

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, October 24, 2018 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka  
Tim Doherty  
Bill Klicka  
Bill Starr  
Lisa Tenuta  
Ray Massie  
Mike Murphy

Administrative Staff:

Jim Jarog, Interim- Executive Director  
Brett Barcel, Director of Golf Operations  
Brian Taylor, Director of Recreation  
Ruth Yueill, Director of Community Relations & Marketing  
Teri Wirkus, Executive Professional Compliance Manager  
George Giese, Superintendent of Business & IT Services

Professionals:

Tom Hoffman, Attorney  
Lee Howard, GAI  
Brad O'Sullivan, GAI  
Dave Phillips, Dan Forbes, Aaron Gold-Speer Financial Inc.

Visitors:

Louis Goodman  
David Perns, DC  
Jason Hickman  
Barb Koch

**CHANGES OR ADDITIONS TO AGENDA**

None

**APPROVAL OF AGENDA**

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Starr and was carried by unanimous voice approval.

**APPROVAL OF MINUTES**

Commissioner Starr motioned to approve the minutes from the Regular Board Meeting on September 26, 2018; seconded by Commissioner Murphy.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Public Comment**

None

**ADOPTION ITEMS**

Resolution #761-A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2018.

Discussion: Lee Howard, GAI explained and answered questions from the Board concerning Resolution #761.

**MOTION**

Commissioner Massie moved to adopt Resolution #761-A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2018; seconded by Commissioner Murphy.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**NEW BUSINESS**

A. Recreation Department Update: Director Brian Taylor provided an update regarding upcoming program reports to the Board through the end of 2018. He then introduced Jason Hickman, Athletic Program Manager.

A1. Baseball Program Update: Jason Hickman presented a recap regarding the 2018 youth baseball and softball season which both programs had great success this year. Jason also discussed plans for the 2019 season and answered questions from the Board.

B. Proposed 2019 Reciprocal Agreement between the Mt. Prospect Park District and Arlington Heights Park District: Director Taylor explained Arlington Heights Park District approached Mt. Prospect Park District as well as four other are districts (Buffalo Grove, Palatine, Elk Grove and Rolling Meadows) requesting their participation in a reciprocal pool agreement during the period of March 1, 2019 through December 31, 2019. Director Taylor explained what the agreement included to the Board and answered any questions.

C. Proposed Intergovernmental Agreement regarding the Village of Mount Prospect’s Lease of a Portion of the Lion’s Park Parking Lot for Use as a Commuter Parking Lot: Interim Executive Director Jarog reviewed the request from the Village and compensation the Village proposed during the lease period from March 1, 2019 through August 31, 2020 to the Board. This was for discussion only since the Village has not approved the project as of yet.

**APPROVAL ITEMS**

A. 2019 Reciprocal Agreement between the Mt. Prospect Park District and Arlington Heights Park District for the period from March 1, 2019, through December 31, 2019

**MOTION**

Commissioner Tenuta moved to approve the 2019 Reciprocal Agreement between the Mt. Prospect Park District and Arlington Heights Park District for the period from March 1, 2019, through December 31, 2019; seconded by Commissioner Massie.

<b><u>Roll Call Vote</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Absent</u></b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Financial Advisor’s Report**

Brad O’Sullivan, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District’s key revenue facilities.

**RATIFICATION OF ACCOUNTS PAYABLE**

Commissioner Klicka motioned to ratify September Accounts Payable checks and EFT's in the amount of \$651,605.57 as listed on the Check Registers; seconded by Commissioner Murphy.

Discussion: Commissioner Tenuta asked for clarification on the Hobby Lobby bill and office supplies. Superintendent Giese explained how the Hobby Lobby and office supplies are coded and bought in bulk.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**RATIFICATION OF PAYROLL**

Commissioner Klicka motioned to ratify September Payroll checks and Direct Deposits in the amount of \$314,262.47 as listed in this report; seconded by Commissioner Massie.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Doherty	X		
Commissioner Klicka	X		
Commissioner Starr	X		
Commissioner Tenuta	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Parks Foundation**

Director Ruth Yueill reviewed with the Board:

- The Foundation met in October and reviewed events and the direction the Board would like to go in 2019.
- Discussed Veteran's Day Celebration on November 12th at Lions Community Center.
- Invited the Board to join the Cabaret Night at Friendship Conservatory on November 3th with the doors opening at 6:30 p.m.

### **Executive Report**

Interim Executive Director Jim Jarog reviewed the following highlights:

- Upcoming Meeting Reminders: November 2nd: SLSF Gala Event at Chevy Chase; November 3rd: Cabaret Night at Friendship Park Conservatory 7:30 p.m.; November 12th: Veterans Day Observed at Lions Rec Center 10:30 am; November 29th: NWSRA (Pursuit) Open House at CCC
- November 14th Special Board Meeting at 6:30 p.m. to review the FY 2019 draft of the budget
- November 14th Regular Board Meeting will be the final version of the FY 2019 Capital List.
- The 2019 Annual Illinois Park & Recreation Association Conference is scheduled for January 24th through January 26th at the Hyatt Regency in Chicago.

### **Public Comment**

None

### **MATTERS FROM COMMISSIONERS**

Commissioner Tenuta wanted to thank staff for such a fantastic Fall Fest this year!

Commissioner Starr thanked the staff in advance for all the support at the Veterans Day Event.

### **ADJOURNMENT**

There being no further business to discuss, Commissioner Murphy moved to adjourn the Regular Board Meeting at 8:28 p.m.; seconded by Commissioner Klicka and carried by unanimous voice vote.

Respectfully submitted,

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William J. Starr, Secretary