



MT. PROSPECT PARK DISTRICT

1000 W. CENTRAL ROAD

MOUNT PROSPECT, ILLINOIS 60056

MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2020

The Regular Board Meetings are held at Central Community Center, at 1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 7:00 p.m.

January 22, 2020

February 12, 2020

March 18, 2020

April 22, 2020

May 20, 2020

June 24, 2020

July 22, 2020

August 19, 2020

September 23, 2020

*October 21, 2020

*November 18, 2020

December 16, 2020

***Denotes start time at 6:30 p.m.**

Approved: 11-13-19

TABLE OF CONTENTS

REGULAR BOARD MEETING

September 23, 2020

AGENDA

- I. CONSENT AGENDA ITEMS**
- II. NEW BUSINESS**
- III. ADOPTION ITEMS**
- IV. FINANCIAL ADVISOR'S REPORT**
- V. EXECUTIVE REPORT**



1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: September 18, 2020

RE: REGULAR PARK BOARD MEETING (Remote or Board Room)
September 23, 2020 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL, MOUNT PROSPECT, IL

To attend remotely, you may join the Zoom meeting:

<https://us02web.zoom.us/j/89263251038?pwd=bjMyVjRDSUg5RXpNOWhXMjBYVmtGQT09>
Meeting ID: 892 6325 1038
Passcode: 225803
Phone Number: +1 312 626 6799 US (Chicago)

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

*Approval Of Minutes: Regular Board Meeting: August 19, 2020

*Ratification Of Accounts Payable August 2020

*Ratification Of Payroll August 2020

*APPROVAL OF MINUTES

REGULAR BOARD MEETING: August 19, 2020

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

PUBLIC COMMENT

NEW BUSINESS

- A. 2020 Bond Sale Results – Speer Financial (Presentation / Discussion)

ADOPTION ITEMS

- A. Adoption of An Ordinance #787 providing for the issue of approximately \$3,506,525 General Obligation Limited Tax Park Bonds, Series 2020, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof.

FINANCIAL ADVISOR'S REPORT

*RATIFICATION OF ACCOUNTS PAYABLE August 2020

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

*RATIFICATION OF PAYROLL August 2020

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT



CONSENT AGENDA

September 23, 2020

Statement by the Chair:

All items identified on the consent agenda may be considered routine by the Board of Commissioners and may be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and remain for consideration under their normal sequence on the regular meeting agenda.

This Month's Consent Agenda Items are as follows:

- A. Approval of Minutes: REGULAR BOARD MEETING: **August 19, 2020**
- B. Ratification of Accounts Payable, **August 2020** Checks and EFT's in the amount of **\$557,996.18**
- C. Ratification of Payroll, **August 2020** Checks and Direct Deposits in the amount of **\$269,186.29**

SUGGESTED MOTION (Requested by Chair)

-Motion "I move to approve the Consent Agenda as presented"

-Second

-Roll Call vote (Call the Roll on the pending motion)

*Prior to asking for the vote to be taken any Commissioner may request the removal of any Consent Agenda item(s). e.g., "I'd like to request the removal of item A. from the Consent Agenda". Any such item will be automatically removed without further discussion or action.

Remote/ Boardroom- Regular Board Meeting August 19, 2020

An In Person/ Remote Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, August 19, 2020 in the BoardRoom and remote call-in for the Regular Park Board Meeting.

Call to Order

President Kurka called to order the Inboard Room/Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioner, Wednesday, August 19, 2020 at 7 p.m.

Commissioner Starr calls Roll Call for the Board:

On roll call, the following commissioners were present in person:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty	X	
Commissioner Massie	X	
Commissioner Murphy	X	

Identification of Attendees CCC Board Room /remote online by IT monitor, Jon Zgoda

Administrative Staff/Recreation Staff

- Jim Jarog, Executive Director
- Teri Wirkus, Executive Compliance Officer
- Mary Kiaupa, Human Resource & Risk Manager
- Ruth Yueill Director of Community Relations and Marketing
- Brett Barcel, Director of Golf Operations
- George Giese, Superintendent of Business & IT Services
- Nick Troy, Director of Recreation
- Kevin O'Donnell, Athletic Coordinator
- Kristina Winans, Early Childhood Youth Coordinator
- Nancy Prosser, Facility Manager
- Ann Zimmerman, Cultural Arts Manager
- Brian Hecker, CCC Facility Coordinator
- Mike Azzaretto, Aquatic & Fitness Manager
- Barb Koch, FPC Facilities Manager
- Linda Zalewski, Aquatics Coordinator
- Joe Hoffman, IT Services/Registration Manager
- Jon Zgoda, IT / Remote Meeting Moderator

Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA
Tracey Crawford, NWSRA
Anthony Cervini, Sikich LLP
Dan Forbes, Speer Financial

Visitors

Mark Anderberg
Jim Christopoulos
Tim Arranties
Justin Meadheim
Bob Caldrone
Mat Parisi
Henry Bobowski
Daniel Gadow
Chris Powell
Victor Rose
Tim Arvanites
Rob Robinson
Matt Skelton
Scott McGoon

Commissioner Starr led the Pledge of Allegiance.

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

Commissioner Klicka motion to approve the agenda and seconded by Commissioner Starr.

Commissioner Starr called Roll Call:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

APPROVAL OF CONSENT AGENDA

President Kurka asked for a motion for approval on the Consent Agenda as follows:

*Approval of Minutes: Remote Regular Board Minutes, July 22, 2020

*Ratification of Accounts Payable, July 2020 Checks and EFT's in the amount of \$452,895.08 as listed on check register

*Ratification of Payroll, July 2020 Checks and Direct Deposits in the amount of \$249,614.96 listed on this report

MOTION

Commissioner Massie moved to approve the Consent Agenda as presented; seconded by Commissioner Doherty.

Commissioner Starr called Roll Call:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

President Kurka read the following statement: Tonight's Park Board meeting is being held on an in-person basis for the Commissioners and for such of the Staff and general public that may wish to be physically present, while still allowing the general public to attend remotely due to the pandemic and the Governor's Executive Order still in effect declaring a public emergency. All votes, however, will still be roll call votes.

NEW BUSINESS

A. 2020 Bond Sale-Speer Financial (Presentation/Discussion)

George Giese, Superintendent of Business & IT Services introduced Dan Forbes from Speer Financial. Mr. Forbes reviewed the General Obligation Limited Tax Bond information for our District's upcoming 2020 bond issuance. Mr. Forbes asked if there were any questions regarding this year's sale as well as the District's existing long-term debt. There were no questions.

PUBLIC HEARING

Bond Issue Notification Act (BINA) – Public Hearing concerning the intent of the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois to sell \$3,750,000 General Obligation Limited Tax Park Bonds, the proceeds of which will be used for the building, maintaining, improving and protecting of District land and facilities, to provide for the payment of certain outstanding obligations of the District and for the payment of expenses incident thereto.

President Kurka stated: "I now call to order the Bond Issuance Notification Act public hearing, as advertised."

The purpose of this hearing is to receive public comments on the proposal to sell \$3,750,000 General Obligation Limited Tax Park Bonds the proceeds of which will be used for the building, maintaining, improving and protecting of District land and facilities, to provide for the payment of certain outstanding obligations of the District and for the payment of expenses incident thereto.

President Kurka asks for written or oral comments from the Commissioners. No comments.

President Kurka asks for written or oral comments from the public. No comments.

President Kurka asks for additional comments from the public. No comments.

President Kurka asks for a motion to **finally adjourn** the Public Hearing.

Commissioner Massie made the motion to finally adjourn the Public BINA Hearing and seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion Passed

President Kurka declares the hearing **finally adjourned**.

PUBLIC COMMENT

Mark Anderberg; Jim Christopulos; Tim Arranties; Justin Meadheim; Bob Caldron; Matt Parisi; Henry Bobowski; Daniel Gadow; Chris Powell; Victor Rose spoke to the Board at the Board meeting and expressed their opinions of how the Baseball/Softball Program has been handled the last few years.

Some of the comments were as follows: The program has suffered due to the the disbanding of the advisory committee and asking for the return of the advisory committee; when suggestions were raised at the Advisory Committee they were never implemented; big issue with scheduling; lack of communication from the park district to the parents or none at all; received calendar sometimes only a week in advance-people need schedules in advance; delay of information about playoffs; unorganized/general disorganization for the past few years; rainouts were cancelled/cancellations of games and the players weren't told and then found out at the fields; no physical representation from the park district at the games or practices-need a monitor at the fields to answer questions; no signs stating the expectations of the public in the field or on the benches to distancing or what direction at the beginning of the pandemic; asked questions about rule changes but never received an answer from the district; questions concerning time limits vs innings-sometimes they don't even go through the roster; emailed/text the park district-slow response or if at all; feel a general apathy in suppose of the softball program; advisory committees for all the park district sports and start to communicate with affiliates; survey is useless if not available review/not implemented-why take the time to fill it out; softball programs seem to get less attention than baseball; softball program volunteers had to go find teams to play-the park district didn't find them; the park district doesn't use the resources of their volunteers who have a lot of experience; uniforms-every size does not fit all-get uniforms that fit and make the girls feel proud; no professionalism; no consciousness to detail; to many only Saturday games-what about Saturday rainouts; need more practices- sometimes only one per week; patriots pricing to expensive and wasn't know ahead of time-keep pricing down; one person can't handle everything; trophies were just handed out instead of making it a big say; need to support all programs throughout the park district-everyone work together.

APPROVAL ITEM

A. Acceptance of the Comprehensive Annual Financial Report-FY 2019

George Giese, Superintendent of Business & IT Services introduced Anthony Cervini from Sikich LLP. Mr. Cervini commended Mt. Prospect Park District for going above and beyond with the preparation of the CAFR and receiving the Certificate of Achievement. Mr. Cervini reviewed the CAFR booklet page by page with the Board.

Discussion: There were no questions or discussion on the CAFR report..

MOTION

Commissioner Doherty moved to accept the Fiscal Year 2019 Comprehensive Annual Financial Report and seconded by Commissioner Massie.

Commissioner Starr called Roll Call

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

B. Recommendation to Revise the Mt. Prospect Park District Personnel Manual

Mary Kiaupa, Human Resource & Risk Manager explained after working with Executive Director Jarog and District Attorney Tom Hoffman that the following language in regard to the dismissal of an employee responsible to the Executive Director has been recommended as follows:

In the case of dismissal of a supervisory employee directly responsible to the Executive Director, the employee may request a review by the Board of Commissioners. Such a request shall be delivered in writing to the Executive Director not later than 5 business days after the date the dismissal was rendered and upon the Executive Director's receipt of such request it shall be deemed granted and the Executive Director shall give the President written notice of same within 10 business days after the dismissal. The Executive Director shall then inform the dismissed supervisory employee of the date for the review by the Park Board, which shall be not less than 20 nor more than 30 days after the date the dismissal was rendered and at which the dismissed employee shall not have the right for legal counsel to be present on his/her behalf. The review shall be conducted in closed session and the dismissal may only be overturned upon the affirmative votes of not less than a majority of all the Commissioners at a duly called open meeting of the Park Board. The discretion of the Park Board in making any decision on the matter shall be absolute and not subject to further review.

Discussion:

Commissioner Kurka had a question concerning the time frame. Attorney Hoffman explained it would be an agenda item in the closed session for Section 2(c)1 and action if any taken when you come to the open meeting.

Commissioner Tenuta asked if Human Resources would still be involved and why so many days and not have the expectation to inform the board. Mrs. Kiaupa explained that Human Resources would still be involved in the process and now it is a clearing defined process. Attorney Hoffman stated that the number of days could be changed to expedite the process. After discussion with the Board there was a recommended motion.

MOTION

Commissioner Murphy moved to approve the Staff’s recommendation to update The District’s Personnel Policy for the appeal process for dismissed employees responsible to the Executive Director to include the language as presented in the packet this evening and seconded by Commissioner Starr.

Commissioner Starr called Roll Call

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

ADOPTION ITEMS

- A. Resolution 786--Resolution Ratifying the Assessment for Calendar Year 2021 as Recommended by the Board of Trustees of the Northwest Special Recreation Association

George Giese, Superintendent of Business & IT Services introduced Tracey Crawford, Executive Director of the Northwest Special Recreation Association who will be discussing the Assessment for Calendar Year 2021 as recommended by the Board of Trustees of the Northwest Special Recreation Association which is an annual adoption. Ms. Crawford reviewed the information in the packet page by page and explained assessment was based on the formula factor in both EAV and gross population numbers of each member district as part of the overall calculation, with ceiling/floor controls in place to govern the overall assessment year to year and also explained the 2021 Special Recreation Fund recommendations.

Discussion: Commissioner Starr asked if the Special Recreation Fund isn’t used will we lose it. Ms. Crawford recommends to use the fund for its purpose and keep a reasonable balance and it will go into the next year.

MOTION

Commissioner Doherty moved to adopt Resolution #786 ratifying the assessment for calendar year 2021 as recommended by the Board of Trustees of the Northwest Special Recreation Association in the amount of \$360,825.27 and seconded by Commissioner Massie.

Commissioner Starr called Roll Call:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor-GAI, summary of all funds; attached the year- to- date departmental expenditures analysis, revenue and the District's key revenue facilities in the packet and the impact of COVID 19 and projections/look for year end.

Mr. Howard and Executive Director Jarog answered questions from the Board.

EXECUTIVE REPORT

Executive Director Jarog reported on the following:

Staff has planned and programmed what they can with limitation and everyone has been working very hard and that includes-

- Saturday, September 12, 2020: Fishing Derby at Clearwater Park
- Sunday, September 13, 2020: Bandshell Concert- the circles have been a great success
- Monday, September 14, 2020: Fall Dance Term begins
- Tuesday, September 15, 2020: outdoor fitness class begins at the bandshell
- LRC parking lot: Village would like the Board to consider allowing residents to park there since the lack of commuters for a fee (that would help with revenue); this would be handled under the original IGA and the Village maintains that portion of the parking lot under the original IGA
- Acknowledge the passing of prior Commissioner James Graves- his son Peter Graves wanted to open a fund through the Mt. Prospect Foundation called Hearts Foundation in Mr. Graves' name and Director Yueill has been working with Peter Graves .

Discussion:

Commissioner Tenuta stated that the revenue numbers in programs are down, asked what changes will happen for fall classes. Director Troy explained that staff has programmed about 500 programs this summer. We are about 54% cancellation rate-with the huge impact. Commissioner Tenuta heard from the community that the families are looking for activities, what could we do differently to outsource an activity away from their computers. We need upticket programming revenue for the fall. Director Troy stated we had a positive summer with the programs that were offered-we touched nearly 2,500 participants and we are offering the same programs during a nonCOVID time now with all the COVID

restrictions. There was a discussion on E learning and hours being offered for working parents and possible two levels for what the public (parents) needs and wants from District 59.

Commissioner Doherty stated parents are posting on social media from District 59/57 looking for activities for the children to attend. Safety wise the park district does a fantastic job with programs and when parents realize this they will come. Fantastic job! Commissioner Starr and Kristina Winans, Early Childhood Youth Coordinator discussed the preschool program size and ages at Central Community Center and RecPlex. Commissioner Starr commented on how great camp went this summer.

Public Comments:

None

COMMISSIONER COMMENTS/MATTERS FROM THE COMMISSIONERS

Commissioner Doherty stated how nice Commissioner Graves was and was a mentor and condolences to his family. Commissioner Kurka also sent his condolences and how great he was.

ADJOURNMENT

Commissioner Starr called for adjournment at 9:40 pm and seconded by Commissioner Massie.

Commissioner Starr called Roll Call:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

Respectfully submitted,

William J. Starr, Secretary

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
August-20

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify August Accounts Payable Checks and EFT's in the amount of \$ 557,996.18 as listed on the Check Register.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
8/1-8/9/2020	\$	162,574.69	196517-196545	Checks
8/10-8/16/2020	\$	142,489.78	196546-196603	Checks
8/17-8/23/2020	\$	119,509.53	196604-196637	Checks
8/24-8/31/2020	\$	133,422.18	196638-196670	Checks

TOTAL AP **\$ 557,996.18** Checks and EFT's

PAYROLL

Suggested Motion: I move to ratify August Payroll Checks and Direct Deposits in the amount of \$ 269,186.29 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
8/7/2020	\$	133,462.87	33040-33236	DD Notification
	\$	3,141.56	1023628979- 1023628982	Checks
			33237-33241	<i>Taxes, Transfers & Garnishments</i>
8/21/2020	\$	128,682.87	33242-33456	DD Notification
	\$	3,898.99	1023745369- 1023745375	Checks
			33457-33461	<i>Taxes, Transfers & Garnishments</i>

TOTAL P/R **\$ 269,186.29** Checks and Direct Deposits

**Paper check numbers will not be sequential between check runs; account managed by payroll service provider.

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 8/2/2020
Check Date 8/7/2020

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	8,929	201	194,038	44	22
	Full Time	53			

Pay Period Ending 8/16/2020
Check Date 8/21/2020

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	8,425	222	185,111	38	22
	Full Time	54			



MEMORANDUM

To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: September 23, 2020

Re: Adoption of Ordinance #787/ Sale of General Obligation Limited Tax Park Bonds (Series 2020A and B)

SUMMARY & BACKGROUND:

A draft of the 2020 Series A and B proposed General Obligation Limited Tax Park Bonds Ordinance is included in your Board packet. The final Bond Ordinance with all sale details completed will be distributed to the Park Board at the beginning of the Board meeting, and upon its adoption it will authorize the Park District's sale of its 2020 General Obligation Limited Tax Park Bonds, the proceeds of which will be used (i) to make required payments on the Park District's existing long-term debt, (ii) to fund capital projects/improvements and (iii) to pay costs of issuance. This is consistent with the Park District's principle yearly financing strategy, namely, to make payments of principal and/or interest coming due this year on previously-issued and outstanding General Obligation Limited Tax Park Bonds, Debt Certificates and Alternate Revenue Bonds and to obtain sufficient additional monies to pay for capital projects of the District in the next 12 months, any of such additional monies that are not spent must be spent within 35 months from the date of issuance.

As was also the case with last-year's bonds issuance, advance refunding may no longer be done on a tax-exempt basis, due to the federal "TAX CUTS AND JOBS ACT OF 2017"; accordingly, this year's General Obligation Limited Tax Park Bonds issue consists of Series A Bonds in the pre-sale estimated amount of \$3,334,465 and Series B Bonds in the pre-sale estimated amount of \$158,820, the former being **tax-exempt** bonds, and the latter being **taxable** bonds to be issued for advance refunding purposes, i.e. to pay interest and/or principal coming due on park district bonds due more than 6 months after the sale of the 2020 General Obligation Limited Tax Park Bonds. The Series B Bonds will be purchased by the Park District itself.

Copies of the Preliminary Term Sheet for each Series are also included in the Board packet for your review. The proposed sale results for the Series A Bonds are anticipated to be known on the morning of September 22nd, 2020. Speer Financial (the firm with which the Park District works to facilitate the sale of bonds) will be attending the September 23rd Board Meeting to present and review the proposed sale results with the Park Board.

RECOMMENDATION: MOVE TO ADOPT Ordinance No. 787, being:

AN ORDINANCE providing for the issue of \$_____ General Obligation Limited Tax Park Bonds, Series 2020, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof.

*A revised version of this Memorandum, with final amounts and all applicable blank spaces completed will be distributed to the Commissioners at the beginning of the September 23rd Regular Board meeting.

ORDINANCE No. 787

AN ORDINANCE providing for the issue of \$_____ General Obligation Limited Tax Park Bonds, Series 2020, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof.

* * *

WHEREAS, the Mt. Prospect Park District, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$_____ for the building, maintaining, improving and protecting of the District land and facilities and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board (the "*Secretary*"); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$_____, and that it is necessary and for the best interests of the District that it borrow the sum of \$_____ and issue bonds of the District to evidence the borrowing; and

WHEREAS, the District has issued and now has outstanding and unpaid its General Obligation Park Bonds (Alternate Revenue Source), Series 2014A (the “2014A Bonds”), Debt Certificates, Series 2014B (the “2014B Certificates”), General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2017B (the “2017B Bonds”), and General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019C (the “2019C Bonds” and collectively with the 2014A Bonds, the 2014B Certificates, and the 2017B Bonds, the “*Prior Obligations*”).

WHEREAS, the Prior Obligations are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, it is necessary and desirable to provide the revenue source for the payment of the principal and interest due on the Prior Obligations on November 1, 2020, and the interest due on the 2014A Bonds, the 2014B Certificates and the 2019C Bonds on May 1, 2021; and

WHEREAS, the Board hereby finds that it does not have sufficient funds on hand for the purpose of providing the revenue source for the payment of the Prior Obligations as aforesaid, and that the cost thereof, including legal, financial, and other expenses and costs of issuance, will not be less than \$1,662,471.67, and that it is necessary and for the best interests of the District that it borrow the sum of \$1,662,471.67 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the “*President*”), on the 7th day of August, 2020, executed an Order calling a public hearing

(the “Hearing”) for the 19th day of August, 2020, concerning the intent of the Board to sell bonds in an amount not to exceed \$3,750,000 for the Project and to provide the revenue source for certain outstanding obligations of the District; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Daily Herald*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 48-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 19th day of August, 2020, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 19th day of August, 2020; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in an amount not to exceed \$3,750,000 for the Project and to provide the revenue source for the payment of the Prior Obligations; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District to issue bonds in the amount of \$_____ for the Project and bonds in the amount of \$1,662,471.67 for the purpose of providing the revenue source for the payment of the Prior Obligations; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), and (b) upon the issuance of the \$_____ General Obligation Limited Tax Park Bonds, Series 2020, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow the sum of \$_____ upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project (the “*Project Bonds*”), and it is necessary and for the best interests of the District that there be issued at this time \$_____ of the bonds so authorized, that the District has been authorized by law to borrow the sum of \$1,662,471.67 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in

said amount, the proceeds of said bonds to be used for the purpose of providing the revenue source for the payment of the principal and interest due on the Prior Obligations as previously described, and it is necessary and for the best interests of the District that there be issued at this time \$1,662,471.67 of the bonds so authorized, and that such bonds be issued in the aggregate principal amount of \$_____.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of \$_____ for the purposes aforesaid; and that bonds of the District (the “*Bonds*”) shall be issued in said amount in two series and shall be designated “General Obligation Limited Tax Park Bonds, Series 2020A” (the “*2020A Bonds*”) and “Taxable General Obligation Limited Tax Park Bonds, Series 2020B” (the “*2020B Bonds*”). The Bonds shall be dated October 7, 2020, and shall also bear the date of authentication, shall be in fully registered form, shall be in (a) minimum denominations of \$100,000 each and integral multiples of \$5.00 in excess thereof for the 2020A Bonds and (b) denominations of \$5.00 each and authorized integral multiples thereof for the 2020B Bonds (but no single Bond of a series shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable serially (without option of prior redemption) on December 15 of each of the years, in the amounts and bearing interest per annum as follows:

\$ _____ 2020A BONDS

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2021		
2022		

\$172,060 2020B BONDS

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2021		

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable (a) for the 2020A Bonds on June 15 and December 15 of each year, commencing on June 15, 2021, and (b) for the 2020B Bonds on December 15, 2021. Interest on (a) each 2020A Bond shall be paid by check or draft of _____ (the “2020A Purchaser”), as bond registrar for the 2020A Bonds and (b) the 2020B Bonds shall be paid by check or draft of the Treasurer of the Board (the “Treasurer”) as bond registrar for the 2020B Bonds (each of the 2020A Purchaser and the Treasurer as bond registrar being referred to herein as the “Bond Registrar”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 1st day of the month of the interest payment date. The principal of the 2020A Bonds shall be payable in lawful money of the United States of America at the designated office of

the 2020A Purchaser, and the principal of the 2020B Bonds shall be payable in lawful money of the United States of America at the office of the Treasurer.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary, and shall be countersigned by the manual or facsimile signature of the Treasurer, as they shall determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the respective Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the respective Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any 2020A Bond shall be deemed to have been executed by the 2020A Purchaser if signed by an authorized officer of the 2020A Purchaser, but it shall

not be necessary that the same officer sign the certificate of authentication on all of the 2020A Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the office of the respective Bond Registrar (the “*Bond Registrar’s Office*”), each of which is hereby constituted and appointed the registrar of the District for the respective Bonds. The District is authorized to prepare, and the respective Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the respective Bond Registrar’s Office, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the respective Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the respective Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same series and maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same series and maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the respective Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however,* the principal amount of outstanding Bonds of each

series and maturity authenticated by the respective Bond Registrar shall not exceed the authorized principal amount of Bonds for such series and maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 5. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
No. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

MT. PROSPECT PARK DISTRICT

[TAXABLE] GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020[A][B]

See Reverse Side for
Additional Provisions

Interest

Rate: _____%
October 7, 2020

Maturity

Date: December 15, 20__

Dated

Date:

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Mt. Prospect Park District, Cook County, Illinois (the "*District*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on [June 15 and December 15 of each year, commencing June 15, 2021, until said Principal Amount is paid][December 15, 2021].

Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the [designated office of _____][office of the Treasurer of the Board of Park Commissioners], as bond registrar and paying agent (the "*Bond Registrar*"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 1st day of the month of each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax,

the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"), as more fully described in the proceedings of the District providing for the issue of this Bond. Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Mt. Prospect Park District, Cook County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

SPECIMEN

President, Board of Park
Commissioners

SPECIMEN

Secretary, Board of Park
Commissioners

Countersigned:

SPECIMEN

Treasurer, Board of Park Commissioners

Date of Authentication: _____, 20__

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the [Taxable] General Obligation Limited Tax Park Bonds, Series 2020[A][B], of the Mt. Prospect Park District, Cook County, Illinois.

_____,
as Bond Registrar

By SPECIMEN
 Authorized Officer

[Form of Bond - Reverse Side]

MT. PROSPECT PARK DISTRICT

COOK COUNTY, ILLINOIS

[TAXABLE] GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020[A][B]

[6] This Bond is one of a series of bonds issued by the District for [the building, maintaining, improving and protecting of District land and facilities, for] the payment of certain outstanding obligations of the District and for the payment of the expenses incident thereto, pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the [designated corporate trust] office of the Bond Registrar in [_____] [Mt. Prospect], Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new

Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in [minimum denominations of \$100,000 each and integral multiples of \$5.00 in excess thereof][the denomination of \$5.00 each or authorized integral multiples thereof]. This Bond may be exchanged at the [designated] office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. Sale of Bonds. (a) 2020A Bonds. The 2020A Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer, and be by the Treasurer delivered to the 2020A Purchaser, as purchaser thereof, upon receipt of the purchase price therefor, the same being par plus accrued interest (if any) to date of delivery; the contract for the sale of the 2020A Bonds heretofore entered into (as evidenced by an executed bid, the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and determined that the 2020A Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the District of any term sheet relating to the 2020A Bonds (together with any other offering materials, the "*Offering Documents*") is hereby ratified, approved and authorized; the execution and delivery of the Offering Documents are hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, the Offering Documents and the 2020A Bonds.

(b) *2020B Bonds.* Pursuant to the Investment of Municipal Funds Act of the State of Illinois, as amended, the District is authorized to use the money in its funds to purchase bonds issued by the District. In view of the balances in the District's Corporate Fund, there is no need for current funds in the Corporate Fund in the amount of the purchase price of the 2020B Bonds, the same being par. The Corporate Fund may prudently be invested for the term of the 2020B Bonds, and, as such, the Corporate Fund of the District is the purchaser of the 2020B Bonds.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE 2020A BONDS

FOR THE YEAR

A TAX TO PRODUCE THE SUM OF:

2020

\$

for interest and principal up to and including December 15, 2021

2021

for interest and principal

FOR THE 2020B BONDS

FOR THE YEAR

A TAX TO PRODUCE THE SUM OF:

2020

\$

for interest and principal up to and including December 15, 2021

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 8. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary is hereby directed to file a certified copy of this Ordinance with the County

Clerk of The County of Cook, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk to annually in and for each of the years 2021 and 2020 ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for general park purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2020" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the "*Base*").

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District's outstanding General Obligation Limited Tax Park Bonds,

Series 2018A, and General Obligation Limited Tax Park Bonds, Series 2019A. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

Section 10. Use of Bond Proceeds. Accrued interest, if any, received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund.

The principal proceeds of the 2020A Bonds are hereby appropriated to pay the costs of issuance of the 2020A Bonds, for the purpose of paying the cost of the Project and for the purpose of providing for the payment of the principal and interest on the Prior Obligations on November 1, 2020, and of that portion thereof not needed to pay such costs of issuance, \$1,492,761.79 is hereby ordered deposited into the fund or funds established in connection with the issuance of the Prior Obligations to pay said debt service, and the balance of said portion is hereby ordered deposited into the Capital Improvement Account of the District.

The principal proceeds of the 2020B Bonds are hereby appropriated to pay the costs of issuance of the 2020B Bonds and for the purpose of providing the revenue source for the payment of the interest on the the 2014A Bonds, the 2014B Certificates and the 2019C Bonds on May 1, 2021, and of that portion thereof not needed to pay such costs of issuance, \$169,709.88 is hereby ordered deposited into the fund or funds established in connection with the issuance of the relevant Prior Obligations to pay said debt service.

At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the 2020A Purchaser or the Bond Registrar on behalf of the District from the proceeds of the Bonds.

Section 11. Non-Arbitrage and Tax-Exemption — 2020A Bonds. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the 2020A Bonds) if taking, permitting or omitting to take such action would cause any of the 2020A Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the “Code”), or would otherwise cause the interest on the 2020A Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from federal income taxation for interest paid on the 2020A Bonds, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the 2020A Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the 2020A Bonds and affects the tax-exempt status of the 2020A Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer, to make such

further covenants and certifications regarding the specific use of the proceeds of the 2020A Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the 2020A Bonds to be arbitrage bonds and to assure that the interest on the 2020A Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the 2020A Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the 2020A Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 12. Reimbursement. With respect to expenditures for the Project paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the 2020A Bonds to reimburse said expenditures.

Section 13. Designation of Issue. The District hereby designates each of the 2020A Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 14. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 15. Duties of Bond Registrar. If requested by the 2020A Purchaser, the President and Secretary are authorized to execute the 2020A Purchaser's standard form of agreement between the District and the 2020A Purchaser with respect to the obligations and duties of the 2020A Purchaser hereunder. The obligations and duties of the Bond Registrar may include the following:

(a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 16. Record-Keeping Policy and Post-Issuance Compliance Matters. On October 16, 2013, the Board adopted a record-keeping policy (the "*Policy*") in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the

District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 17. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Section 18. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted September 23, 2020.

Vote:

Ayes:

Nays:

Absent:

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, WILLIAM J. STARR, HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of said Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Ordinance entitled:

Ordinance No. 787

AN ORDINANCE providing for the issue of \$_____ General Obligation Limited Tax Park Bonds, Series 2020, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof.

and that the foregoing was passed by the Board of Park Commissioners of said District at a meeting thereof on the 23rd day of September, 2020, and was on the same day approved by the Secretary of the Board of Park Commissioners of the said District; I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the

Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

GIVEN under my hand and seal of the Mt. Prospect Park District, Cook County, Illinois, this 23rd day of September, 2020.

Secretary, Board of Park Commissioners
Mt. Prospect Park District
Cook County, Illinois

(SEAL)



Financial Advisors Report

Cook County Property Tax Payments: Cook County taxpayers have until October 1, 2020 to pay their property tax bill before late interest starts to accrue. According to Cook County Treasurer's Legal Department, funds normally received at the beginning of August will now be spread through October. The Cook County Treasurer's Office intends to distribute property tax payments to taxing districts on a monthly basis, and on a weekly basis during heavy collection periods. This month's October projections reflect this payment extension.

MOUNT PROSPECT PARK DISTRICT
YTD SUMMARY - ALL FUNDS
For Eight Months Ended 8/31/2020

ACCOUNT NAMES	2019 Actual	2020 Actual	2020 Budget Operating +Capital	Actual vs. Last Yr. \$ Change Increase (Decrease)	% Change
BALANCE, Beginning - January 1	5,418,454	6,815,712			
REVENUES:					
PROPERTY TAXES	10,029,056	9,475,590	10,652,978	(553,466)	-5.5%
REPLACEMENT TAXES	129,999	133,146	170,000	3,147	2.4%
RENTAL	497,275	343,197	755,769	(154,078)	-31.0%
PASSES /USER FEES	672,294	341,660	870,964	(330,634)	-49.2%
DAILY /USER FEES	886,733	895,807	1,166,652	9,074	1.0%
PROGRAM FEES	2,639,573	887,189	3,475,121	(1,752,384)	-66.4%
CONCESSION SALES	139,647	39,789	185,166	(99,858)	-71.5%
CORP SPONSORS & GRANTS	27,621	19,167	22,250	(8,454)	-30.6%
OTHER	161,601	150,612	131,692	(10,989)	-6.8%
INTEREST	12,669	17,997	11,265	5,328	42.1%
INT PROJ CHARGES	327,930	612,002	805,386	284,072	86.6%
BOND PROCEEDS - New Capital	0	0		0	0.0%
BOND PROCEEDS - REFI Rate	0			0	n/a
BOND PROCEEDS - REFI Annual	0	0	1,708,040	0	0.0%
TOTAL REVENUE	15,524,398	12,916,156	19,955,283	(2,608,242)	-16.8%
EXPENDITURES:					
FULL TIME SALARIES	2,346,663	2,280,491	3,770,986	(66,172)	-2.8%
PART TIME SALARIES	1,793,230	880,620	2,833,335	(912,610)	-50.9%
EMPLOYEE BENEFITS	1,067,724	1,128,252	1,666,500	60,528	5.7%
CONTRACTUAL SERVICES	797,685	542,121	1,286,054	(255,564)	-32.0%
COMMODITIES	702,521	436,377	1,145,933	(266,144)	-37.9%
CONCESSIONS	82,671	33,471	93,237	(49,200)	-59.5%
UTILITIES	497,640	417,565	907,243	(80,075)	-16.1%
INSURANCE	270,468	252,014	475,660	(18,454)	-6.8%
NW SPECIAL REC	348,820	351,983	434,267	3,163	0.9%
RETIREMENT	703,474	581,709	1,210,747	(121,765)	-17.3%
SALES TAX	10,806	2,804	21,260	(8,002)	-74.1%
DEBT SERVICE:					
BONDS - Short Term	51,425	0	3,167,525	(51,425)	-100.0%
BONDS - LONG TERM	218,578	166,702	1,708,040	(51,876)	-23.7%
BONDS - CALLED				0	n/a
CAPITAL PROJECTS:					
FROM BOND FUNDS - New Capital	0	0		0	0.0%
FROM BOND FUNDS - Carryover	835,166	949,841	2,022,896	114,675	13.7%
ACCESSIBILITY - ADA	85,722	112,338	872,114	26,616	31.0%
PAV & LIGHT FUND	19,146	29,629	348,118	10,483	54.8%
TOTAL EXPENDITURE	9,831,739	8,165,917	21,963,915	(1,665,822)	-16.9%
REVENUE OVER(UNDER)	5,692,659	4,750,239	(2,008,632)	(942,420)	
BALANCE, Ending	11,111,113	11,565,951			

**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 8 MONTHS ENDED 8-31-2020**

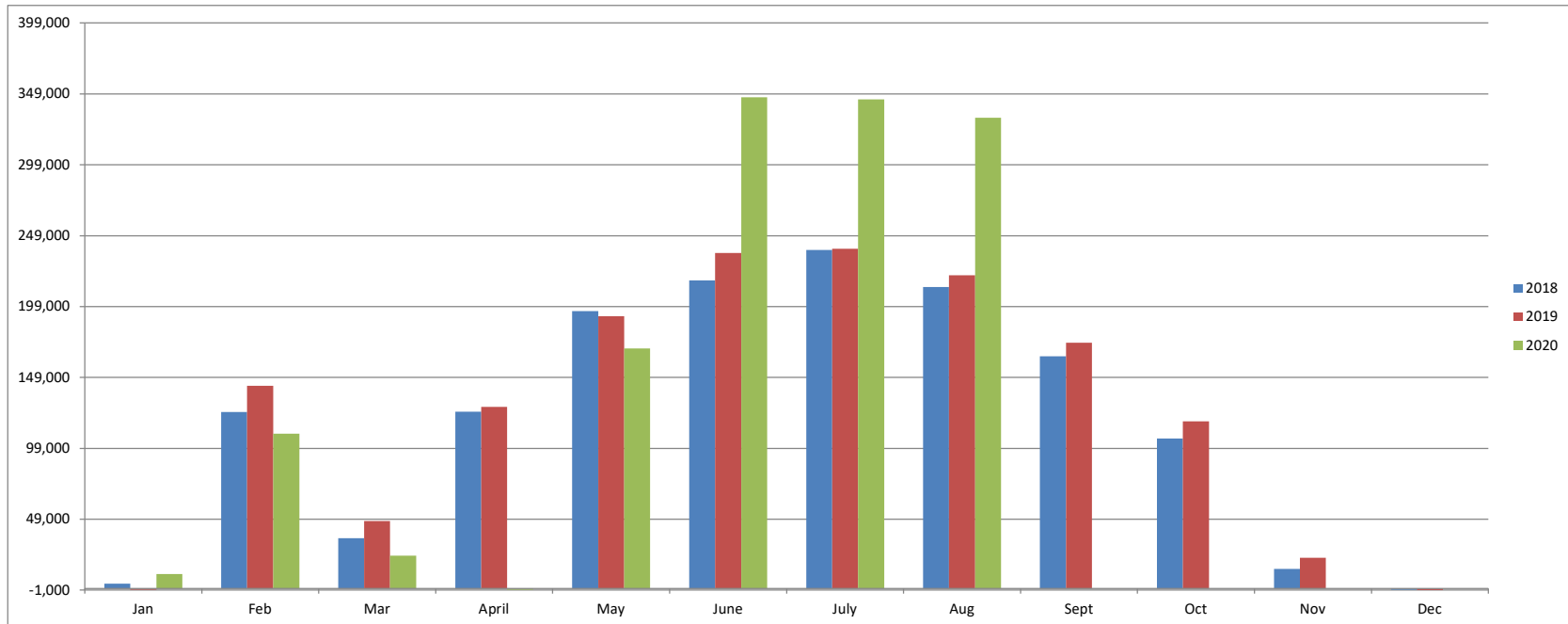
67% OF CALENDAR YEAR

FUND / Department	'20 Y.T.D. Actual	2020 Budget	Y.T.D. as % of '20 Budget	'19 Y.T.D. Actual	Y.T.D. % of '19 Y.T.D.	Projected 2020	Proj % of '20 Bud	% Inc '20 Bud Over '19 Bud
GENERAL FUND								
Administration	577,006	955,743	60%	558,285	103%	863,272	90%	3%
Maintenance	580,294	986,083	59%	567,355	102%	895,428	91%	-2%
Motor Pool	176,766	326,839	54%	151,908	116%	277,192	85%	10%
Buildings	145,240	231,899	63%	143,251	101%	214,591	93%	1%
Studio at Melas	14,084	31,331	45%	12,595	112%	22,247	71%	-7%
Total	1,493,390	2,531,895	59%	1,433,396	104%	2,273,087	90%	1%
RECREATION FUND								
Administration	615,244	1,040,680	59%	624,884	98%	928,056	89%	3%
Big Surf	25,498	311,244	8%	225,249	11%	80,668	26%	-5%
Meadows Pool	22,737	216,330	11%	151,301	15%	49,103	23%	-2%
Recplex Pool	226,560	561,842	40%	329,219	69%	390,189	69%	0%
Golf Course	959,975	1,686,603	57%	1,067,438	90%	1,475,939	88%	0%
Concessions	25,088	103,679	24%	72,373	35%	49,366	48%	-19%
Lions Center	64,188	185,803	35%	121,924	53%	120,202	65%	-1%
Recplex Center	593,067	1,136,761	52%	671,553	88%	965,135	85%	1%
Rec Programs	505,247	1,669,929	30%	1,141,959	44%	936,156	56%	-2%
Central Programs	9,130	97,123	9%	55,341	16%	35,469	37%	2%
Central Road	269,146	629,813	43%	357,916	75%	480,473	76%	6%
Total	3,315,880	7,639,807	43%	4,819,157	69%	5,503,425	72%	0%

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

2018			2019			2020				
Month	YTD		Month	YTD		Month	YTD		YTD Actual	Annual Budget
Jan	3,499	3,499	Jan	(836)	(836)	Jan	10,199	10,199		
Feb	124,678	128,177	Feb	143,004	142,168	Feb	109,270	119,469	Revenue	1,335,381
Mar	35,654	163,831	Mar	47,682	189,850	Mar	23,360	142,828	Expenditures	
April	124,711	288,542	April	128,132	317,982	April	(722)	142,107	Full Time	376,130
May	195,862	484,404	May	192,137	510,119	May	169,454	311,561	Part Time	152,616
June	217,378	701,782	June	236,659	746,778	June	346,700	658,261	Benefits	185,521
July	238,756	940,538	July	239,787	986,565	July	345,081	1,003,342	Contractual	60,863
Aug	212,847	1,153,385	Aug	221,117	1,207,682	Aug	332,039	1,335,381	Commodities	136,467
Sept	164,036	1,317,421	Sept	173,427	1,381,109	Sept	-	-	Utilities	48,379
Oct	105,925	1,423,346	Oct	118,113	1,499,222	Oct	-	-		959,976
Nov	13,878	1,437,224	Nov	21,700	1,520,922	Nov	-	-	Net	375,405
Dec	(717)	1,436,507	Dec	(840)	1,520,082	Dec	-	-		<u>(126,011)</u>
Budget		1,577,565			1,557,530			1,560,592		



Mount Prospect Park District
GOLF COURSE
 thru August

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
RENTALS	208,460	201,198	211,733	213,045	1%
PASSES /USER FEES	180,375	182,609	185,198	180,235	-3%
DAILY /USER FEES	696,185	671,899	706,977	870,869	23%
PROGRAM FEES	58,216	68,728	72,139	48,640	-33%
MERCHANDISE SALES	43,665	42,163	45,032	29,665	-34%
CORPORATE SPONSORS			5		n/a
OTHER	(12,767)	(13,212)	(13,404)	(7,073)	-47%
TOTAL REVENUE	1,174,134	1,153,385	1,207,680	1,335,381	11%
% of Budget	75%	73%	78%	86%	
EXPENDITURES:					
FULL TIME SALARIES	375,960	394,967	387,123	376,130	-3%
PART TIME SALARIES	198,347	214,821	195,260	152,616	-22%
FRINGE BENEFITS	167,529	180,812	182,994	185,521	1%
CONTRACTUAL SERVICES	67,379	55,572	64,276	58,929	-8%
COMMODITIES	156,996	154,797	143,360	109,530	-24%
MERCHANDISE	41,603	42,126	41,899	26,937	-36%
UTILITIES	47,424	62,294	49,777	48,379	-3%
SALES TAX/OTHER	3,006	2,819	3,201	1,934	-40%
TOTAL EXPENDITURES	1,058,244	1,108,208	1,067,890	959,976	-10%
% of Budget	67%	69%	63%	57%	
REVENUE OVER(UNDER) EXP	115,890	45,177	139,790	375,405	
BUDGET REVENUE	1,556,500	1,577,565	1,557,530	1,560,592	
BUDGET EXPENSE	1,588,403	1,605,366	1,683,180	1,686,603	

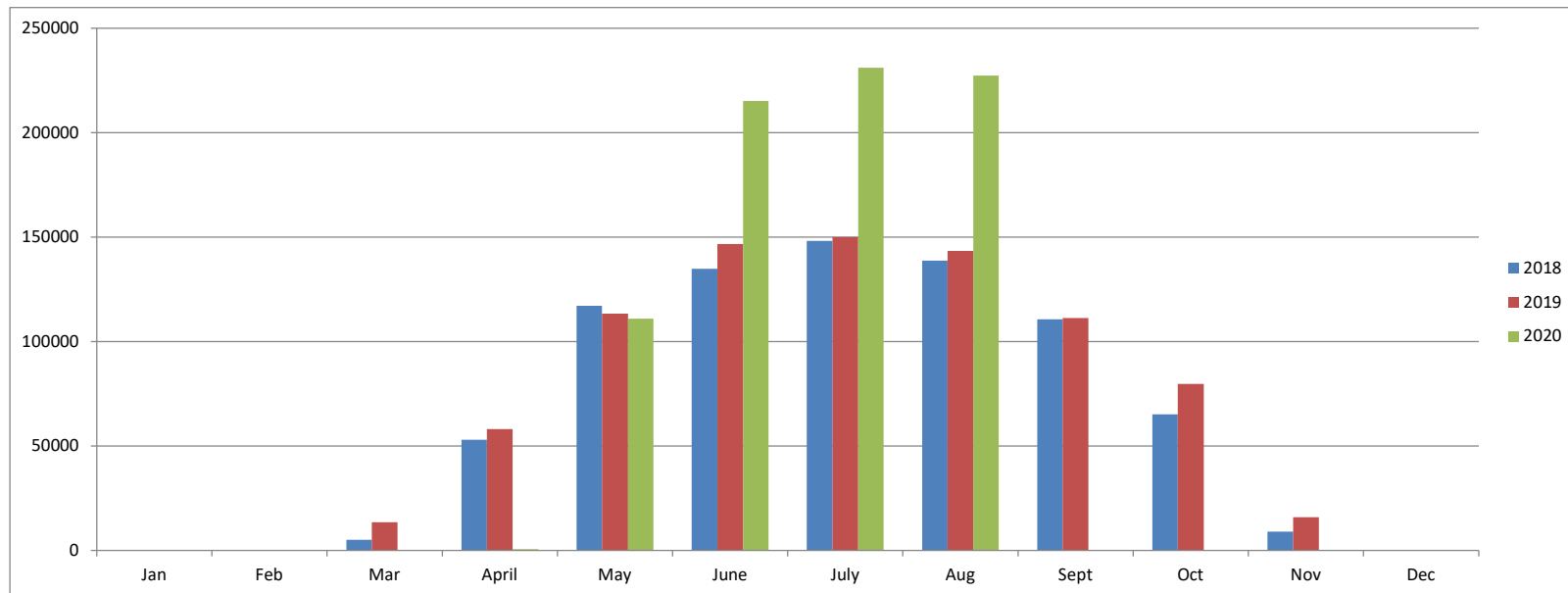
**MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Eight Months Ended 8-31-20**

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
REVENUES:								
RENTAL	213,045	213,045						
PASSES /USER FEES	180,235	180,235						
DAILY /USER FEES	870,869	792,641			78,228			
PROGRAM FEES	48,640	1,115				46,225	1,300	
MERCHANDISE SALES	29,665			29,665				
OTHER	(7,074)	(7,074)						
SPONSORSHIPS	-							
TOTAL REVENUE	1,335,381	1,179,962	-	29,665	78,228	46,225	1,300	-
% of Budget	86%	89%	n/a	49%	84%	72%	6%	n/a
 EXPENDITURES:								
FULL TIME SALARIES	376,130	204,170	138,888					33,072
PART TIME SALARIES	152,616	47,624	82,894	-		21,303		794
FRINGE BENEFITS	185,521	56,449	106,586					22,486
CONTRACTUAL SERVICES	58,929	33,555	6,385			10,264		8,726
COMMODITIES	109,530	7,151	89,851	45	5,880	2,534	-	4,070
MERCHANDISE	26,937			26,937				
UTILITIES	48,379	13,774	19,163					15,442
SALES TAX	1,934			1,934				
TOTAL EXPENDITURES	959,975	362,722	443,767	28,916	5,880	34,101	-	84,589
% of Budget	60%	59%	56%	59%	98%	75%	0%	106%
REVENUE OVER(UNDER) EXP	375,405	817,241	(443,767)	749	72,348	12,124	1,300	(84,589)
 CHANGE FROM LAST YR + (-)								
REVENUE	120,200	150,697	-	(15,367)	7,704	(12,439)	(10,395)	-
EXPENDITURES	(107,463)	(20,680)	(46,917)	(16,256)	(1,037)	(6,364)	(8,727)	(7,482)
NET	227,663	171,377	46,917	889	8,742	(6,075)	(1,668)	7,482
% CHANGE FROM LAST YEAR								
REVENUE	10	15	n/a	(34)	11	(21)	(89)	n/a
EXPENDITURES	(10)	(5)	(10)	(36)	(15)	(16)	(100)	(8)

**MT PROSPECT PARK DISTRICT
Golf Course
Green Fees**

Revenue Recap by yr:

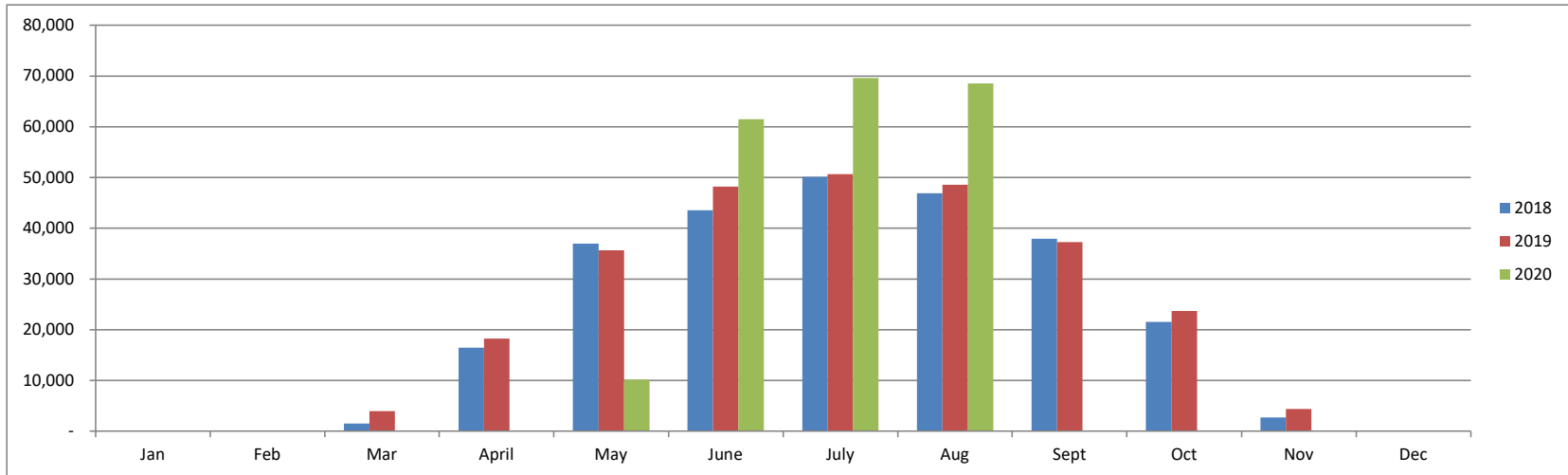
2018			2019			2020				
	Month	YTD		Month	YTD		Month	YTD		
Jan	-	-	Jan	-	-	Jan	-	-	18 Budget	832,500
Feb	-	-	Feb	-	-	Feb	-	-	19 Budget	841,500
Mar	4,984	4,984	Mar	13,472	13,472	Mar	-	-	20 Budget	847,875
April	52,927	57,911	April	58,151	71,623	April	531	531		
May	117,089	175,000	May	113,353	184,976	May	110,915	111,446		
June	134,922	309,922	June	146,669	331,645	June	215,264	326,710		
July	148,214	458,136	July	149,880	481,525	July	231,084	557,794		
Aug	138,666	596,802	Aug	143,281	624,806	Aug	227,357	785,151		
Sept	110,708	707,510	Sept	111,161	735,967	Sept	-	785,151		
Oct	65,095	772,605	Oct	79,570	815,537	Oct	-	785,151		
Nov	8,890	781,495	Nov	15,855	831,392	Nov	-	785,151		
Dec	-	781,495	Dec	-	831,392	Dec	-	785,151		



**MT PROSPECT PARK DISTRICT
GOLF COURSE
Power Cart Rental**

Revenue Recap by yr:

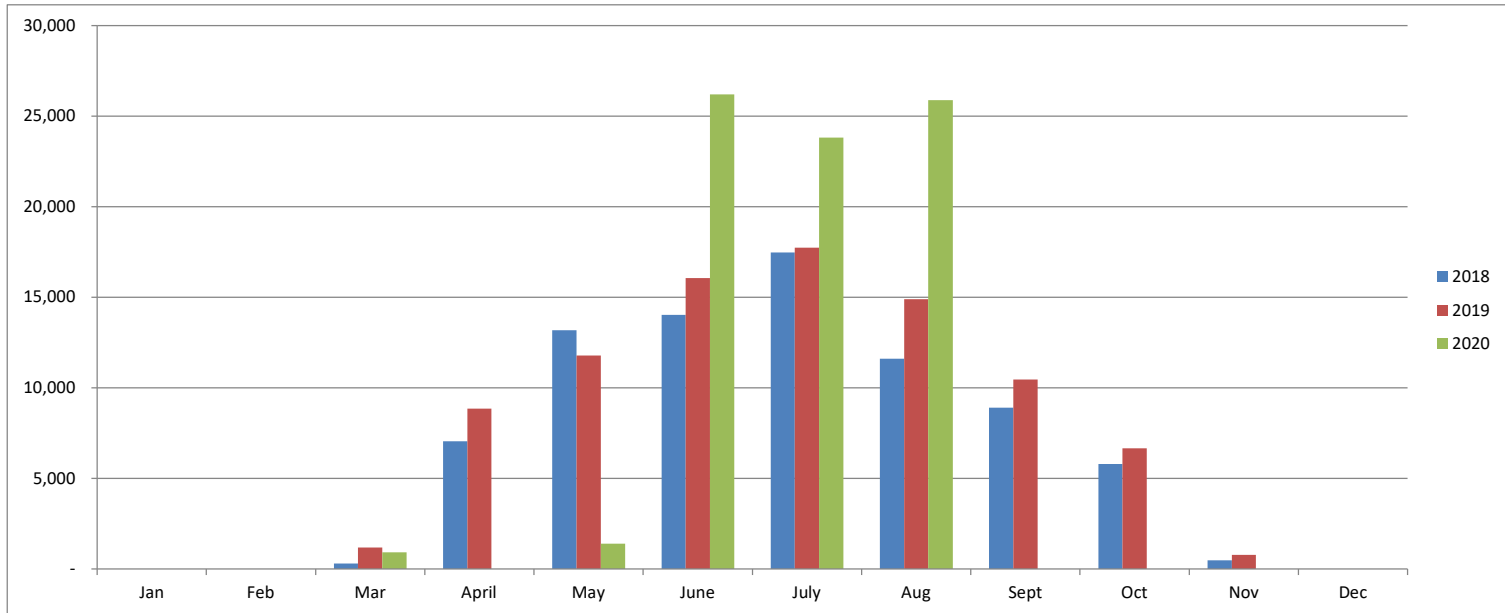
2018			2019			2020				
	Month	YTD		Month	YTD		Month	YTD		
Jan	0	0	Jan	0	0	Jan	0	0	18 Budget	290,000
Feb	0	0	Feb	0	0	Feb	0	0	19 Budget	279,125
Mar	1,552	1,552	Mar	3,984	3,984	Mar	-	-	20 Budget	282,313
April	16,465	18,017	April	18,257	22,241	April	-	-		
May	36,954	54,971	May	35,640	57,881	May	10,207	10,207		
June	43,546	98,517	June	48,198	106,079	June	61,459	71,666		
July	50,114	148,631	July	50,673	156,752	July	69,596	141,262		
Aug	46,908	195,539	Aug	48,602	205,354	Aug	68,525	209,787		
Sept	37,971	233,510	Sept	37,234	242,588	Sept	-	-		
Oct	21,528	255,038	Oct	23,685	266,273	Oct	-	-		
Nov	2,717	257,755	Nov	4,382	270,655	Nov	-	-		
Dec	-	257,755	Dec	-	270,655	Dec	-	209,787		



**MT PROSPECT PARK DISTRICT
GOLF COURSE
Driving Range Revenue**

Revenue Recap by yr:

	2018		2019		2020		18 Budget	19 Budget	20 Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	-	-	Jan	-	Jan	-	106,000		
Feb	-	-	Feb	-	Feb	-	92,500		
Mar	302	302	Mar	1,190	Mar	920	93,000		
April	7,052	7,354	April	8,852	April	-			
May	13,175	20,529	May	11,780	May	1,409			
June	14,030	34,559	June	16,060	June	26,200			
July	17,472	52,031	July	17,741	July	23,825			
Aug	11,618	63,649	Aug	14,902	Aug	25,874			
Sept	8,910	72,559	Sept	10,456	Sept	-			
Oct	5,800	78,359	Oct	6,674	Oct	-			
Nov	476	78,835	Nov	771	Nov	-			
Dec	-	78,835	Dec	-	Dec	78,228			



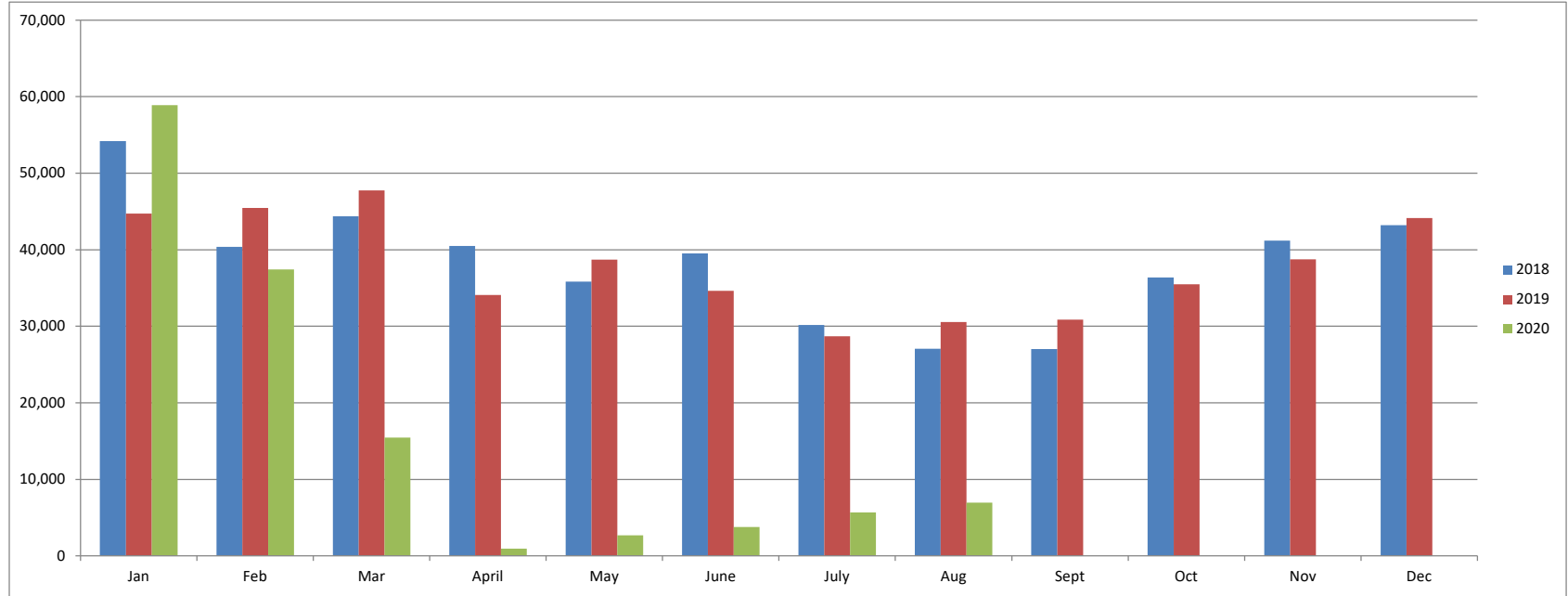
MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Eight Months Ended 8-31-20

ACCOUNT NAMES	TOTALS	YOUTH/	ATHLETICS		FITNESS	SPECIAL	ARTS	BASEBALL
		CHILD CARE	ADULT	YOUTH		EVENTS		
REVENUES:								
PROGRAM FEES	647,818	160,077	21,383	131,658	59,313	4,433	121,099	149,854
CHILD CARE	5,646	5,646						
DONATIONS	-							
TOTAL REVENUE	653,464	165,723	21,383	131,658	59,313	4,433	121,099	149,854
% of Budget	25%	13%	45%	31%	30%	28%	26%	77%
EXPENDITURES:								
PART TIME SALARIES	310,180	134,477	6,138	26,767	44,934	1,258	94,462	2,144
CONTRACTUAL SERVICES	85,679	16,263	8,918	47,112		1,726	-	11,660
COMMODITIES	109,074	4,579	3,512	4,816	1,788	3,730	10,875	79,775
UTILITIES	314							314
TOTAL EXPENDITURES	505,247	155,318	18,568	78,695	46,722	6,715	105,337	93,893
% of Budget	30%	23%	37%	32%	29%	16%	30%	65%
REVENUE OVER(UNDER) EXP	148,217	10,405	2,815	52,963	12,592	(2,282)	15,763	55,961
CHANGE FROM LAST YR + (-)								
REVENUE	(1,384,996)	(805,823)	(75,600)	(160,375)	(85,539)	(4,169)	(226,617)	(26,873)
EXPENDITURES	(636,712)	(321,539)	(46,780)	(68,128)	(53,834)	(14,394)	(132,269)	232
NET	(748,284)	(484,284)	(28,820)	(92,247)	(31,705)	10,225	(94,348)	(27,104)
% CHANGE FROM LAST YEAR								
REVENUE	(68)	(83)	(78)	(55)	(59)	(48)	(65)	(15)
EXPENDITURES	(56)	(67)	(72)	(46)	(54)	(68)	(56)	0
2020 BUDGET REVENUE	2,655,957	1,319,503	47,605	422,594	197,627	15,888	459,050	193,690
2020 BUDGET EXPEND	1,669,929	681,993	50,020	245,895	160,165	40,862	346,527	144,467
2019 REVENUE	2,038,460	971,546	96,983	292,033	144,852	8,602	347,717	176,727
2019 EXPENDITURES	1,141,959	476,857	65,348	146,823	100,556	21,108	237,606	93,661

MT PROSPECT PARK DISTRICT RECPLEX

Revenue Recap by yr:

2018			2019			2020				
	Month	YTD	Month	YTD	Month	YTD		YTD Actual	Annual Budget	
Jan	54,196	54,196	Jan	44,749	44,749	Jan	58,917	58,917		
Feb	40,393	94,589	Feb	45,478	90,227	Feb	37,397	96,314		
Mar	44,367	138,956	Mar	47,734	137,961	Mar	15,446	111,760		
April	40,522	179,478	April	34,070	172,031	April	938	112,698		
May	35,817	215,295	May	38,716	210,747	May	2,672	115,370		
June	39,516	254,811	June	34,620	245,367	June	3,773	119,143		
July	30,156	284,967	July	28,698	274,065	July	5,672	124,815		
Aug	27,043	312,010	Aug	30,568	304,633	Aug	6,930	131,745		
Sept	27,018	339,028	Sept	30,855	335,488	Sept	-	-		
Oct	36,396	375,424	Oct	35,490	370,978	Oct	-	-		
Nov	41,190	416,614	Nov	38,747	409,725	Nov	-	-		
Dec	43,214	459,828	Dec	44,153	453,879	Dec	-	-		
Budget		496,111			455,032			467,240		
								Revenue	131,745	467,240
								Expenditures		
								Full Time	201,108	299,031
								Part Time	112,408	321,282
								Benefits	101,677	153,145
								Contractual	24,815	47,922
								Commodities	35,639	63,455
								Utilities	117,420	251,926
									593,067	1,136,761
								Net	(461,322)	(669,521)



**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
AUGUST 2020**

		<i>MONTH</i>		<i>YEAR to DATE</i>		Up (Down)	
		This	Last	This	Last	Change	% Change
RENTALS							
	Building Rental	62	3,662	16,586	41,514	(24,928)	-60%
	Total	62	3,662	16,586	41,514	(24,928)	-60%
PASS SALES							
	All Facility	4,933	7,863	41,441	76,546	(35,105)	-46%
	Gym & Track	(41)	3,121	10,640	34,816	(24,176)	-69%
	Fitness	3,925	14,038	56,226	129,744	(73,518)	-57%
	Total	8,817	25,022	108,306	241,106	(132,800)	-55%
DAILY FEES							
	All Facility	-	-	62	1,149	(1,087)	-95%
	Gym & Track	-	2,760	10,524	24,702	(14,178)	-57%
	Fitness	163	345	1,791	4,250	(2,459)	-58%
	Racquetball	-	241	1,595	3,174	(1,579)	-50%
	Playport	-	148	1,018	3,037	(2,019)	-66%
	Total	163	3,494	14,991	36,312	(21,321)	-59%
PROGRAM FEES							
	Special Programs	-	-	2,126	4,200	(2,074)	-49%
	Total	-	-	2,126	4,200	(2,074)	-49%
CONCESSIONS							
	Merchandise	207	402	1,547	3,943	(2,396)	-61%
	Vending	83	679	3,560	6,618	(3,059)	-46%
	Total	290	1,081	5,107	10,562	(5,455)	-52%
OTHER							
	Visa Charges / OvSt	(2,403)	(4,251)	(15,371)	(29,061)	13,690	-47%
	TOTAL	6,929	29,007	131,745	304,633	(172,888)	-57%

Mount Prospect Park District
RECPLEX FACILITY
 thru August

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
RENTALS	44,108	46,237	41,514	16,586	-60%
PASSES /USER FEES	235,885	230,000	241,106	108,306	-55%
DAILY /USER FEES	48,401	40,464	36,312	14,991	-59%
PROGRAM FEES	6,297	13,066	4,200	2,126	-49%
MERCHANDISE & VENDING	12,675	10,762	10,561	5,107	-52%
OTHER/visa	(27,602)	(28,517)	(29,061)	(15,371)	-47%
TOTAL REVENUE	319,764	312,012	304,632	131,745	-57%
% of Budget	60%	63%	67%	28%	
EXPENDITURES:					
FULL TIME SALARIES	152,574	147,703	183,091	201,108	10%
PART TIME SALARIES	173,202	170,275	187,150	112,408	-40%
FRINGE BENEFITS	51,031	55,989	91,704	101,677	11%
CONTRACTUAL SERVICES	58,749	64,384	34,970	24,385	-30%
COMMODITIES	32,871	30,279	39,842	34,641	-13%
MERCHANDISE	1,989	1,522	1,599	998	-38%
UTILITIES	136,359	137,248	132,351	117,850	-11%
TOTAL EXPENDITURES	606,775	607,400	670,707	593,067	-12%
% of Budget	61%	57%	60%	52%	
REVENUE OVER(UNDER) EXP	(287,011)	(295,388)	(366,075)	(461,322)	
BUDGET REVENUE	529,500	496,111	455,032	467,240	
BUDGET EXPENSE	998,160	1,074,190	1,120,314	1,136,761	

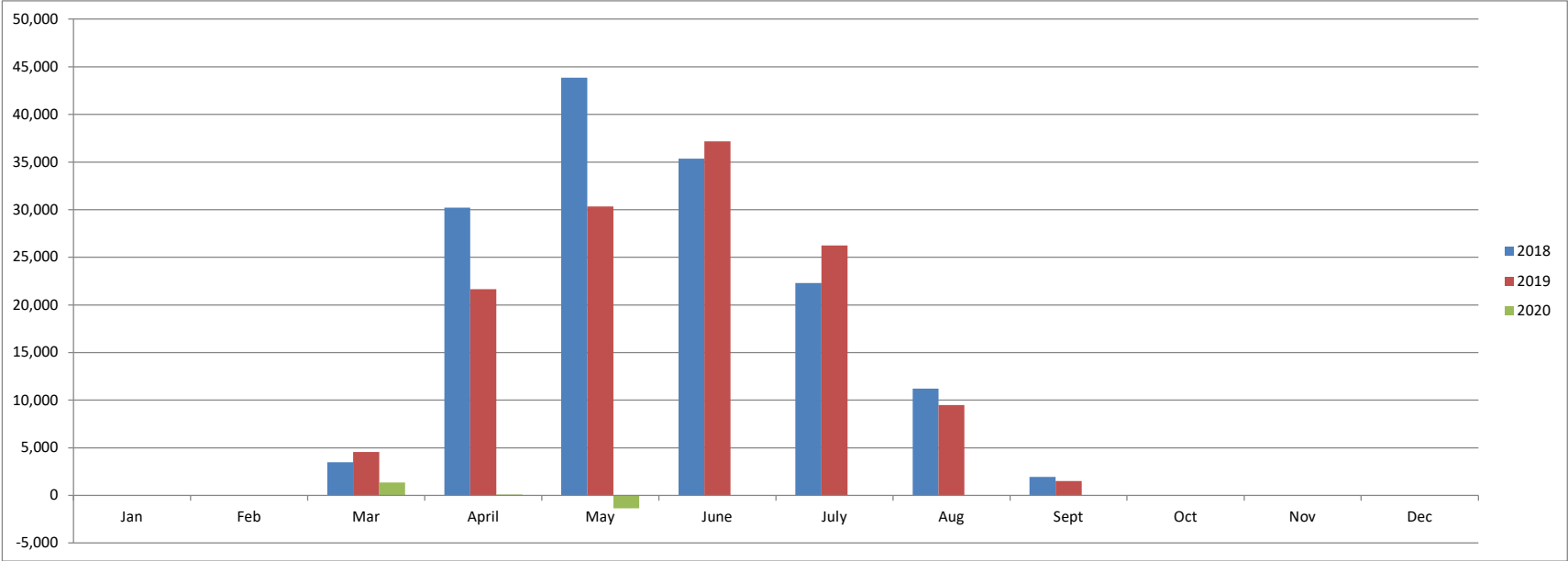
Mount Prospect Park District
BIG SURF POOL
 thru August

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
TUBE RENTAL	25,817	30,274	29,492		-100%
PASSES /USER FEES	52,340	54,488	54,314	118	-100%
DAILY /USER FEES	76,151	82,121	85,474		-100%
PROGRAM FEES					
CONCESSION SALES	171				
OTHER					
TOTAL REVENUE	154,479	166,883	169,280	118	-100%
% of Budget	86%	101%	100%	0%	
EXPENDITURES:					
FULL TIME SALARIES	84,074	87,602	83,203	9,151	-89%
PART TIME SALARIES	81,310	73,294	80,612	113	-100%
FRINGE BENEFITS	36,640	38,357	29,660	6,222	-79%
CONTRACTUAL SERVICES	1,276	365	2,315	790	-66%
COMMODITIES	20,373	19,847	20,953	4,056	-81%
UTILITIES	9,883	10,883	8,757	5,166	-41%
SALES TAX/OTHER	13				n/a
TOTAL EXPENDITURES	233,569	230,348	225,500	25,498	-89%
% of Budget	74%	71%	69%	8%	
REVENUE OVER(UNDER) EXP	(79,090)	(63,465)	(56,220)	(25,380)	
BUDGET REVENUE	178,800	165,896	168,500	169,198	
BUDGET EXPENSE	317,496	323,725	325,913	311,244	

**MT PROSPECT PARK DISTRICT
MEADOWS POOL REVENUE**

Revenue Recap by yr:

	2018		2019		2020		YTD Actual	Annual Budget
	Month	YTD	Month	YTD	Month	YTD		
Jan	-	-	Jan	-	Jan	-		
Feb	-	-	Feb	-	Feb	-		
Mar	3,497	3,497	Mar	4,562	Mar	1,365	1,365	Revenue
April	30,207	33,704	April	21,637	April	108	1,473	Expenditures
May	43,870	77,574	May	30,338	May	(1,355)	118	Part Time
June	35,341	112,915	June	37,177	June	-	118	Utilities
July	22,296	135,211	July	26,240	July	-	118	Commodities
Aug	11,207	146,418	Aug	9,484	Aug	-	118	
Sept	1,937	148,355	Sept	1,518	Sept	-	118	Net
Oct	-	148,355	Oct	350	Oct	-	118	
Nov	-	148,355	Nov	-	Nov	-	118	
Dec	-	148,355	Dec	-	Dec	-	118	
Budget		174,127		165,280		145,184		



Mount Prospect Park District
MEADOWS POOL
thru August

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
BUILDING RENTAL	3,563	3,003	2,389		n/a
PASSES /USER FEES	52,333	54,488	54,306	118	-100%
DAILY /USER FEES	41,051	41,871	32,924		-100%
PROGRAM FEES	58,114	47,056	39,819		-100%
CONCESSION SALES					
MERCHANDISE SALES					
TOTAL REVENUE	155,061	146,418	129,438	118	-100%
% of Budget	105%	84%	78%	0%	
EXPENDITURES:					
FULL TIME SALARIES					
PART TIME SALARIES	110,310	96,363	95,768	177	-100%
FRINGE BENEFITS					
CONTRACTUAL SERVICES	6,093	3,731	7,281	3,719	-49%
COMMODITIES	23,353	14,725	21,410	2,323	-89%
UTILITIES	29,011	28,602	27,387	16,519	-40%
SALES TAX/OTHER					
TOTAL EXPENDITURES	168,767	143,421	151,846	22,738	-85%
% of Budget	84%	72%	69%	11%	
REVENUE OVER(UNDER) EXP	(13,706)	2,997	(22,408)	(22,620)	
BUDGET REVENUE	147,750	174,127	165,280	145,184	
BUDGET EXPENSE	202,103	200,241	220,891	216,330	

**MT PROSPECT PARK DISTRICT
RECPLX POOL REVENUE**

Revenue Recap by yr:

2018			2019			2020			YTD	Annual	
Month	YTD		Month	YTD		Month	YTD		Actual	Budget	
Jan	37,717	37,717	Jan	37,473	37,473	Jan	31,372	31,372			
Feb	34,519	72,236	Feb	36,590	74,063	Feb	48,169	79,541			
Mar	62,338	134,574	Mar	49,823	123,886	Mar	5,992	85,533			
April	24,614	159,188	April	18,254	142,140	April	(31,847)	53,686			
May	42,060	201,248	May	44,492	186,632	May	(321)	53,365			
June	38,911	240,159	June	39,725	226,357	June	7,232	60,597			
July	18,674	258,833	July	21,687	248,044	July	9,644	70,241			
Aug	58,356	317,189	Aug	70,164	318,208	Aug	59,657	129,898			
Sept	52,550	369,739	Sept	55,434	373,642	Sept	-	-			
Oct	38,685	408,424	Oct	40,130	413,772	Oct	-	-			
Nov	22,841	431,265	Nov	28,383	442,155	Nov	-	-			
Dec	27,422	458,687	Dec	30,083	472,238	Dec	-	-			
Budget		472,887			481,418			472,791	Revenue	129,898	472,791
									Expenditures		
									Full Time	72,011	114,541
									Part Time	92,058	316,193
									Benefits	16,774	25,670
									Commodities	17,843	41,438
									Utilities	27,875	64,000
										<u>226,560</u>	<u>561,842</u>
									Net	<u>(96,662)</u>	<u>(89,051)</u>



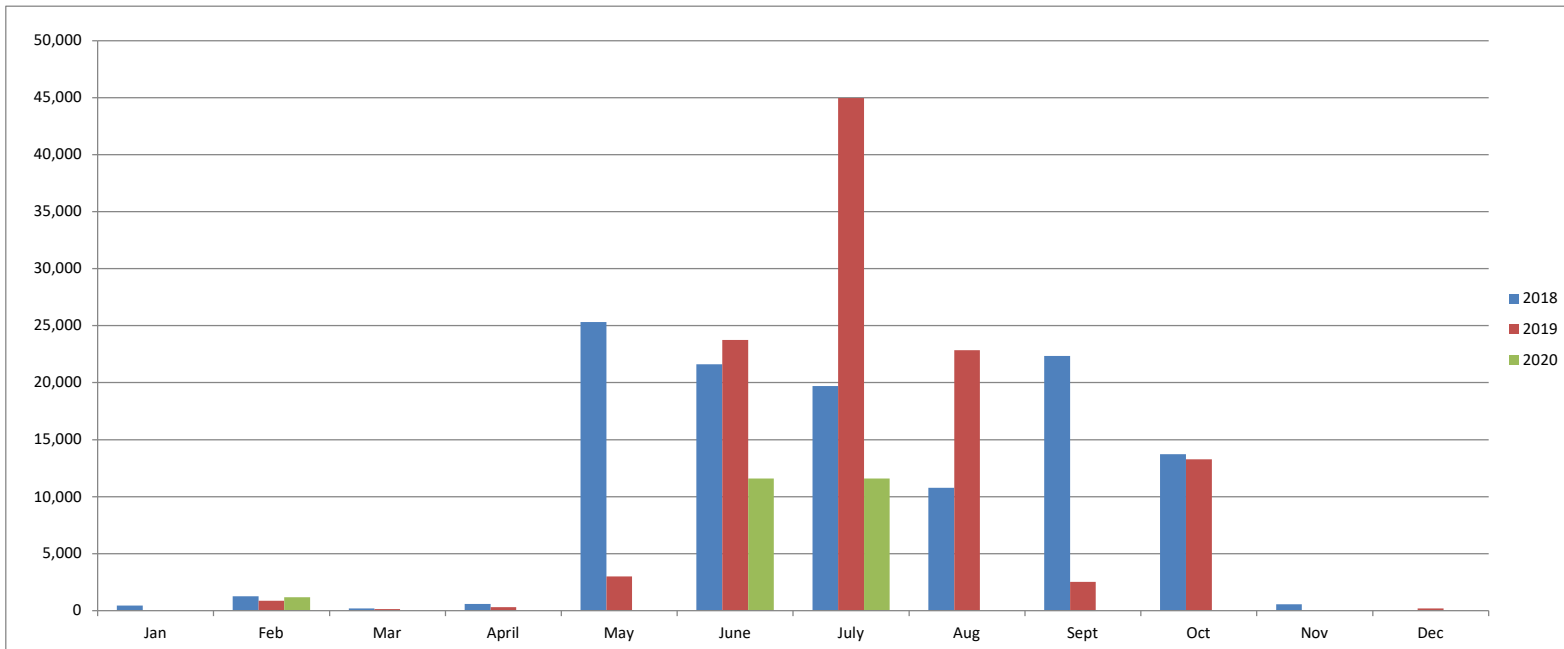
Mount Prospect Park District
REC PLEX POOL
 thru August

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
BUILDING RENTAL	4,388	724	1,805	35	-98%
PASSES /USER FEES	54,807	61,561	68,602	23,101	-66%
DAILY /USER FEES	7,673	7,088	6,616	2,339	-65%
PROGRAM FEES	232,971	247,816	241,185	104,423	-57%
CONCESSION SALES					
MERCHANDISE SALES					
TOTAL REVENUE	299,839	317,189	318,208	129,898	-59%
% of Budget	69%	67%	66%	27%	
EXPENDITURES:					
FULL TIME SALARIES	69,499	81,420	80,701	72,011	-11%
PART TIME SALARIES	224,077	184,951	175,908	92,058	-48%
FRINGE BENEFITS	36,640	38,357	17,950	16,774	-7%
CONTRACTUAL SERVICES	3,534	4,198	5,208	2,697	-48%
COMMODITIES	25,762	20,956	16,580	15,145	-9%
UTILITIES	33,194	34,640	32,219	27,875	-13%
SALES TAX/OTHER					
TOTAL EXPENDITURES	392,706	364,522	328,565	226,560	-31%
% of Budget	71%	68%	59%	40%	
REVENUE OVER(UNDER) EXP	(92,867)	(47,333)	(10,357)	(96,662)	
BUDGET REVENUE	437,500	472,887	481,418	472,791	
BUDGET EXPENSE	551,933	537,112	559,121	561,842	

MT PROSPECT PARK DISTRICT CONCESSIONS

Revenue Recap by yr:

2018			2019			2020					
Month	YTD		Month	YTD		Month	YTD		YTD Actual	Annual Budget	
Jan	457	457	Jan	-	-	Jan	14	14			
Feb	1,252	1,709	Feb	887	887	Feb	1,193	1,207	Revenue	24,387	117,353
Mar	194	1,903	Mar	146	1,033	Mar	4	1,211	Expenditures		
April	595	2,498	April	320	1,353	April	-	-	Full Time	4,392	6,919
May	25,315	27,813	May	3,014	4,367	May	-	-	Part Time	5,129	34,023
June	21,610	49,423	June	23,738	28,105	June	11,589	12,800	Benefits	1,732	2,648
July	19,730	69,153	July	44,982	73,087	July	11,587	24,387	Commodities	6,591	51,119
Aug	10,769	79,922	Aug	22,861	95,948	Aug	-	-	Utilities	7,244	8,970
Sept	22,338	102,260	Sept	2,536	98,484	Sept	-	-		25,088	103,679
Oct	13,728	115,988	Oct	13,280	111,764	Oct	-	-	Net	(701)	13,674
Nov	-	-	Nov	7	111,771	Nov	-	-			
Dec	-	-	Dec	194	111,965	Dec	-	-			
Budget		136,600			139,204			117,353			



**MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Eight Months Ended 8-31-20**

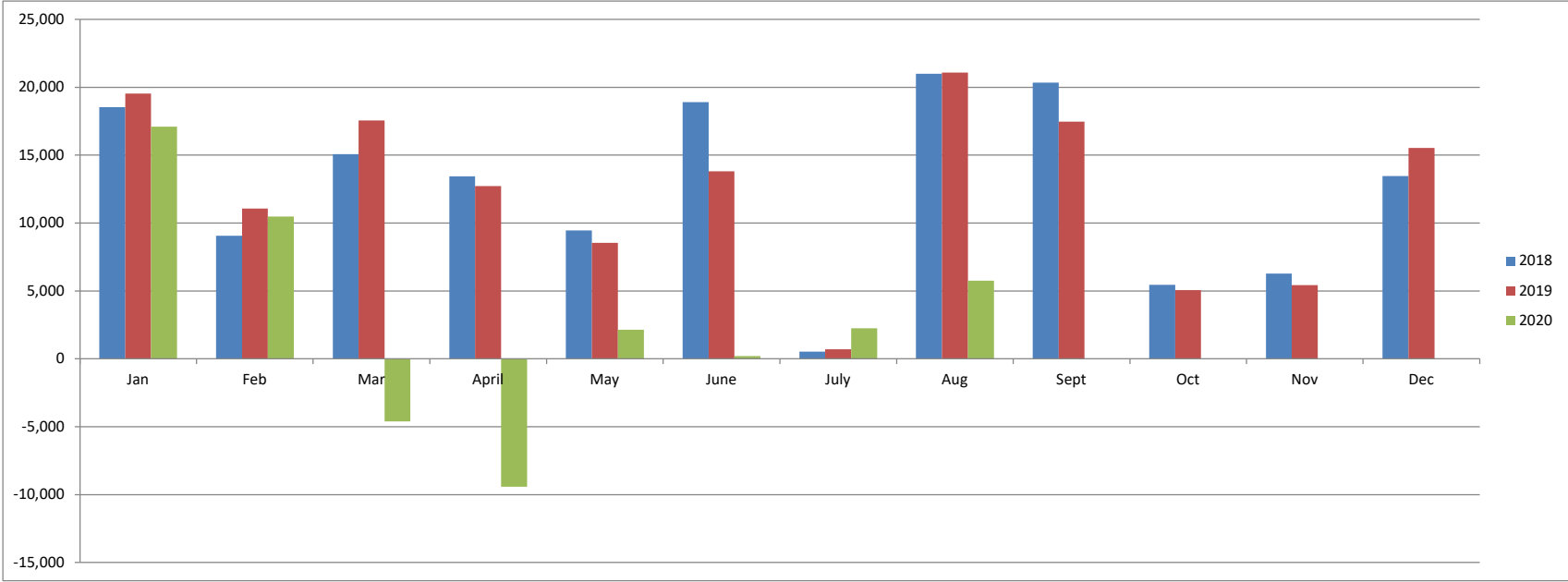
ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MEADOWS BALLFIELD	GRILL & 1/2 WAY	MELAS PARK	ATHLETIC FIELDS
REVENUES:								
PROGRAM FEES	-							
DAILY / FEES - CATERING	23,175					23,175		
VENDING INCOME	-			-				
CONCESSION SALES	1,211		1		-		1,210	-
OTHER	-							
TOTAL REVENUE	24,386	-	1	-	-	23,175	1,210	-
% of Budget	21%	n/a	0%	0%	0%	50%	14%	0%
EXPENDITURES:								
FULL TIME SALARIES	4,392	4,392						
PART TIME SALARIES	5,129	5,031	46		-		51	
FRINGE BENEFITS	1,732	1,732						
CONTRACTUAL SERVICES	1,995	-					1,595	400
COMMODITIES	830		252	64	-	107	278	128
COST OF GOODS SOLD	3,594		47		-	3,100	447	
UTILITIES	7,244					3,158	4,086	
SALES TAX/OTHER	171	171						
TOTAL EXPENDITURES	25,088	11,327	346	64	-	6,365	6,457	528
% of Budget	24%	36%	1%	21%	0%	61%	56%	7%
REVENUE OVER(UNDER) EXP	(701)	(11,327)	(345)	(64)	-	16,810	(5,247)	(528)
CHANGE FROM LAST YR + (-)								
REVENUE	(71,562)	-	(41,013)	(605)	(10,514)	(10,575)	(2,418)	(6,437)
EXPENDITURES	(47,285)	(444)	(28,931)	45	(7,329)	(57)	(4,095)	(6,474)
NET	(24,277)	444	(12,082)	(650)	(3,185)	(10,518)	1,678	37
% CHANGE FROM LAST YEAR								
REVENUE	(75)	n/a	n/a	n/a	n/a	n/a	(67)	n/a
EXPENDITURES	(65)	(4)	(99)	228	n/a	(1)	(39)	(92)

**MT PROSPECT PARK DISTRICT
CENTRAL PROGRAM REVENUE**

Revenue Recap by yr:

2018			2019			2020			YTD	Annual
Month	YTD		Month	YTD		Month	YTD	Actual	Budget	
Jan	18,516	18,516	Jan	19,528	19,528	Jan	17,094	23,877	137,168	
Feb	9,050	27,566	Feb	11,052	30,580	Feb	10,480			
Mar	15,057	42,623	Mar	17,559	48,139	Mar	(4,617)			
Apr	13,447	56,070	Apr	12,712	60,851	Apr	(9,424)			
May	9,457	65,527	May	8,530	69,381	May	2,145			
June	18,901	84,428	June	13,803	83,184	June	202			
July	531	84,959	July	719	83,903	July	2,247			
Aug	20,982	105,941	Aug	21,079	104,982	Aug	5,751			
Sept	20,335	126,276	Sept	17,460	122,442	Sept	-			
Oct	5,450	131,726	Oct	5,062	127,504	Oct	-			
Nov	6,270	137,996	Nov	5,420	132,924	Nov	-			
Dec	13,458	151,454	Dec	15,521	148,445	Dec	-			
Budget		148,800			140,800				137,168	

Revenue	YTD	Annual Budget
Revenue	23,877	137,168
Expenditures		
Part Time	8,998	29,123
Contractual	-	66,500
Commodities	132	1,500
Net	14,747	40,045



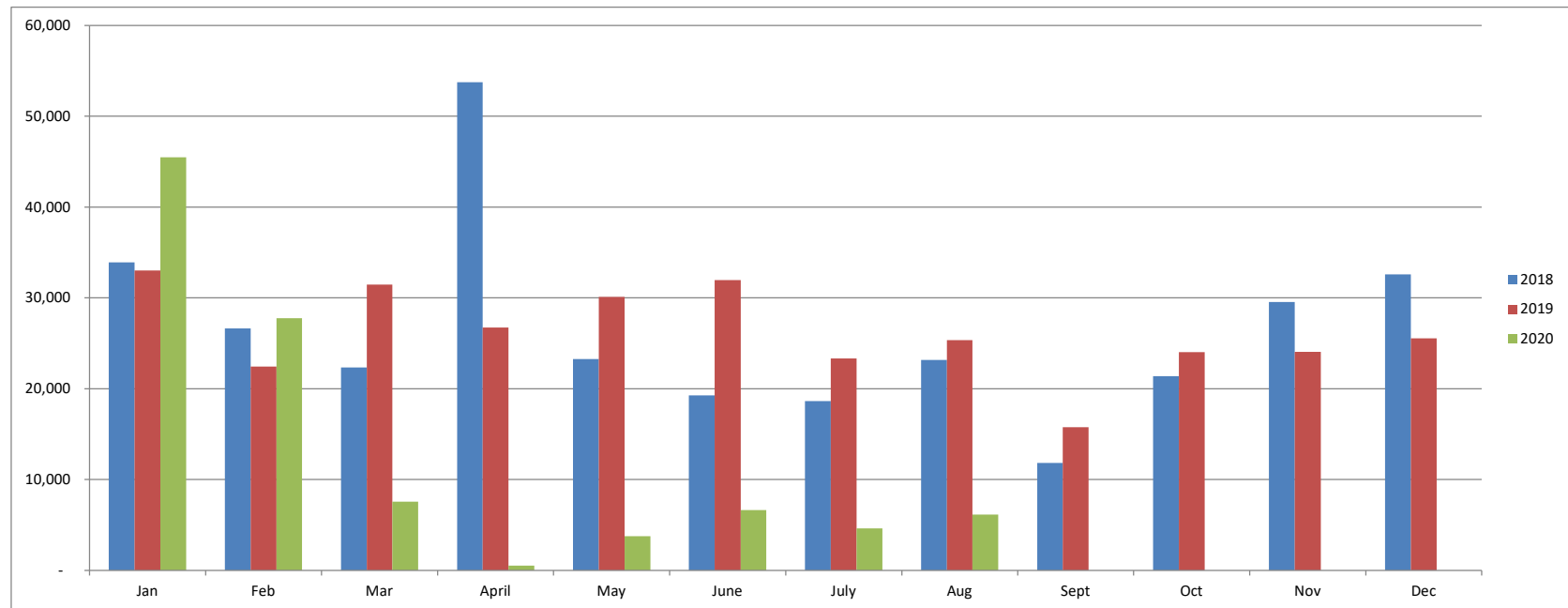
MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 8-31-20

ACCOUNT NAMES	TOTALS	YOUTH CHILD CARE	ATHLETICS YOUTH
REVENUES:			
PROGRAM FEES	23,877	3,658	20,219
CHILD CARE	-		
DONATIONS	-		
TOTAL REVENUE	23,877	3,658	20,219
% of Budget	17%	7%	24%
EXPENDITURES:			
PART TIME SALARIES	8,998	8,998	
CONTRACTUAL SERVICES	-		
COMMODITIES	132	132	
TOTAL EXPENDITURES	9,130	9,130	-
% of Budget	9%	30%	0%
REVENUE OVER(UNDER) EXP	14,746	(5,472)	20,219
CHANGE FROM LAST YR + (-)			
REVENUE	(81,105)	(30,840)	(50,265)
EXPENDITURES	(45,898)	(9,974)	(35,924)
NET	(35,208)	(20,866)	(14,341)
% CHANGE FROM LAST YEAR			
REVENUE	(77)	(89)	(71)
EXPENDITURES	(83)	(52)	(100)

MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

Revenue Recap by yr:

2018			2019			2020					
	Month	YTD		Month	YTD		Month	YTD	YTD Actual	Annual Budget	
Jan	33,909	33,909	Jan	33,017	33,017	Jan	45,474	45,474			
Feb	26,632	60,541	Feb	22,434	55,451	Feb	27,766	73,240	Revenue	102,548	335,137
Mar	22,344	82,885	Mar	31,440	86,891	Mar	7,558	80,798	Expenditures		
April	53,726	136,611	April	26,752	113,643	April	538	81,336	Full Time	88,263	143,433
May	23,256	159,867	May	30,084	143,727	May	3,762	85,098	Part Time	70,293	232,496
June	19,268	179,135	June	31,968	175,695	June	6,666	91,764	Benefits	43,440	66,445
July	18,649	197,784	July	23,356	199,051	July	4,625	96,389	Contractual	15,961	45,716
Aug	23,176	220,960	Aug	25,349	224,400	Aug	6,159	102,548	Commodities	13,975	55,161
Sept	11,828	232,788	Sept	15,760	240,160	Sept	-	-	Utilities	37,214	86,562
Oct	21,378	254,166	Oct	24,039	264,199	Oct	-	-		269,146	629,813
Nov	29,550	283,716	Nov	24,061	288,260	Nov	-	-	Net	(166,598)	(294,676)
Dec	32,594	316,310	Dec	25,538	313,798	Dec	-	-			
Budget		356,510			338,325			335,137			



**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
August 2020**

	MONTH		YEAR to DATE		Change	Up/(Down)
	This	Last	This	Last		% Change
RENTALS						
Skate Rental	-	265	895	2,140	(1,245)	-58%
Building Rental	4,280	6,984	51,999	67,431	(15,432)	-23%
	4,280	7,249	52,894	69,571	(16,677)	-24%
PASS SALES						
Fitness	1,981	7,299	29,778	68,734	(38,957)	-57%
	1,981	7,299	29,778	68,734	(38,957)	-57%
DAILY FEES						
Gym Fees	30	846	5,180	9,591	(4,411)	-46%
Fitness Center	77	201	496	1,644	(1,148)	-70%
Inline Rink Fees	-	631	1,677	6,644	(4,967)	-75%
	107	1,678	7,353	17,879	(10,526)	-59%
PROGRAM FEES						
Adult Athletic Leagues	-	-	-	1,250	(1,250)	0%
Youth Athletic Camps	(120)	-	-	13,677	(13,677)	0%
Youth Athletic Prog.	140	740	2,467	5,703	(3,236)	-57%
Youth Leagues	-	4,630	7,788	31,339	(23,551)	-75%
Special Programs	940	5,647	8,167	27,036	(18,869)	-70%
	960	11,017	18,421	79,005	(60,583)	-77%
CONCESSIONS						
Merchandise	64	257	1,016	3,780	(2,764)	-73%
Vending	-	130	970	1,832	(862)	-47%
	64	387	1,986	5,612	(3,626)	-65%
OTHER						
Visa Charges / OvShrt	(1,232)	(2,180)	(7,883)	(14,905)	7,021	-47%
TOTAL	6,159	25,449	102,548	225,896	(123,347)	-55%

**MOUNT PROSPECT PARK DISTRICT
ESTIMATED LOST REVENUE
2020 Based on 2019 Results**

	Months Closed-->	5.5	1.0	1.0	7.5
	Mar/Aug	Sept	Oct	Total	
Pools Outdoor & Recplex					
Rental	33,651	45	-	33,696	
Passes	153,885	7,695	8,254	169,834	
Daily Fees	122,675	1,136	403	124,214	
Programs	176,581	48,076	31,473	256,130	
	<u>486,792</u>	<u>56,952</u>	<u>40,130</u>	<u>583,874</u>	
Golf Course					
Passes	4,963	-	-	4,963	
Daily Fees	(163,892)	(48,383)	(13,756)	(226,031)	
Carts	(1,312)	(12,151)	(5,843)	(19,306)	
Lessons	23,499	9,032	(5,482)	27,049	
Merchandise	15,367	1,116	2,855	19,338	
	<u>(121,375)</u>	<u>(50,386)</u>	<u>(22,226)</u>	<u>(193,987)</u>	
Concessions					
Pools	41,618	272	16	41,906	
Grill & 1/2 Way	10,575	-	11,250	21,825	
Parks	19,369	2,264	2,014	23,647	
	<u>71,562</u>	<u>2,536</u>	<u>13,280</u>	<u>87,378</u>	
Lions					
Rental	8,975	3,425	6,540	18,940	
Daily Fees	296	40	35	371	
Programs	6,192	867	85	7,144	
Concessions	638	187	56	881	
	<u>16,101</u>	<u>4,519</u>	<u>6,716</u>	<u>27,336</u>	
Recplex					
Rentals	24,928	3,691	3,852	32,471	
Passes	132,800	27,041	28,923	188,764	
Daily Fees	21,321	3,395	4,524	29,240	
Program Fees	2,074	255	390	2,719	
Concessions	5,454	1,259	1,344	8,057	
	<u>186,577</u>	<u>35,641</u>	<u>39,033</u>	<u>261,251</u>	
Recreation Programs					
Kids Klub	180,904	57,661	57,420	295,985	
Youth Programs	459,671	(30)	-	459,641	
Preschool / Child Care	165,248	27,025	28,504	220,777	
Adult Athletics	75,600	3,250	3,250	82,100	
Youth Athletics	161,798	27,033	74,002	262,833	
Fitness	85,539	20,255	13,211	119,005	
Special Events	4,169	470	3,487	8,126	
Performing/Visual	226,798	60,056	12,693	299,547	
Baseball (Refunds)	26,873	1,748	30,405	59,026	
	<u>1,386,600</u>	<u>197,468</u>	<u>222,972</u>	<u>1,807,040</u>	
Central					
Rentals	16,677	5,995	8,065	30,737	
Passes	38,956	7,363	7,970	54,289	
Daily Fees	10,526	1,455	3,981	15,962	
Leagues & Camps	62,715	3,402	5,840	71,957	
	<u>128,874</u>	<u>18,215</u>	<u>25,856</u>	<u>172,945</u>	
Central Programs					
Preschool Programs	30,840	4,391	4,677	39,908	
Athletic Programs	50,265	13,069	385	63,719	
	<u>81,105</u>	<u>17,460</u>	<u>5,062</u>	<u>103,627</u>	
Totals	<u>2,236,236</u>	<u>282,405</u>	<u>330,823</u>	<u>2,849,464</u>	

(better) due to different timing

**Mt. Prospect Park District
Recreation Fund**

Estimated Effect of Lost Revenue

Projected For the Ten Months Ending October 31, 2020

COVID-19 related 7.5 Month facility shutdown

83% Of Year

	Actual 8/31/2020	Est. September	Est. October	Projected 10/31/20	Actual 10/31/2019	Increase (Decrease)	Lost Revenue
Beg. Fund Balance 1/01/20	1,273,529	-	-	1,273,529	949,157		
Residual Equity Transfer	500,000			500,000			
Revenue							
Tax Receipts	1,299,524	99,460	29,134	1,428,118	1,278,001	150,117	
Rental	312,205	50,000	30,000	392,205	510,567	(118,362)	118,363
Passes/User Fees	341,660	-	-	341,660	759,556	(417,896)	417,850
Daily/User Fees	895,807	170,000	100,000	1,165,807	1,109,562	56,245	(56,244)
Program Fees	851,685	-	8,500	860,185	3,131,124	(2,270,939)	2,271,936
Concessions/Merchandise	38,551	6,000	3,500	48,051	146,327	(98,276)	97,559
Other	(12,098)	(800)	(800)	(13,698)	(65,652)	51,954	
Total Revenue	3,727,334	324,660	170,334	4,222,328	6,869,485	(2,647,157)	2,849,464
% of Budget	49%			55%	88%	-39%	37%
Operating Expenditures			3payrolls				
Salaries & Wages FT	1,093,011	129,000	172,948	1,394,959	1,476,473	(81,514)	
Salaries & Wages PT	776,675	118,400	166,946	1,062,021	1,978,070	(916,049)	
Benefits	540,828	56,101	49,387	646,316	658,450	(12,134)	
Services	274,788	32,000	35,403	342,191	611,357	(269,166)	
Commodities	316,099	38,701	42,528	397,328	661,113	(263,785)	
Concessions/Merchandise	31,987	5,910	2,611	40,508	81,432	(40,924)	
Utilities	279,789	38,210	42,493	360,492	459,318	(98,826)	
Other	2,704	920	610	4,234	12,800	(8,566)	
Total Expenditures	3,315,881	419,242	512,926	4,248,049	5,939,013	(1,690,964)	
% of Budget	43%			56%	78%	-28%	
Revenue Over(Under) Exp.	411,453	(94,582)	(342,592)	(25,721)	930,472	(956,193)	
Ending Fund Balance	2,184,982			1,747,808	1,879,629		

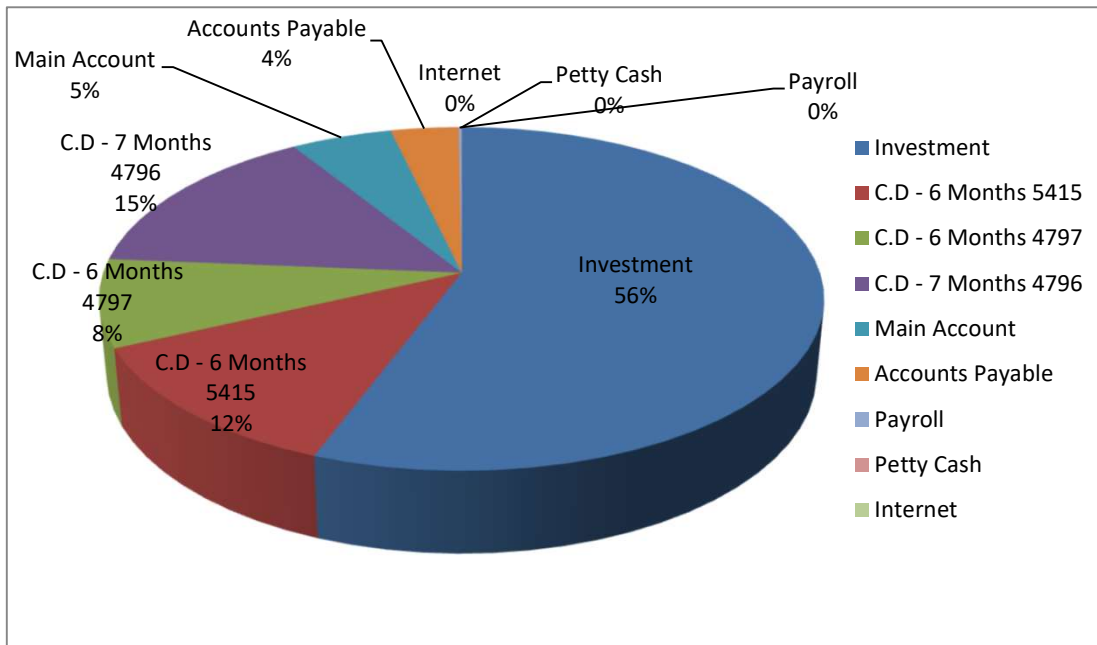
Mt. Prospect Park District
Recreation Fund
 Estimated Effect of Lost Revenue
 Projection For the Year Ending December 31, 2020
 COVID-19 related 9.5 Month facility shutdown

	Projected 10/31/20	Projected Nov/Dec 2020	Projected 12/31/20
Beg. Fund Balance 1/01/20	1,273,529		1,273,529
Residual			
Equity	500,000		500,000
Transfer			
Revenue			
Tax Receipts	1,428,118	5,065	1,433,183
Rental	392,205	6,000	398,205
Passes/User Fees	341,660	-	341,660
Daily/User Fees	1,165,807	25,000	1,190,807
Program Fees	860,185	138,073	998,258
Concessions/Merch	48,051	-	48,051
Other	(13,698)	(1,100)	(14,798)
Total Revenue	4,222,328	173,038	4,395,366
% of Budget	55%		58%
Operating Expenditures			
Salaries & Wages FT	1,394,959	258,000	1,652,959
Salaries & Wages PT	1,062,021	208,986	1,271,007
Benefits	646,316	63,654	709,970
Services	342,191	78,101	420,292
Commodities	397,328	74,734	472,062
se	40,508	500	41,008
Utilities	360,492	102,753	463,245
Other	4,234	1,166	5,400
Total Expenditures	4,248,049	787,894	5,035,943
% of Budget	56%		66%
Revenue Over(Under) Exp.	(25,721)	(614,856)	(640,577)
Ending Fund Balance	1,747,808		1,132,952

Mt. Prospect Park District
Statement of Account Balances
 As of August 31, 2020

Mt. Prospect State Bank

Accounts	Maturity	Amount	Rate	Term
Investment	n/a	6,836,632	0.14%	Demand
C.D - 6 Months 5415	10/24/2020	1,511,293	0.50%	6 Months
C.D - 6 Months 4797	9/12/2020	1,012,540	0.75%	6 Months
C.D - 7 Months 4796	2/12/2021	1,814,706	1.40%	7 Months
Main Account	n/a	640,863	n/a	
Accounts Payable	n/a	428,668	n/a	
Payroll	n/a	15,755	n/a	
Petty Cash	n/a	4,950	n/a	
Internet		-		
Total Funds		12,265,407		



**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
8/31/2020**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2014	9,398,877	1,446,086,836	0.654
2015	9,580,252	1,406,791,767	0.681
2016	9,820,200	1,653,232,361	0.594
2017	10,145,281	1,667,332,206	0.609
2018	10,417,103	1,645,671,872	0.633

Tax Monies Received from January 1, 2020 through August 31, 2020 totals:
\$9,608,736 (of this total \$133,146 is Replacement Tax).

	Type	2019 Taxes	2020 Taxes
January	R	17,767	26,446
January		2,193	2,797
February		1,336,490	1,144,950
March	R	7,753	5,257
March		3,964,127	4,178,871
April	R	34,835	36,301
April		86,440	189,631
May	R	42,363	23,209
May		55,927	62,426
June			
July	R	25,023	24,113
July		1,925,690	1,244,288
August	R	3,002	17,819
August		2,657,444	2,652,629
September		2,822	
October	R	43,550	
October		49,216	
November		25,676	
December			
December	R	14,465	
TOTAL		10,294,785	9,608,736

**Mt Prospect Park District
Capital Projects Update
August 2020
Fund 98 2018 Capital IMPR Fund**

Account #	Description	Budget	August	Y-T-D Actual	Difference
<u>Rec Plex Center</u>					
812010	Fitness Center Flooring	75,000	-		75,000
813500	Intercom System	5,850	50	5,850	-
813740	Com Ed Pathway	65,910			65,910
	Total Rec Plex Center	<u>146,760</u>	<u>50</u>	<u>5,850</u>	<u>140,910</u>
<u>Park Improvements</u>					
845164	Melas to Meadows Bridge	20,700			20,700
846700	Billings for Projects	78,500		78,500	-
846880	Busse Park Playground	26,712		-	26,712
847012	Playground Repairs	25,450		2,948	22,503
846940	Ice Rink Liners/Fencing	2,500		-	2,500
849705	Baseball Surface	16,299		16,299	-
	Total Park Improvements	<u>170,161</u>	<u>-</u>	<u>97,747</u>	<u>72,415</u>
<u>Equipment</u>					
855220	Mowing Trailer	5,650	44	5,587	63
855250	Admin Tech - Software	3,506		139	3,367
855260	Admin Tech - Hardware	6,762		200	6,562
855400	Reg Sys Maintenance	8,530			8,530
855460	Technology Equipment	3,795		3,795	-
855510	Facility Dude Maint Software	7,100	4,375	4,375	2,725
855530	District Website	6,885			6,885
855800	Bizhub Printer	935	337	935	-
857250	Grounds Equipment	2,100		2,159	(59)
	Total Equipment	<u>45,263</u>	<u>4,755</u>	<u>17,190</u>	<u>28,073</u>
<u>Buildings</u>					
862190	CCC RTU 10/11/13	43,280			43,280
865500	WCMF Capital Upgrades	3,000		1,860	1,140
866100	MSD Utility Svc Connection	30,000	51	51	29,949
	Total Buildings	<u>76,280</u>	<u>51</u>	<u>1,911</u>	<u>74,369</u>
<u>Pools</u>					
881300	Roll Down Door	4,000			4,000
	Total Pools	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>4,000</u>
	Total Expenditure	<u>442,464</u>	<u>4,856</u>	<u>122,697</u>	<u>319,767</u>

**Mt Prospect Park District
Capital Projects Update
August 2020
Fund 99 2019 Capital IMPR Fund**

Account #	Description	Budget	August	Y-T-D Actual	Difference
<u>Rec Plex Center</u>					
813290	Chiller Compressor	35,000		34,034	966
814000	Rec Plex Main Entrance	18,000			18,000
814200	Rec Plex Playground	37,681	18,248	20,264	17,417
814300	Rec Plex Flooring	-			-
	Total Rec Plex Center	90,681	18,248	54,298	36,383
<u>Conservatory</u>					
823000	Friendship Garage Doors	5,000			5,000
823100	Friendship Courtyard	13,300	13,300	13,300	-
823200	Friendship Door Repairs	-			-
	Total Conservatory	18,300	13,300	13,300	5,000
<u>Park Improvements</u>					
845114	Lions Park Phase 1	92,140			92,140
845115	Lions Park Design	15,000			15,000
845480	Melas Park Improvements	4,000		4,000	-
846700	Billing for Projects	576,886	71,645	383,502	193,384
847020	Playground Equipment	10,000		1,938	8,062
847056	Golf Course Irrigation	5,800			5,800
849705	Golf Cart GPS	39,000		6,402	32,598
	Total Park Improvements	742,826	71,645	395,842	346,985
<u>Equipment</u>					
852330	GC Kitchen Equipment	10,500	-	3,701	6,799
852340	GC Driving Range Mats	7,000		6,708	292
852350	Golf Cart Battery	10,162		11,275	(1,113)
855330	Truck 6	48,739			48,739
855340	Truck 24	34,869			34,869
855400	Reg Sys Maint/Development	31,500	2,000	16,000	15,500
855420	Western Snow Plow	3,234		3,275	(41)
855460	Technology Equip/Server	22,500	1,143	11,093	11,407
855500	Gator Utility Vehicle	31,800		29,772	2,028
855763	AED's	11,000		8,792	2,208
856490	GC Hydrogen Sensors	5,840		5,830	10
856591	GC Pull Carts	2,100		2,100	-
858215	CCC Flooring	-			-
858375	Security Camera Upgrades	20,000		20,000	-
858610	Rough Mower	33,997	-	33,997	-
858700	Field Groomer	13,622		13,622	0
858710	Trim Mower	-			-
	Total Equipment	286,864	3,143	166,165	120,699
<u>Buildings</u>					
861950	Central Rd Professional	10,894		10,154	739
865670	CCC RTU Phase 3	47,000			47,000
866400	CCC Signage	2,700			2,700
866410	CCC Door	3,000			3,000
866440	Studio AHU	20,000			20,000
866450	CCC Fitness Equipment	-			-
866460	MSD Clubhouse	5,500	2,275	2,275	3,225
	Total Buildings	89,094	2,275	12,429	76,664
<u>Pools</u>					
881660	Meadows Concessions Tables	2,076		2,076	-
882100	Rec Plex Pool Pak	11,000		10,324	676
882400	Admin Drain Covers	3,500		3,033	467
882500	Pool Chemical Controllers	12,000			12,000
	Total Pools	28,576	-	15,433	13,143
	Total Expenditure	1,256,340	108,611	657,466	598,874



Executive Director

Board Report September 23, 2020

Save the Date:

- September 24, 2020: Mount Prospect Chamber Outing, Mt. Prospect Golf Club
- September 27, 2020: The Sounds of Laurel Canyon Concert, Veterans Memorial Bandshell
- October 1, 2020: Ladies Night Out Craft Night, The Art Studio
- October 4, 2020: Dance Into Fall, Veterans Memorial Bandshell
- October 5 through November 2, 2020: Virtual Velocity Fitness Challenge
- October 24, 2020: Trick or Treat Trail event, CCC
- November 11, 2020: Veterans Day Ceremony (Remote Virtual Event)

Capital Projects/Improvements – FY 2021

Staff has submitted their first round of annual capital requests for review. Each year our staff are asked to prioritize their requests and then submit them to their respective division head for consideration. The requests are then shared with the Executive Director for a final review before they are brought before the Board for review and consideration at the October 21th, 2020 Special Board Meeting at 6:30 pm.

Budget - FY 2021

Staff has started the process of working on the FY 2021 budget. The 2021 budget will be unlike any other we have prepared in the past. Due to the uncertainties we face in the coming months, staff will be preparing alternate budget scenarios depending on how the ongoing COVID situation unfolds. The first draft of the FY 2021 budget will be presented for the Board's review at the November 18th special Board meeting at 6:30 pm.

Budget scenario one will be similar to a "normal" year, with assumptions of a return to relative normalcy in programming and participation. Budget scenario two will be based on current day information and will need to be updated throughout the remainder of 2020 and into early 2021.

In the past, our Board officially approved our budget in March of the budget fiscal year. This year, due to the uncertainty we will most likely still be faced with, scenario two will likely require staff to make adjustments into the first few months of 2021 and refine accordingly based on the latest financial information at hand.

Upcoming Meeting Reminders (Through 2020):

- Special Board Meeting: Wednesday, October 21, 2020, @ 6:30 PM
(Capital Projects/Improvements Review & Discussion)
- Regular Board Meeting: Wednesday, October 21, 2020, @ 7:00 PM

- Special Board Meeting: Wednesday, November 18, 2020, @ 6:30 PM
(First Draft Budget Presentation & Review)
- Regular Board Meeting: Wednesday, November 18, 2020, @ 7:00 PM

- Regular Board Meeting: Wednesday, December 16, 2020, @ 7:00 PM

Golf Operations Report

September 2020 (January 1, 2020 through August 31, 2020)

Golf Rounds	2018	2019	2020	Variance '19 to '20
Paid Resident Disc. Card Rounds	3,563	3,524	2,392	-1,132
Paid Regular Rate Rounds	17,386	18,154	21,799	3,645
Annual Membership Rounds	<u>3,550</u>	<u>3,766</u>	<u>2,973</u>	<u>-793</u>
Total Rounds	24,499	25,444	27,164	1,720
\$ Per Round	\$42.45	\$42.79	\$45.66	\$2.87

News & Updates:

Revenue: August was yet another record shattering revenue month making nearly \$110,000 more (up 49%) over last August's revenue. We are now ahead of last year's revenue by \$120,000, which was a record year, despite being closed or having restrictions for the first 2.5 months of the season. We expect the trend to continue for the remainder of the season and predict to end up with total revenues of around \$1.75 million, this would shatter last year's record revenue of \$1.52 million.

Our golf course utilization rate this June through August was at 83% compared to 67% last year. Last year's Chicagoland average rate was 45%. Utilization rate is the percent of rounds played based on your total available tee times. There were 24,575 rounds played this season June-August compared to 17,838 last season. That's 6,737 more rounds or 70 more players on the course per day. Midwest golf courses were up an average of 15.6% in rounds in July over last July according to the National Golf Foundation. We were up 35%, more than double the average.

All of the surge in play is from paid regular non-resident rounds which are up 17%. Paid resident rounds and pass rounds have actually decreased, which is why we are seeing an increase in rounds per dollar and the record surge in total revenue.

Conditions: We have begun fall cultural practices beginning with core aerifying greens on our usual schedule. We do this while the grass is still growing, that way the core holes typically fill within a week. If we do it later in the year, the holes will still be noticed into the next spring. Although not popular with golfers it is one the most important measures used to insure turf grass health.

ated greens all tees and fairways will b

July 2020 Marketing Summary

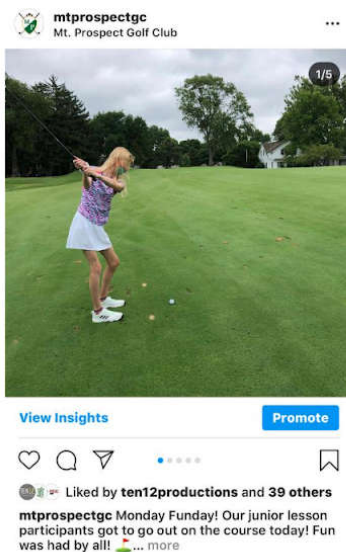
Sent: July 27, 2020

7,455	7,362	Mobile Opt-In: 4,773 (25.83%)
Recipients	Delivered	Unengaged: 4,547 (24.60%)
4,683	178	Engaged: 8,397 (45.44%)
Opens	Clicks	Email Opt-In: 12,944 (70.04%)
Total Customers: 18,481		

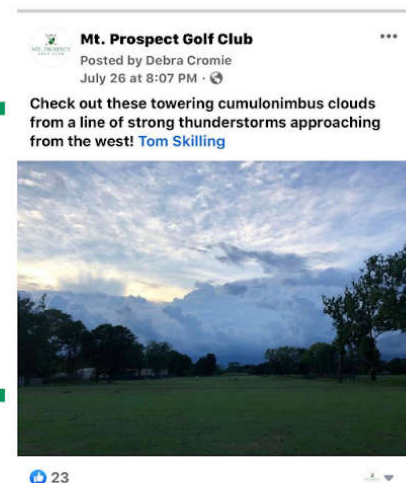
Additional Notes: During the next two months, we are focusing on getting more people to opt in to receive our emails and getting our nonengaged customers engaged again.



Social Media: Most Reached Posts



Facebook: 10 new likes,
July total **599**
Instagram: 33 new followers,
July total **933**
Twitter: 1 new followers on,
July total **147**





September Recreation Division

Aquatics:

Mike Azzaretto, Aquatics & Fitness Manager and Linda Zalewski, Aquatics Coordinator

- Aquatics had a successful August with Monday through Saturday lap swimming, Monday through Friday Aquafit classes and Tuesday and Thursday evening private swim lessons. The Sharks swim team meets four times a week for each age group.
- Lifeguards participate in small group monthly in-services to maintain top training levels.
- August lap swim served 80 patrons daily on average and 35 on Saturday mornings 8am to noon. Saturday hours will be extended beginning September 12 to allow for more lap swimmers but time slots will be reduced from one hour to 45 minutes to accommodate additional patrons.
- Aquafit enrollment is very strong with classes maxed at 22. The entire pool is utilized for Aquafit classes. Currently, we cannot offer Aquafit Unlimited in order to insure the well being and safety of our participants and instructors. In August, a dozen classes were offered which all ran.
 - 8/3-8/13 we had a total of 99 enrollments with a net profit of \$729 (46%)
 - 8/17-8/27 we had a total of 102 enrollments with a net profit of \$1,015 (58%)
- The July 13 Sharks Swim Team Summer Clinic series was so successful we extended the session into August that brought the team right up to the start date of the fall swim season.
- The first session 7/13-8/7, we were able to accommodate 48 swimmers with a net profit of \$4,218 (56%).
- The second session 8/10-8/28, we were able to accommodate 60 swimmers with a net profit of \$4,014 (60%).

Athletics:

Jason Hickman, Athletics Manager and Kevin O'Donnell, Athletics Coordinator

- Youth Baseball & Softball wrapped up the season on Saturday, August 15. COVID challenged us at several turns but we navigated the season without any serious consequences. The current 2020 fall ball season has a record number of participants.
- The 2021 Patriots season tryouts take place the week of September 14 for age levels 9-14U.
- Winter program planning is underway. Staff is working on a modified youth basketball program to adhere to the current health and safety guidelines.



- Youth Fall Baseball & Softball have record numbers this year with 589 participants (an additional 156 players) up from 433 in 2019. The fall season will end in mid-October unless weather delays force an extension.
- Fall Tennis Lesson numbers have increased with 66 participants compared to 53 in 2019. Tennis is playable under COVID-19, and the program has thrived this year.

Cultural Arts:

Ann Zimmerman, Cultural Arts Manager

- Art Studio summer programming wrapped in mid-August. An epoxy floor was laid and a new desk was moved from RecPlex to make for a fully professional look.
- DIY Art Studio kits return the week of September 14th with Back to School Cool kits and Everything Fall!
- Art Studio birthday parties return in October with enhanced safety protocols.
- Dance class registration is going well for the fall term with over 450 enrollments thus far in 72 running classes and additional enrollments coming in daily. We have in-person, hybrid, and some virtual classes to meet all needs. We are in position to move to all virtual should the need arise in the future. More classes will be offered after the initial fall term after Thanksgiving. In 2019, we had 98 successful classes with 895 registrations. Current Cook County guidelines restrict dance to 10 participants per class.
- On October 4 at Veterans Memorial Bandshell, enjoy a senior dance showcase featuring Ballet Expressions and Impulse Dance Ensemble. More information on this free community event at mppd.org
- Winter program planning is currently in progress.

Early Childhood & Youth Programs Updates:

Kristina Winans, Early Childhood & Youth Program Coordinator

- Staff has been busy holding committee meetings and planning for Fall programming offerings.
- Our In-Person Day Camp was extended through Friday, August 14, due to District 57 pushing back their school start date by one week. Parents were extremely appreciative of this extension. Thirty participants were registered the week of August 3-7 and 24 for the week of August 10-14.



- On Wednesday, August 12, we had the Mt. Prospect Fire Department conducts a virtual presentation for our campers on fire safety at home! They also provided each child with a take home bag that included fire safety material, pencils and stickers! Our staff did a
- great job adapting to the changes and modifications that needed to be put in place for the 2020 day camp program.
- Remote Education Camp (REC) began on Monday, August 17 for District 59 (their first day of school) and Monday, August 24 for District 57 (their first day of school). I held a REC staff meeting over Zoom on Friday, August 14. At this time, I have 12 staff who are available to work this program. Participation was as follows:
 - Week 1 Aug 17-21 - D59: 5 participants
 - Week 2 Aug 24-28 - D59: 6 participants + D57: 9 participants = 15 participants
 - Week 3 Aug 31 - Sep 4- D59: 5 participants + D57: 9 participants = 14 participants

Although we have 12 staff members available, only some are available all 5 days for the hours needed. We have two staff in the morning from 7:15-12:15, and two in the afternoon from 12:15-5:15. We must follow the guideline of not mixing staff with groups of children. Week one had only five children enrolled which allowed us to adjust and learn all that was required to run the most successful program.

The children participate in movement activities and crafts in the morning, before e-learning begins. After school activities include fitness, movement exercises, and walks to reduce screen time. A big program challenge is having 15 different schedules, break times and lunches for each student. We ask parents each week for “technology needs” and have created folders for each participant containing this personalized information for regular reference by staff. Many of the participants also use different platforms/apps/devices throughout the day which creates an additional challenge for staff.

Parents have been great at sending us necessary and important information to allow us to help their child be successful. I.T also recently installed a new router for the Kids Klub Room which has helped improve our WiFi capabilities. We will continue to promote the enrichment activities we have to offer in addition to providing a safe learning environment for the students. Off School specials will also be offered on the days they do not have school. Also to be noted there are 9 days off of school from September through Thanksgiving break between SD57 and SD59.

- We are offering Play and Learn for both 3 and 4 year olds. This class will follow a preschool format, but with many modifications and program adjustments. The virtual option of Preschool in your Living Room is also being offered. Both will start September 14.



- Contractual programs continue to be offered as part of our fall programming. Computer Explorers will be offering 3 classes: 1 - Reading w/Robots ages 4-7 (Sep 14 - Oct 5), 2 - Video Game Lab ages 8-12 (Oct 19 - Nov 9), 3 - Gears, Gears, Gears ages 4-6 (Nov 16 - Dec 14).
- Rock 'n' Kids will be offering Tot Rock, Kid Rock, Rock 'n' Kids Virtual class, and a new package deal where they can do the in person class and add on the virtual classes for a discounted rate.
- Our Tot Programs are scheduled to start mid-October to coincide with the proposed plan for a return to in-school learning.

Facilities

Nancy Prosser, Facilities Manager, and Brian Hecker, Central Community Center Coordinator

- The CCC rink has been rented by True Lacrosse for practices. An additional session of floor hockey was offered by Hot Shots Sports.
- The RecPlex track opened up for use on August 1. Since that time there has been minimal usage. We anticipate the usage will increase as the weather turns colder.
- Racquetball courts have been available for use since August 17. There has been no usage to date. Staff reached out to past participants to make them aware the courts were open and available.
- Staff has offered Gatorade at a special discounted price of \$1.00 per item, while RecPlex is selling remaining products for buy 1 get 1 free.
- CCC is offering a sale of Hockey pro shop supplies: Tape, Mouthguards, Laces, and Hockey Wheels, Water Bottles. Information was sent to Marketing to promote sales through media blast. Information was also blasted on the Inline Facebook page.
- Former Lions Center gym rental groups were notified that rentals at RecPlex and Central Community Center were available for adults 18 and older.
- Volleyball court rentals are allowed and have only had one rental booked thus far.
- Staff participated in a Zoom call meeting with Mt. Prospect Football association to discuss the opportunity for the association to rent the rink for 2 hours every Tuesday and Thursday from November-March 2021.
- We have continued to stay connected with staff currently working and those still on furlough and have shared regular updates from the Executive Director.



- The CCC Board room has been fitted with new electronics to allow for in-person board meetings. Modifications have also been made to use this space for virtual programming as needed.
- The Play Plex area of Rec Plex has had the equipment removed to allow for future use by Kindermusik and Kids on Stage.

Fitness:

Mike Azzaretto, Aquatics & Fitness Manager

- WERQ (Work), is a new group exercise class format, which has been added to the passport schedule on Tuesday nights at 7pm. Thus far the class has reached max capacity for both weeks it has run.
- A new event, Fitness in the Park, will debut on September 20th at the Veterans Memorial Bandshell as part of The September to Remember event series. The event features Sunrise Yoga from 6:30-7:30am, Boot Camp from 8-9am and Zumba from 9:30-10:30am. A personal trainer will be on-site to answer questions. Free giveaways and snacks are available to all registered participants. Staff's goal for this program is to sign up a minimum of 30 participants. As of 9/8, there are 19 participants currently registered.
- A new personal training session, Strength 101, has been developed to help current members that may not be comfortable or don't know how to use the strength section of our fitness centers.
- New staff shirts have been ordered for personal trainers and fitness center supervisors. Our Community Relations Department created a modern and visually appealing design that will eventually be implemented in all departments. Fitness was fortunate enough to be the first to receive this new look.
- RecPlex saw 506 memberships sold in the month of August. Over 70% of our current memberships remain frozen. Staff have been communicating with these members via email and phone to invite them back into the facility by offering a free 1-day, risk-free visit in an effort to re-engage with these members. This allows members to have one visit to try things out without unfreezing their membership.
- In the month of August, RecPlex Fitness Center saw an average of 109 member visits per day. Central Community Center saw an average of 34 visits per day.
- Personal Training and Massage combined for \$2,701 in August sales. In August 2019, sales were at \$8,399. We are hoping to increase this number as the weather starts to turn cooler.



Friendship Park Conservatory:

Barb Koch, FPC Manager

- 175 Poinsettias have arrived and are growing in the greenhouse for the holiday season.
- The Fishing Derby took place on Saturday, September 12. For the first time, two time slots were offered to accommodate as many children as possible while allowing for adequate social distancing. There were 64 enrolled in the 7:30am time slot and 49 enrolled in the 10am time slot.
- Youth program registration for September appears to be improving. Parents have expressed interest in programs for their children which are educational and also offer
- FPC has several small events and wedding photos scheduled for September. We are carefully navigating through the many restrictions we are faced with and offering what we can at this time. Some requests that we have received require staff to educate the participant in regards to what we can and cannot offer at this time.



Business Services & Human Resources Report

News & Updates:

- Budget Process Update: Although late summer/early fall is budgeting season for the Mt. Prospect Park District, and staff are using similar tools and timelines as previous budgeting cycles, the process for FY 2021 will be unlike any other. With many uncertainties both in the short and long term, staff are preparing different budget scenarios depending on how the COVID situation develops. One scenario will be closer to a “normal” year, with assumptions of a return to relative normalcy in programming and participation. With 2020 being such an extreme anomaly across the industry, this first scenario will likely draw heavily on the research and benchmarking that went into the original FY 2020 budget. Revenue targets were firmly based on historical data and attainable figures. The Park District closed 2019 in strong fashion and was on track for another successful year in 2020 before the onset of widespread closures and restrictions.
 - Alternative scenarios will serve as projections based on present day information, continually to be adjusted as we chart a course through the end of the year and into 2021. As a reminder, the Park Board officially approves the FY 2021 budget in March 2021. Unlike in previous years where the budget was largely set and untouched aside from as-needed adjustments, staff will likely need these first few months in the new year to refine and adjust accordingly based on the latest information.

H.R. by the Numbers: August 2020

New-Hires:	11
Payroll Changes (to update or change employment status, pay-rate, or job-class):	106
Criminal Background Checks (including new-hires, volunteers and coaches):	67
Workers’ Compensation (new and open claims):	6
Unemployment Claims (new claims):	6



Parks & Planning Division

Administrative Updates:

- Staff has been working on their budget projections for FY2021
- The Rec Plex structural steel entryways are scheduled for a fresh coat of paint in the next month.
- Staff has been looking into upgrading the water main at the Lions Recreation Complex.
- Staff has been looking into the possibility of obtaining a PARC grant to assist in the replacement of the Rec Plex chillers in 2021-22.

Buildings Department Updates:

- Repaired RecPlex Air Handler blower for the fitness center.
- Installed new pathway poles and lights at Friendship Park.
- Installed new ice maker in halfway house at Golf Course.
- Installed new seal on circulating pump at Lions Recreation Center.
- Replace fuel pump switch at Golf Maintenance Facility.
- Painted studio classroom floor with epoxy coating.

Fleet Services Department Updates:

- Repaired PTO wiring on lift truck #37.
- Replaced air bag sensor in van #2.
- Replaced hydroboost assembly in truck #31.
- Replaced water pump assembly on John Deere 2555.
- Serviced watering system on truck #13 and #28.
- Adjusted trailer brakes for skyjack 4626.

Grounds Department Updates:

- Start cleaning, sanding, and repainting outdoor basketball rims and boards.
- Finished repairs to Melas and Weller creek bridges.
- Trim and remove trees at Clearwater Park along fence line
- Remove dead trees at various parks and chip.
- Various turf repairs at Melas Park.

Internal Work Orders Completed (All Parks and Planning Departments):

At the time of this report, there have been approximately **246** internal work order requests submitted YTD to the Parks and Planning division for completion in 2020.



Community Relations & Marketing

Content Marketing through Iconic Imagery

Over the past month, the role of Community Relations & Marketing was illustrated through the story we call “The tale of two fountains.” Without question, there are iconic images associated with the Mt. Prospect Park District which includes the Veterans Memorial Bandshell and fountain. In late August and early September, we received reports that the fountain was vandalized with the addition of soap bubbles. Humorous as it might appear, the bubbles can damage or break the fountain motor requiring a costly repair. We were warned of the overflowing bubbles through Contact Us/Info and phone calls to the District. We used a social media post to alert the community and explain why the bubbles are less than funny. The Journal-Times picked up the story and allowed us the opportunity to explain the reverence of the fountain area and memorial and the disrespect shown our Veterans by adding the soap.

Our social media post to Instagram and Facebook immediately garnered attention and the Facebook reach exceeded any other post for Summer 2020. The fountain is iconic to our residents and therefore good content for sharing. Sometimes a bad story evokes positive response and action. A marketing team cannot ask for more than that in the way of public relations. When marketing to a community, we always remember to reach people WHERE they live addressing things they care about and encouraging them to take action. Whether promoting a program or event, highlighting staff involvement, featuring a park or facility or shining a light on a less than perfect “bubbly” scenario, the overall goal is to reach the hearts and minds of the patrons.

Just a few weeks later, as we unveiled the premiere event of our “September to Remember” Circle Concert Series, the iconic fountain took center stage once more from the place of good. In doing so, it again provided great content for social media that spoke to our residents. On Sunday, September 13, as we launched the first Sunday afternoon concert on a stunning weather day, families, couples and singles were milling about the fountain area enjoying the sunshine and true purpose of the memorial. We photographed many reading the pillar tributes from family to fallen soldiers while watching the abundance of butterflies enjoy the foliage surrounding the fountain and pillars. Against the bright blue sky, the noise from the fountain was almost joyful as just a few reached in with their hands to touch the water.

These two stories define **Community Engagement**. Marketing for the nonprofit world never loses the focus of program revenue and increased participation. But, nonprofit marketing always honors the community it serves and features its iconic images whenever possible. CR&M’s use of our District’s iconic images have always resulted in passionate resident response. Whether protecting the fountain from dangerous bubbles or teaching one’s children of the meaning of the memorial; it is OUR memorial, bandshell, fountain and town. When invested, we respond and in that is the definition of content marketing.

SEPTEMBER 2020

Community Relations & Marketing

search the site... Register Now Job Openings

MT. PROSPECT PARK DISTRICT
ATHLETICS & FITNESS GET INVOLVED
mppd.org

Page views to our website are up 3% in the last month

Most viewed pages:

- RecPlex
- RecPlex Pool
- Group Fitness
- Remote Education Camp
- Dance
- Friendship Park Conservatory
- Baseball/Softball

Upcoming Events

Sep 12 Sep 13 Sep 20

WEBSITE

Fall Program Registration Underway!

Brochure
Views since Aug. 24
12,377

BROCHURE

Fishing Derby
4-14 YEARS
7:30-9:30 AM OR 10:00 AM-12:00 PM
Clearwater Park

SATURDAY 9/12
Register Online MPPD.ORG | \$10

MT. PROSPECT PARK DISTRICT
mppd.org

FISHING DERBY YARD SIGN

Mt. Prospect Park District
September 2 at 1:48 PM · 🌐

Please remember, the fountain at Lions Park and the Veterans Memorial Bandshell are a beautiful tribute to the men and women that have served in the armed forces. It is a place to reflect and remember. Many afternoons you will find families looking at the memorial bricks on the pillars surrounding the fountain, people quietly reading, others just taking a quiet moment to sit and enjoy the outdoors.

Over the past few weeks Park District crews have responded to detergent being... [See More](#)

mpparkdistrict
Robert T Jackson Clearwater Park

Most Engaging Social Media Posts

- Veterans Memorial Fountain discouraging vandalism (Reach: 5,400)
- Remote Education Camp Stocking Clearwater for Fishing Derby
- September to Remember Sunday Events at Lions
- Private Swim Lessons

237 views

mpparkdistrict 🐟 The fish are here! 🐟

Think you've got what it takes to catch one of these guys? Register now for the Fishing Derby this Saturday! Registration ends Friday at 2 pm. Day of registration will be subject to availability.

SOCIAL MEDIA

SEPTEMBER 2020

Community Relations & Marketing



September
2020

Autumn Fun:

Make It A September To Remember



Fall Registration Underway

Take time this holiday weekend to say goodbye to summer. The September/October program guide has hundreds of classes for the entire family. Looking to take a break from the screen? Plug into nature at the Friendship Park Conservatory with classes for kids and adults. Feeling creative? The Art classes bring the colors of the season. Need a workout? The fitness centers and track are open for all and young all-stars can play games in our sports classes.

Email Results

September E-Newsletter
Open Rate 23% • Click Rate 10%

September/October Program Guide
Open Rate 32% • Click Rate 20%

Targeted program emails included:

Green White Soccer Program, Remote Learning, Private Swim Lessons, Additional Lap Swim Hours, Fall Fitness Center Updates and Outdoor Fitness Programs

HELLO TO FALL!

Grab Your Gear
The Fishing Derby is Here

Saturday, September 12
8:30 - 9:30 am or 10 am - 12 pm
\$10

Equipment is provided. Register your child(ren) and bring the family to share in the fun!

[Click Here to Register](#)

AT THE
BANDSHELL

\$10 Socially Distanced Fun
For Everyone



Johnny Burnett Band
September 13
1-2:30 pm

Concert featuring the music of the Beatles & other classic rock favorites



Fitness in the Park
September 20
6:30-7:30 am Yoga
8-9 am Boot Camp
9:30-10:30 am Zumba

Outdoor options for our most popular classes



Sounds of Laurel Canyon
September 27
3-4:30 pm

Concert featuring the music of the 60's & 70's California rock scene

Register for Your Circle Today

EMAIL



Sep
13

The Johnny Burnett Band

Sunday, Sep. 13 | 1:00-2:30 PM

The Johnny Burnett Band returns to delight music lovers once again with the very best in classic rock and pop, including many favorites by The Beatles. This talented 7-piece band puts on quite a show... one you won't want to miss!

Bring your lunch or make it a brunch!

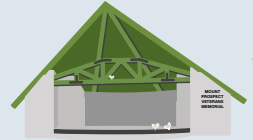
No concessions on site.

Veterans Memorial Bandshell 411 S. Maple St.

Fee \$10 per circle which holds up to 6 people

Register at mppd.org with code **40263**

or call **847-640-1000**



A September
to Remember



THE JOHNNY BURNETT BAND