

Remote Regular Board Meeting

A Remote Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, April 22, 2020, as a remote call-in regular Park Board Meeting. President Kurka called the meeting to order at 7:00 p.m. On roll call, the following officers, commissioners and individuals were present by phone:

Steve Kurka
Lisa Tenuta
Mike Murphy
Tim Doherty
Ray Massie
Bill Starr

Administrative Staff

Jim Jarog, Executive Director
Brett Barcel, Director of Golf Operations
Scott Elman, Director of Parks & Planning
George Giese, Superintendent of Business & IT Services
Nick Troy, Director of Recreation
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill, Director of Community Relations and Marketing

Professionals

Lee Howard, Financial Advisor GAI
Tom Hoffman, District Attorney

Visitors:

Jon Zgoda
Michael Carrell
Barb Koch
Chris Hilgers

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

President Kurka motioned to approve the agenda and was carried by unanimous voice approval.

APPROVAL OF CONSENT AGENDA

Approval of March 18, 2020 Emergency Regular Board Meeting Minutes

Ratification of Accounts Payable March 2020

Ratification of Payroll March 2020

MOTION

Commissioner Starr motioned to approve the consent agenda; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion passed.			

PUBLIC COMMENT

None

ADOPTION ITEMS

A. Resolution # 783 authorizing IMRF Benefit Protection Leave for all eligible Mt. Prospect Park District employees furloughed due to ongoing COVID-19 closures.

Discussion: George Giese, Superintendent of Business & IT Services explained Furloughed IMRF staff face possible missed months of service credit due to the ongoing COVID-19 closure. In order to address periods of missed credit, IMRF has provisions for what is called a Benefit Protection Leave (BPL). Members who take an authorized IMRF BPL may receive service credit for up to a maximum of 12 months over their entire careers, provided they pay the IMRF member contributions plus applicable interest, and the governing body adopts an authorizing resolution. Benefit Protection Leave service is only for periods the member was on unpaid leave.

MOTION

Commissioner Murphy motion to adopt Resolution # 783 authorizing IMRF Benefit Protection Leave for all eligible Mt. Prospect Park District employees furloughed due to ongoing COVID-19 closures.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		

Approved Remote Regular Board Minutes 4-22-2020

Commissioner Klicka X

Commissioner Doherty X

Commissioner Massie X

Commissioner Murphy X

Motion passed.

APPROVAL ITEMS

A. Board Appointment of Assistant Treasurer

Executive Director Jarog explained with the ongoing COVID-19 closure has resulted in significant challenges that staff has been faced with. Especially challenges related to obtaining required signatures from individuals who may not have the availability to provide such signatures due to the recent COVID-19 related restrictions for social distancing. In an effort to alleviate some of these challenges staff is facing, I am recommending that the Board appoint George Giese, Superintendent of Business and IT Services as the Assistant Treasurer for the Mt. Prospect Park District.

MOTION

Commissioner Tenuta motioned to approve the appointment of George Giese as the Assistant Treasurer for the Mt. Prospect Park District for the purpose of executing financial documents during times when the Treasurer is unable to do so; seconded by Commissioner Murphy.

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

Discussion: Commissioner Starr asked if this was a permanent or had an end date. Attorney Hoffman stated the Board has the right to modify or end this at any time.

Financial Advisor's Report

Lee Howard, Financial Advisor-GAI, attached the year to date departmental expenditures analysis, revenue trends and profitability of the District's key revenue facilities in the packet.

Mr. Howard also put together snap shots of financial scenarios during this COVID 19 impact. Mr. Howard and Executive Director Jarog answered questions from the Board.

UNFINISHED BUSINESS

A. COVID-19 Budget Impact Discussion

Discussion: Staff shared that the proposed cost savings are the result of discussions with, and input from, each Division and are premised on a worst-case scenario, including the possibility of no stimulus funding to be received by the District.

Commissioner Doherty expressed his support and thanks for the difficult decisions and recommendations set forth in the memo to the Board which have been designed to minimize the financial impact which the pandemic can have on the District for years to come, noting that it is what's best not only for now but into the future as well. President Kurka also made similar remarks and expressed his support of staff's decisions to implement the proposed cuts.

Commissioner Tenuta mentioned the possibility of partnering with another park district if our pools do not open. The difficulty of doing so was then expressed and Director Troy remarked that public swim opportunities may, depending on circumstances, become available at RecPlex.

President Kurka expressed the importance of transparency and open communication with the Board and the public and carrying that out in such a way that the public understands why certain decisions are made.

Executive Director Jarog summed up by noting the difficulty of the decisions being made when the financial interests and integrity of the District, the health and safety of the public, and the welfare and morale of the staff are all considerations.

Commissioner Tenuta stressed the desire for transparency with the public and the Board in order to have the ability to respond intelligently and clearly in regard to the decisions being made in the District.

President Kurka then polled the Commissioners on the need or desire to adjourn into closed session. No closed session was held.

EXECUTIVE REPORT

Executive Director Jarog summarized that the COVID-19 situation has resulted in unprecedented challenges to all businesses and agencies, including the Mt. Prospect Park District. The ongoing closures have resulted in significant losses in revenue that will need to be addressed with offsetting expenditure reductions of varying degrees, some of which may directly impact public facilities, parks and programs.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Tenuta requested to have the ability to know who was present for remote meetings. Attorney Hoffman shared that a roll call could be taken to request the names of individuals but not their addresses.

Commissioner Doherty thanked the staff involved in putting the meeting together for their efforts.

Commissioner Starr expressed his appreciation to staff for a very thorough report and to Lee Howard for clarifying the difficult financial situation.

ADJOURNMENT

Commissioner Massie motioned to adjourn from the Regular Meeting; seconded by Commissioner Murphy and was carried by unanimous voice approval at 8:59 p.m.

Respectfully submitted,

William J. Starr, Secretary