



MT. PROSPECT PARK DISTRICT

1000 W. CENTRAL ROAD

MOUNT PROSPECT, ILLINOIS 60056

MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2019

The Regular Board Meetings are held at Central Community Center, at
1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 7:00 p.m.

January 23, 2019

February 13, 2019

March 20, 2019

April 24, 2019

May 22, 2019

June 26, 2019

July 24, 2019

August 21, 2019

September 25, 2019

October 23, 2019

November 13, 2019

December 18, 2019

Approved: 11-14-18

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REGULAR BOARD MEETING

October 23, 2019

AGENDA

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- V. EXECUTIVE REPORT**



1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: October 18, 2019

RE: REGULAR PARK BOARD MEETING
October 23, 2019 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL, MOUNT PROSPECT, IL

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- *Approval of Minutes/Regular Board Meeting: September 25, 2019
- *Approval of Minutes/Special Board Meeting: October 9, 2019
- *Ratification Of Accounts Payable September 2019
- *Ratification Of Payroll September 2019

*APPROVAL OF MINUTES

REGULAR BOARD MEETING: September 25, 2019

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

SPECIAL BOARD MEETING (BOARD RETREAT): October 9, 2019

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

PUBLIC COMMENT

ADOPTION ITEMS

- A. **ADOPTION OF RESOLUTION NO.774:** A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2019.

APPROVAL ITEMS

- A. Melas Park Canine Commons artificial turf Installation

FINANCIAL ADVISOR'S REPORT

*RATIFICATION OF ACCOUNTS PAYABLE September 2019

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

*RATIFICATION OF PAYROLL September 2019

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT



CONSENT AGENDA

October 23, 2019

Statement by the Chair:

All items identified on the consent agenda may be considered routine by the Board of Commissioners and may be enacted by one motion.

*There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and remain for consideration under their normal sequence on the regular meeting agenda.

Tonight's Consent Agenda is as follows:

- A. **Approval of Regular Board Meeting Minutes:
September 25, 2019**
- B. **Approval of Special Meeting Minutes (Board Retreat):
October 9, 2019**
- C. **Ratification of Accounts Payable September 2019 in the Amount of
\$683,627.02**
- D. **Ratification of Payroll September 2019 in the Amount of \$318,798.75**

SUGGESTED MOTION (Requested by Chair)

-Move: "I move to approve the Consent Agenda".

-Second

-Roll Call vote (Call the Roll on the pending motion)

*Prior to asking for the vote to be taken any Commissioner may request the removal of any Consent Agenda item(s). e.g., "I'd like to request the removal of item A. from the Consent Agenda". Any such item will be automatically removed without further discussion or action.

Unapproved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 25, 2019, at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Lisa Tenuta
Bill Starr
Bill Klicka
Tim Doherty
Ray Massie
Mike Murphy

Administrative Staff:

Jim Jarog, Executive Director
Brett Barcel, Director of Golf Operations
George Giese, Superintendent of Business & IT Services
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill, Director of Community Relations & Marketing
Scott Elman, Director of Parks & Planning
Nick Troy, Director of Recreation

Professionals:

Lee Howard, Financial Advisor GAI
Brad O'Sullivan, GAI
Tom Hoffman, District Attorney
Aaron Gold, Speer Financial
Dan Forbes, Speer Financial
Raymond Lee, FGM

Visitors: None

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Massie and was carried by unanimous voice approval.

APPROVAL OF CONSENT AGENDA

Consent Agenda: Approval of August 21, 2019 Regular Board Meeting; Ratification of Accounts Payable August 2019 in the amount of \$708,517.69 and Ratification of Payroll August 2019 in the amount of \$413,249.41.

Commissioner Tenuta motioned to approve the consent agenda; seconded by Commissioner Massie.

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Starr | X | | |
| Commissioner Klicka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |

Motion passed.

Public Comment

None

Adoption Items

Aaron Gold and Dan Forbes of Speer Financial reviewed the facilitation of the sale of bonds and the bidding results with the Board.

- A. Ordinance providing for the issue General Obligation Limited Tax Park Bonds, Series 2019:

MOTION

Commissioner Doherty moved to Adopt Ordinance No. 772 being: An Ordinance providing for the issue of \$2,517,780 General Obligation Limited Tax Bonds, Series 2019, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof; seconded by Commissioner Massie.

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Starr | X | | |
| Commissioner Klicka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

- B. Ordinance providing for the issue of General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019C:

MOTION

Commissioner Doherty moved to Adopt Ordinance No. 773, being: An Ordinance providing for the issue of \$3,060,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019C, of the Mt. Prospect Park District, Cook County, Illinois, for the purpose of refunding certain outstanding alternate revenue bonds of said District, providing for the pledge of certain revenues to the payment of principal and interest on said bonds and the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to the purchaser thereof; seconded by Commissioner Massie.

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Starr | X | | |
| Commissioner Klicka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

Approval Items

- A. Architectural Services for Lions Memorial Park/FGM Architects

Ray Lee from FGM reviewed ideas of the why a Master Plan for Lions would be beneficial to the park district in planning for the future; he explained the discussions and meetings that would be scheduled for the staff and community. The Board asked Mr. Lee and Executive Director Jarog a few questions before the motion took place.

MOTION

Commissioner Starr moved to approve the proposal from FGM Architects for Architectural Services to develop a Master Plan for Lions Memorial Park section 3.1.2 of the agreement in the amount of \$9,000 plus reimbursable costs not to exceed \$1,500. Seconded by Commissioner Murphy.

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Starr | X | | |
| Commissioner Klicka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

B. Chicago Wolves Rink Agreement Central Community Center

Director of Recreation, Nick Troy explained the partnership status on the Chicago Wolves website; the Mascot, Players and Coach appearances at the Mt. Prospect Park District clinics; Li'l Wolves Learn to Skate program certificates upon completion of our programs and the discounted rink tickets; Director Troy also answered questions from the Board. Commissioner Doherty asked if the contract would be more specific on exactly who would be presented with the four season tickets in the green price category etc. under the section (2) Hospitality in the agreement. Before signing of the contract the bullet point will be amended under the (2) Hospitality section as suggested by counsel.

MOTION

Commissioner Massie moved to approve the Chicago Wolves Rink Agreement for the Central Community Center Inline Hockey Rink per the terms identified within the sample agreement (Exhibit B) which has been included as part of the September 25, 2019 Board Packet as amended by bullet point as suggested by counsel; seconded by Commissioner Starr.

| <u>Roll Call Vote</u> | Ayes | Nays | Absent |
|------------------------------|-------------|-------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Starr | X | | |
| Commissioner Klicka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion passed. | | | |

Financial Advisor's Report

Lee Howard, Financial Advisor-GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities and answered questions from the Board.

Commissioner Tenuta asked if we are marketing the rental opportunities appropriately in the District for each of the facilities. Director Yueill and Director Troy stated each facility addresses rental promotions at their respective facilities. Director Yueill pointed out there is a rental promotion piece in circulation at all facilities. Marketing will look at further rental promotions in 2020. Lee Howard will look into the number for the rentals.

EXECUTIVE REPORT

Executive Director Jim Jarog reviewed the following highlights:

Upcoming important dates:

- September 26: Mount Prospect Chamber Outing
- September 27: Daddy Daughter Paint Night at the Studio
- October 5: Fabulous Fall Fest at Lions 11a-3p
- October 9: Board Retreat at FPC 6p-10p
- October 19: Busse Park Playground Opening 9a-11a
- November 8: SLSF Celebrate Ability Gala at Chevy Chase please contact Teri if you wish to go.
- Capital Projects: a draft of the project list based on our available capital funds will be presented to the Board for review and consideration at the next Special Board Meeting, October 23 at 6:30 pm.
- The first draft of our FY2020 budget will be presented at the November 13th Special Board Meeting at 6:30 pm.

Next Regular Board Meeting: Wednesday, October 23, 2019.

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Tenuta asked if the District learned any new information through the Villages' focus groups on how we could better serve the senior community. Director Yueill updated the Board on hosting the two focus groups here at the park district for the Village and explained a report will be written after the completion of all focus groups. The Village stated this is a long term project with a lot of information to compile.

Commissioner Tenuta also discussed with Director Troy and Director Yueill concerning the Early Childhood programs.

ADJOURNMENT

Commissioner Murphy moved to adjourn the Regular Board Meeting at 8:25 pm; seconded by Commissioner Doherty and was carried by unanimous voice vote.

Respectfully submitted,

William Starr, Secretary

Unapproved

Board Retreat Meeting

A Board retreat of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, October 9, 2019, at Friendship Park Conservatory of said Park District. President Kurka called the retreat to order at 6:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Lisa Tenuta
Bill Klicka
Tim Doherty
Ray Massie
Bill Starr
Mike Murphy

Administrative Staff:

Jim Jarog, Executive Director
Brett Barcel, Director of Golf Operations
Nick Troy, Director of Recreation
George Giese, Superintendent of Business Services
Ruth Yueill, Director of Community Relations & Marketing
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource and Risk Manager

Professionals:

Lee Howard, GAI
Brad O'Sullivan, GAI
Tom Hoffman, District Attorney

Visitors:

Ray Lee, FGM Architects
Annabella Orlando, FGM Architects

Public Comment

None

Executive Director Jarog thanked everyone for coming.

Discussion Items

- Lee Howard, Financial Advisor-GAI, reviewed Fund Accounting Basics and the GL structure of the District and what is required by law. Mr. Howard also discussed available future funding opportunities for our District with the Board.
- George Giese, Superintendent of Business and IT Service, spoke on the many facets of program reporting and how the District has made great strides behind the scenes. An example includes the ability to grab registration data by GL and lets RegSys do the compiling as well as leveraging technology.
- Nick Troy, Director of Recreation presented a new Program-Budget Worksheet that he has implemented at the program level to help his staff break down data in each of their programs.
- Ruth Yueill, Director of Community Relations and Marketing, discussed the many ways her department works with all the program managers/coordinators to assist them in getting program information out to the public by Social Media/Electronic Media (Facebook, Instagram targeted emails, etc.); Print (Posters, Flyers, Banners etc.); Community (Village Newsletter, School District publicity etc.) and Press Releases in the Herald or Journal.
- Ray Lee and Annabella Orlando, FGM Architects, presented an aerial view of Lions Park's 24 acres. They surveyed the Board to garner input on future development of Lions Parks. The goal in gathering Board input is to assist FGM in the completion of a comprehensive Master Plan for the Lions Memorial Park site.
- Mary Kiaupa, Human Resource and Risk Manager reviewed a powerpoint presentation that was shown to our seasonal staff (abbreviated version from the IMRF staff). The presentation included Sexual Harassment & Run, Hide, Fight training; she also reviewed what has been discussed with all staff on sexual harassment/mandated reporting and an update on the subcommittee's progress in the development of the EAP.
- Tom Hoffman, District Attorney, discussed new legislation, guidelines and basic responsibilities of the Board. A draft of a Park District Board Manual was distributed to the Board for their review and follow up discussion at the next Board retreat.

Steve Kurka, President of the Board called a Special Board Meeting for the Board's next retreat on January 15, 2020 (Wednesday) 5 pm to 9 pm at the Friendship Park Conservatory.

ADJOURNMENT

Commissioner Massie moved to adjourn the Regular Board Meeting at 10:00 p.m.; seconded by Commissioner Doherty and carried by unanimous voice vote.

Respectfully submitted,

William Starr, Secretary

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
September-19

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify September Accounts Payable Checks and EFT's in the amount of \$ 683,627.02 as listed on the Check Register.

| <u>CHECK DATE</u> | | | <u>CHECK #'S</u> | |
|-------------------|----|------------|------------------|--------|
| 9/1-9/8/2019 | \$ | 190,052.19 | 194637-194670 | Checks |
| 9/9-9/15/2019 | \$ | 290,578.44 | 194671-194710 | Checks |
| 9/16-9/22/2019 | \$ | 70,468.13 | 194711-194765 | Checks |
| 9/23-9/30/2019 | \$ | 132,528.26 | 194766-194814 | Checks |

TOTAL AP \$ 683,627.02 Checks and EFT's

PAYROLL

Suggested Motion: I move to ratify September Payroll Checks and Direct Deposits in the amount of \$ 318,798.75 as listed on this report.

| <u>CHECK DATE</u> | | | <u>CHECK #'S</u> | |
|-------------------|----|------------|--|--|
| 9/6/2019 | \$ | 148,192.91 | 26861-27172 | DD Notification |
| | \$ | 6,172.97 | 1020242915- 1020242929 27173-27177 | Checks <i>Taxes, Transfers & Garnishments</i> |
| 9/20/2019 | \$ | 159,033.71 | 27178-27493 | DD Notification |
| | \$ | 5,399.16 | 1020384212- 1020384228 27494-27498 | Checks <i>Taxes, Transfers & Garnishments</i> |

TOTAL P/R \$ 318,798.75 Checks and Direct Deposits

****Paper check numbers will not be sequential between check runs; account managed by payroll service provider.**

Mt. Prospect Park District **Payroll Summary**

Pay Period Ending 9/1/2019
 Check Date 9/6/2019

| | # Hours | # Employees | Gross Pay | Avg Hrs/Emp | Avg Hrly Rate |
|-----------|---------|-------------|-----------|----------------|------------------|
| Total | 10,603 | 326 | 212,447 | 33 | 20 |
| Full Time | | 60 | | | |

Pay Period Ending 9/15/2019
 Check Date 9/20/2019

| | # Hours | # Employees | Gross Pay | Avg Hrs/Emp | Avg Hrly Rate |
|-----------|---------|-------------|-----------|----------------|------------------|
| Total | 11,196 | 333 | 225,620 | 34 | 20 |
| Full Time | | 60 | | | |



MEMORANDUM

To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: October 23, 2019

Re: **Truth in Taxation Resolution No. 774**

SUMMARY & BACKGROUND:

The Truth in Taxation Act requires not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

Prior to the adoption of the proposed levy of the Mt. Prospect Park District for the levy year 2019, the Board is required to adopt this Resolution which provides estimated levy amounts for the various funds (which comprise the “aggregate levy” of the District, as defined by PTELL) for which property taxes are levied.

Lee Howard from Governmental Accounting Inc. will be providing an overview of this process at our October 23rd Regular Board Meeting. Both Lee and our Attorney Tom Hoffman will be on hand to answer any questions the Board may have.

DOCUMENTS ATTACHED:

2019 Tax Ley Worksheet

Truth in Taxation Resolution No. 774

RECOMMENDATION:

Move to adopt Resolution No. 774, A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2019.

MT PROSPECT PARK DISTRICT
2019 PROPOSED TAX LEVY WORKSHEET
As of October 23, 2019

| FUND | 2018 | | 2019 | | Levy/Ext. % Inc. |
|------------------|----------------|---------------|--------------|--------------|------------------------|
| | Extension | Levy Request | Levy Request | Levy Request | |
| Corporate | 2,285,991 | 2,433,895 | | | 6.47% |
| Recreation | 1,347,955 | 1,443,255 | | | 7.07% |
| Insurance | 638,600 | 680,000 | | | 6.48% |
| Imrf | 803,400 | 850,000 | | | 5.80% |
| Fica | 540,750 | 475,000 | | | -12.16% |
| Nwsra | 658,269 | 670,171 | | | 1.81% |
| Paving& Lighting | 82,284 | 85,164 | | | 3.50% |
| Conservatory | 796,029 | 761,635 | | | -4.32% |
| Total | 7,153,278 | 7,399,120 | | | 3.44% |
| | | | | | |
| Bonds | 3,263,825 | 3,164,151 | | | -3.05% |
| Total | 10,417,103 | 10,563,271 | | | 1.40% |
| | | | | | |
| E.A.V. | 2019 Estimate | 1,703,270,388 | | | E.A.V. Inc. |
| | 2018 E.A.V. | 1,645,671,872 | | | '19 1.90% |
| | 2017 E.A.V. | 1,667,332,206 | | | '18 2.10% |
| | 2016 E.A.V. | 1,653,232,261 | | | '17 2.10% |
| | 2015 E.A.V. | 1,406,791,767 | | | '16 0.70% |
| | 2014 E.A.V. | 1,446,086,836 | | | '15 0.80% |
| | 2013 E.A.V. | 1,413,453,067 | | | '14 1.50% |
| | 2012 E.A.V. | 1,653,835,662 | | | '13 1.70% |
| | | | | | '12 3.00% |
| | | | | | |
| New Growth | % of EAV | | | | |
| | 2019 Estimate | 24,159,600 | | | 1.4% |
| | 2018 New Prop. | 14,082,762 | | | 0.9% |
| | 2017 New Prop. | 8,849,941 | | | 0.5% |
| | 2016 New Prop. | 41,973,009 | | | 2.5% |
| | 2015 New Prop. | 7,811,684 | | | 0.6% |
| | 2014 New Prop. | 13,260,286 | | | 0.9% |
| | 2013 New Prop. | 4,767,844 | | | 0.3% |
| | 2012 New Prop. | 1,182,215 | | | 0.1% |

RESOLUTION NO. 774

MT. PROSPECT PARK DISTRICT

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED
TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2019**

* * *

WHEREAS, the Truth in Taxation Law requires not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

NOW, THEREFORE, BE IT AND THE SAME IS HEREBY RESOLVED by the Mt. Prospect Park District and the Board of Commissioners thereof as follows:

Section 1: The amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Mt. Prospect Park District for the levy year 2019, are as follows:

| | |
|--|----------------|
| General Corporate Fund | \$ 2,433,895 |
| Recreation Fund | 1,443,255 |
| Conservatory Fund..... | 761,635 |
| Paving and Lighting Fund..... | 85,164 |
| Illinois Municipal Retirement Fund..... | 850,000 |
| Social Security Fund..... | 475,000 |
| Liability Insurance Fund..... | 680,000 |
| Special Recreation for the Handicapped Fund..... | <u>670,171</u> |
| TOTAL | \$7,399,120 |

Section 2: The amount extended upon the levy of the preceding year, exclusive of amounts for debt service and election costs, is \$7,153,278.

Section 3: The estimate made in Section 1 of this Resolution is less than 105 percent of the amount extended upon the levy of the park district, exclusive of amounts levied for debt service and election costs, for the preceding year.

PASSED: This 23rd day of October, 2019.
APPROVED: This 23rd day of October, 2019.
RECORDED: This 23rd day of October, 2019.

VOTES: AYES:

NAYS:

ABSENT:

President
Mt. Prospect Park District
Cook County, Illinois

ATTEST:

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)

STATE OF ILLINOIS)
)SS.
COUNTY OF COOK)

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official Minutes of the Meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

RESOLUTION NO. 774

MT. PROSPECT PARK DISTRICT

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED
TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2019**

That the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 23rd day of October, 2019, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 23rd day of October, 2019.

(SEAL)

Secretary
Mt. Prospect Park District
Cook County, Illinois



MEMORANDUM

To: Board of Park Commissioners
From: Scott Elman, Director of Parks and Planning
Date: October 23, 2019
Re: Canine Commons Turf Improvements Bid
C: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

Since it's opening, the Park District has received numerous complaints about the launch area of Canine Commons becoming extremely muddy, especially when it rains. The area is difficult to maintain because the wood chips covering the area become displaced and tend to run off during rain events. Staff from both Districts have discussed this problem and have decided the best solution is to replace the existing wood chips with artificial turf. The proposed turf is designed especially for dog parks and has a ten-year life expectancy. The cost of this project was previously identified as a part of the Board Approved 2019 capital budget. The proposed improvements will be an equally shared expense with the Arlington Heights Park District as identified in our Canine Commons IGA with AHPD.

The AHPD advertised and then opened bids for the project on September 24, 2019. One contractor, Perfect Turf LLC, submitted a bid of \$52,000 for the proposed improvements. Contractor references identified no concerns. The AHPD staff gained approval from their Board of Commissioners on October 8, contingent upon approval from the Mt. Prospect Board of Commissioners. As stated in our IGA, MPPD will split the cost 50% or \$26,787.50 (including the contractor's bond expense) with the AHPD.

The scope of the proposed work includes excavation and removal of the existing wood chip areas, installation of a gravel base and installation of the artificial turf. If approved installation is scheduled to take approximately one week to complete, weather permitting.

BUDGET IMPACT

| | |
|--|----------------------|
| 2019 Capital Funds budgeted (98-849650) | \$28,000.00 |
| Mt. Prospect's 50% of bid(\$26,000)(W/Bond \$787.50) | - <u>\$26,787.50</u> |
| Funds Remaining | \$1,212.50 |

DOCUMENTS ATTACHED

Melas Park / Canine Commons Turf Improvement Plan

RECOMMENDATION:

MOVE TO APPROVE THE MT. PROSPECT PARK DISTRICT'S PORTION OF THE BID SUBMITTED BY PERFECT TURF, LLC. IN THE AMOUNT OF \$26,787.50 FOR THE ARTIFICIAL TURF IMPROVEMENTS AT THE CANINE COMMONS DOG PARK AS PART OF A SHARED EXPENSE WITH THE ARLINGTON HEIGHTS PARK DISTRICT PER THE TERMS OF OUR EXISTING BOARD APPROVED INTERGOVERNMENTAL AGREEMENT.

**MOUNT PROSPECT PARK DISTRICT
YTD SUMMARY - ALL FUNDS
For NINE Months Ended 9/30/19**

| ACCOUNT NAMES | 2018 Actual | 2019 Actual | 2019 Budget Operating +Capital | Actual vs. Last Yr. \$ Change Increase (Decrease) | % Change |
|--------------------------------|----------------|----------------|---|--|----------|
| BALANCE, Beginning - January 1 | 5,880,594 | 4,311,688 | | | |
| REVENUES: | | | | | |
| PROPERTY TAXES | 9,775,171 | 10,031,878 | 10,470,900 | 256,707 | 2.6% |
| REPLACEMENT TAXES | 118,448 | 129,999 | 130,000 | 11,551 | 9.8% |
| RENTAL | 565,093 | 557,651 | 794,818 | (7,442) | -1.3% |
| PASSES /USER FEES | 684,801 | 714,404 | 836,998 | 29,603 | 4.3% |
| DAILY /USER FEES | 987,140 | 1,014,375 | 1,160,715 | 27,235 | 2.8% |
| PROGRAM FEES | 3,004,263 | 2,919,248 | 3,701,504 | (85,015) | -2.8% |
| CONCESSION SALES | 158,670 | 156,809 | 217,947 | (1,861) | -1.2% |
| CORP SPONSORS & GRANTS | 6,326 | 37,621 | 27,500 | 31,295 | 494.7% |
| OTHER | 101,423 | 173,121 | 86,933 | 71,698 | 70.7% |
| INTEREST | 7,858 | 21,086 | 1,160 | 13,228 | 168.3% |
| INT PROJ CHARGES | 350,717 | 327,930 | 327,930 | (22,787) | -6.5% |
| BOND PROCEEDS - New Capital | | | | 0 | n/a |
| BOND PROCEEDS - Refinancing | | | 1,231,646 | 0 | n/a |
| TOTAL REVENUE | 15,759,910 | 16,084,122 | 18,988,051 | 324,212 | 2.1% |
| EXPENDITURES: | | | | | |
| FULL TIME SALARIES | 2,546,916 | 2,621,545 | 3,743,202 | 74,629 | 2.9% |
| PART TIME SALARIES | 2,019,427 | 1,955,223 | 2,733,757 | (64,204) | -3.2% |
| EMPLOYEE BENEFITS | 1,141,693 | 1,175,221 | 1,692,389 | 33,528 | 2.9% |
| CONTRACTUAL SERVICES | 1,017,196 | 891,479 | 1,285,485 | (125,717) | -12.4% |
| COMMODITIES | 712,900 | 799,842 | 1,154,881 | 86,942 | 12.2% |
| CONCESSIONS | 85,890 | 91,519 | 100,653 | 5,629 | 6.6% |
| UTILITIES | 592,541 | 586,072 | 911,976 | (6,469) | -1.1% |
| INSURANCE | 264,197 | 451,867 | 425,610 | 187,670 | 71.0% |
| NW SPECIAL REC | 354,281 | 348,820 | 432,187 | (5,461) | -1.5% |
| RETIREMENT | 840,181 | 791,089 | 1,344,150 | (49,092) | -5.8% |
| SALES TAX | 12,190 | 13,240 | 16,298 | 1,050 | 8.6% |
| DEBT SERVICE: | | | | | |
| BONDS - Short Term | 48,036 | 51,425 | 3,108,405 | 3,389 | 7.1% |
| BONDS - Long Term - Refinanced | 221,828 | 218,578 | 1,231,646 | (3,250) | -1.5% |
| CAPITAL PROJECTS: | | | | | |
| FROM BOND FUNDS - New Capital | | | | 0 | n/a |
| FROM BOND FUNDS - Carryover | 808,263 | 840,816 | | 32,553 | 4.0% |
| ACCESSIBILITY - ADA | 34,502 | 94,947 | 1,215,000 | 60,445 | 175.2% |
| PAV & LIGHT FUND | 49,260 | 20,261 | 126,873 | (28,999) | -58.9% |
| TOTAL EXPENDITURE | 10,749,301 | 10,951,944 | 19,522,512 | 202,643 | 1.9% |
| REVENUE OVER (UNDER) | 5,010,609 | 5,132,178 | (534,461) | 121,569 | |
| BALANCE, Ending | 10,891,203 | 9,443,866 | | | |

Mount Prospect Park District
District Wide Rental Revenues
thru September 2019

| | 2019 | 2018 | \$ Diff | % Diff |
|--------------------------|---------|---------|----------|--------|
| General Fund | | | | |
| Cell Tower | 19,442 | 18,880 | 562 | 3% |
| Green/White Soccer | 8,750 | 15,925 | (7,175) | -45% |
| SBA Monarch Towers | | 2,149 | (2,149) | n/a |
| Field Rental | 15,845 | 22,970 | (7,125) | -31% |
| LRC Park Permits | 2,175 | 1,826 | 349 | 19% |
| Total General Fund | 46,212 | 61,750 | (15,538) | -25% |
| Recreation Fund | | | | |
| Pools | | | | |
| Pool Rentals | 33,708 | 34,186 | (478) | -1% |
| Golf Course | | | | |
| Power Cart Rentals | 242,590 | 233,509 | 9,081 | 4% |
| Pull Cart Rentals | 2,530 | 2,230 | 299 | 13% |
| Golf Club Rentals | 1,738 | 1,480 | 258 | 17% |
| Golf Locker Rentals | 2,725 | 2,500 | 225 | 9% |
| Concessions | | | | |
| Concession Contract | 33,750 | 33,750 | - | 0% |
| Lions Center | | | | |
| LRC Room Rental | 18,870 | 17,460 | 1,410 | 8% |
| Rec Plex | | | | |
| Facility | 38,065 | 40,556 | (2,492) | -6% |
| Weight Watchers | 7,163 | 6,630 | 533 | 8% |
| Central Community Center | | | | |
| CCC Room/Gym Rental | 13,063 | 18,205 | (5,142) | -28% |
| Rental Deposit | 2,290 | | 2,290 | n/a |
| NWSRA | 17,500 | 30,000 | (12,500) | -42% |
| Skate Rental | 2,325 | 1,840 | 485 | 26% |
| Hockey Party | 480 | 760 | (280) | -37% |
| Rink Rental | 33,258 | 24,558 | 8,700 | 35% |
| Skate Party | 6,649 | 8,109 | (1,460) | -18% |
| Total Recreation Fund | 456,703 | 455,774 | 929 | 0% |
| Conservatory | | | | |
| Apartment, Net | 2,749 | 2,687 | 62 | 2% |
| FPC Photos | 525 | 600 | (75) | -13% |
| FPC Rentals | 51,463 | 44,283 | 7,179 | 16% |
| Total Conservatory | 54,736 | 47,570 | 7,166 | 15% |
| District Wide | 557,651 | 565,093 | (7,442) | -1% |

MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 9 MONTHS ENDED 9-30-19

| FUND / Department | 75% OF CALENDAR YEAR | | | | | | |
|------------------------|----------------------|----------------|------------------------------|----------------------|---------------------------|-------------------|---|
| | '19 Y.T.D. Actual | 2019 Budget | Y.T.D. as % of '19 Budget | '18 Y.T.D. Actual | Y.T.D. % of '18 Y.T.D. | Projected 2019 | Proj % of '19 Bud % Inc '19 Bud Over '18 Bud |
| GENERAL FUND | | | | | | | |
| Administration | 633,990 | 931,960 | 68% | 666,614 | 95% | 828,137 | 89% -2% |
| Maintenance | 658,268 | 1,005,664 | 65% | 635,724 | 104% | 896,491 | 89% 9% |
| Motor Pool | 174,923 | 297,986 | 59% | 188,871 | 93% | 249,306 | 84% -3% |
| Buildings | 163,391 | 229,981 | 71% | 157,269 | 104% | 213,734 | 93% 4% |
| Studio at Melas | 15,407 | 33,626 | 46% | 13,821 | 111% | 21,163 | 63% 50% |
| Total | 1,645,979 | 2,499,217 | 66% | 1,662,299 | 99% | 2,208,436 | 88% 3% |
| RECREATION FUND | | | | | | | |
| Administration | 703,762 | 1,014,446 | 69% | 699,606 | 101% | 922,744 | 91% 1% |
| Big Surf | 241,990 | 325,913 | 74% | 253,391 | 96% | 288,282 | 88% 1% |
| Meadows Pool | 166,709 | 220,891 | 75% | 157,740 | 106% | 179,380 | 81% 10% |
| Recplex Pool | 366,072 | 559,121 | 65% | 400,498 | 91% | 513,162 | 92% 4% |
| Golf Course | 1,227,274 | 1,683,180 | 73% | 1,232,461 | 100% | 1,574,222 | 94% 5% |
| Concessions | 89,275 | 127,918 | 70% | 92,159 | 97% | 100,370 | 78% -5% |
| Lions Center | 137,316 | 188,431 | 73% | 121,276 | 113% | 178,711 | 95% 3% |
| Recplex Center | 784,505 | 1,120,314 | 70% | 681,634 | 115% | 1,056,069 | 94% 4% |
| Ice Arena | - | - | n/a | 119,944 | 0% | - | n/a -100% |
| Rec Programs | 1,260,072 | 1,704,941 | 74% | 1,267,584 | 99% | 1,631,118 | 96% 1% |
| Central Programs | 71,651 | 95,040 | 75% | 56,448 | 127% | 95,674 | 101% -5% |
| Central Road | 415,731 | 595,900 | 70% | 425,056 | 98% | 557,204 | 94% -3% |
| Total | 5,464,357 | 7,636,095 | 72% | 5,507,797 | 99% | 7,042,839 | 92% -1% |

MT PROSPECT PARK DISTRICT

GOLF COURSE MONTHLY RECEIPTS

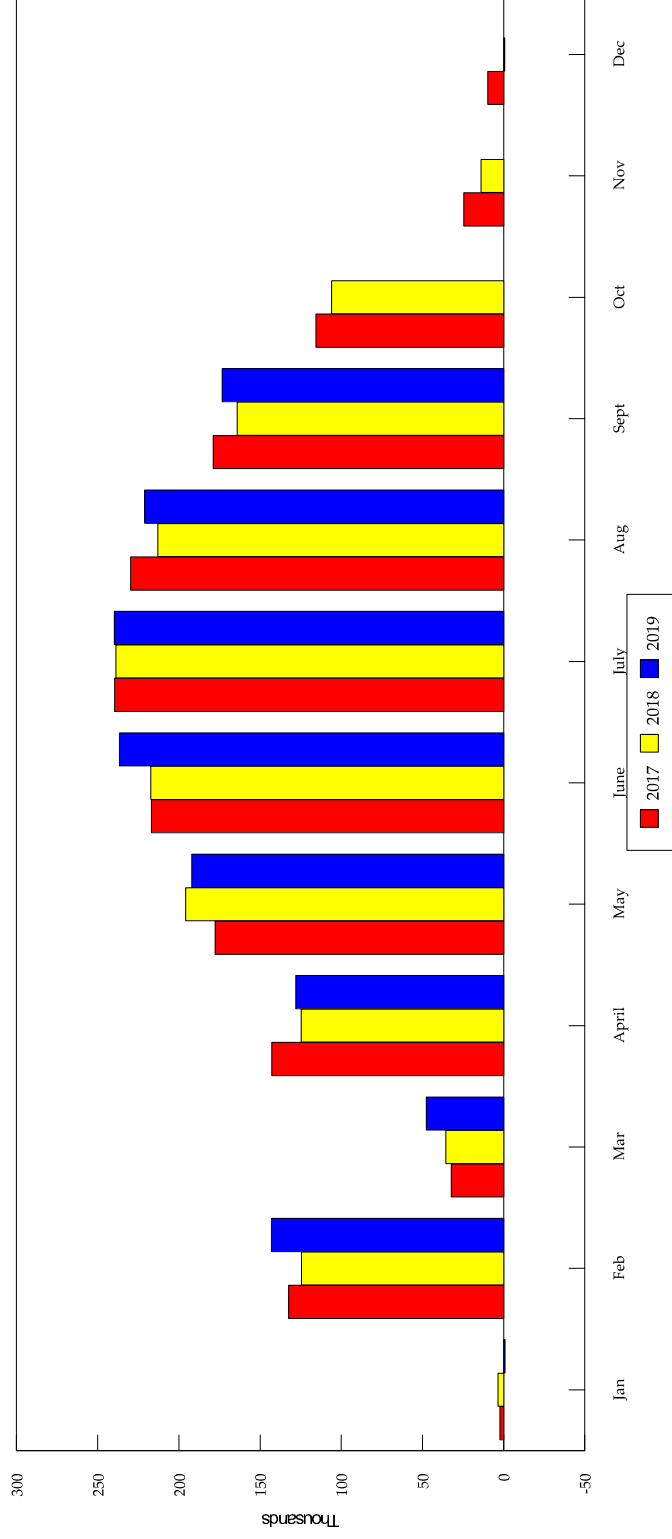
Revenue Recap by yr:

| | 2017 | | 2018 | | 2019 | | YTD Actual | Annual Budget |
|--------|---------|-----------|-------|-----------|-----------|-----------|------------|---------------|
| | Month | YTD | Month | YTD | Month | YTD | | |
| Jan | 2,269 | 2,269 | Jan | 3,499 | (836) | 143,004 | 1,381,108 | 1,557,530 |
| Feb | 132,376 | 134,645 | Feb | 124,678 | 128,177 | 143,004 | 448,971 | 623,993 |
| Mar | 32,219 | 166,864 | Mar | 35,654 | 163,831 | 47,682 | 229,883 | 326,770 |
| April | 142,799 | 309,663 | April | 124,711 | 288,542 | 128,132 | 201,370 | 292,541 |
| May | 177,872 | 487,534 | May | 195,862 | 484,404 | 192,137 | 212,814 | 249,401 |
| June | 217,140 | 704,674 | June | 217,378 | 701,781 | 236,659 | 70,278 | 97,211 |
| July | 239,610 | 944,284 | July | 238,756 | 940,538 | 239,787 | 63,957 | 93,264 |
| Aug | 229,850 | 1,174,134 | Aug | 212,847 | 1,153,385 | 221,117 | 1,227,273 | 1,683,180 |
| Sept | 179,076 | 1,353,210 | Sept | 164,036 | 1,317,420 | 173,427 | 153,835 | (125,650) |
| Oct | 115,651 | 1,468,861 | Oct | 105,925 | 1,423,346 | 0 | | |
| Nov | 24,488 | 1,493,349 | Nov | 13,878 | 1,437,223 | 0 | | |
| Dec | 9,791 | 1,503,141 | Dec | (717) | 1,436,507 | 0 | | |
| Budget | | 1,556,500 | | 1,577,565 | | 1,683,180 | | |

Revenue
Full Time
Part Time
Benefits
Commodities
Contractual
Utilities

Expenditures

Net



This Year Vs Last Two Years

Mount Prospect Park District
GOLF COURSE
 thru September

| | 2016 | 2017 | 2018 | 2019 | Change From Prior Year |
|--------------------------------|------------------|------------------|------------------|------------------|---------------------------|
| REVENUES: | | | | | |
| RENTALS | 247,307 | 248,642 | 239,720 | 249,582 | 4% |
| PASSES /USER FEES | 208,123 | 180,375 | 182,609 | 185,198 | 1% |
| DAILY /USER FEES | 774,794 | 821,813 | 791,518 | 828,594 | 5% |
| PROGRAM FEES | 62,185 | 64,299 | 69,579 | 81,171 | 17% |
| MERCHANDISE SALES | 39,320 | 52,900 | 49,235 | 52,143 | 6% |
| CORPORATE SPONSORS | 11 | | | 5 | |
| OTHER | (14,210) | (14,820) | (15,241) | (15,585) | 2% |
| TOTAL REVENUE | 1,317,530 | 1,353,209 | 1,317,420 | 1,381,108 | 5% |
| % of Budget | 82% | 87% | 84% | 89% | |
| EXPENDITURES: | | | | | |
| FULL TIME SALARIES | 442,912 | 422,555 | 442,507 | 448,971 | 1% |
| PART TIME SALARIES | 255,295 | 225,475 | 248,475 | 229,883 | -7% |
| FRINGE BENEFITS | 169,910 | 185,804 | 196,884 | 201,370 | 2% |
| CONTRACTUAL SERVICES | 76,304 | 78,532 | 59,534 | 70,278 | 18% |
| COMMODITIES | 172,060 | 168,025 | 167,980 | 164,204 | -2% |
| MERCHANDISE | 38,077 | 47,194 | 44,385 | 44,587 | 0% |
| UTILITIES | 67,084 | 51,437 | 69,877 | 63,957 | -8% |
| SALES TAX/OTHER | 2,360 | 3,832 | 2,819 | 4,023 | 43% |
| TOTAL EXPENDITURES | 1,224,002 | 1,182,854 | 1,232,461 | 1,227,273 | 0% |
| % of Budget | 78% | 74% | 77% | 73% | |
| REVENUE OVER(UNDER) EXP | 93,528 | 170,355 | 84,959 | 153,835 | |
| BUDGET REVENUE | 1,602,000 | 1,556,500 | 1,577,565 | 1,557,530 | |
| BUDGET EXPENSE | 1,559,967 | 1,588,403 | 1,605,366 | 1,683,180 | |

MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Nine Months Ended 9-30-19

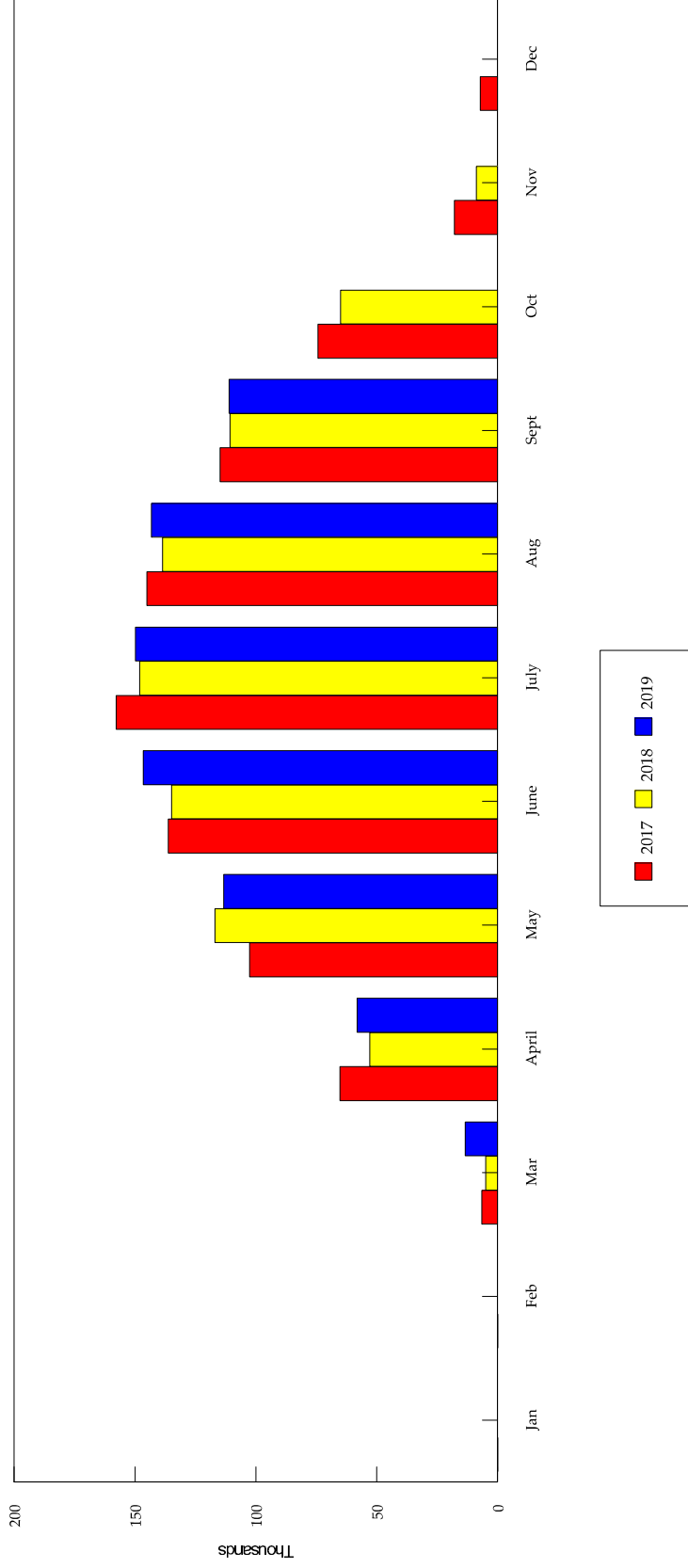
| ACCOUNT NAMES | TOTALS | ADMIN/ PRO SHOP | MAINT. | MERCH SALES | DRIVING RANGE | LESSONS | EVENTS | GOLF COMMUNITY CENTER |
|-----------------------------|-----------|--------------------|-----------|----------------|------------------|---------|--------|-----------------------------|
| REVENUES: | | | | | | | | |
| RENTAL | 249,582 | 249,582 | | | | | | |
| PASSES /USER FEES | 185,198 | 185,198 | | | 80,980 | | | |
| DAILY /USER FEES | 828,594 | 747,614 | | | | 59,649 | 19,737 | |
| PROGRAM FEES | 81,171 | 1,785 | | | | | | |
| MERCHANDISE SALES | 52,143 | | | 52,143 | | | | |
| OTHER | (15,585) | (15,585) | | | | | | |
| SPONSORSHIPS | 5 | | | | | 5 | | |
| TOTAL REVENUE | 1,381,108 | 1,168,594 | - | 52,143 | 80,980 | 59,654 | 19,737 | - |
| % of Budget | 89% | 89% | n/a | 87% | 88% | 89% | 77% | n/a |
| EXPENDITURES: | | | | | | | | |
| FULL TIME SALARIES | 448,971 | 238,552 | 168,035 | | | | | 42,384 |
| PART TIME SALARIES | 229,883 | 71,860 | 134,449 | - | | 23,480 | | 94 |
| FRINGE BENEFITS | 201,369 | 64,610 | 111,750 | | | | | 25,009 |
| CONTRACTUAL SERVICES | 70,277 | 43,025 | 4,698 | | | 13,377 | | 9,177 |
| COMMODITIES | 164,204 | 8,392 | 124,530 | 72 | 6,951 | 3,946 | 9,923 | 10,390 |
| MERCHANDISE | 44,587 | | | 44,587 | | | | |
| UTILITIES | 63,957 | 17,511 | 25,095 | | | | | 21,351 |
| SALES TAX | 4,023 | | | 4,023 | | | | |
| TOTAL EXPENDITURES | 1,227,272 | 443,951 | 568,558 | 48,683 | 6,951 | 40,803 | 9,923 | 108,405 |
| % of Budget | 73% | 73% | 72% | 102% | 116% | 81% | 67% | 68% |
| REVENUE OVER(UNDER) EXP | 153,835 | 724,643 | (568,558) | 3,460 | 74,029 | 18,851 | 9,814 | (108,405) |
| CHANGE FROM LAST YR + (-) | | | | | | | | |
| REVENUE | 64,712 | 40,725 | - | 2,908 | 8,574 | 4,323 | 8,182 | - |
| EXPENDITURES | (5,188) | 2,478 | 2,453 | 1,396 | (402) | (468) | (115) | (10,531) |
| NET | 69,900 | 38,248 | (2,453) | 1,512 | 8,976 | 4,790 | 8,297 | 10,531 |
| CHANGE FROM LAST YEAR | | | | | | | | |
| REVENUE | 5 | 4 | n/a | 6 | 12 | 8 | 71 | n/a |
| EXPENDITURES | (0) | 1 | 0 | 3 | (5) | (1) | (1) | (9) |

MT PROSPECT PARK DISTRICT
GOLF COURSE

Greens Fees Sales

Revenue Recap by yr:

| | 2017 | | 2018 | | 2019 | | |
|-------|---------|---------|-------|---------|---------|---------|------------|
| | Month | YTD | Month | YTD | Month | YTD | |
| Jan | 0 | 0 | Jan | 0 | 0 | 0 | '17 Budget |
| Feb | 0 | 0 | Feb | 0 | 0 | 0 | '18 Budget |
| Mar | 6,580 | 6,580 | Mar | 4,984 | 13,472 | 13,472 | '19 Budget |
| April | 65,371 | 71,952 | April | 52,927 | 58,151 | 71,623 | |
| May | 102,629 | 174,581 | May | 117,089 | 113,353 | 184,976 | |
| June | 136,328 | 310,908 | June | 134,922 | 146,669 | 331,645 | |
| July | 157,909 | 468,817 | July | 148,214 | 149,880 | 481,525 | |
| Aug | 145,244 | 614,061 | Aug | 138,666 | 143,281 | 624,807 | |
| Sept | 114,778 | 728,839 | Sept | 110,708 | 111,161 | 735,968 | |
| Oct | 74,430 | 803,269 | Oct | 65,095 | 0 | 0 | |
| Nov | 17,890 | 821,158 | Nov | 8,890 | 0 | 0 | |
| Dec | 7,249 | 653,827 | Dec | 0 | 0 | 0 | |



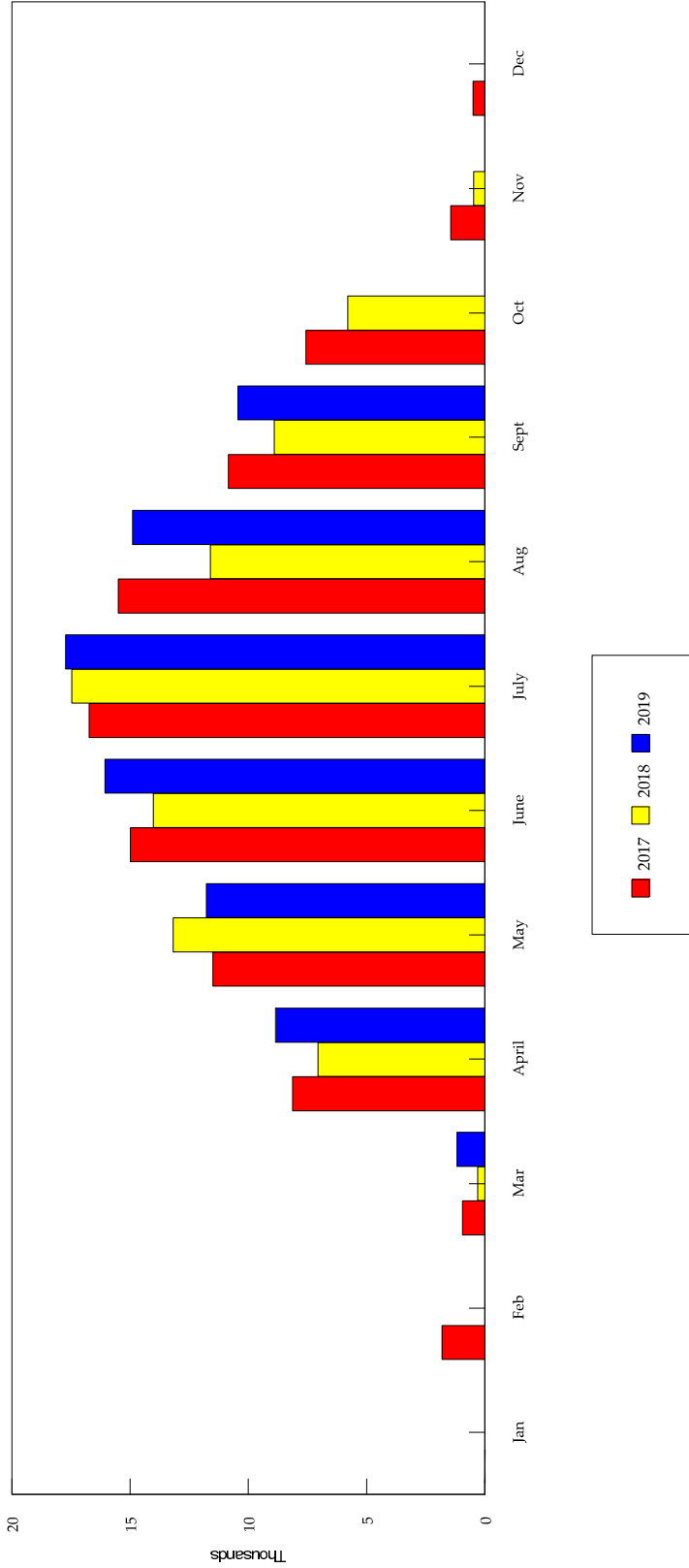
This Year Vs Last Two Years

MT PROSPECT PARK DISTRICT
GOLF COURSE

Driving Range Revenue

Revenue Recap by yr:

| 2017 | | | 2018 | | | 2019 | | | | | |
|-------|--------|--------|-------|--------|--------|-------|--------|--------|------------|------------|------------|
| Month | YTD | | Month | YTD | | Month | YTD | | '17 Budget | '18 Budget | '19 Budget |
| Jan | 0 | | Jan | 0 | | Jan | 0 | | 90,000 | 106,000 | 92,500 |
| Feb | 1,825 | 1,825 | Feb | 0 | | Feb | 0 | | | | |
| Mar | 944 | 2,769 | Mar | 302 | 302 | Mar | 1,190 | 1,190 | | | |
| April | 8,146 | 10,915 | April | 7,052 | 7,354 | April | 8,852 | 10,041 | | | |
| May | 11,506 | 22,421 | May | 13,175 | 20,529 | May | 11,780 | 21,821 | | | |
| June | 14,990 | 37,411 | June | 14,030 | 34,559 | June | 16,060 | 37,881 | | | |
| July | 16,740 | 54,152 | July | 17,472 | 52,031 | July | 17,741 | 55,622 | | | |
| Aug | 15,501 | 69,653 | Aug | 11,618 | 63,649 | Aug | 14,902 | 70,524 | | | |
| Sept | 10,850 | 80,503 | Sept | 8,910 | 72,559 | Sept | 10,456 | 80,980 | | | |
| Oct | 7,582 | 88,086 | Oct | 5,800 | 78,359 | Oct | 0 | 0 | | | |
| Nov | 1,459 | 89,544 | Nov | 476 | 78,835 | Nov | 0 | 0 | | | |
| Dec | 502 | 90,046 | Dec | 0 | 78,835 | Dec | 0 | 80,980 | | | |



This Year Vs Last Two Years

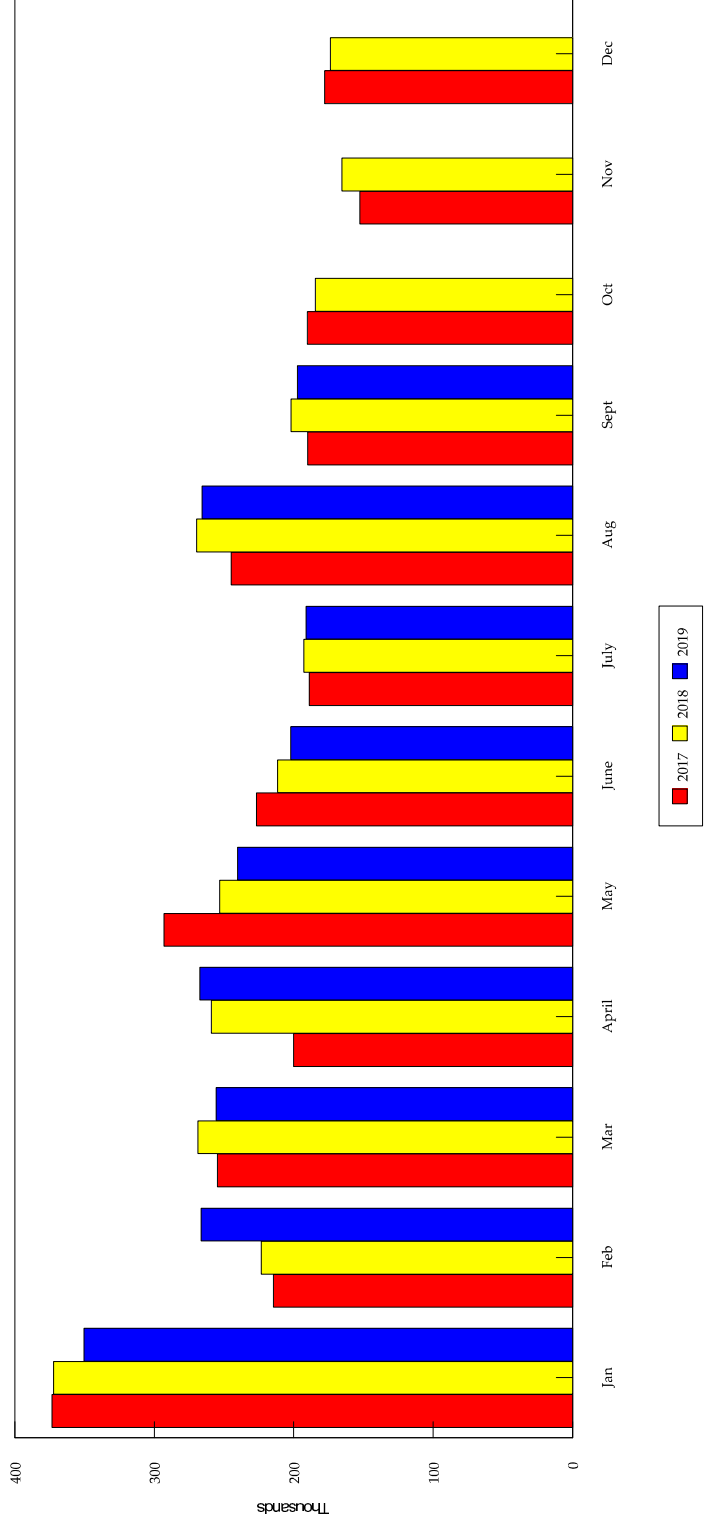
MT PROSPECT PARK DISTRICT

PROGRAM REVENUE

Revenue Recap by yr:

| | 2017 | | 2018 | | 2019 | | YTD Actual | Annual Budget |
|-------|---------|------------------|-------|------------------|---------|------------------|---------------|------------------|
| | Month | YTD | Month | YTD | Month | YTD | | |
| Jan | 373,662 | 373,662 | Jan | 372,508 | 350,551 | 350,551 | 2,237,531 | 2,821,232 |
| Feb | 214,716 | 588,378 | Feb | 223,330 | 266,642 | 617,193 | | |
| Mar | 254,751 | 843,129 | Mar | 268,984 | 255,628 | 872,821 | | |
| April | 200,096 | 1,043,225 | April | 259,178 | 267,503 | 1,140,324 | | |
| May | 293,193 | 1,336,418 | May | 253,177 | 240,415 | 1,380,739 | | |
| June | 226,890 | 1,563,308 | June | 211,692 | 202,179 | 1,582,918 | | |
| July | 188,870 | 1,752,178 | July | 192,772 | 191,248 | 1,774,166 | | |
| Aug | 244,885 | 1,997,063 | Aug | 269,775 | 265,897 | 2,040,063 | | |
| Sept | 190,099 | 2,187,162 | Sept | 201,978 | 197,468 | 2,237,531 | | |
| Oct | 190,245 | 2,377,407 | Oct | 184,504 | 0 | 0 | | |
| Nov | 152,528 | 2,529,935 | Nov | 165,520 | 0 | 0 | | |
| Dec | 177,831 | 2,707,766 | Dec | 173,926 | 0 | 0 | | |
| | | 2,652,000 | | 2,720,068 | | 2,821,232 | | |

Budget



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Nine Months Ended 9-30-19

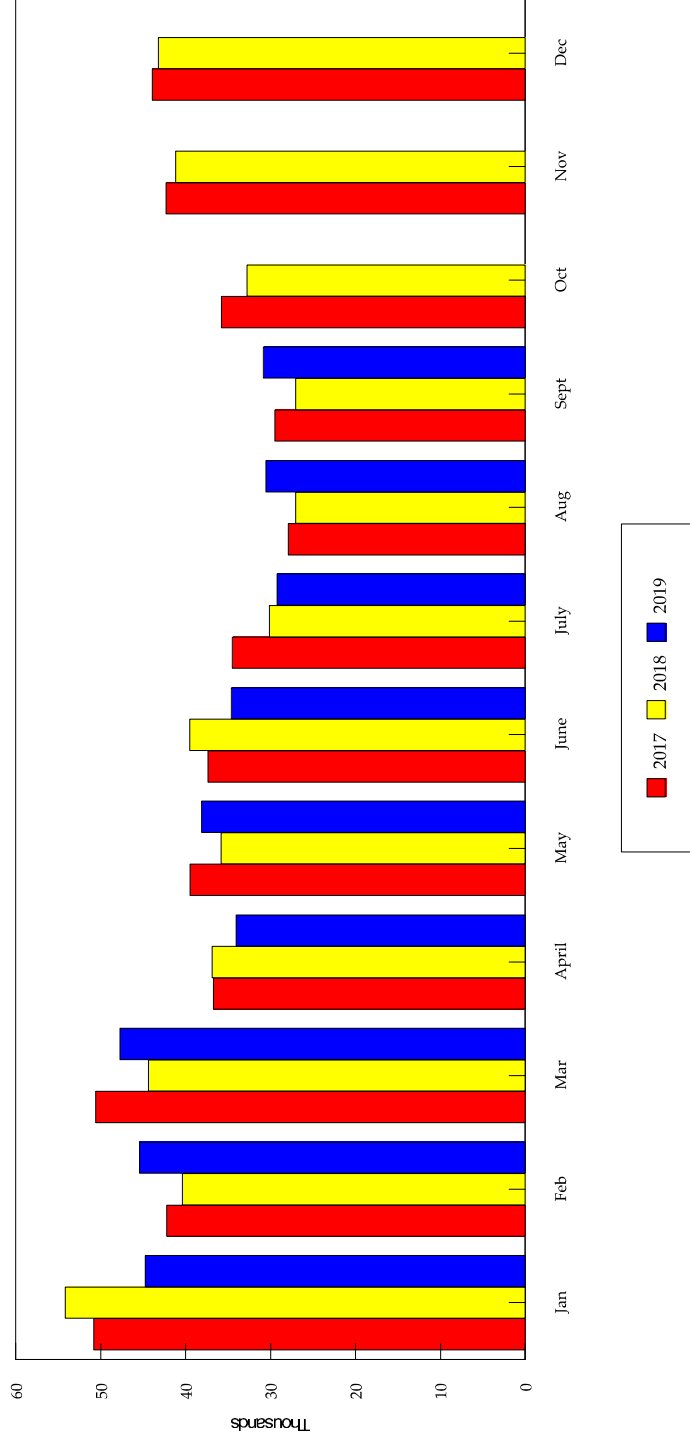
| ACCOUNT NAMES | TOTALS | YOUTH/ CHILD CARE | ATHLETICS | | FITNESS | SPECIAL EVENTS | ARTS | BASEBALL |
|-----------------------------|-----------|----------------------|-----------|----------|---------|-------------------|----------|----------|
| | | | ADULT | YOUTH | | | | |
| REVENUES: | | | | | | | | |
| PROGRAM FEES | 2,215,192 | 1,033,862 | 100,233 | 320,489 | 165,107 | 9,072 | 407,953 | 178,475 |
| CHILD CARE | 22,340 | 22,340 | | | | | | |
| DONATIONS | - | | | | | | | |
| TOTAL REVENUE | 2,237,531 | 1,056,202 | 100,233 | 320,489 | 165,107 | 9,072 | 407,953 | 178,475 |
| % of Budget | 79% | 80% | 72% | 73% | 67% | 68% | 85% | 99% |
| EXPENDITURES: | | | | | | | | |
| PART TIME SALARIES | 761,332 | 414,381 | 15,945 | 39,506 | 110,728 | 2,623 | 177,060 | 1,089 |
| CONTRACTUAL SERVICES | 229,986 | 64,806 | 36,688 | 92,225 | 45 | 14,473 | 1,011 | 20,738 |
| COMMODITIES | 268,386 | 34,717 | 27,657 | 47,432 | 2,950 | 6,057 | 75,904 | 73,669 |
| UTILITIES | 368 | | | | | | | 368 |
| TOTAL EXPENDITURES | 1,260,072 | 513,904 | 80,291 | 179,163 | 113,723 | 23,153 | 253,974 | 95,865 |
| % of Budget | 74% | 79% | 73% | 66% | 71% | 88% | 73% | 69% |
| REVENUE OVER(UNDER) EXP | 977,459 | 542,298 | 19,942 | 141,327 | 51,384 | (14,081) | 153,978 | 82,611 |
| CHANGE FROM LAST YR + (-) | | | | | | | | |
| REVENUE | (13,729) | 5,149 | 6,914 | (25,829) | 11,865 | (1,341) | (8,686) | (1,802) |
| EXPENDITURES | (7,512) | (3,120) | 12,984 | (28,882) | 4,303 | (834) | 9,647 | (1,610) |
| NET | (6,217) | 8,269 | (6,070) | 3,053 | 7,562 | (507) | (18,333) | (192) |
| % CHANGE FROM LAST YEAR | | | | | | | | |
| REVENUE | (1) | 0 | 7 | (7) | 8 | (13) | (2) | (1) |
| EXPENDITURES | (1) | (1) | 19 | (14) | 4 | (3) | 4 | (2) |
| 2019 BUDGET REVENUE | 2,821,232 | 1,327,791 | 138,520 | 437,220 | 247,143 | 13,363 | 477,335 | 179,860 |
| 2019 BUDGET EXPEND | 1,704,941 | 650,692 | 110,576 | 270,493 | 160,749 | 26,290 | 346,648 | 139,493 |
| 2018 REVENUE | 2,251,261 | 1,051,053 | 93,319 | 346,319 | 153,242 | 10,413 | 416,638 | 180,277 |
| 2018 EXPENDITURES | 1,267,584 | 517,023 | 67,307 | 208,045 | 109,420 | 23,987 | 244,327 | 97,475 |

MT PROSPECT PARK DISTRICT
RECPEX

Revenue Recap by yr:

| 2017 | | | 2018 | | | 2019 | | | Revenue Expenditures | YTD Actual | Annual Budget |
|---------------|--------|---------|----------------|--------|---------|----------------|--------|---------|-------------------------|---------------|------------------|
| Month | YTD | | Month | YTD | | Month | YTD | | | | |
| Jan | 50,841 | | Jan | 54,196 | | Jan | 44,749 | | Full Time | 211,493 | 290,779 |
| Feb | 42,249 | 93,091 | Feb | 40,393 | 94,589 | Feb | 45,478 | 90,227 | Part Time | 217,092 | 312,197 |
| Mar | 50,602 | 143,692 | Mar | 44,367 | 138,956 | Mar | 47,734 | 137,962 | Benefits | 101,306 | 152,871 |
| April | 36,754 | 180,446 | April | 36,908 | 175,864 | April | 34,070 | 172,031 | Commodities | 46,919 | 62,900 |
| May | 39,476 | 219,922 | May | 35,817 | 211,681 | May | 38,155 | 210,186 | Contractual | 39,772 | 49,938 |
| June | 37,406 | 257,328 | June | 39,516 | 251,197 | June | 34,620 | 244,806 | Utilities | 167,923 | 251,629 |
| July | 34,503 | 291,830 | July | 30,156 | 281,354 | July | 29,259 | 274,065 | | 784,505 | 1,120,314 |
| Aug | 27,933 | 319,763 | Aug | 27,043 | 308,397 | Aug | 30,568 | 304,633 | | (449,017) | (665,282) |
| Sept | 29,525 | 349,288 | Sept | 27,018 | 335,415 | Sept | 30,855 | 335,488 | | | |
| Oct | 35,760 | 385,049 | Oct | 32,782 | 368,197 | Oct | 0 | 0 | Net | | |
| Nov | 42,303 | 427,352 | Nov | 41,190 | 409,387 | Nov | 0 | 0 | | | |
| Dec | 43,931 | 471,283 | Dec | 43,214 | 452,601 | Dec | 0 | 0 | | | |
| Budget | | | 496,111 | | | 455,032 | | | | | |

529,500



This Year Vs Last Two Years

**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
SEPTEMBER 2019**

| | MONTH | | YEAR to DATE | | Up (Down) | |
|---------------------|---------|---------|--------------|----------|-----------|----------|
| | This | Last | This | Last | Change | % Change |
| RENTALS | | | | | | |
| Building Rental | 3,691 | 3,580 | 45,205 | 46,202 | (997) | -2% |
| Total | 3,691 | 3,580 | 45,205 | 46,202 | (997) | -2% |
| PASS SALES | | | | | | |
| All Facility | 8,889 | 8,399 | 85,435 | 80,028 | 5,406 | 7% |
| Gym & Track | 3,969 | 3,535 | 38,785 | 37,146 | 1,639 | 4% |
| Fitness | 14,183 | 11,900 | 143,928 | 136,660 | 7,268 | 5% |
| Total | 27,041 | 23,834 | 268,147 | 253,834 | 14,313 | 6% |
| DAILY FEES | | | | | | |
| All Facility | 82 | 115 | 1,231 | 2,462 | (1,231) | -50% |
| Gym & Track | 2,422 | 1,864 | 27,124 | 26,504 | 620 | 2% |
| Fitness | 430 | 396 | 4,680 | 6,226 | (1,546) | -25% |
| Racquetball | 171 | 193 | 3,345 | 3,682 | (337) | -9% |
| Playport | 290 | 230 | 3,327 | 4,388 | (1,061) | -24% |
| Total | 3,395 | 2,798 | 39,707 | 43,262 | (3,555) | -8% |
| PROGRAM FEES | | | | | | |
| Special Programs | 255 | 228 | 4,455 | 13,294 | (8,839) | -66% |
| Total | 255 | 228 | 4,455 | 13,294 | (8,839) | -66% |
| CONCESSIONS | | | | | | |
| Merchandise | 621 | 401 | 4,564 | 3,115 | 1,449 | 47% |
| Vending | 637 | 620 | 7,256 | 8,667 | (1,411) | -16% |
| Total | 1,258 | 1,021 | 11,820 | 11,782 | 38 | 0% |
| OTHER | | | | | | |
| Visa Charges / OvSt | (4,785) | (4,443) | (33,846) | (32,960) | (886) | 3% |
| TOTAL | 30,855 | 27,018 | 335,488 | 335,415 | 74 | 0% |

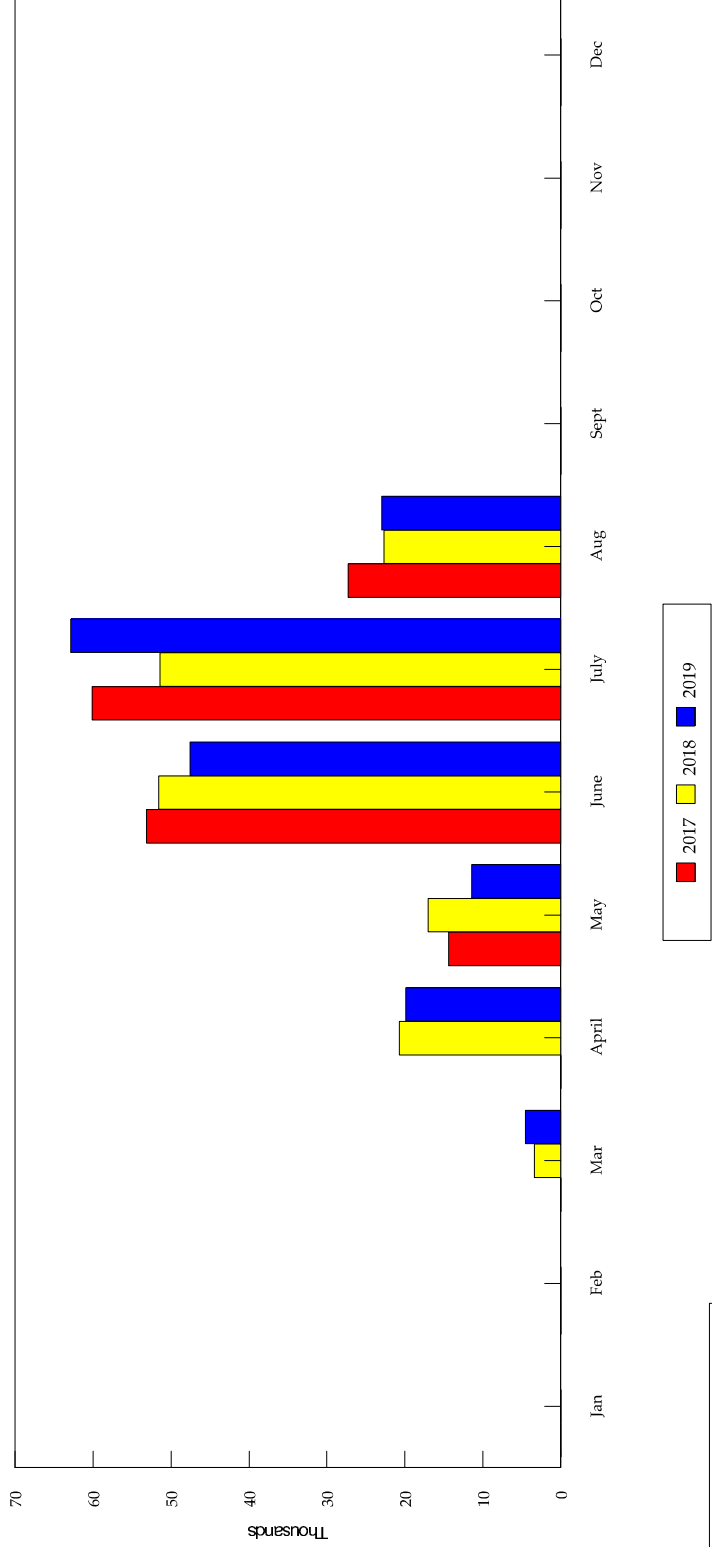
Mount Prospect Park District
RECPLEX FACILITY
thru September

| | 2016 | 2017 | 2018 | 2019 | Change From Prior Year |
|--------------------------------|------------------|------------------|------------------|------------------|---------------------------|
| REVENUES: | | | | | |
| RENTALS | 43,160 | 48,403 | 46,202 | 45,205 | -2% |
| PASSES /USER FEES | 275,582 | 261,426 | 253,834 | 268,147 | 6% |
| DAILY /USER FEES | 61,806 | 51,411 | 43,262 | 39,707 | -8% |
| PROGRAM FEES | 15,205 | 6,297 | 13,294 | 4,455 | -66% |
| MERCHANDISE & VENDING | 12,764 | 13,850 | 11,782 | 11,820 | 0% |
| OTHER/visa | (30,235) | (32,099) | (32,960) | (33,846) | 3% |
| TOTAL REVENUE | 378,282 | 349,288 | 335,414 | 335,488 | 0% |
| % of Budget | 66% | 66% | 68% | 74% | |
| EXPENDITURES: | | | | | |
| FULL TIME SALARIES | 174,251 | 171,177 | 167,036 | 211,493 | 27% |
| PART TIME SALARIES | 200,909 | 193,605 | 191,318 | 217,092 | 13% |
| FRINGE BENEFITS | 56,783 | 56,598 | 60,973 | 101,306 | 66% |
| CONTRACTUAL SERVICES | 78,001 | 67,012 | 67,384 | 39,772 | -41% |
| COMMODITIES | 46,905 | 36,178 | 31,481 | 44,151 | 40% |
| MERCHANDISE | 2,227 | 2,125 | 1,761 | 1,827 | 4% |
| UTILITIES | 192,283 | 141,772 | 161,680 | 168,865 | 4% |
| TOTAL EXPENDITURES | 751,359 | 668,467 | 681,633 | 784,506 | 15% |
| % of Budget | 74% | 67% | 63% | 70% | |
| REVENUE OVER(UNDER) EXP | (373,077) | (319,179) | (346,220) | (449,018) | |
| BUDGET REVENUE | 574,000 | 529,500 | 496,111 | 455,032 | |
| BUDGET EXPENSE | 1,015,519 | 998,160 | 1,074,190 | 1,120,314 | |

MOUNT PROSPECT PARK DISTRICT BIG SURF POOL

Revenue Recap by yr:

| | 2017 | | 2018 | | 2019 | | YTD | Actual | Annual Budget |
|--------|--------|---------|-------|---------|--------|---------|----------|-----------|---------------|
| | Month | YTD | Month | YTD | Month | YTD | | | |
| Jan | 0 | 0 | Jan | 0 | 0 | 0 | | | |
| Feb | 0 | 0 | Feb | 0 | 0 | 0 | | | |
| Mar | 800 | 800 | Mar | 3,422 | 4,561 | 4,561 | | | |
| April | 7,178 | 7,978 | April | 20,698 | 19,866 | 24,427 | 93,582 | 137,642 | |
| May | 10,122 | 18,100 | May | 17,027 | 11,449 | 35,876 | 80,667 | 95,064 | |
| June | 72,777 | 90,877 | June | 51,579 | 47,551 | 83,427 | 32,536 | 45,792 | |
| July | 50,582 | 141,459 | July | 51,439 | 62,873 | 146,300 | 25,284 | 32,765 | |
| Aug | 13,020 | 154,479 | Aug | 22,717 | 22,979 | 169,279 | 9,921 | 14,650 | |
| Sept | 0 | 154,479 | Sept | 0 | 0 | 0 | 241,990 | 325,913 | |
| Oct | 0 | 154,479 | Oct | 0 | 0 | 0 | (72,711) | (157,413) | |
| Nov | 0 | 154,479 | Nov | 0 | 0 | 0 | | | |
| Dec | 0 | 154,479 | Dec | 0 | 0 | 169,279 | | | |
| Budget | | 178,500 | | 165,896 | | 168,500 | | | |



This Year Vs Last Two Years

Mount Prospect Park District
BIG SURF POOL
 thru September

| | 2016 | 2017 | 2018 | 2019 | Change From Prior Year |
|----------------------|----------------|----------------|----------------|----------------|---------------------------|
| REVENUES: | | | | | |
| TUBE RENTAL | 32,908 | 25,817 | 30,274 | 29,492 | -3% |
| PASSES /USER FEES | 45,300 | 52,340 | 54,488 | 54,314 | 0% |
| DAILY /USER FEES | 73,574 | 76,151 | 82,121 | 85,474 | 4% |
| PROGRAM FEES | | | | | |
| CONCESSION SALES | | 171 | | | |
| OTHER | | | | | |
| TOTAL REVENUE | 151,782 | 154,479 | 166,883 | 169,280 | 1% |

% of Budget

100%

EXPENDITURES:

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|------------|
| FULL TIME SALARIES | 93,675 | 94,224 | 99,916 | 93,582 | -6% |
| PART TIME SALARIES | 81,258 | 81,310 | 73,294 | 80,667 | 10% |
| FRINGE BENEFITS | 35,142 | 40,637 | 41,756 | 32,536 | -22% |
| CONTRACTUAL SERVICES | 2,891 | 1,276 | 2,831 | 2,315 | -18% |
| COMMODITIES | 21,806 | 20,940 | 23,639 | 22,970 | -3% |
| UTILITIES | 9,905 | 11,643 | 11,955 | 9,921 | -17% |
| SALES TAX/OTHER | | 16 | | | n/a |
| TOTAL EXPENDITURES | 244,677 | 250,046 | 253,391 | 241,991 | -4% |

% of Budget

74%

REVENUE OVER(UNDER) EXP

(92,895) (95,567) (86,508) (72,711)

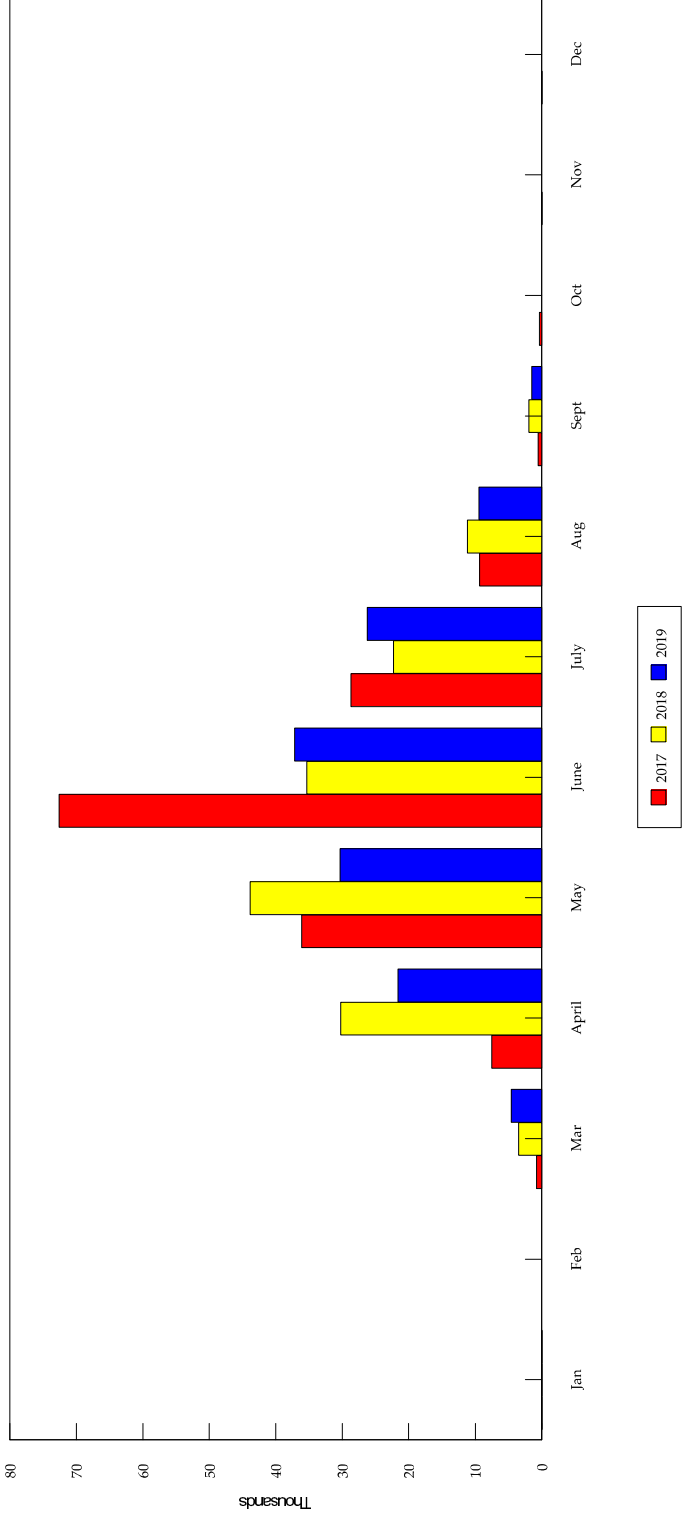
BUDGET REVENUE
 BUDGET EXPENSE

178,500 165,896 168,500
 312,183 317,496 323,725 325,913

MT PROSPECT PARK DISTRICT

Revenue Recap by yr:

| | 2017 | | | 2018 | | | 2019 | | | YTD Actual | Annual Budget |
|--------|--------|---------|-------|--------|---------|-------|--------|---------|--------------|------------|---------------|
| | Month | YTD | | Month | YTD | | Month | YTD | | | |
| Jan | 0 | 0 | Jan | 0 | 0 | Jan | 0 | 0 | Revenue | 130,956 | 165,280 |
| Feb | 0 | 0 | Feb | 0 | 0 | Feb | 0 | 0 | Expenditures | | |
| Mar | 800 | 800 | Mar | 3,497 | 3,497 | Mar | 4,562 | 4,562 | Part Time | 103,886 | 136,123 |
| April | 7,478 | 8,278 | April | 30,207 | 33,704 | April | 21,637 | 26,199 | Utilities | 31,602 | 48,910 |
| May | 36,123 | 44,401 | May | 43,870 | 77,574 | May | 30,338 | 56,537 | Commodities | 31,221 | 35,858 |
| June | 72,599 | 117,000 | June | 35,341 | 112,915 | June | 37,177 | 93,714 | | | |
| July | 28,708 | 145,708 | July | 22,296 | 135,210 | July | 26,240 | 119,954 | Net | 166,709 | 220,891 |
| Aug | 9,353 | 155,060 | Aug | 11,207 | 146,417 | Aug | 9,484 | 129,438 | | (35,753) | (55,611) |
| Sept | 553 | 155,613 | Sept | 1,937 | 148,354 | Sept | 1,518 | 130,956 | | | |
| Oct | 350 | 155,963 | Oct | 350 | 148,704 | Oct | 0 | 130,956 | | | |
| Nov | 0 | 0 | Nov | 0 | 148,704 | Nov | 0 | 130,956 | | | |
| Dec | 0 | 0 | Dec | 0 | 148,704 | Dec | 0 | 130,956 | | | |
| Budget | | 147,750 | | | 174,127 | | | 165,280 | | | |



This Year Vs Last Two Years

Mount Prospect Park District
MEADWOWS POOL
 thru September

| | 2016 | 2017 | 2018 | 2019 | Change From Prior Year |
|----------------------|----------------|----------------|----------------|----------------|---------------------------|
| REVENUES: | | | | | |
| BUILDING RENTAL | 2,457 | 3,563 | 3,003 | 2,389 | -20% |
| PASSES /USER FEES | 45,300 | 52,333 | 54,488 | 54,306 | 0% |
| DAILY /USER FEES | 39,968 | 41,582 | 43,182 | 33,668 | -22% |
| PROGRAM FEES | 46,079 | 58,136 | 47,682 | 40,593 | -15% |
| CONCESSION SALES | | | | | |
| MERCHANDISE SALES | | | | | |
| TOTAL REVENUE | 133,804 | 155,614 | 148,355 | 130,956 | -12% |

% of Budget

79%

105%

85%

86%

EXPENDITURES:

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|-----------|
| FULL TIME SALARIES | | | | | |
| PART TIME SALARIES | 108,714 | 118,504 | 103,366 | 103,886 | 1% |
| FRINGE BENEFITS | | | | | |
| CONTRACTUAL SERVICES | 6,479 | 6,093 | 4,369 | 7,361 | 68% |
| COMMODITIES | 23,782 | 24,217 | 16,634 | 23,860 | 43% |
| UTILITIES | 39,581 | 37,294 | 33,372 | 31,602 | -5% |
| SALES TAX/OTHER | 3,099 | | | | |
| TOTAL EXPENDITURES | 181,655 | 186,108 | 157,741 | 166,709 | 6% |

% of Budget

75%

92%

79%

93%

REVENUE OVER(UNDER) EXP

(47,851) (30,494) (9,386) (35,753)

BUDGET REVENUE

156,400 147,750 174,127 165,280

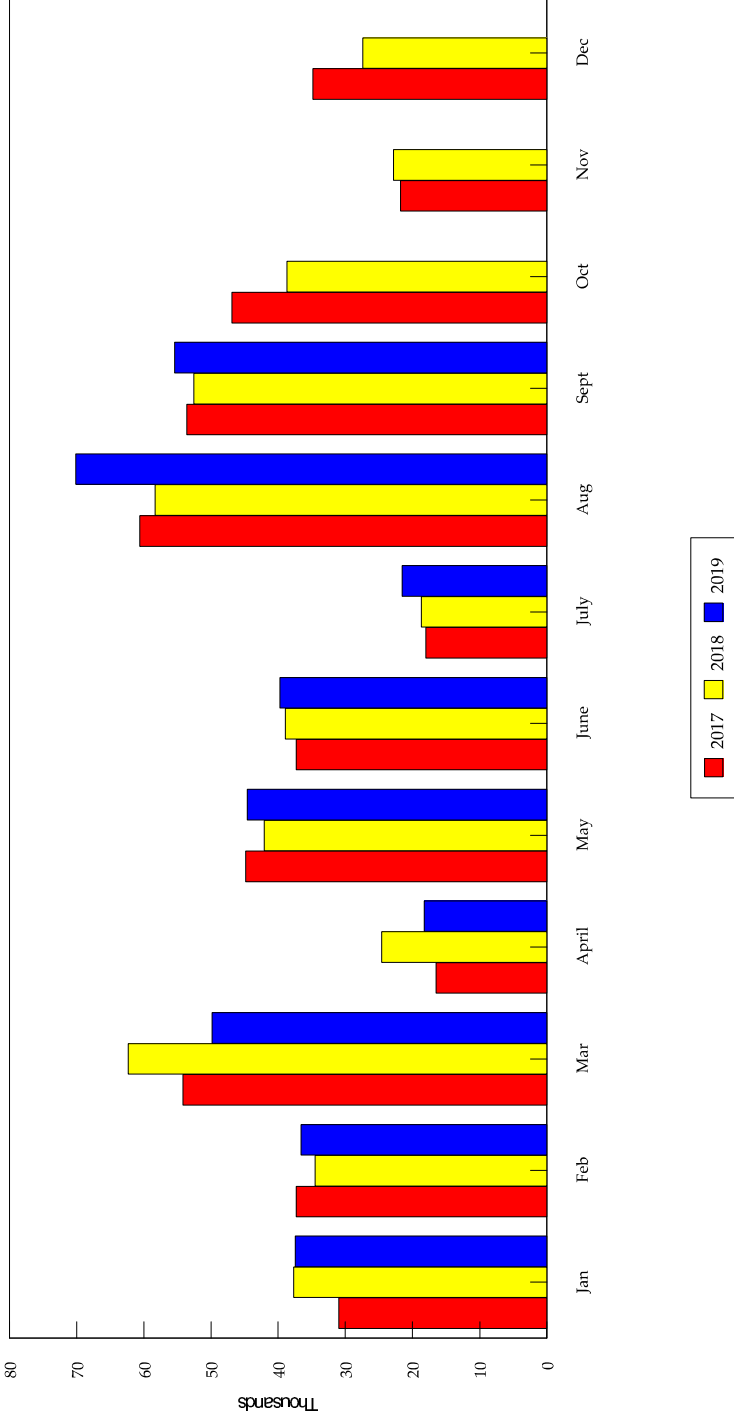
BUDGET EXPENSE

194,864 202,103 200,241 220,891

MT PROSPECT PARK DISTRICT

Revenue Recap by yr:

| | Month | YTD |
|------|-------|----------------|
| 2017 | Jan | 30,950 |
| | Feb | 37,340 |
| | Mar | 54,211 |
| | April | 16,498 |
| | May | 44,876 |
| | June | 37,333 |
| | July | 18,021 |
| | Aug | 60,609 |
| | Sept | 53,583 |
| | Oct | 46,883 |
| | Nov | 21,799 |
| | Dec | 34,839 |
| | | 437,500 |



Mount Prospect Park District

REC PLEX POOL

thru September

| | 2016 | 2017 | 2018 | 2019 | Change From Prior Year |
|----------------------|----------------|----------------|----------------|----------------|---------------------------|
| REVENUES: | | | | | |
| BUILDING RENTAL | 1,353 | 4,463 | 909 | 1,850 | 104% |
| PASSES /USER FEES | 60,012 | 61,012 | 67,829 | 76,297 | 12% |
| DAILY /USER FEES | 10,007 | 8,157 | 7,558 | 7,008 | -7% |
| PROGRAM FEES | 270,580 | 279,794 | 293,444 | 288,487 | -2% |
| CONCESSION SALES | | | | | |
| MERCHANDISE SALES | | | | | |
| TOTAL REVENUE | 341,951 | 353,426 | 369,740 | 373,642 | 1% |

% of Budget

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|------------|
| EXPENDITURES: | | | | | |
| FULL TIME SALARIES | 89,097 | 79,057 | 92,826 | 90,145 | -3% |
| PART TIME SALARIES | 210,513 | 236,074 | 194,777 | 190,319 | -2% |
| FRINGE BENEFITS | 34,269 | 40,637 | 41,756 | 19,519 | -53% |
| CONTRACTUAL SERVICES | 5,069 | 3,534 | 5,056 | 5,650 | 12% |
| COMMODITIES | 29,374 | 28,063 | 24,727 | 18,663 | -25% |
| UTILITIES | 46,410 | 35,227 | 41,355 | 41,777 | 1% |
| SALES TAX/OTHER | | | | | |
| TOTAL EXPENDITURES | 414,732 | 422,592 | 400,497 | 366,073 | -9% |

% of Budget

| | | | | | |
|-------------------------|----------|----------|----------|-------|--|
| REVENUE OVER(UNDER) EXP | (72,781) | (69,166) | (30,757) | 7,569 | |
|-------------------------|----------|----------|----------|-------|--|

| | | | | | |
|----------------|---------|---------|---------|---------|--|
| BUDGET REVENUE | 431,900 | 437,500 | 472,887 | 481,418 | |
| BUDGET EXPENSE | 540,480 | 551,933 | 537,112 | 559,121 | |

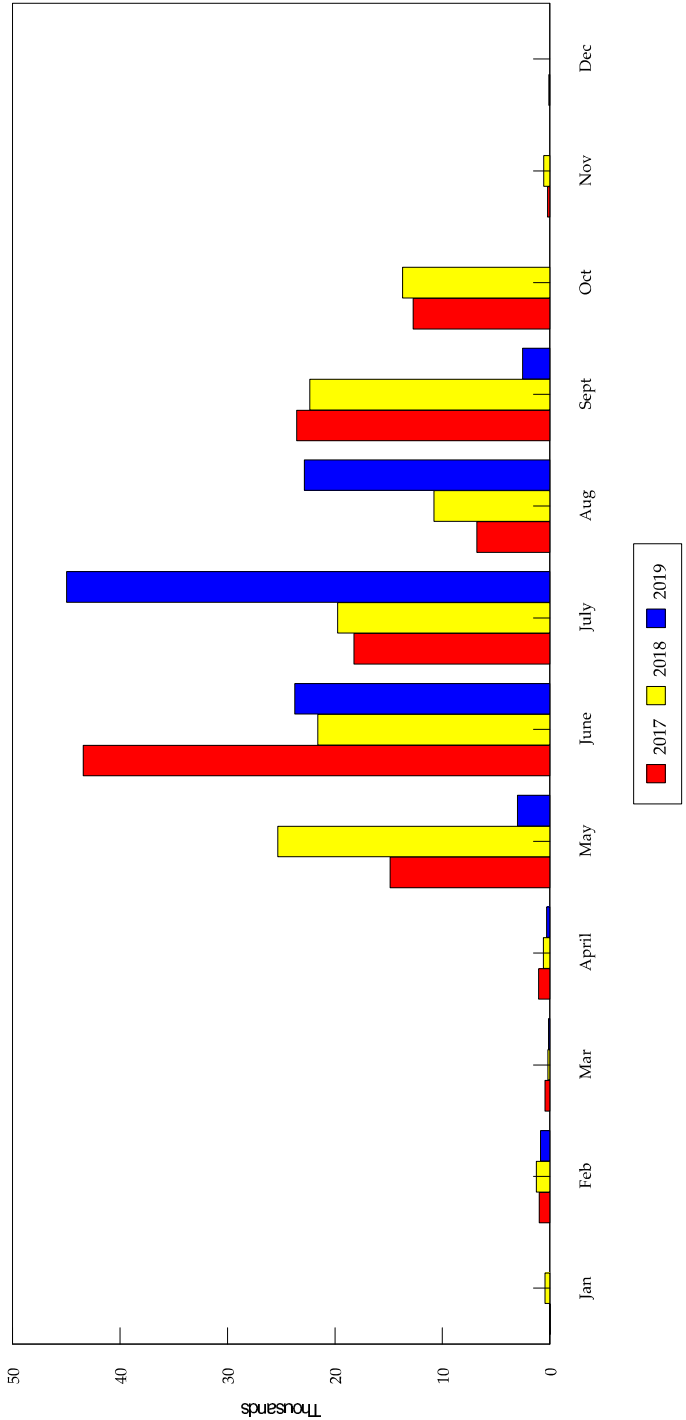
MT PROSPECT PARK DISTRICT CONCESSIONS

Revenue Recap by yr:

| | 2017 | | 2018 | | 2019 | | YTD Actual | Annual Budget |
|---------------|--------|----------------|-------|----------------|-------|----------------|---------------|------------------|
| | Month | YTD | Month | YTD | Month | YTD | | |
| Jan | 0 | 0 | Jan | 457 | Jan | 0 | 98,484 | 239,204 |
| Feb | 982 | 982 | Feb | 1,252 | Feb | 887 | | |
| Mar | 454 | 1,436 | Mar | 194 | Mar | 146 | | |
| April | 1,057 | 2,493 | April | 595 | April | 320 | 5,348 | 7,182 |
| May | 14,860 | 17,353 | May | 25,315 | May | 3,014 | 18,573 | 32,833 |
| June | 43,440 | 60,793 | June | 21,610 | June | 23,738 | 1,819 | 2,645 |
| July | 18,216 | 79,009 | July | 19,730 | July | 44,982 | 45,028 | 59,418 |
| Aug | 6,805 | 85,814 | Aug | 10,769 | Aug | 22,861 | 18,507 | 25,840 |
| Sept | 23,568 | 109,382 | Sept | 22,338 | Sept | 2,536 | 89,275 | 127,918 |
| Oct | 12,708 | 122,090 | Oct | 13,728 | Oct | 0 | 9,209 | 111,286 |
| Nov | 0 | 122,090 | Nov | 570 | Nov | 0 | | |
| Dec | 111 | 122,201 | Dec | 0 | Dec | 0 | | |
| Budget | | 150,600 | | 136,600 | | 139,204 | | |

Revenue
Expenditures
Full Time
Part Time
Benefits
Comodities
Utilities

Net



This Year Vs Last Two Years

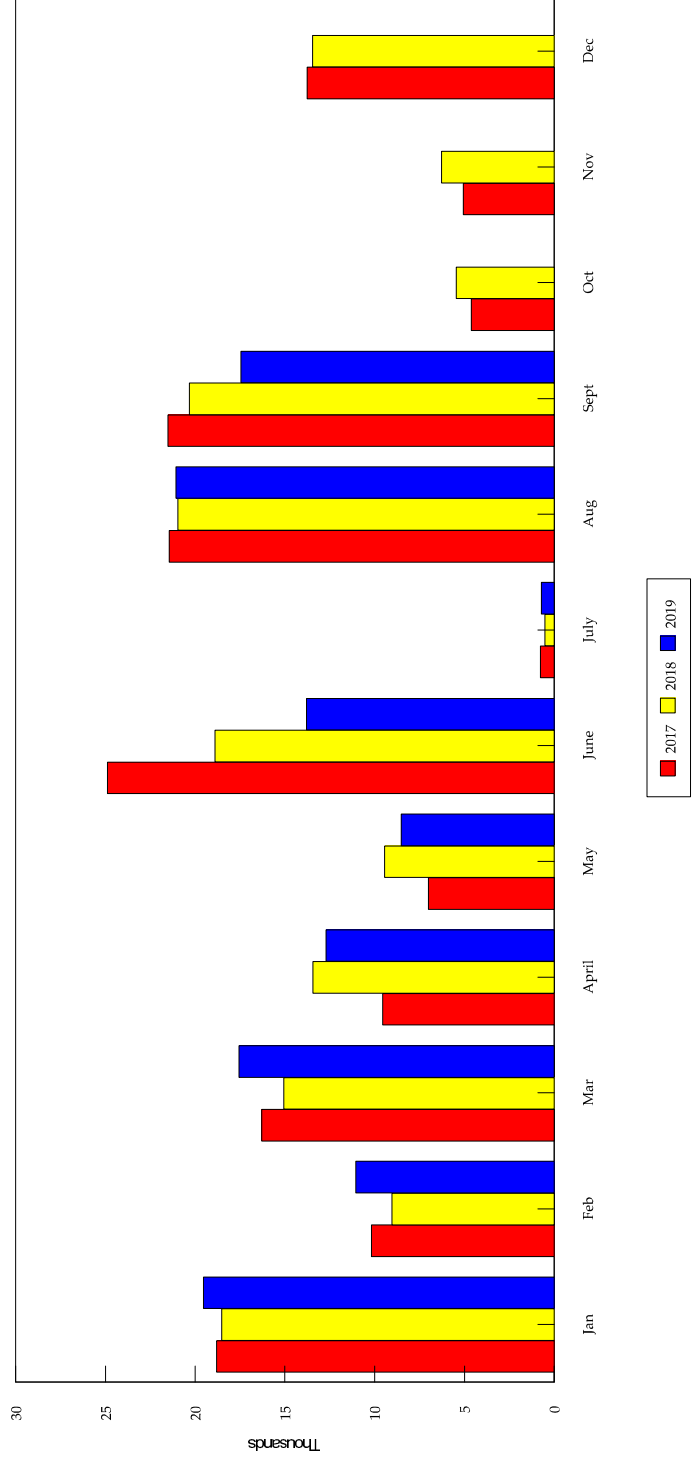
MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Nine Months Ended 9-30-19

| ACCOUNT NAMES | TOTALS | ADMIN | LIONS POOL | MEADOWS POOL | MEADOWS BALLFIELD | GRILL & 1/2 WAY | MELAS PARK | ATHLETIC FIELDS |
|-----------------------------|---------|----------|---------------|-----------------|----------------------|--------------------|---------------|--------------------|
| REVENUES: | | | | | | | | |
| PROGRAM FEES | - | | | | | | | |
| DAILY / FEES - CATERING | 33,750 | | | | 33,750 | | | |
| VENDING INCOME | 877 | | | 877 | | | | |
| CONCESSION SALES | 63,857 | | 41,014 | | 11,479 | | 4,535 | 6,829 |
| OTHER | - | | | | | | | |
| TOTAL REVENUE | 98,484 | - | 41,014 | 877 | 11,479 | 33,750 | 4,535 | 6,829 |
| % of Budget | 71% | n/a | 107% | 87% | 62% | 75% | 27% | 35% |
| EXPENDITURES: | | | | | | | | |
| FULL TIME SALARIES | 5,348 | 5,348 | | | | | | |
| PART TIME SALARIES | 18,573 | 1,738 | 12,380 | | 3,047 | | 1,287 | 121 |
| FRINGE BENEFITS | 1,819 | 1,819 | | | | | | |
| CONTRACTUAL SERVICES | 2,484 | - | | | | | 2,084 | 400 |
| COMMODITIES | 1,939 | | 724 | 20 | 169 | 33 | 534 | 461 |
| COST OF GOODS SOLD | 34,939 | | 16,888 | | 4,536 | 3,100 | 3,163 | 7,252 |
| UTILITIES | 18,507 | | | | | 4,975 | 13,532 | |
| SALES TAX/OTHER | 5,666 | 5,666 | | | | | | |
| TOTAL EXPENDITURES | 89,275 | 14,571 | 29,992 | 20 | 7,752 | 8,107 | 20,599 | 8,234 |
| % of Budget | 70% | 55% | 98% | 7% | 62% | 92% | 58% | 59% |
| REVENUE OVER(UNDER) EXP | 9,208 | (14,571) | 11,022 | 857 | 3,727 | 25,643 | (16,064) | (1,405) |
| CHANGE FROM LAST YR + (-) | | | | | | | | |
| REVENUE | (3,776) | - | 3,206 | 134 | (1,713) | - | (2,586) | (2,817) |
| EXPENDITURES | (2,884) | (5,695) | 3,519 | (126) | (2,032) | 2,001 | 76 | (628) |
| NET | (893) | 5,695 | (313) | 260 | 318 | (2,001) | (2,662) | (2,189) |
| % CHANGE FROM LAST YEAR | | | | | | | | |
| REVENUE | (4) | n/a | 8 | 18 | (13) | - | (36) | (29) |
| EXPENDITURES | (3) | (28) | 13 | (87) | (21) | 33 | 0 | (7) |

MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

Revenue Recap by yr:

| | 2017 | | 2018 | | 2019 | | YTD | Annual |
|---------------|--------|----------------|-------|----------------|-------|----------------|---------|---------|
| | Month | YTD | Month | YTD | Month | YTD | Actual | Budget |
| Jan | 18,815 | 18,815 | Jan | 18,516 | Jan | 19,528 | 122,442 | 140,800 |
| Feb | 10,178 | 28,993 | Feb | 9,050 | Feb | 11,052 | | |
| Mar | 16,300 | 45,293 | Mar | 15,057 | Mar | 17,559 | | |
| April | 9,562 | 54,855 | April | 13,447 | April | 12,712 | 21,333 | 28,000 |
| May | 6,995 | 61,850 | May | 9,457 | May | 8,530 | 49,594 | 65,540 |
| June | 24,892 | 86,742 | June | 18,901 | June | 13,803 | 724 | 1,500 |
| July | 765 | 87,507 | July | 531 | July | 719 | 71,651 | 95,040 |
| Aug | 21,460 | 108,967 | Aug | 20,982 | Aug | 21,079 | 50,791 | 45,760 |
| Sept | 21,526 | 130,493 | Sept | 20,335 | Sept | 17,460 | | |
| Oct | 4,632 | 135,125 | Oct | 5,450 | Oct | 0 | | |
| Nov | 5,076 | 140,201 | Nov | 6,270 | Nov | 0 | | |
| Dec | 13,771 | 153,972 | Dec | 13,458 | Dec | 0 | | |
| Budget | | 189,000 | | 148,800 | | 140,800 | | |



This Year Vs Last Year

MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 9-30-19

| ACCOUNT NAMES | YOUTH | | | ATHLETICS | |
|-----------------------------|----------|------------|---------|-----------|----------|
| | TOTALS | CHILD CARE | ADULT | ADULT | YOUTH |
| REVENUES: | | | | | |
| PROGRAM FEES | 122,442 | 38,889 | | | 83,553 |
| CHILD CARE | - | | | | |
| DONATIONS | - | | - | | |
| TOTAL REVENUE | 122,442 | 38,889 | - | | 83,553 |
| % of Budget | 87% | 73% | 0% | | 104% |
| EXPENDITURES: | | | | | |
| PART TIME SALARIES | 21,333 | 21,333 | | | |
| CONTRACTUAL SERVICES | 49,594 | | | | 49,594 |
| COMMODITIES | 724 | 724 | | | |
| TOTAL EXPENDITURES | 71,651 | 22,058 | - | | 49,594 |
| % of Budget | 75% | 75% | 0% | | 82% |
| REVENUE OVER(UNDER) EXP | 50,791 | 16,831 | - | | 33,959 |
| CHANGE FROM LAST YR + (-) | | | | | |
| REVENUE | (3,718) | 1,235 | (3,900) | | (1,053) |
| EXPENDITURES | 15,203 | 678 | - | | 14,525 |
| NET | (18,921) | 557 | (3,900) | | (15,578) |
| % CHANGE FROM LAST YEAR | | | | | |
| REVENUE | (3) | 3 | (100) | | (1) |
| EXPENDITURES | 27 | 3 | n/a | | 41 |

MT PROSPECT PARK DISTRICT

Revenue Recap by yr:

2016

360,400



MT PROSPECT PARK DISTRICT

CENTRAL FACILITY REVENUE REPORT

September 2019

| | MONTH | | YEAR to DATE | | Change | Up/(Down) % Change |
|------------------------|---------|---------|--------------|----------|---------|-----------------------|
| | This | Last | This | Last | | |
| RENTALS | | | | | | |
| Skate Rental | 185 | 115 | 2,325 | 1,840 | 485 | 26% |
| Building Rental | 5,810 | 4,563 | 73,241 | 81,885 | (8,644) | -11% |
| | 5,995 | 4,678 | 75,566 | 83,725 | (8,159) | -10% |
| PASS SALES | | | | | | |
| Fitness | 7,362 | 6,506 | 76,097 | 71,484 | 4,613 | 6% |
| | 7,362 | 6,506 | 76,097 | 71,484 | 4,613 | 6% |
| DAILY FEES | | | | | | |
| Gym Fees | 664 | 694 | 10,255 | 6,381 | 3,874 | 61% |
| Fitness Center | 120 | 192 | 1,764 | 1,848 | (84) | -5% |
| Inline Rink Fees | 671 | 499 | 7,315 | 7,106 | 209 | 3% |
| | 1,455 | 1,385 | 19,334 | 15,335 | 3,999 | 26% |
| PROGRAM FEES | | | | | | |
| Adult Athletic Leagues | - | - | 1,250 | - | 1,250 | 0% |
| Youth Athletic Camps | - | - | 13,677 | 9,466 | 4,211 | 0% |
| Youth Athletic Prog. | 760 | 1,010 | 6,463 | 6,577 | (114) | -2% |
| Youth Leagues | 600 | (1,769) | 31,939 | 34,426 | (2,487) | -7% |
| Special Programs | 1,595 | 1,924 | 27,136 | 21,661 | 5,475 | 25% |
| | 2,955 | 1,165 | 80,465 | 72,130 | 8,335 | 12% |
| CONCESSIONS | | | | | | |
| Merchandise | 231 | 230 | 4,011 | 3,929 | 82 | 2% |
| Vending | 216 | 142 | 2,048 | 2,329 | (281) | -12% |
| | 447 | 372 | 6,059 | 6,258 | (199) | -3% |
| OTHER | | | | | | |
| Visa Charges / OvShrt | (2,454) | (2,279) | (17,359) | (16,904) | (454) | 3% |
| TOTAL | 15,760 | 11,828 | 240,161 | 232,027 | 8,134 | 4% |

**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
9/30/19**

| <u>Tax Yr.</u> | <u>Property Tax Jan. 1 - Dec. 31</u> | <u>Assessed Valuation</u> | <u>Rate</u> |
|----------------|--|-------------------------------|-------------|
| 2014 | 9,398,877 | 1,446,086,836 | 0.654 |
| 2015 | 9,580,252 | 1,406,791,767 | 0.681 |
| 2016 | 9,820,200 | 1,653,232,361 | 0.594 |
| 2017 | 10,145,281 | 1,667,332,206 | 0.609 |
| 2018 | 10,417,103 | 1,645,671,872 | 0.633 |

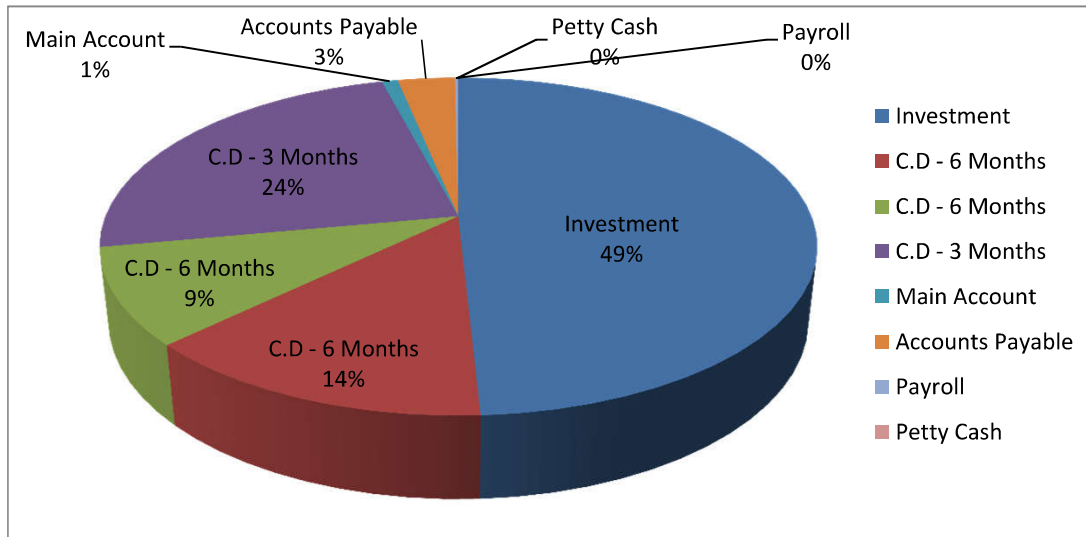
Tax Monies Received from January 1, 2019 through September 30, 2019 totals:
\$10,161,877 (of this total \$129,999 is Replacement Tax).

| | Type | 2019 Taxes | 2018 Taxes |
|--------------|-------------|-------------------|-------------------|
| January | R | 17,767 | 16,533 |
| January | | 2,193 | 416,345 |
| February | | 1,336,490 | 1,091,944 |
| March | R | 7,753 | 14,667 |
| March | | 3,964,127 | 3,593,500 |
| April | R | 34,835 | 30,149 |
| April | | 86,440 | 40,570 |
| May | R | 42,363 | 30,732 |
| May | | 55,927 | 51,476 |
| June | | | |
| July | R | 25,023 | 23,947 |
| July | | 1,925,690 | 2,483,305 |
| August | R | 3,002 | 2,420 |
| August | | 2,657,444 | 2,098,030 |
| September | | 2,822 | |
| October | R | | 21,671 |
| October | | | 31,371 |
| November | | | 42,837 |
| December | | | 3,129 |
| December | R | | 5,299 |
| TOTAL | | 10,161,877 | 9,997,927 |

Mt. Prospect Park District
Statement of Account Balances
As of September 30, 2019

Mt. Prospect State Bank

| Accounts | Maturity | Amount | Rate | Term |
|------------------|------------|------------|-------|----------|
| Investment | n/a | 5,386,774 | 0.29% | Demand |
| C.D - 6 Months | 10/24/2019 | 1,500,000 | 1.00% | 6 Months |
| C.D - 6 Months | 3/12/2020 | 1,010,025 | 1.00% | 6 Months |
| C.D - 3 Months | 12/12/2019 | 2,609,108 | 0.30% | 3 Months |
| Main Account | n/a | 93,926 | n/a | |
| Accounts Payable | n/a | 335,462 | n/a | |
| Payroll | n/a | 14,857 | n/a | |
| Petty Cash | n/a | 4,950 | n/a | |
| Total Funds | | 10,955,101 | | |



**Mt Prospect Park District
Capital Projects Update
September 2019
Fund 97 2017 Capital IMPR Fund**

| Account # | Description | Budget | September | Y-T-D Actual | Difference |
|--------------------------|------------------------------|---------|-----------|--------------|------------|
| <u>Rec Plex Center</u> | | | | | |
| 811400 | RP Electronic Sign | 42,540 | | 42,540 | - |
| 811913 | RP Strength Equipment | 6,450 | | | 6,450 |
| 813500 | Replace Intercom System | 15,000 | | 9,148 | 5,852 |
| | Total Rec Plex Center | 63,990 | - | 51,688 | 12,302 |
| <u>Conservatory</u> | | | | | |
| 822000 | FPC Electronic Sign | 46,690 | | 46,690 | - |
| 822410 | FPC Kitchen | 18,000 | | 17,176 | |
| | Total Conservatory | 64,690 | - | 63,866 | - |
| <u>Park Improvements</u> | | | | | |
| 847012 | Tree Planting/Removal | 37,611 | | 3,289 | 34,322 |
| | Total Park Improvements | 37,611 | - | 3,289 | 34,322 |
| <u>Equipment</u> | | | | | |
| 855400 | Reg Sys Maintenance | 7,500 | | 4,820 | 2,680 |
| 855460 | Technology Equipment | 1,910 | | 1,880 | 30 |
| 855510 | Facility Dude Maint Software | 7,100 | | | 7,100 |
| 855530 | District Website | 15,170 | | 7,686 | 7,484 |
| 857250 | Grounds Equipment/Repair | 5,280 | | 983 | 4,297 |
| 858215 | CCC Fitness /Strength Equip | 10,900 | | | 10,900 |
| 858375 | Security | 6,000 | | 3,992 | 2,008 |
| 858485 | Field Equipment Box | 2,927 | | 2,047 | 880 |
| | Total Equipment | 56,787 | - | 21,408 | 35,379 |
| <u>Buildings</u> | | | | | |
| 861591 | LRC Multipurpose Floors | 1,140 | | 1,140 | - |
| 862002 | Central Rd Gym Floor | 800 | | | 800 |
| 865425 | Conservatory Property | 2,500 | | 2,000 | 500 |
| 865650 | CCC Roof Assessment | 5,000 | | | 5,000 |
| 865900 | CCC HVAC | 6,362 | | 3,058 | 3,304 |
| | Total Buildings | 15,802 | - | 6,198 | 9,604 |
| | Total Expenditure | 238,880 | - | 146,450 | 91,606 |

**Mt Prospect Park District
Capital Projects Update
September 2019
Fund 98 2018 Capital IMPR Fund**

| Account # | Description | Budget | September | Y-T-D Actual | Difference |
|--------------------------|---------------------------------|-----------|-----------|--------------|------------|
| <u>Rec Plex Center</u> | | | | | |
| 812010 | Fitness Center Flooring | 75,000 | - | | 75,000 |
| | Total Rec Plex Center | 75,000 | - | - | 75,000 |
| <u>Park Improvements</u> | | | | | |
| 845164 | Melas to Meadows Bridge | 20,700 | | | 20,700 |
| 846700 | Billings for Projects | 327,930 | | 327,930 | - |
| 846880 | Busse Park Playground | 105,000 | 1,000 | 62,132 | 42,868 |
| 849610 | Playgorund Repairs | 3,000 | | 3,000 | - |
| 849620 | Ice Rink Liners/Fencing | 3,750 | | | 3,750 |
| 849630 | Baseball Surface | 7,000 | | 6,145 | 855 |
| 849640 | Tennis Court | 2,500 | | | 2,500 |
| 849650 | Canine Commons | 28,000 | | | 28,000 |
| 849660 | Field Tarp | 3,750 | | 3,500 | 250 |
| 849705 | Golf Cart GPS | 39,000 | | 22,701 | 16,299 |
| | Total Park Improvements | 540,630 | 1,000 | 425,408 | 115,222 |
| <u>Equipment</u> | | | | | |
| 855220 | Mowing Trailer | 5,650 | | | 5,650 |
| 855250 | Admin Tech - Software | 21,100 | 1,445 | 11,700 | 9,400 |
| 855260 | Admin Tech - Hardware | 21,400 | | 10,674 | 10,726 |
| 855330 | Truck 22 | 52,300 | | | 52,300 |
| 855340 | Truck 12 | 27,400 | | 26,869 | 531 |
| 855400 | Reg Sys Maintenance | 31,500 | 2,000 | 18,000 | 13,500 |
| 855460 | Technology Equipment | 12,000 | 1,205 | 5,856 | 6,144 |
| 855470 | Applitrack/TimePro/Smart Fusion | 8,080 | | 6,565 | 1,515 |
| 855500 | Gator Utility Vehicles | 15,100 | | 15,010 | 90 |
| 855800 | Bizhub Printer | 5,000 | | 4,065 | 935 |
| 855810 | Event Canopy | 14,800 | | 14,295 | 505 |
| 856711 | Vehicle 5 | 16,500 | | 16,500 | - |
| 856744 | Tow Behind Gang Rollers | 2,500 | | 2,210 | 290 |
| 858600 | Tee Mower | 34,600 | | 34,228 | 372 |
| 858610 | Rough Mower | 35,500 | | 33,615 | 1,885 |
| | Total Equipment | 303,430 | 4,651 | 199,587 | 103,843 |
| <u>Buildings</u> | | | | | |
| 861200 | Art Studio Flooring | 5,000 | | | 5,000 |
| 861560 | Lions Recreation RTU | 18,000 | | | 18,000 |
| 862190 | CCC RTU 10/11/13 | 90,000 | | 37,725 | 52,275 |
| 865500 | WCMF Capital Upgrades | 3,000 | | | 3,000 |
| 866100 | MSD Utility Service Connection | 30,000 | | | 30,000 |
| | Total Buildings | 146,000 | - | 37,725 | 108,275 |
| <u>Pools</u> | | | | | |
| 881300 | Roll Down Door | 4,000 | | | 4,000 |
| 881670 | Funbrella | 11,000 | | 11,000 | - |
| 881680 | Pool Lane Dividers | 4,000 | | | 4,000 |
| 882100 | Rec Plex Pool Pak | 2,750 | | 934 | 1,816 |
| | Total Pools | 21,750 | - | 11,934 | 9,816 |
| | Total Expenditure | 1,086,810 | 5,651 | 674,654 | 412,156 |



Executive Director

Board Report October 23, 2019

Upcoming Important Dates:

- November 8, 2019: SLSF Celebrate Ability Gala at Chevy Chase Country Club 6:30 pm
- November 9, 2019: Cabaret Night at Friendship Park Conservatory 6:30 - 8:30 pm
- November 10, 2019: Mt Prospect Community Band Fall Concert 3:30 - 5:30 pm
- November 11, 2019: Veterans Day Observed at Lions Rec Center 10:30 am
- November 16, 2019: Kids on Stage presents Oliver Twist at Lions Rec. 2 & 3 pm

Budget Process Update:

The FY 2020 draft budget is scheduled to be presented at the November 13th Special Meeting at 6:30 PM. As an ongoing commitment to fiscal responsibility as identified in our strategic plan, staff throughout the district again will once again be utilizing the same zero-based budget approach used in previous years. The draft budget will have gone through several reviews with our Business Services Department and leadership team prior to the draft be presented to the Board for their review.

2020 Capital Approval:

The final version of the FY 2020 Capital List will be presented to the Board for their review and consideration at the November 13th regular Board meeting at 7 PM. Directors and district-wide management staff were tasked to identify capital projects and needs in their departments. Staff also reviews and prioritizes items that were previously requested but not included on previously approved capital lists. These current requests are then shared with the Executive Director and discussed as a group to assess the needs of our district. A list is then created to be shared with the Board for consideration.

2020 IPRA Conference Registration:

The 2020 Annual Illinois Park & Recreation Association "Soaring to New Heights" Conference is scheduled for January 23th through January 25th at the Hyatt Regency Chicago, 151 East Upper Wacker Drive, Chicago, IL 6060. The IAPD/IPRA Soaring to New Heights Conference brings together more than 4,200 professionals and elected officials for three days of exciting and quality educational programming, networking, and professional development. Featuring over 150 educational sessions and workshops, and an exhibit hall where more than 300 exhibitors. This is an excellent opportunity for staff and commissioners to learn new ideas and trends from industry experts and network with other professionals.

Please let Teri or I know no later than November 29th, 2019 if you are interested in attending.

Upcoming Board Meeting Reminders:

November 13th:

- Special Board Meeting at 6:30 pm (Draft Budget Presentation, Review, & Discussion)
- Regular Board Meeting at 7 pm (Final Capital Presented for Approval)

December 18th:

- Regular Board Meeting at 7 pm (Last meeting of 2019)



Golf Operations Report

October 2019 (January 1, 2019, through September 30, 2019)

| Golf Rounds | 2017 | 2018 | 2019 | Variance '18 to '19 |
|---------------------------|---------------|---------------|---------------|---------------------|
| Paid Resident Rounds | 4,242 | 3,946 | 3,895 | -51 |
| Paid Non-Resident Rounds | 20,737 | 20,262 | 20,993 | 731 |
| Annual Membership Rounds | <u>4,481</u> | <u>4,102</u> | <u>4,182</u> | <u>80</u> |
| Total Rounds | 29,460 | 28,310 | 29,070 | 760 |
| Range Buckets* | 2017 | 2018 | 2019 | Variance '18 to '19 |
| Small | 16,360 | 2,780 | 5,550 | 2,770 |
| Medium | 0 | 4,350 | 3,010 | -1,340 |
| Large | <u>0</u> | <u>2,108</u> | <u>1,150</u> | <u>-958</u> |
| Total Buckets Sold | 16,360 | 9,238 | 9,710 | 472 |
| Golf Lesson Participants | 2017 | 2018 | 2019 | Variance '18 to '19 |
| Adult Lessons | 144 | 131 | 92 | -39 |
| Youth Lessons | <u>296</u> | <u>328</u> | <u>334</u> | <u>6</u> |
| Total Participants | 435 | 458 | 423 | -33 |

*2019 Range Buckets are \$6/\$11/\$15. 2018 Range Buckets were \$5/\$8/\$12 and \$5 per token in 2017. 2019 range revenue is up 11.7% YTD over 2018.

News & Updates:

Revenue: September was a very wet month. We had nearly 8" of rain, which ranked 6th wettest in 149 years! But again because of our renovated drainage system, we were able to stay open, when many other local courses were closed for days. Thus, we continue to produce record revenue numbers. We were up 6% in revenue this September compared to last and up 5.36% YTD. We are still on pace to make over \$1.52m, which is our record revenue

Golf Outings: We had 2 outings cancel because of the rain but were able to add 2 outings from Chevy Chase with them being closed due to the rain. The total for the year is 58 outings. Revenue generated from these outings is \$123,686, which is approximately 10% of our total annual greens fees & cart revenue. Last year we had a total of 42 outings, totaling \$81,238.

Lessons: Our adult and junior group lesson programs are now over for the season. Revenue was up 7.8% for the year over last and up 17.4% over 2017. We will take the off season to do research to determine if we want to add to or revise our current programs.

Conditions: Greens were aerified on September 9th & 10th. Aerifying tees and slicing fairways will begin on October 15th after the Girls High School Sectional. Normal Fall practices will continue of blowing and mulching leaves and eventually we will blow the water out of the irrigation system.



Events: The MP Chamber Outing was held on September 26th with 72 players. Prospect H.S. held their Varsity Girls Conference on October 1st, which they placed 2nd out of 12 teams. They will also host Sectionals on Monday, October 14th with the top 3 schools making it to State. Hardest Day of Golf Scramble is on November 2nd. Registration began on September 24th & sold out in 2 days!

September 2019 Marketing Emails

9/19
Open rate 23%



9/24, 9/26, 9/27
Open rate 33%



View Insights

Promote



Liked by davegolfing and 36 others
mtprospectgc What a finish yesterday! Team #MPGC is a proud supporter of the @chicagobears!



View Insights

Promote



Liked by igamatt and 22 others



View Insights

Promote



Liked by krismcewen and 35 others
mtprospectgc And just like that we are done aerating the greens! We appreciate all the hard work our maintenance crew put in the last two days to get the job done!



View Insights

Promote



Liked by blackfinnrhurstgrill and 39 others
mtprospectgc Hole #7...You have 3 options: play to the left, play to the right or hit it right over. Which do you choose?

Social Media



Erin Koenig and 13 others 1 Share

Facebook: 2 new likes August total 462.

Instagram: 34 new followers August 682

Twitter: 1 new followers August total 106



Aquatics 1/1 - 9/30

| AQUATICS - October 2019 | 2016 | 2017 | 2018 | 2019 | Variance '18 to'19 |
|------------------------------------|--------------|--------------|--------------|--------------|---------------------------|
| Youth Swim Lessons | 3294 | 3280 | 3115 | 3171 | 56 |
| Aqua Fit | 1785 | 786 | 675 | 857 | 182 |
| Specialty Classes | 365 | 415 | 505 | 471 | -34 |
| Programming Totals | 5444 | 4481 | 4295 | 4499 | 204 |
| Session To Date: | 8/8-9/30 | 8/7-9/30 | 8/6-9/30 | 8/5-9/30 | |
| Youth Swim Lessons | 759 | 773 | 705 | 839 | 134 |
| Aqua Fit | 624 | 205 | 134 | 203 | 69 |
| Specialty Classes | 173 | 148 | 182 | 218 | 36 |
| Programming Totals | 1556 | 1126 | 1021 | 1260 | 239 |
| | | | | | |
| RecPlex Pool Daily Admission Sold | 1893 | 1444 | 1468 | 1273 | -195 |
| RecPlex Daily Totals | 1893 | 1444 | 1468 | 1273 | -195 |
| | | | | | |
| Outdoor Pool Daily Admissions Sold | 23495 | 17294 | 18991 | 18519 | -472 |
| Outdoor Daily Totals | 23495 | 17294 | 18991 | 18519 | -472 |
| | | | | | |
| Summer Pool Passes Sold | 2060 | 2207 | 2183 | 2094 | -89 |
| Summer Pass Totals | 2060 | 2207 | 2183 | 2094 | -89 |

News:

- Lessons have increased in both YTD & Session to date. We are running 40 classes in the Fall Session 1.
- Aquafit numbers are staying steady as enrollment has increased with our Aquafit Unlimited Plan still in place. We offer 15 classes weekly Monday through Saturday.
- Specialty Classes YTD are down due to low enrollment in August. Also, the enrollment for our Novice Swim Team will increase when we begin in November.
- Specialty Classes have increased with many new team members interested in our preseason classes that began in September.
- RecPlex Daily admissions have decreased with the sales shifting to the Courts Pool Track and All-In memberships.

Upcoming Events:

- Our First Swim Meet of the season will be held at RecPlex on Sunday, October 20th vs. Arlington Heights.



Athletics 1/1-9/30

| ATHLETICS - October 2019 | 2016 | 2017 | 2018 | 2019 | Variance '18 to '19 |
|---------------------------------|-------------|-------------|-------------|-------------|----------------------------|
| Karate | 573 | 568 | 593 | 585 | -8 |
| Youth-Gymnastics Programs | 743 | 583 | 503 | 278 | -225 |
| Youth Athletic Programs | 800 | 946 | 936 | 1189 | 253 |
| Youth Fall Baseball & Softball | 273 | 404 | 406 | 433 | 27 |
| Youth Fall Soccer | 483 | 424 | 440 | 418 | -22 |
| Youth Programming Totals | 2872 | 2925 | 2878 | 2903 | 25 |
| Adult Volleyball | 11 | 15 | 6 | 5 | -1 |
| Adult Softball | 63 | 58 | 55 | 48 | -7 |
| Adult Basketball | 39 | 41 | 34 | 37 | 3 |
| Adult Leagues Totals | 113 | 114 | 95 | 90 | -5 |
| Athletics Total | 2985 | 3039 | 2973 | 2993 | 20 |

News:

- With the Karate session running through December, we expect to see more registrations this session.
- The Gymnastics program is still struggling to gain participants. We are working with the American Academy of Gymnastics to promote our offerings to increase participation. They were present at the Fall Fest to help spread the word about our program.
- Our Youth Athletic camps and classes continue to thrive. We Got Game continues to draw in participants
- Fall Baseball & Softball Leagues hit their highest mark ever this season.
- We will be working with the Green White Girls Recreational league to increase participation for Spring and Fall 2020.



Cultural Arts 1/1 - 9/30

| CULTURAL ARTS - October 2019 | 2016 | 2017 | 2018 | 2019 | Variance '18 to '19 |
|------------------------------|-------------|-------------|-------------|-------------|---------------------|
| Visual | 1123 | 1406 | 1192 | 1335 | 143 |
| Performing | 2543 | 2566 | 2683 | 2574 | -109 |
| Cultural Arts Total | 3666 | 3972 | 3875 | 3909 | 34 |

News:

- Visual Arts Participation numbers reported above include paid registrations for classes and programs. In addition, Cultural Arts have been able to reach:
 - 654 Birthday party participants from January - June 2019
- A decrease of Performing Arts enrollments in the dance program can be related to:
 - 10 High school seniors graduated our program with 40 enrollments
 - Some high school dancers left the program this year to participate in high school activities including Orchesis
 - For several years there have been lower enrollments in the younger grades due to lower class sizes, so we are seeing lower enrollment trends in those levels.
 - Room space due to after school and early evening times (where parents and adults want classes programmed)

We plan to offer 'Jump In' for students that may not have joined a class due to a conflict. Any class *with openings* they will be allowed to join at a prorated cost.

- We have 92 dance classes running with 802 enrollments.
- Our MPPD Dance Troupes performed at Randhurst Street Fest 9/7 and Celebration of Cultures 9/14
- Daddy Daughter Paint Night at the Art Studio had 81 attendees. The Art Studio was filled to capacity and the evening was a ton of creative fun!
- We have 30 children enrolled in our Kids on Stage theater classes ages 5 - 14. They will be performing 'Oliver Twist' November 15 and 16.

Upcoming Events:

- MPPD Dance performance troupes are performing at:
 - Fall Fest 10/5
 - Lemons of Love 10/6
 - Mt. Prospect Fall Fest 10/12



Early Childhood/Youth 1/1-9/30

| EARLY CHILDHOOD & YOUTH - October 2019 | 2016 | 2017 | 2018 | 2019 | Variance '18 to '19 |
|---|-------------|-------------|-------------|-------------|---------------------|
| Pre-School | 176 | 173 | 179 | 170 | -9 |
| Before & After School Care | 333 | 328 | 357 | 329 | -28 |
| Early Childhood & Youth Programming (w/oss) | 1329 | 1173 | 1190 | 986 | -204 |
| | | | | | |
| Total Early Childhood & Youth | 1838 | 1674 | 1726 | 1485 | -241 |

News:

- Preschool numbers have decreased due to an influx of enrollment for Almost 3's in 2018. We were able to create a new classroom to accommodate the additional eleven Almost 3's students.
- Before and After School Care is down due to the need of additional Kids Klub Supervisors to accommodate those on the waitlist. The job has been posted on local colleges and we have contacted local High School personnel to assist in obtaining more Kids Klub Supervisors.
- After 4 weeks in the program, Brentwood's Kids Klub Site Director submitted her resignation to obtain a full-time position. We offered the position to a Kids Klub Supervisor that has been with the program for three years. The exit of the Brentwood Site Director and the advancement of the Kids Klub Supervisor left another void in staffing.
- We offered an Off School Special to twenty-six District 57 students. We went to Bison Bluff playground in the morning and did activities back at RecPlex in the afternoon.
- The decrease in youth programs is combined with STEM offerings at RecPlex and CCC. Only one program was successful YTD at RecPlex.

Events:

- 10/5 - Fabulous Fall Fest
- 10/10 - D59 Off School Special - Jump Zone
- 10/11 - D59 (all) & D57 Kindergarteners Off School Special - Brookfield Zoo
- 10/14 - D59 & D57 Off School Special - AMC Randhurst Abominable
- 10/18 - A Night in the Klub - "parents night out" program where kids can enjoy activities and a pizza dinner in the Kids Klub room for a few hours
- 10/21-10/23 Preschool Pictures
- 10/26 - Hallopalooza - Halloween dress up & celebration with games/activities for kids ages 2-4 and their parents
- 10/30 & 10/31 - Preschool, KinderKlub/Trekkers/Kids Klub - Halloween parties



Facilities 1/1-9/30

| REC PLEX- October 2019 | 2016 | 2017 | 2018 | 2019 | Variance '18 to'19 |
|--|-------------|-------------|-------------|-------------|---------------------------|
| Premier & Fitness Daily Fees | 1676 | 1305 | 1177 | 849 | -328 |
| Courts, Pool & Track Daily Fees | 6,603 | 5108 | 3891 | 4067 | 176 |
| RecPlex Totals | 8279 | 6413 | 5068 | 4916 | -152 |
| Rentals | 280 | 265 | 226 | 217 | -9 |
| Central Community Center | | | | | Variance '18 to'19 |
| Fitness Daily Fees | 488 | 356 | 412 | 338 | -74 |
| Open Gym Daily Fees | 569 | 759 | 627 | 777 | 150 |
| Open Skate Daily Fees | 1742 | 1642 | 1823 | 2033 | 210 |
| Pickleball Daily Fees | 0 | 88 | 607 | 491 | -116 |
| Pickleball Memberships | 0 | 0 | 147 | 206 | 59 |
| Central Community Center Totals | 2799 | 2845 | 3616 | 3845 | 229 |
| Rentals | 587 | 484 | 398 | 398 | 0 |
| LIONS RECREATION CENTER | | | | | Variance '18 to'19 |
| Open Gym | 0 | 0 | 62 | 69 | 7 |
| Pickleball Daily Fees | 0 | 0 | 0 | 42 | 42 |
| Pickleball Memberships | 0 | 0 | 0 | 3 | 3 |
| Rentals | 17 | 27 | 28 | 23 | -5 |

CCC

- Spooky Skate will be held Friday, 10/25
- Daily Pickleball fees are lower due to participants purchasing Pickleball membership card, which have increased

RecPlex

- RecPlex Rentals are down due to Weight Watchers reduction from two days a week to one day. RecPlex/Kopp Park was the host site for the Village of Mount Prospect Celebration of Cultures on Saturday, September 14
- Mt. Prospect Police Department held a Police Beat Meeting at RecPlex on 9/17
- RecPlex parking lot was used by neighboring Oak Terrace condo complex while their parking lot was updated.

LRC

- Fall Fest: Concessions were well received.
- The building has been decorated for the Fall Fest and upcoming Halloween. Students from preschool helped in decorating pumpkins for our wall.
- Reduction in rentals for 2019 is due to fewer Monday night patron gym rentals.



Fitness 1/1-9/30

| FITNESS PROGRAMS - October 2019 | 2016 | 2017 | 2018 | 2019 | Variance '18 to'19 |
|--|--------------|--------------|--------------|--------------|---------------------------|
| Programs | 545 | 558 | 476 | 514 | 38 |
| Personal Training | 230 | 228 | 153 | 240 | 87 |
| Passport Classes | 735 | 824 | 539 | 384 | -155 |
| Fitness Program Totals | 1510 | 1610 | 1168 | 1138 | -30 |
| | | | | | |
| Fitness Membership | | | | | |
| All Inclusive 1 Year (New for 2019) | 0 | 0 | 0 | 55 | 55 |
| All Inclusive | 0 | 0 | 312 | 1080 | 768 |
| Courts, Pool & Track - Recurring | 1436 | 1545 | 1740 | 1602 | -138 |
| Fitness - Recurring | 3262 | 3490 | 2986 | 2967 | -19 |
| Premier Plus - Recurring | 1696 | 1988 | 1746 | 1757 | 11 |
| Courts, Pool & Track - Variable | 6216 | 6526 | 7355 | 7992 | 637 |
| Fitness - Variable | 6555 | 6312 | 6177 | 6115 | -62 |
| Premier Plus - Variable | 1675 | 1447 | 1369 | 1314 | -55 |
| Fitness Membership | 20840 | 21308 | 21685 | 22882 | 1197 |
| | | | | | |
| Fitness Total | 22350 | 22918 | 22853 | 24020 | 1167 |

News:

- Participation in Specialty Programs and Personal Training continues to grow.
- Sales of Passport Classes will continue to decline now that the Passport classes are included in the All-In Membership.
- Offering seasonal Pop-Up classes; Spooky Spin & Circuit and a Meditation Workshop.
- Offering a Mixedfit Pop-Up to patrons before we add it to the Winter Schedule.
- We will be offering the All-In membership if paid-in-full from January 1-31 for \$400 to residents. This is a \$68 discount. We offered this in January 2019 and 55 patrons took advantage of this special offer.



Friendship Park Conservatory 1/1 - 9/30

| FRIENDSHIP PARK CONSERVATORY - October 2019 | 2016 | 2017 | 2018 | 2019 | Variance '18 to '19 |
|--|-------------|-------------|-------------|-------------|----------------------------|
| Programs | 460 | 519 | 480 | 533 | 53 |
| Weddings | 15 | 20 | 14 | 11 | -3 |
| Corporate Rentals | 8 | 23 | 23 | 29 | 6 |
| Miscellaneous Rentals | 5 | 84 | 84 | 89 | 5 |
| Photos | 0 | 11 | 9 | 9 | 0 |
| Facility Totals | 488 | 657 | 610 | 671 | 61 |
| | | | | | |
| Canine Commons | 190 | 173 | 173 | 147 | -26 |

News:

- Adult programs were very well attended in September, as patrons created a fall arrangement for the door of their home and learned how to divide and move perennials.
- Weddings (ceremony, reception, & ceremony with reception) are down slightly, year-to-date. Other rental categories are above last year's totals.
- Fishing Derby was a huge success with 131 children registered. The banks of the pond were a bit gushy, due to the heavy rains of Thursday night. Luckily, the water receded and the fish were biting making the morning a lot more fun for all.
- Mums are in full flower and will be planted in early October in high visibility areas.
- Poinsettias are growing nicely in the greenhouse. Easter lilies are on order and will arrive early December.
- Carlin Buyerfest was an opportunity to purchase product for 2020, as well as attend seminars.
- FPC was the "go-to" place for Maine West students on September 28. Approximately 500 students and parents were able to take homecoming photos in the courtyard, atrium, and grounds. The building is made available as a goodwill effort to make homecoming a special event in the lives of local high school students.
- Once again, the Conservatory was fortunate to receive a generous donation of perennials from Lurvey's Garden Center. A total of 106 1-gallon plants, with a wholesale value of \$1006, will be planted in various locations throughout the district. A very kind gesture by Lurvey's.

Events:

- MPPD Board Retreat - October 9.
- Cooking with Dave - October 10.
- All flowerbeds will be pulled before the really cold temperatures arrive.



Business Services & Human Resources Report

Budget Process Update and Reminders:

- FY 2020 Budget worksheets were completed by staff and submitted for entry into the District's financial system on October 7th. Review by management staff followed.
- Throughout October, the budget will be examined and prepared for presentation to the Park Board in draft form at the November Special Board Meeting.
- Following November's review, the District will request approval to authorize the posting of a tentative Budget & Appropriation Ordinance for public viewing in December. The draft budget will then be available for comments and revisions before the adoption of the final budget at the March 2020 Board Meeting.

October is "Wellness Month" for MPPD:

- For the 4th year in a row, the Mt. Prospect Park District partnered with Walgreens to offer staff a free onsite flu shot clinic at CCC on October 8th, in conjunction with their "Get a Shot, Give a Shot" program.
- The 6th annual Park District "Wellness Screening" through CHC Wellbeing took place on October 17th for all FT and insurance-eligible staff, spouses and dependents. This is an important event for the District in its efforts to support a healthy workplace and be proactive in confronting the rising costs of insurance coverage.

Staff Changes:

- Brittney Mule, PT-IMRF Kids Klub Site Director, worked her last day on September 27th.
- Voyo Gabrilo, PT-IMRF Center Director, moved to PT-Reg effective September 27th.
- Brandy Sobecki, PT-IMRF Center Director, moved to PT-Reg effective September 30th.
- Jessica Federkins, PT-REG moved to PT-IMRF Kids Klub Site Director effective September 30th.

H.R. by the Numbers: September 2019

| | |
|---|-----------|
| New-Hires: | 12 |
| Payroll Changes (to update or change employment status, pay-rate, or job-class): | 44 |
| Criminal Background Checks (including new-hires, volunteers and coaches): | 19 |
| Workers' Compensation (new and open claims): | 6 |
| Unemployment Claims (new claims): | 0 |



Parks & Planning Division

Administrative Updates:

- The Busse Park Playground is open to the public. An Opening Ceremony is scheduled for Saturday, October 19 from 9 am-11 am.
- The Canine Commons Turf Improvements are scheduled to begin by the end of October. The Arlington Heights Park District and the MPPD are sharing the cost for these improvements. This will be presented for approval at the October 23 Board Meeting.
- The Pathway Improvements project at the ComEd ROW has passed a major hurdle by gaining approval from the ComEd Environmental Division. The project now goes to the Real Estate Division for approval.

Buildings Department Updates:

- Installed cell phone ban signs throughout the District.
- Began winterizing of outdoor buildings and pools.
- Repaired tennis lighting at FPC.
- Assisted with water hookup at MSD concessions, green/white, and hydrant.
- Installed window well covers at MPGC.
- Repaired roof leaks at the MSD garage.

Fleet Services Department Updates:

- Repaired safety fencing on Skyjack scissor lift and replaced the joystick controller.
- Installed headlights with new wiring on GC utility vehicle.
- Replaced spring rake cutting teeth and flipped cutting edge.
- Tested various golf cart batteries for weak batteries and replaced them as needed.
- Rebuilt chaincase on JD greens mower.
- Installed new towing hitch on GC John Deere pro gator.

Grounds Department Updates:

- Set up/takedown for events(Nationals, G & W Socctoberfest, Fishing derby, International Fest, Softball tournament, park permits)
- Remove 2 trees at Recplex, plant 2 new trees
- High lines cleanup-remove brush and trees to expose hideouts
- Aerate, seed, fertilize fields at MSD, Sunrise, Friendship, and Melas
- Install Lions club emblem and plaque at Melas shelter
- Maintain athletic fields for fall baseball, football, softball, soccer

Internal Work Orders Completed (All Parks and Planning Departments):

At the time of this report, there have been approximately **585** internal work order requests submitted YTD to the Parks and Planning division for completion in 2019.



Community Relations & Marketing

Marketing/Social Media

The last quarter of the year is a busy time for the marketing team. Decisions are made on a general theme for the year ahead and discussions are had as to how that theme will become a part of the brochure series, special events and overall District branding. The team reviews all agreements including MPTV and meets with the Village communications department to brainstorm the direction of video for 2020. There will be a continued focus on shorter video pieces that are easily embedded into the website and targeted/monthly emails. The 60-second video spot on Fall Fest was shared on multiple platforms. Discussions continue on a possible change in late 2020/2021 from a four to three-season brochure cycle. The team will closely monitor brochure production this year to determine the feasibility of a three brochure series going forward likely combining the spring/summer 2021 into one brochure. In this last quarter, CR&M meets with Recreation Managers for a full review of the current years' marketing with an eye on program additions and content changes going forward into 2020. These discussions have proven very helpful in the last two years when trying to properly page the seasonal brochure and designate promotional dollars to established programs and District/ departmental events. Tackling these issues at years end leaves ample time for marketing to review text content in the actual brochure, double-check program calendars and design timely campaigns for any new additions to District program offerings.

Marketing also takes time in this last quarter to review sponsorship agreements and commitments made to enhance community relations. As an example, the District will opt out of sponsoring the Downtown Block Party Pony rides in 2020. With a \$1000 price tag and little opportunity for comprehensive onsite branding, this commitment no longer makes sense. Conversely, the same \$1000 commitment was well utilized in the case of the 56 Artisan Fix in late August as the event brought several thousand to OUR bandshell on a Saturday afternoon. The event delivered the 30-45 adult demographic and showcased one of our greatest offerings - the Lions Park/Veterans Memorial and the bandshell site. In 2020, we will again partner with the Mount Prospect Police Department for National Night Out and the Village for the 3rd Celebration of Cultures. Planning for the 2020 summer concert series is solidly underway with some fun and original offerings for our residents. There will be more to share when 2020 arrives!

| Digital Media | |
|------------------------|---|
| E-Newsletter Results | Sent on October 4 |
| Open/Click Rates | 26%/9% |
| Targeted Emails | Winter Basketball Registration Open Rate 51% Click Rate 18% |
| Facebook | Most Engaging Posts: Fabulous Fall Fest Photos Daddy Daughter Paint Night Fishing Derby Impulse Performance Video at Lemons of Love |
| Instagram | mpparkdistrict Followers: 352 Most Popular Demographic: Women 35-44 |
| Website (Last 30 days) | Page Views: 28,468 Users: 10,258 Most Viewed Pages Home Page RecPlex Friendship Park Conservatory Open Gym RecPlex Pool Central Community Center Fabulous Fall Fest |
| Fabulous Fall Fest | Promo Video Views Facebook: 2,419 YouTube: 450 Paid Facebook Event: Reach: 9,683 900 people responded interested <i>Spent \$162 for paid promotion</i> |

Sponsors, Volunteers and Community Engagement



Fabulous Fall Fest



OCTOBER 2019

Community Relations & Marketing

Event Handout

Saturday
Oct. 5
11am-3pm

Fabulous Fall Fest

Lions Memorial Park
411 S. Maple St.
847-255-5380

mppd.org

Dress in your Halloween best
October kicks off with the Fall Fest!

Hayride Games
Petting Zoo
Inflatables
Art Studio Craft
Balloon Art
Face Painting
Prizes & Goodies
Characters
Trick or Treat Bag

\$5 Children 3-8
Adults Free | Payable at the door
Concessions for Purchase
In case of inclement weather the event will be held inside Lions Recreation Center