

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, April 24, 2019 at Central Community Center Facility of said Park District. Vice President Tenuta called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Lisa Tenuta
Bill Starr
Bill Klicka
Ray Massie
Mike Murphy

Administrative Staff:

Jim Jarog, Executive Director
Brett Barcel, Director of Golf Operations
George Giese, Superintendent of Business & IT Services
Mary Kiaupa, Human Resource and Risk Manager
Ruth Yueill, Director of Community Relations and Marketing
Teri Wirkus, Executive Compliance Officer
Cheryl Lufitz, Community Relations and Marketing Manager

Professionals:

Lee Howard, Financial Advisor GAI
Brad O'Sullivan, GAI
Tom Hoffman, District Attorney

Visitors:

Bill & Sue Walters
Louis Goodman
Barb & Bob Sabaj
Vicki Chung
Janice & Gerry Stone
David V. Perns D.C.
Christine Pellizzeri
Terry Franzen
Cindy Kaempfer

CHANGES OR ADDITIONS TO AGENDA

Under New Business: Use of Consent Agenda Discussion will be moved to the May 22, 2019 Board Meeting so that all the Commissioner will be present for the discussion of the Consent Agenda.

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Murphy and was carried by unanimous voice approval.

APPROVAL OF MINUTES

Commissioner Murphy motioned to approve the minutes from the Regular Board Meeting on March 20, 2019; seconded by Commissioner Massie and carried by unanimous voice approval.

FOUNDATION REPORT

Ruth Yueill, Foundation Executive Director, invited all to the Parks Foundation Pre-Plant sale fundraiser on Thursday, May 9 with all proceeds going towards the Foundation Scholarship Program. A “Donate Now” feature will be added to the District website summer 2019 making it simple and quick to donate to the Parks Foundation. The Annual Scholarship program applications are available on May 13 and due back to CCC by 5 p.m. on Monday, June 24. Three, \$1,500 scholarships will be awarded at the July 24th Park Board Meeting. Yueill updated all on the completion of the FPC kitchen renovation funded by the Parks Foundation.

Vice President Tenuta spoke to all of Bill Walters accomplishments from being a Board Member for eight years to establishing the Mt. Prospect Parks Foundation in 2005 and serving as President all but one year. His work on the Foundation enhanced the lives of our District’s residents in many ways.

Barb Sabaj, Foundation Treasurer presented on behalf of the Board of Parks Foundation as well as the Park Board of Commissioners, and thanked Bill Walters for his many years of service by planting a tree in his honor at the park of his choice.

Bill Walters thanked everyone and feels he accomplished a lot since 1989 on behalf of the park district and the community of Mount Prospect.

Public Comment

None

ADOPTIONAL ITEMS

- A. Adoption of Resolution No 768 : Intergovernmental Agreement regarding the Village of Mount Prospect’s Lease of a portion of the Lions Park parking lot for use as a commuter parking lot.

Executive Director Jarog explained the area the Village is requesting to lease consists of 91 parking spots of the Lions Parking lot. The proposed lease period would run from June 1, 2019, and would expire one day prior to the 18 month anniversary of the first day of the lease which could be November 30, 2020. If an extension is required additional compensation of \$5,500 per month plus 100% of all parking revenue collected would be payable to the Mt. Prospect Park District.

MOTION

Commissioner Murphy moved to adopt Resolution No. 768 which grants the approval of the Intergovernmental Agreement (Exhibit 1) regarding the Village of Mount Prospect's Lease of a portion of the Lions Park parking lot for use as a commuter parking lot; seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Commissioner Starr asked if the parking agreement would impact the Mt. Prospect Patrons and Executive Director stated the portion of the Lions parking lot would only be from Monday to Friday between the hours of 8 am till 6 pm.

NEW BUSINESS

B. Consideration of Board Retreat-Discussion

Executive Director Jarog stated staff feels this may be a good opportunity for the Board to consider participating in a future Board Retreat. The Board all agreed with the retreat.

UNFINISHED BUSINESS

A. Busse Playground Update/Discussion

Executive Director Jarog explained the District hosted a public meeting on April 3, 2019 at Central Community Center to discuss the Busse Playground project and approximately 25 residents attended throughout the evening. A petition was brought forth which included 113 resident signatures in support of an inclusive play for all. There was also an overwhelming request for poured in place surfacing (PIP) in lieu of certified playground surfacing (shredded mulch). This would increase the budget for the project but the alternates being added should be eligible for 100% funding from the accessibility tax levy account which has adequate funding to handle such a request. Staff feels strongly that this would be an appropriate use of this fund as it is the purpose of this fund exists. The Buse Park Playground bid is expected to come before the Board for consideration at the June 26 Board meeting.

Public Comment

Christine Pellizzer stated she attended the Busse Playground Open House and how much it means to her family and all the special needs family to have input on the colors, the equipment and the district is looking into the poured surface, so that the children could come to the park and be able to interact with other children. She appreciated the support of the district and was excited that the district listened to the families.

Approved Minutes 4-24-19

Vicki Chung also attended the open house and thank the district for offering an open house for the input of the community. She is proud of the park district for listening and incorporating what was discussed at the open house like the colors, type of equipment and surface. Having a park inclusive and accessibility is what the community wants and needs. It is exciting that the park district is going out to bid and is considering Lions playground for a possible next project and she feels the community would love it, support it and be involved.

Financial Advisor's Report

Lee Howard, Financial Advisor-GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities and answered questions from the Board.

RATIFICATION OF ACCOUNTS PAYABLE

Commissioner Klicka motioned to ratify March 2019 Accounts Payable checks and EFT's in the amount of \$808,294.58 listed on the Check Register; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

RATIFICATION OF PAYROLL

Commissioner Klicka motioned to ratify March 2019 Payroll Checks and Direct Deposits in the amount of \$316,067.35 listed on this report; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

EXECUTIVE REPORT

Executive Director Jim Jarog reviewed the following highlights:

- Upcoming dates: May 3-5, 2019: Mt. Prospect Ballet Recital Schaumburg Prairie Center
- 2019 IAPD Golf Guide: The Mount Prospect Golf Club is identified on page #35 of the IAPD guide.
- Annual Financial Audit: The new financial auditing firm Skitch was on site April 14th at the Administration offices to perform preliminary audit checks Sikich will return on May 6th to complete the annual financial auditing process for FY 2018.
- Strategic Plan/Employee Satisfaction Survey: The District continues to move forward with the implementation of the 2018 Strategic Plan. The Employee Committee recently distributed the Employee Satisfaction Survey (paper or electronic) with the last date of completion on April 30th.
- Friendship Park Conservatory: The FPC staff has started the process of populating the Beehive outside the Conservatory. The first beehive was in place for the Earth Day celebration which 200 people were in attendance.

Public Comment

Christine Pellizzer had some concerns with the Westbrook playground fence. Executive Director Jarog asked if they could meet later and discuss her concerns. All concurred.

COMMENTS/MATTERS FROM COMMISSIONERS

Vice President Tenuta gave a shout out to the MPGC instagram - so exciting and congrats!

ADJOURNED TO CLOSED SESSION

Commissioner Massie moved to adjourn to closed session for Section 2(c)(21)- Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06.; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

RECONVENED FROM CLOSED SESSION

Commissioner Massie moved to reconvene to Open Session Regular Meeting; seconded by Commissioner Murphy.

Approved Minutes 4-24-19

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

Vice President Tenuta moved to approve Section 2(c)(21)- Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06.; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka			X
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed			

ADJOURNMENT

Commissioner Starr moved to adjourn the Regular Board Meeting; seconded by Commissioner Starr and was carried by unanimous voice vote.

Respectfully submitted,

William J. Starr