

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, March 20, 2019 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka  
Lisa Tenuta  
Bill Klicka  
Tim Doherty  
Ray Massie  
Mike Murphy  
Bill Starr

Administrative Staff:

Jim Jarog, Executive Director  
Brett Barcel, Director of Golf Operation  
George Giese, Superintendent of Business & IT Services  
Ruth Yueill, Director of Community Relations and Marketing  
Teri Wirkus, Executive Compliance Officer  
Mary Kiaupa, Human Resource and Risk Manager

Professionals:

Tom Hoffman, District Attorney  
Lee Howard, GAI  
Brad O'Sullivan, GAI

Staff:

Matt Dziubinski, Fleet Crew Leader  
Ann Zimmerman, Cultural Arts Manager

Visitors:

Louis Goodman  
Nathan Troia  
Bob Szeliga

**CHANGES OR ADDITIONS TO AGENDA**

None

**APPROVAL OF AGENDA**

Commissioner Starr motioned to approve the agenda seconded by Commissioner Klicka and was carried by unanimous voice approval.

**Public Comment**

None

**APPROVAL OF MINUTES**

Commissioner Doherty motioned to approve the minutes from the Regular Board Meeting on February 13, 2019; seconded by Commissioner Tenuta.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

**PUBLIC HEARING**

- A. Ordinance No. 767: Combined Annual Budget & Appropriation Ordinance-2019 an Ordinance Making a Combined Annual Budget and Appropriation Of Funds For Mt. Prospect Park District, Cook County Illinois, for The Fiscal Year Beginning On The First Day Of January 2019, And Ending On The 31<sup>st</sup> Day Of December, 2019.

President Kurka announced: The next agenda item is a Public Hearing to receive comments on the 2019 tentative budget & appropriation ordinance. The proposed ordinance has been on display and available for public inspection for the required 30 day period and notice of this public hearing was published at least 7 days prior to this evening in compliance with the law.

- The total appropriations for 2019 are \$21,474,764, comprised as follows:
- Corporate Fund: \$2,749,139
- Recreation Fund: \$8,399,705
- Paving and Lighting Fund: \$139,560
- Social Security Fund: \$594,825
- Liability Insurance Fund: \$745,559
- Handicapped Recreation Fund: \$1,811,906
- Illinois Municipal Fund (IMRF): \$883,740
- District Capital Labor: \$360,723
- Bonds and Interest Fund: \$4,782,856
- Conservatory Fund: \$1,006,751

President Kurka asked for written or oral comments from the Commissioners: None.  
President Kurka asked for written or oral comments from the public: None.  
President Kurka stated with no further comments or questions, the 2019 annual budget and appropriation ordinance is on the agenda for adoption consideration and adoption during tonight's regular meeting.

**MOTION**

Commissioner Tenuta motioned to adjourn the public hearing; seconded by Commissioner Starr.

President Kurka stated with a motion made to adjourn the public hearing portion of tonight's meeting having been made and seconded, will the secretary please call the roll.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

President Kurka declared the motion had passed and the public hearing on the 2019 annual budget and appropriation ordinance is adjourned.

**PUBLIC COMMENT**

Mr. Goodman congratulated the Board for hiring Jim Jarog as Executive Director and saving the district and the public money by not hiring an outside search agency.

**ADOPTION ITEMS**

- A. Ordinance No. 767: Combined Annual Budget & Appropriation Ordinance-2019 an Ordinance Making a Combined Annual Budget and Appropriation Of Funds For Mt. Prospect Park District, Cook County Illinois, for The Fiscal Year Beginning On The First Day Of January 2019, And Ending On The 31<sup>st</sup> Day Of December, 2019.

**MOTION**

Commissioner Massie moved to approve Ordinance 767- Combined Annual Budget & Appropriation Ordinance of funds for Mt. Prospect Park District, Cook County Illinois, for The Fiscal Year Beginning on the first day of January 2019 and ending On the 31<sup>st</sup> Day Of December, 2019; seconded by Commissioner Murphy.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

**APPROVAL ITEMS**

A. Vehicle Purchase 2019 Ford F250 PU/ Replacement of 2002 Chevrolet 2500 PU  
Matt Dziubinski, Fleet Service Manager explained staff is requesting approval to purchase one new 2019 Ford F250 pick up to replace truck #12 is past its useful life and the new vehicle would be purchased through the Suburban Purchasing Cooperative (SPC Contract #178).

**MOTION**

Commissioner Starr moved to approve the purchase of a new 2019 Ford F250 truck in the amount of \$26,869.00 (SPC Contract #178) from Currie Motors Frankfort, Inc.; seconded by Commissioner Tenuta.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

B. Vehicle Purchase 2019 Ford Explorer/Replacement of 2008 Chevrolet Impala  
Matt Dziubinski stated staff is requesting approval to purchase one new 2019 Ford Explorer to replace Car #5 which is a 2008 Chevrolet Impala and the new vehicle would be purchased through the Suburban Purchasing Cooperative (SPC Contract #160).

**MOTION**

Commissioner Doherty moved to approve the purchase of a new 2019 Ford Explorer SUV in the amount of \$35,495.00 (SPC Contract #160) from Roesch Ford; seconded by Commissioner Massie.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

C . Vehicle Purchase 2019 Ford F350/ Replacement 2002 Chevrolet 3500

Matt Dziubinski stated staff is requesting approval to purchase one new 2019 Ford F350 Chassis Cab stake-body truck with a liftgate to replace truck #22 and the new vehicle would be purchased through the Suburban Purchasing Cooperative (SPC Contract #184).

**MOTION**

Commissioner Starr moved to approve the purchase of a new 2019 Ford F350 truck in the amount of \$49,277.00 (SPC Contract #184) from Currie Motors Frankfort, Inc; seconded by Commissioner Klicka.

| <b>Roll Call Vote</b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|-----------------------|-------------|-------------|---------------|
| Commissioner Kurka    | X           |             |               |
| Commissioner Doherty  | X           |             |               |
| Commissioner Klicka   | X           |             |               |
| Commissioner Starr    | X           |             |               |
| Commissioner Tenuta   | X           |             |               |
| Commissioner Massie   | X           |             |               |
| Commissioner Murphy   | X           |             |               |

Motion passed.

D. Approval/Authorization to Sell Liquor at Special Events 2018

Superintendent Giese reviewed the dates:

|                                     |   |               |                     |
|-------------------------------------|---|---------------|---------------------|
| Thursday-Sunday<br>June 20-23, 2019 | <b>EVENT: Softball Tournament – Chicago Championships</b> |               |                     |
|                                     | <i>DATE/TIME:</i>   | June 20, 2019 | 5:00 PM - 11:59 PM  |
|                                     |   | June 21, 2019 | 5:00 PM - 11:59 PM  |
|                                     |   | June 22, 2019 | 11:00 AM - 11:59 PM |
|                                     |   | June 23, 2019 | 12:00 PM - 11:59 PM |

|   |  |                  |                     |
|---|--|------------------|---------------------|
| Thursday-Sunday<br>August 29 -September 1, 2019 | <b>EVENT: Softball Tournament – ASA National Championships</b> |                  |                     |
|   | <i>DATE/TIME:</i>  | August 29, 2019  | 5:00 PM - 11:59 PM  |
|   |  | August 30, 2019  | 5:00 PM - 11:59 PM  |
|   |  | August 31, 2019  | 11:00 AM-11:59 PM   |
|   |  | September 1,2019 | 11:00 AM - 11:59 PM |

Saturday-Sunday      **EVENT: Softball Tournament – United Airlines Co-Ed Tournament**

September 7-8, 2019

|                   |                   |                     |
|-------------------|-------------------|---------------------|
| <i>DATE/TIME:</i> | September 7, 2019 | 11:00 AM - 11:59 PM |
| (Rain Date)       | September 8, 2019 | 12:00 PM - 11:59 PM |

Saturday-Sunday  
September 14-15, 2019      **EVENT: Soccer Tournament – Green White Soccer Adult Tournament**  
*\*Green White Soccer Club is responsible for securing liquor licenses*

|                   |                    |                     |
|-------------------|--------------------|---------------------|
| <i>DATE/TIME:</i> | September 14, 2019 | 11:00 AM - 11:59 PM |
|                   | September 15, 2019 | 12:00 PM - 11:59 PM |

**MOTION**

Commissioner Massie moved to authorize the sale of alcoholic beverages by Mt. Prospect Park District staff over the age of 21 at 3 softball tournaments and Green & White staff over the age of 21 at the 1 soccer tournament, scheduled to be held on various weekend dates during June, August and September, 2019, as more particularly set forth in the Board packet for this meeting.;seconded by Commissioner Murphy.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

E. Approval/Authorization to Serve Liquor at Special Events 2019

Superintendent Giese reviewed that in order to comply with the requirements of the State Liquor License and the Park District Code, the Board is required to authorize the serving of alcoholic beverages at special events.

**MOTION**

Commissioner Murphy moved to authorize serving alcoholic beverages for the named events providing the organizations sponsoring the event meet the following requirements:

1. If an admission fee is charged, guests must receive something in return other than alcohol.
2. There is no charge for alcohol.
3. Dram Insurance Liability in maximum insurance coverage limits must be provided with the Mt. Prospect Park District named additional insured.
4. The organization agrees to obey the rules and regulations provided by the Mt. Prospect Park district, the State of Illinois and the ordinances of the Village of Mount Prospect. Failure to do so may result in the immediate termination of the privilege to serve alcohol at the event in the discretion of the Park District.; seconded by Commissioner Starr.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

F. Approval to execute partial Release of Lease/5-Year Construction Easement  
Executive Director Jarog stated Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) contacted Staff regarding the need for the MWRDGC to grant the Illinois State Toll Highway Authority (ISTHA) a portion of the Park district's MSD Lease area which will be required as part of the ongoing construction associated with the I-90 Eastern Corridor project adjacent to the MSD athletic complex. There will also be a need for a 5-year temporary easement as part of the same project.

**MOTION**

Commissioner Massie moved to authorize the Executive Director to execute the Partial Release of Lease and Consent to a 5-Year Easement with the Metropolitan Water Reclamation District of Greater Chicago; seconded by Commissioner Starr.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

**NEW BUSINESS**

A. Cultural Arts Department Presentation  
Ann Zimmerman, Cultural Arts Manager, shared a Performing Arts presentation with the Board. Ann spoke about Kids on Stage; adding three new camps this summer at the studio and how well the Guitar and Voice Lessons have grown. The dance program offers students an exceptional and progressive dance curriculum for ballet, tap, jazz, contemporary and hip hop. Classes are offered for students from two and a half years old through adult classes. There are three performance troupes, Ballet Expressions, Impulse Dance Ensemble, and Riff Raff Dance Crew. Our professional staff offers classes at Lions Recreation Center and RecPlex. The Ballet Recital will be held on May 3rd and 4th; the Studio Impulse will be on May 17th & 18th and the recital for preschoolers will be on June 8th. Two Ballet Expressions dancers handed a special invitation to invite the Board to the recitals.

Commissioner Kurka asked if the participants were local or from all over the area? Ann stated the dancers are from all over the suburbs but the majority are from Mount Prospect area.

Commissioner Tenuta remarked at past meetings the Board has been giving accolades to the Cultural Arts department for their programs growing over the past few years especially the performing arts division. She stated other areas of the park district could learn from the Cultural Arts department and appreciates what Ann's staff has done.

Commissioner Murphy stated with such great numbers we should put the information on facebook and pat ourselves on the back. Director Yueill remarked we regularly share the good news of the dance program via social media and receive many positive comments from the public through Facebook regarding dance.

### **Financial Advisor's Report**

Lee Howard, GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities.

### **RATIFICATION OF ACCOUNTS PAYABLE**

Commissioner Klicka motioned to ratify February 2019 Accounts Payable checks and EFT's in the amount of \$508,216.66 as listed on the Check Registers; seconded by Commissioner Starr.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

### **RATIFICATION OF PAYROLL**

Commissioner Klicka motioned to ratify February Payroll checks and Direct Deposits in the amount of \$324,478.59 as listed in this report; seconded by Commissioner Murphy.

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |



Motion passed.

### **Executive Report**

Executive Director Jim Jarog reviewed the following highlights:

- March 29, 2019: Cosmic Skate from 7-9 pm Central Community Center
- April 2, 2019: Consolidated Election
- April 3, 2019: Community Input Meeting/Busse Playground 6-8 pm CCC
- April 5, 2019: Mother & Son Hoedown 6-9 pm Lions Rec. Center
- April 13, 2019: Easter Egg Hunt 9:30-11:30 am Rec Plex
- April 20, 2019: Earth Day 1-3 pm Friendship Park Conservatory
- State Minimum Wage Increase: IAPD, NWSRA and staff have been discussing the impact with their counterparts at other districts in an effort to develop a strategy for FY2020 and beyond.
- Mount Prospect Sharks: Mount Prospect Sharks Swim team won the Central Divisional Swim Meet with 57 swimmers and a scored 652 points to take the victory.
- Next Regular Board Meeting on Wednesday, April 24, 2019 at 7 pm and Central Community Center.

### **Public Comment**

Louis Goodman asked if the Budget and Appropriation Ordinance was published in the newspaper. President Kurka explained the B & A wasn't published in the newspaper but has been at the CCC Front Desk, Mt. Prospect Library, Des Plaines Library and Human Services at the Village of Mount Prospect for review.

### **MATTERS FROM COMMISSIONERS**

President Kurka asked for a one page review on the potential cost impact the state minimum wage could possibly have on our agency at the May board meeting. Superintendent Giese reviewed briefly a snap shot on the potential impact the state minimum wage could have. Executive Director Jarog explained that staff and other agencies have already been discussing the possible impact. Commissioner Tenuta was approached by a patron that was complimentary of the Fitness Center at CCC but she asked why she couldn't bring her granddaughter in a stroller to the inline rink and the front desk answer was an immediate no. Commissioner Tenuta stated the situation could have been handled in many different ways. One of our initiatives on our strategic plan is customer service and we should have given options and been more customer service savvy. Director Yueill said she will look into the matter and discuss the situation with the Facility Manager. President Kurka would like to add the Consent Agenda discussion and protocol for the April board meeting.

**ADJOURNMENT TO CLOSED SESSION**

Commissioner Doherty moved to adjourn to closed session for Section 2(c)(1)- To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One of More Specific Employees or Legal Counsel of the Public Body; seconded by Commissioner Murphy at 8:10 p.m..

| <b><u>Roll Call Vote</u></b> | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka           | X           |             |               |
| Commissioner Doherty         | X           |             |               |
| Commissioner Klicka          | X           |             |               |
| Commissioner Starr           | X           |             |               |
| Commissioner Tenuta          | X           |             |               |
| Commissioner Massie          | X           |             |               |
| Commissioner Murphy          | X           |             |               |

Motion passed.

**RECONVENED FROM CLOSED SESSION**

Commissioner Tenuta moved to adjourn from closed session to open session; seconded by Commissioner Murphy at 8:46 p.m.

**TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION**

None

**ADJOURNMENT**

Commissioner Klicka moved to adjourn the Regular Board Meeting.; seconded by Commissioner Murphy and carried by unanimous voice vote.

Respectfully submitted,

\_\_\_\_\_  
William J. Starr