		24,000		24,000	
849150	Ice Rink Liner & Supplies	7,000	6,064	936		936	
849160	Bituminous Repl Plan Park Wide	5,000		5,000		5,000	
849410	Walking Path Sealcoat	50,000		50,000		50,000	
849730	Redwood Playground Plan	4,500		4,500		4,500	
	Total Park Improvements	523,480	6,064	517,416	-	517,416	
<u>Equipment</u>							
855024	Lions Center Roller Shades	8,000		8,000		8,000	
855100	Toro Groundmaster	21,000		21,000		21,000	
855320	F-250 P/U 4x4	24,000		24,000		24,000	
855330	F-250 P/U 4x4 with Plow	30,000		30,000		30,000	
855400	Computer Upgrades	54,400		54,400		54,400	
856820	CCC & RecPlex Mats	4,448		4,448		4,448	
858190	CCC Rental Skates	4,600		4,600		4,600	
858330	Sound System	7,500		7,500		7,500	
858346	Wireless Scoreboard	8,000		8,000		8,000	
	Total Equipment	161,948	-	161,948	-	161,948	
<u>Buildings</u>							
862420	Studio Parking Lot Repairs	110,000	-	110,000		110,000	
863154	FPS Pond Erosion Repairs	10,000	-	10,000		10,000	
863162	FPS Banquet Room Update	41,225	8,978	32,247		32,247	
863170	FPC Parking Lot Repairs	65,000		65,000		65,000	
865360	Carboy Drinking Fountain	9,000		9,000		9,000	
865430	Confined Space Program	5,000		5,000		5,000	
	Total Pools	240,225	8,978	231,247	-	231,247	
871600	Cost of Issue	51,958	51,288	671		671	
<u>Pools</u>							
880900	Big Surf Consulting	30,000	8,500	21,500		21,500	
881562	Stenner Pump Probe Repl	5,750	-	5,750		5,750	
	Total Pools	35,750	8,500	27,250	-	27,250	
	Total Expense	1,132,111	74,830	1,057,281	-	1,057,281	

Mt Prospect Park District
Capital Projects Fund Carryover
December 31 to 2014 to 2015
Fund 70 2014 Capital IMPR Fund

Account #	Description	2014 Budget	2014 Actual	Difference	Adjustment	2015 Balance	Comments
<u>Park Improvements</u>							
849600	Golf Renovation - Wadsworth	5,838,063	5,752,483	85,580	(59,146)	26,434	
849610	Golf Renovation - Advance-GI	784,813	752,215	32,598	(11,337)	21,261	
849620	Golf Renovation - Accu Pavin	463,197	192,389	270,808	(105,500)	165,308	
849630	Golf Renovation - Range Net	178,367	88,000	90,367		90,367	
849640	Golf Renovation - Gen Trades	71,347	24,894	46,453		46,453	
849645	Golf Renovation - Growing Sol			-	86,000	86,000	
849650	Golf Renovation - Other	40,770	52,107	(11,337)	11,337	0	
849660	Golf Renovation - Professional	395,917	298,705	97,212		97,212	
849670	Golf Renovation - Internal	400,000	459,146	(59,146)	59,146	-	
849680	Range Supplies	39,320	-	39,320		39,320	
849690	Fence Replacement	19,000	-	19,000		19,000	
849700	New Tree Signs	20,000	-	20,000		20,000	
849702	Equipment - Mowers	63,500	-	63,500		63,500	
849704	Cart Fleet Replacement	104,000	-	104,000		104,000	
849705	Golf Cart GPS			-	19,500	19,500	
849710	Dara James Park	255,000	53,195	201,806		201,806	
849720	Einstein Park	175,000	8,145	166,855		166,855	
	Total Equipment	8,848,294	7,681,278	1,167,016	-	1,167,016	
871600	Cost of Issue	114,550	112,650	1,900		1,900	
	Total Expense	8,962,844	7,793,928	1,168,916	-	1,168,916	

* For accounts 849600 thru 849650 - 2014 Actual numbers include retainage amounts as of December 31, 2014.

GOLF OPERATIONS MONTHLY REPORT

BRETT BARCEL - MARCH 2015

GOLF COURSE

Due to the winter snow cover, we have fared well during the days of deep freeze. Staff is finally getting outside and from our first inspections it is looking good with no apparent loss of germinated grass. We will continue to straw mat areas of rough throughout the course, it provides a thatch blanket keeping seed a little warmer than just bare dirt. Wadsworth advised us to use as much as possible and this is the same matting that Medinah used successfully for its renovation of their #1 course in 2013-14.

Once again, the seeded areas just west and north of the clubhouse, holes 1-8-9-17 and the practice areas, will be the last to grow in. We will need twelve weeks of good soil temperatures to establish this grass for play. I know we said we would only open when we are ready, but there is a *chance* we can open the range on mats earlier than the course depending on the growth of the range grass. It would be nice to get some people in here.

OPENING DAY?

This is usually the month when we open the golf course! In fact, in 2012 we opened for play March 10th. Last month we publicized an estimated opening day of August 1st and when you say that a lot of people feel it is a long time away, so I started saying July 31st and they liked that better! Either way we are shooting for that week, again it could be sooner or later. We are in the planning stages for our grand opening event and a media day. We would like to wait and see how the grow-in is progressing before we make any formal announcements. Wilmette had to move their grand opening twice in 2014, two months later than the original date.

STAY OFF OUR LAWN!

We understand most people are just curious and don't mean to damage the course, but we have to use every effort to keep them off. Our plan is to have staff monitoring the course, riding the cart paths from sun up to sun down until we open. In an effort to satisfy the curious and promote the new course, we will be having "Walk, Bike or Ride the Cart Paths," Saturday mornings where people or entire families will be able to see the course with staff monitoring each section of the golf course, making sure they stay on the path. These events will begin in May and continue throughout the summer, giving everybody a chance to safely see the visually stunning new course. We will post this in the brochure, email blast and send letters to every house on the course.

PARKS & PLANNING MONTHLY REPORT

JIM JAROG - MARCH 2015

PATH AND PARKING LOT IMPROVEMENTS 2015

Staff has been working with K+ Engineering to develop bid specifications for parking lot improvements and repairs at the Friendship Conservatory and Studio parking areas. The scope of these projects will be focused primarily on the areas needing the most attention and not necessarily the entire parking lot. This is mostly due to limited funds being available for multiple projects. We will also start the process of developing bid specifications and documents for the first phase of sealcoating and pathway renovations for the path system that exists on our Com Ed lease property High Lines West and High Ridge Knolls. A grant application was submitted to the Com Ed Openlands Green Initiative program requesting \$10,000 in assistance towards this first phase of the pathway renovation project. This is the maximum amount that can be requested under this program. Notifications for grant funding will be sent out sometime in June of 2015. We are hoping to complete the projects described above prior to the close of 2015.

DARA JAMES PLAYGROUND

We have contacted our contractor to make sure he is aware of our intention to complete this project as soon as the weather allows us to do so. This will require all the frost to be out of the ground and that the topsoil is dry enough to complete final grading in preparation for seeding. It is still our desire to have this project completed and ready for a grand opening by late spring of this year. Obviously this will be mainly dependent on the weather and existing ground conditions.

ICE RINKS

At this point in the season our ice rinks are done for the remainder of the year. The last round of freezing rain and snow followed by warmer temperatures has rendered the rinks unusable. The rink liner systems will need to remain up until the ground thaws enough for the maintenance crew to be able to remove the support system without destroying its components. Staff will need to discuss how the rink system functioned during our first season and what will need to be done to maintain it for future use if possible. The main challenge we faced during our first year of use was the clearing of snow from the rink surface. This operation had to be done manually with snow blowers to prevent damage to the liner system caused by excessive weight from snow plows or tractors. Other districts that use this system or similar systems replace their liners every season due to perforations that develop from use. Obviously there is a significant cost associated with this. We will need to decide if the benefits of using the system outweigh the costs associated with annual liner replacement.

PARKS & PLANNING MONTHLY REPORT

JIM JAROG - MARCH 2015

PARKS AND PLANNING / ADDITIONAL ITEMS

Grounds Department

- Our 20x20 event tents have been cleaned and prepped for use during the 2015 season.
- Maintenance staff replaced the wooden chipper box for our chipping box truck # 16.
- The Grounds staff has completed the process of refurbishing our picnic tables for the 2015 season.
- Wood decking was repaired for the bridge crossing located at the High Lines West path area.

Buildings Department

- The Buildings Department has started to purchase the equipment necessary to implement a confined space program. This program will be necessary to gain entry into areas identified as confined spaces such as meter pits, valve vaults and pool filter tanks while satisfying O.S.H.A. compliance.
- The maintenance staff has started the process of inspecting and repairing pool mechanical equipment for the upcoming pool season.
- Staff has been working with the Village of Mount Prospect Water Department to change over our water meters to the automated read type. This will eliminate the need for our staff to meet meter readers at remote locations to gain access to water meters. It will also eliminate the need for estimated meter readings.

Fleet Services

- Staff has completed Safety inspections on trucks 2, 4, 5, 7, 21, 34, and 35.
- Maintenance has been ongoing for snow removal equipment utilized during the snow removal season.
- Parks and Planning Mechanics continue to assist the Golf Maintenance Staff as needed with equipment repairs.

Miscellaneous

- At the time of this report there are 130 work order requests have been submitted and processed by the Parks and Planning Buildings and Grounds departments for 2015.

RECREATION MONTHLY REPORT

BRIAN TAYLOR - MARCH 2015

SPECIAL EVENTS

The recreation staff hosted a number of successful special events over the past several weeks. Leading it off our year-long 60th anniversary celebration was **Mardi Gras Family Fun Night**. RecPlex was transformed into the French Quarter, complete with a live Dixieland Band and the Cold Blooded Creature show featuring “Bubba” a 14 foot live alligator! Families also enjoyed a parade throughout the facility, swimming, gym activities and a 3 on 3 basketball tournament. A picture collage is included with this report. **Jazz Night** was held at our newly renovated **Friendship Park Conservatory** banquet room. Adults enjoyed and evening out with music provided by MULITIPLICITY, a Chicago based jazz ensemble. Our 5th annual **Mother and Son Date Night** was held at Lions Recreation Center. This year’s theme was “Mother & Son Hoedown!” The event was sold out with 40 couples enjoying a county dinner, followed by line dancing with a real cowboy! Participants also enjoyed county fair games and our Studio staff provided a craft for all of the participants to take home. **Flip Flop Fest** transformed **Central Community Center** into a stunning tropical paradise. 150 participants enjoyed cosmic skating with music provided by a disc jockey, bounce house, arts and crafts provided by **The Studio**, and concessions were available for purchase. We end this stretch of events by hosting the very popular **Easter Egg Hunt at RecPlex** on March 14, 2015. Children between the ages of 3 and 8 years old enjoy the thrill of collecting treat filled eggs and having their picture taken with the Easter Bunny! This annual community favorite is a regular sellout!

AQUATICS

Aqua Fitness - The new session started 2/24 and will end 5/31. The current session is running smoothly. Aqua Fit classes have been divided to offer more options for our participants. The options now include one, two, or three day classes and shorter sessions. **New Spring Programs** include One-on-One Private Lessons, Beginner Water Polo, and Stay Swimming Swing and Splash. Registrations are starting strong, with 20 enrollments to date, and staff is encouraged these offering will be successful. Learn to swim class are entering into their second winter session. Summer swim plans are underway as are **Big Surf** group bookings, Lifeguarding classes, summer staff interviews and staff recertification and training’s are scheduled. Staff is working with MRMA and its member agencies to create/improve post catastrophic incident response guidelines. **New** for summer 2015, Big Surf and Meadows Pool will offer “special pass holder hours”, for early entry on Sunday’s and Monday’s.

ATHLETICS

2015 **Youth Baseball/Softball** plans have been finalized, limited late registration is being accepted (for teams with openings), player draft has been conducted, the uniform order has been made. System manager meetings were held, equipment pick-up has been scheduled for the end of the month and weather permitting practice will begin as quickly as fields become playable. The **Youth and Adult Inline Hockey Program** will be hosting its **2nd Annual Clover Cup** the weekend of March 27th &

28th. Participants are encouraged to register as teams for this tournament style event. Our adult inline hockey leagues have joined forces with Salt Creek Park District, which will provide more league opportunities for adults. The final week of the **Youth Basketball** season is upon us. The season concludes with Championship games on Saturday, March 14th. We are in the process of collecting end of year evaluations from our coaches. The Athletic Department instituted a new league evaluation process; they hope to gain valuable knowledge, which will enable them to improve the basketball program as a whole. **Spring Soccer** registration is currently at 450 participants. Coaches meetings are scheduled for March 19th, practice and games will begin as soon as field conditions allow.

PROGRAMS

2015/16 Preschool registration has begun and we are currently we have 96% of our current participants registered, which is an 18% increase from 2015. **Early Childhood Classes** as usual are a huge hit this season! Currently we have 210 participants enrolled into 23 class types. Summer camp trips are being planned, interviews for camp counselors are in progress.

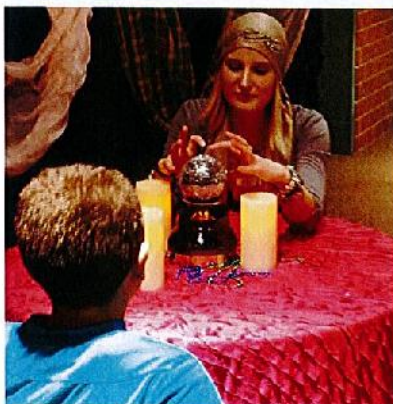
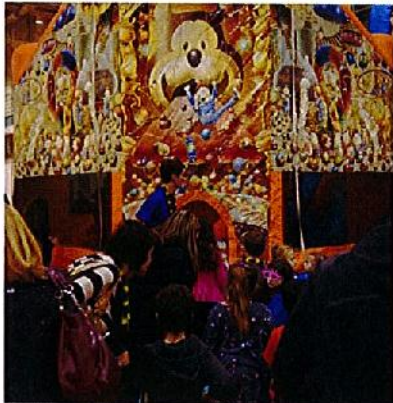
The Studio has been a busy place this winter! The Red Hat Society, Girl Scouts, Cub Scouts, Home School Network and District 57 Westbrook PTO have crafted and socialized, earned a badge, learned something new or completed a project at this busy facility! The Studio continues its **outreach into the community** with plans to provide projects for several Family Art Nights at local schools at both district 59 and 57 schools.

A traditional and welcome sign of spring is the **Mt. Prospect Community Band Concert!** The concert takes place on Sunday, March 22nd at 3:30 p.m. at St. Paul Lutheran Church located at 100 S. School Street. This year's concert *Unforgettable* features music forgotten by Orchestras...Loved by Bands. Selections include *Pineapple Poll Suite, Polka and Fugue, Four Scottish Dances, Glazunov Saxophone Concerto, Festive Overture and Kalinnikov Symphony*. Advanced tickets can be purchased at RecPlex only for \$7 and at the door for \$9. A flyer promoting the concert is included in your board packet.

COMMUNICATIONS

Staff is currently working on the production of the summer brochure, which is scheduled to go out to the public the week of April 26th. Sponsorship agreements are being conformed for 2015. Sports Authority will be contributing 125 baseball and softball kits for the upcoming 2015 season. We are working to secure soccer kits in the very near future. Social Media, our **Facebook Page** insights, which includes likes, reaches, visits and posts is up over 600% compared to a month ago.

*Photos from **Mardi Gras Family Fun Night***



UNFINISHED BUSINESS SUMMARY

MARCH – 2015

A. Big Surf Pool Potential Renovations • (Discussion)

Direction from the January 21 Special Meeting was to continue discussions about the idea of securing a firm to provide some conceptual drawings/phased project options, etc. for renovations to the Big Surf facility.

Pending discussions, should the Board wish to pursue this next step, staff recommends approval to seek a proposal from FGM Architects (firm which completed the Big Surf Facility Evaluation in fall 2014) to develop conceptual drawings with cost estimates and address project phase options for this facility.

ADOPTION ITEMS SUMMARY

MARCH - 2015

A. Ordinance 710 – Combined Annual Budget & Appropriation Ordinance – 2015

Included in your packet is the final recommended Combined Annual Budget & Appropriation Ordinance for FY 2015. Staff recommends approval of this Ordinance.

Suggested Motion:

Move to approve the Ordinance 710 - Combined Annual Budget & Appropriation of funds for Mt. Prospect Park District, Cook County Illinois, for the Fiscal Year beginning on the first day of January 2015, and ending on the 31st day of December 2015.

B. Ordinance 711 – An Ordinance Declaring as Surplus and Authorizing the Sale, Trade-in, Conveyance or Disposal of Surplus Personal Property of the Mt. Prospect Park District, Cook County, Illinois

Included within this board packet for the Board's consideration is Ordinance #711 which identifies several pieces of equipment and vehicles that are past their useful life and are no longer used or needed for our operations. Staff is asking the board to authorize the Park District staff to dispose of the items listed within the ordinance. Staff will then trade the items in towards purchase of new equipment or enter the items on recognized municipal auction websites such as Obenauf Auction Services or GovDeals.com

Suggested Motion: Move to approve the Ordinance 711 - Declaring as Surplus and Authorizing the Sale, Trade-in, Conveyance or Disposal of Surplus Personal Property of the Mt. Prospect Park District, Cook County, Illinois

**MT. PROSPECT PARK DISTRICT
ORDINANCE NO. 711**

**AN ORDINANCE DECLARING AS SURPLUS AND
AUTHORIZING THE SALE, TRADE-IN CONVEYANCE OR
DISPOSAL OF SURPLUS PERSONAL PROPERTY OF THE
MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS.**

WHEREAS, the Mt. Prospect Park District, Cook County, Illinois ("Park District") owns personal property heretofore used in connection with the operation of the Park District and described as follows:

<u>Machine/Equipment</u>	<u>Year Acquired</u>	<u>Model #</u>	<u>Serial #</u>	<u>Action</u>
Coats Tire Machine	n/a	20-20A	73700	Sell
Toro Greens Aerator	1987	C9000	C9000-20518	Sell
Toro Hydrojet	1995	AERA-09801	250178	Sell
Honda Rear-Tine Tiller	1996	FR-800	FZAW-2009565	Sell
Bunton 52" Deck Mower	1989	2583	QQ852652	Sell
Billy Goat Vacuum	1996	KD5024	5260	Sell
Toro Groundsmaster #3	1998	345	80298	Salvage/Parts
Spiker/Seeder	1996	GS148	96010	Sell
John Deere Trap Rake #3	1994	1200	M01200G912492	Sell
Vermeer Trencher	1992	V-1550	1VRF07115N1000586	Sell
Yamaha Snowmobile	1984	BR250J	80F-003482	Sell
Lincoln Air Compressor	1975	790860	6430714	Sell
Ransomes Bob-Cat 48" Mower	1992	M21-48Z1C	5681	Sell
Tennant Sweeper	1988	265 Power Sweeper	265-7926	Sell
John Deere WAM	2003	TC1600 Turbo	C020353	Salvage/Parts
Cushman	1996	CUS898630	96009723	Salvage/Parts
Toro Workman	1998	Workman	80192	Salvage/Parts
Toro Groundsmaster #1	1999	345	90207	Sell
Chevrolet Car #4	2008	Impala Lt	2G1WT58K481245364	Sell/Trade In

Hereinafter known as the "Property"; and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22) ("Code"), every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the park district, in any manner that they may designate and with or without advertising; and

WHEREAS, the Board of Park Commissioners of the Park District ("Board") has reviewed a staff report finding that the Property is no longer necessary, useful to or for the best interests of the Park District and recommending to sell or otherwise convey in any of the following manners: trade-in, sale, or otherwise convey, or dispose.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them in this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary, useful to or for the best interests of the Park District and declares it to be for the best interests of the Park District and its residents to dispose of in the following manner: by trade in, sale, or disposal, subject to, in the case of a sale or conveyance, to the execution by the purchaser or transferee of an appropriate instrument whereby the purchaser or transferee acknowledges that the purchaser is purchasing the Property used and in "as is" condition,, without any warranties of any kind whatsoever, and where the Purchaser or transferee assumes all liabilities in connection with the Purchaser's use of the Property, and releases, indemnifies and holds harmless the Park District and its park commissioners, officers and employees against and from any and all such liabilities or by trade in, sale, or disposal.

Section 3. The Board authorizes and directs the Executive Director of the Park District to take such action necessary to sell, or otherwise convey or dispose of the Property as herein for such price(s), if any, to such person(s), firm(s) or entity(ies) and on such terms (including those terms set forth in Section 2 above), as he shall deem to be in the best interests of the Park District.

Section 4. The Ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this 18th day of March, 2015 by the affirmative roll call vote of not less than three-fifths of the members of the Board of Park Commissioners as follows:

Ayes:

Nays:

Absent:

Steve Kurka, President
Board of Commissioners
Mt. Prospect Park District

ATTEST:

William J. Starr
Board of Commissioners
Mt. Prospect Park District

STATE OF ILLINOIS)
) SS
 COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, William J. Starr, do hereby certify that I am Secretary of the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance NO.711

**AN ORDINANCE DECLARING AS SURPLUS AND
 AUTHORIZING THE SALE, CONVEYANCE, TRADE-IN OR DISPOSAL
 OF SURPLUS PERSONAL PROPERTY OF THE
 MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS**

Adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Mt. Prospect Park District, held at Mt. Prospect, Illinois, in said District at 7:30 p.m. on the 18th day of March 2015.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Mt. Prospect Park District at Mount Prospect, Illinois this 18th day of March, 2015.

William J. Starr
 Board of Park Commissioners
 Mt. Prospect Park District

[SEAL]