

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, January 22, 2020 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers and commissioners were present:

Steve Kurka
Lisa Tenuta
Bill Klicka
Tim Doherty
Ray Massie

Administrative Staff:

Jim Jarog, Executive Director
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Brett Barcel, Director of Golf Operations
Scott Elman, Director of Parks & Planning
George Giese, Superintendent of Business & IT Services
Nick Troy, Director of Recreation

Professionals:

Lee Howard, Financial Advisor GAI
Brad O'Sullivan, GAI
Tom Hoffman, District Attorney

Visitors:

20 Plus in 2020 Employees

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda; seconded by Commissioner Doherty and was carried by unanimous voice approval.

APPROVAL OF CONSENT AGENDA

Consent Agenda: Approval of December 18, 2019 Regular Board Meeting;
Ratification of Accounts Payable December 2019 in the amount of \$634,336.96
Ratification of Payroll December 2019 in the amount of \$306,459.18
Purchase of (4) 2020 John Deere Utility Vehicle \$29,771.60
Purchase of (1) 2020 Toro Groundmaster 3500D \$33,997.45

Commissioner Massie motioned to approve the consent agenda; seconded by Commissioner Klicka

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

Public Comment

None

RECOGNITION -Employee Recognition in 2020

There was a pre-park board meeting reception in the lobby. During the meeting, President Kurka thanked the families and the employees for their dedication and years of service at Mt. Prospect Park District. The employees in the category of 20+; 30+ and 40+ came up to the front and received their year pin and photos were taken with President Kurka and Executive Director Jarog.

ADOPTION ITEMS

A. Ordinance 781 Revising the Mt. Prospect Park District Sexual Harassment Policy
Mary Kiaupa, Human Resource and Risk Manager explained the Illinois Governor Pritzker signed the Workplace Transparency Act into law. By February 9, 2020, all local governments must adopt an ordinance amending their existing sexual harassment policies and answered any questions from the Board.

MOTION

Commissioner Doherty moved to adopt Ordinance No. 781, "An Ordinance Amending the Sexual Harassment Policy of the Mt. Prospect Park District for the Purpose of Achieving Compliance with 5 ILCS 430/70-5." ; seconded by Commissioner Tenuta.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X
Motion passed.			

APPROVAL ITEMS

A. Approval of Revised Affiliate Agreements

Nick Troy, Director of Recreation reviewed the updated documents of the “Affiliate Organization Policies and Guidelines Section 2.12” and the Memorandum of Understanding which also includes the Criminal Background search information. Director Troy took questions from the Board.

MOTION

Commissioner Doherty moved to approve the the Amended and Restated Affiliate Organization Policies and Guidelines and Memorandum of Understanding (Exhibit A) which has been included as part of the January 22, 2020 Board Packet; seconded by Commissioner Massie.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X
Motion passed.			

UNFINISHED BUSINESS

A. Tentative Budget & Appropriation Ordinance No. 780 for FY2020

George Giese, Superintendent of Business & IT Services explained the Ordinance will be available for public inspections and available for public review at Central Community Center as well as the Mount Prospect and Des Plaines Libraries. The FY 2020 Operating Budget and the 2020 Budget & Appropriation Ordinance are scheduled for final Board review and consideration at the March 18, 2020 Regular Board Meeting.

Financial Advisor’s Report

Lee Howard, Financial Advisor-GAI, reviewed the year to date departmental expenditures analysis, revenue trends and profitability of the District’s key revenue facilities and answered questions from the Board.

EXECUTIVE REPORT

Executive Director Jim Jarog reviewed the following highlights:

- January 23-25: IPRA Annual Conference at the Hyatt Regency Chicago
- January 31: Employee Committee Soup-er Bowl cook- off 11:30-1:30 at MPGC
- February 1: Shining Stars Gala 2020 at The Cotillion Banquets
- February 8: Mardi Gras Family Night at RecPlex 4-8 pm
- ComEd lease proposal: Working on getting term of lease extended
- LRC Water Main Break: Working with consultants to get quotes and researching options
- MSD Field Light Post Damage: In the process of checking all the light posts at MSD and getting quotes

Next Regular Board Meeting: Wednesday, February 12, 2020

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

None

CLOSED SESSION

Commissioner Doherty moved to adjourn to Closed Session for the discussion of:

SECTION 2c (21): Discussion of Minutes of Meeting Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06; seconded by Commissioner Tenuta at 7:58 pm.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr			X
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

Adjournment from Closed Session

Commissioner Doherty motioned to adjourn from closed session; seconded by Commissioner Tenuta and was carried by unanimous voice approval.

ADJOURNMENT

Commissioner Massie motioned to adjourn from the Regular Meeting; seconded by Commissioner Doherty and was carried by unanimous voice approval.

Respectfully submitted,

Lisa Tenuta, Acting Secretary