

**MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056**

MT. PROSPECT BOARD OF PARK COMMISSIONERS

**MEETING SCHEDULE
2014**

The Regular Board Meetings will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

JANUARY, 2014

15 REGULAR BOARD MEETING

FEBRUARY, 2014

26 REGULAR BOARD MEETING

MARCH, 2014

19 REGULAR BOARD MEETING

APRIL, 2014

23 REGULAR BOARD MEETING

MAY, 2014

28
REGULAR BOARD MEETING

JUNE, 2014

25 REGULAR BOARD MEETING

JULY, 2014

23 REGULAR BOARD MEETING

AUGUST, 2014

27 REGULAR BOARD MEETING

SEPTEMBER, 2014

24 REGULAR BOARD MEETING

OCTOBER, 2014

15 REGULAR BOARD MEETING

NOVEMBER, 2014

12 REGULAR BOARD MEETING

DECEMBER, 2014

10 REGULAR BOARD MEETING

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REGULAR BOARD MEETING

October 15, 2014

AGENDA

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MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: OCTOBER 10, 2014

RE: REGULAR PARK BOARD MEETING
OCTOBER 15, 2014 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL ROAD, MOUNT PROSPECT, IL

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES: SEPTEMBER 24, 2014

PUBLIC COMMENT

PARKS FOUNDATION

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE: SEPTEMBER 2014

EXECUTIVE REPORT

UNFINISHED BUSINESS

- A. Golf Course Renovation Progress Update • (Discussion)
- B. Approval of Leases and Contracts • (Discussion)

NEW BUSINESS

- A. Board Policy Manual • (Discussion)
- B. Schedule Special Board Meeting • November 5th, 2014

APPROVAL ITEMS

- A. Acceptance/Rejection of Bids for Fertilizer Building Modifications – Growing Solutions, Inc.

ADOPTION ITEMS

- **ADOPTION OF RESOLUTION NO. 702:** A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION PURSUANT TO THE PROPOSED LEVY OF THE MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2014.
- **ADOPTION OF ORDINANCE NO. 703:** AN ORDINANCE PROVIDING FOR THE ISSUANCE OF (approximately) \$2,850,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2014, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE BUILDING, MAINTAINING, IMPROVING, AND PROTECTING OF PARKS AND FACILITIES, TO REFINANCE CURRENT OBLIGATIONS AND FOR THE PAYMENT OF COSTS OF ISSUANCE.

COMMENTS/MATTERS FROM COMMISSIONERS

CLOSED SESSION

SECTION 2(c)(21): DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT.

ADJOURNMENT

MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
For Nine Months Ended 9-30-14

												75% of Calendar Year			
ACCOUNT NAMES	TOTALS	CORP.	REC.	LIAB INS.	SOCIAL SEC	NWSRA	IMRF	CONSERV.	PAV/LIGHT	DEBT SRV	INT SERV.	2011 PROJ	2012 PROJ	2013 PROJ	2014 PROJ
BALANCE 1-1-14	6,729,375	503,661	669,062	279,895	(50,148)	2,120,890	(86,539)	567,363	118,820	589,419	14,758	884,416	161,013	976,765	
REVENUES:															
PROPERTY TAXES	9,069,888	1,693,891	1,158,723	655,331	558,852	630,036	553,206	787,545	78,755	2,953,549					
REPLACEMENT TAXES	126,913	63,457	63,457												
RENTAL	271,011	25,984	204,227					40,799							
PASSES /USER FEES	521,005		521,005												
DAILY /USER FEES	380,003		380,003												
PROGRAM FEES	2,557,190		2,506,830					50,360							
CONCESSION SALES	135,059		107,140					27,920							
GRANTS & SPONSORS	36,914		36,914											26,117	
V/MC & OTHER	412,472	110,941	275,514					(100)							9,369
INTEREST	19,373	10,004									317,297				
INT PROJ CHARGES	317,297														
INST CONTRACT PRC	-														8,952,845
BOND PROCEEDS	8,952,845														
TOTAL REVENUE	22,799,970	1,904,277	5,253,812	655,331	558,852	630,036	553,206	906,524	78,755	2,953,549	317,297	-	-	26,117	8,962,214
% of Budget	87%	96%	77%	97%	97%	97%	97%	99%	97%	65%	78%	n/a	n/a	49%	100%
EXPENDITURES:															
FULL TIME SALARIES	2,164,376	652,805	1,049,016	101,121				317,923			43,510				
PART TIME SALARIES	1,985,940	32,868	1,853,257					71,011			28,806				
FRINGE BENEFITS	876,792	297,448	417,796	40,171				102,714			18,674				
CONTRACTUAL SERVICES	868,947	152,441	562,792	30,892	-			32,918		3,984	85,820				
COMMODITIES	703,995	87,821	508,617					63,172			46,585				
CONCESSIONS	63,449		55,735					7,713							
UTILITIES	672,419	176,246	444,772					51,400							
INSURANCE	367,705			367,705											
N W SPECIAL REC	350,276					350,276									
RETIREMENT	662,677				320,006		342,671								
DEBT CERTIFICATES	169,685									57,035					112,650
ROLLOVER BONDS	60,000									60,000					
SALES TAX/OTHER	10,053		8,218					1,835							
CAPITAL PROJECTS:															
LAND	-														
EQUIP & VEHICLES	190,952											87,937	2,071	100,944	
ADA IMPROV	28,884					28,884						43,148	12,716	2,136	
BUILDINGS	57,998														
POOLS	-														
PARK IMPROV	4,377,907								44,735			415,016	24,542	354,928	3,538,688
TOTAL EXPENDITURE	13,611,955	1,399,427	4,898,195	538,889	320,006	379,160	342,671	648,687	44,735	121,019	223,394	546,099	39,329	458,007	3,651,338
% of Budget	48%	71%	71%	80%	57%	39%	61%	71%	22%	3%	55%	64%	24%	44%	41%
REVENUE OVER(UNDER)	9,188,015	504,850	355,618	115,442	238,846	250,876	210,535	257,837	34,020	2,832,529	93,903	(546,099)	(39,329)	(431,890)	5,310,876
FUND BALANCE 9-30-14	15,617,390	1,008,511	1,024,680	395,337	188,698	2,371,766	123,996	825,200	152,840	3,401,948	108,661	338,317	121,684	544,875	5,310,876

**MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
For NineMonths Ended 9-30-13**

75% of Calendar Year

1

ACCOUNT NAMES	TOTALS	CORP.	REC.	LIAB INS.	AUDIT	NWSRA	IMRF	CONSERV. PAV/LIGHT	DEBT SRV	INT SERV.	2009 PROJ	2010 PROJ	2011 PROJ	2012 PROJ	
BALANCE 1-1-13	7,039,072	463,940	571,994	205,006	(7,320)	2,174,135	(129,031)	652,288	156,602	619,347	(812)	330,510	122,354	1,121,207	758,852
REVENUES:															
PROPERTY TAXES	9,116,360	1,587,390	1,191,168	555,248	1,144	902,840	938,770	958,852	105,658	2,875,289					
REPLACEMENT TAXES	125,901	62,950	62,950												
RENTAL	468,159	23,800	409,640					34,720							
PASSES /USER FEES	725,245		725,245												
DAILY /USER FEES	884,370		884,370												
PROGRAM FEES	2,653,463		2,629,393					24,070							
CONCESSION SALES	146,392		126,029					20,363							
GRANTS & SPONSORS	29,166		29,166												
V/MC & OTHER	462,827	112,990	(60,691)							410,529					
INTEREST	27,788	10,498												17,290	
INT PROJ CHARGES	0														
INST CONTRACT PRC	0														
BOND PROCEEDS	0														
TOTAL REVENUE	14,639,671	1,797,628	5,997,270	555,248	1,144	902,840	938,770	1,038,005	105,658	2,875,289	410,529	0	0	17,290	0
% of Budget	83	95	84	86	86	122	89	101	114	62	100	n/a	n/a	n/a	
EXPENDITURES:															
FULL TIME SALARIES	2,294,784	639,448	1,183,198	72,234				360,087			39,817				
PART TIME SALARIES	2,068,302	33,735	1,903,122					83,636			47,810				
FRINGE BENEFITS	851,791	257,566	432,131	28,347				120,196			13,551				
CONTRACTUAL SERVICES	857,405	164,497	522,138	31,882	1,327			36,245		2,974	98,342				
COMMODITIES	854,986	101,593	656,032					52,649			44,712				
CONCESSIONS	0														
UTILITIES	583,403	144,532	396,975					41,896							
INSURANCE	140,250			140,250											
N W SPECIAL REC	357,880					357,880									
RETIREMENT	818,996						818,996								
DEBT CERTIFICATES	142,644									142,644					
ROLLOVER BONDS	0														
SALES TAX/OTHER	11,146		9,746					1,400							
CAPITAL PROJECTS:															
LAND	0														
EQUIP & VEHICLES	198,723										5,150			64,865	128,709
ADA IMPROV	164,621					164,621									
BUILDINGS	197,198										37,896			76,030	83,272
POOLS	20,269										4,812			14,069	1,388
PARK IMPROV	730,085								21,161		282,653	118,960		93,734	213,577
TOTAL EXPENDITURE	10,292,484	1,341,371	5,103,341	272,714	1,327	522,501	818,996	696,109	21,161	145,619	244,232	330,510	118,960	248,698	426,946
% of Budget	53	71	72	42	100	61	83	68	11	3	59	162	188	37	
REVENUE OVER (UNDER)	4,347,187	456,257	893,929	282,534	(183)	380,339	119,774	341,896	84,497	2,729,670	166,297	(330,510)	(118,960)	(231,408)	(426,946)
FUND BALANCE 9-30-13	11,386,259	920,197	1,465,923	487,540	(7,503)	2,554,474	(9,257)	994,184	241,099	3,349,017	165,485	(0)	3,394	889,799	331,906

**MOUNT PROSPECT PARK DISTRICT
RECREATION FUND by Department
For Nine Months Ended 9-30-14**

ACCOUNT NAMES	TOTALS	ADMIN.	POOLS			GOLF COURSE	CONCESS -IONS	LIONS CENTER	FRNDSHP CENTER	RECPLEX CENTER	75% of Calendar Year		
			BIG SURF	MEADOWS	REC-PLEX						REC PROGRAM	CENTRAL PROGRAM	CENTRAL ROAD BLD
FUND BALANCE 1-1-14	669,062		-	-	-	-	-	-	-	-	-	-	-
REVENUES:													
PROPERTY TAXES	1,222,180	1,222,180											65,223
RENTAL	204,227		25,364	2,405	1,752	52,143	6,567	16,433		34,342			74,935
PASSES /USER FEES	521,005	590	45,602	45,497	51,504	54,199				248,679			16,965
DAILY /USER FEES	380,003		60,270	28,455	10,792	194,725				68,796			111,850
PROGRAM FEES	2,506,830			52,998	238,278	12,968				595	1,928,530	161,610	3,862
CONCESSION SALES	85,385						70,043	1,146		10,333			925
MERCHANDISE SALES	21,755					18,868				1,962			
UTILITY RECOVERY	-										21,000		
CORP SPONSORS	36,914	15,850				64							(10,668)
OTHER	275,514	316,428	46	(72)		(9,774)	9	(3,076)		(17,377)			
TOTAL REVENUE	5,253,812	1,555,048	131,281	129,282	302,326	323,192	76,619	14,503	-	347,329	1,949,530	161,610	263,091
% of Budget	77%	90%	76%	85%	74%	44%	59%	76%	n/a	61%	82%	80%	71%
EXPENDITURES:													
FULL TIME SALARIES	1,049,016	235,505	70,675		60,474	358,405	4,551	37,843	15,625	162,335			103,604
PART TIME SALARIES	1,853,257	76,454	69,871	87,621	160,972	172,153	34,701	24,656		220,297	804,059	24,913	177,561
FRINGE BENEFITS	417,786	112,233	26,780		19,929	129,595	1,568	24,503	7,841	61,509			33,827
CONTRACTUAL SERVICES	562,792	112,272	1,409	7,054	2,075	55,887	2,279	3,507		67,415	222,887	60,510	27,496
COMMODITIES	506,617	36,018	19,874	17,608	18,363	95,055	4,047	13,540		47,318	223,994	1,064	29,736
CONCESSIONS	42,186						41,771						415
MERCHANDISE	13,549					12,562				988			
UTILITIES	444,772	17,569	17,425	44,182	36,537	59,439	15,321	30,257		166,931	1,626		55,487
SALES TAX/OTHER	8,218			80		1,183	2,805	2,810		925			415
TOTAL EXPENDITURES	4,898,195	590,052	206,034	156,545	298,350	884,277	107,043	137,117	23,466	727,718	1,252,567	86,487	428,540
% of Budget	78	74	81	85	70	82	75	71	78	71	85	69	77
REVENUE OVER(UNDER) EXP	355,618	964,996	(74,753)	(27,263)	3,977	(561,085)	(30,424)	(122,614)	(23,466)	(380,389)	696,964	75,123	(165,449)
FUND BALANCE 9-30-14	1,024,680	964,996	(74,753)	(27,263)	3,977	(561,085)	(30,424)	(122,614)	(23,466)	(380,389)	696,964	75,123	(165,449)
CHANGE FROM LAST YR + (-)													
REVENUE	(743,459)	286,587	(735)	(3,210)	(18,910)	(888,853)	(28,444)	509	-	(42,196)	(30,207)	(10,420)	(7,581)
EXPENDITURES	(205,147)	(37,716)	11,907	2,186	20,537	(296,762)	(2,482)	14,582	2,842	21,711	52,207	11,566	(5,724)
NET	(538,311)	324,303	(12,642)	(5,396)	(39,446)	(592,091)	(25,962)	(14,073)	(2,842)	(63,907)	(82,413)	(21,986)	(1,857)
% CHANGE FROM LAST YEAR													
REVENUE	(12)	23	(1)	(2)	(6)	(73)	(27)	4	n/a	(11)	(2)	(6)	(3)
EXPENDITURES	(4)	(6)	6	1	7	(25)	(2)	12	14	3	4	15	(1)

MOUNT PROSPECT PARK DISTRICT
RECREATION FUND by Department
For Nine Months Ended 9-30-13

75% of Calendar Year

2

ACCOUNT NAMES	TOTALS	ADMIN.	BIG SURF	POOLS MEADOWS	REC PLEX	GOLF COURSE	CONCESS -IONS	LIONS CENTER	FRNDSHP CENTER	REC PLEX CENTER	REC PROGRAM	CENTRAL PROGRAM	CENTRAL ROAD BLD
FUND BALANCE 1-1-13	571,994		0	0	0	0	0	0	0	0	0	0	0
REVENUES:													
PROPERTY TAXES	1,254,119	1,254,119											
RENTAL	409,640		18,899	2,080	1,786	234,066	35,833	16,370		45,230			55,376
PASSES /USER FEES	725,245	740	49,996	46,151	53,999	247,838				250,714			75,807
DAILY /USER FEES	884,370		63,154	31,394	16,002	649,352				107,648			16,821
PROGRAM FEES	2,629,393			52,898	249,449	52,709				(494)	1,970,987	172,030	131,814
CONCESSION SALES	126,029					37,881	69,231	1,546		12,965			4,405
MERCHANDISE SALES	0												
UTILITY RECOVERY	0												
CORP SPONSORS	20,416	17,800				2,616							
OTHER	(51,941)	(4,198)	(33)	(31)		(12,417)	(1)	(3,922)		(26,538)	8,750		(13,551)
TOTAL REVENUE	5,997,270	1,268,461	132,016	132,492	321,236	1,212,045	105,063	13,994	0	389,525	1,979,737	172,030	270,672
% of Budget	84	98	77	88	79	83	69	73	n/a	69	85	86	74
EXPENDITURES:													
FULL TIME SALARIES	1,183,198	267,084	68,617		56,382	459,460	4,040	35,292	13,923	170,674			107,725
PART TIME SALARIES	1,903,122	83,993	68,552	90,279	158,350	246,927	33,031	24,651		230,212	764,171	25,231	177,726
FRINGE BENEFITS	432,131	123,024	16,621		9,831	157,752	1,340	20,940	6,701	60,314			35,607
CONTRACTUAL SERVICES	522,138	103,301	912	7,864	1,664	60,968	3,644	3,695		59,145	201,235	48,884	31,026
COMMODITIES	656,032	39,202	24,683	17,056	22,848	192,667	49,605	10,671		37,930	233,581	1,006	26,783
CONCESSIONS	0												
MERCHANDISE	0												
UTILITIES	396,975	11,164	14,742	39,160	28,738	60,691	14,957	24,337		146,732	1,373		55,080
SALES TAX/OTHER	9,746					2,573	2,907	2,949		1,001			317
TOTAL EXPENDITURES	5,103,341	627,768	194,127	154,359	277,813	1,181,039	109,525	122,535	20,624	706,007	1,200,360	74,921	434,264
% of Budget	72	69	78	84	63	76	73	67	73	65	77	53	70
REVENUE OVER (UNDER) EXP	893,929	640,693	(62,111)	(21,867)	43,423	31,006	(4,462)	(108,541)	(20,624)	(316,482)	779,377	97,109	(163,592)
FUND BALANCE 9-30-13	1,465,923	640,693	(62,111)	(21,867)	43,423	31,006	(4,462)	(108,541)	(20,624)	(316,482)	779,377	97,109	(163,592)
CHANGE FROM LAST YR + (-)													
REVENUE	(40,241)	34,432	(41,470)	(20,147)	9,442	(121,001)	(21,846)	7,830	0	(5,020)	117,726	(12,584)	12,398
EXPENDITURES	(74,705)	15,974	3,222	(3,743)	(6,361)	(7,828)	(17,109)	(5,498)	1,943	9,951	(2,764)	(26,777)	(35,714)
NET	34,464	18,458	(44,692)	(16,404)	15,803	(113,173)	(4,737)	13,328	(1,943)	(14,971)	120,490	14,193	48,112
% CHANGE FROM LAST YEAR													
REVENUE	(1)	3	(24)	(13)	3	(9)	(17)	127	n/a	(1)	6	(7)	5
EXPENDITURES	(1)	3	2	(2)	(2)	(1)	(14)	(4)	10	1	(0)	(26)	(8)

FUND	REVENUE / EXPENSE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR				
NUMBER	DESCRIPTION	THIS MONTH	YEAR TO DATE	ENCUMBRANCE	YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
REVENUE								
10	GENERAL FUND	50,965.03	1,904,276.67	7,860.00-	1,896,416.67	1,973,422	51,448	1,797,628
20	RECREATION FUND	357,733.83	5,253,812.22	0.00	5,253,812.22	6,853,614	505,895	5,997,270
21	PAVING & LIGHTING FUND	1,286.79	78,754.56	0.00	78,754.56	81,038	1,743	105,658
23	SOCIAL SECURITY FUND	9,131.23	558,852.39	0.00	558,852.39	575,056	19	1,144
24	LIABILITY INSURANCE FUND	10,707.62	655,331.06	0.00	655,331.06	674,332	9,158	555,248
25	HANDICAPPED RECREATION FUND	10,294.33	630,036.47	0.00	630,036.47	648,304	14,892	902,840
26	IMRF FUND	9,038.98	553,206.12	0.00	553,206.12	569,246	15,484	938,770
27	CONSERVATORY FUND	26,457.42	906,524.04	0.00	906,524.04	912,618	26,137	1,038,005
28	INTERNAL SERVICE FUND	0.00	317,297.00	0.00	317,297.00	407,744	0	410,529
30	BOND & INTEREST FUND	48,258.78	2,953,548.54	0.00	2,953,548.54	4,545,963	47,426	2,875,289
70	2014 CAPITAL IMPR FUND A & B	2,049.70	8,962,213.75	0.00	8,962,213.75	8,962,844	0	0
89	2009 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
90	2010 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
91	2011 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	17,290
92	2012 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
93	2013 CAPITAL IMPR FUND	0.00	26,117.00	0.00	26,117.00	52,859	0	0
94	2014 CAPITAL IMPR FUND C & D	0.00	0.00	0.00	0.00	0	0	0
	TOTAL REVENUE	525,923.71	22,799,969.82	7,860.00-	22,792,109.82	26,257,040	672,202	14,639,671
EXPENSE								
10	GENERAL FUND	164,672.31	1,399,427.09	0.00	1,399,427.09	1,973,422	164,613	1,341,371
20	RECREATION FUND	568,515.73	4,898,194.64	6,940.50	4,905,135.14	6,853,614	560,391	5,103,341
21	PAVING & LIGHTING FUND	337.27	44,734.57	63,164.10	107,898.67	200,000	7,624	21,161
23	SOCIAL SECURITY FUND	44,520.17	320,006.29	0.00	320,006.29	564,302	0	1,327
24	LIABILITY INSURANCE FUND	168,546.27	539,888.95	0.00	539,888.95	674,332	15,279	272,714
25	HANDICAPPED RECREATION FUND	11,962.50	379,160.17	72,552.30	451,712.47	960,369	2,450	522,501
26	IMRF FUND	54,406.57	342,670.94	0.00	342,670.94	560,000	65,816	818,996
27	CONSERVATORY FUND	70,934.16	648,686.93	0.00	648,686.93	912,618	79,197	696,109
28	INTERNAL SERVICE FUND	31,204.00	223,393.93	0.00	223,393.93	407,744	36,337	244,232
30	BOND & INTEREST FUND	1,030.00	121,019.19	0.00	121,019.19	4,406,966	1,010	145,619
70	2014 CAPITAL IMPR FUND A & B	1,776,155.14	3,651,337.50	8,236.25	3,659,573.75	8,962,844	0	0
89	2009 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	330,510
90	2010 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	118,960
91	2011 CAPITAL IMPR FUND	10,151.16-	546,098.92	229,667.00	775,765.92	883,663	9,413	248,698
92	2012 CAPITAL IMPR FUND	6,175.00	39,328.66	27,775.14	67,103.80	160,822	31,629	426,946
93	2013 CAPITAL IMPR FUND	21,571.47	458,007.42	49,365.00	507,372.42	1,029,624	0	0
94	2014 CAPITAL IMPR FUND C & D	0.00	0.00	0.00	0.00	0	0	0
	TOTAL EXPENSE	2,909,879.43	13,611,955.20	457,700.29	14,069,655.49	28,550,320	973,758	10,292,484
	TOTAL REVENUE	525,923.71	22,799,969.82	7,860.00-	22,792,109.82	26,257,040	672,202	14,639,671
	TOTAL EXPENSE	2,909,879.43	13,611,955.20	457,700.29	14,069,655.49	28,550,320	973,758	10,292,484
	NET INCOME/LOSS	2,383,955.72-	9,188,014.62	465,560.29-	8,722,454.33	2,293,280-+	301,557-	4,347,187

**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 9 MONTHS ENDED 9-30-14**

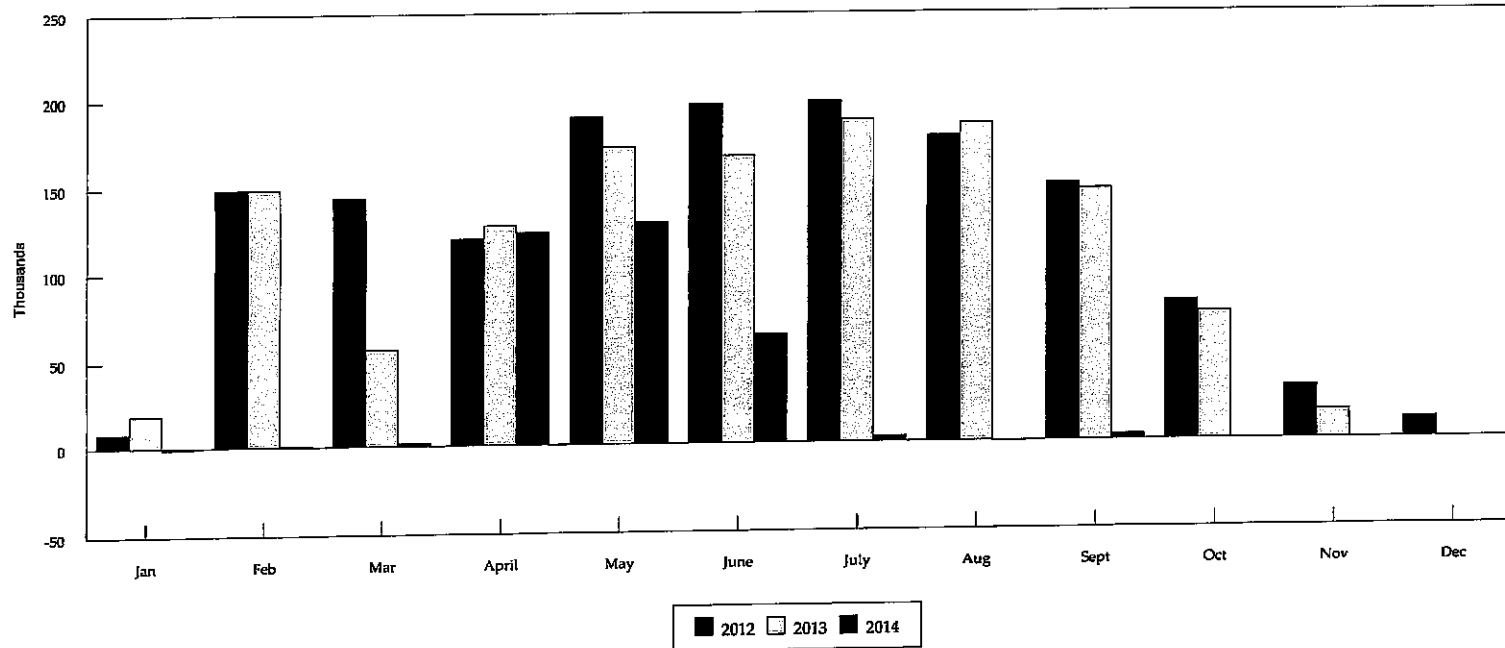
75% OF CALENDAR YEAR

FUND / Department	'14 Y.T.D. Actual	2014 Budget	Y.T.D. as % of '14 Budget	'13 Y.T.D. Actual	Y.T.D. % of '14 Y.T.D.	Projected 2014	Proj % of '14 Bud	% Inc '14 Bud Over '13 Bud
GENERAL FUND								
Administration	576,144	803,270	72%	554,526	104%	761,109	95%	9%
Maintenance	662,126	925,316	72%	585,704	113%	884,175	96%	8%
Motor Pool	146,477	223,636	65%	188,331	78%	186,082	83%	-21%
Studio at Melas	14,680	21,200	69%	13,110	112%	17,979	85%	1%
Park Improvements	-	-	-	-	-	-	-	-
Total	1,399,427	1,973,422	71%	1,341,671	104%	1,845,269	94%	4%
RECREATION FUND								
Administration	590,052	846,748	70%	627,768	94%	787,483	93%	-8%
Big Surf	206,034	283,905	73%	194,127	106%	249,816	88%	14%
Meadows Pool	156,545	184,853	85%	154,359	101%	165,639	90%	0%
Recplex Pool	298,350	468,704	64%	277,813	107%	410,450	88%	7%
Golf Course	884,277	1,298,884	68%	1,181,039	75%	1,138,657	88%	-16%
Concessions	107,043	150,360	71%	109,525	98%	119,744	80%	0%
Lions Center	137,117	188,234	73%	122,535	112%	177,026	94%	2%
Friendship Center	23,466	32,199	73%	20,624	114%	32,543	101%	14%
Recplex Center	727,718	1,038,127	70%	706,007	103%	960,461	93%	-4%
Rec Programs	1,252,567	1,597,223	78%	1,200,360	104%	1,669,095	104%	2%
Central Programs	86,487	142,600	61%	74,921	115%	147,268	103%	1%
Central Road	428,540	621,777	69%	434,264	99%	589,409	95%	0%
Total	4,898,195	6,853,614	71%	5,103,342	96%	6,441,262	94%	-4%

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

2012			2013			2014				
Month	Month	YTD	Month	Month	YTD	Month	Month	YTD		
Jan	8,372	8,372	Jan	19,025	19,025	Jan	(779)	(779)	'12Budget	1,489,500
Feb	149,262	157,634	Feb	149,040	168,065	Feb	598	(181)	'13Budget	1,458,500
Mar	144,176	301,810	Mar	57,199	225,265	Mar	1,857	1,676	'14Budget	726,600
April	119,383	421,193	April	127,391	352,656	April	122,927	124,603		
May	189,666	610,858	May	172,891	525,547	May	128,544	253,147		
June	196,468	807,326	June	167,420	692,966	June	64,491	317,639		
July	197,577	1,004,903	July	187,317	880,283	July	3,153	320,792		
Aug	178,099	1,183,002	Aug	185,017	1,065,300	Aug	(759)	320,033		
Sept	150,044	1,333,046	Sept	146,745	1,212,045	Sept	3,159	323,192		
Oct	81,408	1,414,454	Oct	75,315	1,287,360	Oct	0	0		
Nov	31,123	1,445,576	Nov	16,993	1,304,353	Nov	0	0		
Dec	12,038	1,457,614	Dec	(124)	1,304,229	Dec	0	0		



This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For the Nine Months Ended 9-30-14

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	COMMUNITY CENTER
REVENUES:								
RENTAL	52,143	52,143						
PASSES /USER FEES	54,199	54,199						
DAILY /USER FEES	194,725	189,030			5,695			
PROGRAM FEES	12,968	2,240				10,728		
MERCHANDISE SALES	18,868			18,868				
OTHER	(9,774)	(9,774)						
SPONSORSHIPS	64					64		
TOTAL REVENUE	323,192	287,838	-	18,868	5,695	10,792	-	-
% of Budget	44%	44%	n/a	75%	47%	35%	0%	
EXPENDITURES:								
FULL TIME SALARIES	358,405	196,786	134,051					27,568
PART TIME SALARIES	172,153	48,239	109,803			8,052		6,058
FRINGE BENEFITS	129,595	55,192	59,766					14,637
CONTRACTUAL SERVICES	55,887	39,409	7,100					9,378
COMMODITIES	95,055	4,533	78,723	16	3,286	1,995	500	6,002
MERCHANDISE	12,562			12,562				
UTILITIES	59,439	18,966	21,938					18,535
SALES TAX	1,183			1,183				
TOTAL EXPENDITURES	884,277	363,125	411,379	13,760	3,286	10,047	500	82,179
% of Budget	68%	71%	67%	51%	164%	50%	8%	70%
REVENUE OVER(UNDER) EXP	(561,085)	(75,288)	(411,379)	5,107	2,409	745	(500)	(82,179)
CHANGE FROM LAST YR + (-)								
REVENUE	(888,853)	(817,121)	-	(19,013)	(11,965)	(25,093)	(15,660)	-
EXPENDITURES	(296,763)	(71,178)	(151,584)	(20,629)	(250)	(16,182)	(12,674)	(24,267)
NET	(592,090)	(745,944)	151,584	1,615	(11,715)	(8,911)	(2,986)	24,267
% CHANGE FROM LAST YEAR								
REVENUE	(73)	(74)	n/a	(50)	(68)	(70)	(100)	n/a
EXPENDITURES	(25)	(16)	(27)	(60)	(7)	(62)	(96)	(23)
2014 BUDGET REVENUE	726,600	652,600	-	25,000	12,000	31,000	6,000	-
2014 BUDGET EXPENSE	1,298,884	508,024	617,487	27,200	2,000	20,000	6,000	118,173
2013 REVENUE	1,212,045	1,104,959	-	37,881	17,660	35,885	15,660	-
2013 EXPENDITURES	1,181,040	434,303	562,963	34,389	3,536	26,229	13,174	106,446

MT PROSPECT PARK DISTRICT
Golf Course
Greens Fees Sales

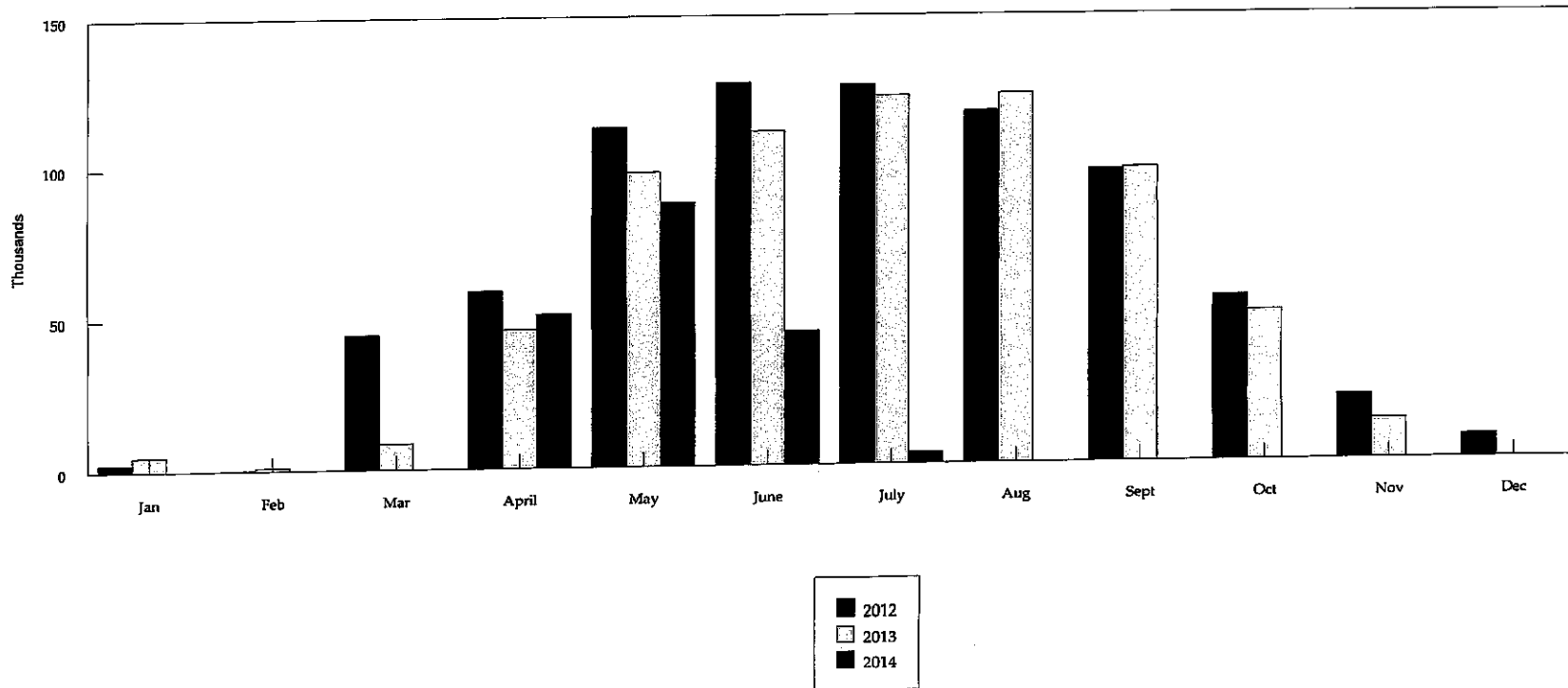
Revenue Recap by yr:

	2012	
	<u>Month</u>	<u>YTD</u>
Jan	2,640	2,640
Feb	275	2,915
Mar	44,786	47,701
April	59,453	107,155
May	113,089	220,244
June	127,838	348,083
July	126,934	475,016
Aug	118,000	593,016
Sept	97,559	690,575
Oct	55,417	745,993
Nov	21,890	767,883
Dec	7,801	775,684

	2013	
	<u>Month</u>	<u>YTD</u>
Jan	5,006	5,006
Feb	1,133	6,139
Mar	8,997	15,135
April	46,083	61,218
May	97,900	159,118
June	111,339	270,457
July	123,263	393,720
Aug	123,684	517,404
Sept	98,260	615,664
Oct	50,209	665,873
Nov	13,279	679,152
Dec	241	679,394

	2014	
	<u>Month</u>	<u>YTD</u>
Jan	0	0
Feb	0	0
Mar	0	0
April	51,226	51,226
May	87,458	138,684
June	44,471	183,155
July	4,000	187,155
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	187,155

'12Budget	805,000
'13Budget	785,500
'14Budget	340,000



This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT
Golf Course

Power Cart Rental

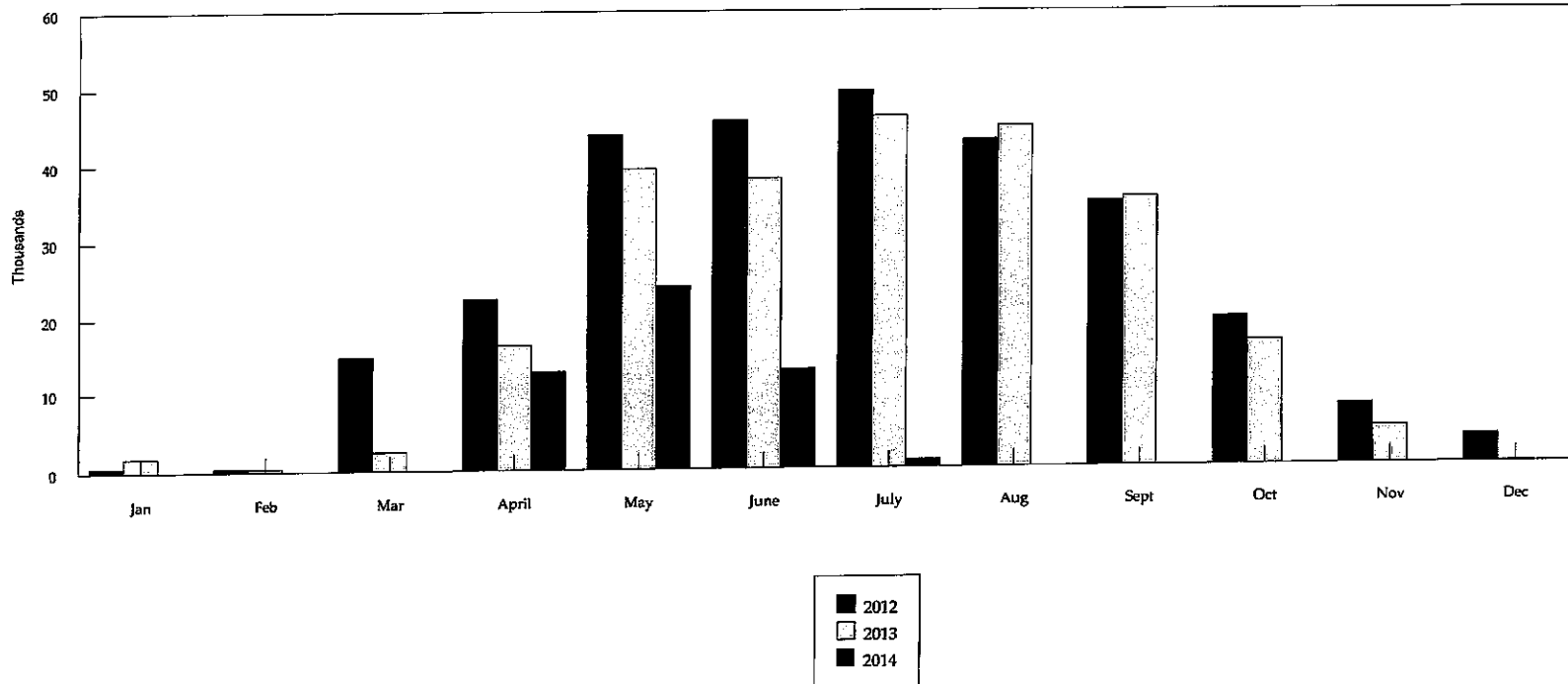
Revenue Recap by yr:

	2012	
	Month	YTD
Jan	660	660
Feb	519	1,179
Mar	14,777	15,955
April	22,478	38,433
May	43,894	82,327
June	45,656	127,984
July	49,575	177,559
Aug	43,095	220,653
Sept	34,735	255,389
Oct	19,541	274,929
Nov	7,642	282,571
Dec	3,581	286,152

	2013	
	Month	YTD
Jan	1,843	1,843
Feb	433	2,276
Mar	2,470	4,747
April	16,219	20,966
May	39,388	60,354
June	38,052	98,405
July	46,211	144,617
Aug	44,872	189,489
Sept	35,310	224,799
Oct	16,346	241,145
Nov	4,761	245,906
Dec	62	245,967

	2014	
	Month	YTD
Jan	0	0
Feb	0	0
Mar	0	0
April	12,738	12,738
May	24,086	36,824
June	12,898	49,722
July	1,000	50,722
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	50,722

'12Budget	250,000
'13Budget	250,000
'14Budget	110,000



This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT PROGRAM REVENUE

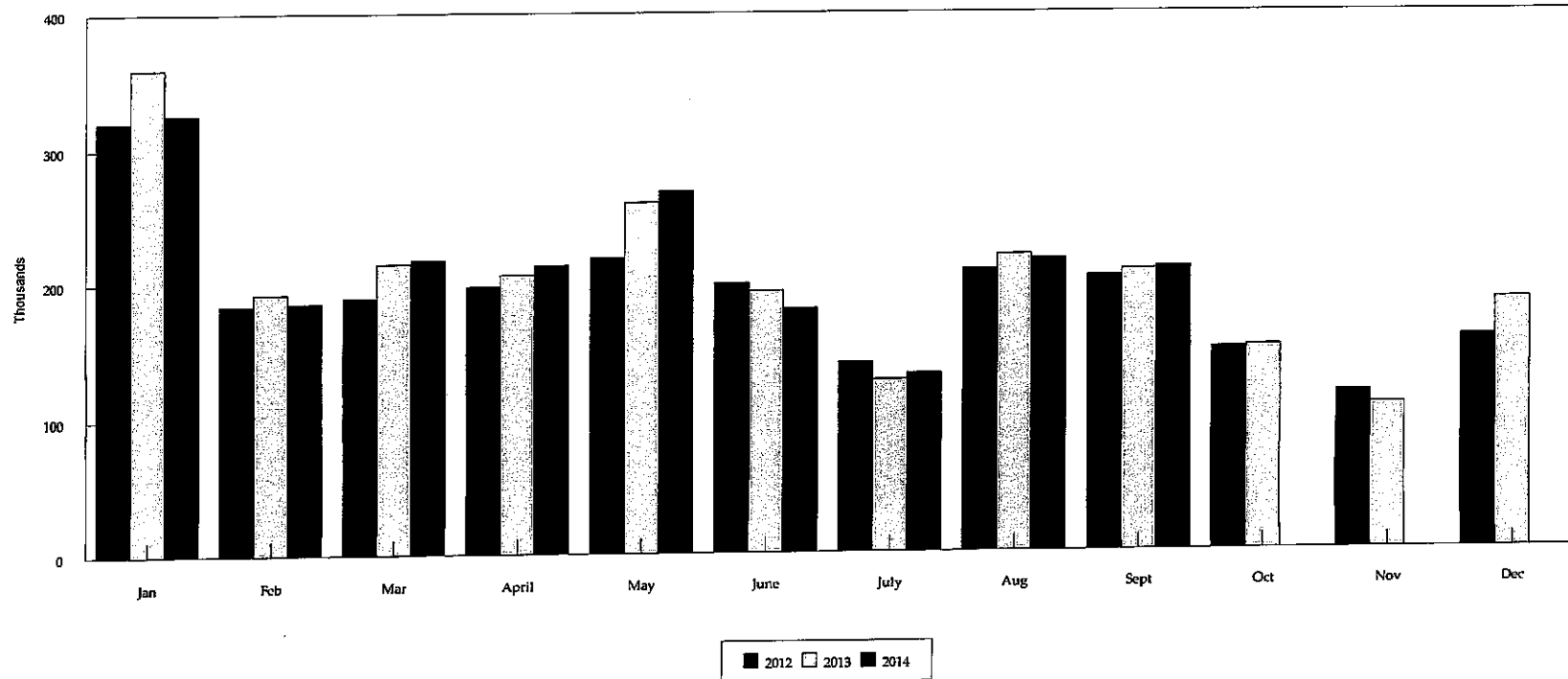
Revenue Recap by yr:

2012		
	Month	YTD
Jan	320,961	320,961
Feb	184,058	505,019
Mar	189,125	694,144
April	197,420	891,564
May	218,785	1,110,350
June	198,762	1,309,112
July	140,767	1,449,879
Aug	208,736	1,658,615
Sept	203,397	1,862,011
Oct	149,666	2,011,677
Nov	117,122	2,128,799
Dec	157,177	2,285,976

2013		
	Month	YTD
Jan	359,652	359,652
Feb	192,382	552,034
Mar	214,551	766,586
April	206,144	972,730
May	259,007	1,231,736
June	193,156	1,424,892
July	126,977	1,551,869
Aug	219,730	1,771,599
Sept	208,137	1,979,736
Oct	150,861	2,130,597
Nov	108,313	2,238,910
Dec	184,874	2,423,784

2014		
	Month	YTD
Jan	326,391	326,391
Feb	185,370	511,760
Mar	217,723	729,483
April	213,232	942,716
May	267,943	1,210,659
June	180,044	1,390,703
July	131,877	1,522,580
Aug	216,713	1,739,293
Sept	210,238	1,949,530
Oct	0	0
Nov	0	0
Dec	0	0

'12Budget	2,259,550
'13Budget	2,332,050
'14Budget	2,375,050



This Year Vs Last Year

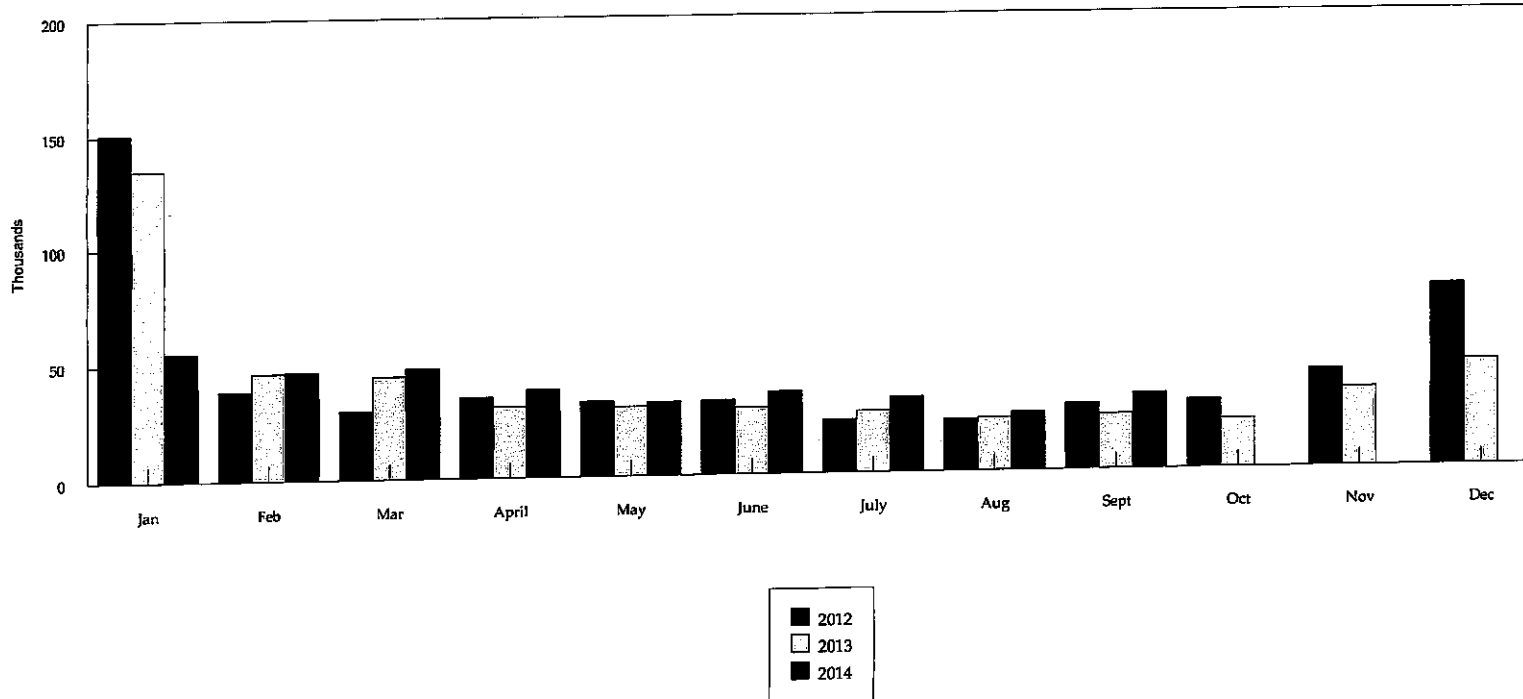
MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For the Nine Months Ended 9-30-14

ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	SPECIAL PROGRAMS	ARTS	SENIOR CLUB	SPECIAL ACTIVITIES	A.S.A. TOURNEY	BASEBALL
REVENUES:												
PROGRAM FEES	1,924,279	818,616	91,835	310,259	191,322	8,820	10,269	328,430	338			164,389
CHILD CARE	4,251	4,251										
DONATIONS	21,000		3,000			18,000						
CONCESSIONS	-											
TOTAL REVENUE	1,949,530	822,867	94,835	310,259	191,322	26,820	10,269	328,430	338	-	-	164,389
% of Budget	82%	88%	78%	80%	74%	87%	73%	83%	61%	n/a	n/a	n/a
EXPENDITURES:												
PART TIME SALARIES	804,059	375,419	55,002	57,960	108,291	9,497		165,767				32,123
CONTRACTUAL SERVICES	222,887	62,992	3,226	120,756	6,623	8,318	7,195	12,588				1,190
COMMODITIES	223,994	39,456	13,762	32,868	3,609	15,769		25,616	187			92,727
UTILITIES	1,626											1,626
TOTAL EXPENDITURES	1,252,567	477,867	71,991	211,583	118,524	33,583	7,195	203,970	187	-	-	127,666
% of Budget	78%	87%	72%	76%	75%	72%	88%	71%	62%	0% n/a	n/a	
REVENUE OVER(UNDER) EXP	696,963	345,000	22,844	98,676	72,799	(6,763)	3,074	124,460	151	-	-	36,723
CHANGE FROM LAST YR + (-)												
REVENUE	(30,207)	33,285	1,640	(14,065)	(19,198)	7,509	1,688	(26,550)	2	-	-	(14,519)
EXPENDITURES	52,206	30,534	(4,873)	7,918	3,407	7,958	4,387	17,441	(2)	-	(140)	(14,425)
NET	82,413	(2,751)	(6,513)	21,983	22,604	449	2,699	43,991	(4)	-	(140)	94
% CHANGE FROM LAST YEAR												
REVENUE	(2)	4	2	(4)	(9)	39	20	(7)	1	n/a	n/a	(8)
EXPENDITURES	4	7	(6)	4	3	31	156	9	(1)	n/a	n/a	(10)
2014 BUDGET REVENUE	2,375,050	937,000	121,000	390,000	260,000	31,000	14,000	398,000	550	-	-	223,500
2014 BUDGET EXPEND	1,597,223	548,500	100,250	277,500	157,000	46,700	8,200	286,750	300	1,000	-	171,023
2013 REVENUE	1,979,737	789,582	93,195	324,324	210,520	19,311	8,581	354,980	336	-	-	178,908
2013 EXPENDITURES	1,200,361	447,333	76,864	203,665	115,117	25,625	2,808	186,529	189	-	140	142,091

MT PROSPECT PARK DISTRICT RECPLEX

Revenue Recap by yr:

2012			2013			2014				
Month	Month	YTD	Month	Month	YTD	Month	Month	YTD		
Jan	150,823	150,823	Jan	134,895	134,895	Jan	55,440	55,440	'12Budget	615,600
Feb	38,975	189,798	Feb	46,139	181,034	Feb	46,731	102,171	'13Budget	565,000
Mar	29,645	219,443	Mar	44,332	225,366	Mar	47,636	149,808	'14Budget	565,500
April	35,454	254,897	April	30,973	256,338	April	38,187	187,995		
May	32,756	287,653	May	30,270	286,608	May	32,313	220,308		
June	32,587	320,240	June	29,230	315,838	June	35,884	256,192		
July	22,975	343,215	July	26,768	342,606	July	32,746	288,938		
Aug	22,289	365,504	Aug	22,888	365,494	Aug	25,255	314,193		
Sept	29,041	394,545	Sept	24,032	389,526	Sept	33,136	347,329		
Oct	30,049	424,593	Oct	21,279	410,805	Oct	0	0		
Nov	42,378	466,971	Nov	34,337	445,142	Nov	0	0		
Dec	79,284	546,256	Dec	46,008	491,150	Dec	0	0		



This Year Vs Last Two Years

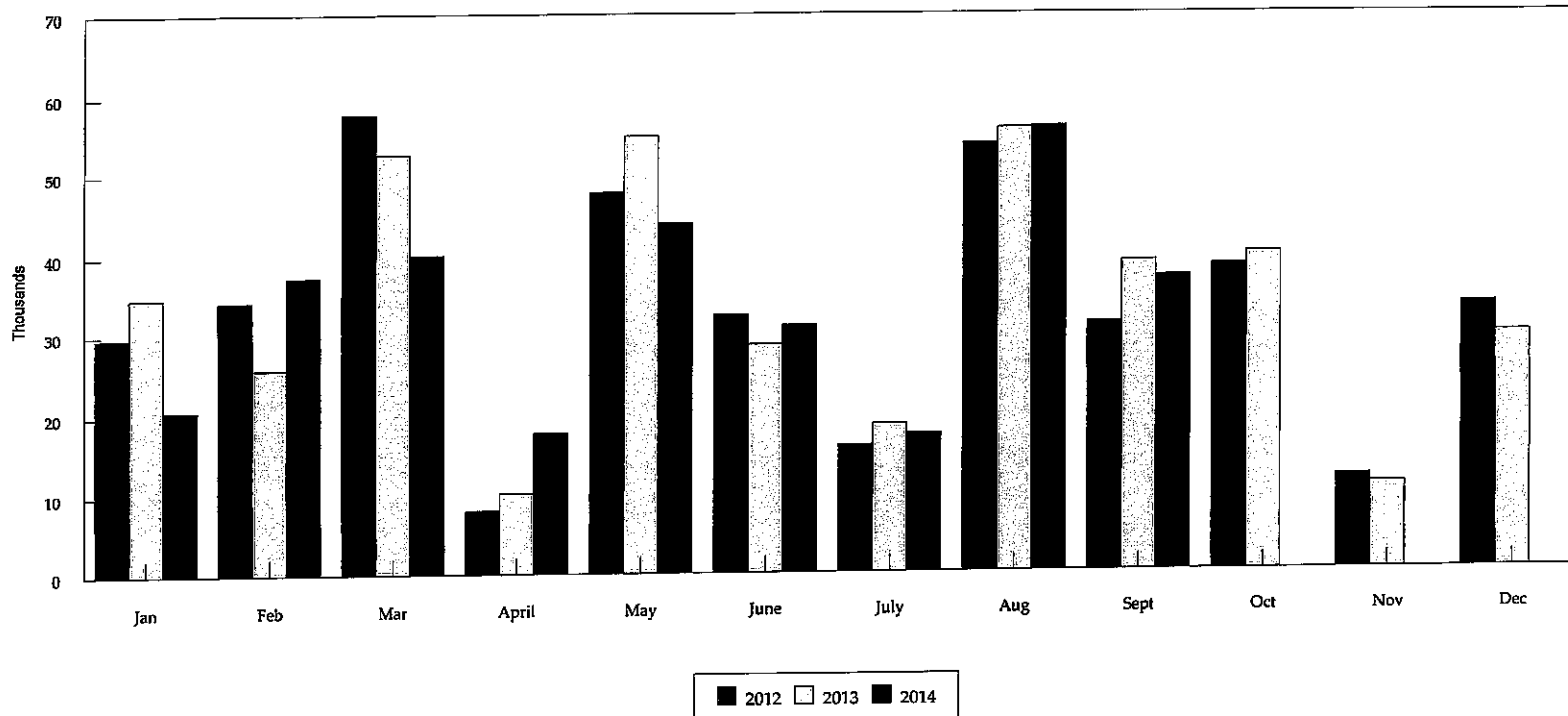
**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
September 2014**

		MONTH		YEAR to DATE		Up (Down)	
		This	Last	This	Last	Change	% Change
RENTALS							
Building Rental		2,424	3,443	34,342	45,230	(10,889)	-24%
Lockers		-	-	-	-	-	-
Total		2,424	3,443	34,342	45,230	(10,889)	-24%
PASS SALES							
All Facility		7,698	5,944	74,538	78,582	(4,044)	-5%
Gym & Track		3,687	1,215	28,537	24,977	3,560	14%
Other Agency							
Fitness		15,360	8,324	145,604	147,155	(1,551)	-1%
Total		26,746	15,483	248,679	250,714	(2,035)	-1%
DAILY FEES							
All Facility		808	1,057	6,915	8,043	(1,128)	-14%
Gym & Track		3,765	5,026	47,637	72,138	(24,501)	-34%
Fitness		566	1,949	9,005	20,559	(11,554)	-56%
Racquetball		190	391	3,277	3,069	208	7%
Playport			307	1,962	3,839	(1,877)	-49%
Total		5,329	8,730	68,796	107,648	(38,852)	-36%
PROGRAM FEES							
Special Programs		100	(1,078)	595	(494)	1,089	-220%
Total		100	(1,078)	595	(494)	1,089	-220%
CONCESSIONS							
Merchandise		247	249	1,962	2,328	(366)	-16%
Vending		626	817	10,333	10,637	(304)	-3%
Total		873	1,066	12,295	12,965	(670)	-5%
OTHER							
Visa Charges / OvSt		(2,336)	(3,611)	(17,377)	(26,538)	9,161	-35%
TOTAL		33,136	24,033	347,329	389,525	(42,196)	-11%

MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

Revenue Recap by yr:

2012			2013			2014				
Month	YTD		Month	YTD		Month	YTD			
Jan	29,642	29,642	Jan	34,825	34,825	Jan	20,707	20,707	'12Budget	389,400
Feb	34,363	64,005	Feb	25,739	60,564	Feb	37,488	58,195	'13Budget	405,900
Mar	57,848	121,853	Mar	52,707	113,270	Mar	40,199	98,394	'14Budget	408,900
April	8,128	129,981	April	10,382	123,652	April	17,886	116,280		
May	47,728	177,709	May	55,074	178,726	May	43,916	160,196		
June	32,648	210,358	June	28,617	207,343	June	31,177	191,373		
July	16,119	226,477	July	18,762	226,106	July	17,502	208,875		
Aug	53,919	280,396	Aug	55,895	282,001	Aug	56,078	264,953		
Sept	31,398	311,794	Sept	39,235	321,236	Sept	37,373	302,326		
Oct	38,711	350,506	Oct	40,122	361,358	Oct	0	0		
Nov	12,035	362,541	Nov	11,056	372,414	Nov	0	0		
Dec	33,729	396,270	Dec	29,877	402,291	Dec	0	0		

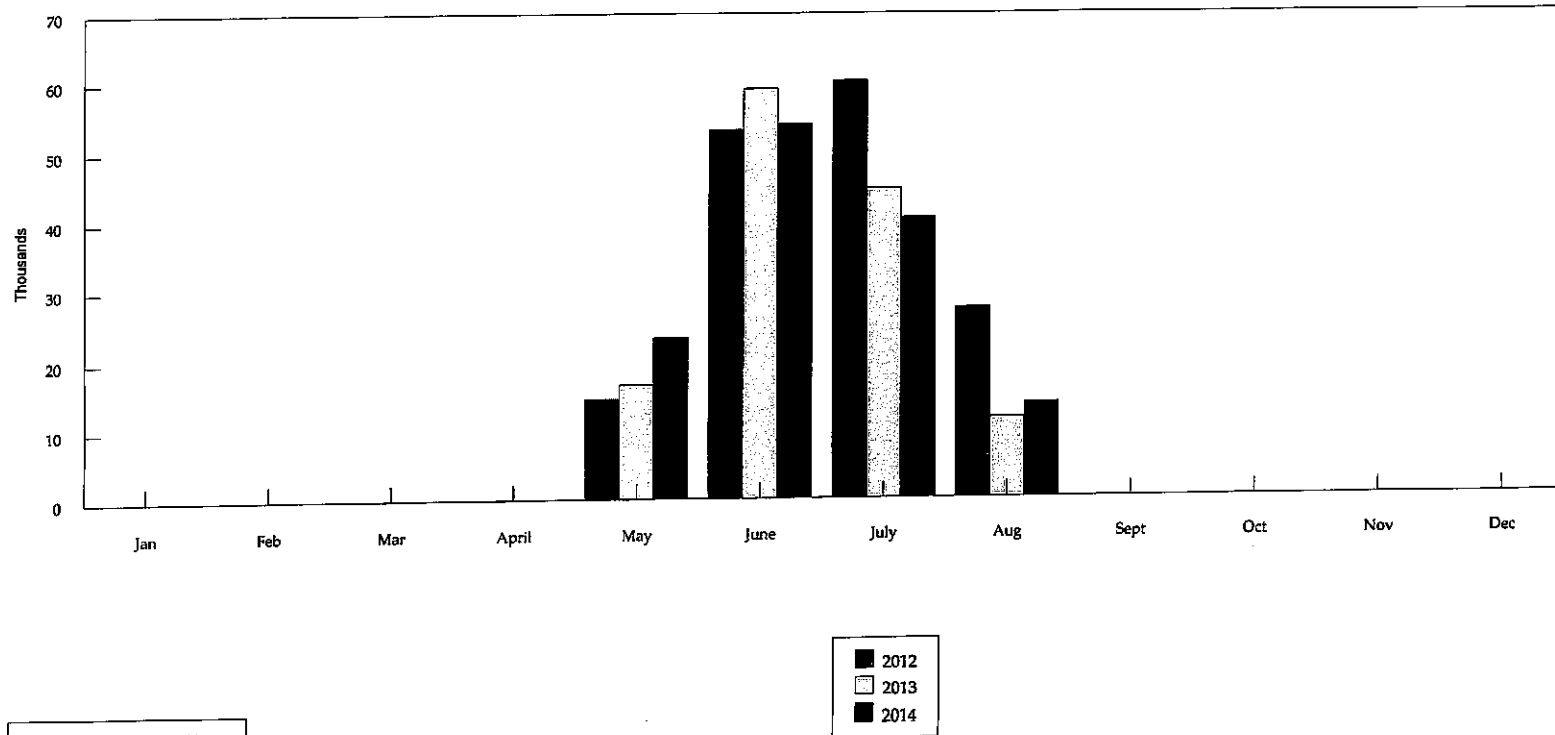


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT BIG SURF POOL

Revenue Recap by yr:

2012			2013			2014				
Month	YTD		Month	YTD		Month	YTD			
Jan	0	0	Jan	0	0	Jan	0	0	'12Budget	168,000
Feb	8	8	Feb	0	0	Feb	0	0	'13Budget	172,010
Mar	0	0	Mar	0	0	Mar	0	0	'14Budget	172,010
April	12	20	April	105	105	April	0	0		
May	14,415	14,435	May	16,570	16,675	May	23,247	23,247		
June	53,144	67,579	June	59,082	75,756	June	53,981	77,228		
July	60,134	127,713	July	44,800	120,556	July	40,515	117,744		
Aug	27,257	154,970	Aug	11,460	132,016	Aug	13,537	131,281		
Sept	0	154,970	Sept	0	132,016	Sept	0	0		
Oct	0	154,970	Oct	0	132,016	Oct	0	0		
Nov	0	154,970	Nov	0	132,016	Nov	0	0		
Dec	0	154,970	Dec	0	132,016	Dec	0	131,281		

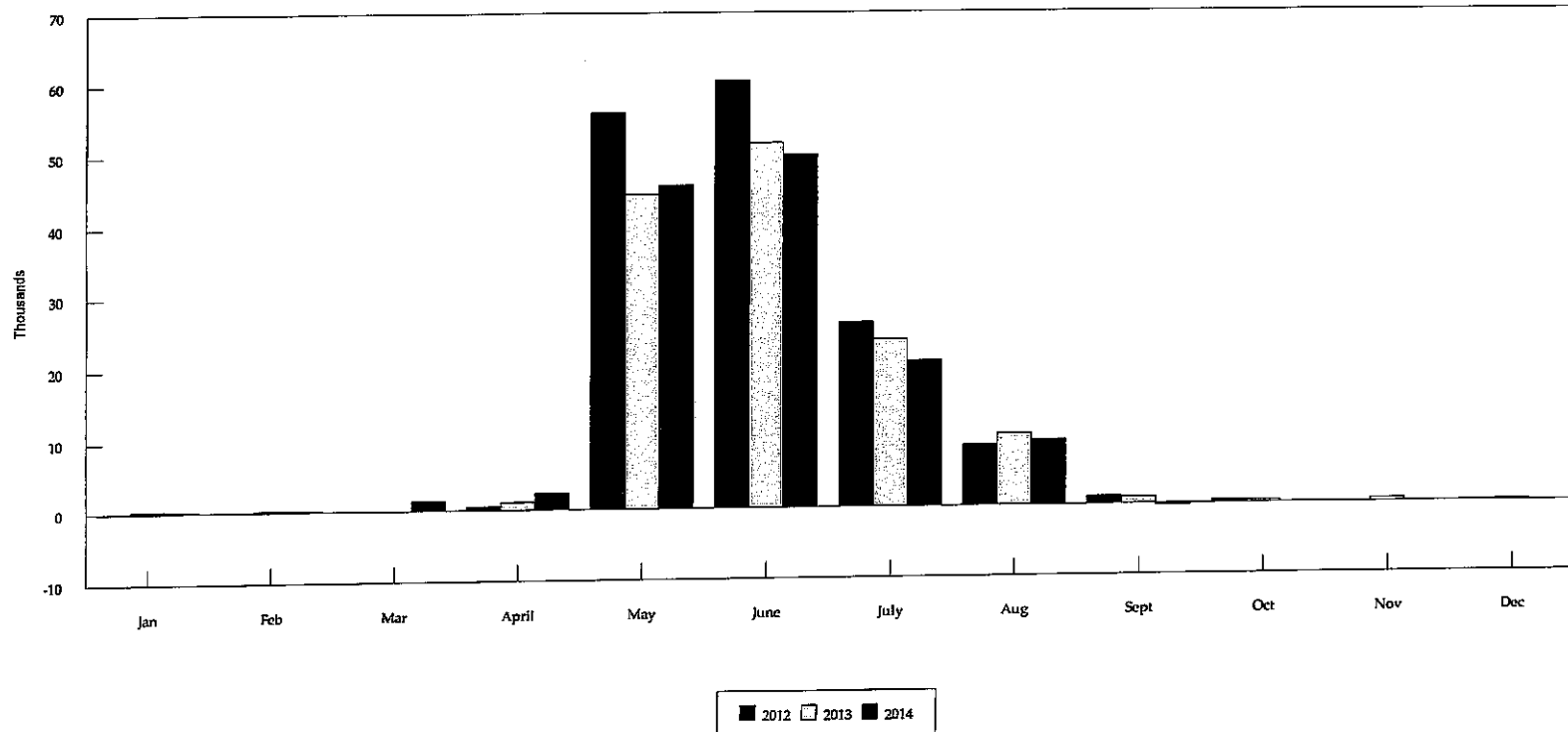


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

Revenue Recap by yr:

2012			2013			2014				
Month	YTD		Month	YTD		Month	YTD			
Jan	(39)	(39)	Jan	300	300	Jan	200	200	'12Budget	150,900
Feb	0	0	Feb	225	525	Feb	175	375	'13Budget	151,400
Mar	0	(39)	Mar	0	0	Mar	1,394	1,769	'14Budget	151,400
April	540	501	April	1,155	1,680	April	2,432	4,201		
May	55,855	56,356	May	44,294	45,974	May	45,585	49,786		
June	60,355	116,711	June	51,536	97,509	June	49,819	99,605		
July	26,062	142,772	July	23,673	121,183	July	20,570	120,175		
Aug	8,752	151,524	Aug	10,352	131,535	Aug	9,420	129,594		
Sept	1,115	152,639	Sept	957	132,492	Sept	(312)	129,282		
Oct	324	152,963	Oct	350	132,842	Oct	0	129,282		
Nov	13	152,976	Nov	425	133,267	Nov	0	129,282		
Dec	25	153,001	Dec	125	133,392	Dec	0	129,282		



This Year Vs Last Two Years

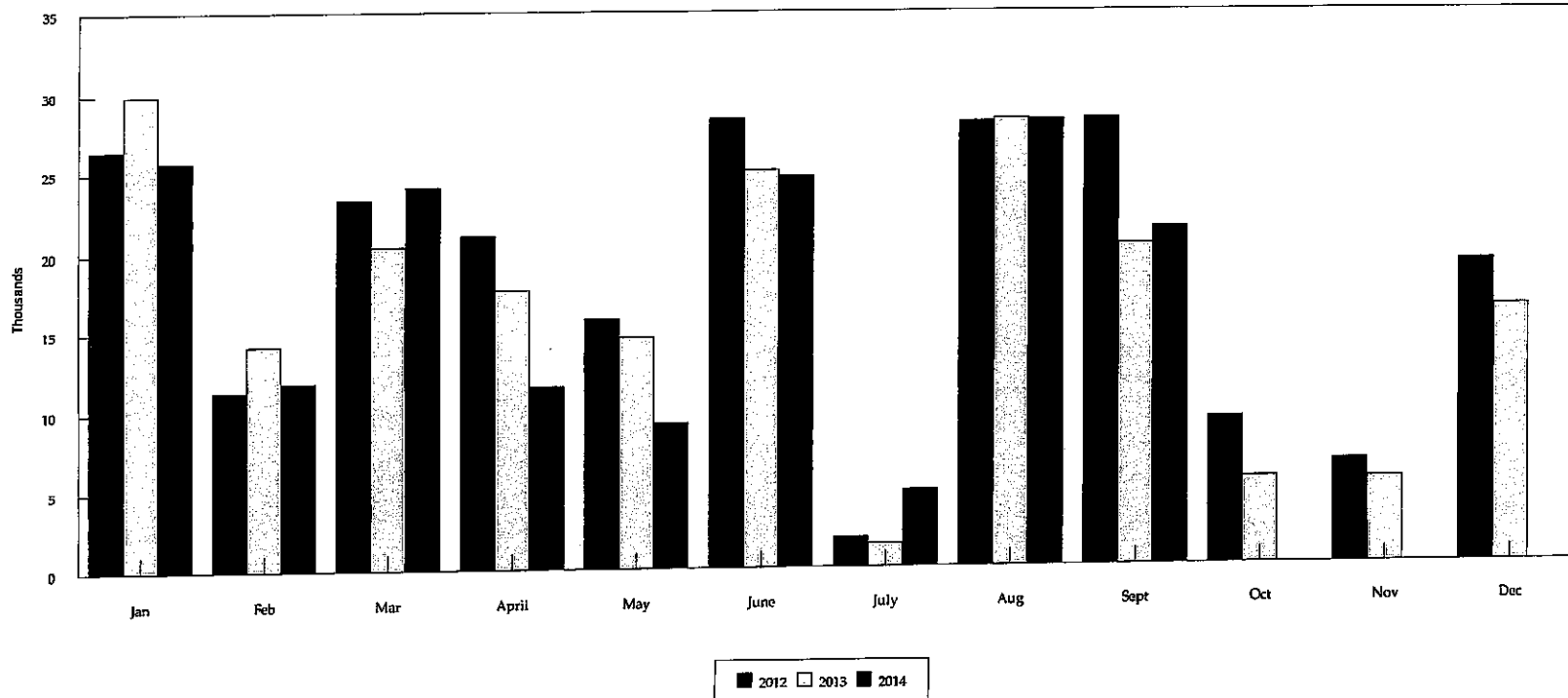
MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Nine Months Ended 9-30-14

ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MEADOWS BALLFIELD	GRILL & 1/2 WAY	MELAS PARK	ATHLETIC FIELDS
REVENUES:								
PROGRAM FEES	-							
DAILY / FEES - CATERING	-							
VENDING INCOME	1,132			1,132				
CONCESSION SALES	75,478		39,272		17,426	6,567	11,726	488
OTHER	9		0		9			
TOTAL REVENUE	76,619	-	39,272	1,132	17,434	6,567	11,726	488
% of Budget	59%	n/a	73%	113%	73%	30%	69%	4%
EXPENDITURES:								
FULL TIME SALARIES	4,551	4,551						
PART TIME SALARIES	34,701		19,519		4,932		9,104	1,145
FRINGE BENEFITS	1,568	1,568						
CONTRACTUAL SERVICES	2,279					242	1,637	400
COMMODITIES	4,047		1,668	192	385	292	1,131	379
COST OF GOODS SOLD	41,771		22,402		7,374		7,062	4,934
UTILITIES	15,321					3,227	12,094	
SALES TAX/OTHER	2,805	2,805						
TOTAL EXPENDITURES	107,043	8,924	43,589	192	12,691	3,761	31,028	6,858
% of Budget	71%	58%	86%	48%	60%	45%	69%	75%
REVENUE OVER(UNDER) EXP	(30,424)	(8,924)	(4,317)	941	4,743	2,806	(19,302)	(6,370)
CHANGE FROM LAST YR + (-)								
REVENUE	(28,444)	-	2,920	(144)	(1,805)	(29,266)	4,610	(4,759)
EXPENDITURES	(2,481)	636	4,955	(43)	(2,134)	(622)	(19)	(5,254)
NET	(25,963)	(636)	(2,035)	(100)	329	(28,644)	4,629	495
% CHANGE FROM LAST YEAR								
REVENUE	(27)	n/a	8	n/a	(9)	(82)	65	(91)
EXPENDITURES	(2)	8	13	(18)	(14)	(14)	(0)	(43)

MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

Revenue Recap by yr:

2012			2013			2014				
Month	Month	YTD	Month	Month	YTD	Month	Month	YTD		
Jan	26,511	26,511	Jan	29,944	29,944	Jan	25,744	25,744	'12Budget	193,500
Feb	11,306	37,817	Feb	14,140	44,084	Feb	11,809	37,553	'13Budget	199,500
Mar	23,223	61,040	Mar	20,421	64,505	Mar	24,034	61,587	'14Budget	201,500
April	21,061	82,101	April	17,705	82,210	April	11,531	73,118		
May	15,821	97,922	May	14,593	96,803	May	9,231	82,349		
June	28,370	126,292	June	25,099	121,902	June	24,693	107,042		
July	1,883	128,175	July	1,442	123,344	July	4,961	112,003		
Aug	28,125	156,300	Aug	28,318	151,662	Aug	28,213	140,216		
Sept	28,314	184,613	Sept	20,368	172,030	Sept	21,394	161,610		
Oct	9,339	193,952	Oct	5,604	177,634	Oct	0	0		
Nov	6,669	200,621	Nov	5,535	183,169	Nov	0	0		
Dec	19,246	219,867	Dec	16,394	199,563	Dec	0	0		



This Year Vs Last Year

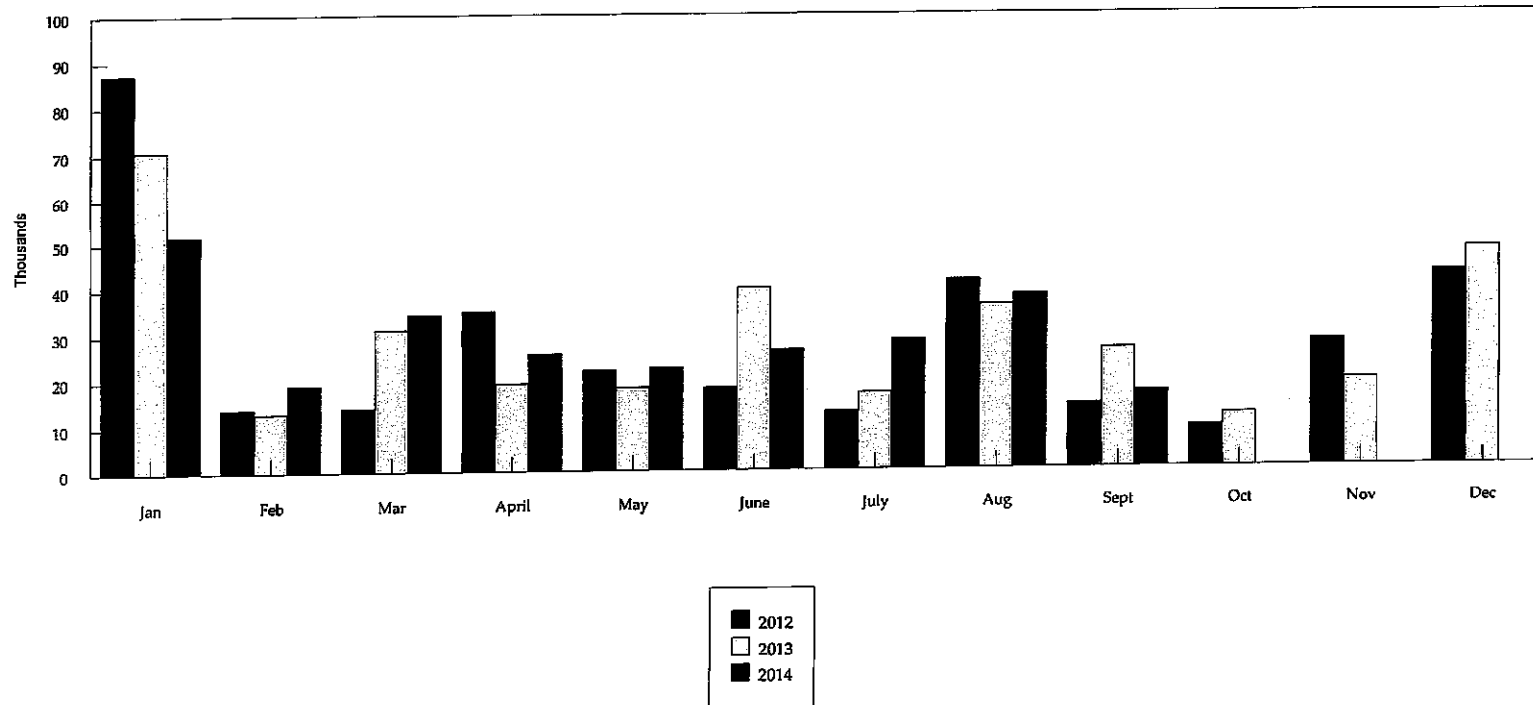
MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 9-30-14

ACCOUNT NAMES	75% of Year				
	TOTALS	YOUTH/ CHILD CARE	ADULT ATHLETICS	YOUTH	ARTS
REVENUES:					
PROGRAM FEES	161,610	45,575	9,900	98,027	8,108
CHILD CARE	-				
DONATIONS	-				
TOTAL REVENUE	161,610	45,575	9,900	98,027	8,108
% of Budget	80%	79%	141%	76%	108%
EXPENDITURES:					
PART TIME SALARIES	24,913	20,842	4,071		
CONTRACTUAL SERVICES	60,510	80		56,900	3,530
COMMODITIES	1,064	1,064			
TOTAL EXPENDITURES	86,487	21,985	4,071	56,900	3,530
% of Budget	61%	64%	102%	58%	59%
REVENUE OVER(UNDER) EXP	75,123	23,590	5,829	41,127	4,578
CHANGE FROM LAST YR + (-)					
REVENUE	(10,420)	(961)	2,935	(12,665)	271
EXPENDITURES	11,567	(2,750)	2,569	11,743	4
NET	(21,987)	1,789	366	(24,408)	267
% CHANGE FROM LAST YEAR					
REVENUE	(6)	(2)	42	(11)	3
EXPENDITURES	15	(11)	171	26	n/a
2014 BUDGET REVENUE	201,500	58,000	7,000	129,000	7,500
2014 BUDGET EXPEND	142,600	34,600	4,000	98,000	6,000
2013 REVENUE	172,030	46,536	6,965	110,692	7,837
2013 EXPENDITURES	74,920	24,735	1,502	45,157	3,526

MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

Revenue Recap by yr:

2012			2013			2014				
Month	YTD		Month	YTD		Month	YTD			
Jan	87,311	87,311	Jan	70,720	70,720	Jan	51,748	51,748	'12Budget	372,500
Feb	13,901	101,212	Feb	12,946	83,665	Feb	19,083	70,831	'13Budget	367,000
Mar	14,135	115,347	Mar	31,177	114,842	Mar	34,382	105,213	'14Budget	370,000
April	35,040	150,387	April	19,131	133,973	April	25,855	131,068		
May	21,907	172,294	May	18,146	152,119	May	22,438	153,506		
June	18,000	190,294	June	39,796	191,915	June	26,385	179,891		
July	12,665	202,959	July	16,752	208,667	July	28,447	208,337		
Aug	41,330	244,289	Aug	35,727	244,394	Aug	38,086	246,423		
Sept	13,986	258,274	Sept	26,278	270,672	Sept	16,668	263,091		
Oct	9,172	267,446	Oct	11,771	282,443	Oct	0	0		
Nov	27,756	295,202	Nov	18,991	301,434	Nov	0	0		
Dec	42,605	337,808	Dec	47,989	349,423	Dec	0	0		



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
SEPTEMBER 2014**

	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
RENTALS						
Skate Rental	30	383	3,764	3,695	69	2%
Building Rental	4,234	5,680	61,459	51,681	9,778	19%
	4,264	6,063	65,223	55,376	9,847	18%
PASS SALES						
Fitness	7,913	4,288	74,935	75,807	(872)	-1%
Inline Rink Pass	-	-	-	-	-	n/a
	7,913	4,288	74,935	75,807	(872)	-1%
DAILY FEES						
Gym Fees	332	240	4,397	4,294	103	2%
Fitness Center	220	296	4,901	5,267	(366)	-7%
Inline Rink Fees	198	610	7,667	7,260	407	6%
	750	1,146	16,965	16,821	144	1%
PROGRAM FEES						
Adult Athletic Leagues	900	11,400	20,890	41,000	(20,110)	-49%
Youth Athletic Camps	-	-	12,970	6,542	6,428	98%
Youth Athletic Prog.	638	965	10,788	12,118	(1,330)	-11%
Youth Leagues	3,320	1,695	51,774	44,889	6,885	15%
Special Programs	392	2,091	15,428	27,265	(11,837)	-43%
	5,250	16,151	111,850	131,814	(19,964)	-15%
CONCESSIONS						
Merchandise	94	85	925	243	682	281%
Vending	(415)	399	3,862	4,162	(300)	-7%
	(321)	484	4,787	4,405	382	9%
OTHER						
Visa Charges / OvShrt	(1,188)	(1,854)	(10,668)	(13,551)	2,883	-21%
TOTAL	16,668	26,278	263,091	270,672	(7,581)	-3%

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
September-14

ACCOUNTS PAYABLE

<u>CHECK DATE</u>			<u>CHECK #S</u>
9/1/2014	\$	239,064.95	170369-170460
9/8/2014	\$	396,638.61	170461-170504
9/15/2014	\$	1,685,677.66	170505-170580
9/22/2014	\$	192,910.78	170581-170658
9/29/2014	\$	108,004.32	170659-170722
TOTAL AP	\$	2,622,296.32	

PAYROLL

<u>CHECK DATE</u>			<u>CHECK #S</u>
9/15/2014	\$	137,080.91	213520-213838
9/29/2014	\$	148,285.80	213839-214192
TOTAL P/R	\$	285,366.71	

TOTAL A/P & P/R \$ 2,907,663.03

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 9/7/2014
Check Date 9/15/2014

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Full Time Employees	4,494	54	114,147	83	25
Part Time Employees	5,944	264	76,206	23	13
Total	10,438	318	190,354	33	18

1 ON WORKERS COMP

Pay Period Ending 9/21/2014
Check Date 9/29/2014

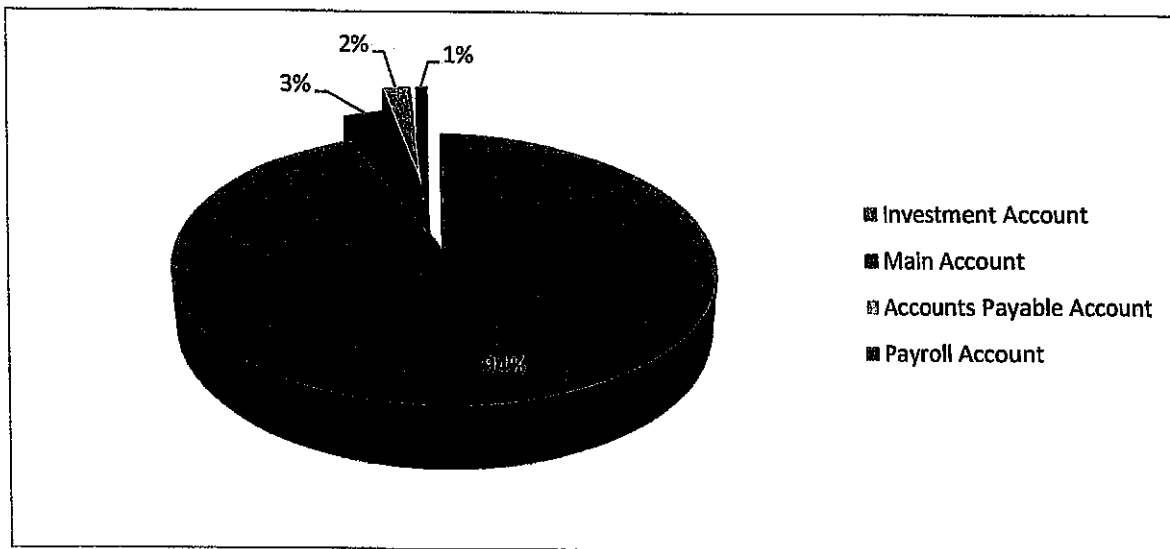
	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Full Time Employees	4,392	54	111,360	81	25
Part Time Employees	7,057	298	92,704	24	13
Total	11,449	352	204,064	33	18

1 OPEN POSITION

Mt. Prospect Park District
Statement of Account Balances
As of September 30, 2014

Mt. Prospect State Bank

Accounts	Bank Balance	Interest Rate	YTD Interest
Investment Account	14,024,829.98	0.0065	18,670.08
Main Account	477,520.99	n/a	
Accounts Payable Account	300,328.30	n/a	
Payroll Account	126,653.33	n/a	
Petty Cash	4,080.00	n/a	
Total Funds	14,933,412.60		



**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
9/30/2014**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2010	8,950,467	1,975,820,642	0.453
2011	10,076,800	1,794,142,635	0.502
2012	9,098,317	1,653,835,662	0.557

Tax Monies Received from January 1, 2014 through September 30, 2014 totals:
\$9,196,801.10 (of this total, \$126,913.24 is Replacement Tax).

	Type	2014 Taxes	2013 Taxes
January	R	27,035.48	21,435.06
January			174,479.55
February		1,370,860.02	1,162,158.62
March	R	8,023.32	6,708.42
March		3,453,045.30	3,491,728.53
April	R	35,858.10	33,986.83
April		88,532.20	54,166.57
May	R	26,464.92	30,665.03
May		26,125.91	52,409.85
June			-
July	R	26,663.38	29,962.85
July		1,558,253.84	1,572,493.38
August	R	2,868.04	3,142.74
August		2,424,875.38	2,458,555.67
September		148,195.21	150,367.57
SUBTOTAL		\$9,196,801	\$9,242,261
October	R		21,896.78
October			52.86
November			-
December			-
December	R		7,987.60
TOTAL		\$9,196,801	\$9,272,198

EXECUTIVE DIRECTOR MONTHLY REPORT

GREG KUHS • OCTOBER 2014

IAPD/IPRA State Conference – January 23-24, 2015

Early bird registration has begun for the annual state conference for parks & recreation agencies. The conference provides educational seminars/workshops for park & recreation professionals as well as Commissioners (the bulk of the seminars/workshops targeted at Commissioners are held on Friday, January 23 & Saturday, January 24), and is held at the Hyatt Regency in Chicago.

The September/October issue of the Illinois Parks Magazine (which you should have received in the mail) has a section which has preliminary information about the conference. If you did not get this magazine please let Teri know and she can get a copy of the conference information to you.

If you are interested in attending, please let Teri Wirkus know as soon as possible – the deadline for early bird registration is December 1.

Special Leisure Services – Celebrate Ability Event

Last call – we still a few table spaces available - please let me know if you would like to attend the Celebrate Ability Event on Friday, November 7, 2014 – 6:30pm at Chevy Chase in Wheeling.

Capital Projects/Improvements Summary

A summary report thru September 30, 2014 is included in your packet.

Director out of Office

I will be taking some vacation time starting Friday, October 24 and returning to the office on Monday, November 3. If you need to contact me please call Teri Wirkus and she can get in touch with me.

91 Fund
 Mt Prospect Park District
 Capital Projects Update - FY 2014
 Thru September 30, 2014
 Fund 91 2011 Capital IMPR Fund

91 Fund

Account #	Description	Budget	Sept. 2014	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
811520	Gym Floor	125,000	8,859	134,806	(9,806)	Project Completed
813281	Parking Lot Improvements	120,000	-	120,000	-	Project Completed
813390	Rec Plex Roof Replacement	10,001	-	6,990	3,011	Final Payment-ACG-FacilityAssessmt.
	Total Rec Plex Center	255,001	8,859	261,796	(6,795)	
<u>Park Improvements</u>						
849100	Park Improvements	12,000	7,429	17,780	(5,780)	Ongoing
849200	Golf Course	475,770	(31,189)	403,403	72,367	Professional Fees (Arch, CM)
	Total Park Improvements	487,770	(23,760)	421,183	66,587	
<u>Equipment</u>						
855400	Computer Upgrades	51,472	4,750	42,440	9,032	Ongoing
856620	Sprayer	45,090	-	45,497	(407)	Completed
856560	Trackless Series MT5	36,000				2014 Capital-Equipment Ordered
	Total Equipment	132,562	4,750	87,937	8,625	
<u>Buildings</u>						
861577	Lions New Doors	4,850	-	4,850	-	Project Completed
	Total Buildings	4,850	-	4,850	-	
<u>Pools</u>						
882080	Rec Plex Swim Team Laptop	3,480	-		3,480	Will not be purchased - Funds
	Total Pools	3,480	-	-	3,480	
	Total Expense	883,663	(10,151)	775,766	71,897	

Beginning 91 fund Balance - 1.1.2014

887,086

92 Fund
 Mt Prospect Park District
 Capital Projects Update - FY 2014
 Thru September 30, 2014
 Fund 92 2012 Capital IMPR Fund

92 Fund

Account #	Description	Budget	Sept. 2014	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
813281	Parking Lot Improvements	5,000	-	5,000	-	Ongoing
813400	Gym Divider Curtain	15,000	6,175	12,716	2,284	PlayPlex Equipment?
	Total Rec Plex Center	20,000	6,175	17,716	2,284	
<u>Park Improvements</u>						
846735	Tree Removal Dutch Elm /Ash	10,418		10,418	-	Ongoing
847010	All Parks/Ball Mix	5,000	-	5,015	(15)	Ongoing
849100	Park Improvements	35,275	-	9,109	26,166	Ongoing
849500	Sign Tamarack Park	1,545	-	-	1,545	
	Total Park Improvements	52,238	-	24,542	27,696	
<u>Equipment</u>						
855085	Argimetal Blower-MPGC	4,500		-	4,500	
856645	Confined Space Equipment	9,000		-	9,000	
856651	MSD Booster Pump	6,000		-	6,000	
858330	Sound System	7,043		-	7,043	Plan to use in FY 2015
858360	GC Deep Fryer			2,071	(2,071)	
858362	GC Launch Monitor	8,000		-	8,000	
	Total Equipment	34,543	-	2,071	32,472	
<u>Buildings</u>						
862311	Golf Course Parking Lot Repair	3,750		-	3,750	
863161	FPC HVAC Unit	4,756			4,756	
863164	FPC Outside Repairs	10,000		-	10,000	Plan to use in FY 2015
863165	FPC Metal Doors	2,340		-	2,340	Use with FPC Upgrades in FY 2015
865350	Carboy Maintenance Facility	1,195		-	1,195	
	Total Buildings	22,041		-	22,041	
<u>Cost of Issue</u>						
871600	Cost of Issue	0		0	-	
<u>Pools</u>						
881507	Big Surf Concession Roof	15,000		5,775	9,225	
881635	Meadows Pool Stair Tower	17,000		17,000	-	Project Completed
	Total Pools	32,000		22,775	9,225	
	Total Expense	160,822	6,175	67,104	93,718	

93 Fund
Mt Prospect Park District
Capital Projects Update - FY 2014
Thru September 30, 2014
Fund 93 2013 Capital IMPR Fund

93 Fund

Account #	Description	Budget	Sept. 2014	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
811190	Parking Lot Engineering	25,000		5,865	19,135	2014 Capital-Fall 2014
813120	Panic Bar & Monitoring Sys	12,000		2,136	9,864	2014 Capital-Fall 2014
813201	Side Walk Repairs	20,000		20,000	-	2014 Capital-Project Complete
813310	Sewer Repairs	12,000		12,000	-	2014 Capital-Project Complete
813620	Drinking Fountain Upgrade	8,000		-	8,000	2014 Capital-Fall2014/Winter2015
	Total Rec Plex Center	77,000	-	40,001	36,999	
<u>Park Improvements</u>						
845025	Clearwater Tennis Courts	27,500		27,500	-	2014 Capital-Project Complete
845451	Melas Dog Park	75,000		-	75,000	2014 Capital-Fall 2014
846700	Billings for Projects	407,744		317,297	90,447	2014 Budget Allocation
846735	Tree Removal Dutch Elm Ash	30,000	2,933	2,933	27,068	2014 Capital-Ongoing
847010	All Parks/Ball Mix	10,000	1,320	7,198	2,802	2014 Capital-Summer2014
849500	Sign Tamarack Park	5,000		-	5,000	2014 Capital-Fall2014
849540	Veterans Memorial Irrigation	20,000		-	20,000	2014 Capital-Fall2014
	Total Park Improvements	575,244	4,253	354,928	220,317	
<u>Equipment</u>						
855320	Chevy 2500 HD Work Truck	32,000		-	32,000	2014 Capital-Equipment Ordered
855330	Chevy 3500 HD Wwork Truck/Plow	41,500		-	41,500	2014 Capital-Equipment Ordered
855380	CCC 2 Flat Screen TV'S	3,500	2,218	2,218	1,282	2014 Capital-Fall2014
855400	Computer Upgrades	91,000	315	36,278	54,722	2014 Capital-Ongoing
855402	Computers Printer Equipment	11,000		-	11,000	2014 Capital-Ongoing
855460	Computer System - GAI Portion	33,440	2,787	25,079	8,361	2014 Budget Allocation
855470	Auto. Time & Attend System	40,281	242	15,166	25,115	2014 Capital-Project Complete
855480	SOPHOS Security System	5,500		-	5,500	2014 Capital-2014
855490	Upgrade Email to Google	11,809	523	3,110	8,699	2014 Capital-Ongoing
855510	Data Line Upgrades Equip	8,000		-	8,000	2014 Capital-Fall2014
855520	WIFI for Other Locations	1,800		-	1,800	2014 Capital-Fall2014
855530	Mobile Version of Website	12,000	8,250	8,250	3,750	2014 Capital-Fall2014
855600	Half Inch Sewer Rodder	1,800		1,439	361	2014 Capital-Project Complete
856210	Matting Fans & Vacuum	4,350	2,985	3,807	543	2014 Capital-Project Complete
85676	Concession Equipment	5,400		1,870	3,530	2014 Capital-Summer2014
857210	Hotspot for Conc Credit Tran	2,000		-	2,000	2014 Capital-Plan for 2015
858540	Carpet Machine/Extractor	10,000		8,227	1,773	2014 Capital-Project Complete
858550	Robonair AC Recovery Machine	3,800		3,800	0	2014 Capital-Project Complete
858560	Trackless Series MT6 5 YR Lease	24,000		-	24,000	2014 Capital-Equipment Ordered
858610	Rec Plex 20X20 Tent Tops	3,200		3,200	-	2014 Capital-Project Complete
	Total Equipment	346,380	17,319	112,444	233,936	
871600	Cost of Issue	-		-	-	
<u>Pools</u>						
881566	Big Surf Rafts	5,000		-	5,000	2014 Capital-Spring2014
881670	Meadows Resealing Exterior	15,000		-	15,000	2014 Capital-Fall2014
882130	RecPlex Repiping Drains	1,500		-	1,500	2014 Capital-Fall2014
882140	Resurface Big Surf	9,500		-	9,500	2014 Capital-Fall2014
	Total Pools	31,000	-	-	31,000	
Total Expense		1,029,624	21,571	507,372	522,252	

EXTERNAL AFFAIRS MONTHLY REPORT

CATHERINE MILLER • OCTOBER 2014

PUBLICATIONS/COMMUNICATIONS

The following is a list of publications/communications currently in production and their publishing date.

Winter Brochure – in production; delivery Nov. 24

Fall Inside the Park E-newsletter – in production

E-Mail Blast – Oct. 1 sent; next scheduled for Nov. 3

INSIDE THE PARKS – MPTV

The September/October episode of "Inside the Park" (Episode #138) is currently airing. This program marks the debut of new show host, Danielle Masterson. In this episode, Danielle looks at the new improvements to the RecPlex facility in addition to speaking with Barb Koch (Fall Crafts Show,) Ruth Yueill (Halloween events at The Studio,) Mike Macella (new Fitness classes,) Kathy Muellner (Howlin' Halloween Fest) and Cheryl Lufitz (Harvest Market.) The November/December program is currently in pre-production and should begin shooting within the next two weeks. Planned topics for this upcoming episode include: Fitness Memberships, Holiday Open House at FPC, Holidays at RecPlex, Winter Break Camps and Christmas offerings at The Studio.

PUBLICITY

Released the following information: Fall Craft Show at FPC; Howlin' Halloween Fest; Boo to You and Spooky Skate at CCC. We also provided information for our own Calendar of Events; MPPD electronic signs, VoMP electronic sign and info for VoMP e-newsletter; Daily Herald and Oaklee's Guide-- the online events guides. We've also updated the WebStore information to reflect these programs. Public Service Announcement Slides were sent to MPTV re: Boo to You; Fall Craft Show; Howlin' Halloween Fest; E-Cycle; Spooky Skate, and numerous deceased veterans. In other areas: we've provided photographic support of Playplex

DONATIONS

We continue to handle requests for park district donations to various causes, clubs, schools and organizations. To date we've fulfilled 85 requests.

SPONSORSHIPS

Our current sponsorships total \$100,033 representing \$51,850 in cash and \$48,183 in-kind. New sponsor FRESH THYME will be participating in the annual Halloween event on Oct. 18 by being onsite at our Harvest Market. They are also supplying pumpkins for our kiddie pumpkin patch. Dunkin Donuts will also be on site. In the final quarter of the year, our efforts are focused on collections recapping and renewals of our various sponsorships.

ADVERTISING

We have designed and contracted for the following display ads: Get Fit! Get Healthy! Get Going! Fitness (Daily Herald); Parties ad (Oaklee's guide) and Howlin' Halloween Fest digital ad (Oaklee's Guide website).

EXTERNAL AFFAIRS MONTHLY REPORT

CATHERINE MILLER • OCTOBER 2014

GRAPHIC DESIGN

Have provided designs for posters and flyers as follows: Furry Faces Pet Parade (cancelled); Healthy Lecture Series; Spooky Skate; Turkey Cup Hockey Tournament; Thanksgiving Day Fitness Classes; Holiday Open House and Fitness Memberships. Provided artwork for our recent purchase of MPPD giveaways including pens and jar openers/coasters.

WEBSITE

Have posted the following information on our website: Park Board Agendas and Minutes; Open skate/gym postings. On our News and Events homepage of the website we've posted info regarding the Fall Craft Show; Howlin' Halloween Fest; Halloween Happenings at the Studio; Spooky Skate; Furry Pet Parade (cancelled) and posted the September/October program of *Inside the Park video magazine* to YouTube. WEBSITE MAINTENANCE continues.

MOBILE WEBSITE DEVELOPMENT

We are working with LiQuidprint to develop a mobile version of our current website. This version would be compatible with smartphones; tablets etc. LiQuidprint is the company that redesigned our current website launched in 2013.

MP PARKS FOUNDATION

Our next meeting is scheduled for Wednesday, Nov. 5 at 6:40p at CCC. We continue to pursue the purchase of three large light fixtures for Friendship Park Conservatory. The goal of this purchase is to enhance the facility and expand its rental bookings.

BRICK SALE UPDATE: 149 Veterans Memorial bricks have been sold.

PARKS & PLANNING MONTHLY REPORT

JIM JAROG / OCTOBER 2014

DARA JAMES PLAYGROUND

We have received a favorable response back from the MWRD informing us that we will not need to obtain a MWRD permit for the work that will be associated with the playground installation off of Dara James Rd. The City of Des Plaines has granted conditional approval for the project providing that some additional items be addressed such as replacement of additional sidewalk squares, flaring of the end section of the path system where it connects to the sidewalk, use of flowable fill around the drainage connection under the street and a special damage waiver bond associated with the work taking place in the street. The cost of these additional items will be the responsibility of the Park District because they were not part of the original bid. A review of the plans by the City of Des Plaines was not possible prior to the bid due to the expedited construction schedule which was necessary to complete the project by the close of 2014. Due to the extended permit review time the anticipated completion date for this project has been changed to the first part of December 2014. We would anticipate having a grand opening in the spring of 2015.

2014 RECPLEX PARKING LOT REPAIRS

The weather has postponed this additional work on several occasions. Tasks that still need to be completed include the asphalt patching of the catch basins that have already been adjusted, grinding and re-paving of the North entryway and Northwest parking area and the placement of soil and seed mixture around new concrete squares that have already been replaced. The remaining work on the Rec Plex Parking Lot areas is expected to be completed during the second week of October.

MELAS PARK TURF DAMAGE

The funds for the turf restoration at Melas Park have been received. A check was issued to the Mt. Prospect Park District by the Mount Prospect Lions Club's insurance company. The repairs to the site have been started and should be completed by the first week of October.

PARKS AND PLANNING / ADDITIONAL ITEMS

Grounds Department

- The damaged slide at Clearwater Park has been replaced.
- The two soccer fields at MSD have been repaired. These were damaged due to use during wet playing conditions.
- Staff prepped the MSD softball fields for the National Championships held in September.
- Staff installed a replacement seesaw at Owen Park.

PARKS & PLANNING MONTHLY REPORT

JIM JAROG / OCTOBER 2014

- The Grounds staff continues the stump grinding of tree stumps left behind from tree removals.
- The fence has been painted that encloses the outdoor play area at Rec Plex.
- Friendship Conservatory Manager Barb Koch has obtained and is working on finalizing three quotes for the installation of irrigation lines for the planting beds at the Veterans Memorial Fountain.

Buildings Department

- The A/C Compressor replacement at the Lions Rec Center has been completed.
- The Buildings Department has started working on tasks associated with the implementation of fiber optic cabling that will be brought into the facilities to update our operating systems.
- Staff has completed electrical work associated with the flooring installation in the Rec Plex gym.
- Staff has started the surface repairs to the zero depth area at Big Surf to allow for a more efficient pool opening in the spring of 2015.
- The winterization of exterior water lines and the outdoor pools is ongoing.

Fleet Services

- Staff has ordered the Trackless unit that was approved at our September Board Meeting. The unit should be delivered to us by the end of October and should be available for use this winter.
- Staff is in the process of repairing the differential carrier from truck # 30 which is used as the water truck for the Friendship Conservatory.
- Mechanics have started the process of checking antifreeze protection levels on all of the Park District's vehicles and equipment.
- Staff has started to prepare our many pieces of snow removal equipment for the 2014/15 winter season which is quickly approaching.
- To date approximately 570 internal work orders have been issued to the Parks and Planning Buildings and Grounds departments. To date 540 of those requests have been completed.

GOLF OPERATIONS MONTHLY REPORT

BRETT BARCEL - OCTOBER- 2014

The golf course construction project is progressing. The south side of the golf course should be planted and complete by mid-October. This brings the total holes complete at fourteen, the remaining holes on the northeast side, #1, 8, 9 and 7 green will be completed next.

We're making all efforts to plant play greens as soon as possible and put practice areas later on down the road. The planting window is based on the soil temperature. If we can't sustain high enough soil temperatures we cannot get any grass growth before the winter. At some point we have to go to dormant seed and these areas will have to wait until next spring to sprout. We would like this dormant seed to be the practice areas. Once the course goes into the winter we will try to cover as many play areas as possible with straw or straw mat and try to cover the greens with greens covers.

It's very important to get the job done right, and I believe the contractors and our construction manager are doing as much as they can to build a great golf course. Unfortunately, we are like farmers, at the mercy of the weather. Wet conditions have slowed the progress.

The type of winter we have will be important, immature grass is not exactly the best thing to have going into winter. Next spring will also be very important. A warm spring will raise soil temperatures sooner and allow us to grow grass sooner. Turf grass needs 12 to 15 good weeks of growth in order to allow play. With a warm spring we can get the required amount of growth to get the golf course mature enough for play. When this will be, we don't know, it all depends. When asked when the golf course will open next year the answer is simply- when it is ready.

Our entire season next year is weather dependent. It will be very difficult to promise anyone any dates for outings and events other than open play. We anticipate pressure from golfers to open up early. It is important to remember that when we do open for play we will not close for season play for another 30+ years. We will need to have a mature and ready golf course otherwise especially during times of extreme heat we could destroy it right away.

The MPPD website has weekly updates of the construction project. We are always posting new photos and also have a new aerial video tour of the golf course. Check it out.

ADMINISTRATION AND HUMAN RESOURCES MONTHLY REPORT BARRY KURCZ - OCTOBER – 2014

Upgrading Accounting Software

Still working on interface from Time Pro and Regsys with Smart Fusion. Finalized schedule of tasks necessary to complete integration. Dates have been established for training, data conversion and testing, and go live onsite training. Effective date of January 1, 2015 remains.

AT&T Data Line Service

After receiving the final quote for necessary project boring, company has been selected. Work should be started in the next three weeks and is estimated to last one week. This will provide us with the necessary conduit to pull fiber from AT&T's drop points to each of our four locations. AT&T is looking for final approval from the Village of Mt. Prospect next week. The final step in this process will then be to run cable inside each of our four buildings to the appropriate utility rooms. When completed, this project will help us meet the communication needs of both our staff and patrons.

Update Personnel Policy Manual

Human Resources has drafted changes to the district Personnel Policy Manual to incorporate recent legislative changes in Illinois and provide further clarification on policies and practices. Labor counsel has reviewed and made recommendations which was incorporated into the final draft which was recently distributed to the Board. Review and discussion is tentatively scheduled for a November 5th special meeting.

Veterans Job Fair

Participated in the Veterans Job Fair on October 7th at Harper College in Palatine. The event was hosted by Senator Mark Kirk and there were nearly 100 employers in attendance.

RECREATION MONTHLY REPORT

Brian Taylor - OCTOBER 2014

AQUATICS

Staff is continuing to work with FGM Architects to finalize the **Big Surf Facility Audit**. We were hoping to present this report at the October meeting; however clarification on several topics was needed in order to present this information. The will audit report will be presented during the November board meeting. Our **Learn to Swim** classes continue to be a popular item, 26 classes have reached their maximum enrollment. The new programs launched in 2013 continue to grow, Drills and Endurance has 27 participants enrolled and Private (one-on-one) Swim Lessons have an enrollment of 15. **New!** KinderKlub swim lessons are currently being offered to those participants who participate in our afterschool program. This is a combined effort between the Aquatics and Early Childhood Departments. The staff and patrons alike have been very excited about our earlier hours on Sunday mornings at RecPlex pool. In order to maintain the cleanliness of the pool, Sunday morning swim will be closed once a month. Information on these dates has been added to the winter brochure. **Aqua fit** has an enrollment of 237 participants for the first session of fall. We have 69 swimmers enrolled for our very popular **Swim Team**. This enrollment is expected to increase as the season gets closer. **New!** The Aquatic and Fitness staff is teaming up to offer the Midwest Indoor Sprint Triathlon (MIST). This new program enables athletes to test their endurance in all three phases of a triathlon, which include swimming, biking and running.

ATHLETICS

The incredibly successful **Fall Baseball/Softball** program will be coming to an end on Saturday, October 4th. Planning is actively underway for the 2015 **Youth Baseball/Softball** summer season. Our baseball/softball uniform bid will take place at the end of October. **Fall Outdoor Soccer** will end the first weekend in November. **Travel Basketball** will have 2 teams entered into the North Suburban Basketball League. Registration for **House League Basketball** is underway. As a way to boost enrollment staff has completed a postcard mailing, sent flyers to schools and has done several email blasts to past participants as well as current participants of fall sports leagues and programs. The Athletic Staff is continuing to collect affiliation agreements from participating organizations. The process will be complete in the spring of 2015 due to Green White Soccer's current agreement, which will expire in May of 2015. Fall outdoor tennis lessons have 26 participants. **Fall In-line Hockey** has 157 players in the draft program playing on Saturdays at CCC. Staff continues to enhance this program by offering a power skate and very successful goalie clinic every Wednesday night. **Gymnastics** fall I registration is up to 145, while **Tot Athletic Classes** have 125 participants and **Karate** has 182 people.

PROGRAMS AND SPECIAL EVENTS

Preschool has 174 students, which is our high enrollment in the last 5 years. 8 of the 12 classes have reached the maximum number of students. The first Kids Klub enrichment program was held here at RecPlex. The concept is to introduce and cross market existing program areas of the park district through Kids Klub and Preschool participants. On October 1st the Athletic Department hosted the Kid Klub participants for an afternoon of skills and drill in various sports. **Kids Klub & KinderKlub** numbers are up to 215 participants, which is an increase of 14 participants from 2013.

RECREATION MONTHLY REPORT

Brian Taylor - OCTOBER 2014

Our 16th **Annual Howlin' Halloween Fest** will be held on Saturday, October 18th from 11am to 3pm; with an indoor location we are ready rain or shine. This hands-on event is a MP **family favorite** because children actually play games, create a craft, wear a costume, ride in a hay wagon, etc. The Bandshell will once again be transformed into a **Farmers Market** where vendors will be selling honey, farm stand vegetables, pumpkins and chocolate from Long Grove Confectionary. This year, our sponsor, Fresh Thyme Market, will be joining us with an apple stand, gourds, candy and natural soaps. Several crafters from the Conservatory craft show will display their wares as well. We would like to encourage you to come out to this fun-filled family event! On September 26th, the Conservatory played host to the annual **Dad-Daughter Dance**. This year's theme was "The Candy Glam Jam"! It was "sugar and spice and everything nice" as the girls and their "sweetest" dates enjoyed dinner, dancing, games, desserts, photos, crafts and a Candy Bar filled with wonderful goodies! The **Art Studio** is busy with weekday classes and weekend birthday parties! Staff is "scaring" things up preparing the craft for the Spooky Skate held at CCC on Friday, October 17th! The free craft attracts over 75 children while promoting the creative fun offered just down the street at the Studio! Dance is underway and patrons are becoming familiar with our newly named **Studio Impulse** as a replacement for The Center for Tap & Jazz.

Kids on Stage are rehearsing weekly for their November 14th and 15th performances of Little Red Riding Hood. Performances are 7:30pm Friday and 2:00pm Saturday at Lions Recreation Center. Advanced tickets are available for \$5.00 per person or \$6 per person the day of the performance. The **Community Band** is preparing their Fall concert for Sunday, November 16th at St. Paul Lutheran Church in Mt. Prospect. Tickets can be pre-purchased for \$7 at RecPlex beginning October 20th. Tickets are \$9 at the door for the 3:30 concert. The Fall concert is entitled, "A Concert of Audience Favorites" and offers something for everyone from Broadway hits to Operas/Concertos.

The weather is feeling like fall and patrons are returning to their indoor workout routine. This is seen by the increase of over 400 members from August to September. The District took advantage of the **Mt. Prospect Library's** "Show your Library Card" promotion through the month of September by offering several discounts for fitness programs. The fitness staff participated and promoted our senior fitness classes at the annual fall **VOMP Senior Health Fair**.

FACILITIES

Our fall mums grown at **Friendship Park Conservatory** are being planted throughout the district, as quickly as possible to provide beautiful fall color. The courtyard at FPC is now decked out with mums in flowerbeds, pots and hanging baskets. Two Challenge Course programs were held at **Hill Street Nature Center**. Both groups were youth groups from area churches that were interested in improving their communication and leadership skills, in order to provide better programs for the teens that they work with. **Canine Commons** continues to be a popular place with close to 600 memberships sold! We continue to work cooperatively with Arlington Heights Park District to make this a successful venture.

UNFINISHED BUSINESS SUMMARY

OCTOBER – 2014

A. Golf Course Renovation Update • (Discussion)

Nicholas & Associates have provided a status update report along with a project schedule which is included with your board in your packet materials. Both Nicholas & Associates and Dave Esler will be attending the Board Meeting to provide additional information and updates on the renovation project.

Additional information regarding the renovation project is also included in Brett's Director's report.

A summary of approved change orders on the project to date are included with your packet.

We continue to provide regular updates on the progress of the project on the Golf Course Renovation page on the park district website.

Included in the packet is a summary of golf renovation cost summary estimate for your review.

B. Approval of Leases/Contracts • (Discussion)

Below is a draft of a policy for review & discussion regarding written contracts requiring Park Board approval prior to execution. This item was listed on the September 24 Board Meeting Agenda and was tabled until additional Commissioners were able to be present and discuss this topic.

DRAFT

POLICY REGARDING WRITTEN CONTRACTS REQUIRING PARK BOARD APPROVAL PRIOR TO EXECUTION

The purpose of this policy is to identify which transactions of the Mt. Prospect Park District shall require prior approval by the Park Board and a written contract approved by the Park Board, absent a delegation of authority by the President to the Executive Director when and if the President in his discretion deems it advisable, namely:

- Purchases of supplies, materials, services and/or work, where such purchase is not otherwise authorized to be made under the Purchasing Policy and Procedures of the Mt. Prospect Park District; and
- Purchases of supplies, materials, services and/or work in excess of \$20,000; and
- Leases of real estate or personal property by the Park District as Lessor or Landlord or to the Park District as Lessee or Tenant; and
- Agreements for the purchase or sale of real estate;
- All transactions involving the grant of an interest or interests in Park District real estate, whether by way of easement, right-of-way, or otherwise; and

UNFINISHED BUSINESS SUMMARY

OCTOBER – 2014

- The grant by the Park District of any license or concession for the use of any Park District real estate by any third party or parties; and
- All intergovernmental agreements between or among the Park District and one or more other governmental entities.
- Agreements with new affiliate groups or change of status with existing affiliate groups.
Note: this items was modified from the original language (in the September 24 packet) to better match the Affiliate Organization Policies and Guidelines approved by the Board at the May 28, 2014 Board Meeting.

MPGC Renovation

SUMMARY - All Change Orders - 10.10.14

Change Order No.	Description	Debit Amount	Credit Amount	Date Approved	Approved By
CO#1	Upgrade to Irrigation System Sprinkler Heads from Bid Specifications	\$12,375.00		6.26.14	G. Kuhs
CO#2	Credit - not provide Futerra Blanket - Work & product supplies by district		(192,850.00)	7.23.14	BOC
CO#3	Additional Tree Removal	8,050.00		7.2.14	G. Kuhs
CO#4	Additional Earthwork - Per CE Burke plans to meet permit requirements	11,291.00		7.25.14	G. Kuhs
CO#5	Additional Drainage - Driving Range Tee Area - Needed based on tee size	20,365.00		8.5.14	G. Kuhs
CO#6	Basin-Irrigation Lake Adjustments - Required per C.E. Burke	1,120.00		8.5.14	G. Kuhs
CO#7	Additional Drainage - Required after MWRD & Army Corp of Eng. Reviews	16,480.00		8.5.14	G. Kuhs
CO#8	Replacement of Irrigation pond intake pipe	13,255.00		8.6.14	G. Kuhs
CO#9	Additional Check Valves	6,780.00		8.15.14	G. Kuhs
CO#10	Additional Basin Drain	6,000.00		8.29.14	G. Kuhs
CO#11	Re-construct Sediment Basin	8,415.00		9.11.14	G. Kuhs
CO#12	Credit - not installing water line for remote washrooms		(20,000.00)	9.11.14	G. Kuhs
CO#13	Cart-path & earthwork revisions	5,925.00		9.18.14	G. Kuhs
CO#14	Service Road-Unsuitable Soil	16,582.00		10.10.14	G. Kuhs
Total Change orders		\$126,638.00	(\$212,850.00)		

MPGC Renovation

CHANGE ORDER SUMMARY BY CONTRACT

		<u>Contract Amt</u>	<u>Contract Allowance (included in contract amt)</u>	<u>Date Approved</u>
<u>Wadsworth</u>				
		\$5,969,052.00	\$100,000.00	
CO#1	Upgrade to Irrigation System Sprinkler Heads from Bid Specifications		\$12,375.00	6.26.14
CO#2	Credit - not provide Futerra Blanket - Work & product supplies by district	(192,850.00)		7.23.14
CO#3	Additional Tree Removal		8,050.00	7.2.14
CO#4	Additional Earthwork - Per CE Burke plans to meet permit requirements		11,291.00	7.25.14
CO#5	Additional Drainage - Driving Range Tee Area - Needed based on tee size		20,365.00	8.5.14
CO#6	Basin-Irrigation Lake Adjustments - Required per C.E. Burke		1,120.00	8.5.14
CO#8	Irrigation Pond Intake Pipe Replacement		13,255.00	8.6.14
CO#11	Re-construct Sediment Basin		8,415.00	9.11.14
CO#13	Cart-path & earthwork revisions		5,925.00	9.18.14
CO#14	Service Road-Unsuitable Soil		16,582.00	10.10.14
Totals		\$5,776,202.00	\$2,622.00 (Balance of Allowance)	

		<u>Contract Amt</u>	<u>Contract Allowance (included in contract amt)</u>	<u>Date Approved</u>
<u>Giannini</u>				
		\$770,000.00	\$25,000.00	
CO#7	Additional Drainage - Required after MWRD & Army Corp of Eng. Reviews		16,480.00	8.5.14
CO#9	Additional Check Valves		6,780.00	8.15.14
CO#10	Additional Basin Drain		6,000.00	
CO#12	Credit - not installing water line for remote washrooms	(20,000.00)		
Totals		\$750,000.00	-\$4,260.00 (Balance of Allowance)	

	<u>Contract Amt</u>	<u>Contract Allowance</u> (included in contract amt)	<u>Date Approved</u>
<u>Accu-Pave</u>	\$454,454.00	\$20,000.00	

Totals		\$20,000.00 (Balance of Allowance)	
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	<u>Contract Amt</u>	<u>Contract Allowance</u> (included in contract amt)	<u>Date Approved</u>
<u>Golf Range Netting</u>	\$98,000.00	\$10,000.00	

Totals		\$10,000.00 (Balance of Allowance)	
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	<u>Contract Amt</u>	<u>Contract Allowance</u> (included in contract amt)	<u>Date Approved</u>
<u>Eagle Concrete</u>	\$30,950.00	\$5,000.00	

Totals		\$5,000.00 (Balance of Allowance)	
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Golf Renovation Cost Summary Estimate - 9.30.14

Budget for Golf Course:

-Cost Estimate for project as provided by Dave Esler - 4.22.13 (Phase II only - No professional fees):	6,500,000
-Revised estimate by Dave Esler - 9.12.13 (Phase II only - No professional fees):	4,796,000
-Cost estimate by Nicholas & Associates - 3.14.14 (Phase II only - No professional fees):	6,900,000
-Total of approved bids to date for Phase II:	7,322,436

Contract information - Golf Renovation:

Contractor:		Approved		Amount		Budget	GL #
						(70 Fund)	(70 Fund)
Wadsworth		6.5.14		5,879,052		(70 Fund)	
		6.25.14		5,969,032 (includes \$100k allowance)		6,083,883	849600
- *Includes Accepted Alternates 7,8,9, & 24							
*Alternate 7 - Deduct for not saving bunker sand				(20,000)			
*Alternate 8 - Deduct - Futerra blanket in lieu of sod				(192,850)		40,000	Est. Cost for straw matting material
*Alternate 9 - Deduct - Top Soil Only Tee Construction				(50,000)			
*Alternate 24 - Deduct - No demo of Maint. Bldg.				(20,000)			
Advance Ginanni		6.5.14		770,000 (includes \$25k allowance)		784,813	849610
Accu-Pave		6.5.14		454,454 (includes \$20k allowance)		463,197	849620
Golf Range Netting		7.23.14		98,000 (includes \$10k allowance)		178,367	849630
- *Accepted Alternate 1 - Wood poles in lieu of metal				(46,000)			
Eagle Concrete		7.23.14		30,950		71,347	849640
Growing Solutions		10.15.14		86,000			
Anticipated Cost for fertilizer building modifications				86,000			
Estimated Total				7,448,436		7,581,607	

Golf Renovation Cost Summary Estimate - 9.30.14

Change Order & Credit Summary (as of 9.30.14)

CO#1	Upgrade to Irrigation System Sprinkler Heads from Bid Specifications	12,375	Contractor
CO#2	Credit - not provide Futerra Blanket - Work & product supplies by district	(192,850)	Wadsworth
CO#3	Additional Tree Removal	8,050	Wadsworth
CO#4	Additional Earthwork - Per CE Burke plans to meet permit requirements	11,291	Wadsworth
CO#5	Additional Drainage - Driving Range Tee Area - Needed based on tee size	20,365	Wadsworth
CO#6	Basin-Irrigation Lake Adjustments - Required per C.E. Burke	1,120	Wadsworth
CO#7	Additional Drainage - Required after MWRD & Army Corp of Eng. Reviews	16,480	Advance Giannini
CO#8	Irrigation Pond Intake Pipe Replacement	13,255	Wadsworth
CO#9	Additional Check-valves - Drainage System	6,780	Advance Giannini
CO#10	Additional Basin Drain	6,000	Advance Giannini
CO#11	Re-construct Sediment Basin	8,415	Wadsworth
CO#12	Credit - not installing water line for remote washrooms	(20,000)	Advance Giannini
CO#13	Cart path work - Earthwork Revisions	5,925	Wadsworth
Totals	Change Order Costs:	110,056	
	Credits (reduction to contracts):	(212,850)	
	Balance:	(positive) (102,794)	

Professional Fees: Phase II

Firm	Contract approved	Estimated Future Costs	Informational - Amount Paid through September 2014	Funds Paid from	Amount Budgeted	GL # (70 Fund)
Esler Golf Designs	December 2012		356,096	Capital Rollover Bonds		
			87,329	May 2014 - Bonds & D.C.	\$395,917	849660
	Estimated balance due	55,263				
Groundwork*	March 2013		200,166	Rollover Bonds/ADA Fund		
-Phase I work plus assistance w/ Phase II items				May 2014 - Bonds & D.C.		
Additional future work						
-Assistance with Phase II items (ADA, mtgs, etc.)		10,000 (estimate)				849660
-Coordination consolidation of land plats at GC		10,000 Depends on VOMP process				849660

Golf Renovation Cost Summary Estimate - 9.30.14

Firm	Contract approved	Estimated Future Costs	<u>Informational - Amount Paid through September 2014</u>		<u>Funds Paid from</u>	Amount Budgeted	GL # (70 Fund)
Nicholas & Associates		November 2013			Capital Rollover Bonds		
				123,368	May 2014 - Bonds & D.C.		
				71,184			849660
Estimated balance due		159,972					
*Groundwork - Paid through N&A & billed to MPPD - Management of SWPPP for Phase II		51,500					
*C.E. Burke Engineering - Paid through N&A & billed		20,000 (estimate)					
-Pass-thru costs (paid by Nicholas & billed to MPPD)		20,000 (estimate)			98,558	Capital Rollover Bonds	
				9,900	May 2014 - Bonds & D.C.		849660
Totals estimated (thru September 2014)		326,735			689,530		
Other Costs		For	Amount			<u>Funds Paid from</u>	
Testing Service Corporation	Soil Testing	4,250	paid in 2013			Capital Rollover Bonds	
Illinois E.P.A.	Permit fee	250	paid in 2013			"	
Daniel Creaney	Survey work	3,966	paid in 2013			"	
Gro Horticultural	Tree transplants	3,800	Jul-14			May 2014 - Bonds & D.C.	
Mortenson Turf Products	Straw Matting	10,205	Sep-14			"	
Mortenson Turf Products	Straw Matting	832	Sep-14			"	
Total (thru September 2014)				23,303	\$40,770	849650	

Golf Renovation Cost Summary Estimate - 9.30.14

Internal Service Fund Information - Golf Renovation

Funds budgeted for Internal Service

-Shows as an expense (billed to) in Capital Improvement Fund (70)

	Budgeted Exp.	Y-T-D (thru Sept 2014)
Fund 700000-849670		
Golf Renovation-InternalSvs	400,000	317,297

-Shows as a Revenue (billing) in Recreation Fund Administrative

	Budgeted Rev.	Y-T-D (thru Sept 2014)
Fund 201000-491000		
Capital Projects Billing	400,000	317,297

Estimated Total

400,000

\$400,000 849670

Internal Service Fund Notes:

--Calculation of Internal Service Fund amount for Golf Renovation is done at the end of each month.

--Staff labor is calculated on time spent on work completed by MPPD staff on the renovation project items.

Firm	Estimated Future Costs	Informational - Amount Paid through September 2014	Funds Paid from	Amount Budgeted	GL # (70 Fund)

Golf Course Capital Replacement Items - FY 2015

Range Supplies For New Range	39,320
New Tee Signs	20,000
Equipment	63,500
New Cart Fleet (5 year payment plan)	66,000
Totals estimated	188,820

May 2014 - Bonds & D.C.

Other Items

Approved ADA portions of Golf Renovation funded by Special Rec. Budget	(226,927)	
<i>-(Listed as credit as these dollars were already included in certain line items above)</i>		
Anticipated credits (refunds)		
-Refund from Nicholas & Assoc. - Phase I VOMP Nusuance deposit	(26,117)	
-Anticipated refund - Phase II Nusuance deposit (from VOMP)	(50,000)	
-Anticipated portions funded by 91 Fund	(44,083)	
-Esler Credit	(25,000)	
Estimated Costs - Golf Renovation Phase II - Roll-over bonds 89,92,91/ADA funds	786,654	786,654
Estimated Costs - Golf Renovation Phase II - Paid from June 2014 Bond/DC Funds	8,072,319	8,418,294
Estimated Total Costs - Golf Renovation Phase II 2014/15 (as of 9.30.14)	8,858,973	9,204,948
		(does not include playgrounds)

NEW BUSINESS SUMMARY

OCTOBER – 2014

A. Board Policy Manual • (Discussion)

Background

In the Executive Director's monthly report for February 2014, I had indicated that *"Over the coming year I would like to begin working on development of a Board Manual which would serve as a resource for the operational aspects of the Board of Commissioners as well as park district policies. Included with your packet is a sample Table of Contents for this type of manual which shows the typical of items that may be included in a Board Manual."*

The sample Table of Contents is included with this packet.

We are working on developing a Board Policy Manual. Based on other ongoing projects and priorities, the goal is to present a draft to the Board in early 2015.

B. Schedule Special Board Meeting • November 5th, 2014

The purpose of this Special Meeting would be to present a draft of the FY 2015 Budget and also begin the review of the proposed Personnel Manual Revisions & Updates

Sample Table of Contents

Policy Manual
Board and Administration
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APPROVAL ITEMS SUMMARY

OCTOBER - 2014

A. Acceptance/Rejection of Bids for Fertilizer Building Modifications – Growing Solutions, Inc.

Background

As part of the golf course renovations, certain modifications to the existing fertilizer building are required (as listed below).

Fertilizer Units - Modifications

Work for Fertilizer Unit A:

1. Provide new chemical-resistant sump pump and exhaust fan.
2. Remove all grates and clean capacity area in Unit A. Remount all grates.
3. Fabricate new panels for existing damaged panels at back entry of Unit A.
4. Provide 12' x 12' (approx.) wall with 1.5" thick fire-resistant foam insulation to cover existing rear overhead door opening in Unit A. Recover interior walls and ceiling of mixing area with white industrial vinyl. Dry storage area will not be recovered with vinyl.
5. Provide a new 6' high by 12' wide by 18" deep corrosion-resistant wire shelving unit in the mixing area at area of closed off rear opening.
6. A 3" water main will be provided by Owner off the irrigation system, and located on the north exterior side of the metal building, in the approximate area of the relocated Unit A. Provide a permanent water connection to the unit, as necessary for proper functioning.

Work for Fertilizer Unit B:

7. Repair cracks in walls prior to repainting.

Work for Both Units:

8. Relocate Fertilizer Unit A (approximately 14' x 30') and Fertilizer Unit B (approximately 5'-5" x 6'-0") into the existing metal building as indicated on the drawings. Verify final location in field with Owner.
9. Power wash exterior and interior of both units, and repaint with epoxy paint.
10. Make final electrical connection to units and pads, in accordance with code. Owner shall provide electrical connections adjacent to the relocated units.
11. Provide assistance to Owner with submittal of applicable Illinois EPA permits, including the Illinois Department of Agriculture permit(s) and other applicable agency permits.

New Chemical Load and Rinse Pads

1. Provide two (2) chemical load and rinse pads, approximately 10' wide x 15' long, with a minimum 580 gallon holding capacity, adjacent to relocated fertilizer units. See layout for general configuration.
2. Pads to be powder coated steel, provide steel grating to support vehicle weight, and all finishes to be chemical resistant.
3. Provide one (1) chemical resistant sump pump for each pad, two (2) total. Sump pump discharge to be piped through load arm for refilling of tanks.
4. Provide load arm with filling hose for each pad, two (2) total. Provide water connection to water hose in load arm for filling of tanks. Provide all check valves and backflow preventers as required.
5. Provide final electric connection to sumps. Owner will provide power adjacent to pads.
6. Pad to comply with NFPA Code 30 Standards, OSHA, and EPA regulations.

Alternate #1:

7. Provide two (2) sets of ramps for loading vehicles onto (1 set) and off of (1 set) the pads.

Alternate #2:

8. Cut and remove slab and subgrade in existing building area to allow for flush installation of pads. Seal joints around pad installation. Electric line to be installed below ground for this installation. Verify final location with Owner.

APPROVAL ITEMS SUMMARY

OCTOBER - 2014

Recommendation

There is a letter included in your packet from Nicholas & Associates which explains and recommends acceptance of this bid by Growing Solutions, Inc.

Suggested Motion: To approve the reduced base bid amount of \$79,968.00 and Alternate #2 for \$6,000.00 (which allows for the container to be recessed flush with the floor) for a total of \$85,968.00 submitted by Growing Solutions, Inc. for golf course Fertilizer Building Modifications



NICHOLAS & ASSOCIATES, INC.

1001 Feehanville Drive
Mt. Prospect, IL 60056

Phone 847.394.6200
Fax 847.394.6205

Mr. Greg Kuhs
Mount Prospect Park District
1000 W. Central Road
Mount Prospect, IL 60056

October 9, 2014

RE: Mount Prospect Golf Course Award Recommendation – Phase 2-Fertilizer Building Modifications

On Wednesday September 17th, 2014 at 10:00am bids for Golf Course Fertilizer Building Modifications were opened and read aloud at the Park District Administration Office. Since this is a specialized type of work there was only one bidder. We have contacted and met with Growing Solutions Inc. to review and discuss their initial base bid of \$99,319.00. Based on our discussions, we requested that Growing Solutions consider a reduction in their base bid amount. They responded via the attached letter stating they agreed to lower their base bid to \$79,968.00.

We are making the recommendation that Growing Solutions Inc. reduced base bid amount of \$79,968.00 and Alternate #2 for \$6,000.00 (which allows for the container to be recessed flush with the floor) be awarded.

We are recommending Alternate #1 not be accepted which was for recessed ramps for the container.

Total Recommended Bid Award: \$85,968.00.

<i>Contractor</i>	<i>Bid Bond</i>	<i>Addn</i>	<i>Base Bid</i>	<i>ALTERNATES</i>
				<i>Alternate #1</i>
Growing Solutions	✓	✓	\$ 208,980	\$3,244.00
				<i>Alternate #2</i>
				\$6,000.00

Sincerely,
Jeff Zurlinden



October 9, 2014

Mount Prospect Park District
1000 W. Central Road
Mount Prospect, IL 60056

To: Mount Prospect Park Board of Commissioners
Re: Bid for Phase 2 for Mount Prospect Golf Course – Fertilizer Unit Modifications

This is notice that we are reducing our bid to \$79,968.00 for this project.
This does not include the Alternate Bids for Alternate # 1 or # 2 which will remain
the same as the original bid.

Thank you for your consideration. Please let me know if you have any questions and
how you would like to proceed.

Respectfully,

A handwritten signature in black ink, appearing to read "Warren C. Shafer", written in a cursive style.

Warren C. Shafer
Growing Solutions, Inc.

Our solutions are your solution

21719 S. Center Ave., Unit D New Lenox, IL 60451 **Toll Free:** 800/816-4041 **Phone:** 815/462-1300 **Fax:** 815/462-4036
www.yourgrowingsolutions.com

ADOPTION ITEMS SUMMARY

OCTOBER – 2014

- A. Adoption of Resolution No. 702:** A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION PURSUANT TO THE PROPOSED LEVY OF THE MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2014.

Prior to the adoption of the Levy for FY 2014, the Board is required to Adopt this Resolution which provides an estimated levy amounts for the various funds for which property taxes are levied.

Suggested motion: "I move to approve Resolution No. 702 - A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION PURSUANT TO THE PROPOSED LEVY OF THE MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2014. " (Roll Call)

- B. Adoption of Ordinance No. 703:** AN ORDINANCE PROVIDING FOR THE ISSUANCE OF (approximately) \$2,850,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2014, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE BUILDING, MAINTAINING, IMPROVING, AND PROTECTING OF PARKS AND FACILITIES, TO REFINANCE CURRENT OBLIGATIONS AND FOR THE PAYMENT OF COSTS OF ISSUANCE.

This Ordinance (included in the packet) approves the sale of our annual rollover bonds of which the proceeds will be used to make required payments on our existing long-term debt and fund capital projects/improvements. A copy of the Official Statement for this bond issue is included in the packet for your review.

The sale of the bonds will occur on October 15 and Speer Financial (the firm we work with to facilitate the sale of bonds) will be attending the Board Meeting to present and review the results of the bond sale with the Board. The final edition of the Bond Ordinance (with final figures) will be provided at the Board Meeting after the sale of the bonds is completed earlier that day.

Suggested motion: "I move to approve Ordinance No. 703 – An Ordinance providing for the issue of \$ _____ General Obligation Limited Tax Park Bonds, Series 2014, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of parks and facilities, to refinance current obligations and for the payment of costs of issuance.

RESOLUTION NO. 702

MT. PROSPECT PARK DISTRICT

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED
TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2014**

* * *

WHEREAS, the Truth in Taxation Law requires not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

NOW, THEREFORE, BE IT AND THE SAME IS HEREBY RESOLVED by the Mt. Prospect Park District and the Board of Commissioners thereof as follows:

Section 1: The amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Mt. Prospect Park District for the levy year 2014, are as follows:

General Corporate Fund	\$2,062,264
Recreation Fund	1,356,168
Conservatory Fund.....	671,390
Paving and Lighting Fund.....	67,139
Illinois Municipal Retirement Fund.....	560,000
Social Security Fund.....	564,000
Liability Insurance Fund.....	674,332
Special Recreation for the Handicapped Fund.....	537,112
TOTAL	<u>\$6,492,405</u>

Section 2: The amount extended upon the levy of the preceding year, exclusive of amounts for debt service and election costs, is \$6,247,490.

Section 3: The estimate made in Section 1 of this Resolution is less than 105 percent of the amount extended upon the levy of the park district, exclusive of amounts levied for debt service and election costs, for the preceding year.

PASSED: This 15th day of October, 2014.
APPROVED: This 15th day of October, 2014.
RECORDED: This 15th day of October, 2014.

VOTES: AYES:

NAYS:

ABSENT:

President
Mt. Prospect Park District
Cook County, Illinois

ATTEST:

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, BILL STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official Minutes of the Meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

RESOLUTION NO. 702

MT. PROSPECT PARK DISTRICT

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED
TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2014**

That the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 15th day of October, 2014, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 15th day of October, 2014.

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)