



# MT. PROSPECT PARK DISTRICT

1000 W. CENTRAL ROAD

MOUNT PROSPECT, ILLINOIS 60056

## MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2019

The Regular Board Meetings are held at Central Community Center, at 1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 7:00 p.m.

January 23, 2019

February 13, 2019

March 20, 2019

April 24, 2019

**May 22, 2019**

June 26, 2019

July 24, 2019

August 21, 2019

September 25, 2019

October 23, 2019

November 13, 2019

December 18, 2019

Approved: 11-14-18

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## **REGULAR BOARD MEETING**

**May 22, 2019**

### **AGENDA**

- I. APPROVAL OF MINUTES**
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- III. FINANCIAL ADVISOR'S REPORT**
- IV. RATIFICATION OF AP & PAYROLL**
- V. EXECUTIVE REPORT**



1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056  
**REGULAR BOARD MEETING**

MEMO TO: MT. PROSPECT PARK DISTRICT  
BOARD OF COMMISSIONERS  
PRESS  
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: May 17, 2019

RE: REGULAR PARK BOARD MEETING  
May 22, 2019 7:00 P.M.  
CENTRAL COMMUNITY CENTER  
1000 W. CENTRAL, MOUNT PROSPECT, IL

**AGENDA**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

APPROVAL OF AGENDA

OATH OF OFFICE

APPROVAL OF MINUTES: REGULAR BOARD MEETING: April 24, 2019

PUBLIC COMMENT



1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056  
**REGULAR BOARD MEETING**

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NEW BUSINESS

- A. Recognition of Susan Adams
- B. New Parks & Planning Director-Scott Elman
- C. Utilizing a Consent Agenda-discussion

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE:      April 2019

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

CLOSED SESSION

SECTION 2(c) (5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

SECTION 2(c) (8): Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

ADJOURNMENT

Unapproved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, April 24, 2019 at Central Community Center Facility of said Park District. Vice President Tenuta called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Lisa Tenuta  
Bill Starr  
Bill Klicka  
Ray Massie  
Mike Murphy

Administrative Staff:

Jim Jarog, Executive Director  
Brett Barcel, Director of Golf Operations  
George Giese, Superintendent of Business & IT Services  
Mary Kiaupa, Human Resource and Risk Manager  
Ruth Yueill, Director of Community Relations and Marketing  
Teri Wirkus, Executive Compliance Officer  
Cheryl Lufitz, Community Relations and Marketing Manager

Professionals:

Lee Howard, Financial Advisor GAI  
Brad O'Sullivan, GAI  
Tom Hoffman, District Attorney

Visitors:

Bill & Sue Walters  
Louis Goodman  
Barb & Bob Sabaj  
Vicki Chung  
Janice & Gerry Stone  
David V. Perns D.C.  
Christine Pellizzeri  
Terry Franzen  
Cindy Kaempfer

**CHANGES OR ADDITIONS TO AGENDA**

Under New Business: Use of Consent Agenda Discussion will be moved to the May 22, 2019 Board Meeting so that all the Commissioner will be present for the discussion of the Consent Agenda.

**APPROVAL OF AGENDA**

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Murphy and was carried by unanimous voice approval.

**APPROVAL OF MINUTES**

Commissioner Murphy motioned to approve the minutes from the Regular Board Meeting on March 20, 2019; seconded by Commissioner Massie and carried by unanimous voice approval.

**FOUNDATION REPORT**

Ruth Yueill, Foundation Executive Director, invited all to the Parks Foundation Pre-Plant sale fundraiser on Thursday, May 9 with all proceeds going towards the Foundation Scholarship Program. A “Donate Now” feature will be added to the District website summer 2019 making it simple and quick to donate to the Parks Foundation. The Annual Scholarship program applications are available on May 13 and due back to CCC by 5 p.m. on Monday, June 24. Three, \$1,500 scholarships will be awarded at the July 24th Park Board Meeting. Yueill updated all on the completion of the FPC kitchen renovation funded by the Parks Foundation.

Vice President Tenuta spoke to all of Bill Walters accomplishments from being a Board Member for eight years to establishing the Mt. Prospect Parks Foundation in 2005 and serving as President all but one year. His work on the Foundation enhanced the lives of our District’s residents in many ways.

Barb Sabaj, Foundation Treasurer presented on behalf of the Board of Parks Foundation as well as the Park Board of Commissioners, and thanked Bill Walters for his many years of service by planting a tree in his honor at the park of his choice.

Bill Walters thanked everyone and feels he accomplished a lot since 1989 on behalf of the park district and the community of Mount Prospect.

**Public Comment**

None

**ADOPTIONAL ITEMS**

- A. Adoption of Resolution No 768 : Intergovernmental Agreement regarding the Village of Mount Prospect’s Lease of a portion of the Lions Park parking lot for use as a commuter parking lot.

Executive Director Jarog explained the area the Village is requesting to lease consists of 91 parking spots of the Lions Parking lot. The proposed lease period would run from June 1, 2019, and would expire one day prior to the 18 month anniversary of the first day of the lease which could be November 30, 2020. If an extension is required additional compensation of \$5,500 per month plus 100% of all parking revenue collected would be payable to the Mt. Prospect Park District.

**MOTION**

Commissioner Murphy moved to adopt Resolution No. 768 which grants the approval of the Intergovernmental Agreement (Exhibit 1) regarding the Village of Mount Prospect's Lease of a portion of the Lions Park parking lot for use as a commuter parking lot; seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Commissioner Starr asked if the parking agreement would impact the Mt. Prospect Patrons and Executive Director stated the portion of the Lions parking lot would only be from Monday to Friday between the hours of 8 am till 6 pm.

**NEW BUSINESS**

B. Consideration of Board Retreat-Discussion

Executive Director Jarog stated staff feels this may be a good opportunity for the Board to consider participating in a future Board Retreat. The Board all agreed with the retreat.

**UNFINISHED BUSINESS**

A. Busse Playground Update/Discussion

Executive Director Jarog explained the District hosted a public meeting on April 3, 2019 at Central Community Center to discuss the Busse Playground project and approximately 25 residents attended throughout the evening. A petition was brought forth which included 113 resident signatures in support of an inclusive play for all. There was also an overwhelming request for poured in place surfacing (PIP) in lieu of certified playground surfacing (shredded mulch). This would increase the budget for the project but the alternates being added should be eligible for 100% funding from the accessibility tax levy account which has adequate funding to handle such a request. Staff feels strongly that this would be an appropriate use of this fund as it is the purpose of this fund exists. The Buse Park Playground bid is expected to come before the Board for consideration at the June 26 Board meeting.

**Public Comment**

Christine Pellizzer stated she attended the Busse Playground Open House and how much it means to her family and all the special needs family to have input on the colors, the equipment and the district is looking into the poured surface, so that the children could come to the park and be able to interact with other children. She appreciated the support of the district and was excited that the district listened to the families.

Unapproved Minutes 4-24-19

Vicki Chung also attended the open house and thank the district for offering an open house for the input of the community. She is proud of the park district for listening and incorporating what was discussed at the open house like the colors, type of equipment and surface. Having a park inclusive and accessibility is what the community wants and needs. It is exciting that the park district is going out to bid and is considering Lions playground for a possible next project and she feels the community would love it, support it and be involved.

**Financial Advisor’s Report**

Lee Howard, Financial Advisor-GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District’s key revenue facilities and answered questions from the Board.

**RATIFICATION OF ACCOUNTS PAYABLE**

Commissioner Klicka motioned to ratify March 2019 Accounts Payable checks and EFT’s in the amount of \$808,294.58 listed on the Check Register; seconded by Commissioner Starr.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**RATIFICATION OF PAYROLL**

Commissioner Klicka motioned to ratify March 2019 Payroll Checks and Direct Deposits in the amount of \$316,067.35 listed on this report; seconded by Commissioner Murphy.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.



**EXECUTIVE REPORT**

Executive Director Jim Jarog reviewed the following highlights:

- Upcoming dates: May 3-5, 2019: Mt. Prospect Ballet Recital Schaumburg Prairie Center
- 2019 IAPD Golf Guide: The Mount Prospect Golf Club is identified on page #35 of the IAPD guide.
- Annual Financial Audit: The new financial auditing firm Skitch was on site April 14th at the Administration offices to perform preliminary audit checks Sikich will return on May 6th to complete the annual financial auditing process for FY 2018.
- Strategic Plan/Employee Satisfaction Survey: The District continues to move forward with the implementation of the 2018 Strategic Plan. The Employee Committee recently distributed the Employee Satisfaction Survey (paper or electronic) with the last date of completion on April 30th.
- Friendship Park Conservatory: The FPC staff has started the process of populating the Beehive outside the Conservatory. The first beehive was in place for the Earth Day celebration which 200 people were in attendance.

**Public Comment**

Christine Pellizzer had some concerns with the Westbrook playground fence. Executive Director Jarog asked if they could meet later and discuss her concerns. All concurred.

**COMMENTS/MATTERS FROM COMMISSIONERS**

Vice President Tenuta gave a shout out to the MPGC instagram - so exciting and congrats!

**ADJOURNED TO CLOSED SESSION**

Commissioner Massie moved to adjourn to closed session for Section 2(c)(21)- Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06.; seconded by Commissioner Murphy.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**RECONVENED FROM CLOSED SESSION**

Commissioner Massie moved to reconvene to Open Session Regular Meeting; seconded by Commissioner Murphy.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

**TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION**

Vice President Tenuta moved to approve Section 2(c)(21)- Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06.; seconded by Commissioner Starr.

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed			

**ADJOURNMENT**

Commissioner Starr moved to adjourn the Regular Board Meeting; seconded by Commissioner Starr and was carried by unanimous voice vote.

Respectfully submitted,

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William J. Starr



# MEMORANDUM

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To: Mt. Prospect Park District Board of Commissioners

From: Kathy Muellner / Early Childhood and Youth Manager

Date: May 22, 2019

Re: **Recognition of Susan Adams**

C: Jim Jarog / Executive Director

## **SUMMARY & BACKGROUND**

Susan Adams began her career at the Mt. Prospect Park District in August of 1989. She joined the District to teach Plant Education Classes and lead greenhouse tours for school groups at the Conservatory. With just a few hours a week, it was Susan's goal to get her "foot in the door" at the Mt. Prospect Park District.

In August 1991, Susan took on the role as lead teacher for Lions 3-year-old preschool and continued in that capacity until May of 1998. In fall 1998, Susan took over as lead teacher of RecPlex Pre K preschool filling the vacancy of Phyllis O'Neal who had just retired after almost 20 years teaching with the District.

While at RecPlex, Susan was instrumental in the growth of the Li'l Mountaineers Preschool Program. Susan assisted in the development of a 5-day preschool program, Afternoon Pre K, Multi-Age Preschool program, 5 days a week Multi-Age, Trekkers Extended Preschool Program, Lunch Bunch and increased class enrollment by adding an extra teacher and Preschool Plus Program. Susan also assisted in the development of additional programming for preschool families in the hopes of creating a preschool community.

During her 30 year career, Susan has taught over 1,300 young ones at the Mt. Prospect Park District. Susan is proud of her team and the District. She would often tell parents they made a great choice in choosing the Mt. Prospect Park District Preschool Program. Susan will be missed by all. It was a pleasure to be her manager and I wish to thank her personally for all of the parenting advice over the years.



# MEMORANDUM

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To: Mt Prospect Park District Board of Commissioners

From: Jim Jarog, Executive Director

Date: May 22, 2019

Re: **New Director of Parks and Planning**

I would like to take the opportunity to introduce Mr. Scott Elman to our Board. Scott recently accepted the position of Director of Parks and Planning with the Mt. Prospect Park District. With over 30 years as a Landscape Architect, Scott stood out in a field of over 46 applicants.

For the last 20 years, Scott held the position of Senior Park Planner with the Arlington Heights Park District. Scott possesses extensive knowledge pertaining to the public procurement process including project planning, bidding, and construction management. Scott was primarily responsible for the majority of median project budgeting and capital improvement planning for the Parks and Planning Department at Arlington. He oversaw the design and replacement of 58 parks and playgrounds, focusing on ADA improvements to all of the park amenities.

During Scott's time at AHPD, they received ten legislative grants and four OSLAD grants. The most notable of those was a grant received for improvements at the Lake Arlington recreation complex which Scott was directly involved in. In addition, Scott developed all maps and drawings for the Park District's Distinguished Agency and Gold Medal accreditations.

Scott officially joined the Mt. Prospect Park District on Monday, May 6, 2019. I look forward to working with Scott and to all the great things I know he will help us to achieve at the Mt. Prospect Park District.



# MEMORANDUM

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To: Mt. Prospect Park District Board of Commissioners

From: Jim Jarog / Executive Director

Date: May 22, 2019

Re: **Use of Consent Agenda**

## **SUMMARY & BACKGROUND**

At the March 20, 2019, Regular Board meeting, President Kurka requested that the Park District look into the use of a Consent agenda as part of our regular meeting format moving forward. As a result of that request, a follow-up conversation took place with Attorney Tom Hoffman shortly after the March 20th meeting. It was decided it would be best to first familiarize the Board with the consent agenda process as a starting point.

All Commissioners should have previously received information outlining the Consent Agenda process. This was shared with the Board the week of April 8th. The information provided contained a sample agenda and a video link to view a public meeting taking place which utilized the consent agenda process. Attorney Hoffman will be available at the May 22nd Regular Board Meeting to go over the Consent Agenda process and field any questions from Commissioners. Depending on the consensus of the Board and direction provided to staff we would then potentially incorporate this as part of our approval process at future Board meetings.

**MOUNT PROSPECT PARK DISTRICT  
YTD SUMMARY - ALL FUNDS  
For FOUR Months Ended 4/30/19**

ACCOUNT NAMES	2018 Actual	2019 Actual	2019 Budget Operating +Capital	Actual vs. Last Yr. \$ Change Increase (Decrease)	% Change
BALANCE, Beginning - January 1	5,880,594	5,863,685			
<b>REVENUES:</b>					
PROPERTY TAXES	5,142,359	5,389,995	10,470,900	247,636	4.8%
REPLACEMENT TAXES	61,349	59,611	130,000	( 1,738)	-2.8%
RENTAL	163,147	134,603	794,818	( 28,544)	-17.5%
PASSES /USER FEES	416,268	429,602	836,998	13,334	3.2%
DAILY /USER FEES	119,725	130,116	1,160,715	10,391	8.7%
PROGRAM FEES	1,444,001	1,377,282	3,701,504	( 66,719)	-4.6%
CONCESSION SALES	19,216	19,970	217,947	754	3.9%
CORP SPONSORS & GRANTS	6,325	6,690	27,500	365	5.8%
OTHER	37,352	24,723	86,933	( 12,629)	-33.8%
INTEREST	3,283	7,034	1,160	3,751	114.3%
INT PROJ CHARGES	176,383	206,177	327,930	29,794	16.9%
BOND PROCEEDS - New Capital				0	n/a
BOND PROCEEDS - Refinancing			1,231,646	0	n/a
<b>TOTAL REVENUE</b>	<b>7,589,408</b>	<b>7,785,803</b>	<b>18,988,051</b>	<b>196,395</b>	<b>2.6%</b>
<b>EXPENDITURES:</b>					
FULL TIME SALARIES	1,054,007	1,104,622	3,743,202	50,615	4.8%
PART TIME SALARIES	631,444	590,314	2,733,757	( 41,130)	-6.5%
EMPLOYEE BENEFITS	575,888	595,846	1,692,389	19,958	3.5%
CONTRACTUAL SERVICES	424,050	305,057	1,285,485	( 118,993)	-28.1%
COMMODITIES	262,253	265,204	1,154,881	2,951	1.1%
CONCESSIONS	26,742	28,822	100,653	2,080	7.8%
UTILITIES	209,120	204,774	911,976	( 4,346)	-2.1%
INSURANCE	241,732	248,905	425,610	7,173	3.0%
NW SPECIAL REC	179,229	174,410	432,187	( 4,819)	-2.7%
RETIREMENT	295,151	282,250	1,344,150	( 12,901)	-4.4%
SALES TAX	1,075	1,183	16,298	108	10.0%
<b>DEBT SERVICE:</b>					
BONDS - Short Term			3,108,405	0	n/a
BONDS - Long Term - Refinanced	221,828	218,578	1,231,646	( 3,250)	-1.5%
BONDS Defeased & Fees				0	n/a
BANK NOTES - Golf Carts				0	n/a
<b>CAPITAL PROJECTS:</b>					
FROM BOND FUNDS - New Capital				0	n/a
FROM BOND FUNDS - Carryover	400,066	475,018		74,952	18.7%
ACCESSIBILITY - ADA	2,188	4,464	1,215,000	2,276	104.0%
CONSERVATORY PROPERTY				0	n/a
PAV & LIGHT FUND	1,992	7,136	126,873	5,144	258.2%
<b>TOTAL EXPENDITURE</b>	<b>4,526,765</b>	<b>4,506,583</b>	<b>19,522,512</b>	<b>( 20,182)</b>	<b>-0.4%</b>
REVENUE OVER ( UNDER)	3,062,643	3,279,220	( 534,461)	216,577	
BALANCE, Ending	8,943,237	9,142,905			

**MT PROSPECT PARK DISTRICT  
DEPARTMENTAL EXPENDITURE ANALYSIS  
FOR THE 4 MONTHS ENDED 4-30-19**

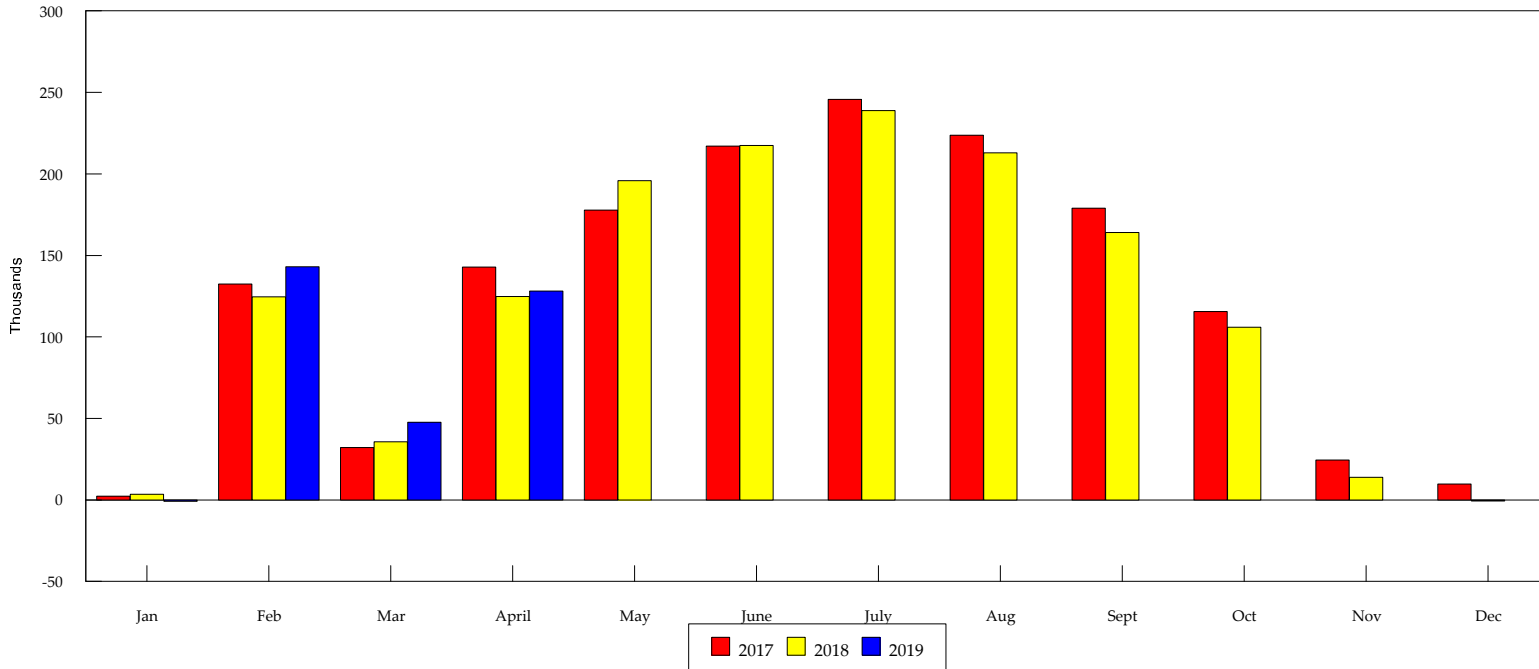
33% OF CALENDAR YEAR

FUND / Department	'19 Y.T.D. Actual	2019 Budget	Y.T.D. as % of '19 Budget	'18 Y.T.D. Actual	Y.T.D. % of '18 Y.T.D.	Projected 2019	Proj % of '19 Bud	% Inc '19 Bud Over '18 Bud
<b>GENERAL FUND</b>								
Administration	266,366	931,960	29%	263,207	101%	855,927	92%	-2%
Maintenance	279,265	1,005,664	28%	274,642	102%	910,741	91%	9%
Motor Pool	68,379	297,986	23%	73,262	93%	254,650	85%	-3%
Buildings	68,633	229,981	30%	65,195	105%	214,466	93%	4%
Studio at Melas	4,791	33,626	14%	6,490	74%	21,514	64%	50%
Total	<u>687,434</u>	<u>2,499,217</u>	<u>28%</u>	<u>682,796</u>	<u>101%</u>	<u>2,258,823</u>	<u>90%</u>	<u>3%</u>
<b>RECREATION FUND</b>								
Administration	303,131	1,014,446	30%	305,239	99%	919,561	91%	1%
Big Surf	63,631	325,913	20%	67,047	95%	297,526	91%	1%
Meadows Pool	11,684	220,891	5%	11,862	0%	185,276	84%	10%
Recplex Pool	147,928	559,121	26%	165,320	89%	539,833	97%	4%
Golf Course	438,897	1,683,180	26%	453,729	97%	1,602,323	95%	5%
Concessions	10,202	127,918	8%	15,509	66%	94,038	74%	-5%
Lions Center	56,556	188,431	30%	47,467	119%	173,844	92%	3%
Recplex Center	314,620	1,120,314	28%	265,286	119%	1,020,410	91%	4%
Ice Arena	-	-	n/a	107,535	0%	-	n/a	-100%
Rec Programs	465,390	1,704,941	27%	460,130	101%	1,651,621	97%	1%
Central Programs	9,579	95,040	10%	29,428	33%	59,200	62%	-5%
Central Road	177,556	595,900	30%	191,163	93%	545,209	91%	-3%
Total	<u>1,999,174</u>	<u>7,636,095</u>	<u>26%</u>	<u>2,119,715</u>	<u>94%</u>	<u>6,923,362</u>	<u>91%</u>	<u>-1%</u>

## MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

**Revenue Recap by yr:**

2017			2018			2019					
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>	<u>YTD</u>	<u>Annual</u>	
									<u>Actual</u>	<u>Budget</u>	
Jan	2,269	2,269	Jan	3,499	3,499	Jan	(836)	(836)			
Feb	132,376	134,645	Feb	124,678	128,177	Feb	143,004	142,168	<b>Revenue</b>	317,981	1,557,530
Mar	32,219	166,864	Mar	35,654	163,831	Mar	47,682	189,849	<b>Expenditures</b>		
April	142,799	309,663	April	124,711	288,542	April	128,132	317,981	Full Time	188,139	623,993
May	177,872	487,534	May	195,862	484,404	May	0	0	Part Time	31,285	326,770
June	217,140	704,674	June	217,378	701,781	June	0	0	Benefits	102,354	292,541
July	245,693	950,367	July	238,756	940,538	July	0	0	Commodities	65,221	249,401
Aug	223,766	1,174,134	Aug	212,847	1,153,385	Aug	0	0	Contractual	22,917	97,211
Sept	179,076	1,353,209	Sept	164,036	1,317,420	Sept	0	0	Utilities	28,980	93,264
Oct	115,651	1,468,860	Oct	105,925	1,423,346	Oct	0	0		438,896	1,683,180
Nov	24,488	1,493,349	Nov	13,878	1,437,223	Nov	0	0	<b>Net</b>	(120,915)	(125,650)
Dec	9,791	1,503,140	Dec	(717)	1,436,507	Dec	0	0			
<b>Budget</b>		<b>1,556,500</b>			<b>1,577,565</b>			<b>1,683,180</b>			



This Year Vs Last Two Years



Mount Prospect Park District  
**GOLF COURSE**  
 thru April

	2016	2017	2018	2019	Change From Prior Year
<b>REVENUES:</b>					
RENTALS	25,084	26,260	19,774	23,972	21%
PASSES /USER FEES	198,118	173,689	171,245	173,835	2%
DAILY /USER FEES	101,575	93,786	76,712	93,311	22%
PROGRAM FEES	15,238	14,034	21,344	25,795	21%
MERCHANDISE SALES	6,152	7,569	5,172	6,815	32%
CORPORATE SPONSORS	2				
OTHER	(5,215)	(5,676)	(5,705)	(5,746)	1%
<b>TOTAL REVENUE</b>	<b>340,954</b>	<b>309,662</b>	<b>288,542</b>	<b>317,982</b>	<b>10%</b>
% of Budget	21%	20%	18%	20%	
 <b>EXPENDITURES:</b>					
FULL TIME SALARIES	193,239	171,492	186,891	188,139	1%
PART TIME SALARIES	44,040	34,435	32,208	31,285	-3%
FRINGE BENEFITS	84,958	96,201	99,519	102,354	3%
CONTRACTUAL SERVICES	25,177	27,371	20,920	22,917	10%
COMMODITIES	63,806	76,692	56,404	41,083	-27%
MERCHANDISE	12,010	19,242	22,355	23,934	7%
UTILITIES	25,875	23,357	35,332	28,980	-18%
SALES TAX/OTHER	156	135	100	204	104%
<b>TOTAL EXPENDITURES</b>	<b>449,261</b>	<b>448,925</b>	<b>453,729</b>	<b>438,896</b>	<b>-3%</b>
% of Budget	29%	28%	28%	26%	
REVENUE OVER(UNDER) EXP	(108,307)	(139,263)	(165,187)	(120,914)	
BUDGET REVENUE	1,602,000	1,556,500	1,577,565	1,557,530	
BUDGET EXPENSE	1,559,967	1,588,403	1,605,366	1,683,180	

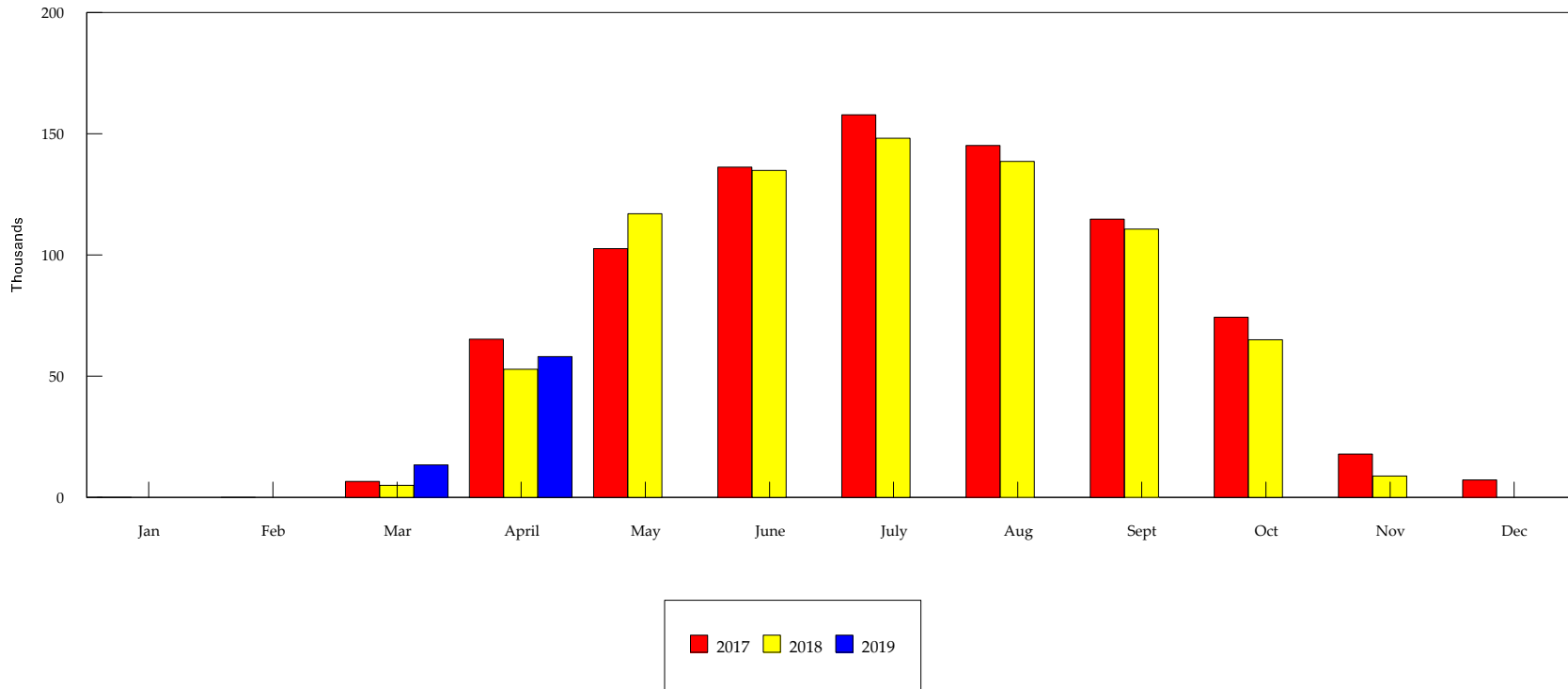
**MOUNT PROSPECT PARK DISTRICT  
GOLF COURSE Department by Function  
For Four Months Ended 4-30-19**

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
<b>REVENUES:</b>								
RENTAL	23,972	23,972						
PASSES /USER FEES	173,835	173,835						
DAILY /USER FEES	93,311	83,269			10,041			
PROGRAM FEES	25,795	1,435				24,320	40	
MERCHANDISE SALES	6,815			6,815				
OTHER	(5,746)	(5,746)						
SPONSORSHIPS	-							
<b>TOTAL REVENUE</b>	<b>317,981</b>	<b>276,765</b>	-	<b>6,815</b>	<b>10,041</b>	<b>24,320</b>	<b>40</b>	-
% of Budget	20%	21%	n/a	11%	11%	36%	0%	n/a
<b>EXPENDITURES:</b>								
FULL TIME SALARIES	188,139	100,416	70,466					17,258
PART TIME SALARIES	31,285	7,348	23,844	-				94
FRINGE BENEFITS	102,354	33,063	56,591					12,701
CONTRACTUAL SERVICES	22,916	19,366	1,259					2,291
COMMODITIES	41,083	3,478	23,608	72	5,801	3,946	794	3,383
MERCHANDISE	23,934			23,934				
UTILITIES	28,980	7,846	11,671					9,464
SALES TAX	204			204				
<b>TOTAL EXPENDITURES</b>	<b>438,896</b>	<b>171,516</b>	<b>187,439</b>	<b>24,210</b>	<b>5,801</b>	<b>3,946</b>	<b>794</b>	<b>45,189</b>
% of Budget	26%	28%	24%	51%	97%	8%	5%	29%
REVENUE OVER(UNDER) EXP	(120,915)	105,249	(187,439)	(17,395)	4,240	20,374	(754)	(45,189)
<b>CHANGE FROM LAST YR + (-)</b>								
REVENUE	29,439	20,727	-	1,643	2,688	4,822	(440)	-
EXPENDITURES	(14,832)	(3,752)	(8,952)	1,756	(385)	3,821	294	(7,615)
NET	<b>44,271</b>	<b>24,479</b>	<b>8,952</b>	<b>(113)</b>	<b>3,073</b>	<b>1,000</b>	<b>(734)</b>	<b>7,615</b>
<b>% CHANGE FROM LAST YEAR</b>								
REVENUE	10	8	n/a	32	37	25	(92)	n/a
EXPENDITURES	(3)	(2)	(5)	8	(6)	3,057	59	(14)

**MT PROSPECT PARK DISTRICT**  
**GOLF COURSE**  
**Greens Fees Sales**

**Revenue Recap by yr:**

	2017		2018		2019			
	Month	YTD	Month	YTD	Month	YTD		
Jan	0	0	Jan	0	Jan	0	'17 Budget	800,000
Feb	0	0	Feb	0	Feb	0	'18 Budget	832,500
Mar	6,580	6,580	Mar	4,984	Mar	13,472	'19 Budget	841,500
Apr	65,371	71,952	Apr	52,927	Apr	58,151		
May	102,629	174,581	May	117,089	May	0		
June	136,328	310,908	June	134,922	June	0		
July	157,909	468,817	July	148,214	July	0		
Aug	145,244	614,061	Aug	138,666	Aug	0		
Sept	114,778	728,839	Sept	110,708	Sept	0		
Oct	74,430	803,269	Oct	65,095	Oct	0		
Nov	17,890	821,158	Nov	8,890	Nov	0		
Dec	7,249	653,827	Dec	0	Dec	0		

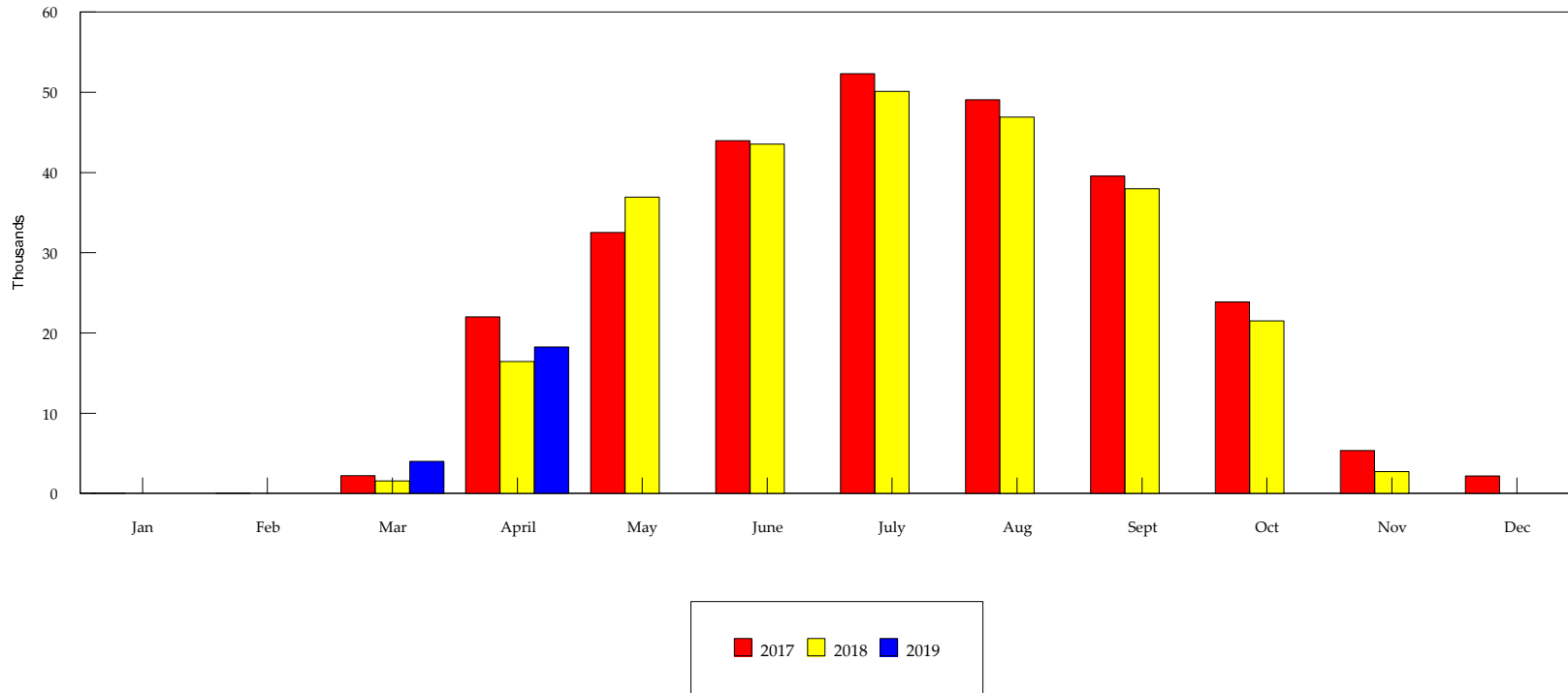


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT  
GOLF COURSE  
**Power Cart Rental**

**Revenue Recap by yr:**

	2017		2018		2019		'17 Budget	'18 Budget	'19 Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0	280,000		
Feb	0	0	Feb	0	Feb	0	290,000		
Mar	2,205	2,205	Mar	1,552	Mar	3,984	279,125		
April	22,007	24,212	April	16,465	April	18,257			
May	32,545	56,756	May	36,954	May	0			
June	43,968	100,724	June	43,546	June	0			
July	52,330	153,054	July	50,114	July	0			
Aug	49,064	202,118	Aug	46,908	Aug	0			
Sept	39,567	241,684	Sept	37,971	Sept	0			
Oct	23,882	265,566	Oct	21,528	Oct	0			
Nov	5,358	270,925	Nov	2,717	Nov	0			
Dec	2,174	273,099	Dec	0	Dec	0			
				257,754		22,242			

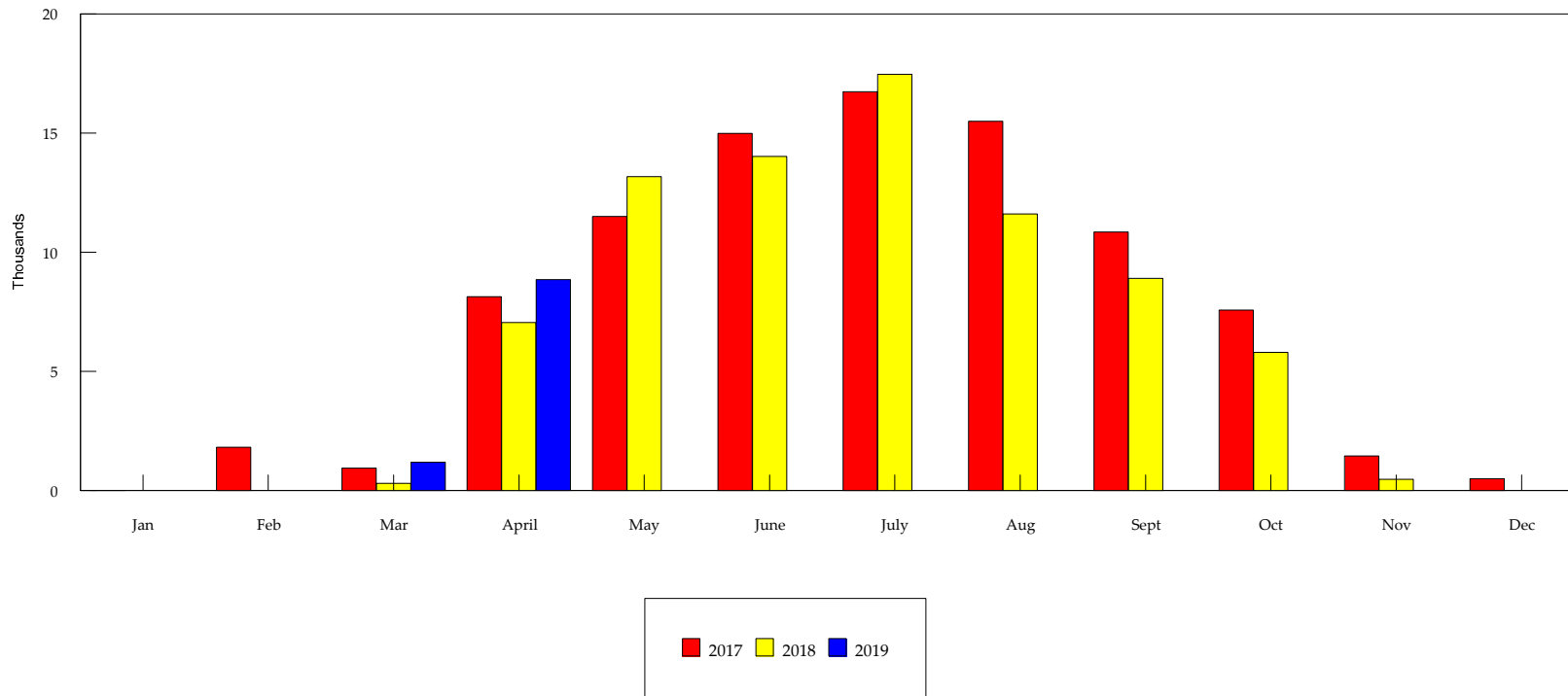


This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT  
GOLF COURSE  
**Driving Range Revenue**

**Revenue Recap by yr:**

	2017		2018		2019		'17 Budget	'18 Budget	'19 Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	Jan	0	90,000		
Feb	1,825	1,825	Feb	0	Feb	0	106,000		
Mar	944	2,769	Mar	302	Mar	1,190	92,500		
April	8,146	10,915	April	7,052	April	8,852			
May	11,506	22,421	May	13,175	May	0			
June	14,990	37,411	June	14,030	June	0			
July	16,740	54,152	July	17,472	July	0			
Aug	15,501	69,653	Aug	11,618	Aug	0			
Sept	10,850	80,503	Sept	8,910	Sept	0			
Oct	7,582	88,086	Oct	5,800	Oct	0			
Nov	1,459	89,544	Nov	476	Nov	0			
Dec	502	90,046	Dec	0	Dec	0			
				78,835		10,041			

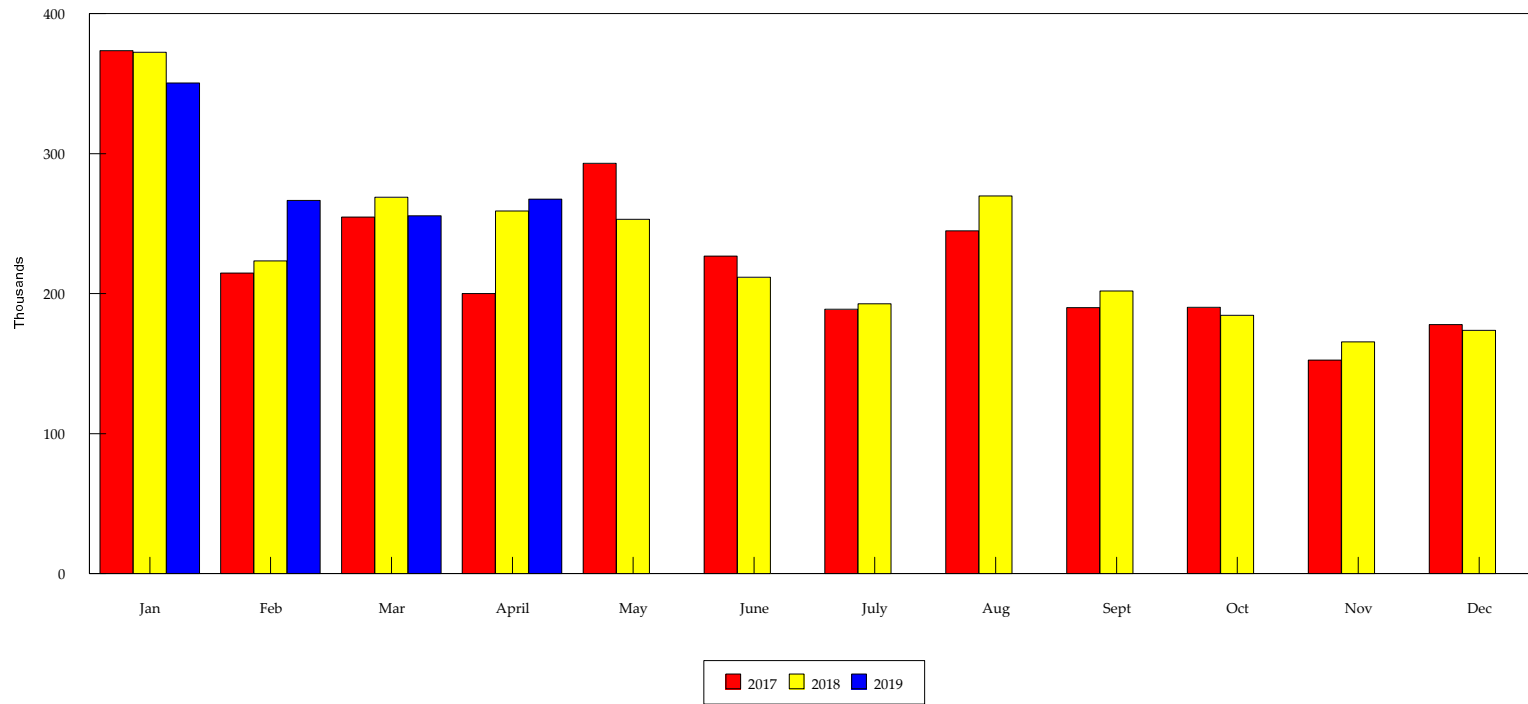


This Year Vs Last Two Years

## MT PROSPECT PARK DISTRICT PROGRAM REVENUE

### Revenue Recap by yr:

	2017		2018		2019		YTD <u>Actual</u>	Annual <u>Budget</u>
	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>	<u>Month</u>	<u>YTD</u>		
Jan	373,662	373,662	Jan	372,508	Jan	350,551	350,551	<b>Revenue</b> 1,140,324 2,821,232
Feb	214,716	588,378	Feb	223,330	Feb	266,642	617,193	
Mar	254,751	843,129	Mar	268,984	Mar	255,628	872,821	
April	200,096	1,043,225	April	259,178	April	267,503	1,140,324	
May	293,193	1,336,418	May	253,177	May	0	0	
June	226,890	1,563,308	June	211,692	June	0	0	
July	188,870	1,752,178	July	192,772	July	0	0	
Aug	244,885	1,997,063	Aug	269,775	Aug	0	0	
Sept	190,099	2,187,162	Sept	201,978	Sept	0	0	
Oct	190,245	2,377,407	Oct	184,504	Oct	0	0	
Nov	152,528	2,529,935	Nov	165,520	Nov	0	0	
Dec	177,831	2,707,766	Dec	173,926	Dec	0	0	
<b>Budget</b>	<b>2,652,000</b>		<b>2,720,068</b>		<b>2,821,232</b>			<b>Net</b> 674,934 1,116,291



This Year Vs Last Year

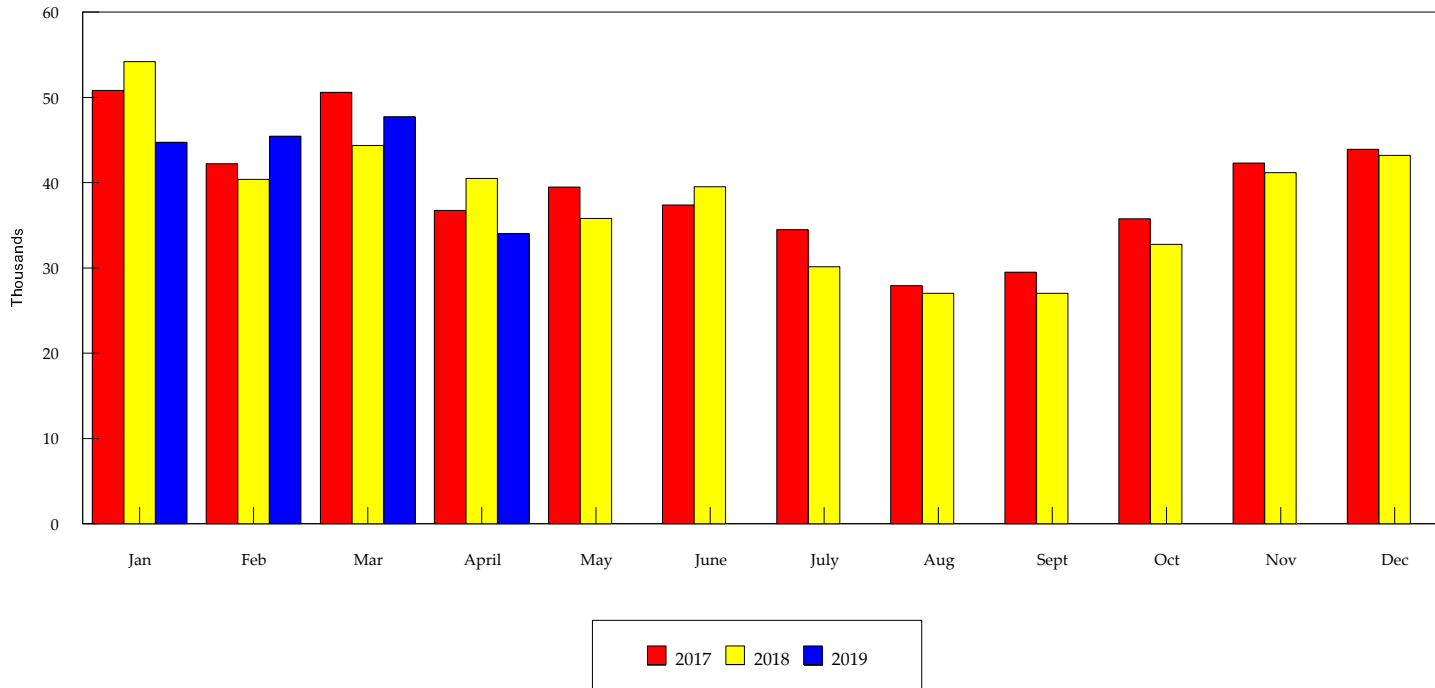
MOUNT PROSPECT PARK DISTRICT  
PROGRAMS Department by Function  
For Four Months Ended 4-30-19

ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	ARTS	BASEBALL
<b>REVENUES:</b>								
PROGRAM FEES	1,130,912	581,035	55,868	101,231	76,442	4,232	140,355	171,749
CHILD CARE	9,412	9,412						
DONATIONS	-							
TOTAL REVENUE	<u>1,140,324</u>	<u>590,447</u>	<u>55,868</u>	<u>101,231</u>	<u>76,442</u>	<u>4,232</u>	<u>140,355</u>	<u>171,749</u>
% of Budget	40%	44%	40%	23%	31%	32%	29%	95%
<b>EXPENDITURES:</b>								
PART TIME SALARIES	258,873	119,774	3,349	14,143	46,961	1,553	72,724	369
CONTRACTUAL SERVICES	91,596	21,703	10,138	58,925		739	90	
COMMODITIES	114,921	5,273	9,761	9,597	3,746	5,483	48,476	32,585
UTILITIES	-							
TOTAL EXPENDITURES	<u>465,390</u>	<u>146,751</u>	<u>23,248</u>	<u>82,665</u>	<u>50,708</u>	<u>7,775</u>	<u>121,289</u>	<u>32,954</u>
% of Budget	27%	23%	21%	31%	32%	30%	35%	24%
REVENUE OVER(UNDER) EXP	<u>674,934</u>	<u>443,697</u>	<u>32,620</u>	<u>18,566</u>	<u>25,735</u>	<u>(3,544)</u>	<u>19,066</u>	<u>138,795</u>
<b>CHANGE FROM LAST YR + (-)</b>								
REVENUE	16,356	44,848	4,909	(34,475)	1,635	(1,323)	6,152	(5,390)
EXPENDITURES	5,258	(1,254)	5,051	(2,002)	(440)	(769)	9,450	(4,778)
NET	<u>11,098</u>	<u>46,102</u>	<u>(142)</u>	<u>(32,473)</u>	<u>2,075</u>	<u>(554)</u>	<u>(3,298)</u>	<u>(612)</u>
<b>% CHANGE FROM LAST YEAR</b>								
REVENUE	1	8	10	(25)	2	(24)	5	(3)
EXPENDITURES	1	(1)	28	(2)	(1)	(9)	8	(13)
2019 BUDGET REVENUE	2,821,232	1,327,791	138,520	437,220	247,143	13,363	477,335	179,860
2019 BUDGET EXPEND	1,704,941	650,692	110,576	270,493	160,749	26,290	346,648	139,493
2018 REVENUE	1,123,968	545,599	50,959	135,706	74,808	5,554	134,203	177,139
2018 EXPENDITURES	460,132	148,005	18,197	84,668	51,148	8,544	111,839	37,731

**MT PROSPECT PARK DISTRICT  
RECPLEX**

**Revenue Recap by yr:**

2017			2018			2019			YTD	Annual		
	<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>		<u>Month</u>	<u>YTD</u>	<u>Actual</u>	<u>Budget</u>		
Jan	50,841	50,841	Jan	54,196	54,196	Jan	44,749	44,749	<b>Revenue</b>	172,031		
Feb	42,249	93,091	Feb	40,393	94,589	Feb	45,478	90,227				
Mar	50,602	143,692	Mar	44,367	138,956	Mar	47,734	137,962				
Apr	36,754	180,446	Apr	40,522	179,478	Apr	34,070	172,031			<b>Expenditures</b>	455,032
May	39,476	219,922	May	35,817	215,295	May	0	0				
June	37,406	257,328	June	39,516	254,811	June	0	0				
July	34,503	291,830	July	30,156	284,968	July	0	0				
Aug	27,933	319,763	Aug	27,043	312,011	Aug	0	0				
Sept	29,525	349,288	Sept	27,018	339,029	Sept	0	0				
Oct	35,760	385,049	Oct	32,782	371,811	Oct	0	0				
Nov	42,303	427,352	Nov	41,190	413,001	Nov	0	0				
Dec	43,931	471,283	Dec	43,214	456,215	Dec	0	0				
<b>Budget</b>		<b>529,500</b>			<b>496,111</b>			<b>455,032</b>				
									<b>Net</b>			
										314,620		
										1,120,314		
										(142,589)		
										(665,282)		



This Year Vs Last Two Years



**MT PROSPECT PARK DISTRICT  
RECPLEX FACILITY REVENUE REPORT  
APRIL 2019**

	<i>MONTH</i>		<i>YEAR to DATE</i>		Up (Down)	
	This	Last	This	Last	Change	% Change
<b>RENTALS</b>						
Building Rental	4,535	5,171	25,270	24,696	574	2%
Total	4,535	5,171	25,270	24,696	574	2%
<b>PASS SALES</b>						
All Facility	9,237	9,395	39,827	37,530	2,297	6%
Gym & Track	4,232	4,227	19,359	18,966	393	2%
Fitness	13,609	14,151	71,770	69,769	2,001	3%
Total	27,078	27,773	130,956	126,264	4,691	4%
<b>DAILY FEES</b>						
All Facility	78	559	994	2,021	(1,027)	-51%
Gym & Track	3,125	2,495	14,190	15,445	(1,255)	-8%
Fitness	414	668	2,229	3,439	(1,210)	-35%
Racquetball	414	400	2,383	2,746	(363)	-13%
Playport	474	354	2,150	2,983	(833)	-28%
Total	4,505	4,476	21,946	26,634	(4,688)	-18%
<b>PROGRAM FEES</b>						
Special Programs	712	1,362	1,015	4,234	(3,219)	-76%
Total	712	1,362	1,015	4,234	(3,219)	-76%
<b>CONCESSIONS</b>						
Merchandise	419	328	2,305	1,431	874	61%
Vending	-	1,062	2,820	4,764	(1,944)	-41%
Total	419	1,390	5,125	6,195	(1,070)	-17%
<b>OTHER</b>						
Visa Charges / OvSt	(3,179)	(3,264)	(12,281)	(12,160)	(121)	1%
TOTAL	34,070	36,907	172,031	175,864	(3,833)	-2%

Mount Prospect Park District  
**RECPLEX FACILITY**  
 thru April

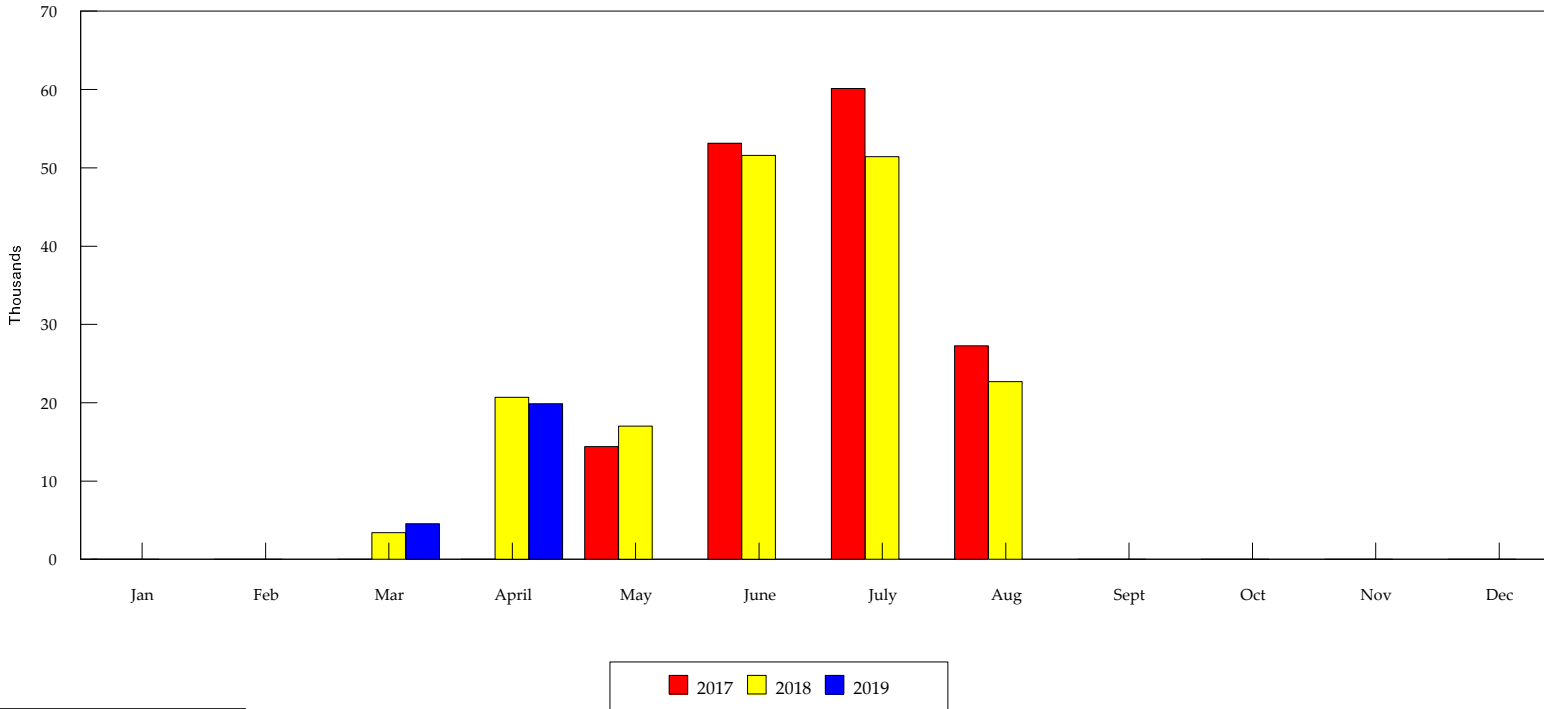
	2016	2017	2018	2019	Change From Prior Year
<b>REVENUES:</b>					
RENTALS	22,533	22,804	28,311	25,270	-11%
PASSES /USER FEES	137,813	128,671	126,264	130,956	4%
DAILY /USER FEES	36,463	32,838	26,634	21,946	-18%
PROGRAM FEES	6,286	943	4,234	1,015	-76%
MERCHANDISE & VENDING	4,763	7,268	6,195	5,125	-17%
OTHER/visa	(11,098)	(12,077)	(12,160)	(12,281)	1%
<b>TOTAL REVENUE</b>	<b>196,760</b>	<b>180,447</b>	<b>179,478</b>	<b>172,031</b>	<b>-4%</b>
% of Budget	34%	34%	36%	38%	
 <b>EXPENDITURES:</b>					
FULL TIME SALARIES	78,175	70,550	63,561	89,994	42%
PART TIME SALARIES	91,725	82,032	78,412	89,449	14%
FRINGE BENEFITS	29,988	29,304	30,777	49,564	61%
CONTRACTUAL SERVICES	29,213	25,060	23,384	10,000	-57%
COMMODITIES	16,978	14,561	12,016	16,241	35%
MERCHANDISE	1,164	1,155	751	831	11%
UTILITIES	73,046	65,993	56,422	58,540	4%
<b>TOTAL EXPENDITURES</b>	<b>320,289</b>	<b>288,655</b>	<b>265,323</b>	<b>314,619</b>	<b>19%</b>
% of Budget	32%	29%	25%	28%	
REVENUE OVER(UNDER) EXP	(123,529)	(108,208)	(85,845)	(142,588)	
BUDGET REVENUE	574,000	529,500	496,111	455,032	
BUDGET EXPENSE	1,015,519	998,160	1,074,190	1,120,314	

MOUNT PROSPECT PARK DISTRICT

BIG SURF POOL

**Revenue Recap by yr:**

2017			2018			2019			YTD	Annual
Month	YTD		Month	YTD		Month	YTD	Actual	Budget	
Jan	0	0	Jan	0	0	Jan	0	0		
Feb	0	0	Feb	0	0	Feb	0	0		
Mar	800	800	Mar	3,422	3,422	Mar	4,561	4,561	<b>Revenue</b> 24,427	
April	7,178	7,978	April	20,698	24,120	April	19,866	24,427	<b>Expenditures</b> 168,500	
May	10,122	18,100	May	17,027	41,147	May	0	0	Full Time 42,692	
June	72,777	90,877	June	51,579	92,726	June	0	0	Part Time 142	
July	50,582	141,459	July	51,439	144,165	July	0	0	Benefits 17,037	
Aug	13,020	154,479	Aug	22,717	166,882	Aug	0	0	Comodities 2,362	
Sept	0	154,479	Sept	0	166,882	Sept	0	0	Utilities 1,398	
Oct	0	154,479	Oct	0	166,882	Oct	0	0	63,631	
Nov	0	154,479	Nov	0	166,882	Nov	0	0	325,913	
Dec	0	154,479	Dec	0	166,882	Dec	0	24,427	<b>Net</b> (39,203)	
<b>Budget</b>	<b>178,500</b>		<b>Budget</b>	<b>165,896</b>		<b>Budget</b>	<b>168,500</b>		<b>(157,413)</b>	



This Year Vs Last Two Years

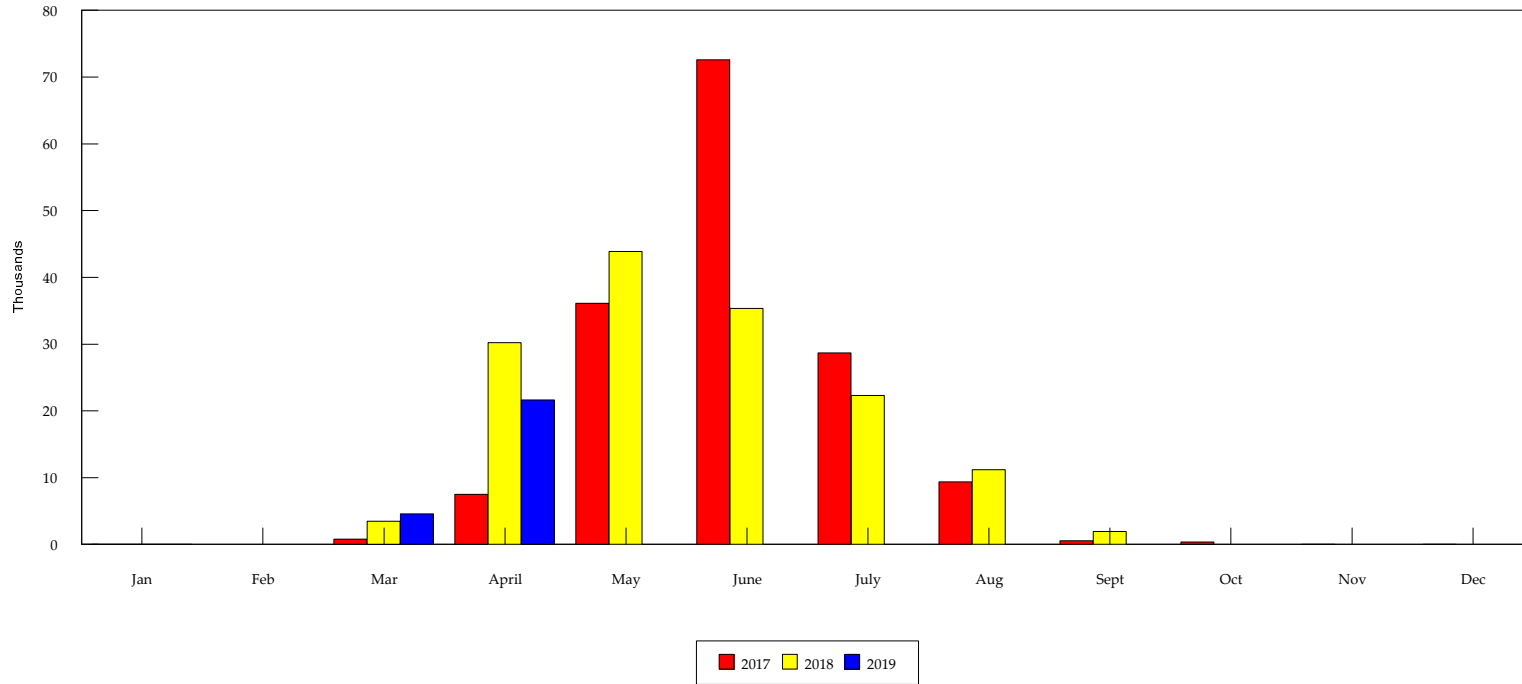
Mount Prospect Park District  
**BIG SURF POOL**  
 thru April

	2016	2017	2018	2019	Change From Prior Year
<b>REVENUES:</b>					
TUBE RENTAL					n/a
PASSES /USER FEES	295	7,978	24,120	24,427	1%
DAILY /USER FEES					n/a
PROGRAM FEES					
CONCESSION SALES					
OTHER					
<b>TOTAL REVENUE</b>	<b>295</b>	<b>7,978</b>	<b>24,120</b>	<b>24,427</b>	<b>1%</b>
% of Budget	0%	4%	15%	14%	
 <b>EXPENDITURES:</b>					
FULL TIME SALARIES	41,482	38,509	40,666	42,692	5%
PART TIME SALARIES			21	142	576%
FRINGE BENEFITS	17,797	21,040	21,163	17,037	-19%
CONTRACTUAL SERVICES	569	854	40	306	665%
COMMODITIES	5,329	4,336	3,301	2,056	-38%
UTILITIES	2,677	2,301	1,857	1,398	-25%
SALES TAX/OTHER					n/a
<b>TOTAL EXPENDITURES</b>	<b>67,854</b>	<b>67,040</b>	<b>67,048</b>	<b>63,631</b>	<b>-5%</b>
% of Budget	22%	21%	21%	20%	
REVENUE OVER(UNDER) EXP	(67,559)	(59,062)	(42,928)	(39,204)	
BUDGET REVENUE	178,500	178,800	165,896	168,500	
BUDGET EXPENSE	312,183	317,496	323,725	325,913	

## MT PROSPECT PARK DISTRICT MEADOWS POOL REVENUE

### Revenue Recap by yr:

2017			2018			2019			YTD	Annual
Month	YTD		Month	YTD		Month	YTD	Actual	Budget	
Jan	0	0	Jan	0	0	Jan	0	0		
Feb	0	0	Feb	0	0	Feb	0	0		
Mar	800	800	Mar	3,497	3,497	Mar	4,562	4,562	<b>Revenue</b> 26,199	
April	7,478	8,278	April	30,207	33,704	April	21,637	26,199	<b>Expenditures</b>	
May	36,123	44,401	May	43,870	77,574	May	0	0	Part Time 65	
June	72,599	117,000	June	35,341	112,915	June	0	0	Utilities 271	
July	28,708	145,708	July	22,296	135,210	July	0	0	Comodities 11,348	
Aug	9,353	155,060	Aug	11,207	146,417	Aug	0	0	11,684	
Sept	553	155,613	Sept	1,937	148,354	Sept	0	0	<b>Net</b> 14,515	
Oct	350	155,963	Oct	350	148,704	Oct	0	0	(55,611)	
Nov	0	0	Nov	0	148,704	Nov	0	0		
Dec	0	0	Dec	0	148,704	Dec	0	0		
<b>Budget</b>	<b>147,750</b>			<b>174,127</b>			<b>165,280</b>			



This Year Vs Last Two Years

Mount Prospect Park District  
**MEADOWS POOL**  
 thru April

	2016	2017	2018	2019	Change From Prior Year
<b>REVENUES:</b>					
BUILDING RENTAL					n/a
PASSES /USER FEES	295	7,978	24,120	24,428	1%
DAILY /USER FEES					n/a
PROGRAM FEES	3,154	300	9,584	1,771	-82%
CONCESSION SALES					
MERCHANDISE SALES					
<b>TOTAL REVENUE</b>	<b>3,449</b>	<b>8,278</b>	<b>33,704</b>	<b>26,199</b>	<b>-22%</b>
% of Budget	2%	6%	19%	16%	
 <b>EXPENDITURES:</b>					
FULL TIME SALARIES					
PART TIME SALARIES	87	351		65	n/a
FRINGE BENEFITS					
CONTRACTUAL SERVICES	3,525	4,092	2,504	271	-89%
COMMODITIES	3,094	3,925	2,248	2,879	28%
UTILITIES	8,852	5,940	7,109	8,469	19%
SALES TAX/OTHER					
<b>TOTAL EXPENDITURES</b>	<b>15,558</b>	<b>14,308</b>	<b>11,861</b>	<b>11,684</b>	<b>-1%</b>
% of Budget	8%	7%	6%	5%	
REVENUE OVER(UNDER) EXP	(12,109)	(6,030)	21,843	14,515	
BUDGET REVENUE	156,400	147,750	174,127	165,280	
BUDGET EXPENSE	194,864	202,103	200,241	220,891	



Mount Prospect Park District  
**REC PLEX POOL**  
 thru April

	2016	2017	2018	2019	Change From Prior Year
<b>REVENUES:</b>					
BUILDING RENTAL	484	853	346	815	136%
PASSES /USER FEES	31,237	30,470	35,519	38,681	9%
DAILY /USER FEES	4,461	4,703	3,866	3,241	-16%
PROGRAM FEES	108,874	103,030	119,457	99,403	-17%
CONCESSION SALES					
MERCHANDISE SALES					
<b>TOTAL REVENUE</b>	<b>145,056</b>	<b>139,056</b>	<b>159,188</b>	<b>142,140</b>	<b>-11%</b>
% of Budget	34%	32%	34%	30%	
<b>EXPENDITURES:</b>					
FULL TIME SALARIES	39,327	27,326	37,659	38,025	1%
PART TIME SALARIES	88,905	97,992	80,947	76,575	-5%
FRINGE BENEFITS	17,151	21,040	21,163	11,066	-48%
CONTRACTUAL SERVICES	3,560	2,886	1,634	1,144	-30%
COMMODITIES	10,665	13,321	9,808	7,589	-23%
UTILITIES	17,553	15,807	14,109	13,529	-4%
SALES TAX/OTHER					
<b>TOTAL EXPENDITURES</b>	<b>177,161</b>	<b>178,372</b>	<b>165,320</b>	<b>147,928</b>	<b>-11%</b>
% of Budget	33%	32%	31%	26%	
REVENUE OVER(UNDER) EXP	(32,105)	(39,316)	(6,132)	(5,788)	
BUDGET REVENUE	431,900	437,500	472,887	481,418	
BUDGET EXPENSE	540,480	551,933	537,112	559,121	

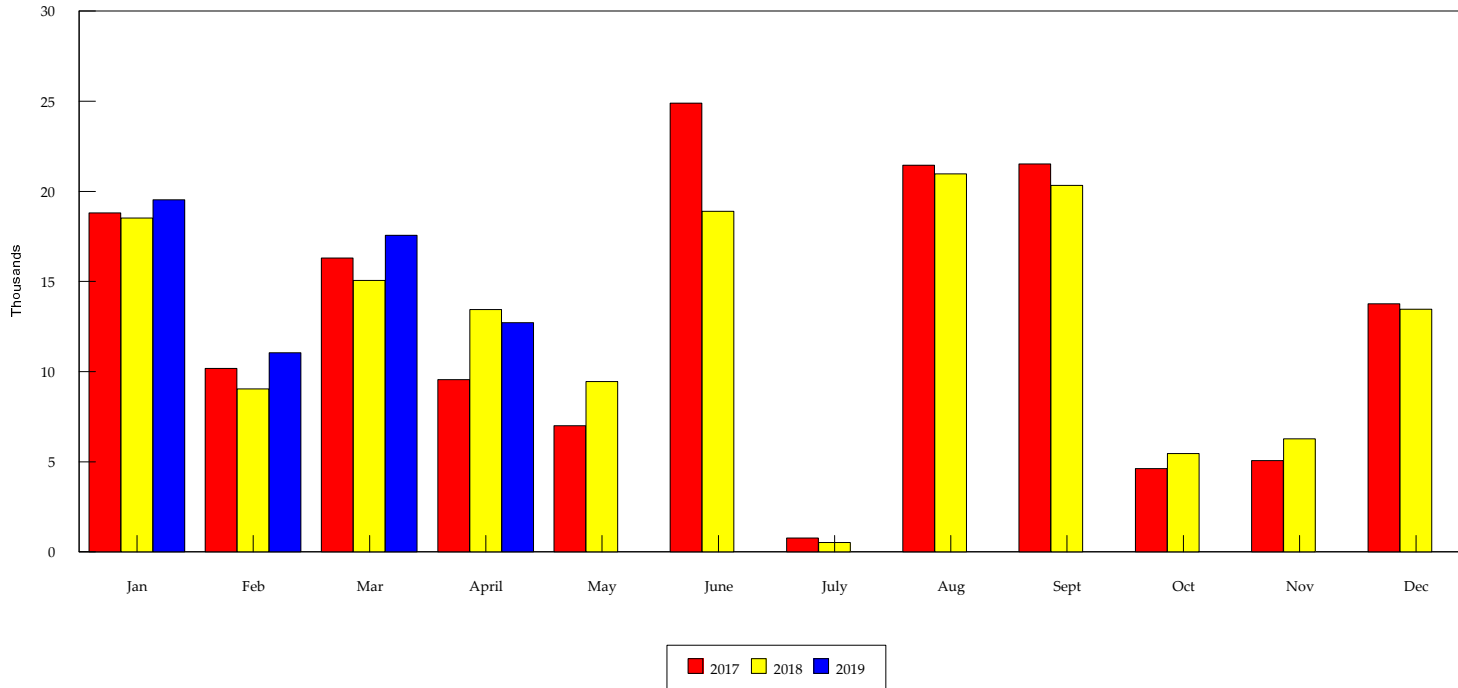


# MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

**Revenue Recap by yr:**

	2017		2018		2019		YTD Actual	Annual Budget
	Month	YTD	Month	YTD	Month	YTD		
Jan	18,815	18,815	Jan	18,516	18,516	Jan	19,528	19,528
Feb	10,178	28,993	Feb	9,050	27,566	Feb	11,052	30,580
Mar	16,300	45,293	Mar	15,057	42,623	Mar	17,559	48,139
April	9,562	54,855	April	13,447	56,070	April	12,712	60,851
May	6,995	61,850	May	9,457	65,527	May	0	0
June	24,892	86,742	June	18,901	84,428	June	0	0
July	765	87,507	July	531	84,959	July	0	0
Aug	21,460	108,967	Aug	20,982	105,941	Aug	0	0
Sept	21,526	130,493	Sept	20,335	126,276	Sept	0	0
Oct	4,632	135,125	Oct	5,450	131,726	Oct	0	0
Nov	5,076	140,201	Nov	6,270	137,996	Nov	0	0
Dec	13,771	153,972	Dec	13,458	151,454	Dec	0	0
<b>Budget</b>		<b>189,000</b>		<b>148,800</b>		<b>140,800</b>		

<b>Revenue</b>	60,851	140,800
<b>Expenditures</b>		
Part Time	9,482	28,000
Contractual		65,540
Commodities	97	1,500
	9,579	95,040
<b>Net</b>	<b>51,272</b>	<b>45,760</b>



This Year Vs Last Year

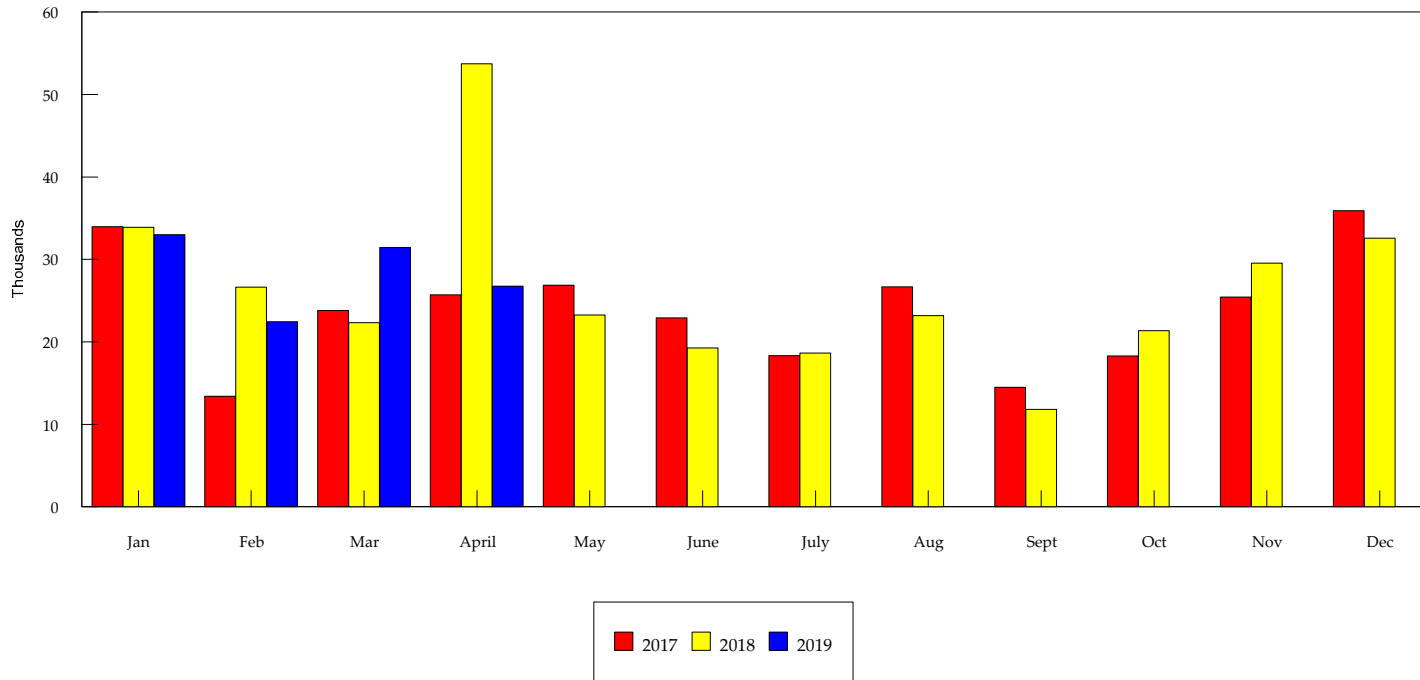
**MOUNT PROSPECT PARK DISTRICT  
CENTRAL PROGRAMS Department by Function  
Month Ended 4-30-19**

ACCOUNT NAMES	TOTALS	YOUTH CHILD CARE	ADULT	ATHLETICS YOUTH
<b>REVENUES:</b>				
PROGRAM FEES	60,851	23,197		37,654
CHILD CARE	-			
DONATIONS	-		-	
TOTAL REVENUE	<u>60,851</u>	<u>23,197</u>	<u>-</u>	<u>37,654</u>
% of Budget	43%	44%	0%	47%
<b>EXPENDITURES:</b>				
PART TIME SALARIES	9,482	9,482		
CONTRACTUAL SERVICES	-			
COMMODITIES	97	97		
TOTAL EXPENDITURES	<u>9,579</u>	<u>9,579</u>	<u>-</u>	<u>-</u>
% of Budget	10%	32%	0%	0%
REVENUE OVER(UNDER) EXP	51,273	13,619	-	37,654
<b>CHANGE FROM LAST YR + ( - )</b>				
REVENUE	4,781	3,265	-	1,516
EXPENDITURES	(19,849)	(890)	-	(18,958)
NET	<u>24,630</u>	<u>4,155</u>	<u>-</u>	<u>20,474</u>
<b>% CHANGE FROM LAST YEAR</b>				
REVENUE	9	16		4
EXPENDITURES	(67)	(9)	n/a	n/a

# MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

**Revenue Recap by yr:**

	2016		2017		2018		YTD Actual	Annual Budget		
	Month	YTD	Month	YTD	Month	YTD				
Jan	33,981	33,981	Jan	33,909	33,909	Jan	33,017	33,017	<b>Revenue</b>	
Feb	13,413	47,395	Feb	26,632	60,541	Feb	22,434	55,451		
Mar	23,826	71,220	Mar	22,344	82,885	Mar	31,440	86,892		
April	25,712	96,932	April	53,726	136,611	April	26,752	113,644		<b>Expenditures</b>
May	26,882	123,814	May	23,256	159,867	May	0	0		
June	22,927	146,741	June	19,268	179,135	June	0	0		
July	18,319	165,060	July	18,649	197,784	July	0	0		
Aug	26,666	191,727	Aug	23,176	220,960	Aug	0	0		
Sept	14,514	206,240	Sept	11,828	232,788	Sept	0	0		
Oct	18,294	224,534	Oct	21,378	254,166	Oct	0	0		
Nov	25,434	249,967	Nov	29,550	283,715	Nov	0	0		
Dec	35,930	285,897	Dec	32,594	316,309	Dec	0	0		
<b>Budget</b>	<b>360,400</b>			<b>356,510</b>			<b>338,325</b>			
									<b>Net</b>	
									113,644	
									338,325	
									43,830	
									142,621	
									62,390	
									217,933	
									23,391	
									65,858	
									15,286	
									48,566	
									9,689	
									35,560	
									22,970	
									85,362	
									177,556	
									595,900	
									(63,912)	
									(257,575)	



**MT PROSPECT PARK DISTRICT  
CENTRAL FACILITY REVENUE REPORT  
April 2019**

	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
<b>RENTALS</b>						
Skate Rental	50	55	1,305	895	410	46%
Building Rental	11,496	38,433	31,779	57,719	(25,940)	-45%
	11,546	38,488	33,084	58,614	(25,530)	-44%
<b>PASS SALES</b>						
Fitness	8,041	7,619	37,251	34,950	2,301	7%
	8,041	7,619	37,251	34,950	2,301	7%
<b>DAILY FEES</b>						
Gym Fees	1,324	846	6,475	4,017	2,458	61%
Fitness Center	165	129	918	846	72	9%
Inline Rink Fees	485	355	3,802	3,630	172	5%
	1,974	1,330	11,195	8,493	2,702	32%
<b>PROGRAM FEES</b>						
Adult Athletic Leagues	-	-	625	-	625	0%
Youth Athletic Camps	820	597	820	597	223	0%
Youth Athletic Prog.	677	490	3,195	1,682	1,513	90%
Youth Leagues	2,870	1,830	21,944	22,565	(621)	-3%
Special Programs	1,603	3,427	8,679	11,301	(2,622)	-23%
	5,970	6,344	35,263	36,145	(882)	-2%
<b>CONCESSIONS</b>						
Merchandise	852	452	2,408	2,492	(84)	-3%
Vending	-	407	743	1,393	(651)	-47%
	852	859	3,151	3,885	(735)	-19%
<b>OTHER</b>						
Visa Charges / OvShrt	(1,631)	(1,674)	(6,298)	(6,236)	(62)	1%
<b>TOTAL</b>	<b>26,752</b>	<b>52,965</b>	<b>113,644</b>	<b>135,850</b>	<b>(22,206)</b>	<b>-16%</b>

**MT. PROSPECT PARK DISTRICT  
PROPERTY TAX  
MONTH ENDING  
4/30/19**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2013	8,762,986	1,413,453,067	0.657
2014	9,398,877	1,446,086,836	0.654
2015	9,580,252	1,406,791,767	0.681
2016	9,820,200	1,653,232,361	0.594
2017	10,145,281	1,667,332,206	0.609

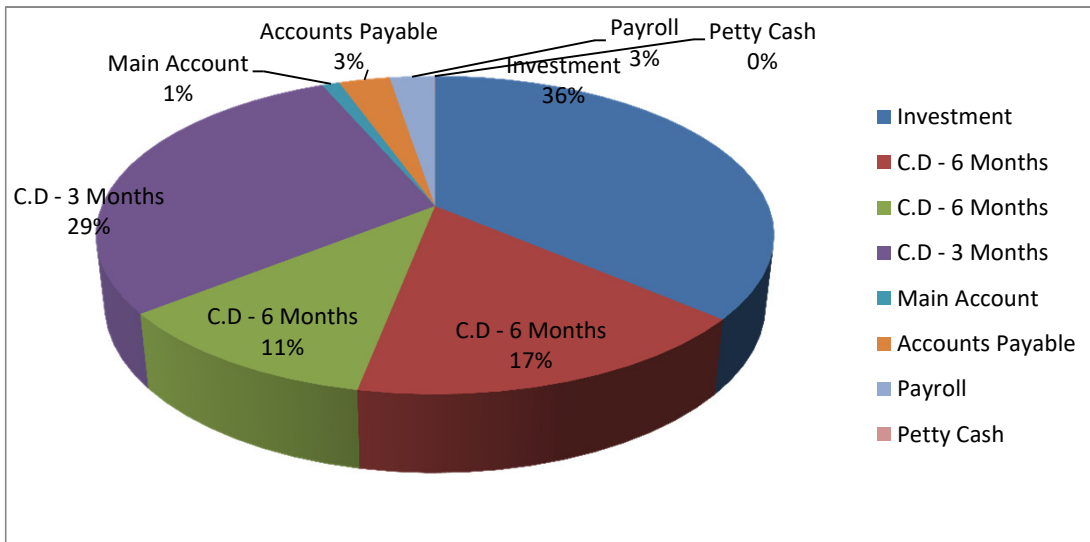
Tax Monies Received from January 1, 2019 through April 30, 2019 totals:  
\$5,449,606 (of this total \$59,611 is Replacement Tax).

	<b>Type</b>	<b>2019 Taxes</b>	<b>2018 Taxes</b>
January	R	17,767	16,533
January		2,193	416,345
February		1,336,490	1,091,944
March	R	7,753	14,667
March		3,964,127	3,593,500
April	R	34,835	30,149
April		86,440	40,570
May	R		30,732
May			51,476
June			
July	R		23,947
July			2,483,305
August	R		2,420
August			2,098,030
September			
October	R		21,671
October			31,371
November			42,837
December			3,129
December	R		5,299
<b>TOTAL</b>		<b>5,449,606</b>	<b>9,997,927</b>

**Mt. Prospect Park District**  
**Statement of Account Balances**  
 As of April 30, 2019

**Mt. Prospect State Bank**

<b>Accounts</b>	<b>Maturity</b>	<b>Amount</b>	<b>Rate</b>	<b>Term</b>
Investment	n/a	3,235,806	0.31%	Demand
C.D - 6 Months	10/24/2019	1,500,000	1.00%	6 Months
C.D - 6 Months	9/12/2019	1,004,959	1.00%	6 Months
C.D - 3 Months	6/12/2019	2,605,167	0.30%	3 Months
Main Account	n/a	89,297	n/a	
Accounts Payable	n/a	258,816	n/a	
Payroll	n/a	226,302	n/a	
Petty Cash	n/a	4,350	n/a	
<b>Total Funds</b>		<b>8,924,697</b>		



**Mt Prospect Park District  
Capital Projects Update  
April 2019  
Fund 97 2017 Capital IMPR Fund**

Account #	Description	Budget	April	Y-T-D Actual	Difference
<u>Rec Plex Center</u>					
811400	RP Electronic Sign	42,540	42,540	42540	-
811913	RP Strength Equipment	6,450			6,450
813500	Replace Intercom System	15,000			15,000
	Total Rec Plex Center	63,990	42,540	42,540	21,450
<u>Conservatory</u>					
822000	FPC Electronic Sign	46,690		46,690	-
822410	FPC Kitchen	18,000	32	2,047	
	Total Conservatory	64,690	32	48,737	-
<u>Park Improvements</u>					
847012	Tree Planting/Removal	37,611	2,560	2,560	35,051
	Total Park Improvements	37,611	2,560	2,560	35,051
<u>Equipment</u>					
855400	Reg Sys Maintenance	7,500		4,820	2,680
855460	Technology Equipment	1,610	486	1,613	(3)
855510	Facility Dude Maint Software	7,100			7,100
855530	District Website	15,170		4,936	10,234
857250	Grounds Equipment/Repair	5,280			5,280
858215	CCC Fitness /Strength Equip	10,900			10,900
858485	Field Equipment Box	2,927	2,047	2,047	880
	Total Equipment	50,487	2,533	13,416	37,071
<u>Buildings</u>					
861591	LRC Multipurpose Floors	1,140			1,140
862002	Central Rd Gym Floor	800			800
865425	Conservatory Property	2,500		2,000	500
865650	CCC Roof Assessment	5,000			5,000
865900	CCC HVAC	6,362		3,058	3,304
	Total Buildings	15,802	-	5,058	10,744
	Total Expenditure	232,580	47,665	112,311	104,316

**Mt Prospect Park District  
Capital Projects Update  
April 2019  
Fund 98 2018 Capital IMPR Fund**

<b>Account #</b>	<b>Description</b>	<b>Budget</b>	<b>April</b>	<b>Y-T-D Actual</b>	<b>Difference</b>
<u>Rec Plex Center</u>					
812010	Fitness Center Flooring	75,000	-		75,000
	Total Rec Plex Center	75,000	-	-	75,000
<u>Park Improvements</u>					
845164	Melas to Meadows Bridge	20,700			20,700
846700	Billings for Projects	327,930	41,277	206,177	121,753
846880	Busse Park Playground	105,000	3,857	3,857	101,143
849610	Playground Repairs	3,000		2,434	566
849620	Ice Rink Liners/Fencing	3,750			3,750
849630	Baseball Surface	7,000			7,000
849640	Tennis Court	2,500			2,500
849650	Canine Commons	28,000			28,000
849660	Field Tarp	3,750		3,500	250
849705	Golf Cart GPS	39,000	22,701	22,701	16,299
	Total Park Improvements	540,630	67,835	238,669	301,961
<u>Equipment</u>					
855220	Mowing Trailer	5,650			5,650
855250	Admin Tech - Software	21,100	1,423	4,313	16,787
855260	Admin Tech - Hardware	21,400			21,400
855330	Truck 22	52,300			52,300
855340	Truck 12	27,400			27,400
855400	Reg Sys Maintenance	31,500	2,000	8,000	23,500
855460	Technology Equipment	12,000	418	418	11,582
855470	Applitrack/TimePro/Smart Fusion	8,080		6,565	1,515
855500	Gator Utility Vehicles	15,100			15,100
855800	Bizhub Printer	5,000		4,065	935
855810	Event Canopy	14,800		14,295	505
856711	Vehicle 5	16,500		16,500	-
856744	Tow Behind Gang Rollers	2,500		2,210	290
858600	Tee Mower	34,600			34,600
858610	Rough Mower	35,500			35,500
	Total Equipment	303,430	3,841	56,366	247,064
<u>Buildings</u>					
861200	Art Studio Flooring	5,000			5,000
861560	Lions Recreation RTU	18,000			18,000
862190	CCC RTU 10/11/13	90,000		37,725	52,275
865500	WCMF Capital Upgrades	3,000			3,000
866100	MSD Utility Service Connection	30,000			30,000
	Total Buildings	146,000	-	37,725	108,275
<u>Pools</u>					
881300	Roll Down Door	4,000			4,000
881670	Funbrella	11,000		10,235	765
881680	Pool Lane Dividers	4,000			4,000
882100	Rec Plex Pool Pak	2,750			2,750
	Total Pools	21,750	-	10,235	11,515
	Total Expenditure	1,086,810	71,676	342,995	743,815



**Mt. Prospect Park District  
Program Participation  
For the Four Months Ended 4-30-19**

	<u>2019</u>	<u>2018</u>	<u>% Change</u>
<b>Program Area</b>			
Youth Child Care	1,697	1,621	5%
Athletics			
Adult	730	710	3%
Youth	2171	2368	-8%
Fitness	11,478	11,420	1%
Special Events			
Arts	1,609	1,609	0%
Baseball	789	893	-12%
<b>TOTAL</b>	<u>18,474</u>	<u>18,621</u>	<u>0%</u>

**ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT**  
**April-19**

**ACCOUNTS PAYABLE**

Suggested Motion: I move to ratify April Accounts Payable Checks and EFT's in the amount of \$ 758,050.81 as listed on the Check Register.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
4/1-4/7/2019	\$	468,461.09	193302-193337	Checks
4/8-4/14/2019	\$	84,795.68	193338-193409	Checks
4/15-4/21/2019	\$	37,243.60	193410-193462	Checks
4/22-4/30/2019	\$	167,550.44	193463-193520	Checks
<b>TOTAL AP</b>	<b>\$</b>	<b><u>758,050.81</u></b>	<b>Checks and EFT's</b>	

**PAYROLL**

Suggested Motion: I move to ratify April Payroll Checks and Direct Deposits in the amount of \$ 308,573.83 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
4/5/2019	\$	142,318.34	22321-22632	DD Notification
	\$	5,230.11	1018514452- 1018514470	Checks
			22633-22638	<i>Taxes, Transfers &amp; Garnishments</i>
4/19/2019	\$	155,490.53	22639-22963	DD Notification
	\$	5,534.85	1018674579- 1018674598	Checks
			22964-22969	<i>Taxes, Transfers &amp; Garnishments</i>
<b>TOTAL P/R</b>	<b>\$</b>	<b><u>308,573.83</u></b>	<b>Checks and Direct Deposits</b>	

\*\*Paper check numbers will not be sequential between check runs; account managed by payroll service provider.

## Mt. Prospect Park District Payroll Summary

Pay Period Ending 3/31/2019  
Check Date 4/5/2019

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	10,361	331	202,631	31	20
	Full Time	59			

Pay Period Ending 4/14/2019  
Check Date 4/19/2019

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,404	345	220,467	33	19
	Full Time	58			



# Executive Director

Board Report May 22, 2019

## Upcoming Important Dates:

- May 24, 2019: Cosmic Skate Party 7-9 PM CCC
- May 26, 2019: Meadows Pool Opening Day 11 AM to 5 PM
- May 27, 2019: Memorial Day Ceremony 10:00 AM Veterans Memorial Bandshell at Lions Park
- June 1, 2019: Big Surf Pool Opening Day 11 AM to 7:30 PM
- June 15, 2019: Go Green 5K Family Fun Race 8 AM to 12 PM at Lions Park

## FY 2018 Comprehensive Annual Financial Report (CAFR / Annual Audit):

Sikich Accounting was on site May 6th through May 9th to perform our FY 2018 annual financial audit. Thus far our audit with Sikich is proceeding as planned and is on schedule. Sikich has completed the fieldwork portion of the audit and will provide the first draft of the CAFR to our District by May 24th. G.A.I. and staff will then review the first draft and respond back to Sikich with any questions we may have. Once the final version of the CAFR has been completed, Sikich will be presenting the CAFR to our Board. At this time we are on schedule for this to occur at the June 26th Regular Board meeting.

## Park District Annual Meeting:

As part of our June 26 Regular Board Meeting, the Board will be directed to hold the Annual Meeting for the park district. At this meeting, the President and Vice-President for the Board will be nominated and then elected. The Secretary and Treasurer will also be appointed. All positions will be held for one-year terms.

## Strategic Plan Annual Update:

Staff will be presenting the first annual Strategic Plan update to our Board at the June 26th Regular Board Meeting. As part of this update, staff will identify strategic plan accomplishments over the past year as well as results of the employee satisfaction survey. Staff will also share some of the challenges we have faced since the adoption of our Strategic Plan one year ago.

## Upcoming Meeting Reminders:

**Regular Board Meeting** - Wednesday, June 26, 2019 - 7 pm @ CCC



# Golf Operations Report

May 2019 (1/1/19 - 4/30/19)

<b>Golf Rounds</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Variance '18 to '19</b>
Paid Resident Rounds	621	440	518	78
Paid Non-Resident Rounds	2,357	1,969	2,387	418
Annual Membership Rounds	<u>675</u>	<u>388</u>	<u>566</u>	<u>178</u>
<b>Total Rounds</b>	<b>3,653</b>	<b>2,797</b>	<b>3,471</b>	<b>674</b>
<b>Range Buckets*</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Variance '18 to'19</b>
Small	375	348	316	-32
Medium	490	450	470	20
Large	<u>285</u>	<u>230</u>	<u>260</u>	<u>30</u>
<b>Total Buckets Sold</b>	<b>1,150</b>	<b>1,028</b>	<b>1,046</b>	<b>18</b>
<b>Golf Lesson Participants</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Variance '18 to '19</b>
Adult Lessons	43	73	44	-29
Youth Lessons	<u>75</u>	<u>104</u>	<u>132</u>	<u>28</u>
<b>Total Participants</b>	<b>118</b>	<b>177</b>	<b>176</b>	<b>-1</b>

### News & Updates:

**Revenue:** There was over 6” of rain for April, well over the 3.4” that is normal. It was the 13th wettest April in 149 years! Despite this and two snow events in middle & late April, revenue is still up over last season thanks to nice weather in late March & early April, as well as good early season youth golf lesson sales.

**Golf Outings & Leagues:** 41 golf outings have been booked so far this season. 42 were booked all of last season. Our goal is to book 50 or more golf outings this season. At the current trend, we should easily surpass this goal. All morning and evening leagues have started regular play for the season.

**Lessons:** Youth golf lesson registration continues to be very strong early in the season. Youth lessons started on May 6th with our May session having 12, 12 and 8 participants in the 3 sessions, which is very good. Most of the June classes are also already almost filled to capacity. July and September classes will be listed in the summer brochure, which just came out at the beginning of the month. Adult group lessons participants are around the same as last season.

**Conditions:** Course is soft but will drain faster than any other course in the area. Almost 4” of rain with snow the first week of May closed us down for three days but we were off cart paths by Friday of that week.

**Events:** New event! Major Series of Putting. Saturday, June 1st 12 pm – 5 pm. 9 holes of putting on the big putting green. The first try is free. Unlimited retries, 1 for \$10, 3 for \$20. Open to all golfer age 21+. Top 10 players advance to the regional finals.



# April 2019 Marketing



**Permanent Tee Times start this weekend!**

A beautiful weekend is coming and we look forward to you making it even brighter.

For questions please contact Babie Cronin at [bcronin@mpgc.org](mailto:bcronin@mpgc.org)

Sent 4/5

Open rate 80.3%



## Emails

Sent 4/23

Open rate 34.6%



Learn a specific shot technique to build your skill set taught by a PGA Teaching Professional. Register for all sessions or pick and choose the area of your game which needs improvement.

Each session will last one hour, detailing fundamentals for putting, iron/wedge shots and the greenside bunker shot. Instructor: Eric Vick PGA.

**Putting:** The Staff Teaching Professional will teach you the 4-step process to a consistent putting stroke. **Iron/Wedge Shots:** The Staff Teaching Professional will teach you the 4-step process to a consistent iron/wedge shot. **Greenside Bunker Shot:** The Staff Teaching Professional will teach you the 4-step process to a consistent bunker shot.

Our facilities include the green of golf for the past 50 years and is a PGA Member in 2018, offering a wealth of knowledge and teaching experience to help you improve your game. This is available for both individuals and group private events, as well as offering group programs and other programs throughout the season. Please contact us at 847.382.2282 or [www.mpgc.org](http://www.mpgc.org) for details and pricing.

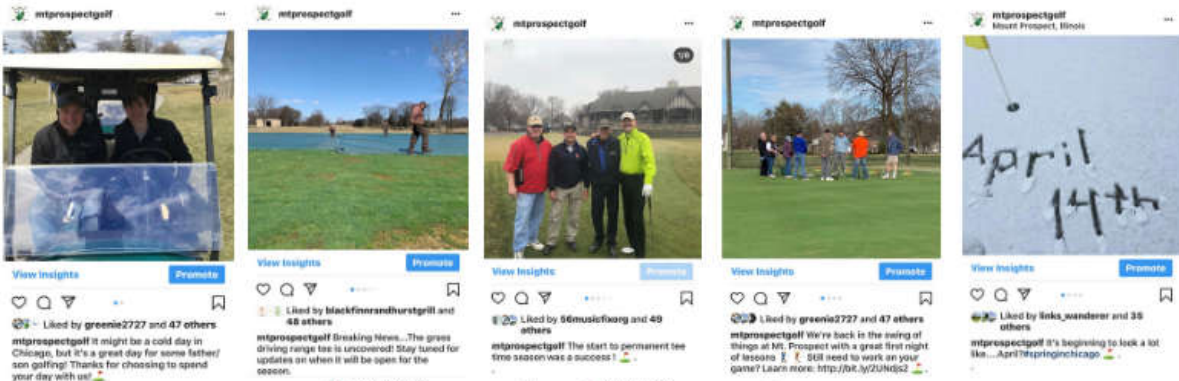


Before diving into the Easter candy, grab a holiday tee time and spend some of your weekend out on the course.

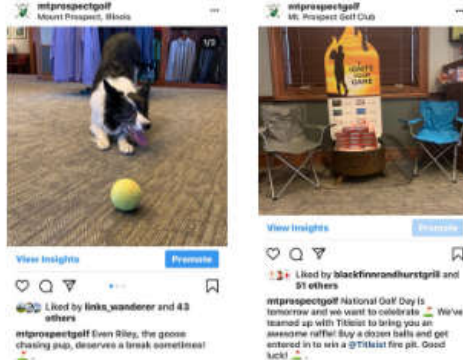
Make your plans now to play at Mt. Prospect this weekend.

Sent 4/16

Open rate 38%



## Social Media



**Facebook:** 9 new likes March total 413.

**Instagram:** 277 new followers 392

**Twitter:** 23 new followers March total 75



## Aquatics 1/1 - 4/30

<b>AQUATICS - May 2019</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Variance '18 to'19</b>
Youth Swim Lessons	1104	1079	1210	1012	-198
Aqua Fit	542	321	316	304	-12
Specialty Classes	77	86	187	106	-81
<b>Programming Totals</b>	<b>1723</b>	<b>1486</b>	<b>1713</b>	<b>1422</b>	<b>-291</b>
Rec Plex Pool Daily Admission Sold	845	827	813	620	-193
<b>RecPlex Daily Totals</b>	<b>845</b>	<b>827</b>	<b>813</b>	<b>620</b>	<b>-193</b>
Summer Pool Passes Sold	14	359	982	960	-22
<b>Summer Totals</b>	<b>14</b>	<b>359</b>	<b>982</b>	<b>960</b>	<b>-22</b>

### News:

- **Aquatic programming** enrollment numbers appear to be down but this is partially due to the summer brochure cycle being a week later in 2019 versus a week earlier in 2018. In April’s 2019 Board Report we were up 4% in enrollment in youth swim lessons.
- **Rec Plex daily admissions** are down in favor of CPT memberships. Daily users are being upsold to memberships.
- This year’s Shamrock and President’s Day combined attendance at 62 was less than 2018’s 193.
- The Early Bird **Summer Pool Pass** sales run from March 1 to May 1. As of April 30th, 960 passes were sold as reflected above. However, there was a surge in purchases of 180 passes on the “last” day of the sale (May 1) resulting in a 30 pass increase over last year. These additional sales will be reflected on next month’s report.
- In 2018 the summer family pool pass was increased \$10 and 4 guest passes were added. In 2019 the family pass was increased \$15 and 6 guest passes were added. In 2018 and 2019 pool pass promotions included a raffle for the Early Bird sale, member-only times at the pool, discounts on Meadows rentals and guest passes. In 2018 staff successfully engaged and entertained customers with pool fun days and will continue in 2019.
- Staff offered two spring lifeguard classes with one more in June.
- To date, 45 new staff have been hired.



## Athletics 1/1-4/30

ATHLETICS - May 2019	2016	2017	2018	2019	Variance '18 to'19
Karate	254	225	281	289	8
Youth-Gymnastics Programs	320	296	261	103	-158
Youth Athletic Programs	326	431	421	476	55
Youth Baseball & Softball	781	884	893	789	-104
Patriots Travel Baseball	92	91	91	109	18
Youth Soccer Leagues	471	439	421	405	-16
<b>Youth Programming Totals</b>	<b>2244</b>	<b>2366</b>	<b>2368</b>	<b>2171</b>	<b>-197</b>
Adult Volleyball	11	15	5	5	0
Adult Softball	24	26	36	34	-2
Adult Basketball	37	41	30	34	4
<b>Adult Leagues Totals</b>	<b>72</b>	<b>82</b>	<b>71</b>	<b>73</b>	<b>2</b>
<b>Athletics Total</b>	<b>2316</b>	<b>2448</b>	<b>2439</b>	<b>2244</b>	<b>-195</b>

### News:

- As mentioned in the April report, our **Gymnastics** program is getting an overhaul for the summer session by partnering up with The American Academy of Gymnastics. Extra marketing will take place to maximize their class participation.
- **Youth baseball and softball** started their seasons a week late due to the weather. Games officially began on May 4. Registration is down from the previous 2 seasons, but the younger levels have stronger participation levels this year which is a very good indicator for future seasons as the kids move through the program.
- **Patriots travel baseball** was restructured for the 2019 season. Teams were formed in August 2018 and most teams utilized the offseason for team workouts during the winter. We added two teams this year by adding a second team at 8U and 10U. Our teams compete in the Lake Shore Feeder Baseball League. This is a great program and helps keep kids in the house league program while also providing participants an opportunity to play travel baseball.
- **Youth Soccer** was finally able to get the first games for the season played after a very wet start to the season. We've hit the 400 mark after taking close to 200 late registrations between March and the end of April.
- **Adult softball** is scheduled to begin the week of May 6. We are down teams this year due to the lack of interest in the B league level of softball. This division has been declining over the past 3 years, the interest in the C leagues continues to be strong.





## Cultural Arts 1/1 - 4/30

CULTURAL ARTS - May 2019	2016	2017	2018	2019	Variance '18 to'19
Visual	490	582	499	535	36
Performing	985	857	1110	1074	-36
<b>Cultural Arts Total</b>	<b>1475</b>	<b>1439</b>	<b>1609</b>	<b>1609</b>	<b>0</b>

### News:

- **Visual Arts** Participation numbers reported above include paid registrations for classes and programs.
- **Cultural Arts** has been able to reach:
  - 315 Birthday party participants from January - April 2019
  - 300 Mardi Gras craft participants in 2019
  - A total of 82 participants at the 2019 Mother Son Paint night
- April 10th, the Art Studio went to Mother's Touch in Des Plaines and taught 45 preschool and kindergarten age children in their own classroom how to paint a watercolor painting. The projects received rave reviews from both the instructors at the school and the parents. They have asked us back in the summer.
- May 3rd and 4th, *Fairest of Them All* Ballet performances at the Al Larson Prairie Center for the Arts in Schaumburg were wonderful and once again exceeded expectations!

### Upcoming Events:

- May 17th and 18th will be the Studio Impulse performances at Forest View, *Travel America*. This recital is a mix of genres, Contemporary, Tap, Jazz, Hip Hop.
- May 17th, Art Studio crafts at Juliette Low School Explore More Days.
- June 8th, *Snow White and Friends* performances at Forest View Education Center Auditorium in Arlington Heights.
- The Art Studio is busy planning projects, purchasing products, and putting staffing in place to handle over 60 classes, birthday parties, 27 open studio/paint pass days and special events in the park, etc. this summer. If you'd like to see the fun and all that we do at the Art Studio, let me know and I'll arrange a good day for you to stop in!
- The Mt. Prospect Community Band is preparing for their seven Monday nights of summer music in the bandshell beginning June 17.



## Early Childhood/Youth 1/1-4/30

<b>EARLY CHILDHOOD &amp; YOUTH - May 2019</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Variance '18 to'19</b>
Pre-School Registration for next school year	136	133	148	148	0
Before & After School Care	274	326	304	351	47
Early Childhood & Youth Programming (w/oss)	569	478	577	532	-45
Summer Camps	544	503	592	666	74
<b>Total Early Childhood &amp; Youth</b>	<b>1523</b>	<b>1440</b>	<b>1621</b>	<b>1697</b>	<b>76</b>

### News:

- Summer camp “Camp Kick off” was canceled due to D57 extending the school year. In addition, last year’s date parameters went from Feb. 1 - May 4, 2018, versus, Feb. 1 - April 30, 2019.
- The last billing for the 2018-2019 Preschool Tuition was in April, therefore, Preschool numbers have been removed from this report and will appear in the August 2019 report.
- Li'l Mountaineer Preschool Family Game Night was held on Friday, May 3rd with 250 participants in attendance.

### Upcoming Events:

- KinderKlub Off School Special will be held on May 10th.
- Year End: Preschool Graduations, Field Trip, and Picnics will be held the week of May 27th.
- Camp Staff Training will be held May 20 - May 31
- Camp Begins on Monday, June 3
- KinderKlub ends on Friday, May 31
- Kids Klub ends on Wednesday, June 4



## Facilities 1/1-4/30

<b>Rec Plex - May 2019</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Variance '18 to'19</b>
Premier & Fitness Daily Fees	910	767	644	408	-236
Courts, Pool & Track Daily Fees	3,691	3245	2337	2155	-182
<b>Rec Plex Totals</b>	<b>4601</b>	<b>4012</b>	<b>2981</b>	<b>2563</b>	<b>-418</b>
Rentals	163	150	126	120	-6
<b>Central Community Center</b>					<b>Variance '18 to'19</b>
Fitness Daily Fees	275	180	182	175	-7
Open Gym Daily Fees	304	537	350	508	158
Open Skate Daily Fees	774	794	732	872	140
Pickleball Daily Fees	0	65	564	307	-257
Pickleball Memberships	0	0	106	136	30
<b>Central Community Center Totals</b>	<b>1353</b>	<b>1576</b>	<b>1934</b>	<b>1998</b>	<b>64</b>
Rentals	273	236	200	205	5
<b>LIONS RECREATION CENTER</b>					<b>Variance '18 to'19</b>
Open Gym	0	0	35	51	16
Pickleball Daily Fees	0	0	0	21	21
Pickleball Memberships	0	0	0	3	3
Rentals	7	16	15	9	-6

### News:

- Rec Plex **Premier & Fitness Daily fees** are down due to fewer Promo Coupons being issued as Center Directors are now able to process membership changes
- Rec Plex **Courts, Pool & Track Daily Fees** down due to memberships being the more lucrative option.
- CCC- Variance for **PickleBall** 2018 to 2019 is due to players purchasing a 10 play pass for \$20.
- The staff has developed facility tour information for Central Community Center and Rec Plex. Information is on a tablet and is used by staff to give consistent tours of each facility.
- Mount Prospect Police Department held a Beat Meeting at Rec Plex for residents to meet police officers.
- Customer Service Staff attended quarterly meetings prior to the release of the brochure. Meeting agenda includes information on programs/classes in the summer brochure, safety, customer service, and staff recognitions.
- LRC: Open **PickleBall** began at Lions on April 17th 6:30 - 9:30pm and will continue each Wednesday till May 22nd.
- CCC - Midwest Wars held their inline tournament the last weekend in April.



## Friendship Park Conservatory 1/1 - 4/30

FRIENDSHIP PARK CONSERVATORY - May 2019	2016	2017	2018	2019	Variance '18 to '19
Programs	254	260	234	177	-57
Weddings	1	1	1	2	1
Corporate Rentals	4	6	12	8	-4
Miscellaneous Rentals	39	42	31	33	2
Photos	4	4	3	2	-1
<b>Facility Totals</b>	<b>302</b>	<b>313</b>	<b>281</b>	<b>222</b>	<b>-59</b>
Canine Commons	36	58	69	55	-14

### News:

- Earth Day was an **amazing** success this year, with over 200 people visiting the conservatory, between 1-3pm on Saturday, April 20. Patrons of all ages enjoyed hands-on activities & games, greenhouse tours, and meeting our bees. Approximately, 50 adults and children visited the bees and learned more about bees and what they do for the world.
- Two beehives are now up and running with thousands of bees buzzing about. Eva Hyndman (temporary beekeeper) and Barbara Koch (beekeeper-in-training) are managing the hives temporarily until a beekeeper can be contractually hired for the hives.
- The greenhouse is full of colorful plants of all shapes and sizes. Production for 2019 has gone very well. The volunteers have been very helpful in making this year successful, to date.
- 119 students from area grade schools visited the greenhouse for planting, learning about cactus and succulents, and sensory experience. There is a fee of \$3/child.
- FPC participated in Bosch’s Earth Fest by planting succulents, vicks plants and silver squill plants with their employees. It’s a nice way to get exposure for the district.
- Twenty-two patrons registered for the Cool Crops-Cool Container program.

### Upcoming Events:

- Registration is going well for the Early Plant Sale for Mt. Prospect Parks Foundation Thursday, May 9, 6-8pm.
- The Spring Plant Sale will be held on Saturday, May 11, 9-3pm. Plants are looking good, with a nice variety of annuals, perennials, herbs, vegetables, hybrid dahlias, succulents, containers, and hanging baskets.
- Eva Hyndman and Barbara Koch have been invited and will attend the Garden Club of Mt. Prospect luncheon on May 8.



## Fitness 1/1-4/30

FITNESS PROGRAMS - May 2019	2016	2017	2018	2019	Variance '18 to'19
Programs	261	289	262	256	-6
Personal Training	100	106	79	115	36
Passport Classes	259	420	237	135	-102
<b>Fitness Program Totals</b>	<b>620</b>	<b>815</b>	<b>578</b>	<b>506</b>	<b>-72</b>
<b>Fitness Membership</b>					
All Inclusive 1 Year (New for 2019)	0	0	0	51	51
All Inclusive	0	0	311	429	118
Courts, Pool & Track - Recurring	655	735	793	703	-90
Fitness - Recurring	1526	1607	1316	1319	3
Premier Plus - Recurring	784	906	791	804	13
Courts, Pool & Track - Variable	3213	3310	3895	4061	166
Fitness - Variable	3285	3060	3031	2994	-37
Premier Plus - Variable	877	750	705	611	-94
<b>Fitness Membership</b>	<b>10340</b>	<b>10368</b>	<b>10842</b>	<b>10972</b>	<b>130</b>
<b>Fitness Total</b>	<b>10960</b>	<b>11183</b>	<b>11420</b>	<b>11478</b>	<b>58</b>

### News:

- A slight dip in revenue from **Programs and Passports**, as we continue to see a migration from punch card sales versus buying the **All Inclusive** membership. There has been an increase in drop-in fees over class registrations.
- **Variable** and **Premiere Plus Variable** Memberships are down which could be partly due to local competition.
- The excitement for the June 15 Go Green 5K is building. People are taking advantage of early bird pricing and seem to be excited about the theme.
- The Lazy Triathlon has begun and participants are competing for a chance to win a free bike donated in part by 7 Mile Cycle in Elk Grove.



## Business Services & Human Resources Report

### Minimum Wage Update:

At the March 2019 Board Meeting, President Kurka requested an update on the impact of minimum wage to the Park District, as well as a report on the District’s plan to address this moving forward. This report will address the impact to direct wages from a budgetary-perspective, additional challenges, long-term planning needs and feedback from other districts. Below is a table that details increases to minimum wage by year through 2025, including the regular minimum wage and youth wage (for employees under the age of 18):

Date	Regular Minimum Wage	Youth Wage
January 1, 2020	\$9.25	\$8.00
July 1, 2020	\$10.00	\$8.00
January 1, 2021	\$11.00	\$8.50
January 1, 2022	\$12.00	\$9.25
January 1, 2023	\$13.00	\$10.50
January 1, 2024	\$14.00	\$12.00
January 1, 2025	\$15.00	\$13.00

### Direct Wages: The impact of increased minimum wage

- Using the full year of 2018 as a reference, the District had 45,837 total hours worked below \$10 per hour; this will be the minimum wage effective July 1st, 2020.
- In terms of dollars, those hours accounted for \$415,300.77 for an average hourly rate of \$9.06.
- Based on the hourly average, we can expect a direct wage impact over \$43,000 to address minimum wage - for the first year. This does not factor in wage compression or employer-paid taxes, which rise as a result of total payroll.
- Projecting through 2025 when minimum wage peaks at \$15 per hour, the District adds an additional 9,771 hours worked below \$15 per hour on top of the 45,837 hours worked below \$10 per hour. This will affect departments across the District.



Additional Challenges: The impact beyond direct wages

- Contractual Vendors: Vendors for programs and services will see their costs rise with minimum wage, as well. This will likely result in higher fees for the Park District.
- Wage Compression: Raising the District’s minimum/entry-level pay rates will have ripple effects across the District, as we have more tenured staff below (or in some cases just above) the new minimum rate.
- Youth Wage (for employees under the age of 18): In order to qualify, work hours are capped at 650 hours per year, which creates an additional cap for managers to contend with on top of those already in place:
  - Below 650 hours (to qualify for Youth Wage for employees under the age of 18)
  - Below 940 hours (mandatory threshold for non-IMRF positions)
  - Below 1500 hours (mandatory threshold for PT-IMRF positions - employees that work over this threshold qualify for District-provided health insurance coverage per the Affordable Care Act)
  - Below 2080 (threshold for FT-staff)
- Local Competition: As always, the District will need to be mindful of the local job market as well as neighboring districts as we try to attract and retain talented staff.

Planning Needs: What the District needs to evaluate moving forward

- Fee Structures: Profit margins on programs and offerings are paramount to the District’s financial wellbeing. The District must ensure acceptable profit margins to help offset operating costs and sustain fund balances in the long-term. When payroll costs rise, program fees will need to be evaluated in order to offset increased expenses.
  - This will be a major focus in the upcoming budget season for fiscal year 2020, during which program managers itemize their revenues and expenses for the upcoming year.
- Operations and Efficiencies: Reducing expenses and identifying new opportunities for efficiency will be important in curtailing the impact of minimum wage on fees. The District will need to be proactive in evaluating all aspects of its operations to address the projected increase in expenses.

Other Park Districts: What others are saying

- Staff across departments have been actively involved in discussions with other park districts as we collectively seek answers to increased minimum wage. A summary of ongoing discussions with other park districts include:



- Wage Compression: Several districts have described their efforts to address the impact of wage compression in the years ahead. Methods include factoring in years of service, merit increases, and minimum wage and applying those factors systematically across the district. Big-picture solutions to wage compression come with significant costs, however, as most of the park districts describing these efforts have noted that projected costs are not feasible long-term.
- Staffing and Efficiencies: Other districts have described their internal operations and the need to evaluate staffing on a position-by-position, location-by-location basis.

**Conclusion:**

Minimum wage increases for the Mt. Prospect Park District come with a projected increase in direct payroll costs over \$43,000 for 2020, which will build each year through 2025. Big-picture challenges, such as wage compression and increased costs for contractual vendors, will remain. Strategies to address these increases include a comprehensive evaluation of fee structures and operations in order to sustain the District’s financial wellbeing. Our District, along with others, will be looking for ways to limit the impact of minimum wage increases to the public, as much as possible.

**Staff Changes:**

- Jose Avila, PT-IMRF Custodian, was moved to regular PT effective April 15th.
- Hunter Hayes, FT Grounds Laborer, started on April 22nd.
- Tom Seefeldt, PT-IMRF Fleet Mechanic, started on May 2nd.
- Scott Elman, FT Director of Parks and Planning, started on May 6th.
- Justin Kohler, FT Fleet Mechanic, started on May 6th.

**H.R. by the Numbers: April 2019**

<b>New-Hires:</b>	<b>18</b>
<b>Payroll Changes</b> (to update or change employment status, pay-rate, or job-class):	<b>65</b>
<b>Criminal Background Checks</b> (including new-hires, volunteers and coaches):	<b>57</b>
<b>Workers’ Compensation</b> (new and open claims):	<b>4</b>
<b>Unemployment Claims</b> (new claims):	<b>1</b>





## Parks & Planning Division

### Administrative Updates:

- New Director of Parks and Planning, Scott Elman, started on May 6th, 2019
- The Park Permit review process has started for the 2019 season
- Annual staff uniform orders have been submitted for 2019
- Certificates of Insurance for vendors have been received
- Executive Director has been meeting daily with our new Director of Parks and Planning
- Parks and Planning staff have been preparing for the upcoming 2019 season

### Buildings Department Updates:

- Completed the installation of the new ADA door operators at GC
- Refinished and repainted Meadows pool drop slide
- Replaced the fan motor on the makeup air unit at Rec Plex
- Replaced sump pump at Green/White house at MSD
- Began the de-winterizing process of our outdoor pools and outbuildings
- Installed new PA amplifier at Rec Plex

### Fleet Services Department Updates:

- Rebuilt two Honda water pumps for GCG
- Took delivery of two new Capital mowers. Setup machines for use and perform training
- Continued with golf cart battery testing/replacement
- Rebuilt parking brake assemblies on Triplex at GCG
- Replaced alternator, safety inspected, and performed service on truck #6
- Fiberglassed damaged hood on Toro 7200 #5. Prepared and painted, reinstalled on unit

### Grounds Department Updates:

- Measure, dash, paint and set goals on soccer fields
- Baseball/softball field prep. Roll lips, cut lips, measure base pegs, and fill supply boxes.
- Install batting tunnels at Lions, Meadows, and Friendship
- Install GC tents, 40 x 60 and 20 x 20
- Inspect large bleachers at MSD and replace any bad boards
- Playground repairs at various sites

### Internal Work Orders Completed (All Departments):

At the time of this report, there have been approximately 250 internal work order requests submitted to the Parks and Planning division for completion in 2019.



# Community Relations & Marketing

## Marketing/Social Media

CR& M is actively planning promotions for all summer programs and events. The annual 5K has been reinvented as a GoGreen 5K and sponsors are really enjoying the hook. On board so far is Public Works (to explain recycling), Fresh Thyme Market, Parks Foundation (giving away a tree to the neighborhood park with the largest number of runner votes) Northshore, PetSmart, Citizens Utility Board (to educate the public on solar energy) and Lemons of Love. The race is June 15 and we are still reaching out to new sponsors. The GoGreen concept was created by the Marketing Department once it was determined that the fitness team was looking for a new idea. As 2019 is the Year of the Park, the green theme is the perfect fit.

Electronic Media Results Analytics	
<b>E-Newsletter Results</b>	Sent on May 3
<b>Open Rate</b>	26%
<b>Click Rate</b>	5%
<b>Targeted Fitness Emails</b>	<b>5K Race Registration Open</b> Open Rate 49% <b>Lazy Triathlon</b> Open Rate 34% <b>Save the Date Member Appreciation</b> Open Rate 44%
<b>Facebook</b>	Most Engaging Posts: Video of Warriors Inline Tournament Goal Easter Egg Hunt Album Ballet Recital Photos News of Elmhurst/I-90 Closure

The Summer Concert Series is set and for the first time, the District is cross-marketing with the Village of Mount Prospect's Friday on the Green Series. Both parties feel it is wise to encourage residents to attend all the free concerts in town. The District marketing team will be on hand at one of the Concert on the Green Fridays to meet and greet residents who bypass the bandshell for this downtown location. 5,000 rack cards featuring both concert series can be found around town all summer long.

Please mark your calendars for the July 13 Pop Up Park Day! As a thank you to our residents for getting outside to play in our parks, pairs of park district employees will visit 15 neighborhood parks over four hours to distribute branded give-a-ways, treats and educate residents about the Parks Foundation tree replacement campaign. Yard signs, inviting residents to join us at one or more of these 15 parks, will be in place three weeks prior to the event. An extensive Facebook campaign will also be part of the fun. The park map has been newly redesigned and will be available Monday, June 3 in all District facilities. The Facebook campaign will encourage residents to utilize the map in an attempt to visit all neighborhood parks this summer. Some aspect of the new map design will be a part of the Fall Fest in October.

## Upcoming Events

The summer concert series opens on Monday, June 17 at the bandshell with the Community Band and runs through Monday, July 29. 7th Heaven kicks off the Thursday night series on June 20th with no concert July 4 but dates running through July 25.

Join us for National Night Out in conjunction with the Mount Prospect Police Department on Tuesday, August 6 from 5:30 to 8:30 and stay tuned for an announcement of the District connection to the 56 Music Fix on Saturday, August 24 at Veterans Memorial Bandshell.

# MAY 2019

## Community Relations & Marketing

### Easter Egg Hunt

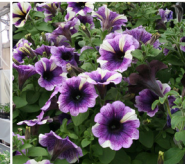


## Spring Plant Sale & Exclusive Early Plant Sale Fundraiser



Great Prices!  
Great Gifts!

# Spring Plant Sale



All grown & nurtured in our very own greenhouse!



**Sat. May 11, 9am-3pm**

395 W. Algonquin Rd. Des Plaines | 847-298-3500 | mppd.org

Premium Annuals · Hardy Perennials · Herbs & Vegetables · Hanging Baskets & Containers · Annual Ornamental Grasses



## Exclusive Early Plant Sale Fundraiser

Thu. May 9, 6-8pm

**\$30 per person | 36152**

Skip the Saturday lines and purchase your plants while supporting the Foundation. Raffle ticket and light appetizers included with purchase. Cash bar. Limit 50 participants.

### Warriors Inline Hockey Travel Team

