

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, July 24, 2019 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Lisa Tenuta
Bill Starr
Tim Doherty

Administrative Staff:

Jim Jarog, Executive Director
Brett Barcel, Director of Golf Operations
George Giese, Superintendent of Business & IT Services
Ruth Yueill, Director of Community Relations and Marketing
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Scott Elman, Director of Parks & Planning
Nick Troy, Director of Recreation
Cheryl Lufitz, Community Relations and Marketing Manager

Professionals:

Lee Howard, Financial Advisor GAI
Brad O'Sullivan, GAI
Tom Hoffman, District Attorney
Fred Luntz, Sikich LLP
Anthony Cervini, Sikich LLP

Visitors:

Louis Goodman
Barbara Sabaj
Mr. & Mrs. Stone
William Savaiano & Family
Alyssa Rosenorn & Family
Cole Churchill & Family

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Starr and was carried by unanimous voice approval.

APPROVAL OF CONSENT AGENDA

Consent Agenda: Approval of 6-26-19 Regular Board Meeting; Appointment of Jim Jarog as Primary Representative and Nick Troy as Alternate Representative to NWSRA; Appointment of Jim Jarog as Primary Representative and Mary Kiaupa as Alternate Representative to MRMA; Ratification of Accounts Payable June 2019 and Ratification of Payroll June 2019.

Commissioner Starr motioned to approve the consent agenda; seconded by Commissioner Massie.

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Starr | X | | |
| Commissioner Klicka | | | X |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | | | X |

Motion passed.

Public Comment

Louis Goodman asked when the Busse Park Playground Redevelopment project would start and be completed. The construction will begin on July 15 with a completion date of September 27, 2019.

PARKS FOUNDATION

Ruth Yueill, Executive Director of the Parks Foundation introduced the President, Janice Stone. After a few words, Ruth Yueill, Executive Director for the Parks Foundation introduced the three winners of the Park Foundation’s 2019 Scholarship Program. Yueill read a paragraph from each of their winning essays. Eighteen applications were received and reviewed by independent judges. The winners were: William Savaiano, Cole Churchill and Alyssa Rosenorn. Congratulations.

C. Acceptance of the Comprehensive Annual Financial Report-FY 2018

Superintendent George Giese introduced:

- Sikich LLP (auditing firm) completed the Comprehensive Annual Financial Report for the District. Fred Lance & Anthony Cervini reviewed the FY 2018 financial report with the Board and answered questions. Mr. Lance also stated the MPPD received the highest opinion and the Certificate of Excellence.

MOTION

Commissioner Doherty moved to accept the fiscal year 2018 Comprehensive Annual Financial Report; seconded by Commissioner Tenuta.

| Roll Call Vote | Ayes | Nays | Absent |
|----------------------|------|------|--------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | | | X |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | | | X |

Motion passed.

Financial Advisor’s Report

Lee Howard, Financial Advisor-GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District’s key revenue facilities and answered questions from the Board.

Commissioner Doherty questioned the Meadows Pool financial report concerning the wet weather and the effect on outdoor programs. Director Troy stated it is under discussion for next year having the summer pool programs at the indoor pool.

EXECUTIVE REPORT

Executive Director Jim Jarog reviewed the following highlights:

Upcoming dates:

- July 25: Dancing Queen-ABBA tribute Band at Lions
- July 27: Brass Band Bash at Lions
- July 29: Mt. Prospect Community Bands final night
- July 29-August 4: Mt. Prospect Golf Club Championship
- August 2: Late Night Swim and Scavenger Hunt Meadows Pool
- August 6: National Night Out held at Lion.
- July 13 MPPD hosted a one-of-a-kind year of the Park Celebration “Popped Up” at 15 parks and playgrounds throughout the community and over 450 families help celebrate. Great Success!

Public Comment

None

COMMENTS/MATTERS FROM COMMISSIONERS

President Kurka called a Special Meeting on October 9, 2019 for a Board Retreat; all conquered.

Commissioner Tenuta discussed with staff her concerns with pricing of programs throughout the district. She knows it is important the park district is the community choice for recreation & entertainment. Commissioner Tenuta also discussed the concession report and not having a good point of sale system.

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Executive Director Jarog explained Director Troy has had meetings with the staff on the topic of concessions and there will be a presentation to the Board toward the end of the year. Commissioner Kurka also felt that concessions can be a profit center for the park district with the amount of people coming through the ballparks, facilities & pools. He felt there must be a concentrated focus on concessions and not an afterthought with a possibility of changing the menu.

ADJOURNED TO CLOSED SESSION

Commissioner Doherty moved to adjourn to closed session:

SECTION 2(c) 21): Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval of the Body of Minutes of Semi-Annual Review of the Minutes Mandated by Section 2.06

Section 2(c)(1)- To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One of More Specific Employees or Legal Counsel of the Public Body; seconded by Commissioner Tenuta.

| Roll Call Vote | Ayes | Nays | Absent |
|-----------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | | | X |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | | | X |

Motion passed.

Reconvene from Closed Session to Open Session

Commissioner Massie motioned to reconvene to Open Session at 8:41 p.m. and seconded by Commissioner Doherty:

| Roll Call Vote | Ayes | Nays | Absent |
|-----------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | | | X |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | | | X |

Motion passed.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

MOTION:Recommendation to Approved Closed Session:

Commissioner Massie moved to approve the content of the following Closed Session Minutes; seconded by Commissioner Doherty.

| | | |
|------------------|----------------|-------------------------------|
| January 23, 2019 | Section 2c(21) | Semi-Annual Review of Minutes |
| | Section 2c(1) | Personnel |

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February 13, 2019 Section 2c(1) Personnel
April 24, 2019 Section 2c(21) Semi-Annual Review of Minutes
May 22, 2019 Section 2c(5) Purchase or Lease of Property
Section 2c(8) Security Procedures

| Roll Call Vote | Ayes | Nays | Absent |
|-----------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Klicka | | | X |
| Commissioner Starr | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | | | X |

Motion passed.

MOTION: Recommendation to Release Certain Closed Session Minutes:

Commissioner Massie moved that it hereby be determined and hereby be reported to the public that the Closed Session minutes of:

June 27, 2018 Section 2c(6) Property
January 23, 2019 Section 2c(21) Semi-Annual Review of Minutes
Section 2c(1) Personnel
April 24, 2019 Section 2c(21) Semi-Annual Review of Minutes
Seconded by Commissioner Starr

which no longer require confidential treatment and are available for public inspection and that as to all other closed session minutes or portions thereof not yet released for public inspection the need for confidentiality still exists in order to protect the privacy of an individual and/or the public interest.

ADJOURNMENT

Commissioner Massie moved to adjourn the Regular Board Meeting.; seconded by Commissioner Tenuta and carried by unanimous voice vote at 8:44 p.m.

Respectfully submitted,

William J. Starr