

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, December 18, 2019, at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Lisa Tenuta
Bill Starr
Bill Klicka
Tim Doherty
Mike Murphy-by phone

Administrative Staff:

Jim Jarog, Executive Director
Brett Barcel, Director of Golf Operations
George Giese, Superintendent of Business & IT Services
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill, Director of Community Relations & Marketing
Scott Elman, Director of Parks & Planning
Nick Troy, Director of Recreation
Jason Hickman, Athletic Program Manager
Kevin O'Donnell, Youth Athletic Coordinator

Professionals:

Lee Howard, Financial Advisor GAI
Tom Hoffman, District Attorney

Visitors:

Jim Miller, Emergency Management Coordinator
Carol Baldini, Human Services for Village of Mount Prospect

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Tenuta and was carried by unanimous voice approval.

APPROVAL OF CONSENT AGENDA

Consent Agenda: Approval of November 13, 2019 Regular Board Meeting & Special Board Meeting; Ratification of Accounts Payable November 2019 in the amount of \$2,680,038.53 and Ratification of Payroll November 2019 in the amount of \$476,864.58

Commissioner Starr motioned to approve the consent agenda; seconded by Commissioner Doherty

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie			X
Commissioner Murphy	X by phone		

Motion passed.

Public Comment

None

APPROVAL ITEMS

A. Investment Policy Revision

Superintendent Giese explained the Sustainable Investing Act was signed into law by Illinois Governor Pritzker in 2019 with an effective date of January 1, 2020. The law requires all public agencies to amend their existing investment policies to incorporate the following statement: “material, relevant, and decision-useful sustainability factors have been or are regularly considered by the agency, within the bounds of financial and fiduciary prudence, in evaluating investment decisions”.

MOTION

Commissioner Starr moved to approve the Investment Policy as updated, effective January 1st, 2020; seconded by Commissioner Klicka.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie			X
Commissioner Murphy	X by phone		

Motion passed.

B. Intergovernmental Agreement for use of facilities during a community emergency
Jim Miller, Emergency Management Coordinator for the Village of Mount Prospect addressed the Board and discuss a partnership opportunity with the Village of Mount Prospect. This partnership would allow the use of facilities in the event of community emergency and provide shelter to those in need in the event of a declared emergency. Mr. Miller and Mrs. Baldini answered questions from the Board.

MOTION

Commissioner Doherty moved to approve The Intergovernmental Agreement with the Village of Mount Prospect for the use of Park District Facilities during a community emergency; seconded by Commissioner Starr.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie			X
Commissioner Murphy	X by phone		

Motion passed.

NEW BUSINESS

A. Affiliate Guidelines Discussion

Director Troy reviewed and discussed the amended changes with the Board on the affiliate organization policies and guidelines. The District in its sole discretion, determines which activities or programs satisfy that criterion and may authorize an organization to provide such activities or programs on the District's behalf as an affiliate organization of the District. Each Affiliate will be strictly accountable to the District for the conduct of its activities and programs, so that the district can adequately discharge its duty of

Approved Minutes 12-18-19

accountability to our residents. Our current affiliates are: Green-White Soccer, Inc. Mavericks Baseball, Mt. Prospect Youth Football, and Power Softball. Director Troy, Jason Hickman & Kevin O'Donnell answered questions from the Board and will research how the affiliates conduct their background checks and if we need to add in writing that information into the Affiliates Policies and Guidelines. Staff informed the Board they will review this matter and revise the document as necessary.

Financial Advisor's Report

Lee Howard, Financial Advisor-GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities and answered questions from the Board.

PARKS FOUNDATION

Executive Director, Ruth Yueill discussed the Mt. Prospect Parks Foundation's changes and growth in 2019. She reviewed a few of the highlights of the Foundation's year:

- Funded the FPC kitchen renovations as well as purchased new facility wedding chairs, Led lighting and chair racks
- Hosted the 2nd Pre-Plant Sale Fundraiser which nearly sold out with 48 guests and raised over \$2,000 for the Foundation
- Hosted the annual Carat Night with over 97 guests (over \$2,000 in tickets sales) and another \$1,000 in bar and raffle ticket sales.

President Stone invited Executive Director Jarog to the January 2020 Foundation Meeting to review his list of projects that Capital did not cover and the Foundation might consider funding.

EXECUTIVE REPORT

Executive Director Jim Jarog reviewed the following highlights:

- December 27 : Roll into 2020 Skate Party at CCC
- January 4, 2020: Mt. Prospect Job Fair at Rec Plex
- January 23-25, 2020: IPRA Annual Conference at the Hyatt Regency Chicago
- The Holiday Open House was held at FPC on December 7th with an estimate of 1,300 visitors throughout the day.
- The 2nd annual Employee Committee "Fruit Pack Give Back" held on December 12 with staff and Commissioners packing and distributing over 100 baskets through the Village of Mount Prospect, Frisbee Center, and the City of Des Plaines Food Pantries.

Next Regular Board Meeting: Wednesday, January 22, 2020

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

None

CLOSED SESSION

Commissioner Doherty moved to adjourn to Closed Session for the discussion of:
SECTION 2c (1): Personnel-To discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body; seconded by Commissioner Tenuta at 8:06 pm.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie			X
Commissioner Murphy			X

Motion passed.

Adjournment from Closed Session

Commissioner Starr motioned to adjourn from closed session; seconded by Commissioner Doherty and was carried by unanimous voice approval at 8:40 p.m.

ADJOURNMENT

Commissioner Starr motioned to adjourn from the Regular Meeting; seconded by Commissioner Tenuta and was carried by unanimous voice approval at 8:41 p.m.

Respectfully submitted,

William J. Starr, Secretary