

**MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056**

MT. PROSPECT BOARD OF PARK COMMISSIONERS

**MEETING SCHEDULE
2014**

The Regular Board Meetings will be held at Central Community Center, 1000 W. Central Road, Mount Prospect, Illinois at 7:00p.m.

JANUARY, 2014

15 REGULAR BOARD MEETING

FEBRUARY, 2014

26 REGULAR BOARD MEETING

MARCH, 2014

19 REGULAR BOARD MEETING

APRIL, 2014

23 REGULAR BOARD MEETING

MAY, 2014

28
REGULAR BOARD MEETING

JUNE, 2014

25 REGULAR BOARD MEETING

JULY, 2014

23 REGULAR BOARD MEETING

AUGUST, 2014

27 REGULAR BOARD MEETING

SEPTEMBER, 2014

24 REGULAR BOARD MEETING

OCTOBER, 2014

15 REGULAR BOARD MEETING

NOVEMBER, 2014

12 REGULAR BOARD MEETING

DECEMBER, 2014

10 REGULAR BOARD MEETING

MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: SEPTEMBER 22, 2014

RE: REGULAR PARK BOARD MEETING – **REVISED AGENDA**
SEPTEMBER 24, 2014 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL ROAD, MOUNT PROSPECT, IL

A G E N D A – REVISED SEPTEMBER 22, 2014

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

PUBLIC HEARING: Bond Issue Notification Act – Public Hearing concerning the intent of the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois to sell not to exceed \$2,850,000 General Obligation Limited Tax Park Bonds

APPROVAL OF MINUTES: AUGUST 27, 2014

PUBLIC COMMENT

PARKS FOUNDATION

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE: AUGUST 2014

EXECUTIVE REPORT

UNFINISHED BUSINESS

A. Golf Course Renovation Progress Update • (Discussion)

NEW BUSINESS

- A. Recommended Re-allocation of Capital Funds • (Discussion & Potential Action)
- B. Schedule Special Board Meeting • October 8 - Capital Projects/Improvements
- C. Approval of Leases and Contracts • (Discussion)
- D. Purchasing Policies & Procedures • (Discussion)

APPROVAL ITEMS

- A. Approval of Purchase – Ford F-250 & Ford F-350 Trucks • Illinois Department of Central Management Services – Joint Purchasing Program • Bob Ridings, Inc.
 - ADOPTION OF ORDINANCE NO. 700: AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE OF CERTAIN USED PROPERTY**
- B. Approval of Purchase – Trackless Snow Removal Unit • EJ Equipment

ADOPTION ITEMS

ADOPTION OF ORDINANCE NO. 701: AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION OF VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRICT.

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT

TABLE OF CONTENTS

REGULAR BOARD MEETING

September 24, 2014

AGENDA

- I. MINUTES**
- II. EXECUTIVE REPORT**
- III. UNFINISHED BUSINESS**
- IV. NEW BUSINESS**
- V. APPROVAL ITEMS**
- VI. ADOPTION ITEMS**

ORDER CALLING A PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS, TO SELL NOT TO EXCEED \$2,850,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS

* * *

WHEREAS, the Mt. Prospect Park District, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the "*Board*") intends to sell General Obligation Limited Tax Park Bonds in the amount of \$2,850,000, the proceeds of which will be used for the building, maintaining, improving and protecting of District parks and facilities, to refinance certain current obligations and for the payment of costs of issuance (collectively, the "*Bonds*"); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board's intent to sell the Bonds before adopting an ordinance or ordinances providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It is Hereby Ordered by the undersigned President of the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:

1. I hereby call a public hearing to be held at 7:00 o'clock P.M. on the 24th day of September, 2014, at the Central Community Center, 1000 West Central Road, Mount Prospect, Illinois, in the District, concerning the Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the "*Hearing*").

2. I hereby direct that the Secretary of the Board (the "*Secretary*") shall (i) publish notice of the Hearing at least once in the *Daily Herald*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the Hearing and (ii) post at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the 48-hour period preceding the Hearing.

3. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**AMENDED NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF
PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY,
ILLINOIS, TO SELL NOT TO EXCEED \$2,850,000 GENERAL OBLIGATION LIMITED TAX
PARK BONDS**

THIS AMENDED NOTICE SUPERCEDES THE NOTICE OF PUBLIC HEARING WHICH WAS PUBLISHED IN THE DAILY HERALD ON SEPTEMBER 15, 2014 PERTAINING TO THE PROPOSED SALE OF BONDS BY THE MT. PROSPECT PARK DISTRICT

PUBLIC NOTICE IS HEREBY GIVEN that the Mt. Prospect Park District, Cook County, Illinois (the "District"), will hold a public hearing on the 24th day of September, 2014, at 7:00 o'clock P.M. The hearing will be held at the Central Community Center, 1000 West Central Road, Mount Prospect, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell General Obligation Limited Tax Park Bonds in an amount not to exceed \$2,850,000, the proceeds of which will be used for the building, maintaining, improving and protecting of District parks and facilities, to refinance certain current obligations and for the payment of costs of issuance.


By order of the President of the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois.

DATED the 17th day of September, 2014.

/s/ Bill Starr
Secretary
Board of Park Commissioners
Mt. Prospect Park District

4. At the Hearing the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt an ordinance selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Ordered: September 1, 2014.


President, Board of Park
Commissioners,
Mt. Prospect Park District, Cook
County, Illinois

AMENDED NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS, TO SELL NOT TO EXCEED \$2,850,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS

THIS AMENDED NOTICE SUPERCEDES THE NOTICE OF PUBLIC HEARING WHICH WAS PUBLISHED IN THE DAILY HERALD ON SEPTEMBER 15, 2014 PERTAINING TO THE PROPOSED SALE OF BONDS BY THE MT. PROSPECT PARK DISTRICT

PUBLIC NOTICE IS HEREBY GIVEN that the Mt. Prospect Park District, Cook County, Illinois (the "*District*"), will hold a public hearing on the 24th day of September, 2014, at 7:00 o'clock P.M. The hearing will be held at the Central Community Center, 1000 West Central Road, Mount Prospect, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell General Obligation Limited Tax Park Bonds in an amount not to exceed \$2,850,000, the proceeds of which will be used for the building, maintaining, improving and protecting of District parks and facilities, to refinance certain current obligations and for the payment of costs of issuance.

By order of the President of the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois.

DATED the 17th day of September, 2014.

/s/ Bill Starr
Secretary
Board of Park Commissioners
Mt. Prospect Park District
Cook County, Illinois

SPEER FINANCIAL, INC.

PUBLIC FINANCE CONSULTANTS SINCE 1954

SUITE 4100 • ONE NORTH LASALLE STREET • CHICAGO, ILLINOIS 60602 • (312) 346-3700 • FAX (312) 346-8833

MOUNT PROSPECT PARK DISTRICT

Cook County, Illinois

General Obligation Limited Tax Park Bonds, Series 2014C
Taxable General Obligation Limited Tax Park Bonds, Series 2014D

Preliminary Timetable (September 16, 2014)

<u>Task</u>	<u>Party Responsible</u>	<u>Date</u>
Distribute Draft Official Statement	Speer	Completed
District Publishes Notice of BINA Hearing	District	Completed
Comments Received on Official Statement	All Parties	September 16
Distribute Materials to Rating Agency	Speer	September 17
Conference Call with Rating Agency	District and Speer	Week of September 22 or September 29
BINA Hearing	District	September 24
Print Official Statement	Speer	October 1
Distribute Draft Bond Ordinance(s)	Bond Counsel	Week of October 6
Solicitation of Bidders and Syndicates	Speer	October 6 - October 14
Receive Rating	Speer	October 13
Bond Sale	All Parties	October 15
Closing	All Parties	October 30

KEVIN W. McCANNA
PRESIDENTDAVID F. PHILLIPS
SR. VICE PRESIDENTLARRY P. BURGER
VICE PRESIDENTDANIEL D. FORBES
VICE PRESIDENTBARBARA L. CHEVALIER
VICE PRESIDENTRAPHAELIA T. MCKENZIE
VICE PRESIDENT

September 10, 2014

REVISED

Mr. Gregory Kuhs
Executive Director
Mt. Prospect Park District
1000 W. Central Road
Mt. Prospect, IL 60056

RE: Series 2014C Limited Tax Park Bonds and Series 2014D Taxable Limited Tax Park Bonds

Dear Greg:

Background

The District is again approaching the annual issuance of the non-referendum G.O. (Limited Tax) Park Bond. This year, with \$8,000,000 of G.O. Park Bonds (Alternate Revenue Source) Series 2014A and \$1,000,000 of Debt Certificates, Series 2014B issued earlier in 2014 the Limited Tax Park Bonds will be issued in two series with \$1,000,000 issued as tax exempt and the remaining \$1,815,000 issued as taxable.

This letter and the attached appendices review the issues.

G.O. (Limited Tax) Park Bonds, Series 2014B and 2014C**1. Timing/BINA**

Attached as **Appendix A1** is a brief review of the requirement to hold a public hearing under the Bond Issue Notification Act (BINA) applicable to all non-home rule issuers.

We recommended that the District BINA for \$2,850,000 to cover the limited bonds anticipated to be issued in 2014 **Appendix A2**, the BINA Authorization and Utilization Table provides clarity on the bonds anticipated to be issued by the District covered by the proceedings.

In conversations recently, the implementation schedule therefore looks as follows:

Action Date	Type of Meeting	Party Responsible	Task
By 9/17	N/A	Staff	Publish BINA Notice
9/24	Regular	Park Board	Hold BINA public hearing
10/15	N/A	Speer	Competitive sale
10/15	Regular	Park Board	Ordinance Adoption

2. Debt Service Extension Base (DSEB)

The District's original DSEB was created in 1995 when the Tax Cap was established in Cook County. The 1994 non-referendum G.O. levy of the Bond & Interest Fund of \$2,648,128.75 was identified as the ceiling for future non-referendum general obligation debt which had not changed since it was established. Legislation has been adopted beginning with the 2009 levy to now add the prior year consumer price index to the original DSEB. The CPI for 2013 was 1.50%, making the 2014 DSEB \$2,937,878.83 an increase of \$289,750.08 from the original base. (**Appendix B1**).

3. Sizing/Structuring and Overview

The District will issue an estimated \$2,815,000 of non-referendum Limited Tax General Obligation (G.O.) bonds. The \$1,000,000 General Obligation Limited Tax Park Bonds, Series 2014C will fill the bank qualified (BQ) \$10,000,000 per calendar year constraint. Issued as Series 2014C, these bonds will be the longest bonds maturing in years three and four **Appendix B3**.

\$1,815,000 of Taxable General Obligation Limited Tax Park Bonds, in excess of the BQ constraint mature in the earlier years. Issued as Series 2014D, this issue will fill the 2014 DSEB (**Appendix B2**).

Appendix C, follows, which is the 2014 Preliminary Financing Plan Overview. This table provides some downstream perspective for the size of the annual G.O. sale (column B); the level of obligations for long term debt (column I), as well as for the estimated level of annual capital projects (column J).

4. Allocation of Proceeds/Costs of Issuance

Attached as **Appendix D**, is a preliminary Allocation of Proceeds/Costs of Issuance Summary. This identifies the service providers, the services and the costs estimated at \$51,957.50. This also summarizes the long term debt due November 1, 2014 and May 1, 2015 of \$1,754,018.55 and the net capital project revenues estimated to be \$994,548.95.

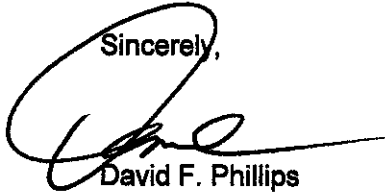
5. Method of Sale

The District sells your debt via a competitive sale process to permit the most aggressive pricing possible. Splitting the issues into two smaller pieces does not alter the core belief in competition as highly rated short term debt is a very attractive opportunity for bidders and their investors.

Close

I would be available to meet with you and Lee at your convenience and to meet with the Board of Park Commissioners should that be helpful to review the model.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Phillips', with a large, stylized loop at the beginning.

**David F. Phillips
Senior Vice President**
Director of Marketing

DFP/mj

**cc: Tom Hoffman, Esq. Local Counsel
Lynda Given, Esq. Bond Counsel
Stephanie DiSilvestro, Esq. Bond Counsel
Lee Howard, Finance Consultant**

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APPENDIX A1

ILLINOIS BOND ISSUE NOTIFICATION ACT

The Bond Issue Notification Act (BINA) took effect on January 1, 1997 and was amended by Public Act 91-595, which took effect on August 14, 1999. BINA requires issuers of non-referendum or back-door referendum general obligation limited or unlimited tax bonds issued for purposes other than refunding to hold a public hearing. A notice of the public hearing is to be published in a newspaper of general circulation within the boundary of the issuer not less than 7 nor more than 30 days before the date of the hearing. The notice must also be given by posting at least 48 hours before the hearing a copy of the notice at the principal office of the governing body or, if a principal office does not exist, then at the building in which the hearing is to be held. The notice, which shall appear above the name of the clerk or the secretary, must follow a particular format.

At the public hearing, the reason (s) for the proposed bond issue shall be explained and the public must be the opportunity to provide verbal and/or written testimony. The bond issue cannot be sold for a period of seven days after the public hearing is adjourned.

BINA does not apply to refundings, special service area bonds or to improvements or restoration caused by any casualty accident or emergency. BINA does not apply to issuers utilizing installment certificates, leases or revenue bonds.

Governmental units considering the issue of bonds should anticipate the BINA running parallel to any back-door petition period and being concluded without the need to call special meeting for the elected officials.

The principal revisions to the Act in 1999:

- Enable the presiding officer of the elected board to set the date, time and place of the Public Hearing (verses requiring Board adoption of a resolution).
- The posting requirement was added
- Now extends publication to not more than 30 days (previously 21) before the hearing

Bond counsel have determined that BINA proceedings (publication and public hearing), may cover multiple series of bonds as long as the bonds are issued within 3 years of the hearing date.

APPENDIX A2

MT. PROSPECT PARK DISTRICT Bond Issue Notification Act (BINA) Authorization and Utilization Table

CY	Date of Public Hearing	Status	Ltd GO Amount		Issue Status	Remaining Capacity	Expires
			BINAed	Issue Size			
2011		Final	\$2,500,000	\$2,500,000	Confirmed	\$0	2014
2012	8/22/2012	Final	\$2,500,000	\$2,500,000	Confirmed	\$0	2015
2013	8/28/2013	Final	\$2,800,000	\$2,700,000	Confirmed	\$100,000	2016
2014	9/24/2014	Proposed	\$2,850,000	\$2,815,000	Proposed	\$135,000	2017
2015		Proposed	\$2,850,000	\$2,635,000	Proposed	\$215,000	2018
2016		Proposed	\$2,850,000	\$2,670,000	Proposed	\$180,000	2019
CY	Date of Public Hearing	Status	Alt GO Amount		Issue Status	Remaining Capacity	Expires
			BINAed	Issue Size			
2011		Final	\$3,000,000	\$3,000,000	Confirmed	\$0	2014
2012							
2013							
2014	4/23/2014	Final	\$8,000,000	\$8,000,000	Confirmed	\$0	2017
2015							
2016		Proposed	\$8,000,000	\$8,000,000	Proposed		2019

run date: 22-Aug-14
file name: Mt ProspectPD/2014 Ltd GO/bina

APPENDIX B1

MT PROSPECT PARK DISTRICT Debt Service Extension Base

Levy Year	Debt Service Extension Base	CPI Factor	New DSEB	Increase From Prior DSEB	Aggregate Increase in DSEB	Status
2008	\$2,648,128.75	Original Base				Known
2009	\$2,648,128.75	0.10%	\$2,650,776.88	\$2,648.13	\$2,648.13	Known
2010	\$2,650,776.88	2.70%	\$2,722,347.85	\$71,570.98	\$74,219.10	Known
2011	\$2,722,347.85	1.50%	\$2,763,183.07	\$40,835.22	\$115,054.32	Known
2012	\$2,763,183.07	3.00%	\$2,846,078.56	\$82,895.49	\$197,949.81	Known
2013	\$2,846,078.56	1.70%	\$2,894,461.90	\$48,383.34	\$246,333.15	Known
2014	\$2,894,461.90	1.50%	\$2,937,878.83	\$43,416.93	\$289,750.08	Known
2015	\$2,937,878.83	1.50%	\$2,981,947.01	\$44,068.18	\$333,818.26	Projected
2016	\$2,981,947.01	1.50%	\$3,026,676.22	\$44,729.21	\$378,547.47	Projected
2017	\$3,026,676.22	1.50%	\$3,072,076.36	\$45,400.14	\$423,947.61	Projected
2018	\$3,072,076.36	1.50%	\$3,118,157.50	\$46,081.15	\$470,028.75	Projected
2019	\$3,118,157.50	1.50%	\$3,164,929.87	\$46,772.36	\$516,801.12	Projected
2020	\$3,164,929.87	1.50%	\$3,212,403.82	\$47,473.95	\$564,275.07	Projected

Speer Financial, Inc.

run date: 22-Aug-14
file name: MtProspectPD 2014 Ltd GO/dseb

APPENDIX B2

MT. PROSPECT PARK DISTRICT

"PRELIMINARY" \$1,000,000 G.O. LIMITED TAX PARK BONDS, SERIES 2014C CURRENT REFUNDING & NEW CAPITAL PROJECTS

Date of Bonds: 15-Oct-14

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Levy Year	Estimated Series 2014C Debt Service	Final Prior G.O. Debt Service	Estimated Combined Debt Service	(Over)/Under \$2,937,878.83 2014 DSEB
01-Jun-15			\$11,378.47	\$11,378.47					
01-Dec-15		1.250%	9,062.50	9,062.50	2014	20,440.97	1,957,684	1,978,125	959,754
01-Jun-16			9,062.50	9,062.50					
01-Dec-16		1.500%	9,062.50	9,062.50	2015	18,125.00	1,583,784	1,601,909	1,335,970
01-Jun-17			9,062.50	9,062.50					
01-Dec-17	750,000	1.750%	9,062.50	759,062.50	2016	768,125.00	867,284	1,635,409	1,302,470
01-Jun-18			2,500.00	2,500.00					
01-Dec-18	250,000	2.000%	2,500.00	252,500.00	2017	255,000.00		255,000	2,682,879
<hr/>									
Total	\$1,000,000		\$61,690.97	\$1,061,690.97		\$1,061,690.97	\$4,408,752	\$5,215,443	

Net Interest Rate 1.974404%
Bond Years 3,377.778
Average Life 3.378

SPEER FINANCIAL, INC.

Premium
Discount \$5,000.00

run date: 22-Aug-14
file name: MtProspectPD 2014Ltd GO/2014C

APPENDIX B3

MT. PROSPECT PARK DISTRICT

PRELIMINARY" \$1,815,000 TAXABLE G.O. LIMITED TAX PARK BONDS, SERIES 2014D CURRENT REFUNDING & NEW CAPITAL PROJECTS

Date of Bonds: 15-Oct-14

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Levy Year	Estimated Series 2014D Debt Service	Estimated Series 2014C	Final Prior G.O. Debt Service	Estimated Combined Debt Service	(Over)/Under \$2,937,878.83 2014 DSEB
01-Jun-15			\$28,485.42	\$28,485.42						
01-Dec-15	910,000	2.500%	22,687.50	932,687.50	2014	961,172.92	20,440.97	1,957,684	2,939,298	(1,419)
01-Jun-16			11,312.50	11,312.50						
01-Dec-16	450,000	2.500%	11,312.50	461,312.50	2015	472,625.00	18,125.00	1,583,784	2,074,534	863,345
01-Jun-17			5,687.50	5,687.50						
01-Dec-17	455,000	2.500%	5,687.50	460,687.50	2016	466,375.00	768,125.00	867,284	2,101,784	836,095
01-Jun-18										
01-Dec-18					2017		255,000.00		255,000	2,682,879
<hr/>										
Total	\$1,815,000		\$85,172.92	\$1,900,172.92		\$1,900,172.92	1,061,690.97	\$4,408,752	\$7,115,616	

Net Interest Rate 2.766370%
Bond Years 3,406.917
Average Life 1.877

SPEER FINANCIAL, INC.

Premium
Discount \$9,075.00

run date: 22-Aug-14
file name: MtProspectPD 2014Ltd GO/2014D

Mt. Prospect Park District

Preliminary Financing Plan Overview

2014 Debt Service Plan

\$1,000,000 CIP Program

APPENDIX C

A	B	C	D	E	F	G	H	I	J
Calendar Year	Non-Ref G.O.'s @ Targeted Amt (+2%)	Final \$3,800,000 Series 2003 Debt Certificates (Annual Interest)	Final \$2,750,000 Series 2007 Debt Certificates (Annual Interest)	Final \$4,000,000 Series 2009 Alternate Bonds (Annual Interest)	Final \$3,000,000 Series 2011B Alternate Bonds Semi-annual Interest	Final \$8,000,000 Series 2014A Alternate Bonds Semi-annual Interest	Final \$1,000,000 Series 2014B Debt Certificates Semi-annual Interest	Final Combined All Series Debt Service	"PRELIMINARY" Annual Capital Projects
2014	\$2,815,000	653,772.50	550,035.00	160,497.50	120,000.00	236,380.22	33,333.33	1,754,018.55	1,060,981.45
2015	\$2,635,000	387,980.00	643,300.00	160,497.50	120,000.00	283,656.26	40,000.00	1,635,433.76	999,566.24
2016	\$2,670,000		643,625.00	577,528.75	120,000.00	283,656.26	40,000.00	1,664,810.01	1,005,189.99
2017	\$2,770,000		745,512.50	576,310.00	120,000.00	283,656.26	40,000.00	1,765,478.76	1,004,521.24
2018	\$2,430,000			579,435.00	120,000.00	427,206.26	128,200.00	1,254,841.26	1,175,158.74
2019	\$2,460,000			586,352.50	120,000.00	419,356.26	129,500.00	1,255,208.76	1,204,791.24
2020	\$2,900,000			586,795.00	570,800.00	416,381.26	125,700.00	1,699,676.26	1,200,323.74
2021	\$3,075,000			595,727.50	567,100.00	585,868.76	121,900.00	1,870,596.26	1,204,403.74
2022	\$2,750,000			597,860.00	562,800.00	266,931.26	123,000.00	1,550,591.26	1,199,408.74
2023	\$2,750,000			602,980.00	557,900.00	380,062.51	119,000.00	1,659,942.51	1,090,057.49
2024	\$2,750,000				557,300.00	755,068.76	115,000.00	1,427,368.76	1,322,631.24
2025	\$2,750,000				555,900.00	743,737.51	115,900.00	1,415,537.51	1,334,462.49
2026	\$2,750,000					1,119,693.76	116,600.00	1,236,293.76	1,513,706.24
2027	\$2,750,000					1,087,453.13	112,200.00	1,199,653.13	1,550,346.87
2028	\$2,750,000					1,039,362.50		1,039,362.50	1,710,637.50
2029	\$2,750,000					1,005,987.50		1,005,987.50	1,744,012.50
2030	\$2,750,000					624,268.75		624,268.75	2,125,731.25
2031	\$2,750,000					614,018.75		614,018.75	2,135,981.25
2032	\$2,750,000					607,600.00		607,600.00	2,142,400.00
2033	\$2,750,000					604,800.00		604,800.00	2,145,200.00
2034	\$2,750,000					336,600.00		336,600.00	2,413,400.00
2035	\$2,750,000								
	\$32,755,000	\$1,041,753	\$2,582,473	\$5,023,984	\$4,091,800	\$12,121,746	\$1,360,333	\$26,222,088	\$31,282,912
		Non-callable	Callable 2014	Callable 2016	Callable 2019	Callable 2022	Callable 2022		

SPEER FINANCIAL,

run date: 19-Aug-14
file name: MIProspectPD 2014 Ltd GO v1/view 1

MT PROSPECT PARK DISTRICT

COSTS OF ISSUANCE /ALLOCATION OF PROCEEDS
G.O. LIMITED TAX PARK BONDS, SERIES 2014C
TAXABLE G.O. LIMITED TAX PARK BONDS, SERIES 2014D
COOK COUNTY, ILLINOIS

APPENDIX D

		SERIES:	Series 2014C	Series 2014D		
		ISSUE SIZE:	\$1,000,000	\$1,815,000	\$2,815,000	"PRELIMINARY"
		PERCENTAGE ALLOCATION:	35.52%	64.48%	100.00%	"PRELIMINARY"
Estimated Cost Items	Service Provider					Status
1 Financial Advisor	Speer Financial, Inc.	3,654.53	6,632.97	10,287.50		Confirmed
2 Bond Counsel	Chapman & Cutler LLP	5,328.60	9,671.40	15,000.00		Confirmed
3 Official Statement Printing	Speer Financial, Inc.	177.62	322.38	500.00		Confirmed
4 Rating	Standard & Poor's	3,293.07	5,976.93	9,270.00		Confirmed
5 Paying Agent/Registrar	Amalgamated Bank	950.00	950.00	1,900.00		Confirmed
6 Postage and Mailing	Speer Financial, Inc.	88.81	161.19	250.00		Confirmed
7 Addendum Printing	Speer Financial, Inc.	88.81	161.19	250.00		Confirmed
8 Good Faith Escrow	Speer Financial, Inc.	0.00	0.00	0.00		Estimaated
9 Local Attorney	Tom Hoffman	4,973.36	9,026.64	14,000.00		Confirmed
10 Electronic Bidding	SpeerBids.com	250.00	250.00	500.00		Confirmed
Total Direct Costs of Issuance			18,804.80	33,152.70	51,957.50	Estimaated
Long Term Debt Service Paid with Ltd GP Proceeds						
Payment Due	Series/Security		Debt Service	Debt Service		Status
11/1/2014	Series 2003 DC Debt Service		645,792.50	645,792.50		Confirmed
5/1/2015	Series 2003 DC Debt Service		7,980.00	7,980.00		Confirmed
11/1/2014	Series 2007 DC Debt Service		49,847.50	509,847.50		Confirmed
5/1/2015	Series 2007 DC Debt Service		40,187.50	40,187.50		Confirmed
11/1/2014	Series 2009 Alt GO's		80,248.75	80,248.75		Confirmed
5/1/2015	Series 2009 Alt GO's		80,248.75	80,248.75		Confirmed
11/1/2014	Series 2011B Alt GO's		60,000.00	60,000.00		Confirmed
5/1/2015	Series 2011B Alt GO's		60,000.00	60,000.00		Confirmed
5/1/2015	Series 2014A Alt GO's		236,380.22	236,380.22		Confirmed
5/1/2015	Series 2014B Debt Certificates		33,333.33	33,333.33		Confirmed
Subtotal Certificate/ Alt GO Payments Due			1,754,018.55	1,754,018.55		Confirmed
11 Underwriters Discount	Winning Bidders	5,000.00	9,075.00	14,075.00		Estimaated
	Underwriters Premium			0.00		Estimaated
	Capital Projects -Proceeds			994,948.95		Estimaated
	Total Capital Revenues	\$1,000,000	\$1,815,000	2,815,000.00		Estimaated
Percent of issue assigned to issuance costs:		1.8805%	1.8266%	1.8457%		Estimaated

SPEER FINANCIAL, INC.

run date: 22-Aug-14

file name: MtProspectPD 2014 LTD GO/coi

Ratification of Accounts Payable September 2014

Voucher & Check Register Explanation

At the August 27 Board Meeting, the July Accounts Payable Summary page had differences from the weekly voucher list of bills. This occurred from the change in timing of report creation of the check register in relation to the voucher list of bills.

When Time Pro was installed, pay dates were consolidated and simplified. This required an adjustment the accounts payable schedules.

Previously, bills were received Wednesday and both the voucher list of bills and check register were printed of Friday. The change had bills received Friday and checks and the register printed Wednesday. The voucher list of bills remained printed Friday. This created a timing difference between the two reports.

The totals in the July report reflected check registers with the timing difference from the voucher list of bills. However, since the bills and checks are linked in the process all bills have been approved.

We have these reports back in line, and will not have this re-occur.

FUND		REVENUE / EXPENSE			TOTAL AMOUNT	ANNUAL REVENUE/EXPENSE-PRIOR YR		
NUMBER	DESCRIPTION	THIS MONTH	YEAR TO DATE	ENCUMBRANCE	YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
<u>REVENUE</u>								
10	GENERAL FUND	469,774.75	1,853,311.64	0.00	1,853,311.64	1,973,422	449,738	1,746,180
20	RECREATION FUND	653,594.17	4,646,172.39	0.00	4,646,172.39	6,853,614	908,208	5,491,375
21	PAVING & LIGHTING FUND	21,055.39	77,467.77	0.00	77,467.77	81,038	28,495	103,915
23	SOCIAL SECURITY FUND	149,411.71	549,721.16	0.00	549,721.16	575,056	309	1,125
24	LIABILITY INSURANCE FUND	175,205.71	644,623.44	0.00	644,623.44	674,332	149,743	546,089
25	HANDICAPPED RECREATION FUND	168,443.09	619,742.14	0.00	619,742.14	648,304	243,483	887,948
26	IMRF FUND	147,902.15	544,167.14	0.00	544,167.14	569,246	253,173	923,286
27	CONSERVATORY FUND	226,973.21	880,066.62	0.00	880,066.62	912,618	264,075	1,011,869
28	INTERNAL SERVICE FUND	0.00	239,439.00	0.00	239,439.00	407,744	25,116	410,529
30	BOND & INTEREST FUND	789,644.50	2,905,289.76	0.00	2,905,289.76	4,545,963	775,426	2,827,863
70	2014 CAPITAL IMPR FUND A & B	3,438.21	8,960,164.05	0.00	8,960,164.05	8,962,844	0	0
89	2009 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
90	2010 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
91	2011 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	17,290
92	2012 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	0	0
93	2013 CAPITAL IMPR FUND	0.00	26,117.00	0.00	26,117.00	52,859	0	0
	TOTAL REVENUE	2,805,442.89	21,946,282.11	0.00	21,946,282.11	26,257,040	3,097,765	13,967,470
<u>EXPENSE</u>								
10	GENERAL FUND	178,990.64	1,234,754.78	1,692.04	1,236,446.82	1,973,422	116,683	1,176,757
20	RECREATION FUND	737,678.71	4,329,678.91	9,731.65	4,339,410.56	6,853,614	529,454	4,542,950
21	PAVING & LIGHTING FUND	38,686.24	44,397.30	63,164.10	107,561.40	200,000	2,435	13,537
23	SOCIAL SECURITY FUND	39,179.67	275,486.12	0.00	275,486.12	564,302	0	1,327
24	LIABILITY INSURANCE FUND	23,564.14	371,342.68	0.00	371,342.68	674,332	10,353	257,435
25	HANDICAPPED RECREATION FUND	4,377.50	367,197.67	81,662.30	448,859.97	960,369	1,710	520,051
26	IMRF FUND	37,213.33	288,264.37	0.00	288,264.37	560,000	114,285	753,180
27	CONSERVATORY FUND	89,701.75	577,752.77	2,011.22	579,763.99	912,618	70,067	616,912
28	INTERNAL SERVICE FUND	33,059.16	192,189.93	0.00	192,189.93	407,744	26,252	207,895
30	BOND & INTEREST FUND	0.00	119,989.19	0.00	119,989.19	4,406,966	0	144,609
70	2014 CAPITAL IMPR FUND A & B	1,472,615.00	1,681,424.36	13,140.00	1,694,564.36	8,962,844	0	0
89	2009 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	249,329	330,510
90	2010 CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0	118,960	118,960
91	2011 CAPITAL IMPR FUND	58,607.25	556,250.08	228,887.00	785,137.08	847,663	10,155	239,285
92	2012 CAPITAL IMPR FUND	3,666.61	33,153.66	5,000.00	38,153.66	160,822	252,350-	395,318
93	2013 CAPITAL IMPR FUND	33,187.48	358,577.95	49,365.00	407,942.95	1,029,624	0	0
	TOTAL EXPENSE	2,750,527.48	10,430,459.77	454,653.31	10,885,113.08	28,514,320	997,333	9,318,726
	TOTAL REVENUE	2,805,442.89	21,946,282.11	0.00	21,946,282.11	26,257,040	3,097,765	13,967,470
	TOTAL EXPENSE	2,750,527.48	10,430,459.77	454,653.31	10,885,113.08	28,514,320	997,333	9,318,726
	NET INCOME/LOSS	54,915.41	11,515,822.34	454,653.31-	11,061,169.03	2,257,280-+	2,100,432	4,648,744

MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
For Eight Months Ended 8-31-14

												67% of Calendar Year			
ACCOUNT NAMES	TOTALS	CORP.	REC.	LIAB INS.	SOCIAL SEC	NWSRA	IMRF	CONSERV.	PAV/LIGHT	DEBT SRV	INT SERV.	2011 PROJ	2012 PROJ	2013 PROJ	2014 PROJ
BALANCE 1-1-14	6,729,375	503,661	689,082	279,695	(50,148)	2,120,880	(86,539)	567,353	118,820	588,419	14,758	884,418	181,013	978,765	
REVENUES:															
PROPERTY TAXES	8,921,993	1,666,214	1,139,791	644,623	549,721	619,742	544,187	774,677	77,468	2,905,290					
REPLACEMENT TAXES	126,913	63,457	63,457												
RENTAL	251,050	23,841	189,756					37,383							
PASSES /USER FEES	479,387		479,387												
DAILY /USER FEES	373,150		373,150												
PROGRAM FEES	2,237,052		2,189,132					47,920							
CONCESSION SALES	114,126		93,919					20,207							
GRANTS & SPONSORS	30,914		30,914											28,117	
V/MC & OTHER	202,580	89,896	88,867					(100)							7,320
INTEREST	17,124	9,805									238,439				
INT PROJ CHARGES	239,439														
INST CONTRACT PRC	-														8,952,845
BOND PROCEEDS	8,952,845														
TOTAL REVENUE	21,946,282	1,853,312	4,648,172	644,623	549,721	619,742	544,187	880,067	77,468	2,906,290	239,439	-	-	28,117	8,960,164
% of Budget	84%	94%	88%	96%	98%	98%	93%	96%	96%	64%	59%	n/a	n/a	49%	100%
EXPENDITURES:															
FULL TIME SALARIES	1,939,489	584,174	840,441	90,384				285,397			39,073				
PART TIME SALARIES	1,816,532	29,369	1,697,830					54,479			24,854				
FRINGE BENEFITS	789,853	267,856	376,218	38,288				92,609			18,676				
CONTRACTUAL SERVICES	751,957	134,842	487,525	29,966				26,601		2,954	72,868				
COMMODITIES	811,141	70,790	442,471					59,362			38,519				
CONCESSIONS	50,358		45,081					5,277							
UTILITIES	523,128	147,724	332,881					42,741							
INSURANCE	217,694			217,694											
N W SPECIAL REC	350,276					350,276									
RETIREMENT	563,750				275,486		288,264								78,850
DEBT CERTIFICATES	135,685									57,035					
ROLLOVER BONDS	60,000									60,000					
SALES TAX/OTHER	8,543		7,452					1,091							
CAPITAL PROJECTS:															
LAND	-											93,187	2,071	83,625	
EQUIP & VEHICLES	166,883														
ADA IMPROV	16,821					16,821						34,288	6,541	2,136	
BUILDINGS	42,864														
POOLS	-														
PARK IMPROV	2,383,306								44,397			438,776	24,542	272,817	1,802,774
TOTAL EXPENDITURE	10,430,460	1,234,755	4,328,679	371,343	275,486	367,198	288,264	577,753	44,397	119,889	192,190	558,250	33,154	358,578	1,881,424
% of Budget	37%	63%	63%	55%	49%	38%	51%	63%	22%	3%	47%	86%	21%	35%	19%
REVENUE OVER(UNDER)	11,515,822	818,557	316,493	273,281	274,235	252,544	255,903	302,314	33,070	2,785,301	47,249	(558,250)	(33,154)	(332,481)	7,278,740
FUND BALANCE 8-31-14	18,245,197	1,122,218	985,555	559,178	224,087	2,373,434	189,364	869,677	151,890	3,354,720	62,007	328,186	127,859	644,304	7,278,740

**MOUNT PROSPECT PARK DISTRICT
RECREATION FUND by Department
For Eight Months Ended 8-31-14**

ACCOUNT NAMES	TOTALS	ADMIN.	67% of Calendar Year			GOLF COURSE	CONCESS-IONS	LIONS CENTER	FRNDSHP CENTER	RECPLEX CENTER	REC PROGRAM	CENTRAL PROGRAM	CENTRAL ROAD BLD
			POOLS										
			BIG SURF	MEADOWS	RECPLEX								
FUND BALANCE 1-1-14	689,062												
REVENUES:													
PROPERTY TAXES	1,203,247	1,203,247											60,959
RENTAL	189,756		25,364	2,405	1,464	52,143	6,567	8,938		31,918			86,984
PASSES /USER FEES	479,387	555	45,602	45,497	44,909	54,199				221,662			16,215
DAILY /USER FEES	373,150		60,270	28,204	10,269	194,725				63,467	1,674,130	134,100	106,600
PROGRAM FEES	2,189,132			52,567	208,272	12,988				495			4,277
CONCESSION SALES	76,752			994			60,772	1,002		9,707			831
MERCHANDISE SALES	17,166					14,620				1,715			
UTILITY RECOVERY	-												
CORP SPONSORS	30,914	15,450				64					15,400		
OTHER	86,667	122,634	46	(72)		(8,686)	9	(2,741)		(15,041)			(9,480)
TOTAL REVENUE	4,646,172	1,341,886	131,281	129,594	264,914	320,033	67,348	7,199	-	313,922	1,689,530	134,100	246,365
% of Budget	68%	77%	76%	86%	85%	44%	52%	37%	n/a	56%	71%	67%	67%
EXPENDITURES:													
FULL TIME SALARIES	940,441	209,935	63,595		54,031	322,502	4,106	33,851	14,068	145,577			92,757
PART TIME SALARIES	1,697,830	68,588	69,871	83,925	150,425	150,377	32,398	22,451		198,941	740,519	22,007	158,327
FRINGE BENEFITS	376,218	101,061	24,105		17,948	116,660	1,412	22,067	7,061	55,392			30,511
CONTRACTUAL SERVICES	487,525	94,823	1,409	7,054	2,075	51,357	2,279	1,324		58,489	200,502	41,926	26,286
COMMODITIES	442,471	30,841	17,858	15,020	15,247	80,275	3,514	14,278		35,173	204,204	426	25,634
CONCESSIONS	35,576						35,161						415
MERCHANDISE	9,505					8,710				795			
UTILITIES	332,681	13,749	14,577	30,526	26,404	49,174	6,977	25,215		123,418	1,351		41,270
SALES TAX/OTHER	7,452			80		1,177	2,514	2,519		829			334
TOTAL EXPENDITURES	4,329,679	518,999	191,415	136,606	266,129	780,234	88,360	121,704	21,149	618,615	1,146,575	64,359	375,533
% of Budget	78	74	81	85	70	82	75	71	78	71	85	69	77
REVENUE OVER/(UNDER) EXP	316,493	822,887	(60,134)	(7,011)	(1,215)	(480,200)	(21,012)	(114,505)	(21,149)	(304,693)	542,954	69,741	(129,168)
FUND BALANCE 8-31-14	985,555	822,887	(60,134)	(7,011)	(1,215)	(480,200)	(21,012)	(114,505)	(21,149)	(304,693)	542,954	69,741	(129,168)
CHANGE FROM LAST YR + (-)													
REVENUE	(845,204)	95,217	(735)	(1,941)	(17,087)	(745,267)	(25,048)	(1,111)	-	(51,572)	(82,069)	(17,562)	1,971
EXPENDITURES	(213,270)	(36,425)	13,235	4,830	15,794	(270,349)	(2,399)	17,227	3,294	25,901	35,947	(8,349)	(11,977)
NET	(631,934)	131,642	(13,970)	(6,770)	(32,881)	(474,917)	(22,649)	(18,338)	(3,294)	(77,473)	(118,017)	(9,213)	13,948
% CHANGE FROM LAST YEAR													
REVENUE	(15)	8	(1)	(1)	(6)	(70)	(27)	(13)	n/a	(14)	(5)	(12)	1
EXPENDITURES	(5)	(7)	7	4	6	(26)	(3)	16	18	4	3	(11)	(3)

MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
 For Eight Months Ended 8-31-13

67% of Calendar Year

ACCOUNT NAMES	TOTALS	CORP.	REC.	LIAB INS.	AUDIT	NWSRA	IMRF	CONSERV.	PAV/LIGHT	DEBT SRV	INT SERV.	2009 PROJ	2010 PROJ	2011 PROJ	2012 PROJ
BALANCE 1-1-13	7,039,072	463,940	571,994	205,008	(7,320)	2,174,135	(128,031)	652,288	156,602	619,347	(812)	330,510	122,354	1,121,207	758,852
REVENUES:															
PROPERTY TAXES	8,965,992	1,561,208	1,171,521	546,089	1,125	887,948	923,286	943,036	103,915	2,827,863					
REPLACEMENT TAXES	125,901	62,950	62,950					31,301							
RENTAL	399,395	17,332	350,762												
PASSES /USER FEES	698,252		698,252												
DAILY /USER FEES	772,022		772,022					22,112							
PROGRAM FEES	2,371,209		2,349,097					15,419							
CONCESSION SALES	127,970		112,551												
GRANTS & SPONSORS	27,087		27,087							410,529				17,290	
V/MC & OTHER	459,026	101,364	(52,867)												
INTEREST	20,616	3,326													
INT PROJ CHARGES	0														
INST CONTRACT PRG	0														
BOND PROCEEDS	0														
TOTAL REVENUE	13,967,470	1,746,180	5,491,375	546,089	1,125	887,948	923,286	1,011,869	103,915	2,827,863	410,529	0	0	17,290	0
% of Budget	79	92	77	85	85	120	88	99	112	61	100	n/a	n/a	n/a	
EXPENDITURES:															
FULL TIME SALARIES	2,069,420	578,690	1,066,313	65,593				322,768			36,057				
PART TIME SALARIES	1,894,990	30,128	1,742,395					77,462			45,005				
FRINGE BENEFITS	689,710	208,498	349,980	23,039				97,221			10,973				
CONTRACTUAL SERVICES	777,724	153,219	479,937	28,553	1,327			32,652		1,964	80,072				
COMMODITIES	767,765	89,883	584,703					47,393			35,787				
CONCESSIONS	0														
UTILITIES	455,894	116,340	301,202					38,152							
INSURANCE	140,250			140,250											
N W SPECIAL REC	356,880					356,880									
RETIREMENT	753,180						753,180			142,644					
DEBT CERTIFICATES	142,644														
ROLLOVER BONDS	0							1,265							
SALES TAX/OTHER	9,666		8,421												
CAPITAL PROJECTS:															
LAND	0											5,150		55,852	109,122
EQUIP & VEHICLES	170,124														
ADA IMPROV	163,171					163,171						37,896		75,630	83,272
BUILDINGS	196,798											4,812		14,069	1,388
POOLS	20,269											282,653		93,734	320,495
PARK IMPROV	710,419								13,537						
TOTAL EXPENDITURE	9,318,726	1,176,757	4,542,950	257,435	1,327	520,051	753,180	616,912	13,537	144,809	207,895	330,510	0	239,285	514,277
% of Budget	48	62	64	40	100	60	77	61	7	3	51	162	0	36	
REVENUE OVER (UNDER)	4,648,744	569,422	948,425	288,655	(202)	367,897	170,105	394,956	90,378	2,683,255	202,634	(330,510)	0	(221,995)	(514,277)
FUND BALANCE 8-31-13	11,687,816	1,033,362	1,520,419	493,661	(7,522)	2,542,032	41,074	1,047,244	246,980	3,302,602	201,822	(0)	122,354	899,212	244,575

**MOUNT PROSPECT PARK DISTRICT
RECREATION FUND by Department
For Eight Months Ended 8-31-13**

67% of Calendar Year

ACCOUNT NAMES	TOTALS	ADMIN.	BIG SURF	POOLS MEADOWS	RECPLEX	GOLF COURSE	CONCESS -IONS	LIONS CENTER	FRNDSHP CENTER	RECPLEX CENTER	REC PROGRAM	CENTRAL PROGRAM	CENTRAL ROAD BLD
FUND BALANCE 1-1-13	571,994		0	0	0	0	0	0	0	0	0	0	0
REVENUES:													
PROPERTY TAXES	1,234,471	1,234,471								41,787			49,313
RENTAL	350,762		18,899	2,080	1,889	198,052	28,667	10,275		235,231			71,519
PASSES /USER FEES	698,252	650	49,996	46,151	46,867	247,838				98,918			15,675
DAILY /USER FEES	772,022		63,154	30,687	14,467	549,122				584	1,762,849	151,662	115,663
PROGRAM FEES	2,349,097			52,648	218,978	46,713				11,900			3,921
CONCESSION SALES	112,551					31,756	63,545	1,430					
MERCHANDISE SALES	0												
UTILITY RECOVERY	0					2,537							
CORP SPONSORS	18,337	15,800				(10,718)	185	(3,395)		(22,926)	8,750		(11,697)
OTHER	(44,117)	(4,252)	(33)	(31)									
TOTAL REVENUE	5,491,375	1,246,869	132,016	131,535	282,001	1,065,300	92,396	8,310	0	365,494	1,771,599	151,662	244,394
% of Budget	77	97	77	87	69	73	61	43	n/a	65	76	76	67
EXPENDITURES:													
FULL TIME SALARIES	1,066,313	242,142	60,733		49,819	417,186	3,608	31,253	12,431	152,567			96,574
PART TIME SALARIES	1,742,395	74,668	68,242	81,952	151,314	214,818	30,988	22,440		205,155	707,266	23,692	161,860
FRINGE BENEFITS	349,980	99,603	13,395		8,019	127,704	1,085	16,952	5,425	48,825			28,972
CONTRACTUAL SERVICES	479,937	96,491	912	5,439	1,474	54,629	2,293	3,625		49,216	189,419	48,684	27,754
COMMODITIES	594,703	33,321	23,262	14,760	20,310	183,248	42,262	9,235		29,783	212,783	333	25,406
CONCESSIONS	0												
MERCHANDISE	0									108,300	1,160		46,654
UTILITIES	301,202	9,200	11,636	29,624	19,398	50,863	7,959	18,408		868			290
SALES TAX/OTHER	8,421					2,136	2,564	2,564					
TOTAL EXPENDITURES	4,542,950	556,424	178,180	131,776	250,335	1,050,583	90,759	104,477	17,855	592,714	1,110,628	72,708	387,510
% of Budget	64	61	71	71	57	68	61	57	63	55	71	51	62
REVENUE OVER (UNDER) EXP	948,425	691,245	(46,164)	(241)	31,666	14,717	1,637	(96,167)	(17,855)	(227,221)	660,971	78,954	(143,116)
FUND BALANCE 8-31-13	1,520,419	691,245	(46,164)	(241)	31,666	14,717	1,637	(96,167)	(17,855)	(227,221)	660,971	78,954	(143,116)
CHANGE FROM LAST YR + (-)													
REVENUE	(56,133)	26,853	(41,470)	(19,989)	1,805	(117,702)	(21,965)	8,093	0	(10)	112,985	(4,638)	106
EXPENDITURES	(201,009)	(2,512)	(4,194)	(9,187)	(14,977)	(25,965)	(20,232)	(14,288)	715	(23,286)	(18,994)	(27,047)	(41,043)
NET	144,876	29,365	(37,276)	(10,802)	16,582	(91,737)	(1,733)	22,381	(715)	23,275	131,979	22,409	41,149
% CHANGE FROM LAST YEAR													
REVENUE	(1)	2	(24)	(13)	1	(10)	(19)	3,729	n/a	(0)	7	(3)	0
EXPENDITURES	(4)	(0)	(2)	(7)	(6)	(2)	(18)	(12)	4	(4)	(2)	(27)	(10)

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**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 8 MONTHS ENDED 8-31-14**

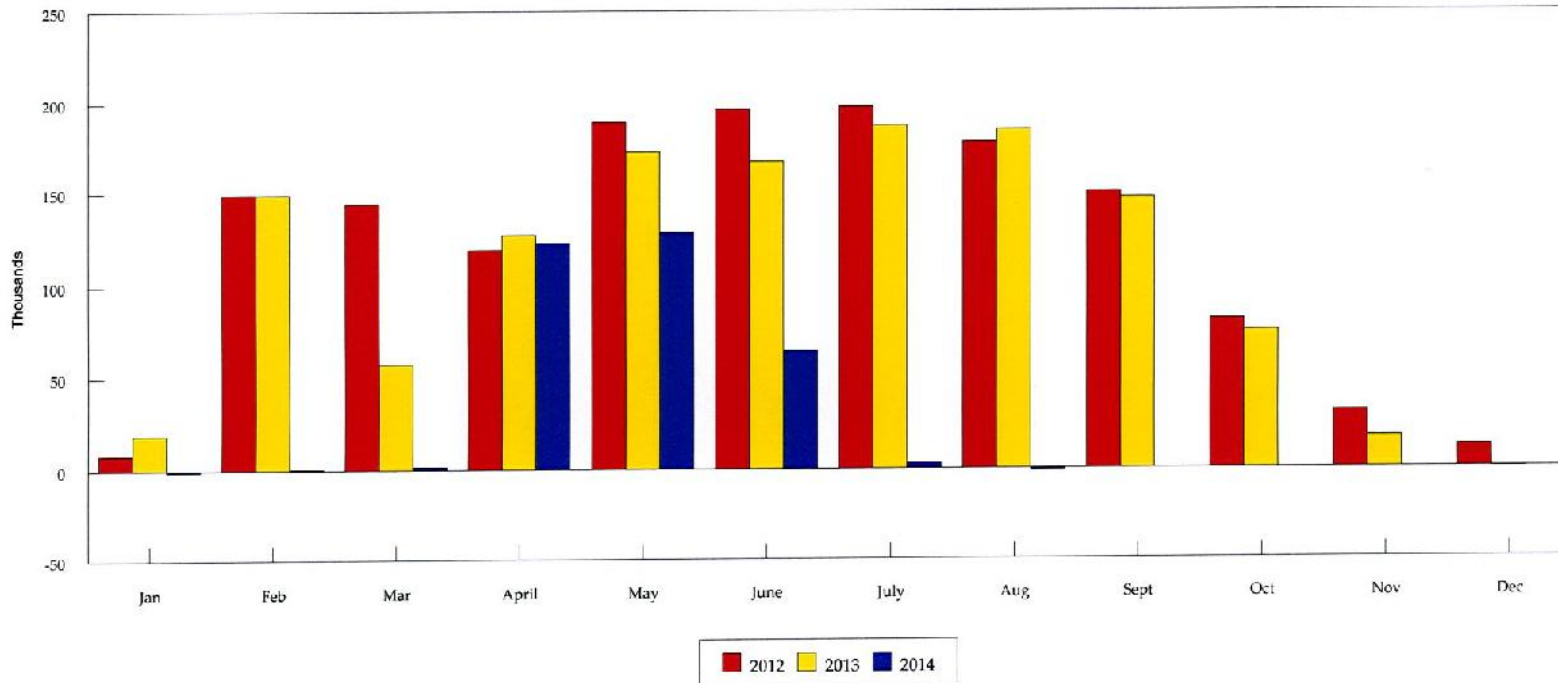
67% OF CALENDAR YEAR

FUND / Department	'14 Y.T.D. Actual	2014 Budget	Y.T.D. as % of '14 Budget	'13 Y.T.D. Actual	Y.T.D. % of '14 Y.T.D.	Projected 2014	Proj % of '14 Bud	% Inc '14 Bud Over '13 Bud
GENERAL FUND								
Administration	509,786	803,270	63%	490,620	104%	764,615	95%	9%
Maintenance	589,043	925,316	64%	506,447	116%	896,326	97%	8%
Motor Pool	122,656	223,636	55%	167,949	73%	178,388	80%	-21%
Studio at Melas	13,270	21,200	63%	11,741	113%	17,952	85%	1%
Park Improvements	-	-	-	-	-	-	-	-
Total	1,234,755	1,973,422	63%	1,176,757	105%	1,851,989	94%	4%
RECREATION FUND								
Administration	518,999	846,748	61%	555,424	93%	783,278	93%	-8%
Big Surf	191,415	283,905	67%	178,180	107%	253,342	89%	14%
Meadows Pool	136,606	184,853	74%	131,776	104%	168,282	91%	0%
Recplex Pool	266,129	468,704	57%	250,335	106%	407,517	87%	7%
Golf Course	780,234	1,298,884	60%	1,050,583	74%	1,143,847	88%	-16%
Concessions	88,360	150,360	59%	90,759	97%	119,908	80%	0%
Lions Center	121,704	188,234	65%	104,477	116%	180,082	96%	2%
Friendship Center	21,149	32,199	66%	17,855	118%	33,370	104%	14%
Recplex Center	618,615	1,038,127	60%	592,714	104%	960,009	92%	-4%
Rec Programs	1,146,575	1,597,223	72%	1,110,628	103%	1,654,723	104%	2%
Central Programs	64,359	142,600	45%	72,708	89%	127,374	89%	1%
Central Road	375,533	621,777	60%	387,510	97%	583,108	94%	0%
Total	4,329,679	6,853,614	63%	4,542,949	95%	6,412,600	94%	-4%

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

2012			2013			2014			'12Budget	'13Budget	'14Budget
Month	Month	YTD	Month	Month	YTD	Month	Month	YTD			
Jan	8,372	8,372	Jan	19,025	19,025	Jan	(779)	(779)	1,489,500		
Feb	149,262	157,634	Feb	149,040	168,065	Feb	598	(181)	1,458,500		
Mar	144,176	301,810	Mar	57,199	225,265	Mar	1,857	1,676			
April	119,383	421,193	April	127,391	352,656	April	122,927	124,603			
May	189,666	610,858	May	172,891	525,547	May	128,544	253,147			
June	196,468	807,326	June	167,420	692,966	June	64,491	317,639			
July	197,577	1,004,903	July	187,317	880,283	July	3,153	320,792			
Aug	178,099	1,183,002	Aug	185,017	1,065,300	Aug	(759)	320,033			
Sept	150,044	1,333,046	Sept	146,745	1,212,045	Sept	0	0			
Oct	81,408	1,414,454	Oct	75,315	1,287,360	Oct	0	0			
Nov	31,123	1,445,576	Nov	16,993	1,304,353	Nov	0	0			
Dec	12,038	1,457,614	Dec	(124)	1,304,229	Dec	0	0			



This Year Vs Last Two Years

MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For the Eight Months Ended 8-31-14

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	COMMUNITY CENTER
REVENUES:								
RENTAL	52,143	52,143						
PASSES /USER FEES	51,199	54,199						
DAILY /USER FEES	194,725	189,030			5,695			
PROGRAM FEES	12,968	2,240				10,728		
MERCHANDISE SALES	14,620			14,620				
OTHER	(8,686)	(8,686)						
SPONSORSHIPS	64					64		
TOTAL REVENUE	320,033	288,926	-	14,620	5,695	10,792	-	-
% of Budget	44%	44%	n/a	58%	47%	35%	0%	
EXPENDITURES:								
FULL TIME SALARIES	322,502	175,546	122,161					24,795
PART TIME SALARIES	150,377	44,318	92,545			8,052		5,462
FRINGE BENEFITS	116,660	49,710	53,775					13,175
CONTRACTUAL SERVICES	51,357	35,841	6,815					8,701
COMMODITIES	80,261	4,288	65,372		3,286	1,995	500	4,820
MERCHANDISE	8,726			8,726				
UTILITIES	49,172	16,133	17,394					15,645
SALES TAX	1,177			1,177				
TOTAL EXPENDITURES	780,233	325,837	358,062	9,903	3,286	10,047	500	72,597
% of Budget	60%	64%	58%	36%	164%	50%	8%	61%
REVENUE OVER(UNDER) EXP	(460,200)	(36,911)	(358,062)	4,717	2,409	745	(500)	(72,597)
CHANGE FROM LAST YR + (-)								
REVENUE	(745,267)	(683,458)	-	(17,136)	(9,995)	(24,478)	(10,200)	-
EXPENDITURES	(270,350)	(58,092)	(143,414)	(22,305)	(165)	(16,182)	(12,674)	(17,519)
NET	(474,917)	(625,366)	143,414	5,169	(9,830)	(8,296)	2,474	17,519
% CHANGE FROM LAST YEAR								
REVENUE	(70)	(70)	n/a	(54)	(64)	(69)	(100)	n/a
EXPENDITURES	(26)	(15)	(29)	(69)	(5)	(62)	(96)	(19)
2014 BUDGET REVENUE	726,600	652,600	-	25,000	12,000	31,000	6,000	-
2014 BUDGET EXPENSE	1,298,884	508,024	617,487	27,200	2,000	20,000	6,000	118,173
2013 REVENUE	1,065,300	972,384	-	31,756	15,690	35,270	10,200	-
2013 EXPENDITURES	1,050,583	383,929	501,476	32,208	3,151	26,229	13,174	90,116

MT PROSPECT PARK DISTRICT
Golf Course
Greens Fees Sales

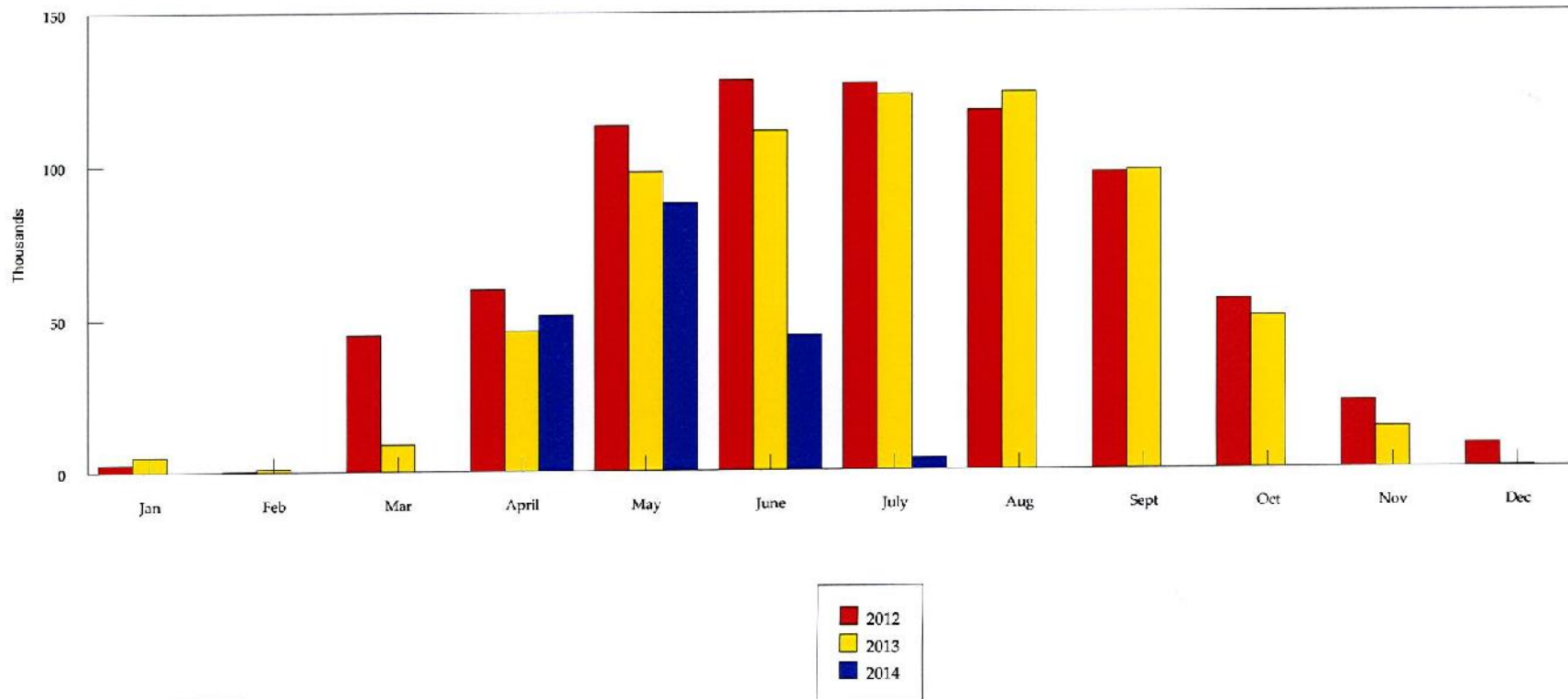
Revenue Recap by yr:

	2012	
	<u>Month</u>	<u>YTD</u>
Jan	2,640	2,640
Feb	275	2,915
Mar	44,786	47,701
April	59,453	107,155
May	113,089	220,244
June	127,838	348,083
July	126,934	475,016
Aug	118,000	593,016
Sept	97,559	690,575
Oct	55,417	745,993
Nov	21,890	767,883
Dec	7,801	775,684

	2013	
	<u>Month</u>	<u>YTD</u>
Jan	5,006	5,006
Feb	1,133	6,139
Mar	8,997	15,135
April	46,083	61,218
May	97,900	159,118
June	111,339	270,457
July	123,263	393,720
Aug	123,684	517,404
Sept	98,260	615,664
Oct	50,209	665,873
Nov	13,279	679,152
Dec	241	679,394

	2014	
	<u>Month</u>	<u>YTD</u>
Jan	0	0
Feb	0	0
Mar	0	0
April	51,226	51,226
May	87,458	138,684
June	44,471	183,155
July	4,000	187,155
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	187,155

'12Budget	805,000
'13Budget	785,500
'14Budget	340,000



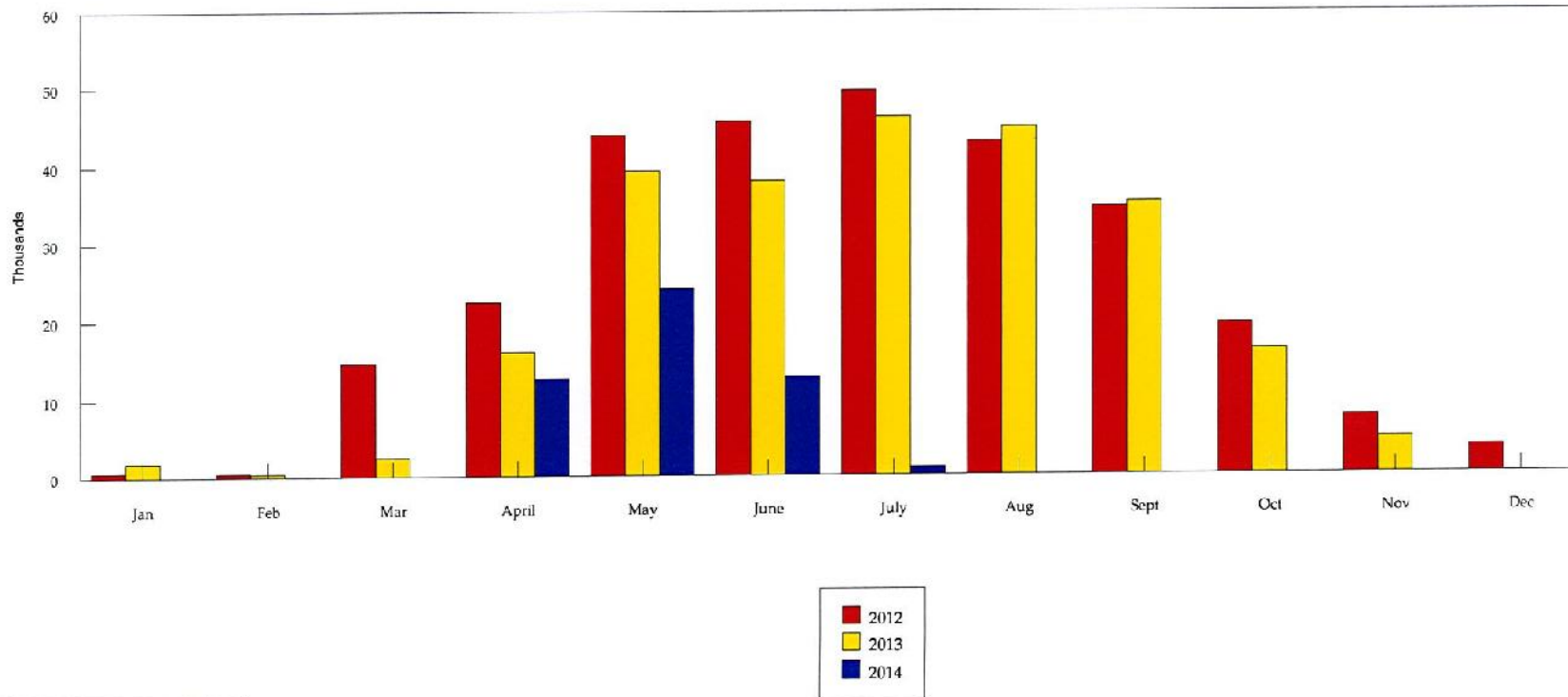
This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT
Golf Course

Power Cart Rental

Revenue Recap by yr:

2012			2013			2014				
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		
Jan	660	660	Jan	1,843	1,843	Jan	0	0	'12Budget	250,000
Feb	519	1,179	Feb	433	2,276	Feb	0	0	'13Budget	250,000
Mar	14,777	15,955	Mar	2,470	4,747	Mar	0	0	'14Budget	110,000
April	22,478	38,433	April	16,219	20,966	April	12,738	12,738		
May	43,894	82,327	May	39,388	60,354	May	24,086	36,824		
June	45,656	127,984	June	38,052	98,405	June	12,898	49,722		
July	49,575	177,559	July	46,211	144,617	July	1,000	50,722		
Aug	43,095	220,653	Aug	44,872	189,489	Aug	0	0		
Sept	34,735	255,389	Sept	35,310	224,799	Sept	0	0		
Oct	19,541	274,929	Oct	16,346	241,145	Oct	0	0		
Nov	7,642	282,571	Nov	4,761	245,906	Nov	0	0		
Dec	3,581	286,152	Dec	62	245,967	Dec	0	50,722		



This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT PROGRAM REVENUE

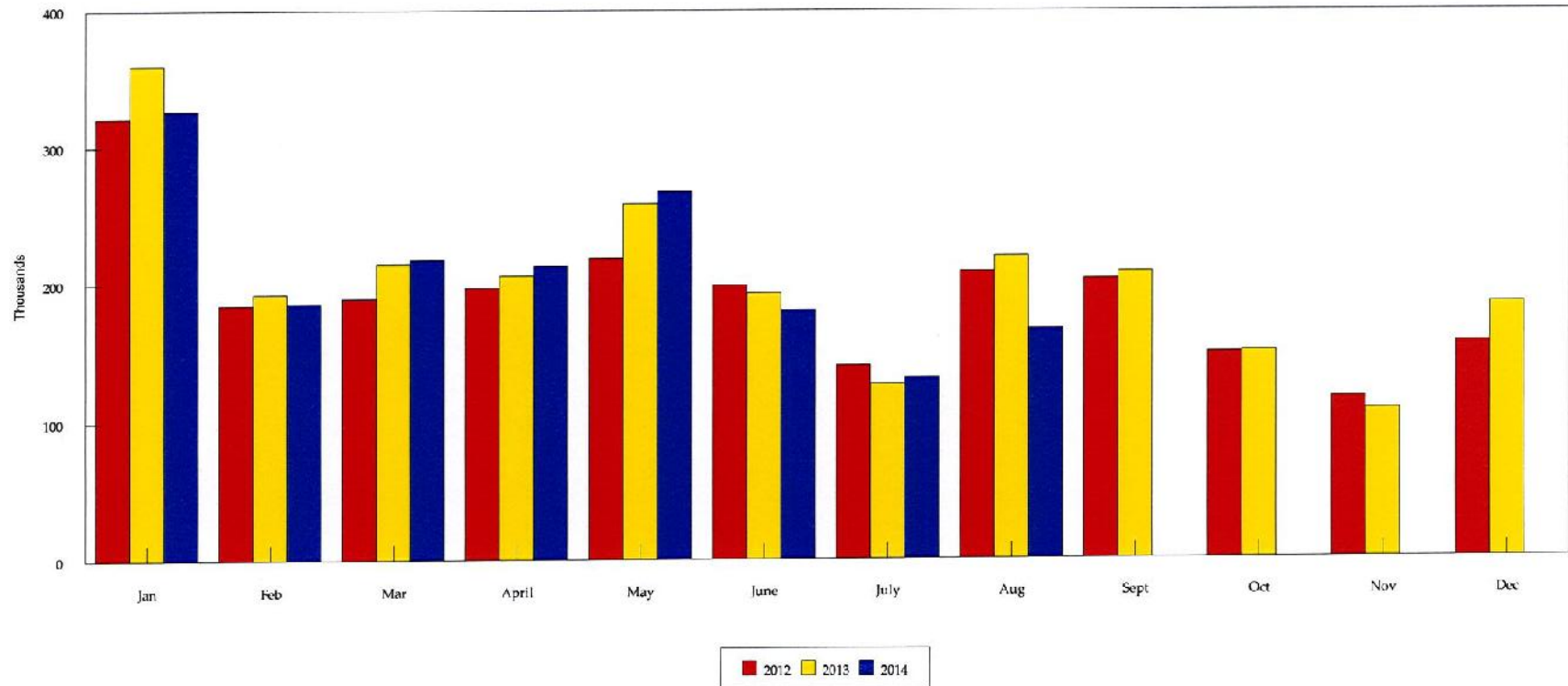
Revenue Recap by yr:

2012		
	Month	YTD
Jan	320,961	320,961
Feb	184,058	505,019
Mar	189,125	694,144
April	197,420	891,564
May	218,785	1,110,350
June	198,762	1,309,112
July	140,767	1,449,879
Aug	208,736	1,658,615
Sept	203,397	1,862,011
Oct	149,666	2,011,677
Nov	117,122	2,128,799
Dec	157,177	2,285,976

2013		
	Month	YTD
Jan	359,652	359,652
Feb	192,382	552,034
Mar	214,551	766,586
April	206,144	972,730
May	259,007	1,231,736
June	193,156	1,424,892
July	126,977	1,551,869
Aug	219,730	1,771,599
Sept	208,137	1,979,736
Oct	150,861	2,130,597
Nov	108,313	2,238,910
Dec	184,874	2,423,784

2014		
	Month	YTD
Jan	326,391	326,391
Feb	185,370	511,760
Mar	217,723	729,483
April	213,232	942,716
May	267,943	1,210,659
June	180,044	1,390,703
July	131,877	1,522,580
Aug	166,950	1,689,530
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0

'12Budget	2,259,550
'13Budget	2,332,050
'14Budget	2,375,050



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For the Eight Months Ended 8-31-14

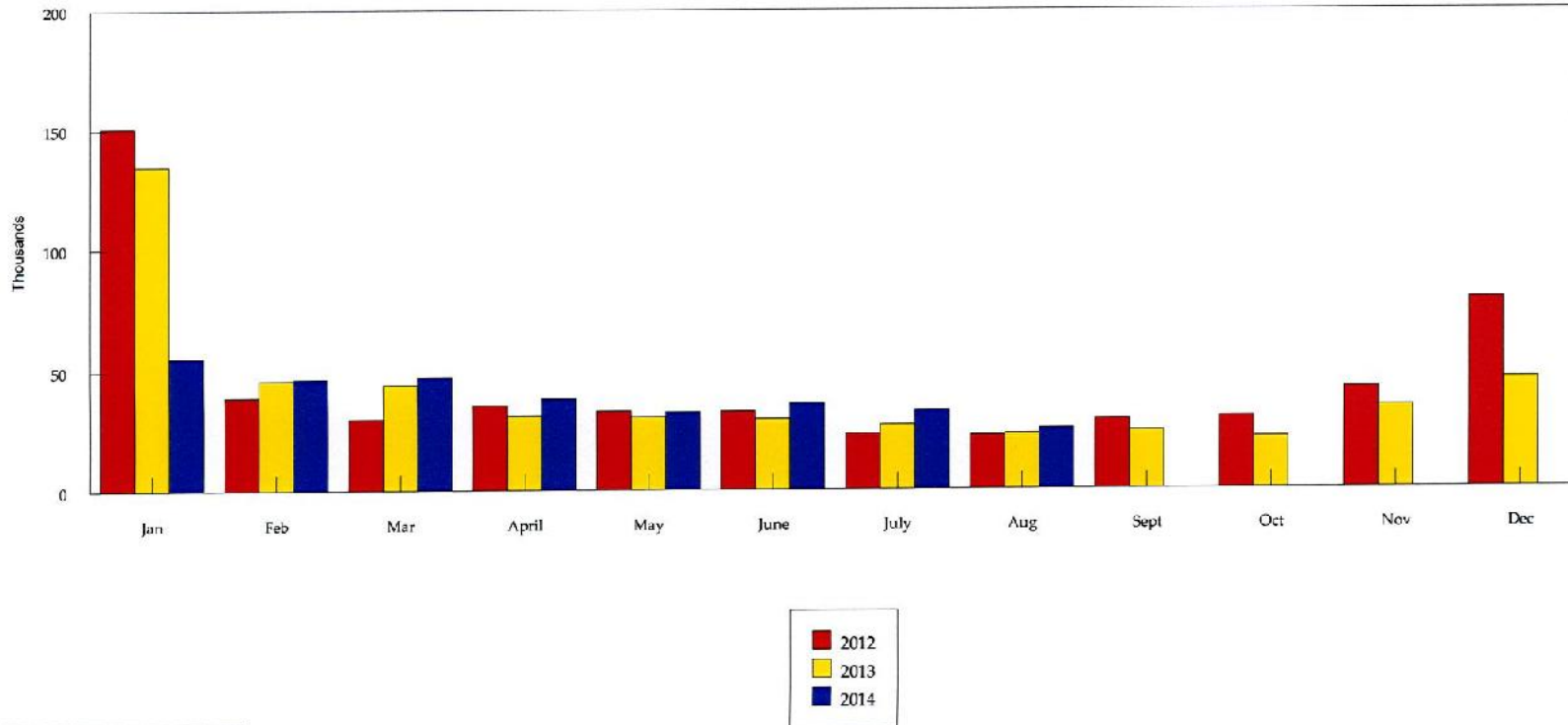
ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	SPECIAL PROGRAMS	ARTS	SENIOR CLUB	SPECIAL ACTIVITIES	A.S.A. TOURNEY	BASEBALL
REVENUES:												
PROGRAM FEES	1,670,264	702,947	84,785	261,893	161,102	8,815	9,594	276,824	264			164,039
CHILD CARE	3,865	3,865										
DONATIONS	15,400		3,000			12,400						
CONCESSIONS	-											
TOTAL REVENUE	1,689,530	706,812	87,785	261,893	161,102	21,215	9,594	276,824	264	-	-	164,039
% of Budget	71%	75%	73%	67%	62%	68%	69%	70%	48%	n/a	n/a	n/a
EXPENDITURES:												
PART TIME SALARIES	740,519	344,366	53,547	51,665	96,873	9,441	182	152,510				31,934
CONTRACTUAL SERVICES	200,502	49,757	3,226	113,645	6,585	7,968	5,715	12,418				1,190
COMMODITIES	204,204	35,837	10,966	26,733	3,479	14,801		23,123	187			89,078
UTILITIES	1,351											1,351
TOTAL EXPENDITURES	1,146,575	429,960	67,739	192,043	106,937	32,210	5,897	188,050	187	-	-	123,552
% of Budget	72%	78%	68%	69%	68%	69%	72%	66%	62%	0%	n/a	n/a
REVENUE OVER(UNDER) EXP	542,954	276,853	20,046	69,850	54,165	(10,995)	3,697	88,774	77	-	-	40,487
CHANGE FROM LAST YR + (-)												
REVENUE	(82,069)	(18,378)	2,865	(1,767)	(19,674)	1,904	2,247	(34,363)	(36)	-	-	(14,869)
EXPENDITURES	35,947	20,707	(6,866)	7,456	4,117	10,791	3,089	14,178	(2)	-	(140)	(17,383)
NET	118,017	39,084	(9,731)	9,223	23,791	8,887	842	48,541	34	-	(140)	(2,514)
% CHANGE FROM LAST YEAR												
REVENUE	(5)	(3)	3	(1)	(11)	10	31	(11)	(12)	n/a	n/a	(8)
EXPENDITURES	3	5	(9)	4	4	50	110	8	(1)	n/a	n/a	(12)
2014 BUDGET REVENUE	2,375,050	937,000	121,000	390,000	260,000	31,000	14,000	398,000	550	-	-	223,500
2014 BUDGET EXPEND	1,597,223	548,500	100,250	277,500	157,000	46,700	8,200	286,750	300	1,000	-	171,023
2013 REVENUE	1,771,599	725,190	84,920	263,660	180,776	19,311	7,347	311,187	300	-	-	178,908
2013 EXPENDITURES	1,110,628	409,253	74,605	184,587	102,820	21,419	2,808	173,872	189	-	140	140,935

MT PROSPECT PARK DISTRICT

RECPLEX

Revenue Recap by yr:

2012			2013			2014				
	Month	YTD		Month	YTD		Month	YTD		
Jan	150,823	150,823	Jan	134,895	134,895	Jan	55,440	55,440	'12Budget	615,600
Feb	38,975	189,798	Feb	46,139	181,034	Feb	46,731	102,171	'13Budget	565,000
Mar	29,645	219,443	Mar	44,332	225,366	Mar	47,636	149,808	'14Budget	565,500
April	35,454	254,897	April	30,973	256,338	April	38,187	187,995		
May	32,756	287,653	May	30,270	286,608	May	32,313	220,308		
June	32,587	320,240	June	29,230	315,838	June	35,884	256,192		
July	22,975	343,215	July	26,768	342,606	July	32,746	288,938		
Aug	22,289	365,504	Aug	22,888	365,494	Aug	24,984	313,922		
Sept	29,041	394,545	Sept	24,032	389,526	Sept	0	0		
Oct	30,049	424,593	Oct	21,279	410,805	Oct	0	0		
Nov	42,378	466,971	Nov	34,337	445,142	Nov	0	0		
Dec	79,284	546,256	Dec	46,008	491,150	Dec	0	0		



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT**

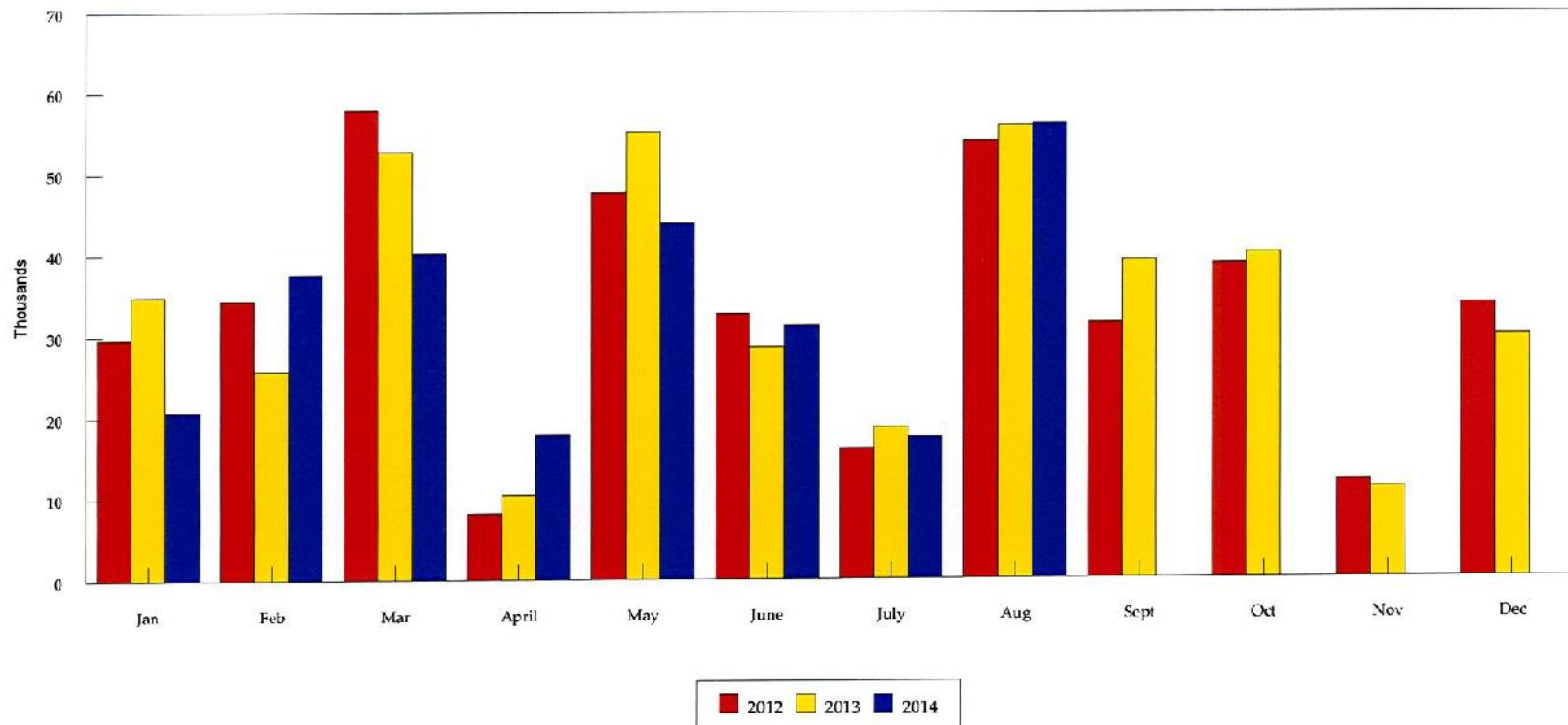
August 2014

		<i>MONTH</i>		<i>YEAR to DATE</i>		<i>Up (Down)</i>	
		<i>This</i>	<i>Last</i>	<i>This</i>	<i>Last</i>	<i>Change</i>	<i>% Change</i>
RENTALS							
	Building Rental	1,335	2,288	31,918	41,787	(9,870)	-24%
	Lockers	-	-			-	
	Total	1,335	2,288	31,918	41,787	(9,870)	-24%
PASS SALES							
	All Facility	6,026	5,266	66,704	72,638	(5,934)	-8%
	Gym & Track	1,169	2,005	24,827	23,762	1,065	4%
	Other Agency						
	Fitness	14,686	7,049	130,131	138,831	(8,700)	-6%
	Total	21,882	14,320	221,662	235,231	(13,569)	-6%
DAILY FEES							
	All Facility	29	30	6,107	6,986	(879)	-13%
	Gym & Track	534	5,637	43,872	67,112	(23,240)	-35%
	Fitness	939	1,424	8,439	18,610	(10,171)	-55%
	Racquetball	249	174	3,087	2,678	409	15%
	Playport		296	1,962	3,532	(1,570)	-44%
	Total	1,751	7,561	63,467	98,918	(35,451)	-36%
PROGRAM FEES							
	Special Programs	410	279	495	584	(89)	-15%
	Total	410	279	495	584	(89)	-15%
CONCESSIONS							
	Merchandise	88	132	1,715	2,079	(364)	-18%
	Vending	1,100	987	9,707	9,821	(114)	-1%
	Total	1,188	1,119	11,422	11,900	(478)	-4%
OTHER							
	Visa Charges / OvSt	(1,581)	(2,678)	(15,041)	(22,926)	7,885	-34%
	TOTAL	24,984	22,889	313,922	365,494	(51,572)	-14%

MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

Revenue Recap by yr.

2012			2013			2014				
	Month	YTD		Month	YTD		Month	YTD		
Jan	29,642	29,642	Jan	34,825	34,825	Jan	20,707	20,707	'12Budget	389,400
Feb	34,363	64,005	Feb	25,739	60,564	Feb	37,488	58,195	'13Budget	405,900
Mar	57,848	121,853	Mar	52,707	113,270	Mar	40,199	98,394	'14Budget	408,900
April	8,128	129,981	April	10,382	123,652	April	17,886	116,280		
May	47,728	177,709	May	55,074	178,726	May	43,916	160,196		
June	32,648	210,358	June	28,617	207,343	June	31,177	191,373		
July	16,119	226,477	July	18,762	226,106	July	17,502	208,875		
Aug	53,919	280,396	Aug	55,895	282,001	Aug	56,039	264,914		
Sept	31,398	311,794	Sept	39,235	321,236	Sept	0	0		
Oct	38,711	350,506	Oct	40,122	361,358	Oct	0	0		
Nov	12,035	362,541	Nov	11,056	372,414	Nov	0	0		
Dec	33,729	396,270	Dec	29,877	402,291	Dec	0	0		

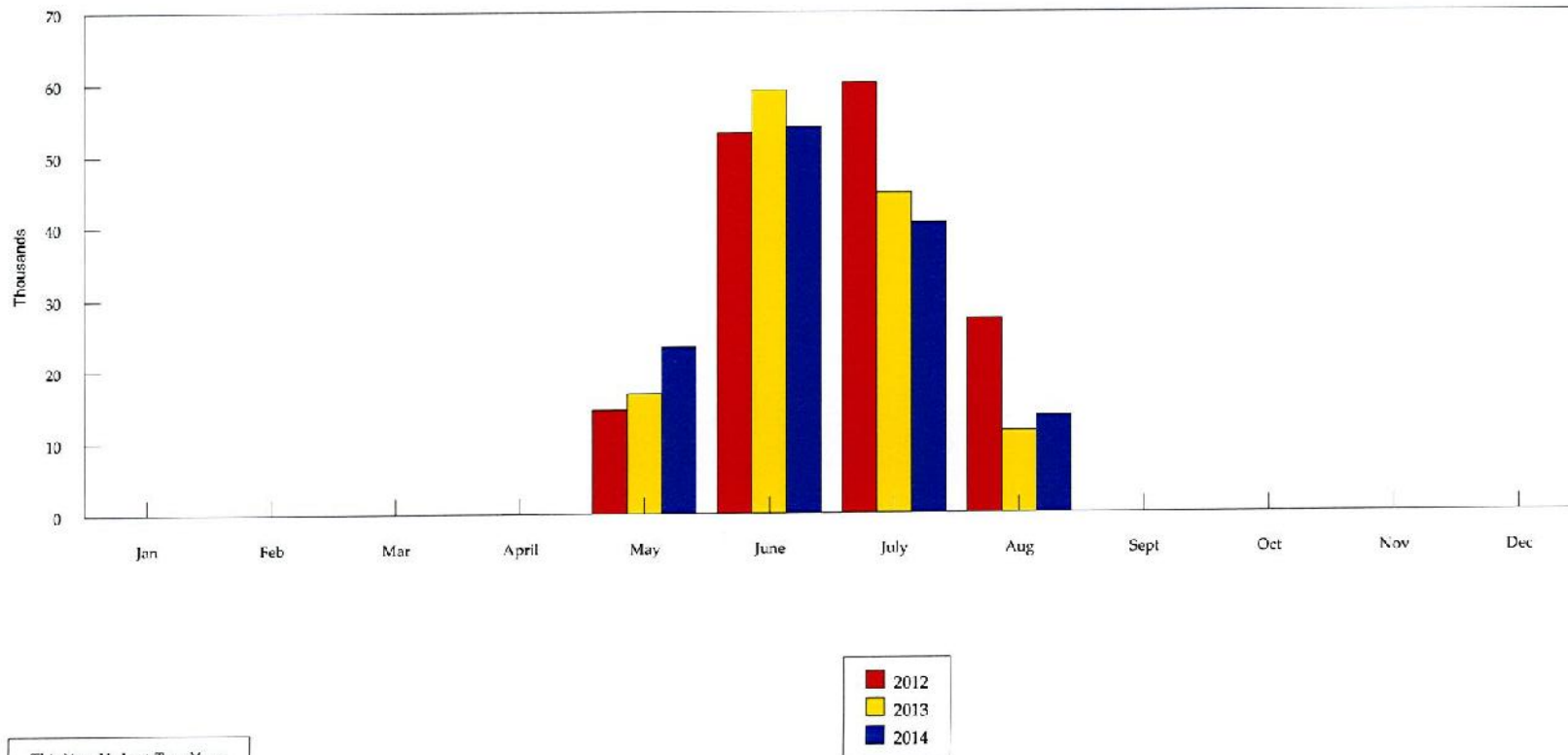


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT BIG SURF POOL

Revenue Recap by yr:

2012			2013			2014				
	Month	YTD		Month	YTD		Month	YTD		
Jan	0	0	Jan	0	0	Jan	0	0	'12Budget	168,000
Feb	8	8	Feb	0	0	Feb	0	0	'13Budget	172,010
Mar	0	0	Mar	0	0	Mar	0	0	'14Budget	172,010
April	12	20	April	105	105	April	0	0		
May	14,415	14,435	May	16,570	16,675	May	23,247	23,247		
June	53,144	67,579	June	59,082	75,756	June	53,981	77,228		
July	60,134	127,713	July	44,800	120,556	July	40,515	117,744		
Aug	27,257	154,970	Aug	11,460	132,016	Aug	13,537	131,281		
Sept	0	154,970	Sept	0	132,016	Sept	0	0		
Oct	0	154,970	Oct	0	132,016	Oct	0	0		
Nov	0	154,970	Nov	0	132,016	Nov	0	0		
Dec	0	154,970	Dec	0	132,016	Dec	0	131,281		

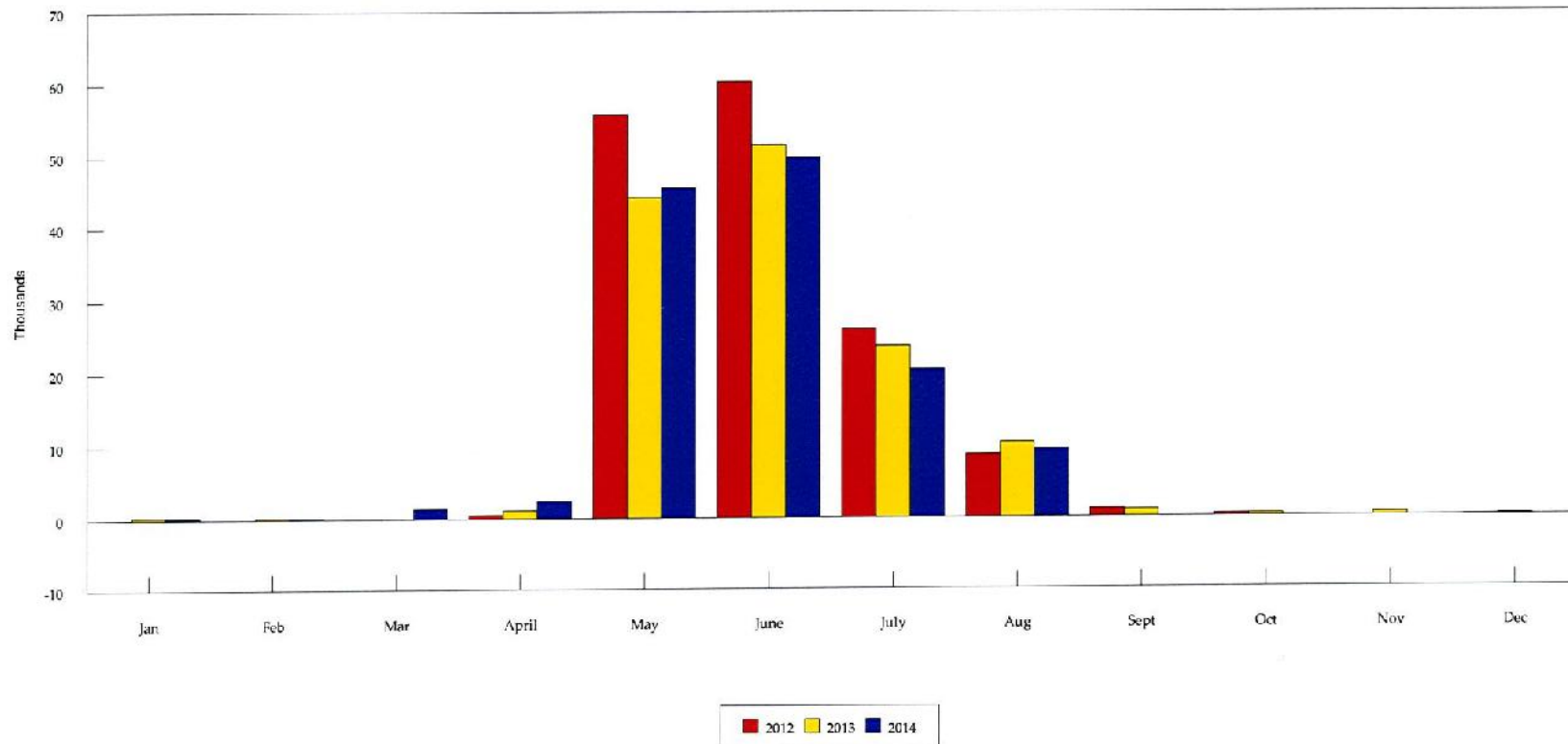


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

Revenue Recap by yr:

2012			2013			2014				
	Month	YTD		Month	YTD		Month	YTD		
Jan	(39)	(39)	Jan	300	300	Jan	200	200	'12Budget	150,900
Feb	0	0	Feb	225	525	Feb	175	375	'13Budget	151,400
Mar	0	(39)	Mar	0	0	Mar	1,394	1,769	'14Budget	151,400
April	540	501	April	1,155	1,680	April	2,432	4,201		
May	55,855	56,356	May	44,294	45,974	May	45,585	49,786		
June	60,355	116,711	June	51,536	97,509	June	49,819	99,605		
July	26,062	142,772	July	23,673	121,183	July	20,570	120,175		
Aug	8,752	151,524	Aug	10,352	131,535	Aug	9,420	129,594		
Sept	1,115	152,639	Sept	957	132,492	Sept	0	0		
Oct	324	152,963	Oct	350	132,842	Oct	0	0		
Nov	13	152,976	Nov	425	133,267	Nov	0	0		
Dec	25	153,001	Dec	125	133,392	Dec	0	0		



This Year Vs Last Two Years

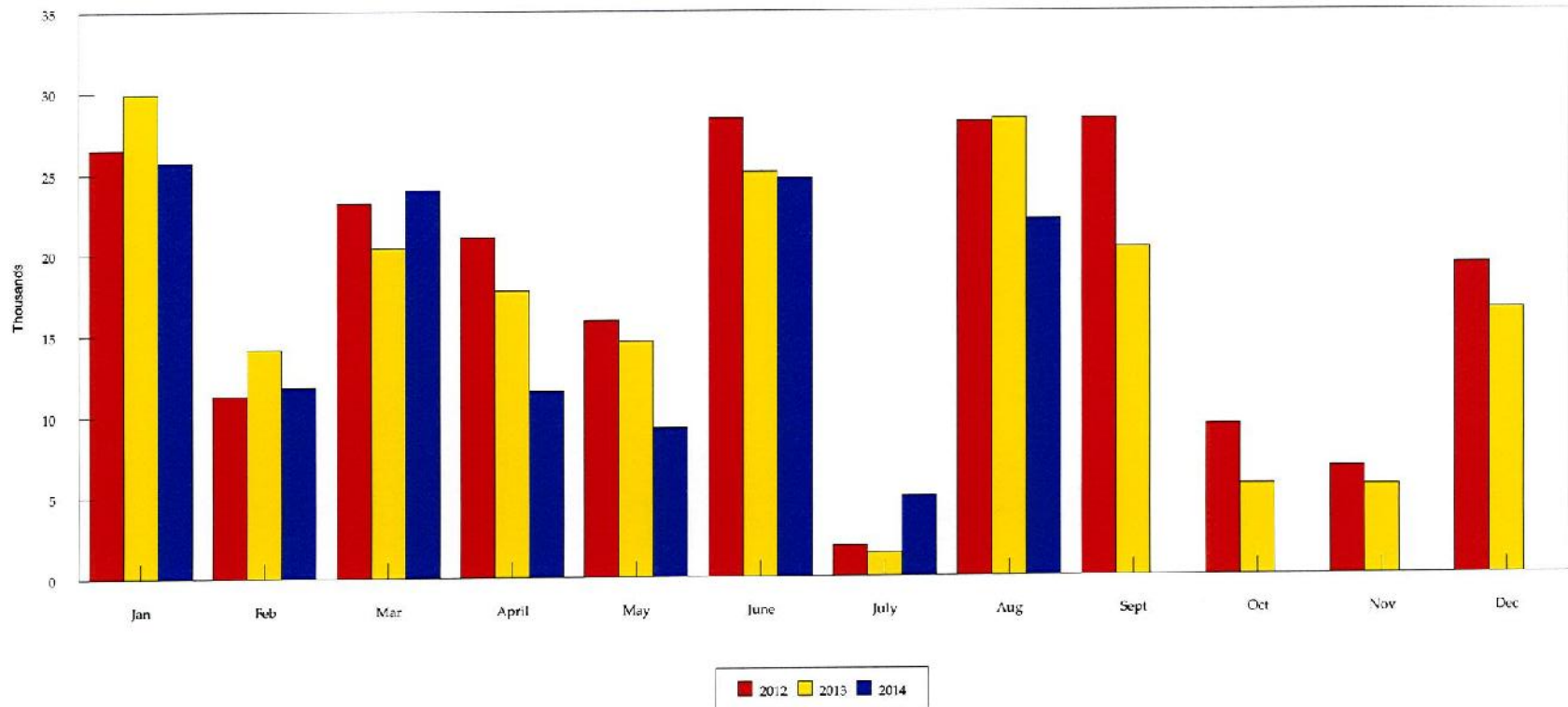
MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Eight Months Ended 8-31-14

ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MELAS PARK	GRILL & 1/2 WAY	MEADOWS BALLFIELD	ATHLETIC FIELDS
REVENUES:								
PROGRAM FEES	-							
DAILY / FEES - CATERING	-							
VENDING INCOME	41			41				
CONCESSION SALES	60,731		39,272		6,588		14,383	488
OTHER	9		0				9	
TOTAL REVENUE	60,781	-	39,272	41	6,588	-	14,391	488
% of Budget	47%	n/a	73%	4%	39%	0%	60%	4%
EXPENDITURES:								
FULL TIME SALARIES	4,106	4,106						
PART TIME SALARIES	32,398		19,443		7,730		4,398	827
FRINGE BENEFITS	1,412	1,412						
CONTRACTUAL SERVICES	2,279				1,637	242		400
COMMODITIES	3,514		1,473	157	968	240	366	311
COST OF GOODS SOLD	35,161		18,399		5,662		5,626	5,474
UTILITIES	6,977				4,354	2,622		
SALES TAX/OTHER	2,514	2,514						
TOTAL EXPENDITURES	88,360	8,031	39,315	157	20,350	3,104	10,390	7,012
% of Budget	59%	52%	78%	39%	45%	37%	49%	76%
REVENUE OVER(UNDER) EXP	(27,579)	(8,031)	(43)	(115)	(13,762)	(3,104)	4,001	(6,524)
CHANGE FROM LAST YR + (-)								
REVENUE	(31,616)	-	2,920	41	2,313	(28,667)	(3,463)	(4,759)
EXPENDITURES	(2,399)	775	4,011	(53)	(313)	21	(1,847)	(4,994)
NET	(29,217)	(775)	(1,091)	95	2,626	(28,688)	(1,618)	235
% CHANGE FROM LAST YEAR								
REVENUE	(34)	n/a	8	n/a	34	(100)	(19)	(91)
EXPENDITURES	(3)	11	11	(25)	(2)	1	(15)	(42)

MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

Revenue Recap by yr:

2012			2013			2014				
Month	YTD		Month	YTD		Month	YTD			
Jan	26,511	26,511	Jan	29,944	29,944	Jan	25,744	25,744	'12Budget	193,500
Feb	11,306	37,817	Feb	14,140	44,084	Feb	11,809	37,553	'13Budget	199,500
Mar	23,223	61,040	Mar	20,421	64,505	Mar	24,034	61,587	'14Budget	201,500
April	21,061	82,101	April	17,705	82,210	April	11,531	73,118		
May	15,821	97,922	May	14,593	96,803	May	9,231	82,349		
June	28,370	126,292	June	25,099	121,902	June	24,693	107,042		
July	1,883	128,175	July	1,442	123,344	July	4,961	112,003		
Aug	28,125	156,300	Aug	28,318	151,662	Aug	22,097	134,100		
Sept	28,314	184,613	Sept	20,368	172,030	Sept	0	0		
Oct	9,339	193,952	Oct	5,604	177,634	Oct	0	0		
Nov	6,669	200,621	Nov	5,535	183,169	Nov	0	0		
Dec	19,246	219,867	Dec	16,394	199,563	Dec	0	0		



This Year Vs Last Year

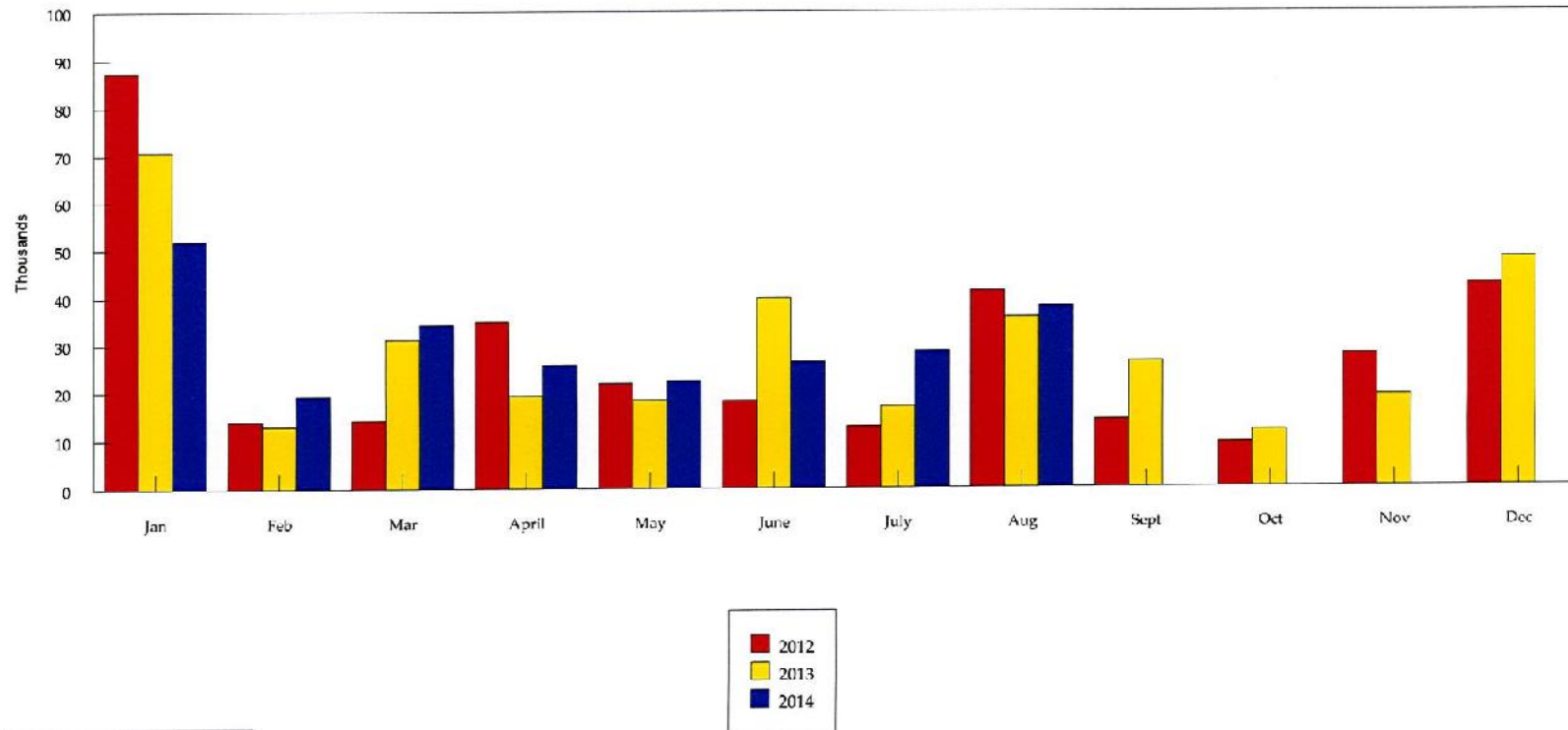
MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 8-31-14

ACCOUNT NAMES	67% of Year				
	TOTALS	YOUTH/ CHILD CARE	ADULT	ATHLETICS YOUTH	ARTS
REVENUES:					
PROGRAM FEES	134,100	34,522	10,800	80,970	7,808
CHILD CARE	-				
DONATIONS	-				
TOTAL REVENUE	134,100	34,522	10,800	80,970	7,808
% of Budget	67%	60%	154%	63%	104%
EXPENDITURES:					
PART TIME SALARIES	22,007	18,446	3,561		
CONTRACTUAL SERVICES	41,926			39,151	2,774
COMMODITIES	426	426			
TOTAL EXPENDITURES	64,359	18,872	3,561	39,151	2,774
% of Budget	45%	55%	89%	40%	46%
REVENUE OVER(UNDER) EXP	69,741	15,650	7,239	41,819	5,034
CHANGE FROM LAST YR - (-)					
REVENUE	(17,562)	(7,214)	3,965	(14,139)	(174)
EXPENDITURES	(8,349)	(3,651)	2,059	(6,006)	(752)
NET	(9,213)	(3,563)	1,906	(8,133)	578
% CHANGE FROM LAST YEAR					
REVENUE	(12)	(17)	58	(15)	(2)
EXPENDITURES	(11)	(16)	137	(13)	n/a
2014 BUDGET REVENUE	201,500	58,000	7,000	129,000	7,500
2014 BUDGET EXPEND	142,600	34,600	4,000	98,000	6,000
2013 REVENUE	151,662	41,736	6,835	95,109	7,982
2013 EXPENDITURES	72,708	22,523	1,502	45,157	3,526

MT PROSPECT PARK DISTRICT
CENTRAL COMMUNITY CENTER

Revenue Recap by yr:

2012			2013			2014				
	Month	YTD		Month	YTD		Month	YTD		
Jan	87,311	87,311	Jan	70,720	70,720	Jan	51,748	51,748	'12Budget	372,500
Feb	13,901	101,212	Feb	12,946	83,665	Feb	19,083	70,831	'13Budget	367,000
Mar	14,135	115,347	Mar	31,177	114,842	Mar	34,382	105,213	'14Budget	370,000
April	35,040	150,387	April	19,131	133,973	April	25,855	131,068		
May	21,907	172,294	May	18,146	152,119	May	22,438	153,506		
June	18,000	190,294	June	39,796	191,915	June	26,385	179,891		
July	12,665	202,959	July	16,752	208,667	July	28,447	208,337		
Aug	41,330	244,289	Aug	35,727	244,394	Aug	38,028	246,365		
Sept	13,986	258,274	Sept	26,278	270,672	Sept	0	0		
Oct	9,172	267,446	Oct	11,771	282,443	Oct	0	0		
Nov	27,756	295,202	Nov	18,991	301,434	Nov	0	0		
Dec	42,605	337,808	Dec	47,989	349,423	Dec	0	0		



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
AUGUST 2014**

	MONTH		YEAR to DATE			Up/(Down)
	This	Last	This	Last	Change	% Change
RENTALS						
Skate Rental	243	350	3,734	3,312	422	13%
Building Rental	4,678	4,951	57,225	46,001	11,224	24%
	4,921	5,301	60,959	49,313	11,646	24%
PASS SALES						
Fitness	7,599	3,631	66,964	71,519	(4,555)	-6%
Inline Rink Pass	-	-	-	-	n/a	
	7,599	3,631	66,964	71,519	(4,555)	-6%
DAILY FEES						
Gym Fees	782	481	4,065	4,054	11	0%
Fitness Center	464	624	4,681	4,971	(290)	-6%
Inline Rink Fees	716	879	7,469	6,650	819	12%
	1,962	1,984	16,215	15,675	540	3%
PROGRAM FEES						
Adult Athletic Leagues	-	1,000	19,990	29,600	(9,610)	-32%
Youth Athletic Camps	(100)	-	12,970	6,542	6,428	98%
Youth Athletic Prog.	1,433	1,329	10,150	11,153	(1,003)	-9%
Youth Leagues	21,050	21,555	48,454	43,194	5,260	12%
Special Programs	971	1,957	15,036	25,174	(10,138)	-40%
	23,354	25,841	106,600	115,663	(9,063)	-8%
CONCESSIONS						
Merchandise	82	13	831	158	673	426%
Vending	920	326	4,277	3,763	514	14%
	1,002	339	5,108	3,921	1,187	30%
OTHER						
Visa Charges / OvShrt	(810)	(1,370)	(9,480)	(11,697)	2,217	-19%
TOTAL	38,028	35,726	246,365	244,394	1,971	1%

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT**August-14****ACCOUNTS PAYABLE****CHECK DATE****CHECK #S**

8/4/2014	\$	179,828.87	170079-170145
8/11/2014	\$	1,693,861.33	170146-170231
8/18/2014	\$	179,654.16	170232-170319
8/25/2014	\$	112,630.45	170320-170368

TOTAL AP	\$	2,165,974.81	
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PAYROLL**CHECK DATE****CHECK #S**

8/4/2014	\$	197,582.62	212210-212675
8/18/2014	\$	187,715.69	212676-213130
8/29/2014	\$	142,941.41	213131-213519

TOTAL P/R	\$	385,298.31	
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TOTAL A/P & P/R	\$	2,551,273.12	
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**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 7/27/2014
Check Date 8/4/2014

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Full Time Employees	4,270	51	110,993	84	26
Part Time Employees	14,150	412	154,492	34	11
Total	18,420	463	265,486	40	14

1 OPEN POSITION
3 ON WORKERS COMP

Pay Period Ending 8/10/2014
Check Date 8/18/2014

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Full Time Employees	4,200	53	108,258	79	26
Part Time Employees	13,185	402	144,272	33	11
Total	17,385	455	252,530	38	15

2 ON WORKERS COMP
1 NEW HIRE

Pay Period Ending 8/24/2014
Check Date 8/29/2014

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Full Time Employees	4,469	54	113,470	83	25
Part Time Employees	6,617	333	82,087	20	12
Total	11,086	387	195,557	29	18

1 ON WORKERS COMP

**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
8/31/2014**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2010	8,950,467	1,975,820,642	0.453
2011	10,076,800	1,794,142,635	0.502
2012	9,098,317	1,653,835,662	0.557

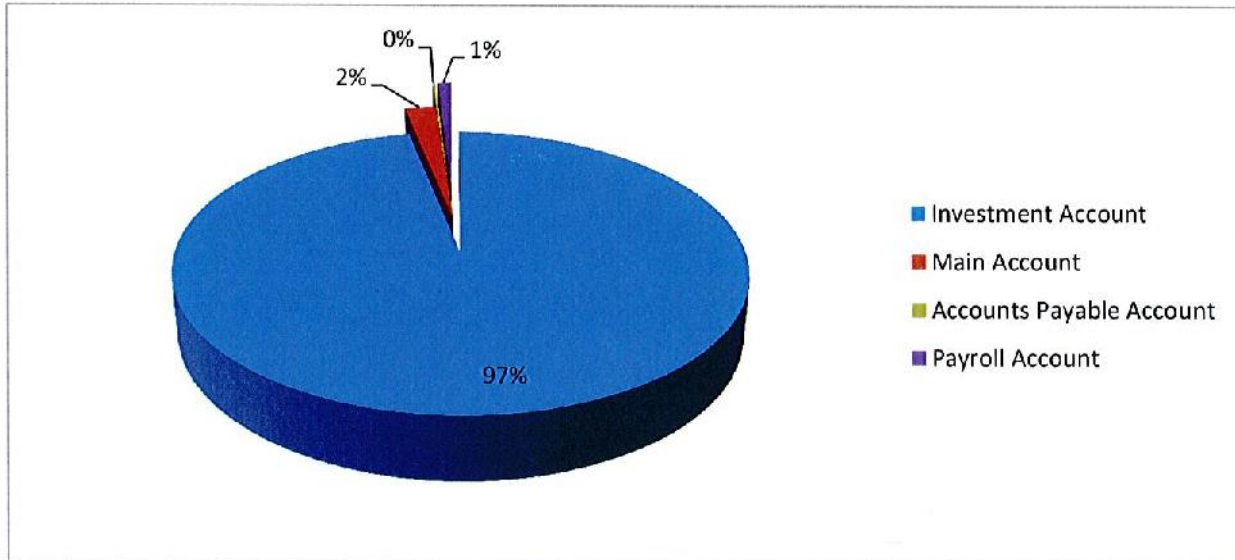
Tax Monies Received from January 1, 2014 through August 31, 2014 totals:
\$9,048,605.89 (of this total, \$126,913.24 is Replacement Tax).

	Type	2014 Taxes	2013 Taxes
January	R	\$27,035	\$21,435
January			\$174,480
February		\$1,370,860	\$1,162,159
March	R	\$8,023	\$6,708
March		\$3,453,045	\$3,491,729
April	R	\$35,858	\$33,987
April		\$88,532	\$54,167
May	R	\$26,465	\$30,665
May		\$26,126	\$52,410
June			\$0
July	R	26,663	\$29,963
July		1,558,254	\$1,572,493
August	R	2,868	\$3,143
August		2,424,875	\$2,458,556
SUBTOTAL		\$9,048,606	\$9,091,893
September			\$150,368
October	R		\$21,897
October			\$53
November			\$0
December			\$0
December	R		\$7,988
TOTAL		\$9,048,606	\$9,272,198

Mt. Prospect Park District
Statement of Account Balances
 As of August 31, 2014

Mt. Prospect State Bank

Accounts	Bank Balance	Interest Rate	YTD Interest
Investment Account	16,522,780.28	0.0065	16,620.38
Main Account	348,887.69	n/a	
Accounts Payable Account	31,565.23	n/a	
Payroll Account	155,020.09	n/a	
Petty Cash	4,080.00	n/a	
Total Funds	17,062,333.29		



91 Fund
Mt Prospect Park District
Capital Projects Update - FY 2014
Thru August 31, 2014
Fund 91 2011 Capital IMPR Fund

91 Fund

Account #	Description	Budget	August 2014	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
811520	Gym Floor	125,000	20,848	130,948	(5,948)	Project to be completed in Aug 2014
813281	Parking Lot Improvements	120,000	-	120,000	-	Project to be completed in Aug 2014
813390	Rec Plex Roof Replacement	10,001	-	6,990	3,011	Final Payment-ACG-FacilityAssessmt.
	Total Rec Plex Center	255,001	20,848	257,938	(2,937)	
<u>Park Improvements</u>						
847083	HSBC Grant Fairview					
847120	Artificial Turf Project HS					
849100	Park Improvements	12,000	4,571	4,571	7,429	
849200	Golf Course	475,770	31,189	434,592	41,178	Professional Fees (Arch, CM)
	Total Park Improvements	487,770	35,760	439,163	48,607	
<u>Equipment</u>						
855018	Copiers					
855184	Soccer Goals					
855400	Computer Upgrades	51,472	2,000	37,690	13,782	Ongoing
855460	Computer System					
856620	Sprayer	45,090	-	45,497	(407)	Completed
856740	Fairway Mower					
856745	Western Snow Plow					
856790	Greens Aerifier					
857150	Power Generators					
	Total Equipment	96,562	2,000	83,187	13,375	
<u>Buildings</u>						
861575	Lions Lower Level Ceiling					
861577	Lions New Doors	4,850	-	4,850	-	
861585	Lions Tuckpoint Building					
862350	Lions Memorial Bandshell					
863155	FPC Apartment Repairs					
863163	FPC Courtyard Furniture					
863164	FPC Outside Repairs					
	Total Buildings	4,850	-	4,850	-	
<u>Pools</u>						
881500	Big Surf Blower Unit					
881660	Meadows Repair/Consulting					
882000	Big Surf Blower Ducts					
882050	Rec Plex Furniture					
882080	Rec Plex Swim Team Laptop	3,480	-		3,480	
	Total Pools	3,480	-	-	3,480	
	Total Expense	847,663	58,607	785,137	62,526	

92 Fund
Mt Prospect Park District
Capital Projects Update - FY 2014
Thru August 31, 2014
Fund 92 2012 Capital IMPR Fund

92 Fund

Account #	Description	Budget	August 2014	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
811921	Benches					
812010	Carpet	-			-	
813280	Rec Plex Window Repair	-			-	
813281	Parking Lot Improvements	5,000	-	5,000	-	
813340	Cybex Strength Equipment			-	-	
813400	Gym Divider Curtain	15,000		6,541	8,459	
	Total Rec Plex Center	20,000		11,541	8,459	
<u>Park Improvements</u>						
846700	Billing for Projects				-	
846735	Tree Removal Dutch Elm /Ash	10,418	1,596	10,418	-	Ongoing
847010	All Parks/Ball Mix	5,000	-	5,015	(15)	
849100	Park Improvements	35,275	-	9,109	26,166	Ongoing
849200	Golf Course	-		-	-	
849500	Sign Tamarack Park	1,545	-	-	1,545	
	Total Park Improvements	52,238	1,596	24,542	27,696	
<u>Equipment</u>						
854154	Battery Chargers					
855018	Copiers					
855035	Radio Upgrade					
855085	Argimetal Blower-MPGC	4,500		-	4,500	
855320	Chevy 2500 HD Work Truck					
855400	Computer Upgrades					
855460	Computer System					
856620	Sprayer					
856645	Confined Space Equipment	9,000		-	9,000	
856651	MSD Booster Camp	6,000		-	6,000	
856680	Prospect H.S. Gymnastics Eq.					
856791	Toro Fairway Aerifier					
858330	Sound System	7,043		-	7,043	
858360	GC Deep Fryer		2,071	2,071	(2,071)	
858362	GC Launch Monitor	8,000		-	8,000	
	Total Equipment	34,543	2,071	2,071	32,472	
<u>Buildings</u>						
861050	GC Flooring 1/2HSE Restroom			-	-	
861620	Lions B- Ball Standards				-	
861690	Capital Reimbursement			-	-	
862311	Golf Course Parking Lot Repair	3,750		-	3,750	
862320	Golf Clubhouse Furniture/Fix	-		-	-	
863161	FPC HVAC Unit	4,756			4,756	
863164	FPC Outside Repairs	10,000		-	10,000	
863165	FPC Metal Doors	2,340		-	2,340	
865350	Carboy Maintenance Facility	1,195		-	1,195	
	Total Buildings	22,041		-	22,041	
<u>Cost of Issue</u>						
871600	Cost of Issue	0		0	-	
<u>Pools</u>						
881507	Big Surf Concession Roof	15,000		-	15,000	
881635	Meadows Pool Stair Tower	17,000		-	17,000	
881660	Meadows Repair/Consulting			-	-	
	Total Pools	32,000		-	32,000	
	Total Expense	160,822	3,667	38,154	122,668	

93 Fund
Mt Prospect Park District
Capital Projects Update - FY 2014
Thru August 31, 2014
Fund 93 2013 Capital IMPR Fund

93 Fund

Account #	Description	Budget	August 2014	Y-T-D Actual	Difference	Comments
<u>Rec Plex Center</u>						
811190	Parking Lot Engineering	25,000		5,865	19,135	2014 Capital-Summer/Fall 2014
813120	Panic Bar & Monitoring Sys	12,000	2,136	2,136	9,864	2014 Capital-Summer/Fall 2014
813201	Side Walk Repairs	20,000		20,000	-	2014 Capital-Summer/Fall 2014
813310	Sewer Repairs	12,000		12,000	-	2014 Capital-Summer/Fall 2014
813620	Drinking Fountain Upgrade	8,000		-	8,000	2014 Capital-Fall2014
	Total Rec Plex Center	77,000	2,136	40,001	36,999	
<u>Park Improvements</u>						
845025	Clearwater Tennis Courts	27,500	27,500	27,500	-	2014 Capital-Summer/Fall2014
845451	Melas Dog Park	75,000		-	75,000	2014 Capital-EarlySummer 2014
846700	Billings for Projects	407,744		239,439	168,305	2014 Budget
846735	Tree Removal Dutch Elm Ash	30,000		-	30,000	2014 Capital-Ongoing
847010	All Parks/Ball Mix	10,000	-	5,878	4,122	2014 Capital-Summer2014
849500	Sign Tamarack Park	5,000		-	5,000	2014 Capital-Fall2014
849540	Veterans Memorial Irrigation	20,000		-	20,000	2014 Capital-Summer2014
	Total Park Improvements	575,244	27,500	272,817	302,427	
<u>Equipment</u>						
855320	Chevy 2500 HD Work Truck	32,000		-	32,000	2014 Capital-LateSummer2014
855330	Chevy 3500 HD Wwork Truck/Plow	41,500		-	41,500	2014 Capital-LateSummer2014
855380	CCC 2 Flat Screen TV'S	3,500		-	3,500	2014 Capital-Summer/Fall2014
855400	Computer Upgrades	91,000		35,963	55,037	2014 Capital-Ongoing
855402	Computers Printer Equipment	11,000		-	11,000	2014 Capital-Ongoing
855460	Computer System - GAI Portion	33,440	2,787	22,293	11,147	2014 Budget
855470	Auto. Time & Attend System	40,281	242	14,924	25,357	2014 Capital-Spring2014
855480	SOPHOS Security System	5,500		-	5,500	2014 Capital-Summer2014
855490	Upgrade Email to Google	11,809	523	2,587	9,222	2014 Capital-Winter2014
855510	Data Line Upgrades Equip	8,000		-	8,000	2014 Capital-Summer2014
855520	WIFI for Other Locations	1,800		-	1,800	2014 Capital-Summer/Fall2014
855530	Mobile Version of Website	12,000		-	12,000	2014 Capital-Summer/Fall2014
855600	Half Inch Sewer Rodder	1,800		1,439	361	2014 Capital-Spring2014
856210	Matting Fans & Vacuum	4,350		822	3,528	2014 Capital-Spring2014
85676	Concession Equipment	5,400		1,870	3,530	2014 Capital-Summer2014
857210	Hotspot for Conc Credit Tran	2,000		-	2,000	2014 Capital-Summer2014
858540	Carpet Machine/Extractor	10,000		8,227	1,773	2014 Capital-Spring2014
858550	Robonair AC Recovery Machine	3,800		3,800	0	2014 Capital-Summer2014
858560	Trackless Series MT6 5 YR Lease	24,000		-	24,000	2014 Capital-Fall2014
858610	Rec Plex 20X20 Tent Tops	3,200		3,200	-	2014 Capital-Fall2014
	Total Equipment	346,380	3,551	95,125	251,255	
871600	Cost of Issue	-		-	-	
<u>Pools</u>						
881566	Big Surf Rafts	5,000		-	5,000	2014 Capital-Spring2014
881670	Meadows Resealing Exterior	15,000		-	15,000	2014 Capital-Spring2014
882130	RecPlex Repiping Drains	1,500		-	1,500	
882140	Resurface Big Surf	9,500		-	9,500	2014 Capital-Summer2014
	Total Pools	31,000	-	-	31,000	
Total Expense		1,029,624	33,187	407,943	621,681	

EXECUTIVE DIRECTOR MONTHLY REPORT

GREG KUHS • SEPTEMBER 2014

BINA Hearing – Rollover Bonds 2014

Information is included in your packet regarding the Bond Issuance Notification Act Hearing (BINA Hearing) which will be held at the meeting. Dave Phillips from Speer Financial will be attending the meeting to review the rollover bond sale information for 2014.

Shared Employee - Full-time Mechanic

Jim Jarog and I have held some preliminary discussions with River Trails Park District about the concept of sharing a full-time mechanic between our two park districts. Our district is in need of some additional qualified help for completing repairs services to our equipment & vehicles, and River Trails is also looking for the same type of assistance. We are working on an Intergovernmental Agreement (IGA) - which would need to be approved by the Board of Commissioners - which defines how this position would be structured.

Our plan is to get the details of the IGA worked out and bring that to the Board for consideration in the coming months. Funds for this shared position would be included as part of the budget for FY 2015.

Special Leisure Services – Celebrate Ability Event

The Special Leisure Services Foundation (SLSF) exists to provide support and additional funding to NWSRA. Each year SLSF holds a “Celebrate Ability” event to recognize and gain additional support for the foundation. The 2014 event will be held on Friday, November 7 at Chevy Chase Country Club in Wheeling. Mt. Prospect Park District will be sponsoring a table for the event and I would like to know if any Board Members would like to attend this event.

IAPD/IPRA State Conference – January 23-24, 2015

Early bird registration has begun for the annual state conference for parks & recreation agencies. The conference provides educational seminars/workshops for park & recreation professionals as well as Commissioners (the bulk of the seminars/workshops targeted at Commissioners are held on Friday, January 23 & Saturday, January 24), and is held at the Hyatt Regency in Chicago.

The September/October issue of the Illinois Parks Magazine (which you should have received in the mail) has a section which has preliminary information about the conference. If you did not get this magazine please let Teri know and she can get a copy of the conference information to you.

If you are interested in attending, please let Teri Wirkus know as soon as possible – the deadline for early bird registration is December 1.

Special Meetings – Capital Projects/Improvements & FY 2015 Budget

Included in your packet is a timeline for the FY 2015 Budget & Capital Projects/Improvements. Note that the plan would be to hold a Special Meeting (suggesting Wednesday, October 8) for review and discussion of proposed capital project for 2015 and beyond. Another Special meeting (suggesting Wednesday, November 5) would be held to present/review a draft of the budget for FY 2015.

NOTE: Included in your packet is a Capital Projects/Improvements summary report thru August 31.

EXTERNAL AFFAIRS MONTHLY REPORT

CATHERINE MILLER • SEPTEMBER 2014

PUBLICATIONS

The following is a list of publications currently in production and their publishing date.

Winter/Spring Brochure – in production

Fall Inside the Park E-newsletter – posted online as of August 28

September E-Blast – sent the week of Sept. 1

MPTV-CHANNEL 17

The October/November edition of “Inside the Park” will be shooting later this week. This episode will cover park district classes, events and happening’s occurring from mid-September through the beginning of November. We will be interviewing five people as part of this installment. Interviews include: Ruth Yueill, who will be covering visual and performing arts (Interest in Pinterest, A Haunting We Will Go, Boo To You!, Community Band Concert at St. Paul’s.) Early Childhood and Youth Coordinator, Kathy Muellner, will be talking about the refurbishing of RecPlex’s PlayPlex area for children as well as the annual favorite, “Howlin’ Halloween Fest.” Cheryl Lufitz will provide the rundown on the “Harvest Market,” running in conjunction with the Halloween Fest over at Lions Park; Fitness Coordinator, Mike Macella describes some class offerings for staying in shape (*A Taste of Yoga, Zumba Step,*) and Barb Koch tells us what’s going on at the Friendship Park Conservatory (*Cooking with Dave, E-Cycle, Fall Crafts Show.*) PRODUCTION NOTE: Alyssa Ali, who has been *Inside the Park’s* host for the past several years, has stepped away from the show to continue doing more on- air projects for both Arlington Park Race Track and Fox Sports. ***Our new host is Danielle Masterson.***

PUBLICITY

Prepared the following press releases: Fishing Derby; FPC Fall Craft Show; Furry Faces Pet Parade; Howlin’ Halloween and Harvest Market. Continue to provide information for PSA’s on MPTV Channel 17 – currently running Fishing Derby; Boo To You at the Studio; Fall Craft Show at FPC; Daddy Daughter Date Night; Howlin’ Halloween Fest; and Spooky Skate at CCC. We also provide information for MPPD electronic signs, VoMP electronic sign and info for VoMP e-newsletter, Daily Herald and Oaklee’s Guide-- the online events guides. We also have updated the WebStore information. Provided a Howlin’ Halloween photo to *Chicago Parent Going Places Guide*. Updated the Calendar of Events included in board packet.

SPONSORSHIPS

Our current sponsorships total \$99,833 representing \$51,650 in cash and \$48,183 in-kind. We have continued to come up with creative ways to attract financial support. We are working with Fresh Thyme to support this fall’s Daddy Daughter Date Night, Fishing Derby and Howlin’ Halloween and Harvest Market events. We are additionally working with Dunkin Donuts to extend their support to Howlin’ Halloween.

ADVERTISING

We have designed and contracted for the following display ads: Parties – *Chicago Parent*; Get Fit! Get Healthy! Get Going! Fitness – MP Chamber Community Guide; Parties ad (Oaklee’s Guide) and Howlin’ Halloween Fest digital ad (Oaklee’s Guide website). Advertorial copy and photo were also provided to *Daily Herald’s Fall Festival Guide*.

EXTERNAL AFFAIRS MONTHLY REPORT

CATHERINE MILLER • SEPTEMBER 2014

GRAPHIC DESIGN

Have provided designs for posters and flyers as follows: Fishing Derby; Private Voice and Guitar Lessons; Cooking with Dave; various Halloween Classes at the Studio; Morton Arboretum Trip, Fancy Fall Wreath and the Fall Craft Show at FP Conservatory.

WEBSITE

Posted the following information on our website: Park Board Agendas and Minutes; open skate/gym postings; golf course construction updates. We continually update the News & Events page: currently highlighting Canine Commons and our Youth Travel Basketball Program. In addition we have posted and deleted numerous job postings as well as updated web pages regarding: Dog Park Membership; Group Fitness Class Cancellations; Careers and Contact Us.

MP PARKS FOUNDATION

Our last meeting was held on Wed. September 3 at 6:30pm in CCC boardroom. Discussion centered on the Golf Classic of 2014 and the 60/40 split of the proceeds agreed to earlier in the year. Members reviewed the financial report provided by our partner Dist. #214 Community Education Foundation, which posted our share of the proceeds at \$5,223.54. Given the renovation of the golf course, it was decided that we would not participate in this event next year. We also approved funds for the purchase of three large light fixtures at Friendship Park Conservatory for use in their large multipurpose room. Our goal in doing so is to provide an "ambience" to the room that is currently lacking with the hope to expand its use and rental in future years. Members also reviewed the Foundation's current Scholarship Program and decided to increase the amount of scholarship money awarded from \$1,000 to \$1,500 to the three winning applicants. BRICK SALE UPDATE: 149 Veterans Memorial Bricks have been sold to date.

PARKS & PLANNING MONTHLY REPORT

JIM JAROG / SEPTEMBER 2014

DARA JAMES PLAYGROUND

The low bid for this project was presented and approved at the August 27th Board Meeting. Prior to the start of construction the contractor (E. Hoffman) will need to obtain the necessary building permits from the City of Des Plaines. Upon review of the project the City of Des Plaines requested the Park District to obtain a letter from MWRD stating that this project does not require permitting by the MWRD. This letter was delivered to MWRD on Friday, September 5th 2014. We are currently waiting for a response back from MWRD before the permit will be released by the City of Des Plaines to allow the project to get underway. The anticipated completion date for this project continues to be sometime in November of 2014.

2014 RECPLEX PARKING LOT REPAIRS

Remaining work on the Rec Plex Parking Lot areas is proceeding (replacement of numerous deteriorated sidewalk squares and approximately 13 catch basin inlets being adjusted). Many of the sidewalk areas being replaced were trip hazards that posed a safety hazard to pedestrians using the walkways. The basins had shifted creating hazardous conditions for vehicle traffic and plow trucks. Some areas of the northwest parking lot and the main entry road will be replaced as well. The addition of this work should still allow us to remain under the original contract amount approved by the board for this project. The remaining work will continue through August and should be completed by the close of September.

MELAS PARK TURF DAMAGE

Mike Giblin, the Mount Prospect Lions Club President, has authorized their insurance company to release a check payable to the Mt. Prospect Park District. This check will fund the restoration of the damage that the site sustained the morning of July 7th on the South mound at Melas Park. These repairs have been scheduled and should be completed by the first week of October.

PARKS AND PLANNING / ADDITIONAL ITEMS

- To date our Grounds staff has removed approximately 56 trees that were found to be dead or dying throughout the district. Many of these trees were ash trees which were infested with the Emerald Ash Borer. In addition to the trees that have already been removed, staff has identified approximately 40 more trees that will need to be removed before the close of 2014. To help offset the loss of these trees the Parks and Planning department will be submitting a capital request for a Park District wide phased removal and replacement program to help address this situation. This will be submitted as part of our capital improvement requests for 2015.

PARKS & PLANNING MONTHLY REPORT

JIM JAROG / SEPTEMBER 2014

- The athletic fields at Lions and Melas Parks have had game lines painted and field surfaces prepared for this year's football season. The softball fields at MSD were prepared for the tournament that was hosted the weekend of September 13th.
- The grounds at Clearwater Park were cleaned and prepped for the fishing Derby that was held on Saturday, September 13th. Rain events that occurred the week prior to both events made it necessary for the Grounds staff to spend more time than usual preparing these areas.
- The Buildings Department has closed Big Surf pool for the year. In addition the annual maintenance to the Rec Plex indoor pools was completed during the month of August.
- The Buildings Department assisted with the electrical needs that were necessary during the Rec Plex gym floor replacement.
- Staff participated in the annual maintenance and cleaning of both the Rec Plex and CCC fitness centers.
- The Fleet Services Department has continued to assist the Golf Maintenance staff with their mechanical needs during the golf renovation project. The engine for the John Deere wide area mower that is used by the Golf Course staff to cut rough has failed after close to ten years of service. Staff is evaluating if it is best to repair or replace the mower. The equipment and vehicle needs of the district continue to be reviewed by staff. Replacement recommendations will be submitted to the Board for their review and consideration in October as part of our 2015 capital improvement requests.
- To date approximately 520 internal work orders have been issued to the Parks and Planning Buildings and Grounds departments. To date 500 of those requests have been completed.

GOLF OPERATIONS MONTHLY REPORT

BRETT BARCEL - SEPTEMBER- 2014

CONSTRUCTION

Seeding has begun in the northwest corner golf holes. Greens 3,4,5,6 and 16 will be completely seeded by Saturday. The golf maintenance staff has begun installing straw matting around the greens, the edges of tee areas and fairway bunkers. As you recall the seeding window is very tight, a very busy few weeks are coming up and right now the schedule according to Wadsworth is based on the amount of days we have left for good weather. Summary of construction highlights: Large underdrain structures have been installed almost 90%. Irrigation is being installed hole by hole, moving through the south corridor right now. Shaping of golf course features is almost complete, 80% of greens are drained and filled. Small drainage installation is ongoing.

The driving range netting is being installed. The wood poles look very natural and are barely noticeable from either on or off the golf course because they were placed along the existing tree line. The height should be adequate to keep balls going both in and out of the range and into the maintenance area. The total range area and range tee, which were of some concern, is absolutely huge. It will be very safe and allow more than enough space for our existing programs. It will also allow us to grow larger programs and future revenue streams.

Cart paths are almost complete throughout the northwest corner and asphalt will begin in the south corner soon. Rough grading of paths is complete throughout the course.

As we move toward the end of construction finishing the golf course holes will be the number one priority for seeding. The driving range and practice areas will be completed and seeded last in order due to the need to get the golf course open as soon as possible next year. Overall the construction project has been a very positive team effort between staff, architect, construction management and contractors. Everyone is working extra days and hours in order to get everything complete. The renovated holes are simply awesome, and while we may be under the gun to finish we have to remember our first priority is not to get it done fast, it is to get done right. We have committed to do a comprehensive project that will meet our needs for the next 30+ years. Before seed is in the ground we need to be careful to make sure each hole design is exactly what we want and that the infrastructure works perfectly.

ADMINISTRATION AND HUMAN RESOURCES MONTHLY REPORT BARRY KURCZ - SEPTEMBER – 2014

Upgrading Accounting Software

Team participated in conference call on September 16th and further clarified additional current practices and processes. Harris confirmed that they plan to pull our roster of employees and GL's from AEK to Smart Fusion. Currently working on interface from Time Pro and Regsys with Smart Fusion. This will replace current manual entries and significantly improve efficiencies. Dates have been established for training, data conversion and testing, and go live onsite training. Effective date of January 1, 2015 remains.

AT&T Data Line Service

The district-wide fiber project with AT&T is starting to move forward, we have been assigned project managers, and have had two on-site meetings with their engineers. Fiber optic entry points have been identified; locations for external boring and necessary internal conduit work have all been identified. Boring was determined to be necessary at four locations and the quotes for the entire work has come in under \$20,000. We anticipate one final quote by the end of this week with a recommendation to move forward the week of September 22nd. When completed, this project will help us meet the communication needs of both our staff and patrons.

Update Personnel Policy Manual

Human Resources is drafting changes to the district Personnel Policy Manual to incorporate recent legislative changes in Illinois and provide further clarification on policies and practices. We are completing the initial draft and will have labor counsel review and make recommendations. The final draft should be ready to be distributed to the Board for review sometime in September.

Staff Changes – Full Time

Jeff Service- Landscape Maintenance Technician – resigned August 29, 2014

Kim Ellson - Horticulturist – resigned September 18, 2014

RECREATION MONTHLY REPORT

Brian Taylor - AUGUST 2014

AQUATICS

The summer of 2014 will not go down in the record books in terms of heat! Even with the cold chilly weather our aquatics department was able to pull together some very good numbers in different programming areas. Summer **Learn to Swim** program had 1,916 participants.

Summer Swim Team had 94 participants, down 5 participants from summer of 2013, but we are changing our practice schedule for the fall, which will open 10 additional spots. 414 participants took part in our **Aqua Exercise** programs and our 2nd highest enrollment in 7 years! We also offered several new classes, including Jr. Lifeguard (6), Water Polo(9), Diving Progression(21), and Stay Swimming and Skills classes (23). Total revenue for both Big Surf and Meadows was just about the same as the summer of 2013, which great considering we had the 2nd coldest July in history! In addition to providing some good programming numbers Meadows Aquatic Facility was also able to host the Prospect High School Girls Swim Team for just about a two week period toward the end of the summer season. The positive comments and community interaction was well received! **Fall swim lessons** have begun with strong numbers in evening and weekend classes. **RecPlex Pool** opened as scheduled on Labor Day.

ATHLETICS

Fall Baseball & Softball League has a total of 25 teams playing this fall, 21 baseball and 4 softball teams are playing a 7 week season at Meadows Park. Our Youth Baseball Advisory Committee has begun planning for the 2015 Spring season. **Fall Outdoor Soccer** currently has 430 players registered for the current season. Games take place on Sunday's through the end of October. The SportsKids Gymnastics Fall session began this last week with 129 gymnasts enrolled for this program that takes place at Prospect High School.

The 51st. Annual **ASA Men's Major National Softball Tournament** was held September 11th – 14th at Majewski. This was an enjoyable event with 20 plus teams participating over the course of the weekend. **Fall Volleyball** is set to begin play the week of September 20th at RecPlex on Thursday evenings. **Fall Softball** we will have 8 teams participating in our fall 16" softball league. We changed the format to meet 1 day per week, this has allowed for more teams to commit to the league and for the first time will have a fall co-ed softball league running out at MSD!

PROGRAMS AND SPECIAL EVENTS

The Fishing Derby was held on Saturday, September 13th, this annual event is always a family favorite at Clearwater Park! As a new school year begins, so does another dance year and registration for 2014/2015 is off to a strong start! In order to underscore the strength of our dance programs, the Cultural Arts Department held a **"Dance Kick-off"** on August 16th at **Lions Recreation Center**. Patrons were greeted with our new logo for the former Center for Tap & Jazz renamed **Studio Impulse**. It's a new feel with a new attitude and the response is terrific! Students were able to purchase spirit wear at the event to carry the new name and look with them as the dance year begins. The event was held from 10-3 and invited 600 dance families (new and returning) to meet the instructors, ask placement/level questions, watch or participate in a dance

RECREATION MONTHLY REPORT

Brian Taylor - AUGUST 2014

demo class. In other areas of Cultural Arts..... the **Community Band** returns to Recplex for weekly practices beginning September 8th. The band will celebrate its 40th anniversary in 2015. The Fall concert is scheduled for Sunday, November 16th at St. Paul Lutheran Church in Mt. Prospect. **Kids on Stage** has 20 participants as it begins its 25th year on September 3rd. The **Art Studio** gets underway September 11th with Early Childhood programming, Adult painting and Advanced level drawing/painting for grades 5-12.

In our Early Childhood Department, **Kids Klub** has 179 children registered this year as compared to 168 last year. **KinderKlub** has 34 participant, which is down because John Jay and Robert Frost offering full-day kindergarten for the 2014/2015 school year. **Preschool parent orientation** was held the week of August 25th for all 12 classes at 3 locations (RecPlex, Lions and CCC). Our **6th Annual Preschool Family Night** held on September 5th, had a great turnout with about 100 family members playing lots of fun games outside at the Bandshell.

The **Family Bike Ride** was held on August 16th with over **350 riders** that joined us for this annual Special Events Commission event. Riders enjoyed a 10 mile, 5 mile or kid's 1.5mile ride. The MP police bike riders were also on hand that day to keep riders safe. Riders also enjoyed a free t-shirt, water, coffee, granola bars, and goodies from Panera and wonderful raffle prizes included a kids bicycle (donated by the Mt. Prospect Park District) as the grand prize.

Membership sales continue to increase from month-to-month! The revenue gap is continuing to close, with just over 3 month to go our staff is very confident membership sales will exceed those of 2013! The fitness staff is currently offering a membership special in conjunction with the Mt. Prospect Library's "Show Your Library Card" promotion.

FACILITIES

Memberships for **Canine Commons** continue to be a popular item! All facilities are cleaned, updated and open for services! **RecPlex Gym Floor** resurfacing project in done! If you have not had the opportunity to see the new floor it's well worth the visit!

UNFINISHED BUSINESS SUMMARY

SEPTEMBER – 2014

A. Golf Course Renovation Update • (Discussion)

Nicholas & Associates have provided a status update report along with a project schedule which is included with your board in your packet materials. Both Nicholas & Associates and Dave Esler will be attending the Board Meeting to provide additional information and updates on the renovation project.

Additional information regarding the renovation project is also included in Brett's Director's report.

A summary of approved change orders on the project to date are included with your packet.

We continue to provide regular updates on the progress of the project on the Golf Course Renovation page on the park district website.



NICHOLAS & ASSOCIATES, INC.

1001 FEEHANVILLE DRIVE • MT. PROSPECT, IL 60056 • PHONE: (847) 394-6200 • FAX: (847) 394-6205

*MONTHLY REPORT
FOR*

*MT. PROSPECT GOLF
CLUB
GOLF COURSE
IMPROVEMENTS*

SEPTEMBER 18, 2014

*MT. PROSPECT PARK
DISTRICT*



NICHOLAS & ASSOCIATES, INC.

1001 Feehanville Drive
Mt. Prospect, IL 60056

Phone 847.394.6200
Fax 847.394.6205

MOUNT PROSPECT GOLF CLUB EXECUTIVE SUMMARY

September 18, 2014

Golf Course

Multiple contractors are onsite.

Golf course feature construction continues to be completed.

Seeding has started on the northwest corner of the site.

The last heavy earthwork activity (topsoil respread) is underway.

Cart paths continue to be paved.

Soil erosion control measures continue to remain in place.

Irrigation system and drainage infrastructure continue to be constructed.

The driving range netting is near completion.

SUMMARY

Wadsworth continues to oversee construction. They also continue to shape greens, fairways, tees, and other golf course features. On almost all of the greens, the subsurface materials have been put in place and now await seeding. Seeding has started on a few greens. Fairways and tees have also started to be seeded, and bunker sand has started to be placed. Wadsworth continues to work with Dave Esler (Golf Course Architect) and the members of Mount Prospect Park District Staff to lay out the course to meet the desired course design. All soil erosion and sediment control devices remain in place and continue to be monitored to make sure they are working properly. Reimer (subcontractor under Wadsworth) is back on site and is continuing to spread topsoil. This is the last earthwork activity that needs completion. Midwest Irrigation continues to lay main line pipe for irrigation along with the arterial lines for sprinkler heads. Storm drainage lines and structures also continue to be installed. Wadsworth continues to connect fairway/greens/bunker underdrains to the mainline storm drainage pipe. Accupave continues to lay down stone subbase for the cart paths along with paving the cart paths. The service road is also in the process of being paved. The unsuitable soil has been undercut and replaced with the sufficient stone base. Accupave will pave the service road in the near future. Based on Wadsworth's construction schedule, the following activities will start or will continue to be worked on in the upcoming weeks; shaping of golf course features, cart path paving, irrigation installation, drainage installation, material laying for the greens, and seeding. Seeding is and continues to be the most important task. As work is continuing many more areas are starting to become ready for seed. Over the next few weeks, a majority of the course will be finalized and seeded.

MT. PROSPECT GOLF COURSE PROGRESS TABLE

Hole	Tilled	Green Shaped	Fairways Shaped	Tees Staked/shaped	Topsoil	Seeded	Green Material	Cart Paths Cored	Irrigation In	Drainage In
1	Yes	Yes	Yes	Yes	No	No	Yes	No	No	Yes
2	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
4	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
6	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
7	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes	Yes
8	Yes	Yes	No	Yes	No	No	Yes	No	No	No
9	Yes	No	No	Yes	No	No	No	Yes	No	No
10	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No	Yes
11	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
12	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
13	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
14	Yes	Yes	No	Yes	Yes	No	Yes	Yes	Yes	Yes
15	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
16	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
17	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
18	Yes	Yes	Yes	Yes	Yes	No	No	Yes	No	Yes





MPGC Renovation**SUMMARY - All Change Orders - 9.19.14**

Change Order No.	Description	Debit Amount	Credit Amount	Date Approved	Approved By
CO#1	Upgrade to Irrigation System Sprinkler Heads from Bid Specifications	\$12,375.00		6.26.14	G. Kuhs
CO#2	Credit - not provide Futerra Blanket - Work & product supplies by district		(192,850.00)	7.23.14	BOC
CO#3	Additional Tree Removal	8,050.00		7.2.14	G. Kuhs
CO#4	Additional Earthwork - Per CE Burke plans to meet permit requirements	11,291.00		7.25.14	G. Kuhs
CO#5	Additional Drainage - Driving Range Tee Area - Needed based on tee size	20,365.00		8.5.14	G. Kuhs
CO#6	Basin-Irrigation Lake Adjustments - Required per C.E. Burke	1,120.00		8.5.14	G. Kuhs
CO#7	Additional Drainage - Required after MWRD & Army Corp of Eng. Reviews	16,480.00		8.5.14	G. Kuhs
CO#8	Replacement of Irrigation pond intake pipe	13,255.00		8.6.14	G. Kuhs
CO#9	Additional Check Valves	6,780.00		8.15.14	G. Kuhs
CO#10	Additional Basin Drain	6,000.00		8.29.14	G. Kuhs
CO#11	Re-construct Sediment Basin	8,415.00		9.11.14	G. Kuhs
CO#12	Credit - not installing water line for remote washrooms		(20,000.00)	9.11.14	G. Kuhs
CO#13	Cart-path & earthwork revisions	5,925.00		9.18.14	G. Kuhs
Total Change orders		\$110,056.00	(\$212,850.00)		

MPGC Renovation**CHANGE ORDER SUMMARY BY CONTRACT**

		<u>Contract</u> <u>Allowance</u> <u>(included in</u>	<u>Date</u>
<u>Wadsworth</u>		<u>Contract Amt</u> <u>contract amt)</u>	<u>Approved</u>
		\$5,969,052.00	\$100,000.00
CO#1	Upgrade to Irrigation System Sprinkler Heads from Bid Specifications	\$12,375.00	6.26.14
CO#2	Credit - not provide Futerra Blanket - Work & product supplies by district	(192,850.00)	7.23.14
CO#3	Additional Tree Removal	8,050.00	7.2.14
CO#4	Additional Earthwork - Per CE Burke plans to meet permit requirements	11,291.00	7.25.14
CO#5	Additional Drainage - Driving Range Tee Area - Needed based on tee size	20,365.00	8.5.14
CO#6	Basin-Irrigation Lake Adjustments - Required per C.E. Burke	1,120.00	8.5.14
CO#8	Irrigation Pond Intake Pipe Replacement	13,255.00	8.6.14
CO#11	Re-construct Sediment Basin	8,415.00	9.11.14
CO#13	Cart-path & earthwork revisions	5,925.00	9.18.14

Totals \$5,776,202.00 \$19,204.00 (Balance of Allowance)

		<u>Contract</u> <u>Allowance</u> <u>(included in</u>	<u>Date</u>
<u>Giannini</u>		<u>Contract Amt</u> <u>contract amt)</u>	<u>Approved</u>
		\$770,000.00	\$25,000.00
CO#7	Additional Drainage - Required after MWRD & Army Corp of Eng. Reviews	16,480.00	8.5.14
CO#9	Additional Check Valves	6,780.00	8.15.14
CO#10	Additional Basin Drain	6,000.00	
CO#12	Credit - not installing water line for remote washrooms	(20,000.00)	

Totals \$750,000.00 -\$4,260.00 (Balance of Allowance)

	<u>Contract Amt</u>	<u>Contract Allowance (included in contract amt)</u>	<u>Date Approved</u>
<u>Accu-Pave</u>	\$454,454.00	\$20,000.00	

Totals \$20,000.00 (Balance of Allowance)

	<u>Contract Amt</u>	<u>Contract Allowance (included in contract amt)</u>	<u>Date Approved</u>
<u>Golf Range Netting</u>	\$98,000.00	\$10,000.00	

Totals \$10,000.00 (Balance of Allowance)

	<u>Contract Amt</u>	<u>Contract Allowance (included in contract amt)</u>	<u>Date Approved</u>
<u>Eagle Concrete</u>	\$30,950.00	\$5,000.00	

Totals \$5,000.00 (Balance of Allowance)

NEW BUSINESS SUMMARY

SEPTEMBER – 2014

A. Recommended re-allocation of Capital Funds – Purchase of Trackless Snow Removal Unit • (Discussion & Potential Action)

Background

As part of the Capital Projects/Improvements for FY 2014, funds (\$24,000) were approved to lease a Trackless Snow Removal Unit. More background on the value of a Trackless Snow Removal Unit is provided in Item B. under APPROVAL ITEMS in the packet.

The original thought was to enter into a 3 or 5 year lease for this piece of equipment which would have required budgeting for this expense each year. After reviewing the lease terms offered by the vendor, our legal counsel does not believe the lease terms are a good option for the park district.

Recommendation

In lieu of entering into a lease arrangement for this piece of equipment, staff is recommending existing Capital Funds from rollover bond issues be re-allocated, which, when added to the approved \$24,000 in Fund 93, will allow for the purchase of the Trackless Snow Removal Unit described in Item B. under APPROVAL ITEMS in the packet.

Recommended re-allocation of Capital Funds:

Fund 91: Allocate **\$36,000** of the fund balance to new GL number: 910000-858560 – Trackless Series MT5
Fund 92: Re-allocate **\$17,000** from GL number: 920000-849100 (Park Improvements) to new GL number: 920000-849100 - Trackless Series MT5
Total Funds Re-allocated: **\$53,000**

Suggested Motion:

To approve the re-allocation of Capital Rollover Bond Funds as follows:

\$36,000 of the Fund 91 balance toward the purchase of a remanufactured Trackless Snow Removal Unit
\$17,000 from the Park Improvements line item toward the purchase of a remanufactured Trackless Snow Removal Unit

B. Schedule Special Board Meeting • Capital Projects/Improvements & Proposed Personnel Manual Revisions & Updates

Suggested date: Wednesday, October 8 @ 6pm.

C. Approval of Leases/Contracts • (Discussion)

Below is a draft of a policy for review & discussion regarding written contracts requiring Park Board approval prior to execution.

NEW BUSINESS SUMMARY

SEPTEMBER – 2014

DRAFT

POLICY REGARDING WRITTEN CONTRACTS REQUIRING PARK BOARD APPROVAL PRIOR TO EXECUTION

The purpose of this policy is to identify which transactions of the Mt. Prospect Park District shall require prior approval by the Park Board and a written contract approved by the Park Board, absent a delegation of authority by the President to the Executive Director when and if the President in his discretion deems it advisable, namely:

- Purchases of supplies, materials, services and/or work, where such purchase is not otherwise authorized to be made under the Purchasing Policy and Procedures of the Mt. Prospect Park District; and
- Purchases of supplies, materials, services and/or work in excess of \$20,000; and
- Leases of real estate or personal property by the Park District as Lessor or Landlord or to the Park District as Lessee or Tenant; and
- Agreements for the purchase or sale of real estate;
- All transactions involving the grant of an interest or interests in Park District real estate, whether by way of easement, right-of-way, or otherwise; and
- The grant by the Park District of any license or concession for the use of any Park District real estate by any third party or parties; and
- All intergovernmental agreements between or among the Park District and one or more other governmental entities.
- Agreements with affiliate groups.

NEW BUSINESS SUMMARY

SEPTEMBER – 2014

D. Purchasing Policies & Procedures • (Discussion)

Below is the current purchasing policy which has is being followed by Mt. Prospect Park District. Staff will be working on an updated policy for the Board's review at a future meeting.

Mt. Prospect Park District Purchasing Policy and Procedures (July 23, 2012):

Purchases from \$1 to \$249.99

- * Shall require no additional documented support and must be made from the most reliable and economical source available
- * May only be executed by employees authorized to purchase and **must be signed by that employee.**
- * May be executed **without** prior approval of the respective Division Director and the Director of Administration and Human Resources and sent directly to GAI (unless a blue check request is attached, which must be signed by the Director of Administration and Human Resources).

Purchases from \$250 to \$999.99

- * Shall have the documented support of at least one additional verbal quote, for a total of two quotes. The additional quote must be written in the price justification box located on the bottom portion of the P.O.
- * May only be executed by employees authorized to purchase **and, signed by that employee and their respective Department and Division Head.**

Purchases from \$1,000 to \$10,000

- * All purchases of \$5,000 or more must be submitted on the Pink Purchase Order Requisition form). **You must allow three business days for processing a P.O. Requisition**
- * Must be supported by at least two written quotes in addition to the vendor being used, for a total of three written quotes. You must attach these written quotes to the purchase order
- * May only be executed by employees authorized to purchase and, **signed by that employee and by their respective Department and Division Head, and approved by the Director of Administration and Human Resources (all purchases over \$10,000 must be approved by Walt Cook, CEO)**

NEW BUSINESS SUMMARY

SEPTEMBER – 2014

Purchases from \$10,000 to \$20,000

- * Must be submitted on the Pink Purchase Order Requisition form **and allow three business days for processing a P.O. Requisition**
- * Must be supported by at least two written quotes in addition to the vendor being used, for a total of three written quotes. You must attach these written quotes to the requisition form
- * May only be executed by employees authorized to purchase and, **signed by that employee and by their respective Department and Division Head, and approved by Walt Cook, CEO)**

Note: Purchases of \$20,000 or more must go to bid

CHECK REQUESTS (Blue Form)

Check requests are used in the unusual event that a vendor has not supplied an invoice and as a result must be supported by a purchase order.

In the case of a reimbursement, a check request must be accompanied by an original receipt. **All blue check requests must be signed by the appropriate manager with purchasing authority and the Director of Administration and Human Resources.**

SPECIAL “RUSH” CHECK REQUESTS (Yellow Form)

Special “rush” check requests are used in only **emergency situations** when the usual procedure cannot be followed. This yellow form must be filled out completely, **signed by Walt Cook (in his absence Pat Kennedy).**

PAYMENT FOR CONTRACTUAL CLASS INSTRUCTORS

Remember - Be sure that GAI has a W-9 on file for every contractual class instructor and anyone else who may be applicable. When submitting payments for instructors (contractual only) who have taught classes, you must include the final class roster together with a check request for each instructor. These instructors will be paid only after the final class within a session. All blue check requests must be signed by the appropriate manager with purchasing authority and the Director of Administration and Human Resources. If the amount is \$5,000 or more, an approved requisition must accompany the paperwork.

NEW BUSINESS SUMMARY

SEPTEMBER – 2014

PAYMENT FOR UMPIRES AND REFEREES

Remember - Be sure that GAI has a W-9 on file for every umpire and referee and anyone else who may be applicable. When submitting payment for umpires and referees you must include an approved and signed work schedule together with a check request for each umpire and referee. (If one schedule is used for several people, please highlight the appropriate person.) All blue check requests must be signed by the appropriate manager with purchasing authority and the Director of Administration and Human Resources. If the amount is \$5,000 or more, an approved requisition must accompany the paperwork.

PETTY CASH POLICY

All petty cash purchasing shall be under the supervision of the Director of Administration and Human Resources or her/his designee. The purpose of petty cash is to provide the District with an avenue in which to purchase **emergency items under \$10**. Emergencies are defined as unexpected situations or sudden occurrences of a serious and urgent nature that demands immediate action. All other purchases must follow the District's purchase order, check request procedure or the District's extensive vendor list which is available via the Director of Administration and Human Resources. Petty cash banks are not to exceed \$100 for any facility designated to have such a bank.

PARK DISTRICT DOES NOT REIMBURSE SALES TAX

Employees of the Park District should be forewarned that if they fail to use the Park District State of Illinois sales tax exempt number when making a purchase on behalf of the Park District any sales tax incurred will be the employee's responsibility.

APPROVAL ITEMS SUMMARY

September - 2014

A. Approval of Purchase – Truck Replacements – Ford F-250 & Ford F-350 Trucks • Illinois Department of Central Management Services – Joint Purchasing Program

Background

As part of the Capital Projects/Improvements for FY 2014, funds were approved for the replacement of two (2) trucks. Staff proposes trading in two existing vehicles towards the purchase of two new replacement vehicles. The first unit is TRUCK #26, a 1995 Chevrolet C3500 dump truck with 57,941 miles (VIN:1GBJC34K25E176213). The other trade-in vehicle is TRUCK #27, a 1996 Chevrolet C1500 pick-up with 144,488 miles (VIN: 1GCEC19R3TE156478). The body and undercarriage of these trucks are very rusty (brake lines, frame, doors, floorboards, dump body) and both trucks are getting to a point where they will become unsafe to operate if they are left in service.

Staff cannot justify putting the money necessary into these trucks to keep them safe, reliable and looking good. Mileage is not necessarily the best way to judge the condition of a vehicle. These trucks have served us well over the years, but now it's time to replace these vehicles.

Recommendation

In lieu of the park district going to public bid on the trucks, staff is recommending Board approval to purchase new trucks utilizing the Illinois Department of Central Management Services – Joint Purchasing Program. According to our legal counsel, Illinois Department of Central Management Services – Joint Purchasing Program meets the requirements of the Illinois Governmental Joint Purchasing Act for the public bid process. A copy of the proposal for each new truck along with pictures of the vehicles that will be traded is included in the packet for your review.

TRUCK #26 will be replaced with a 2015 Ford F-350 4x4 dump truck. Total Cost for this vehicle less trade in deduction is \$36,520.00. There is currently \$41,500.00 in the approved 2013 capital improvement fund (93) to cover the purchase of this vehicle.

TRUCK #27 will be replaced with a 2015 Ford F-250 4x4 pick-up. Total cost for this vehicle less trade in deduction is \$27,000.00. There is currently \$32,000.00 in the approved 2013 capital improvement fund (93) to cover the purchase of this vehicle.

•ADOPTION OF ORDINANCE NO. 700: AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE OF CERTAIN USED PROPERTY

<i>Suggested Motion: To adopt Ordinance No. 700, being an Ordinance Authorizing and Directing the sale of Certain Used Property</i>
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APPROVAL ITEMS SUMMARY

September - 2014

B. Approval of Purchase – Trackless Snow Removal Unit • EJ Equipment

Background

These units are used by many local municipalities for public sidewalk / pathway clearing because of their extreme durability and also because they are specifically designed to perform this task. Some of the municipalities where the Trackless Units are currently in use by The following Villages: Mount Prospect, Arlington Heights, Skokie, Rosemont and the City of Rolling Meadows just to name a few.

The Trackless unit would provide for faster and more efficient snow removal from our many miles of path systems throughout the Park District. Currently, during snow events, we use four to six employees with snow blowers and shovels to clear sidewalks in the Parks. Removal of the snow takes a minimum of two days, sometimes three, depending on the amount of snow. Many of the Parks have school sites in the vicinity. These school sites take priority and need to be cleaned before school starts in the morning. The Trackless Snow Removal Unit would allow us to clean areas at schools faster with only one employee compared to many.

The Grounds Department also clears pathways that run through and around the Parks. Currently, we use trucks with plows during snow events. In past years, we have had trouble clearing pathways and on some occasions, we have had to use Front End Loaders (tractors). Using the trucks with plows and the Front End Loaders is very time consuming and has taken up to three days to clear one park pathway. The trucks would also get stuck in the snow sometimes resulting in damage to the truck body.

The purchase of a Trackless unit for pathway snow removal would benefit the Park District by saving time and increasing productivity. It would be a great piece of equipment to have to keep the Park District and surrounding schools and community running smoothly during winter months.

Recommendation

As part of the Capital Projects/Improvements for FY 2014, \$24,000 was approved as an initial payment toward the lease a Trackless Snow Removal Unit. The original thought was to enter into a 3 or 5 year lease for this piece of equipment which would have required budgeting for this expense each year. Our attorney reviewed the lease terms offered by the vendor; however he does not believe the lease terms are a good option for the park district.

Staff has researched these units, and in lieu of the lease option, we recommend the re-allocation of capital funds in the amount of \$52,000 be approved and combined with the \$24,000 previously approved toward the purchase of a factory refurbished Trackless MT5 Snow Removal Unit and two attachments which would consist of a sweeper and snow blower attachment. The total cost for this unit with the two attachments delivered to the park district would be:

Remanufactured Trackless MT5.....	\$60,000.00
Power Angle Sweeper.....	\$6,881.00
51" Snow Blower W/ Sidewalk Chute	\$9,050.00
Total Cost Delivered with On Site Training.....	\$75,931.00

APPROVAL ITEMS SUMMARY

September - 2014

The cost of a new unit with the attachments as listed above would be \$128,451. By purchasing the remanufactured unit the Park District would save \$52,520. The remanufactured unit would come with the same 12 month/600 hour warranty which is the same warranty offered with a new unit. Trackless MT5 equipment is distributed exclusively by EJ Equipment in Illinois, and they are the only source which carries this refurbished unit. Because of these factors, the purchase is exempt from the sealed, competitive bid process.

Suggested Motion:

To approve the purchase of a Remanufactured Trackless MT5, Power Angle Sweeper and a 51" Snow Blower W/Sidewalk Chute from EJ Equipment for a total cost of \$75,931.

ORDINANCE NO. 700

MT. PROSPECT PARK DISTRICT

AN ORDINANCE AUTHORIZING AND DIRECTING
THE SALE OF CERTAIN USED PROPERTY

* * *

WHEREAS, MT. PROSPECT PARK DISTRICT (the "District") wishes to transfer certain used equipment (the "Property") listed on Exhibit A attached hereto and made a part hereof;

WHEREAS, Section 88-22 of the Illinois Park District Code provides as follows:

"Whenever a park district owns any personal property that in the opinion of three-fifths of the members of the Board then holding office is no longer necessary, useful to or for the best interests of the park district, three-fifths of the park board then holding office, at any regular meeting or at any special meeting called for that purpose, by ordinance, may authorize the conveyance or sale of the personal property in any manner that they may designate, with or without advertising the sale"; and

WHEREAS, this ordinance is being considered at a regular meeting of the Board of Park Commissioners of the Mt. Prospect Park District.

NOW, THEREFORE, BE IT AND THE SAME HEREBY IS ORDAINED AS FOLLOWS:

1. That the Property is no longer necessary, useful to, or for the best interests of the Park District.
2. That the following is authorized and approved:

(a) the trade-in of the park district's 1995 Chevrolet C3500 dump truck toward the purchase of a Ford F-350 4x4 dump truck from Bob Riddings, Inc. at a cost of \$36,520; and

(b) the trade-in of the park district's 1996 Chevrolet C1500 pick-up toward the purchase of a Ford F-250 4x4 dump truck from Bob Riddings, Inc. at a cost of \$27,000.

3. The Property shall be transferred in "as is" condition without any warranties, express or implied.

ADOPTED: This 24th day of September, 2014

APPROVED: This 24th day of September, 2014

RECORDED: This 24th day of September, 2014

VOTES:

Ayes:

Nays:

Absent:

President Board of Park Commissioners
Mt. Prospect Park District
Cook County, Illinois

Secretary Board of Park Commissioners
Mt. Prospect Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, BILL STARR, DO HEREBY CERTIFY that I am the duly elected qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meeting of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO. 700

MT. PROSPECT PARK DISTRICT

**AN ORDINANCE AUTHORIZING AND DIRECTING
THE SALE OF CERTAIN USED PROPERTY**

that the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 24th day of September, 2014, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that the original thereof was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 24th day of September, 2014.

Bill Starr
Secretary Board of Park Commissioners
Mt. Prospect Park District
Cook County, Illinois

(SEAL)

Exhibit A

TRUCK #26, a 1995 Chevrolet C3500 dump truck with 57,941 miles
(VIN:1GBJC34K25E176213).

TRUCK #27, a 1996 Chevrolet C1500 pick-up with 144,488 miles
(VIN: 1GCEC19R3TE156478).

ORDINANCE NO. 701

MT. PROSPECT PARK DISTRICT

**AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION
OF VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION
MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE
MT. PROSPECT PARK DISTRICT**

WHEREAS, the Mt. Prospect Park District ("District") is a municipal corporation and body politic organized and operating under The Park District Code of Illinois and laws supplementary thereto and amendatory thereof; and

WHEREAS, the District is subject to the provisions of the Illinois Open Meetings Act ("Act") 5 ILCS120/1 *et seq.*; and

WHEREAS, pursuant to and in accordance with the Act the Board of Park Commissioners of the District has held closed session meetings from time to time, including but not limited to closed session meetings on 1/16/13; 1/29/13; 2/12/13; 2/13/13; 3/20/13; and

WHEREAS, there exist verbatim audio recordings of those closed session meetings specifically referred to in the immediately preceding paragraph, recorded under the direction of the Board of Park Commissioners of the District; and

WHEREAS, written minutes of each of the aforesaid closed session meetings which meet the written minutes requirements of 5 ILCS 120/2.06 (a) of the Act exist and have been heretofore approved by the Board of Park Commissioners of the District; and

WHEREAS, 5 ILCS 120/2.06 (c) of the Act provides that the verbatim audio recordings of closed session meetings may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:

- (1) the Board of Park Commissioners approves the destruction of a particular verbatim audio recording; and

- (2) the Board of Park Commissioners approves the minutes of the closed meeting(s), the verbatim audio recordings of which are proposed to be destroyed, which minutes meet the requirements of 5 ILCS 120/2.06 (A) of the Act; and

WHEREAS, the most recent of the aforementioned closed session meetings, the verbatim audio recordings of which are proposed to be destroyed, was completed more than 18 months prior to the date hereof.

NOW, THEREFORE, be it and the same is hereby ORDAINED by the Mt. Prospect Park District and the Board of Park Commissioners thereof as follows:

1. That the above and foregoing recitals are hereby incorporated herein by reference the same as if here set forth in full.
2. That the Secretary to the Board of Park Commissioners of the District is hereby authorized and directed to forthwith destroy the verbatim audio recordings of the closed session meetings of the District held on 1/16/13; 1/29/13; 2/12/13; 2/13/13; 3/20/13 and,
3. That all ordinances and resolutions in conflict or inconsistent herewith are hereby, to the extent of such conflict or inconsistency, expressly repealed.
4. That this Ordinance shall be effective forthwith upon adoption.

ADOPTED this 24th day of September, 2014.

VOTES:

Ayes:

Nays:

Absent:

ATTEST:

Secretary

President
Board of Park Commissioners
Mt. Prospect Park District

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, WILLIAM STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO. 701

MT. PROSPECT PARK DISTRICT

**AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION
OF VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION
MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE MT.
PROSPECT PARK DISTRICT**

That the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 24th day of September, 2014, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 24th day of September, 2014.

(SEAL)

Secretary
Mt. Prospect Park District
Cook County, Illinois