

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, November 14, 2018 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Bill Starr
Ray Massie
Mike Murphy

Administrative Staff:

Jim Jarog, Interim Executive Director
Brett Barcel, Director of Golf Operations
Ruth Yueill, Director of Community Relations & Marketing
Teri Wirkus, Executive Professional Compliance Manager
George Giese, Superintendent of Business Services
Mary Kiaupa, Human Resource and Risk Manager
Cheryl Lufitz, Community Relations and Marketing Manager

Professionals:

Tom Hoffman, Attorney
Lee Howard, GAI

Visitors:

None

CHANGES OR ADDITIONS TO AGENDA

Under New Business moved Approval Items after Public Comment; New Business-Fitness Program Update will be presented at the December Meeting.

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda as amended; seconded by Commissioner Murphy and was carried by unanimous voice approval.

APPROVAL OF MINUTES

Commissioner Massie motioned to approve the minutes from the Special Board Meeting on October 24, 2018; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Commissioner Starr motioned to approve the minutes from the Regular Board Meeting on October 24, 2018; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Public Comment

None

APPROVAL ITEMS

A. Approval of 2019 Baseball/Softball Uniform Bid

Interim Executive Director Jarog reviewed that the Youth Baseball & Softball program is administered by the MPPD, and is under the guidance of the volunteer Youth Baseball & Softball Advisory Committee. Bid specifications went out to 12 companies which included team hat, jersey, pants and socks. The actual number of uniforms (units) is unknown until the 2019 registration process is completed in February of 2019. The district received 4 bids back and the Arena Sports proved to be a reputable company with the lowest bid.

MOTION

Commissioner Murphy moved to approve the 2019 Youth Baseball & Softball uniforms in the amount of \$27,402.50; seconded by Commission Massie.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

B. Approval of Capital Projects/Improvements-FY 2019

Interim Executive Director Jarog explained the Directors and district-wide management staff were tasked to identify capital projects and needs in their areas. The Interim Executive Director did the final review prior to being presented to the Board for their approval.

MOTION

Commissioner Massie moved to approve the Capital Projects/Improvements for Fiscal Year 2019; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

C. Approval of the Proposed Health Insurance and Opt Out

Superintendent Giese reviewed the advantages of the Park District's Voluntary Health Insurance Opt-Out Program and how the program has been successful in cost-savings strategy for the District since 2004. The Opt out amounts have increased slightly to be competitive with the neighboring Park District.

MOTION

Commissioner Starr moved to approve the proposed voluntary health insurance opt-out amounts as follows: Employee-Only \$2,000; Employee-Child \$2,500; Employee-Spouse \$2,500; and Family \$3,000, effective January 1st, 2019; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

D. Approval for the Mt. Prospect Park District’s commitment of \$20,700 in support of Phase 1 Engineering for the possible construction of a pedestrian bridge between Melas Park and Meadows Park (Over NW Hwy and adjacent CNW railroad tracks)

Interim Executive Director Jarog reviewed the request from the Village of Mount Prospect for the Park District support for only our portion of the Phase 1 Engineering cost which is identified as \$20,700. The Phase 1 Engineering needs to take place to identify projects details and construction cost estimates. This information is essential and is a requirement to apply for grant funding which is necessary to allow this project to move forward.

Commissioner Starr wanted to make sure the commitment was only for the Engineering Phase 1. Executive Director Jarog stated this approval is for the Phase 1 and this project is expected to comply with ADA accessibility standards which may result in a significant portion of future costs to be eligible for funding within our ADA accessibility account.

MOTION

Commissioner Massie moved to commit the Mt. Prospect Park District to a possible Intergovernmental Cooperative Project to Build a Pedestrian Bridge to provide a safe crossing over Northwest Highway and adjacent railroad tracks from Melas Park to Meadows Park, with such commitment being limited to \$20,700 to help defray the cost of the Phase 1 Engineering only.; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

E. 2019 Board Meeting Schedule

The approval of the 2019 Regular Meeting Schedule.

MOTION

Commissioner Massie approved the 2019 Regular Meeting Schedule; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

ADOPTION ITEMS

- A. **Adoption of Ordinance No. 762:** An Ordinance Levying Taxes For All Corporate Purposes, For Bonds Redemption And Interest Retirement, For Establishing And Maintaining Recreational Programs, For The Payment Necessary To Be Make To The Illinois Municipal Retirement Fund, For Social Security Expenses, For Payment Of The Costs Of Protecting The Park District and Its Employees Against Liability, Property Damage Or Loss, For Conservatory Fund Expenses, For a Paving And Lighting Fund, And For Special Recreation Programs For The Handicapped For The Fiscal Year Beginning The First Day of January, 2018 And Ending The Thirty-First Day Of December, 2018.

MOTION

Commissioner Starr moved to adopt Ordinance No. 762: An Ordinance Levying Taxes For All Corporate Purposes, For Bonds Redemption And Interest Retirement, For Establishing And Maintaining Recreational Programs, For The Payment Necessary To Be Make To The Illinois Municipal Retirement Fund, For Social Security Expenses, For Payment Of The Costs Of Protecting The Park District and Its Employees Against Liability, Property Damage Or Loss, For Conservatory Fund Expenses, For a Paving And Lighting Fund, And For Special Recreation Programs For The Handicapped For The Fiscal Year Beginning The First Day of January, 2018

And

Ending The Thirty-First Day Of December, 2018.; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

- B. **Adoption of Resolution No. 763:** A Resolution Providing For The Possible Reduction of Levy And Assessment Of Taxes For The Mt. Prospect Park District. Cook County Illinois For The Fiscal Year Beginning January 1, 2018 And Ending December 31, 2018.

MOTION

Commissioner Massie moved to Adopt Resolution No. 763, Being A Resolution Providing For The Possible Reduction of Levy And Assessment Of Taxes For The Mt. Prospect Park District, Cook County Illinois For The Fiscal Year Beginning January 1, 2018 And Ending December 31, 2018; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

- C. **Adoption Of Ordinance No. 764:** An Ordinance Abating The Tax Heretofore Levied For The Year 2018 To Pay Interest On \$3,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2011B, Of The Mt. Prospect Park District, Cook County, Illinois.

MOTION

Commissioner Starr moved to adopt Ordinance No. 764, An Ordinance Abating The Tax Levied For The Year 2018 To Pay Interest On \$3,000,000 General Obligation Park Bonds, (Alternate Revenue Source), Series 2011B, Of The Mt. Prospect Park District, Cook County, Illinois; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

- D. **Adoption Of Ordinance No. 765:** An Ordinance Abating The Tax Heretofore Levied for The Year 2018 To Pay Interest On \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014A, Of The Mt. Prospect Park District, Cook County, Illinois

MOTION

Commissioner Murphy moved to adopt Ordinance No. 765, Being An Ordinance Abating The Tax
Tax
Heretofore Levied for The Year 2018 To Pay Interest On \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014 A, Of The Mt. Prospect Park District, Cook County, Illinois; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

- E. **Adoption Of Ordinance No. 766:** An Ordinance Abating The Tax Heretofore Levied for The Year 2018 To Pay To Pay Principal and Interest on \$3,190,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2017B, Of The Mt. Prospect Park District, Cook County, Illinois

MOTION

Commissioner Massie moved to adopt Ordinance No. 766 Being An Ordinance Abating The Tax Heretofore Levied for The Year 2018 To Pay To Pay Principal and Interest on \$3,190,000
General
Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2017B, Of The Mt. Prospect Park District, Cook County, Illinois; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

UNFINISHED BUSINESS

A. Mt. Prospect Park District Website Update

Cheryl Lufitz, Community Relations and Marketing Manager presented a powerpoint presentation to the Board on the highlights of the new website. Explained how the website responds to all devices (ie, i-pad, mobile phones, etc.). Answered any questions from the Board.

Financial Advisor's Report

Brad O'Sullivan GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Murphy motioned to ratify October 2018 Accounts Payable checks and EFT's in the amount of \$1,726,082.05 as listed on the Check Registers; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Murphy motioned to ratify October 2018 Payroll checks and Direct Deposits in the amount of \$318,913.43 as listed in this report; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Doherty			X
Commissioner Klicka			X
Commissioner Starr	X		
Commissioner Tenuta			X
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

Public Comment

None

Executive Report

Interim Executive Director Jarog reviewed the following highlights:

- November 29th: NWSRA Open House at CCC 5p.m. to 7 p.m.
- Parks Foundation Cabaret Night: Record 91 guests enjoyed The Parks Foundation Cabaret Night at Friendship Park Conservatory. Thank you to the Parks Foundation Board for their efforts in making this a great event and to the Park Board of Commissioners for their donations.
- IPRA Conference Registration: The 2019 Annual Illinois Park & Recreation Association “Soaring to New Heights” Conference is scheduled for January 24th-26th^h at the Hyatt Regency in Chicago.
- Upcoming meeting reminders: Regular Meeting on December 19th -7 p.m. @ CCC.

MATTERS FROM COMMISSIONERS

Commissioner Starr thanked all the contributing staff for making the Veteran’s Day ceremony a huge success.

ADJOURNMENT

Commissioner Massie motioned to adjourn the Regular Board Meeting at 7:52 p.m.; seconded by Commissioner Starr and carried by unanimous voice vote.

Respectfully Submitted,

William J. Starr, Secretary