

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, November 13, 2019, at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Lisa Tenuta
Bill Starr
Ray Massie
Mike Murphy

Administrative Staff:

Jim Jarog, Executive Director
Brett Barcel, Director of Golf Operations
George Giese, Superintendent of Business & IT Services
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill, Director of Community Relations & Marketing
Scott Elman, Director of Parks & Planning
Nick Troy, Director of Recreation
Christina Greco, Facility Manager
Nancy Prosser, Facility Manager

Professionals:

Lee Howard, Financial Advisor GAI
Brad O'Sullivan, GAI
Tom Hoffman, District Attorney

Visitors:

Emil Esposito
Dr. Davide Perns
Mr. & Mrs Schaap

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Tenuta and was carried by unanimous voice approval.

APPROVAL OF CONSENT AGENDA

Consent Agenda: Approval of October 23, 2019 Regular Board Meeting & Special Board Meeting; Approval of the Fiscal Year 2020 Capital Improvement Plan; Approval of the Proposed 2020 Board Meeting Schedule; Ratification of Accounts Payable October 2019 in the amount of \$1,6665,513.39 and Ratification of Payroll September 2019 in the amount of \$325,150.55

Commissioner Starr motioned to approve the consent agenda; seconded by Commissioner Massie/Tenuta

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Public Comment

None

Proclamation

President Kurka on behalf of the Mt. Prospect Park District and Board of Commissioners officially recognized Emil Esposito for the positive impact he has had on the Mt. Prospect Golf Course and the game of golf with in the community. He also wished Emil congratulations on his recent induction into the Illinois PGA Hall of Fame.

Adoption Items

- A. **ADOPTION OF ORDINANCE NO. 775:** AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES, FOR BONDS REDEMPTION AND INTEREST RETIREMENT, FOR ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS, FOR THE PAYMENT NECESSARY TO BE MADE TO THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR SOCIAL SECURITY EXPENSES, FOR PAYMENT OF THE COSTS OF PROTECTING THE PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, PROPERTY DAMAGE OR LOSS, FOR CONSERVATORY FUND EXPENSES, FOR A PAVING AND LIGHTING FUND, AND FOR SPECIAL RECREATION PROGRAMS FOR THE HANDICAPPED FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY, 2019 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2019.

MOTION

Commissioner Starr moved to adopt Ordinance No. 775 being “An Ordinance levying taxes for all Corporate Purposes, For Bonds Redemption and Interest Retirement, For Establishing and Maintaining Recreations Programs, For the Payment Necessary To Be Made To The Illinois Municipal Retirement Fund, For Social Security Expenses, For Payment Of The Costs Of Protecting The Park District and Its Employees Against Liability, Property Damage or Loss, For Conservatory Fund Expenses, For a Paving and Lighting Fund, and For Special Recreation Programs for the Handicapped For the Fiscal Year Beginning the First Day of January, 2019 and Ending the Thirty-First Day of December, 2019.; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

- B. **ADOPTION OF RESOLUTION NO 776:** A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT PARK DISTRICT, COOK COUNTY ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019

MOTION

Commissioner Murphy moved to adopt Resolution Ni. 776: A Resolution Providing for the Possible Reduction of Levy and Assessment of Taxes for the Mt. Prospect Park District, Cook County Illinois for the Fiscal Year Beginning January 1, 2019 and ending December 31, 2019.; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

C. ADOPTION OF ORDINANCE NO. 777: AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2019 TO PAY DEBT SERVICE ON \$3,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2011B, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

MOTION

Commissioner Massie moved to adopt Ordinance No. 777 being an Ordinance Abating the Tax Heretofore Levied for the Year 2019 to Pay Debt Service on \$3,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2011B, of The Mt. Prospect Park District, Cook County, Illinois.; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

D. ADOPTION OF ORDINANCE NO. 778: AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2019 TO PAY DEBT SERVICE ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

MOTION

Commissioner Tenuta moved to adopt Ordinance No. 778, being an Ordinance Abating the Tax Heretofore Levied for the Year 2019 to Pay Debt on \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014A, of The Mt. Prospect Park District, Cook County, Illinois.; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

- E. ADOPTION OF ORDINANCE NO. 779: AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2019 TO PAY PRINCIPAL AND INTEREST ON \$3,190,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017B, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS**

MOTION

Commissioner Massie moved to adopt Ordinance No. 779, being “An Ordinance Abating the Tax Heretofore Levied for the Year 2019 to Pay Principal and Interest on \$3,190,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2017B, of The Mt. Prospect Park District, Cook County, Illinois”.; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Approval Items

Digital Golf Technologies, Inc. Proposed Agreement

Jeff Langguth, PGA Head Professional presented to the Board a new and exciting opportunity for the Mt. Prospect Golf Club to make extra revenue without any cost to the park district. Jeff then proceeded on explaining the Hole-in One Program and answered questions from the Board.

MOTION

Commissioner Starr moved to approve the agreement between Digital Golf Technologies, Inc and The Mt. Prospect Park District; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

GAI Proposed Contract for Financial and Accounting Services

Executive Director Jim Jarog explained that GAI has continued to provide the Mt. Prospect Park District with a wide range of Financial services and expertise over the Years. Given the District’s long standing relationship with GAI, staff recommends approval of a three year term.

MOTION

Commissioner Murphy moved to approve the proposed contract for Financial and Accounting Services between Mt. Prospect Park District and Governmental Accounting Inc. directing the Board President to execute same; seconded by Commissioner Massie.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Thomas G. Hoffman Proposed Legal Services Agreement

Executive Director Jim Jarog explained staff is requesting the continued engagement for the professional services for a term of three years of Thomas G. Hoffman as the Mt. Prospect Park District’s attorney.

MOTION

Commissioner Massie moved to approve the proposed agreement for Legal Services with the Law Office of Thomas G. Hoffman for a thirty-six month period beginning January 1, 2020.

Roll Call Vote	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Financial Advisor’s Report

Approved Minutes 11-13-19

Lee Howard, Financial Advisor-GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities and answered questions from the Board.

NEW BUSINESS

Concession Operations Procedures & Update presented by Christina Greco, Facility Manager and Nancy Prosser, Facility Manager. With a powerpoint presentations they reviewed:

- Sales, staffing expenses
- Different locations and their unique situations
- Weather dependent
- Trials of new entrees (products) each year
- Discussed potential marketing of a swipe card (sales card) for food & beverage and the POS system for the coming year
- Possibly market in the brochure different food (ex. wraps, salad) at a Thursday Night Concert
- Discussion with the Board about the pros & cons concerning the sell of alcohol at the Thursday Night Concert.

EXECUTIVE REPORT

Executive Director Jim Jarog reviewed the following highlights:

- November 15 & 16: Kids On Stage at Lions Recreation Center
- November 28: Holiday hours at District Facilities
- November 29: Cosmic Skate at CCC 7-9 p.m.
- December 7: Annual Holiday Open House at FPC
- 2020 IPRA Conference Registration: Let us know if you would like to attend.

Next Regular Board Meeting: Wednesday, December 18, 2019 at 6:30 pm and 7 pm

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Starr thanked the Golf staff for their professionalism and the help with the success of the American Legion Golf Scramble which all the money went to the Homeless Veterans. Also thanked the staff for another successful Veterans Day event.

ADJOURNMENT

Commissioner Murphy moved to adjourn the Regular Board Meeting at 8:45 pm; seconded by Commissioner Tenuta and was carried by unanimous voice vote.

Respectfully submitted,

William J. Starr, Secretary