



MT. PROSPECT PARK DISTRICT

1000 W. CENTRAL ROAD

MOUNT PROSPECT, ILLINOIS 60056

MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2020

The Regular Board Meetings are held at Central Community Center, at 1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 7:00 p.m.

January 22, 2020

February 12, 2020

March 18, 2020

April 22, 2020

May 20, 2020

June 24, 2020

July 22, 2020

August 19, 2020

September 23, 2020

*October 21, 2020

***November 18, 2020**

December 16, 2020

*Denotes start time at 6:30 p.m.

Approved: 11-13-19

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REGULAR BOARD MEETING

NOVEMBER 18, 2020

AGENDA

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- V. FINANCIAL ADVISOR'S REPORT**
- VI. EXECUTIVE REPORT**



1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: NOVEMBER 13, 2020

RE: REGULAR PARK BOARD MEETING (Remote or Board Room)
NOVEMBER 18, 2020 - 7:00 P.M.
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL, MOUNT PROSPECT, IL

To attend remotely, you may join the Zoom meeting:

<https://us02web.zoom.us/j/84108738854?pwd=Q01pM0dpVTdydHRsYjgzWidFOVYzZz09>

Meeting ID: 841 0873 8854
Passcode: 943078
Phone Number: +1 312 626 6799

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- *Approval of Minutes/Special Board Meeting: October 21, 2020
- *Approval of Minutes/Regular Board Meeting: October 21, 2020
- *Ratification Of Accounts Payable in the amount of \$1,879,079.14: October 2020
- *Ratification Of Payroll in the amount of \$366,535.49: October 2020
- *Approval of Board of Commissioners Meeting Schedule 2021

*APPROVAL OF MINUTES

- Special Board Meeting Minutes: October 21, 2020
(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)
- Regular Board Meeting Minutes: October 21, 2020
(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

PUBLIC COMMENT

ADOPTION ITEMS

- A. **ADOPTION OF ORDINANCE NO. 790:** AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES, FOR BONDS REDEMPTION AND INTEREST RETIREMENT, FOR ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS, FOR THE PAYMENT NECESSARY TO BE MADE TO THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR SOCIAL SECURITY EXPENSES, FOR PAYMENT OF THE COSTS OF PROTECTING THE PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, PROPERTY DAMAGE OR LOSS, FOR CONSERVATORY FUND EXPENSES, FOR A PAVING AND LIGHTING FUND, AND FOR SPECIAL RECREATION PROGRAMS FOR THE HANDICAPPED FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY, 2020 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2020.
- B. **ADOPTION OF RESOLUTION NO. 791:** BEING "A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020".
- C. **ADOPTION OF ORDINANCE NO. 792:** AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$3,060,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019C, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS
- D. **ADOPTION OF ORDINANCE NO. 793:** AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS
- E. **ADOPTION OF ORDINANCE NO. 794:** AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY PRINCIPAL AND INTEREST ON \$3,190,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017B OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

NEW BUSINESS

- A. Review/Discussion of Fitness Memberships
- B. Review/Discussion of Proposed CCC Inline Rink Turf Conversion

APPROVAL ITEMS

- A. Approval of the Capital List for FY 2021
- B. Approval of Board of Commissioners Meeting Schedule 2021
(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

FINANCIAL ADVISOR'S REPORT

*RATIFICATION OF ACCOUNTS PAYABLE October 2020
(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

*RATIFICATION OF PAYROLL October 2020
(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT



CONSENT AGENDA

November 18, 2020

Statement by the Chair:

All items identified on the consent agenda may be considered routine by the Board of Commissioners and may be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and remain for consideration under their normal sequence on the regular meeting agenda.

This Month's Consent Agenda Items are as follows:

- A. Approval of Minutes: **SPECIAL BOARD MEETING, October 21, 2020**
- B. Approval of Minutes: **REGULAR BOARD MEETING, October 21, 2020**
- C. Ratification of Accounts Payable, **October 2020** Checks and EFT's in the amount of **\$1,879,079.14**
- D. Ratification of Payroll, **October 2020** Checks and Direct Deposits in the amount of **\$366,535.49**
- E. Approval of the proposed **Board Meeting Schedule** for The Mt. Prospect Park District Board of Park Commissioners for the **2021 Calendar Year**

SUGGESTED MOTION (Requested by Chair)

-Motion "I move to approve the Consent Agenda as presented"

-Second

-Roll Call vote (Call the Roll on the pending motion)

*Prior to asking for the vote to be taken any Commissioner may request the removal of any Consent Agenda item(s). e.g., "I'd like to request the removal of item A. from the Consent Agenda". Any such item will be automatically removed without further discussion or action.

Remote/ Boardroom- Special Board Meeting October 21, 2020

An In-Person/ Remote Special Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 23, 2020 in the Boardroom of the Central Community Center and via remote call-in as well.

Identification of Attendees in-person at the CCC Board Room or remotely online by IT monitor, Jon Zgoda

Administrative Staff/Recreation Staff

Jim Jarog, Executive Director
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill Director of Community Relations and Marketing
Brett Barcel, Director of Golf Operations
George Giese, Superintendent of Business & IT Services
Nick Troy, Director of Recreation
Kristina Winans, Early Childhood Youth Coordinator
Nancy Prosser, Facility Manager
Ann Zimmerman, Cultural Arts Manager
Mike Azzaretto, Aquatic & Fitness Manager
Linda Zalewski, Aquatics Coordinator
Joe Hoffman, IT Services/Registration Manager
Jon Zgoda, IT / Remote Meeting Moderator
Jason Hickman, Athletic Manager
Kevin O'Donnell, Athletic Coordinator
Barb Koch, Friendship Park Manager
Brian Hecker, CCC Facility Coordinator
Robert Smith, Building Department Manager

Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O'Sullivan, GAI

Visitors :

None

Call to Order

President Kurka called to order the In-Person and Remote Special Park Board Meeting of the Mt. Prospect Board of Commissioner, on Wednesday, September 23, 2020 at 6:30 p.m.

President Kurka read the following determination statement:

“Tonight’s Park Board meeting is being held on an in-person basis for the Commissioners and for such of the Staff and general public that may wish to be physically present, while still allowing the general public to attend remotely due to the pandemic and the Governor’s Executive Order still in effect declaring a public emergency. All votes, however, will still be roll call votes.”

Commissioner Starr calls Roll Call for the Board

On roll call, the following commissioners were present:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty	X	
Commissioner Massie	X	

and Commissioner Murphy attended remotely

Commissioner Starr led the Pledge of Allegiance.

CHANGES OR ADDITIONS TO SPECIAL MEETING AGENDA

None

APPROVAL OF AGENDA

Commissioner Tenuta moved to approve the agenda; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

PUBLIC COMMENT

None

NEW BUSINESS

A. Capital Projects/Improvements Draft- FY 2021

Executive Director Jarog reviewed the proposed Capital Improvement Plan FY2021 that was developed by staff for the Board's review and consideration with detailed information on proposed items. This year the District was fortunate to receive additional funding through an annual bond sale. Staff's submittals focused on the following: grant opportunities; necessary infra-structure updates for Parks & Planning; overdue vehicle and equipment replacement; safety concerns; and revenue generating opportunities.

George Giese, Superintendent of Business & IT Services reviewed funding for the FY 2021 Capital Projects/Improvements list. The Capital list was divided into divisions: Business Service ; Community Relations & Mktg.; Golf; Recreation P&P-Buildings; P&P -Grounds; P&P-Fleet and Projects for easier discussion with the Board. After in depth discussion with the Board under each of the divisions - some of the topics discussed were turf project, golf cart purchase , feasibility study for CCC/RecPlex. Commissioner Tenuta stated she never recalls the Board ever reviewing the feasibility study for CCC. When wanting to spend these kinds of funds on a feasibility study this should be discussed with the Board. This is the first time the turf project has been discussed with the Board. She explained that we don't know what 2021 will look like and staff should think about what is the best use for the funds. Not that it couldn't be done in the future but the Board would need updates. Commissioner Kurka explained his thoughts on Capital Project and feels it will be bleak in 2021 due to COVID; plan for the worst and hope for the best ; his plan for Capital is maintain the facilities; must figure out what could be revenue generators; take a good look at the Capital list and where can staff save money- ie hold off buying new golf carts and just maintain what we have; save money and bank the money off the list. Commissioner Doherty looks at Capital as a three year working document; suggests budget the funds with the Board's direction to staff ; we must see how the year plays out. Concerning the turf project-it's a good idea because the inline roller hockey is declining and commends the staff with looking for other revenues sources; suggests a one page document that outlines possible revenue (business model) would go long way with the Board; this would be a good time to initiate this and when things get back to normal we would be up and running. The one page document would help with the comfort level since this was never discussed with the Board. The capital list is good for three year and we could reallocate the funds if needed . George Giese, Superintendent of Business & IT Services thanked everyone for their comments and reiterated the Capital codes are good for three years and a working document. Jim Jarog, Executive Director also stated that even if the Board approves this list the larger projects still need to come before the Board for individual approval. Staff will re-evaluate the Capital List.

ADJOURNMENT

Commissioner Starr called for adjournment at 7:15 pm; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Respectfully submitted,

William J. Starr, Secretary

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Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O'Sullivan, GAI

Visitors :

None

Call to Order

President Kurka called to order the In-Person and Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioner, on Wednesday, September 21, 2020 at 7:15 p.m.

President Kurka read the following determination statement:

“Tonight’s Park Board meeting is being held on an in-person basis for the Commissioners and for such of the Staff and general public that may wish to be physically present, while still allowing the general public to attend remotely due to the pandemic and the Governor’s Executive Order still in effect declaring a public emergency. All votes, however, will still be roll call votes.”

Commissioner Starr calls Roll Call for the Board

On roll call, the following commissioners were present:

<u>Roll Call Vote</u>	<u>Present</u>	<u>Absent</u>
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty	X	
Commissioner Massie	X	

and Commissioner Murphy attended remotely

Commissioner Starr led the Pledge of Allegiance.

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

Commissioner Massie moved to approve the agenda; seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Absent</u>	<u>Nays</u>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		Motion passed

APPROVAL OF CONSENT AGENDA

President Kurka asked for a motion to approval on the Consent Agenda as follows:

*Approval of Minutes: Remote Regular Board Minutes , September 23, 2020

*Ratification of Accounts Payable, September 2020 Checks and EFT’s in the amount of \$713,542.62 as listed on check register

*Ratification of Payroll, September 2020 Checks and Direct Deposits in the amount of \$232,531.96

MOTION

Commissioner Starr moved to approve the Consent Agenda as presented; seconded by Commissioner Doherty.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Absent</u>	<u>Nays</u>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

PUBLIC COMMENT

None

ADOPTION ITEMS

- A. Adoption of An Resolution No. 788: A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Services and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2020.

Lee Howard, CPA from Governmental Accounting Inc. provided an overview of the process for determining the amount of money exclusive of Levies in the Ordinance #788. Attorney Tom Hoffman and Lee Howard answered questions from the Board if any.

MOTION

Commissioner Tenuta moved to adopt Resolution No. 788, A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2020; seconded by Commissioner Starr.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Absent</u>	<u>Nays</u>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		Motion passed

B. Adoption of Resolution No. 789: A Resolution Authorizing an Intergovernmental Agreement with Cook County allowing Application for Coronavirus Relief Funds

George Giese, Superintendent of Business & IT Services explained an opportunity was presented to the MPPD to apply up to \$5,000.00 reimbursement for unbudgeted COVID-related expenses through Cook County. The District's unbudgeted expenditures for COVID-19 was mostly in the form of sanitizing supplies, emergency signage and personal protective equipment. Unfortunately, loss of revenue is not covered under this program. This is an Intergovernmental Agreement (IGA) with Cook County, which sets standards for the use of the funds.

MOTION

Commissioner Massie moved to approve Resolution No. 789, authorizing the Board President to enter into an Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds with Cook County; seconded by Commissioner Starr.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Absent</u>	<u>Nays</u>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		Motion passed

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor, CPA-GAI reviewed the Golf Course record year and Recreation Fund projections from his Financial Advisors report and gave a summary of all funds; attached the year-to-date departmental expenditures analysis, revenue and the District's key revenue facilities in the packet and the impact of COVID 19 and projections/look for year end.

Mr. Howard and the Executive Director took questions from the Board.

EXECUTIVE REPORT

Executive Director Jarog reviewed the upcoming important dates.

- He stated that after the Special Board Meeting earlier tonight staff will take the Board's suggestions into consideration and revise the Capital Projects/Improvements list for FY2021.
- The first draft of the FY2021 budget will be presented at the November 18 Special Board meeting at 6:30 pm for review and discussion. There will be two Budget scenarios: one similar to a normal year and a second to be developed will be based on current day (COVID) and will need to be updated throughout the year 2020 and early 2021.

- The Board Commissioners (2 at a time) were invited to discuss Fitness Program ideas with staff during the week of October 26th. The information will be collected and discussed as a whole at a Board Meeting.

Public Comments:

None

COMMISSIONER COMMENTS/MATTERS FROM THE COMMISSIONERS

Commissioner Doherty stated that great things are happening here at the park district- fall baseball was well organized, good communication and well coached. Families all enjoyed it and it's great to see the families at the ball field. Staff's reworking of the basketball program is a great plan and the parents will enjoy the tuned up program of fundamentals of basketball. The e-learning camps and working with the school district is an organized and well thought out plan. Would like to plan on a retreat to discuss finances, programs and plans for Lions (to have a more in depth discussion) so as not to take up a lot of time at a normal board meeting. Executive Director Jarog suggested having the retreat remotely and President Kurka remarked he will survey the Board.

Commissioner Tenuta remarked that amazing things happened at the District with the music concerts, movie nights and performing arts concerts. The people are willing to pay the \$10 a circle to enjoy a night out in the community. We are offering some normalcy to the community-great job and appreciate all what staff is doing.

Commissioner Starr thanked the Golf Course staff for hosting the American Legion golf outing that was a huge success and appreciates all that the golf staff does. He likes the more detailed board reports on what is happening in the district and gets a great picture on what is happening during the month.

Veterans Day due to COVID will be virtually from the Boardroom at the Village Hall of Mount Prospect on November 11 at 10 am. Special thanks to Ruth Yueill and Cheryl Lufitz for all their help. Everyone from all over the state will have the opportunity to watch the whole ceremony and will be available on Youtube in the afternoon .

Commissioner Kurka thanked Commissioner Starr and stated this is a worthwhile program.

ADJOURNMENT

Commissioner Massie called for adjournment at 8:19 pm; seconded by Commissioner Klicka.

Unapproved Regular Minutes 10-21-20

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X	Motion passed	

Respectfully submitted,

William J. Starr, Secretary

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
October-20

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify October Accounts Payable Checks and EFT's in the amount of \$ 1,879,079.14 as listed on the Check Register.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
10/1-10/11/2020	\$	1,639,616.54	196790-196849	Checks
10/12-10/18/2020	\$	78,296.75	196850-196894	Checks
10/19-10/25/2020	\$	34,649.63	196895-196967	Checks
10/26-10/31/2020	\$	126,516.22	196968-196993	Checks

TOTAL AP **\$** 1,879,079.14 **Checks and EFT's**

PAYROLL

Suggested Motion: I move to ratify October Payroll Checks and Direct Deposits in the amount of \$ 366,535.49 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
10/2/2020	\$	119,332.62	33835-34032	DD Notification
	\$	4,268.84	1024104355- 1024104362	Checks
			34033-34037	<i>Taxes, Transfers & Garnishments</i>
10/16/2020	\$	118,872.55	34038-34237	DD Notification
	\$	4,157.33	1024220534- 1024220541	Checks
			34238-34242	<i>Taxes, Transfers & Garnishments</i>
10/30/2020	\$	116,276.00	34243-34443	DD Notification
	\$	3,628.15	1024343327- 1024343332	Checks
			34444-34448	<i>Taxes, Transfers & Garnishments</i>

TOTAL P/R **\$** 366,535.49 **Checks and Direct Deposits**

**Paper check numbers will not be sequential between check runs; account managed by payroll service provider.

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 9/27/2020
Check Date 10/2/2020

				Avg	Avg
	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	7,936	206	172,500	39	22
	Full Time	52			

Pay Period Ending 10/11/2020
Check Date 10/16/2020

				Avg	Avg
	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	7,891	208	171,545	38	22
	Full Time	52			

Pay Period Ending 10/25/2020
Check Date 10/30/2020

				Avg	Avg
	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	7,606	207	167,981	37	22
	Full Time	52			



MEMORANDUM

To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: November 18, 2020

Re: **REGULAR BOARD MEETING DATES 2021**

SUMMARY & BACKGROUND:

A copy of the proposed Board Meeting schedule for 2021 is included for your review and consideration. As is customary each year once the dates have been reviewed and agreed upon by all Commissioners staff then requests that the Board approves the proposed dates to formally set the monthly Board Meeting dates for the following calendar year which is 2021.

DOCUMENTS ATTACHED

PROPOSED BOARD MEETING DATES FOR 2021

RECOMMENDATION:

MOVE TO APPROVE THE PROPOSED BOARD MEETING SCHEDULE FOR THE MT. PROSPECT PARK DISTRICT BOARD OF PARK COMMISSIONERS FOR THE 2021 CALENDAR YEAR



MT. PROSPECT PARK DISTRICT

1000 W. CENTRAL ROAD

MOUNT PROSPECT, ILLINOIS 60056

MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2021

The Regular Board Meetings are held at Central Community Center, at 1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 7:00 p.m.

January 20, 2021

February 10, 2021

March 17, 2021

April 21, 2021

May 19, 2021

June 16, 2021

July 21, 2021

August 18, 2021

September 22, 2021

*October 20, 2021

*November 17, 2021

December 15, 2021

***Denotes start time at 6:30 p.m.**

Approved:



MEMORANDUM

To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: November 18, 2020

Re: Ordinance No. 790

C: Tom Hoffman, Park District Attorney
Lee Howard, Park District Financial Advisor
George Giese, Superintendent of Business & IT Services

SUMMARY & BACKGROUND:

Ordinance No. 790 provides for the District's annual tax levy, which when filed with the Cook County Clerk's tax extension department enables real estate taxes to be extended, resulting in real estate tax revenues which will be paid by the County to the District next during 2021 and early in 2022. Ordinance No. 790 is consistent with the parameters set by the Board in the Truth in Taxation Resolution (No.788) which was adopted last month but for full disclosure it also contains the 2020 levy amounts for Bonds and Interest as established by previously filed bond ordinances. Ordinance No. 790, together with a Certificate of Presiding Officer, is to be filed by our Attorney Tom Hoffman prior to the 12/29/20 filing deadline.

DOCUMENTS ATTACHED:

Ordinance No. 790

RECOMMENDATION:

Move to adopt Ordinance No. 790, being "An Ordinance levying taxes for all Corporate purposes, for Bonds redemption and Interest retirement, for establishing and maintaining Recreational programs, for the payment to be made to the Illinois Municipal Retirement Fund, for Social Security expenses, for payment of the costs of protecting the Park District and its employees against Liability, property damage or loss, for Conservatory Fund expenses, for a Paving and Lighting Fund, and for special recreation programs for the Handicapped for the fiscal year beginning the first day of January, 2020 and ending the thirty-first day of December, 2020", on the understanding that the total amount being levied by Ordinance No. 790 is \$10,774,565, comprised as follows: for all Corporate purposes \$2,498,354, for Bonds redemption and Interest retirement \$3,240,597, for establishing and maintaining Recreational programs \$1,687,504, for the payment necessary to be made to the Illinois Municipal Retirement Fund \$651,000, for Social Security expenses \$350,000, for payment of costs of protecting the Park District and its employees against Liability, property damage or loss \$770,000, for Conservatory Fund expenses \$800,532, for a Paving and Lighting Fund \$85,000, and for special recreation programs for the Handicapped \$691,578.

ORDINANCE NO. 790

MT. PROSPECT PARK DISTRICT

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES, FOR BONDS REDEMPTION AND INTEREST RETIREMENT, FOR ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS, FOR THE PAYMENT NECESSARY TO BE MADE TO THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR SOCIAL SECURITY EXPENSES, FOR PAYMENT OF THE COSTS OF PROTECTING THE PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, PROPERTY DAMAGE OR LOSS, FOR CONSERVATORY FUND EXPENSES, FOR A PAVING AND LIGHTING FUND, AND FOR SPECIAL RECREATION PROGRAMS FOR THE HANDICAPPED FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY, 2020 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2020.

BE IT ORDAINED by the Board of Commissioners of the MT. PROSPECT PARK DISTRICT, Cook County, Illinois as follows:

SECTION 1. That the sum of TEN MILLION SEVEN HUNDRED SEVENTY FOUR THOUSAND FIVE HUNDRED SIXTY FIVE DOLLARS

(\$10,774,565) being composed of the amount of \$2,498,354 for General Corporate purposes, the amount of \$3,240,597 for Bonds and Interest indebtedness, the amount of \$651,000 for contributions to the Illinois Municipal Retirement Fund, the amount of \$350,000 for Social Security expenses, the amount of \$770,000 for Liability protection, the amount of \$691,578 for Special Recreation for the Handicapped Fund, the amount of \$85,000 for Paving and Lighting purposes, the amount of \$1,687,504 for Recreational programs, the amount of \$800,532 for Conservatory purposes, be and the same is hereby levied and assessed on all real property within said Mt. Prospect Park District subject to taxation according to the ad valorem value of the same property as the same is assessed and equalized for state and county purposes and that said amounts be collected from the 2020 tax levy pursuant hereto as authorized by statute. The objects and purposes for which this levy is made and the respective amounts thereof are hereby set forth and levied as follows:

MT. PROSPECT PARK DISTRICT – 2020 LEVY

AMOUNT REQUIRED
TO BE RAISED BY
TAX LEVY

CORPORATE FUND-PARK MAINTENANCE

DIRECTORS SALARIES	40,877
SUPERINTENDENT OF MAINTENANCE SALARY	34,084
ASST. SUPT. OF MAINTENANCE SALARY	47,193
FOREMAN SALARIES	178,285
FULL TIME MAINTENANCE POSITIONS COMPENSATION	969,035
OFFICE POSITIONS	43,023
PART TIME MAINTENANCE WAGES	93,759
GROUP HOSPITAL INSURANCE PREMIUMS	170,419
TYPESETTING & PRINTING	7,562
PROFESSIONAL ASSOCIATIONS	9,555
MEMBERSHIP & DUES	5,544
POSTAGE & FREIGHT	8,315
TRAVEL, MEETINGS & CONFERENCE	8,799
TRAINING SEMINARS	8,730
REPAIRS & MAINTENANCE SERVICES-BUILDINGS	15,730
REPAIRS & MAINTENANCE SERVICES-GROUNDS	15,786
RECREATIONAL EQUIPMENT SERVICE CONTRACTS	8,170
EQUIPMENT RENTAL	7,810
LAUNDRY & CLEANING SERVICE	18,724
OFFICE SUPPLIES	8,801
TREE & PARK PLANTINGS	95,011
FERTILIZER & GROUND CHEMICALS	46,298
REPAIRS & MAINTENANCE MATERIAL-BUILDINGS	48,092
REPAIRS & MAINTENANCE MATERIAL- GROUNDS	68,168
OTHER COMMODITIES	7,866
TELEPHONE SERVICE CHARGES	13,109
ELECTRICITY CHARGES	128,469
NORTHERN ILLINOIS GAS CHARGES	39,329
WATER CHARGES	9,624
REFUSE/SCAVENGER	20,975
TOTAL CORPORATE PARK MAINTENANCE EXPENSE	\$2,177,142

CORPORATE FUND-MOTOR POOL

MECHANICS SALARIES	96,106
OFFICE POSITIONS	15,730
GROUP HOSPITAL INSURANCE PREMIUMS	18,354
REPAIRS & MAINTENANCE SERVICES -AUTOMOTIVE	15,730
LAUNDRY & CLEANING SERVICE	4,923
CLOTHING SUPPLIES	5,562
VEHICLE FUELS	62,925
OILS, LUBRICANTS & CLEANERS	7,394
SMALL TOOLS	8,339
VEHICLE & EQUIPMENT PARTS	83,149
TOTAL CORPORATE MOTOR POOL EXPENSE	\$321,212
TOTAL CORPORATE FUND LEVY	\$2,498,354
AUTHORIZED BY 70 ILCS 1205/5-1	

MT. PROSPECT PARK DISTRICT - 2020 LEVY

AMOUNT REQUIRED
TO BE RAISED BY
TAX LEVY

BONDS & INTEREST FUND

1. FOR PAYMENT OF INTEREST ON
OUTSTANDING BONDS PER BOND ORDINANCES ON FILE WITH COUNTY:

A. SERIES 2018A BONDS	\$10,408
B. SERIES 2019A BONDS	\$26,195
C. SERIES 2020A BONDS	\$27,543
D. SERIES 2020B BONDS	\$ 1,841

2. FOR PAYMENT OF PRINCIPAL ON
OUTSTANDING BONDS PER BOND ORDINANCES ON FILE WITH COUNTY:

A. SERIES 2018A BONDS	\$523,000
B. SERIES 2019A BONDS	\$2,015,000
C. SERIES 2020A BONDS	\$464,550
D. SERIES 2020B BONDS	\$172,060

TOTAL BONDS & INTEREST FUND LEVY (70 ILCS 1205/6-6) \$3,240,597

ILLINOIS MUNICIPAL RETIREMENT FUND

1. PARK DISTRICT CONTRIBUTION TO THE
ILLINOIS MUNICIPAL RETIREMENT FUND \$651,000
(AUTHORIZED BY 40 ILCS 5/7-171)

TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND LEVY \$651,000

FEDERAL SOCIAL SECURITY INSURANCE FUND

1. EMPLOYER CONTRIBUTIONS REQUIRED UNDER THE
FEDERAL SOCIAL SECURITY INSURANCE PROGRAM;
(AUTHORIZED BY 40 ILCS 5/7-170) \$350,000

TOTAL FEDERAL SOCIAL SECURITY INSURANCE FUND LEVY \$350,000

MT. PROSPECT PARK DISTRICT - 2020 LEVY

AMOUNT REQUIRED
TO BE RAISED BY
TAX LEVY

LIABILITY FUND

1. PAYMENT TO THE METROPOLITAN RISK MANAGEMENT AGENCY, A JOINT SELF-INSURANCE RISK POOL, FOR THE PURPOSE OF PAYING THE COST OF PROTECTING THE MT. PROSPECT PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, AND LOSS.	552,500
2. PREMIUMS FOR THE PURCHASE OF WORKERS COMPENSATION INSURANCE	6,850
3. OPERATING AND ADMINISTRATIVE COSTS AND EXPENSES	
RISK MANAGEMENT PROGRAM PERSONNEL EXPENSE	
SUPERINTENDENT'S EXPENSE	19,950
MANAGER'S EXPENSE	18,990
TRAINER'S EXPENSE	10,650
CLERICAL STAFF EXPENSE	88,450
TOTAL RISK MANAGEMENT PROGRAM PERSONNEL EXPENSE	\$138,040
RISK MANAGEMENT PROGRAM EDUCATIONAL EXPENSE	
MEETINGS EXPENSE	2,380
TRAINING EXPENSE	70,230
TOTAL RISK MANAGEMENT PROGRAM EDUCATIONAL EXPENSE	72,610
TOTAL LIABILITY FUND LEVY (AUTHORIZED BY 745 ILCS 10/9-107)	\$770,000

MT. PROSPECT PARK DISTRICT - 2020 LEVY

AMOUNT REQUIRED
TO BE RAISED BY
TAX LEVY

RECREATION FOR THE HANDICAPPED FUND

1. CONTRIBUTIONS TO NORTHWEST SPECIAL RECREATION
ASSOCIATION AS PER JOINT AGREEMENT AS PROVIDED
BY STATUTE,(AUTHORIZED BY 70 ILCS 1205/5-8)

\$670,171

TOTAL RECREATION FOR THE HANDICAPPED FUND LEVY

\$670,171

PAVING AND LIGHTING FUND

1. THE AMOUNT TO BE RAISED BY TAX LEVY FOR THE
PURPOSE OF PAVING ROADWAYS WITHIN THE PARKS
MAINTAINED BY THE DISTRICT, AS PROVIDED BY STATUTE
(AUTHORIZED BY 70 ILCS 1205/5-6)

PARKING LOT & WALKWAY PAVING
ATHLETIC FIELD LIGHTING

\$68,360

\$16,640

TOTAL PAVING AND LIGHTING FUND LEVY

\$85,000

MT. PROSPECT PARK DISTRICT - 2020 LEVY

	AMOUNT REQUIRED TO BE RAISED BY TAX LEVY
RECREATION FUND-ADMINISTRATION DIVISION	
DIRECTORS SALARIES	37,030
PROGRAM MANAGER SALARY	89,726
FACILITY MANAGERS SALARY	37,090
OFFICE POSITIONS COMPENSATION	289,666
RECREATION PROGRAM COORDINATORS COMPENSATION	259,734
RECREATION PROGRAM SUPERVISORS COMPENSATION	103,202
GROUP HOSPITAL INSURANCE	146,396
LEGAL SERVICES	20,961
FINANCIAL SERVICES	10,135
CLASSIFIED ADVERTISING	8,265
PUBLIC RELATIONS	30,696
PROMOTIONAL SERVICES	38,470
BROCHURE	104,583
POSTAGE & FREIGHT	61,391
TRAVEL, MEETINGS & CONFERENCES	22,979
TRAINING SEMINARS	24,244
REPAIRS & MAINTENANCE SERVICES-BUILDINGS	15,839
SERVICE CONTRACTS	8,755
COMPUTER PROGRAMMING	39,450
MINOR EQUIPMENT	17,220
OFFICE SUPPLIES	40,831
VEHICLE FUELS	21,251
RECREATION SUPPLIES	21,541
REPAIRS & MAINTENANCE MATERIALS	14,166
OTHER COMMODITIES	10,625
TELEPHONE SERVICE CHARGES	33,809
TOTAL RECREATION ADMINISTRATION	\$1,508,055

MT. PROSPECT PARK DISTRICT - 2020 LEVY

	AMOUNT REQUIRED TO BE RAISED BY TAX LEVY
RECREATION FUND-LIONS CENTER DIVISION	
MINOR EQUIPMENT	11,746
RECREATION SUPPLIES	4,781
ELECTRICITY	35,419
NORTHERN ILLINOIS GAS CHARGES	16,529
SUBTOTAL: RECREATION FUND-LIONS CENTER DIVISION	\$68,475
RECREATION FUND-COMMUNITY CENTER DIVISION	
EQUIPMENT RENTAL	3,355
RECREATION SUPPLIES	3,727
ELECTRICITY	54,307
NORTHERN ILLINOIS GAS CHARGES	28,335
SUBTOTAL: RECREATION FUND-COMMUNITY CTR. DIVISION	\$89,724
RECREATION FUND-FRIENDSHIP CENTER DIVISION	
BUILDING RENTAL	9,210
MINOR EQUIPMENT	3,911
RECREATION SUPPLIES	8,129
SUBTOTAL: RECREATION FUND-FRIENDSHIP CTR. DIVISION	\$21,250
TOTAL RECREATION FUND LEVY (AUTHORIZED BY 70 ILCS 1205/5-2)	\$1,687,504

MT. PROSPECT PARK DISTRICT - 2020 LEVY

AMOUNT REQUIRED
TO BE RAISED BY
TAX LEVY

CONSERVATORY FUND-ADMINISTRATION

DIRECTORS SALARIES	45,365
ASST. DIRECTOR SALARY	40,605
OFFICE POSITIONS COMPENSATION	34,875
RECREATION COORDINATOR SALARY	43,685
OFFICE WAGES	20,163
GROUP HOSPITAL INSURANCE	11,271
LEGAL SERVICES	3,360
FINANCIAL SERVICES	5,041
TYPESETTING & PRINTING	18,483
PUBLIC RELATIONS	10,081
BROCHURE	12,253
MEMBERSHIP & DUES	3,274
POSTAGE & FREIGHT	3,445
TRAVEL, MEETINGS & CONFERENCES	4,091
TRAINING SEMINARS	6,814
SECURITY SYSTEM	5,344
REPAIRS & MAINTENANCE SERVICE CONTRACT	4,738
COMPUTER SERVICE FEES	8,401
MINOR EQUIPMENT	3,608
OFFICE SUPPLIES	3,111
PHOTOGRAPHIC & DRAFTING SUPPLIES	4,353
OTHER COMMODITIES	3,057
TELEPHONE SERVICE CHARGES	3,663
ELECTRICITY	52,086
NORTHERN ILLINOIS GAS CHARGES	73,928
WATER	3,353
TOTAL CONSERVATORY ADMINISTRATION	\$428,448

CONSERVATORY FUND-PARKS MAINTENANCE

SUPERVISORS COMPENSATION	45,365
MAINTENANCE POSITIONS COMPENSATION	97,452
MAINTENANCE LABOR COMPENSATION	70,568
GROUP HOSPITAL INSURANCE	23,522
REPAIRS & MAINTENANCE-SERVICES	9,945
SERVICE CONTRACTS	2,868
EQUIPMENT RENTAL	3,851
LAUNDRY & CLEANING SERVICE	3,360
SEEDS & PLANTS	33,604
VEHICLE FUELS	3,111
FERTILIZER & GROUND CHEMICALS	10,216
REPAIRS & MAINTENANCE MATERIALS-BUILDINGS	26,884
OTHER COMMODITIES	3,608
TOTAL CONSERVATORY PARKS MAINTENANCE	\$334,354

MT. PROSPECT PARK DISTRICT - 2020 LEVY

	AMOUNT REQUIRED TO BE RAISED BY TAX LEVY
CONSERVATORY FUND-PROGRAMMING	
RECREATION LEADERS/SUPERVISORS COMPENSATION	2,520
INSTRUCTORS/PROGRAM SERVICES COMPENSATION	6,721
TRAVEL, MEETINGS & CONFERENCES	5,041
PROGRAM SUPPLIES	23,448
TOTAL CONSERVATORY PROGRAMMING	\$37,730
TOTAL CONSERVATORY FUND LEVY (AUTHORIZED BY 70 ILCS 1205/5-7)	\$800,532

MT. PROSPECT PARK DISTRICT - 2020 LEVY
SUMMARY OF TAXES LEVIED

FUNDS	LEVY
CORPORATE	\$2,498,354
BONDS & INTEREST	\$3,240,597
I.M.R.F.	\$651,000
SOCIAL SECURITY	\$350,000
LIABILITY	\$770,000
RECREATION FOR THE HANDICAPPED	\$691,578
PAVING & LIGHTING	\$85,000
RECREATION	\$1,687,504
CONSERVATORY	\$800,532
TOTAL AMOUNT LEVIED	\$10,774,565

SECTION 2. That forthwith upon the passage of this ordinance, it shall be the duty of the Secretary of this Board to file a duly certified copy of same with the office of the Cook County Clerk.

SECTION 3. That the County Clerk be and hereby is directed by law, to ascertain the rate percent which, upon the total valuation of all property subject to taxation within the Mt. Prospect Park District as the same is assessed and equalized for state and county purposes, will produce a net amount as herein legally levied and to extend such tax pursuant to the statute in such case made and provided.

SECTION 4. This ordinance shall be in full force and effect from and after its adoption.

ADOPTED: This 18th day of November 2020

VOTES: Ayes: Nays: Absent:

President, Board of Park Commissioners
Mt. Prospect Park District

ATTEST:

Secretary, Board of Park Commissioners
Mt. Prospect Park District

STATE OF ILLINOIS)

COUNTY OF COOK) ss.
)

I, WILLIAM J. STARR DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meetings of the board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO.790

MT. PROSPECT PARK DISTRICT

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES, FOR BONDS REDEMPTION AND INTEREST RETIREMENT, FOR ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS, FOR THE PAYMENT NECESSARY TO BE MADE TO THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR SOCIAL SECURITY EXPENSES, FOR PAYMENT OF THE COSTS OF PROTECTING THE PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, PROPERTY DAMAGE OR LOSS, FOR CONSERVATORY FUND EXPENSES, FOR A PAVING AND LIGHTING FUND, AND FOR SPECIAL RECREATION PROGRAMS FOR THE HANDICAPPED FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY, 2020, AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2020

That the foregoing was adopted by the Board of Park Commissioners of said Mt. Prospect Park District on the 18th day of November, 2020 and was on the same day approved by the secretary of the Mt. Prospect Park District; that the original thereof was filed and recorded in the office of the Secretary of the Mt. Prospect Park District (of which the foregoing is a true copy) and is now on file in the office of such Secretary.

Given under my hand and seal of the Mt. Prospect Park District this 18th day of November, 2020.

(SEAL)

Secretary

Mt. Prospect Park District
Cook County, Illinois



MEMORANDUM

To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: November 18, 2020

Re: Resolution No. 791

SUMMARY & BACKGROUND:

Resolution No. 791 provides for the possible reduction by the County of the District's 2020 tax levy in the event that it is required to be reduced to not exceed the District's Extension Limitation as determined under the Property Tax Extension Limitation Law (the tax cap) and in that event it provides direction to the County as to which funds to be reduced and by what percentage. Absent the District's providing this direction any required reduction would be applied pro-rata by the County across all funds other than the Bonds and Interest Fund.

DOCUMENTS ATTACHED

Resolution No. 791

RECOMMENDATION:

MOVE TO ADOPT RESOLUTION NO. 791, BEING "A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020".

RESOLUTION NO. 791

MT. PROSPECT PARK DISTRICT

**A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION
OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT
PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR
BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020**

WHEREAS, the Mt. Prospect Park District (the “District”) through the Board of Park Commissioners thereof, Cook County, Illinois, passed on November 18, 2020 an Ordinance No. 790 providing for the levy and assessment of taxes for the District; and

WHEREAS, Public Act 89-1 (the “Act”) was signed into law on February 12, 1995, imposing the Property Tax Extension Limitation of the lesser of the percentage increase in the Consumer Price Index or five percent; and

WHEREAS, the District wishes to direct the County Clerk as to the manner in which to reduce the 2020 Tax Levy of the District if a reduction of said levy is required by the Act.

NOW, THEREFORE, IT IS RESOLVED by the District and the Board of Park Commissioners thereof as follows:

Section 1: That the following percentages of the total limitation amount, if any, be applied to the respective funds of the District for the 2020 levy year:

General Corporate Fund	54 percent
Illinois Municipal Retirement Fund	0 percent
Social Security Fund	0 percent
Auditing Fund	0 percent
Liability Insurance Fund	0 percent
Recreation Fund	46 percent
Paving and Lighting Fund	0 percent
Conservatory Fund	0 percent
Recreation for the Handicapped Fund	0 percent
Bonds and Interest Fund	<u>0 percent</u>
Total Limitation	<u>100 percent</u>

Section 2: That the County Clerk be and is hereby directed, as provided by law, to ascertain the limitation amount to which to apply the foregoing limitation percentages, to so apply said limitation percentages and to ascertain the rate percent which, upon the total valuation of all property subject to taxation within the District as the same is assessed and equalized for state and county purposes, will produce an adjusted net amount as legally levied and to extend such tax pursuant to the statutes in such case made and provided.

Section 3: That the Secretary of said District and of said Board of Park Commissioners be and is hereby directed to file with the County Clerk of Cook County, Illinois, within the time limited by law, a copy of this Resolution, duly certified by him.

Section 4: That all ordinances and resolutions or parts of ordinances and resolutions in conflict with the provisions of this resolution are hereby repealed to the extent of such conflict.

ADOPTED: This 18th day of November, 2020.

VOTES: Ayes:
 Nays:
 Absent:

President, Board of Park Commissioners
Mt. Prospect Park District
Cook County, Illinois

ATTEST:

Secretary, Board of Park Commissioners
Mt. Prospect Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meetings of the Board of Park Commissioners of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

RESOLUTION NO. 791

MT. PROSPECT PARK DISTRICT

A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020

that the foregoing was adopted by the Board of Park Commissioners of said Mt. Prospect Park District on the 18th day of November, 2020, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 18th day of November, 2020.

Secretary

(SEAL)



MEMORANDUM

To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: November 18, 2020

Re: Ordinance Nos. 792, 793, and 794

SUMMARY & BACKGROUND:

Each time the District issues bonds a Bond Ordinance containing a levy schedule is filed with the County and the County follows such schedule(s) in extending the taxes needed to pay all debt service on each bond issue until paid in full by maturity. The exception to this process pertains to the District's long-term debt resulting from the periodic issuance of Alternate Revenue Source Bonds, in which case the annual levies provided for in the respective Alternate Revenue Source bond ordinances must be abated (eliminated), consistent with the plan that proceeds of annual short-term "rollover" bonds are to be used to pay the interest and principal coming due each year on the Alternate Revenue Source bonds. Failure to adopt and file an Abatement Ordinance for any outstanding alternate revenue source debt would have disastrous consequences for the well-planned overall bonding strategy of the District. The District currently has three outstanding Alternate Revenue Source bond issues. Consistent with the foregoing, the Board must abate the 2020 levy for each of these issues. After adoption of Ordinances 792, 793, and 794, they will be filed with the Cook County Clerk.

DOCUMENTS ATTACHED

Ordinance Nos. 792,793, and 794

RECOMMENDATION:

-MOVE TO ADOPT ORDINANCE NO. 792, "AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$3,060,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019C, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS."



(next):

-MOVE TO ADOPT ORDINANCE NO. 793, BEING "AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS."

(next):

-MOVE TO ADOPT ORDINANCE NO.794, BEING "AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY PRINCIPAL AND INTEREST ON \$3,190,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017B, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS".

ORDINANCE NO. 792

MT. PROSPECT PARK DISTRICT

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$3,060,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019C OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

* * *

WHEREAS, the Board of Park Commissioners (the "Board") of the Mt. Prospect Park District, Cook County, Illinois (the "District"), by ordinance adopted on the 25th day of September, 2019 (the "Ordinance"), did provide for the issue of \$3,060,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019C (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the District will have Pledged Revenues (as defined in the Ordinance) in the "Alternate Bond and Interest Fund, Series 2019C " (the "Bond Fund") established pursuant to Section 10 of the Ordinance for the purpose of paying debt service on the Bonds up to and including November 1, 2021; and

WHEREAS, it is necessary and in the best interest of the District that the tax heretofore levied for the year 2020 to pay debt service on the Bonds be abated:

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2020 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2020 in its entirety in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

PASSED: This 18th day of November, 2020.
APPROVED: This 18th day of November, 2020.

VOTES:

Ayes:

Nays:

Absent:

President, Board of Park Commissioners

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, WILLIAM j. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO. 792

MT. PROSPECT PARK DISTRICT

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$3,060,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019C OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

that the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 18th day of November, 2020 and was on the same day approved by the Secretary of the Mt. Prospect Park District; that the original thereof was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 18th day of November, 2020.

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)

ORDINANCE NO. 793

MT. PROSPECT PARK DISTRICT

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

* * *

WHEREAS, the Board of Park Commissioners (the "Board") of the Mt. Prospect Park District, Cook County, Illinois (the "District"), by ordinance adopted on the 28th day of May, 2014 (the "Ordinance"), did provide for the issue of \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014A (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the District will have Pledged Revenues (as defined in the Ordinance) in the "Alternate Bond and Interest Fund of 2014" (the "Bond Fund") established pursuant to Section 12 of the Ordinance for the purpose of paying debt service on the Bonds up to and including November 1, 2021; and

WHEREAS, it is necessary and in the best interest of the District that the tax heretofore levied for the year 2020 to pay said debt service on the Bonds be abated:

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2020 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2020 in its entirety in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect

forthwith upon its adoption.

PASSED: This 18th day of November, 2020.
APPROVED: This 18th day of November, 2020.

VOTES:

Ayes:

Nays:

Absent:

President, Board of Park Commissioners

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO. 793

MT. PROSPECT PARK DISTRICT

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

that the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 18th day of November, 2020 and was on the same day approved by the Secretary of the Mt. Prospect Park District; that the original thereof was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 18th day of November, 2020.

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)

ORDINANCE NO. 794

MT. PROSPECT PARK DISTRICT

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY PRINCIPAL AND INTEREST ON \$3,190,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017B, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

* * *

WHEREAS, the Board of Park Commissioners (the "Board") of the Mt. Prospect Park District, Cook County, Illinois (the "District"), by ordinance adopted on the 25th day of October, 2017 (the "Ordinance"), did provide for the issue of \$3,190,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2017B (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the District will have Pledged Revenues (as defined in the Ordinance) in the "Alternate Bond and Interest Fund of 2017" (the "Bond Fund") established pursuant to Section 8 of the Ordinance for the purpose of paying principal and interest on the Bonds up to and including November 1, 2021; and

WHEREAS, it is necessary and in the best interest of the District that the tax heretofore levied for the year 2020 to pay said principal and interest on the Bonds be abated:

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2020 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2020 in its entirety in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect

forthwith upon its adoption.

PASSED: This 18th day of November, 2020.
APPROVED: This 18th day of November, 2020.

VOTES:

Ayes:

Nays:

Absent:

President, Board of Park Commissioners

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official minutes of the meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO. 794

MT. PROSPECT PARK DISTRICT

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY PRINCIPAL AND INTEREST ON \$3,190,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017B, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

that the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 18th day of November, 2020 and was on the same day approved by the Secretary of the Mt. Prospect Park District; that the original thereof was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 18th day of November, 2020.

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)



MEMORANDUM

To: Board of Park Commissioners

From: Nick Troy, Director of Recreation
Mike Azzaretto, Aquatics and Fitness Manager

Date: November 18, 2020

Re: Fitness Membership Review

C: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

Fitness is a constantly evolving industry, perhaps even more so during the COVID-19 pandemic. After careful evaluation and research into the Park District's current membership and fee structure, staff is recommending changes to help make the District's fitness operation more sustainable. We believe these changes are necessary to offset rising costs and the challenging restrictions placed on fitness in the short-term. With an eye toward a brighter future, these proposed changes are formulated to better position the Park District to increase revenues and better serve our valued patrons. We are committed to offering our patrons a flexible, community-centered fitness product, and we have exciting new offerings in store. Highlights of our proposed changes include:

- Increased All-In and Passport 10 Punch Pass fees to offset rising costs and reduced volume;
- Elimination of additional household member discounts, with a focus on keeping membership rates competitive;
- Renewed efforts to encourage recurring memberships through fee differentials, while still offering flexible 1-month memberships;
- Addition of FitnessOnDemand technology to supplement our strong program offerings and offer out patrons an exciting tool for at-home workouts.

We plan to implement the new structure in early 2021, with an exact date dependent on the state of the Park District and community

DOCUMENTS ATTACHED

Fitness Membership Review

RECOMMENDATION:

For Review and Discussion with Board of Commissioners (No Formal Action Required)

Membership Review

Mt. Prospect Park District

Goal: Create a structure that would survive in COVID, and thrive in non-COVID times.





Fitness Programming Overview

- **Abundance of New Programming**
 - Since May 2020, we have or are scheduled to offer 19 new fitness programs/specialty classes that we have not tried before by the end of February 2021.
 - Registration is strong for new class additions.
- **Passport Classes are Filling**
 - For the week of 10/19, 146 spots of 172 available were reserved for group exercise classes.
 - Staff have been removing/changing underperforming classes to maximize participation.
- **Following the Cook County Mitigation Guidance**
 - Indoor fitness class sizes are maxed at 10 participants per class.

October Statistics

Membership (after returns)

Revenue		Expenses	
All In	\$256	Group Ex Instructors	\$1,951.37
Premier Plus	\$4,835	CCC Fitness Staff	\$3,457.50
Fitness	\$7,224	RPX Fitness Staff	\$4,782
Courts, Pool, Track	-\$110	Aquatic Staff	\$5,340
Health Memberships (Sep.)	\$1,011.80		
Passport Punch Card	\$628		
Daily Fees	\$480		
Total	\$14,324.80	Total	\$15,530.87
	Net	-\$1,206.07	



October Statistics

Group Exercise (not including yearly returns)

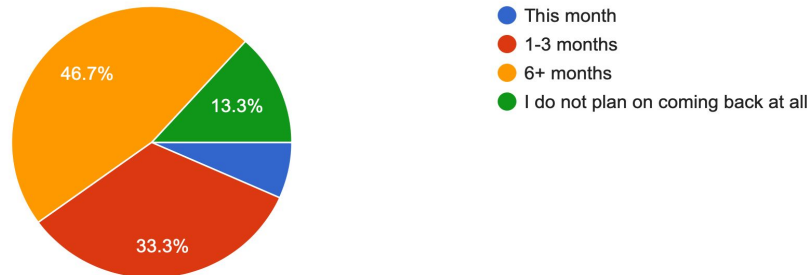
Revenue		Expenses	
All In (38% to GEX)	\$771.90	Group Ex Instructors	\$1,951.37
Punch Cards	\$681		
Daily	\$170		
Total	\$1,622.90	Total	\$1,951.37
	Net	-\$328.47	

How did we get here?

- 61.59% of members are still frozen equating to \$38,986.90.
- 60% of frozen All In members do not plan to come back until at least 6 months or at all.
- Nothing forcing commitment to our gyms.
- Additional household members fee can make family passes inexpensive.
 - Family of 5 fitness membership is \$48.
- Rising staff costs (additional facility staff, minimum wage increase, etc.).

If your membership is currently frozen, when do you anticipate on coming back?

30 responses



Current Membership Structure

All memberships except All In offered in recurring and variable options

	All In	Premier Plus	Fitness	Courts, Pool, Track
Monthly	R \$39 NR \$49	R \$25 NR \$32	R \$20 NR \$25	R \$12 NR \$14
Second Household Member	R \$29 NR \$39	R \$15 NR \$19	R \$13 NR \$18	R \$3 NR \$6
Each Addtl. Member	R \$29 NR \$39 / Person	\$7/person	\$5/person	\$3/person
Daily Fee	N/A	R \$7 NR \$10	R \$6 NR \$9	R \$5 NR \$8
Passport 10 Punch Pass	M \$48 NM \$65	-	-	-

Competition

	All In	Fitness	Aquatics
Mt. Prospect PD	R \$39 NR \$49	R \$20 NR \$25	R \$25 NR \$32
Arlington Heights PD (1-Year Commitment)	R \$41 NR \$61	R \$28 NR \$41	R \$17 NR \$25
Buffalo Grove PD (1-Year commitment)	R \$73	-	-
Schaumburg PD (1-Year commitment)	R \$60 NR \$93	R \$18 NR \$27	R \$20 NR \$30
Hoffman Estates PD (\$99 enrollment fee)	R \$55 NR \$59	-	-
Des Plaines PD	R \$45 NR \$56.25	-	R \$18.75 NR \$23.25
Glenview PD (1 year is paid monthly)	1 Year - \$90/\$100 Monthly \$121/\$142	1 Year \$47/\$57 / Monthly \$78/\$99	
Planet Fitness (normally 1 year commitment)	-	\$14.08 plus tax	-
Crunch Fitness	-	\$19.86 plus tax	-



Concept Phase

- Our goal was to create a new structure that would survive in COVID, and thrive in non-COVID times.
- Try to impact the least amount of active members.
- Address areas that are underpriced.
- Take into account increased expenses.
- Remove underperforming classes and programs.
- Balance increase of hours vs. new revenue.
- With rising cases dominating headlines, the outlook for new memberships in the short term seems limited.
- Conduct regular member surveys.

Proposed Membership Structure

	All In	Premier Plus (recurring)	Premier Plus (1-Month)	Fitness (recurring)	Fitness (1-Month)
Monthly	R \$55 NR \$65	R \$25 NR \$32	R \$35 NR \$45	R \$20 NR \$25	R \$30 NR \$40
Second Household Member	No Discount	No Discount	No Discount	No Discount	No Discount
Each Addtl. Member	No Discount	No Discount	No Discount	No Discount	No Discount
Daily Fee	N/A	R \$7 NR \$10	-	R \$6 NR \$9	-
Passport 10 Punch Pass	M \$70 NM \$90	\$70	\$90	\$70	\$90

October 2020

Current vs Proposed Revenue

Current		Proposed	
All In	\$256	All In	\$693
Premier Plus	\$4,835	Premier Plus	\$5,242
Fitness	\$7,224	Fitness	\$8,325
Courts, Pool, Track	-\$110	Courts, Pool, Track	-\$110
Health Memberships (Aug.)	\$1,011.80	Health Memberships (Aug.)	\$1,011.80
Passport Punch Card	\$628	Passport Punch Card	\$869
Daily Fees	\$480	Daily Fees	\$480
Total	\$14,324.80	Total	\$16,510.80
	Difference	\$2,186	Page 54

October 2019

Current vs Proposed Revenue

Current		Proposed	
All In	\$4,611	All In	\$6,235
Premier Plus	\$7,215	Premier Plus	\$9,879
Fitness	\$20,232	Fitness	\$22,365
Courts, Pool, Track		Courts, Pool, Track	
Health Memberships		Health Memberships	
Passport Punch Card	\$2,747	Passport Punch Card	\$3,800
Daily Fees	\$1,209	Daily Fees	\$1,209
Total	\$36,014	Total	\$43,488
	Difference	\$7,474	



Implementing New Structure

Notice	<ul style="list-style-type: none">• Members will be given at least 30 days notice of the new structure.• Current members will not have to move over to new structure until next payment.
Membership Form	<ul style="list-style-type: none">• Must be completed while signing up for new membership• Options will be listed out and waiver at the bottom.
Onboarding Program	<ul style="list-style-type: none">• Create MPPD folders to give to new members.• Inside will include personal training flyers, massage flyers, membership benefits, free guest pass, etc.



FitnessOnDemand

- Access to over 300+ workout videos.
- Installed in a studio to provide more group exercise classes at a fraction of staffing costs.
- Ability to see these videos from your mobile or at-home device.
- FitnessOnDemand easily adapts to changing phases and provides a platform for at-home fitness revenue.
- Increases amount of classes and formats being offered in our studios.
- Ability to run classes at non-peak times at no consequence for having low attendance.
- Allows us to offer the most up-to-date group exercise technology to our community.

Virtual At-Home Access Fees	
All In Member	Included
Fitness or Premier Plus Member	\$5/month
Non-Member	\$10/month



MEMORANDUM

To: Mt. Prospect Board of Commissioners

From: Nick Troy, Director of Recreation
George Giese, Director of Administration

Date: November 18, 2020

Re: Proposed CCC Inline Rink Turf Conversion

C: Jim Jarog, Executive Director

INTRODUCTION & BACKGROUND:

The purpose of this memo is to offer additional data and operational insight into the proposed turf project at the CCC, following last month's special meeting to explore capital improvements.

As the Board is aware, inline skating/hockey has been in a sharp decline in recent years and staff have seen an increase in rentals to fill the open time and space. Throughout the pandemic, staff have transitioned to working with more user groups and renting the available time on the rink for other non-inline/hockey groups and organizations due to COVID guidelines. We currently have multiple soccer groups, lacrosse and football renting space for the upcoming winter months. Currently, rentals offer a high net revenue option with very little expense.

With inline in decline, staff have been evaluating options for the rink moving forward. It was decided that the installation of a turf system within the rink area would provide for a more programmable space that could be used by multiple sports with year round access within a climate controlled environment. Staff feel this multiple use practice area will help increase rental revenue and allow for the best possible opportunity to improve our revenue stream at the Central Community Center and within the Recreation Department.

Upon staff's review and discussion, it was decided that rather than bid the entire project and hire a contractor to complete the work, staff would bring forth components of the project for the Board's consideration. If approved, staff would then coordinate and perform much of the work internally, allowing for the reduction of anticipated costs to roughly \$137,500 (reduced from \$280,000). For context, the lifespan of the current sport court is 15-20 years. Our surface is original to the facility (20 years old) and due for replacement in the near future, whether we pursue turf or not. The approximate cost for replacement of the current sport court is \$75,000 based on current Sport Court Rep's verbal quote. As stated above, non-roller activities have grown on the court and require additional maintenance and replacement of tiles.

TURF SURFACE - NEW PROGRAMMING OPPORTUNITIES:

Currently, other than our inline hockey programs, very few Park District programs are offered on the rink due to utilizing our gymnasiums. Turf will generate new programming opportunities that do not exist on the current rink and may be positioned during non-peak rental timeslots.

Staff have projected the addition of, but not limited to, the following new offerings:

- Fitness: Passport Classes (Group Exercise), Personal Training, Performance Training
- Youth Sports Performance Summer Camp
- Youth & Adult Soccer Leagues
- Youth Classes
- Senior Walking Opportunities (daytime)
- Other - Birthday Parties, Batting Cages, Golf, Etc.

These offerings are projected to bring in a conservative \$57,000 in revenue, assuming a return to normalcy of recreational life into the future. Recreation programs generally see a profit margin percentage of 20%-60% depending on program/contractual expenses.

PROPOSED RATES W/TURF SURFACE:

As a baseline, our current rate per hour for the inline surface is \$100-\$120. In evaluating proposed rates for a turf surface, staff had many factors to consider - including surrounding park districts with turf facilities, ceiling height and size of the facility. In addition, staff researched different methods of rental pricing, including the addition of prime rates, half field rates, resident/non-resident rates as well as rates for our affiliate groups. As compared to the park districts referenced below, the space at CCC is smaller and the ceiling is lower, influencing the rates proposed.

Rental Rate Comparisons					
	MPPD Proposed	Palatine Park District	Schaumburg Park District	Woodridge Park District	Glen Ellyn Park District
Prime Rate - Full Field	Affiliate: \$125 R: \$150 NR: \$200	R: \$172 R NR: \$215	R: \$160 NR: \$210 Commercial \$360	R: \$215 NR: \$235	\$220
Prime Rate - Half Field	Affiliate: \$75 R: \$100 NR: \$150	R: \$91 NR: \$113.25	R: \$120 R NR: \$160 Commercial: \$260	R: \$115 NR: \$130	
Non-Prime - Full Field		R: \$137 NR: \$171.25		R: \$135 NR: \$155	
Non-Prime - Half Field		R: \$71 NR: \$88.75		R: \$75 NR: \$90	

Notes: Most facilities are much larger with a higher ceiling. The installation of a dividing curtain allows the possibility of additional revenue with two separate programs/rentals at the same time.

PAST FINANCIALS AND PROJECTIONS:

For context to projected revenues and expenses, below are the overall financials for the inline rink over the past 4 years, along with projections into the future for both the inline rink and turf.

Prior Year History - CCC Inline Rink			
Fiscal Year	Revenue	Expense	Net Revenue
2016	\$161,845.65	\$82,507.02	\$79,338.63
2017	\$138,795.15	\$89,948.56	\$48,846.59
2018	\$137,720.26	\$65,948.82	\$71,771.44
2019	\$127,593.63	\$64,784.26	\$62,809.37

Notes: Inline program incurred high expenses. 2017 to 2016 revenue decline due to loss of Adult Inline Leagues.

Projections - Inline Rink vs. Turf Surface				
Projection - Totals	Revenue	Expense	Net Revenue	Net Difference From 2019 Actual
Inline Rink - COVID (w/Current Rentals - 510 Rented Hours - 6 months)	\$51,510	\$6,000	\$45,510	-\$17,300
Turf - COVID (w/Current Rentals - 510 Rental Hours - 6 months)	\$77,900	\$6,000	\$71,900	+\$11,000
Turf - Non-COVID (w/Current Rentals & New Programs)	\$145,125	\$28,800	\$116,325	+\$53,525

Notes: Our current rate is \$100 - \$120 per hour. Current rental groups: Patriots, Affiliates (2), and Non-Residents (5)

These groups are currently using the majority of peak time slots (October-March). Staff have determined 45 hours of prime time availability each week during the months of October through February. Prime hours adjust during the warmer months as sports move outdoors. Currently, we have 20+ hours rented per week till March on average. This does not factor in the 7 hours per week for our Green White soccer program.

PROJECTIONS SUMMARY:

As the tables above show, with the current restrictions of COVID-19 and the loss of programming opportunities, our projected net income for the prime months of October through March approximates to \$45,510. Using the conservative strategy of only counting our current renters at an hourly rate reflective of the premium turf surface, our earning potential increases to a net of \$71,900. Worth noting, despite the restrictions imposed upon recreation this total is actually higher than the net earnings of the full year 2019. This also does not account for the potential of a dividing curtain, which would allow two rental groups/programs to utilize the turf at the same time. Of course, this increases the earning potential of the Park District further beyond our projections here.

Once we add in the projected earnings for new programs our total climbs to a net of \$116,325, further increasing the year-to-year difference from 2019 to \$53,525. Assuming a return to relative normalcy for recreation into the future, this project has the potential to pay for its upfront capital investment within 3 years.

In terms of projected life expectancy, the turf surface should last approximately 15 years, though 20 years is possible. For padding beneath the turf surface, the District believes it could prevent the need for future replacement by pursuing a superior padding product that is within the current project budget. Not only does this reduce future expense, but it has shown to be better for the health and safety of patrons recreating on turf.

Using 15 years as a conservative estimate, with 3 years for the project to pay for its capital investment, the Park District would have 12+ years of extra revenue earning potential. As a final point of emphasis - the current sport court surface is nearing the end of its life expectancy, and will need to be addressed in the near future. Replacing this surface with turf for a proposed cost of \$137,500 has the potential to transform this facility and create additional revenue for the Park District into the future, as compared to the cost estimate of replacing the inline surface as-is for around \$75,000.

REVIEW OF PROPOSED CAPITAL EXPENSES:

CCC Rink - Capital Project Draft Budget			
Capital Item	Capital Cost	ADA Fund	Total Project Cost
CCC Rink - Turf only	\$56,280	\$27,720	\$84,000
CCC Rink - Ceiling Netting	\$10,000		\$10,000
CCC Rink - Motorized Curtain	\$20,000		\$20,000
CCC Rink - Support for Curtain	\$10,000		\$10,000
CCC Rink - ADA Bench Seats (2)		\$3,000	\$3,000
CCC Rink - LED Light Conversion	\$5,500		\$5,500
CCC Rink - Sprinkler Upgrades	\$5,000		\$5,000
TOTAL	\$106,280	\$30,720	\$137,500



MEMORANDUM

To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: November 18, 2020

Re: **FY 2021 CAPITAL IMPROVEMENT PLAN DRAFT**

SUMMARY & BACKGROUND:

As part of the FY 2021 budget process, staff previously developed a list of capital projects and improvements they deemed necessary to maintain parks, facilities, equipment and services provided by the Mt. Prospect Park District. Staff feels strongly that the items identified on this list will be necessary for implementation over the next three years. As previously discussed, this year's list prioritized required infrastructure improvements and timely opportunities for possible grant funding.

Following the October 21st Special Meeting, staff made several changes to the document to better communicate our intentions with regard to timing and priority. First, a column for the proposed year of implementation was added - with the capital list representing a three year working list, this column now displays the intended start date for a given project/expense, knowing that some projects will need to be addressed before others. Second, we have color-coded projects to identify possible deferrals, if needed. Staff remains very focused on the COVID-19 pandemic and its impact on the District's finances, and items in green would be some of the first items deferred if the situation required it into 2021.

Questions regarding the addition of turf to the CCC rink were also raised at our October Special meeting. In an effort to provide the requested information to our Board, I previously shared a copy of the feasibility study that was conducted for the Central Community Center earlier this year. Earlier tonight staff provided detailed Proforma information regarding the proposed improvements. We are hopeful this information will satisfy the questions raised at the October meeting resulting in support for the project.

The Revised Capital Improvement Plan for FY 2021 is included in the board packet for your consideration and approval.

DOCUMENTS ATTACHED

FY 2021 Capital Improvement List

RECOMMENDATION:

MOVE TO APPROVE THE MT. PROSPECT PARK DISTRICT'S CAPITAL IMPROVEMENT PLAN AS SUBMITTED FOR FISCAL YEAR 2021

Mt. Prospect Park District Revised for 11.18.20 Board Meeting
DRAFT Capital Improvement/Project Needs/Requests Fall 2020

Year	Division	Item/Project Description	Capital Cost	Pav & Light Fund Cost	ADA Fund Cost	TOTAL Project Cost (All Columns)	Notes - Other Information
2021	Business	RegSys Monthly Maint	\$ 24,000.00			\$ 24,000.00	Annual maintenance fees per agreement
2021-22	Business	Technology Services Repair/Replacement	\$ 12,000.00			\$ 12,000.00	Funds for replacement computers, cameras, printers and other tech equipment
2021	Business	RegSys New Development	\$ 7,500.00			\$ 7,500.00	RegSys development outside of annual maintenance - new modules, new functionality, etc.
2021-22	Business	HR & Risk: AED Replacements	\$ 10,965.00			\$ 10,965.00	5 AED Devices - Replacements and/or new locations
		Total Business Services:	\$ 54,465.00	\$ -	\$ -	\$ 54,465.00	
2021	Community Relations & Mktg.	Thermal Roll Large Scale Laminator	\$ 1,300.00			\$ 1,300.00	Needed to protect internal marketing pieces and reduce expenses for signage
		Total Community Relations & Marketing:	\$ 1,300.00	\$ -	\$ -	\$ 1,300.00	
2021	Golf	GPS Unit Annual Lease	\$ 39,000.00			\$ 39,000.00	Annual lease for (69) cart GPS units
2021	Golf	Golf Cart Fleet (69) carts	\$ 271,000.00			\$ 271,000.00	Replace 2015 Fleet - cost less anticipated trade-in value of \$96,600
2021-22	Golf	Range Ball Picker Unit	\$ 5,400.00			\$ 5,400.00	Replace smaller 2015 unit - new larger unit based on five times more usage hours with new range
2021	Golf	Golf Course Irrigation Pumps and station rebuild	\$ 150,000.00			\$ 150,000.00	Replacement of pump units and controls. They have reached their 20 year lifetime limit. They cannot be fixed and may fail during peak usage
		Total Golf Course:	\$ 465,400.00	\$ -	\$ -	\$ 465,400.00	
2021-22	Recreation	CCC - Rink Turf only	\$ 56,280.00		\$ 27,720.00	\$ 84,000.00	Inline rink conversion from hockey to additional sports
2021-22	Recreation	CCC - Rink Ceiling Netting	\$ 10,000.00			\$ 10,000.00	Prevents equipment/balls from damaging lights/sprinklers
2021-22	Recreation	CCC - Rink Motorized Divider Curtain	\$ 20,000.00			\$ 20,000.00	Ability to split the rink in half to offer access to two groups
2021-22	Recreation	CCC - Rink Support for Curtain	\$ 10,000.00			\$ 10,000.00	Ability to split the rink in half to offer access to two groups
2021-22	Recreation	CCC - Bench Seats (2) ADA Height	\$ -		\$ 3,000.00	\$ 3,000.00	Convert current seating at the rink to allow ADA seats for two individuals
2021-22	Recreation	CCC - Fitness Flooring (Resubmitted from 2020)	\$ 14,000.00		\$ 25,453.00	\$ 39,453.00	Convert current carpeting to vinyl/rubber flooring
2021-22	Recreation	CCC - Fitness Equipment (Resubmitted from 2020)	\$ 25,000.00			\$ 25,000.00	New weight equipment to replace aging equipment
2021-22	Recreation	RecPlex Flooring (Resubmitted from 2020)	\$ 23,650.00		\$ 14,150.00	\$ 37,800.00	Convert current carpeting to vinyl/rubber/turf flooring
2021	Recreation	Friendship Conservatory Door Hardware (Resubmitted from 2020)	\$ 17,549.00			\$ 17,549.00	Door hardware in need of replacement
2021-22	Recreation	Meadows Pool Chairs (Resubmitted from 2020)	\$ 14,000.00			\$ 14,000.00	Replace current chairs in need of replacement
2021	Recreation	Studio Interior/Exterior Painting	\$ 3,800.00			\$ 3,800.00	New paint on outside and inside of the Studio
2021	Recreation	Veteran's Memorial Fountain, plantings redesign	\$ 2,000.00			\$ 2,000.00	Freshen up the look at the fountain
2022-23	Recreation	RecPlex Feasibility Study	\$ 16,000.00			\$ 16,000.00	Study includes plans on future facility usage
2021	Recreation	RecPlex Studio 201 Flooring	\$ 18,750.00		\$ 6,250.00	\$ 25,000.00	Replace carpet to vinyl multi-purpose flooring
2021	Recreation	RecPlex - Automated Fitness Center Door	\$ -		\$ 6,800.00	\$ 6,800.00	ADA Accessibility to RecPlex Fitness Center
2021	Recreation	CCC - Automated Front Doors upgrade	\$ -		\$ 21,750.00	\$ 21,750.00	Replace current doors with ADA sliding front doors
		Total Recreation:	\$ 231,029.00	\$ -	\$ 105,123.00	\$ 336,152.00	
2021	P&P - Buildings	FPC Walk in cooler replacement	\$ 7,000.00			\$ 7,000.00	Replace compressor, evaporator, condenser
2021	P&P - Buildings	FPC Concession bathrooms upgrades	\$ 4,500.00		\$ 2,500.00	\$ 7,000.00	Replace all bathroom partitions/ADA partition
2022	P&P - Buildings	FPC Bathrooms Upgrades	\$ 4,500.00		\$ 2,500.00	\$ 7,000.00	Replace all bathroom partitions/ADA partition
2021	P&P - Buildings	WCMF HVAC Control System Repairs	\$ 16,000.00			\$ 16,000.00	Replace non-functional building control system
2021	P&P - Buildings	CCC Rink LED light conversion	\$ 5,500.00			\$ 5,500.00	Convert bulbs to LED; reduce energy cost from \$2.64/hr to \$.86/hr.
2021	P&P - Buildings	CCC Sprinkler Upgrades	\$ 5,000.00			\$ 5,000.00	Contract price to remove sprinkler drops
2022	P&P - Buildings	CCC Water fountain replacements (2)	\$ -		\$ 3,500.00	\$ 3,500.00	Replace 2 drinking fountains with ADA bottle fillers
2021	P&P - Buildings	CCC Gym Wall Repair	\$ 70,500.00			\$ 70,500.00	Foundation underpinning and masonry repairs
2021	P&P - Buildings	Pool Pak Compressor Replacement	\$ 15,000.00			\$ 15,000.00	Replace compressor unit for RecPlex pool
2021	P&P - Buildings	Meadows Pool Return Inlet Replacements	\$ 13,000.00			\$ 13,000.00	Replacement of cracked and damaged floor inlets
2023	P&P - Buildings	Septic System Repairs (MSD)	\$ 15,000.00			\$ 15,000.00	Necessary repairs to clubhouse septic system
		Total Parks & Planning - Buildings:	\$ 156,000.00	\$ -	\$ 8,500.00	\$ 164,500.00	
2021	P&P - Grounds	Melas Soil improvements	\$ 3,000.00			\$ 3,000.00	Material to help improve soil/drainage
2022	P&P - Grounds	(4)Coated picnic tables- (2) 3-seaters and (2) 4-seaters	\$ 5,200.00			\$ 5,200.00	Replacements of existing Webecoat tables 18+ years old

2023	P&P - Grounds	Busse tennis court synthetic overlay system(2 courts / 25% to NWSRA)	\$ 60,375.00		\$ 20,125.00	\$ 80,500.00	Includes A&E Fees to Implement Project
2021	P&P - Grounds	Existing playground upgrades	\$ 2,000.00			\$ 2,000.00	To help with the rising costs of repairs on older playgrounds
2021	P&P - Grounds	Lions Tennis court crack repair	\$ -	\$ 6,000.00		\$ 6,000.00	For contractor to repair cracks and then colorcoat repairs
		Total Parks & Planning - Grounds:	\$ 70,575.00	\$ 6,000.00	\$ 20,125.00	\$ 96,700.00	
2021	P&P - Fleet	Vehicles - Truck #17 (2002 Chevy Pickup) Buildings	\$ 35,500.00			\$ 35,500.00	Truck #17 Replacement - Currently for custodial use. Rocker panels and floor boards are severely rusted and it has blown out multiple brake lines throughout 2020. Retiring a snowplow truck (#8) and providing it for custodial use; replacing truck #17 with a new plow truck for the Grounds department
2021	P&P - Fleet	Equipment - FPC Rough Area Mower (2005 JD 727 #1 (Resubmitted from 2020))	\$ 15,000.00			\$ 15,000.00	Current mower burns oil and the hydrostatic system is becoming weak. This mower is past its useful life for everyday use.
2022	P&P - Fleet	Equipment - Small Sod Cutter (1995 Ryan) Parks	\$ 6,700.00			\$ 6,700.00	The main frame of the unit has been re-welded and fabricated multiple times. It is shared amongst Golf Course, FPC, and Grounds departments. This unit is past its useful life for everyday use.
2022	P&P - Fleet	Golf Course Equipment - Tee Mower (1996 Toro 3100 #3)	\$ 37,750.00			\$ 37,750.00	Unit is used strictly at the Golf Course. Since the course renovation, we have been replacing mowing equipment with newer designed cutting heads (floating vs fixed (previous)) to allow for a better quality of cut appearance. Due to the severe angulations of the new course design, the floating (TORO DPA) heads work much better. In addition, if need be, this mower could be set up to cut greens.
2023	P&P - Fleet	Golf Course Equipment - Bunker Rake (2001 JD 1200a #1)	\$ 14,300.00			\$ 14,300.00	Unit is used daily at the GC to groom sand bunkers. The replacement unit that staff is recommending is a zero-turn unit that will allow tight radius bunkers to be groomed more efficiently and eliminate the need to hand rake other small sand bunkers, saving time.
		Total Parks & Planning - Fleet:	\$ 109,250.00	\$ -	\$ -	\$ 109,250.00	
2021	Projects	Lions Water Main	\$ 69,960.00	\$ 6,750.00		\$ 76,710.00	Total Project Cost is \$168,850 - Remaining budget of \$92,140 in code 990000-845114 - Submitting for New Amount of \$76,710 to equal total cost with P&L.
2021	Projects	Rec Plex PARC Grant Application	\$ 9,800.00			\$ 9,800.00	Wight and Company Grant Submittal Services
2021	Projects	Rec Plex PARC Grant Chillers and Controls	\$ 295,000.00			\$ 295,000.00	Park District's Commitment Portion
2021	Projects	ComEd Trail Grants - New Funds in addition to Remaining Balance in 98-00-00-813740 (\$65,910)	\$ -	\$ 103,190.00	\$ 192,290.00	\$ 295,480.00	Submitted for Illinois Trail Grant (\$169,100): Total Project Cost: \$338,200 Scenario 1: Grant Approved - Grant funds half of total project and remaining portion from ADA Fund. Scenario 2: Grant Not Approved - Combination of funds from ADA Fund (already NWSRA approved), existing capital and Paving & Lighting Fund.
		Total Projects:	\$ 374,760.00	\$ 109,940.00	\$ 192,290.00	\$ 676,990.00	
		Grand Totals:	\$ 1,462,779.00	\$ 115,940.00	\$ 326,038.00	\$ 1,904,757.00	

Capital Bond Issuance:	\$1,800,003.00
Minus 2021 Internal Service Fund:	\$331,294.00
Target New Capital 2021:	\$1,468,709.00
Total Submissions: Approved Capital	\$1,462,779.00
Balance Remaining:	\$5,930.00
Possible Deferrals:	\$ 607,755.00

RecPlex Chiller	Cost Estimate	Engineer's Estimate (25% MPPD)	Engineer's Estimate (75% PARC Grant)	Total Project Cost (Estimate - 100%)	Notes - Other Information
RecPlex Chiller	Rec Plex Chiller Replacements (PARC Grant 75% / Due 12/2020)	\$ 139,136.00	\$ 417,408.00	\$ 556,544.00	If awarded, MPPD would be responsible for 25% of total project cost and Grant would fund remaining 75%
RecPlex Facility Controls	Rec Plex Facility Controls (PARC Grant 75% / Due 12/2020)	\$ 153,190.00	\$ 459,571.00	\$ 612,761.00	If awarded, MPPD would be responsible for 25% of total project cost and Grant would fund remaining 75%
		\$ 292,326.00	\$ 876,979.00	\$ 1,169,305.00	



Financial Advisors Report

GOLF COURSE RECORD YEAR:

In a year of worldwide pandemic Mt. Prospect Golf Club continues to post record revenues. Golf course revenues for October were \$50,975 better than projected for the month. It was 5 years ago the District supported the course through the closure and loss of 1.5 million in revenues. During this pandemic year, with a 3 million program and facility loss, the course is supporting the District.

RECREATION FUND PROJECTIONS:

Program and facility revenues were \$101,316 better for October than projected. Overall Recreation Fund balance, after including the transfer of \$500,000, is projected to be about where it started 2020, before the pandemic.

2021 BUDGET:

The budget introduced at tonight's meeting provides for all operating funds of the District. It is the beginning of the legal compliance process prior to passage in March. Most of these funds will not change much, however the Recreation Fund which accounts for all Programs & Facilities, including the Golf Club, will receive a significant update in January based on the latest information available at that time. As I write this, the Tier level of allowed operation has changed (more restricted) in neighboring counties and being discussed for Cook.

The good news, if any, is that the District through the efforts of this administration and staff has succeeded in negotiating through the operating restrictions and revenue shortfalls of the 2020 pandemic. Expenses have been reduced to stabilize finances. Lessons learned will provide a roadmap for survival in the 2021 budget year.

MOUNT PROSPECT PARK DISTRICT
YTD SUMMARY - ALL FUNDS
For Ten Months Ended 10/31/2020

ACCOUNT NAMES	2019 Actual	2020 Actual	2020 Budget Operating +Capital	Actual vs. Last Yr. \$ Change (Decrease)	% Change
BALANCE, Beginning - January 1	5,418,454	6,754,601			
REVENUES:					
PROPERTY TAXES	10,066,870	10,280,358	10,652,978	213,488	2.1%
REPLACEMENT TAXES	173,549	155,735	170,000	(17,814)	-10.3%
RENTAL	629,634	480,633	755,769	(149,001)	-23.7%
PASSES /USER FEES	759,556	367,377	870,964	(392,179)	-51.6%
DAILY /USER FEES	1,109,562	1,263,002	1,166,652	153,440	13.8%
PROGRAM FEES	3,188,945	1,041,546	3,475,121	(2,147,399)	-67.3%
CONCESSION SALES	167,195	50,979	185,166	(116,216)	-69.5%
CORP SPONSORS & GRANTS	37,621	19,167	22,250	(18,454)	-49.1%
OTHER	188,653	254,211	131,692	65,558	34.8%
INTEREST	37,895	31,882	11,265	(6,013)	-15.9%
INT PROJ CHARGES	327,930	699,593	805,386	371,663	113.3%
BOND PROCEEDS - New Capital	1,346,932	1,844,553		497,621	36.9%
BOND PROCEEDS - REFI Rate	3,060,000			(3,060,000)	n/a
BOND PROCEEDS - REFI Annual	1,170,848	1,662,472	1,708,040	491,624	42.0%
TOTAL REVENUE	22,265,190	18,151,508	19,955,283	(4,113,682)	-18.5%
EXPENDITURES:					
FULL TIME SALARIES	2,892,342	2,874,345	3,770,986	(17,997)	-0.6%
PART TIME SALARIES	2,129,266	1,124,124	2,833,335	(1,005,142)	-47.2%
EMPLOYEE BENEFITS	1,280,054	1,349,915	1,666,500	69,861	5.5%
CONTRACTUAL SERVICES	982,148	690,282	1,286,054	(291,866)	-29.7%
COMMODITIES	855,806	546,522	1,145,933	(309,284)	-36.1%
CONCESSIONS	90,895	39,762	93,237	(51,133)	-56.3%
UTILITIES	667,916	539,863	907,243	(128,053)	-19.2%
INSURANCE	455,242	450,327	475,660	(4,915)	-1.1%
NW SPECIAL REC	358,980	351,983	434,267	(6,997)	-1.9%
RETIREMENT	877,508	824,946	1,210,747	(52,562)	-6.0%
SALES TAX	14,853	4,034	21,260	(10,819)	-72.8%
DEBT SERVICE:					
BONDS - Short Term	281,422	207,522	3,167,525	(73,900)	-26.3%
BONDS - LONG TERM	1,231,646	1,648,040	1,708,040	416,394	33.8%
BONDS - CALLED	3,060,000			(3,060,000)	n/a
CAPITAL PROJECTS:					
FROM BOND FUNDS - New Capital	70,590	0		(70,590)	-100.0%
FROM BOND FUNDS - Carryover	860,359	1,087,388	2,022,896	227,029	26.4%
ACCESSIBILITY - ADA	214,658	187,649	872,114	(27,009)	-12.6%
PAV & LIGHT FUND	24,856	30,561	348,118	5,705	23.0%
TOTAL EXPENDITURE	16,348,541	11,957,263	21,963,915	(4,391,278)	-26.9%
REVENUE OVER(UNDER)	5,916,649	6,194,245	(2,008,632)	277,596	
BALANCE, Ending	11,335,103	12,948,846			

MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
 For Ten Months Ended 10-31-2020

83% of Calendar Year

ACCOUNT NAMES	TOTALS	CORP.	REC.	LIAB INS.	SOCIAL SEC	NWSRA	IMRF	CONSERV.	PAV/LIGHT	DEBT SRV	INT SERV.	NON BOND GOV DEALS	Fund 70 2020 PROJ	Fund 98 2018 PROJ	Fund 99 2019 PROJ
BEGINNING BALANCE	6,754,601	1,188,671	1,273,529	35,929	179,615	1,506,516	(24,192)	379,842	108,446	258,985	79,095	96,454		434,831	1,236,879
RESIDUAL EQUITY TRANSFER	-	(500,000)	500,000												
REVENUES:															
PROPERTY TAXES	10,280,358	2,290,254	1,329,000	671,276	468,925	661,588	839,085	751,902	84,072	3,184,257					
REPLACEMENT TAXES	155,735	68,523	87,212												
RENTAL	480,633	34,996	438,631					7,006							
PASSES /USER FEES	367,377		367,377												
DAILY /USER FEES	1,263,002		1,263,002												
PROGRAM FEES	1,041,546		1,000,753					40,793							
CONCESSION SALES	50,979		49,665					1,314							
GRANTS & SPONSORS	19,167		19,167												
V/MC & OTHER	254,211	176,076	(40,443)	22,397				50				96,131			
INTEREST	31,882	1,307								3,921					26,654
INT PROJ CHARGES	699,593										699,593				
BOND PROCEEDS - REFI	-														
BOND PROCEEDS	3,507,025									1,662,472			1,844,553		
TOTAL REVENUE	18,151,508	2,571,156	4,514,363	693,673	468,925	661,588	839,085	801,065	84,072	4,850,650	699,593	96,131	1,844,553	-	26,654
% of Budget	91%	98%	59%	99%	96%	96%	96%	84%	96%	96%	87%	172%	n/a	n/a	133%
EXPENDITURES:															
FULL TIME SALARIES	2,874,345	968,417	1,372,976	116,088				292,535			124,328				
PART TIME SALARIES	1,124,124	39,882	1,000,265					59,710			24,268				
FRINGE BENEFITS	1,349,915	449,469	643,252	43,116				146,039			68,039				
CONTRACTUAL SERVICES	690,282	181,324	358,987	40,085						1,763	32,578				
COMMODITIES	546,522	94,431	389,638					40,333			22,120				
CONCESSIONS	39,762		38,272					1,489							
UTILITIES	539,863	132,612	364,423					42,828							
INSURANCE	450,327			450,327											
N W SPECIAL REC	351,983					351,983									
RETIREMENT	824,946				299,154		525,792								
ROLLOVER BONDS	1,648,040									1,648,040					
LONG TERM BONDS	207,522									207,522					
LONG TERM REFI	-														
SALES TAX/OTHER	4,034		3,903					131							
CAPITAL PROJECTS:															
LAND	-														
EQUIP & VEHICLES	214,094											16,616		26,058	171,420
ADA IMPROV	187,649					187,649								8,752	84,342
BUILDINGS	93,094														15,433
POOLS	15,433														
PARK IMPROV	795,328								30,561			153,060		101,597	510,111
TOTAL EXPENDITURE	11,957,262	1,866,134	4,171,716	649,615	299,154	539,633	525,792	615,644	30,561	1,857,325	314,300	169,676	-	136,406	781,306
% of Budget	54%	74%	55%	90%	59%	41%	75%	64%	17%	38%	39%	100%	n/a	31%	62%
REVENUE OVER(UNDER)	6,194,246	705,021	342,647	44,058	169,771	121,955	313,293	185,422	53,511	2,993,325	385,293	(73,545)	1,844,553	(136,406)	(754,652)
ENDING FUND BALANCE	12,948,847	1,393,692	2,116,176	79,987	349,386	1,628,471	289,101	565,264	161,957	3,252,310	464,389	22,909	1,844,553	298,425	482,227

**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 10 MONTHS ENDED 10-31-2020**

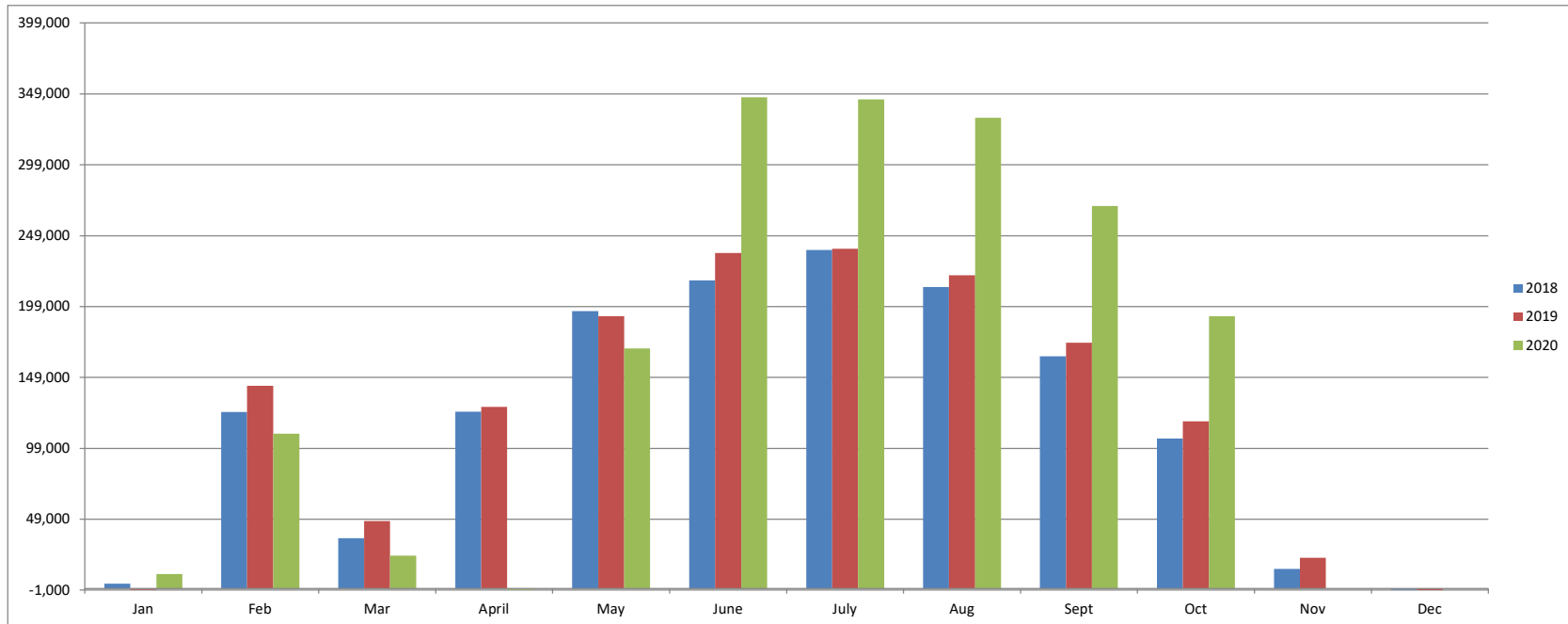
83% OF CALENDAR YEAR

FUND / Department	'20 Y.T.D. Actual	2020 Budget	Y.T.D. as % of '20 Budget	'19 Y.T.D. Actual	Y.T.D. % of '19 Y.T.D.	Projected 2020	Proj % of '20 Bud	% Inc '20 Bud Over '19 Bud
GENERAL FUND								
Administration	706,504	955,743	74%	690,883	102%	856,788	90%	3%
Maintenance	734,035	986,083	74%	705,537	104%	913,678	93%	-2%
Motor Pool	223,620	326,839	68%	189,314	118%	283,019	87%	10%
Buildings	183,263	231,899	79%	175,145	105%	220,455	95%	1%
Studio at Melas	18,713	31,331	60%	17,107	109%	22,672	72%	-7%
Total	1,866,134	2,531,895	74%	1,777,985	105%	2,296,736	91%	1%
RECREATION FUND								
Administration	746,943	1,040,680	72%	766,716	97%	914,255	88%	3%
Big Surf	27,418	311,244	9%	251,667	11%	57,359	18%	-5%
Meadows Pool	26,604	216,330	12%	171,849	15%	32,846	15%	-2%
Recplex Pool	300,027	561,842	53%	397,601	75%	394,942	70%	0%
Golf Course	1,231,995	1,686,603	73%	1,327,272	93%	1,487,597	88%	0%
Concessions	29,738	103,679	29%	88,031	34%	41,325	40%	-19%
Lions Center	69,543	185,803	37%	148,200	47%	99,647	54%	-1%
Recplex Center	763,324	1,136,761	67%	848,774	90%	955,569	84%	1%
Rec Programs	626,581	1,669,929	38%	1,344,654	47%	858,957	51%	-2%
Central Programs	9,130	97,123	9%	74,331	12%	16,063	17%	2%
Central Road	340,412	629,813	54%	447,715	76%	456,830	73%	6%
Total	4,171,715	7,639,807	55%	5,866,810	71%	5,311,098	70%	0%

MT PROSPECT PARK DISTRICT GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

2018			2019			2020				
Month	YTD		Month	YTD		Month	YTD		YTD Actual	Annual Budget
Jan	3,499	3,499	Jan	(836)	(836)	Jan	10,199	10,199		
Feb	124,678	128,177	Feb	143,004	142,168	Feb	109,270	119,469	Revenue	1,797,376
Mar	35,654	163,831	Mar	47,682	189,850	Mar	23,360	142,828	Expenditures	
April	124,711	288,542	April	128,132	317,982	April	(722)	142,107	Full Time	472,503
May	195,862	484,404	May	192,137	510,119	May	169,454	311,561	Part Time	217,781
June	217,378	701,782	June	236,659	746,778	June	346,700	658,261	Benefits	222,180
July	238,756	940,538	July	239,787	986,565	July	345,081	1,003,342	Contractual	76,141
Aug	212,847	1,153,385	Aug	221,117	1,207,682	Aug	332,039	1,335,381	Commodities	180,243
Sept	164,036	1,317,421	Sept	173,427	1,381,109	Sept	269,820	1,605,201	Utilities	63,148
Oct	105,925	1,423,346	Oct	118,113	1,499,222	Oct	192,175	1,797,376		1,231,996
Nov	13,878	1,437,224	Nov	21,700	1,520,922	Nov	-	-	Net	565,380
Dec	(717)	1,436,507	Dec	(840)	1,520,082	Dec	-	-		(126,011)
Budget		1,577,565			1,557,530			1,560,592		



Mount Prospect Park District
GOLF COURSE
 thru October

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
RENTALS	272,791	261,573	273,739	295,713	8%
PASSES /USER FEES	180,375	182,609	185,198	180,255	-3%
DAILY /USER FEES	903,825	862,413	914,838	1,235,348	35%
PROGRAM FEES	70,118	79,668	84,189	55,344	-34%
MERCHANDISE SALES	58,163	53,959	58,503	40,263	-31%
CORPORATE SPONSORS			5		n/a
OTHER	(16,413)	(16,877)	(17,250)	(9,547)	-45%
TOTAL REVENUE	1,468,859	1,423,345	1,499,222	1,797,376	20%
% of Budget	94%	90%	96%	115%	
EXPENDITURES:					
FULL TIME SALARIES	468,182	488,702	483,433	472,503	-2%
PART TIME SALARIES	252,662	279,429	259,152	217,781	-16%
FRINGE BENEFITS	202,243	215,746	219,285	222,180	1%
CONTRACTUAL SERVICES	85,729	69,408	79,175	73,063	-8%
COMMODITIES	172,524	176,634	170,766	147,492	-14%
MERCHANDISE	49,275	44,864	45,564	32,751	-28%
UTILITIES	58,882	77,465	65,895	63,148	-4%
SALES TAX/OTHER	4,657	3,451	4,658	3,078	-34%
TOTAL EXPENDITURES	1,294,154	1,355,699	1,327,929	1,231,996	-7%
% of Budget	81%	84%	79%	73%	
REVENUE OVER(UNDER) EXP	174,705	67,646	171,293	565,380	
BUDGET REVENUE	1,556,500	1,577,565	1,557,530	1,560,592	
BUDGET EXPENSE	1,588,403	1,605,366	1,683,180	1,686,603	

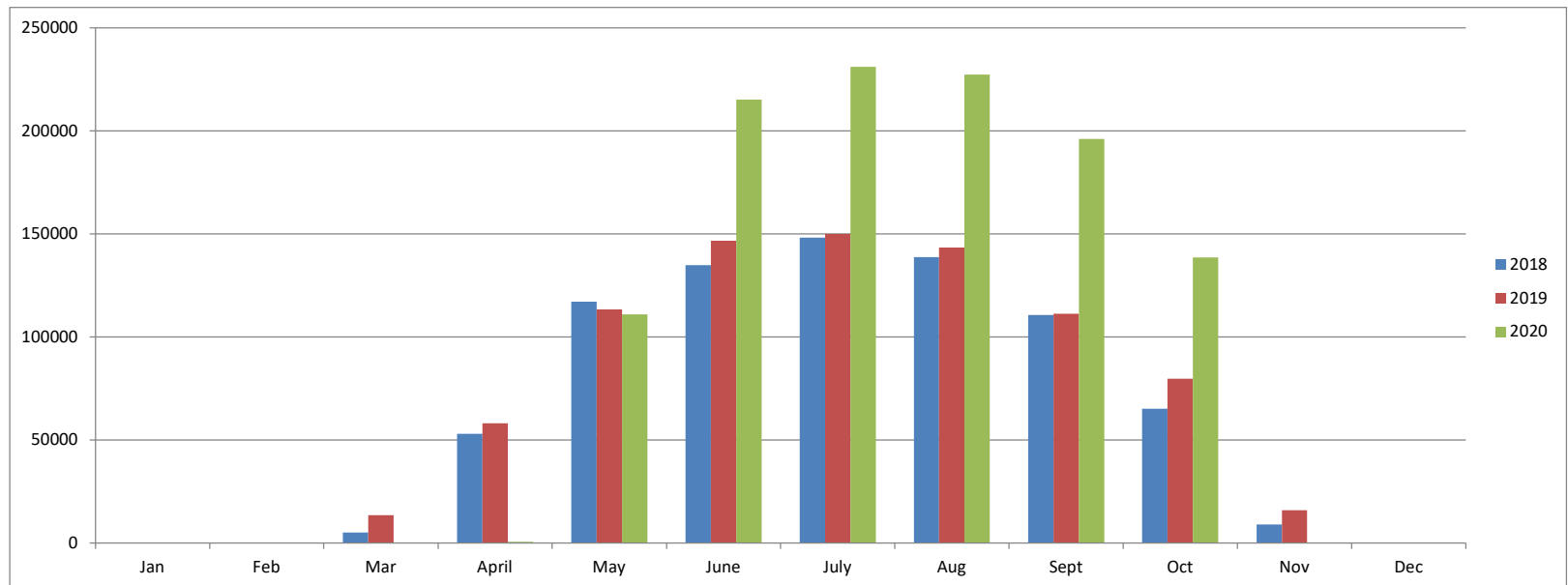
**MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Ten Months Ended 10-31-20**

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
REVENUES:								
RENTAL	295,713	295,713						
PASSES /USER FEES	180,255	180,255						
DAILY /USER FEES	1,235,348	1,127,374			107,973			
PROGRAM FEES	55,344	1,115				47,545	6,684	
MERCHANDISE SALES	40,263			40,263				
OTHER	(9,547)	(9,547)						
SPONSORSHIPS	-							
TOTAL REVENUE	1,797,376	1,594,911	-	40,263	107,973	47,545	6,684	-
% of Budget	115%	121%	n/a	66%	116%	74%	33%	n/a
EXPENDITURES:								
FULL TIME SALARIES	472,503	260,351	170,026					42,126
PART TIME SALARIES	217,781	71,673	122,376	-		21,303		2,428
FRINGE BENEFITS	222,180	67,221	128,100					26,858
CONTRACTUAL SERVICES	73,063	40,308	7,964			10,264		14,527
COMMODITIES	147,492	7,368	119,593	45	5,880	2,534	621	11,452
MERCHANDISE	32,751			32,751				
UTILITIES	63,148	18,557	24,334					20,257
SALES TAX	3,078			3,078				
TOTAL EXPENDITURES	1,231,995	465,477	572,394	35,874	5,880	34,101	621	117,648
% of Budget	77%	76%	72%	74%	98%	75%	5%	147%
REVENUE OVER(UNDER) EXP	565,380	1,129,433	(572,394)	4,389	102,093	13,444	6,064	(117,648)
CHANGE FROM LAST YR + (-)								
REVENUE	298,154	324,255	-	(18,240)	20,319	(13,859)	(14,321)	-
EXPENDITURES	(95,277)	(15,666)	(44,691)	(14,420)	(1,037)	(11,052)	(9,303)	893
NET	393,431	339,921	44,691	(3,820)	21,357	(2,807)	(5,018)	(893)
% CHANGE FROM LAST YEAR								
REVENUE	20	26	n/a	(31)	23	(23)	(68)	n/a
EXPENDITURES	(7)	(3)	(7)	(29)	(15)	(24)	(94)	1

**MT PROSPECT PARK DISTRICT
Golf Course
Green Fees**

Revenue Recap by yr:

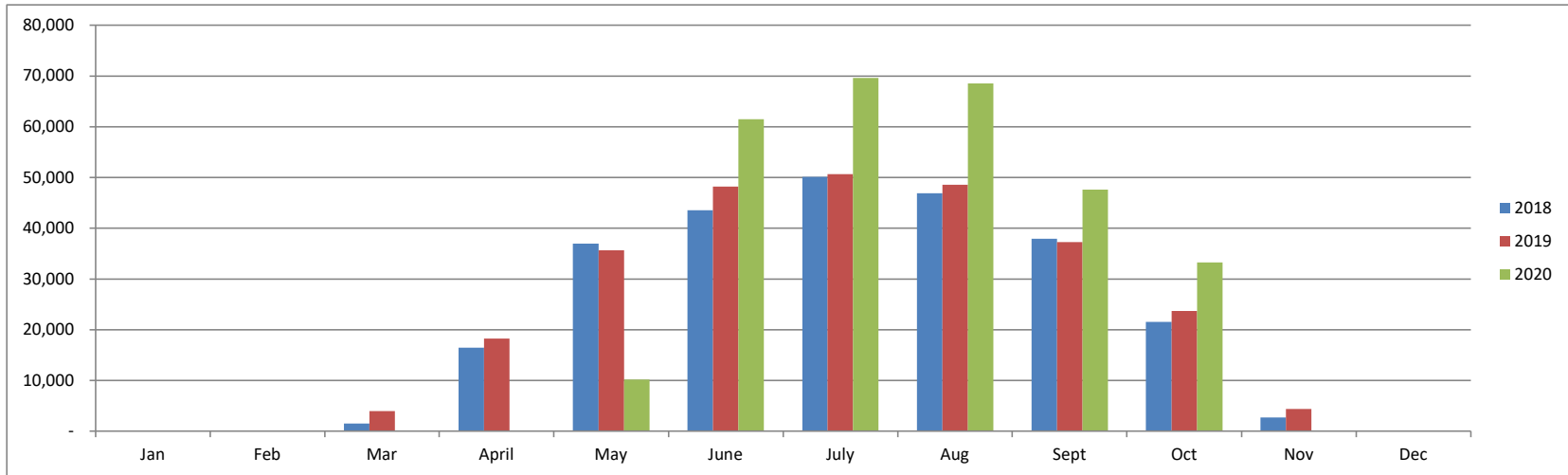
2018			2019			2020				
	Month	YTD		Month	YTD		Month	YTD		
Jan	-	-	Jan	-	-	Jan	-	-	18 Budget	832,500
Feb	-	-	Feb	-	-	Feb	-	-	19 Budget	841,500
Mar	4,984	4,984	Mar	13,472	13,472	Mar	-	-	20 Budget	847,875
April	52,927	57,911	April	58,151	71,623	April	531	531		
May	117,089	175,000	May	113,353	184,976	May	110,915	111,446		
June	134,922	309,922	June	146,669	331,645	June	215,264	326,710		
July	148,214	458,136	July	149,880	481,525	July	231,084	557,794		
Aug	138,666	596,802	Aug	143,281	624,806	Aug	227,357	785,151		
Sept	110,708	707,510	Sept	111,161	735,967	Sept	196,131	981,282		
Oct	65,095	772,605	Oct	79,570	815,537	Oct	138,602	1,119,885		
Nov	8,890	781,495	Nov	15,855	831,392	Nov	-	1,119,885		
Dec	-	781,495	Dec	-	831,392	Dec	-	1,119,885		



**MT PROSPECT PARK DISTRICT
GOLF COURSE
Power Cart Rental**

Revenue Recap by yr:

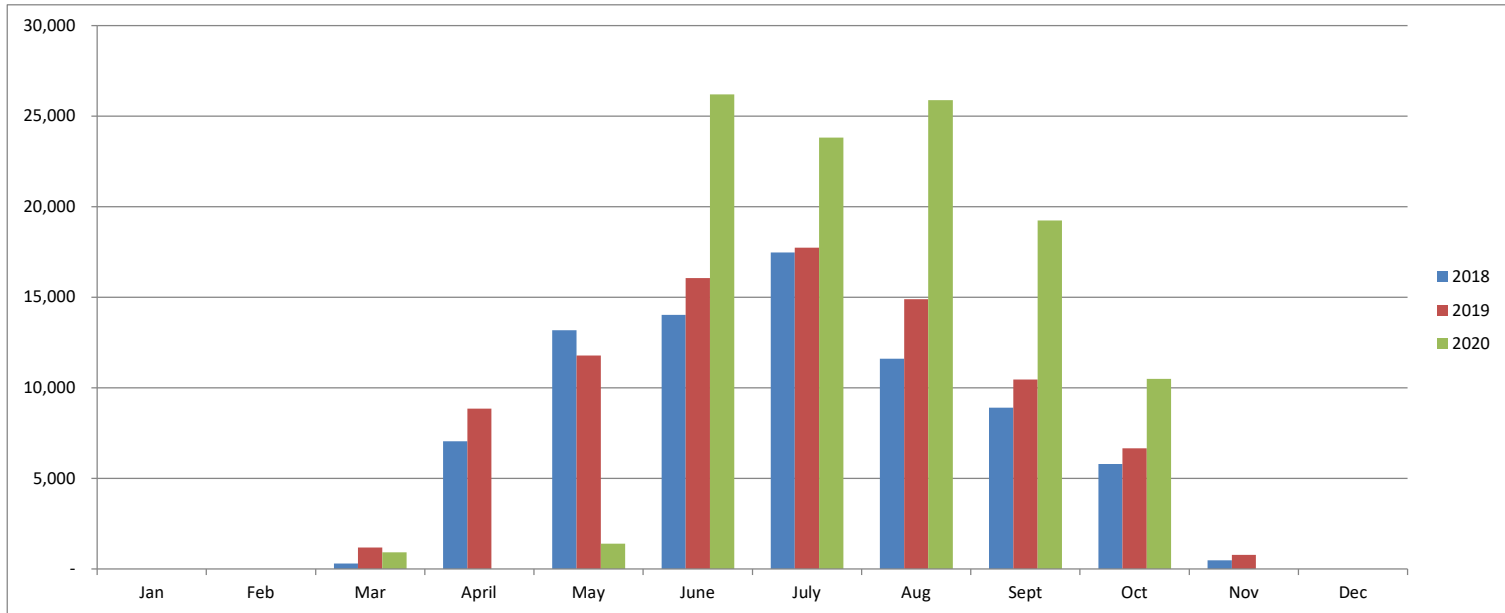
2018			2019			2020				
	Month	YTD		Month	YTD		Month	YTD		
Jan	0	0	Jan	0	0	Jan	0	0	18 Budget	290,000
Feb	0	0	Feb	0	0	Feb	0	0	19 Budget	279,125
Mar	1,552	1,552	Mar	3,984	3,984	Mar	-	-	20 Budget	282,313
April	16,465	18,017	April	18,257	22,241	April	-	-		
May	36,954	54,971	May	35,640	57,881	May	10,207	10,207		
June	43,546	98,517	June	48,198	106,079	June	61,459	71,666		
July	50,114	148,631	July	50,673	156,752	July	69,596	141,262		
Aug	46,908	195,539	Aug	48,602	205,354	Aug	68,525	209,787		
Sept	37,971	233,510	Sept	37,234	242,588	Sept	47,597	257,384		
Oct	21,528	255,038	Oct	23,685	266,273	Oct	33,278	290,661		
Nov	2,717	257,755	Nov	4,382	270,655	Nov	-	-		
Dec	-	257,755	Dec	-	270,655	Dec	-	290,661		



**MT PROSPECT PARK DISTRICT
GOLF COURSE
Driving Range Revenue**

Revenue Recap by yr:

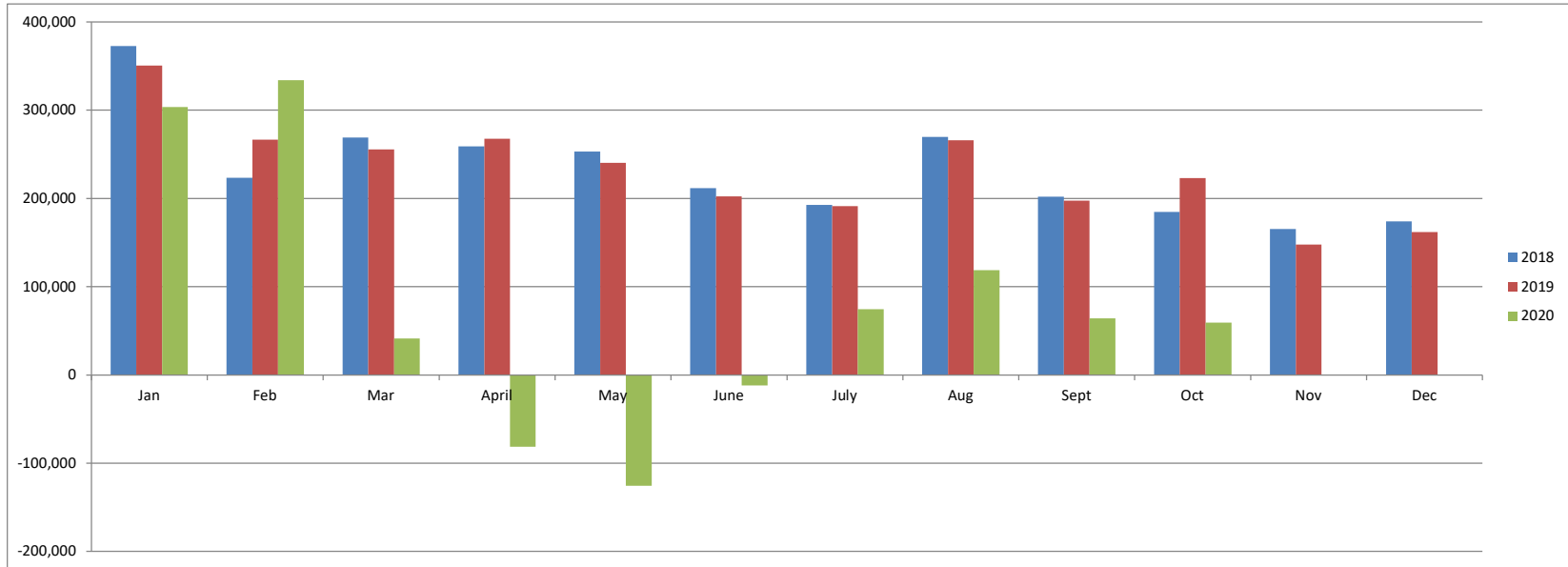
	2018		2019		2020		18 Budget	19 Budget	20 Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	-	-	Jan	-	Jan	-	106,000		
Feb	-	-	Feb	-	Feb	-	92,500		
Mar	302	302	Mar	1,190	Mar	920	93,000		
April	7,052	7,354	April	8,852	April	-			
May	13,175	20,529	May	11,780	May	1,409			
June	14,030	34,559	June	16,060	June	26,200			
July	17,472	52,031	July	17,741	July	23,825			
Aug	11,618	63,649	Aug	14,902	Aug	25,874			
Sept	8,910	72,559	Sept	10,456	Sept	19,250			
Oct	5,800	78,359	Oct	6,674	Oct	10,495			
Nov	476	78,835	Nov	771	Nov	-			
Dec	-	78,835	Dec	-	Dec	107,974			



**MT PROSPECT PARK DISTRICT
PROGRAM REVENUE**

Revenue Recap by yr:

2018			2019			2020			YTD	Annual	
Month	YTD		Month	YTD		Month	YTD	Actual	Budget		
Jan	372,508	372,508	Jan	350,551	350,551	Jan	303,829	303,829			
Feb	223,330	595,838	Feb	266,642	617,193	Feb	333,809	637,638			
Mar	268,984	864,822	Mar	255,628	872,821	Mar	41,350	678,988			
April	259,178	1,124,000	April	267,503	1,140,324	April	(81,438)	597,550			
May	253,177	1,377,177	May	240,415	1,380,739	May	(125,348)	472,202			
June	211,692	1,588,869	June	202,179	1,582,918	June	(12,029)	460,173			
July	192,772	1,781,641	July	191,248	1,774,166	July	74,654	534,827			
Aug	269,775	2,051,416	Aug	265,897	2,040,063	Aug	118,637	653,464			
Sept	201,978	2,253,394	Sept	197,468	2,237,531	Sept	64,137	717,601			
Oct	184,504	2,437,898	Oct	222,972	2,460,503	Oct	59,224	776,825			
Nov	165,520	2,603,418	Nov	147,708	2,608,211	Nov	-	776,825			
Dec	173,926	2,777,344	Dec	161,945	2,770,156	Dec	-	776,825			
Budget			2,720,068			2,821,232			2,655,957		
									Revenue	776,825	2,655,957
									Expenditures		
									Part Time	368,384	1,028,804
									Contractual	135,934	312,878
									Commodities	122,263	328,247
									Net	150,244	986,028



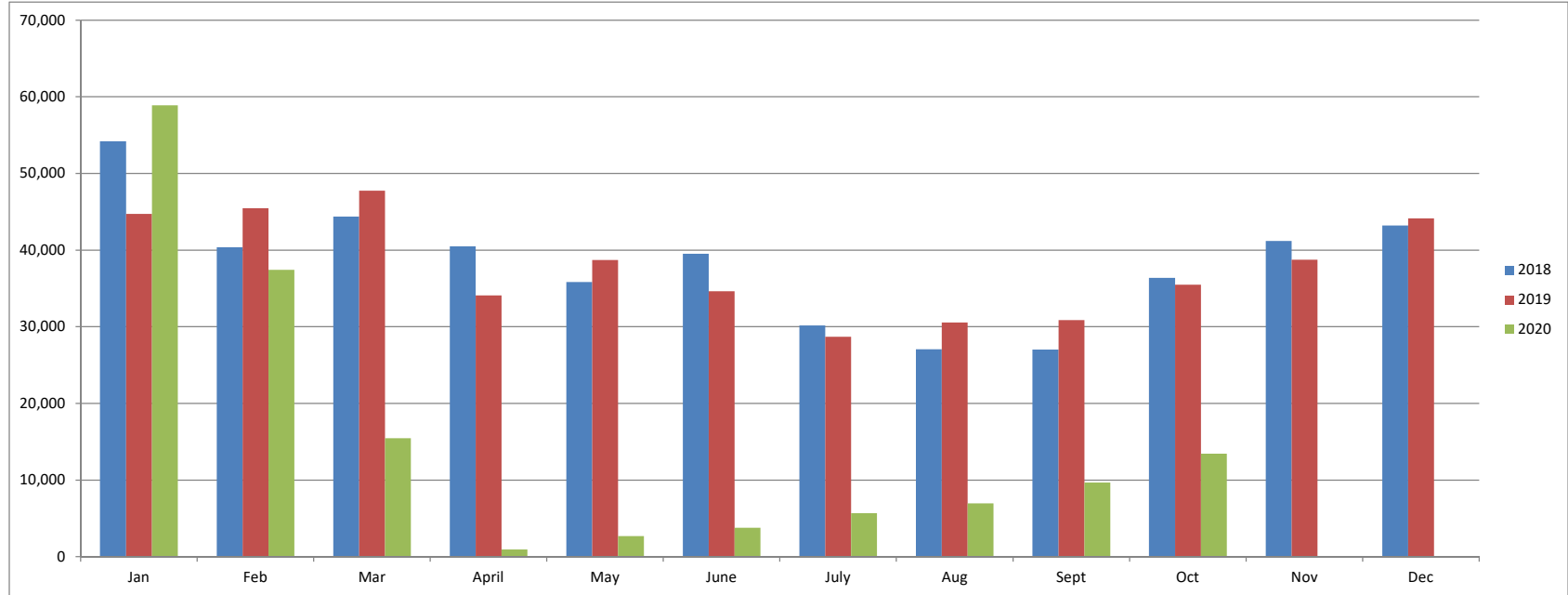
MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Ten Months Ended 10-31-20

ACCOUNT NAMES	TOTALS	YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	ARTS	BASEBALL
REVENUES:								
PROGRAM FEES	771,215	189,910	21,458	178,439	67,947	6,376	154,620	152,465
CHILD CARE	5,610	5,610						
DONATIONS	-							
TOTAL REVENUE	776,825	195,520	21,458	178,439	67,947	6,376	154,620	152,465
% of Budget	29%	15%	45%	42%	34%	40%	34%	79%
EXPENDITURES:								
PART TIME SALARIES	368,384	148,579	6,619	30,663	55,060	1,258	124,062	2,144
CONTRACTUAL SERVICES	135,934	16,299	10,517	89,068		2,826	-	17,224
COMMODITIES	122,262	4,769	5,413	15,162	1,810	4,445	11,010	79,653
UTILITIES	-							
TOTAL EXPENDITURES	626,581	169,647	22,549	134,893	56,870	8,530	135,072	99,021
% of Budget	38%	25%	45%	55%	36%	21%	39%	69%
REVENUE OVER(UNDER) EXP	150,245	25,873	(1,091)	43,546	11,077	(2,154)	19,548	53,444
CHANGE FROM LAST YR + (-)								
REVENUE	(1,683,678)	(946,606)	(82,025)	(216,052)	(110,371)	(6,183)	(266,026)	(56,415)
EXPENDITURES	(718,073)	(374,207)	(63,207)	(59,156)	(66,584)	(14,809)	(141,429)	1,320
NET	(965,605)	(572,399)	(18,818)	(156,896)	(43,786)	8,626	(124,597)	(57,735)
% CHANGE FROM LAST YEAR								
REVENUE	(68)	(83)	(79)	(55)	(62)	(49)	(63)	(27)
EXPENDITURES	(53)	(69)	(74)	(30)	(54)	(63)	(51)	1
2020 BUDGET REVENUE	2,655,957	1,319,503	47,605	422,594	197,627	15,888	459,050	193,690
2020 BUDGET EXPEND	1,669,929	681,993	50,020	245,895	160,165	40,862	346,527	144,467
2019 REVENUE	2,460,503	1,142,127	103,483	394,491	178,318	12,559	420,646	208,880
2019 EXPENDITURES	1,344,654	543,855	85,755	194,049	123,454	23,339	276,501	97,701

MT PROSPECT PARK DISTRICT RECPLEX

Revenue Recap by yr:

2018			2019			2020					
Month	YTD		Month	YTD		Month	YTD		YTD Actual	Annual Budget	
Jan	54,196	54,196	Jan	44,749	44,749	Jan	58,917	58,917			
Feb	40,393	94,589	Feb	45,478	90,227	Feb	37,397	96,314	Revenue	154,859	467,240
Mar	44,367	138,956	Mar	47,734	137,961	Mar	15,446	111,760	Expenditures		
Apr	40,522	179,478	Apr	34,070	172,031	Apr	938	112,698	Full Time	255,500	299,031
May	35,817	215,295	May	38,716	210,747	May	2,672	115,370	Part Time	150,299	321,282
June	39,516	254,811	June	34,620	245,367	June	3,773	119,143	Benefits	122,702	153,145
July	30,156	284,967	July	28,698	274,065	July	5,672	124,815	Contractual	31,492	47,922
Aug	27,043	312,010	Aug	30,568	304,633	Aug	6,930	131,745	Commodities	43,610	63,455
Sept	27,018	339,028	Sept	30,855	335,488	Sept	9,673	141,418	Utilities	159,721	251,926
Oct	36,396	375,424	Oct	35,490	370,978	Oct	13,441	154,859		763,324	1,136,761
Nov	41,190	416,614	Nov	38,747	409,725	Nov	-	-	Net	(608,465)	(669,521)
Dec	43,214	459,828	Dec	44,153	453,879	Dec	-	-			
Budget		496,111			455,032			467,240			



**MT PROSPECT PARK DISTRICT
RECPLEX FACILITY REVENUE REPORT
OCTOBER 2020**

	<i>MONTH</i>		<i>YEAR to DATE</i>		Up (Down)	
	This	Last	This	Last	Change	% Change
RENTALS						
Building Rental	4,201	3,853	23,907	49,057	(25,150)	-51%
Total	4,201	3,853	23,907	49,057	(25,150)	-51%
PASS SALES						
All Facility	5,775	9,398	52,346	94,832	(42,486)	-45%
Gym & Track	(50)	4,324	10,486	43,109	(32,624)	-76%
Fitness	5,275	15,201	65,977	159,129	(93,152)	-59%
Total	11,000	28,923	128,809	297,070	(168,261)	-57%
DAILY FEES						
All Facility	30	130	99	1,361	(1,262)	-93%
Gym & Track	7	3,337	10,531	30,461	(19,930)	-65%
Fitness	150	424	2,037	5,104	(3,067)	-60%
Racquetball	108	284	1,703	3,629	(1,926)	-53%
Playport	-	349	1,018	3,676	(2,658)	-72%
Total	295	4,524	15,389	44,231	(28,842)	-65%
PROGRAM FEES						
Special Programs	-	390	2,126	4,845	(2,719)	-56%
Total	-	390	2,126	4,845	(2,719)	-56%
CONCESSIONS						
Merchandise	1,121	526	1,826	5,090	(3,264)	-64%
Vending	48	818	3,608	8,074	(4,465)	-55%
Total	1,169	1,344	5,434	13,164	(7,730)	-59%
OTHER						
Visa Charges / OvSt	(2,224)	(3,543)	(20,805)	(37,389)	16,584	-44%
TOTAL	14,441	35,490	154,859	370,978	(216,119)	-58%

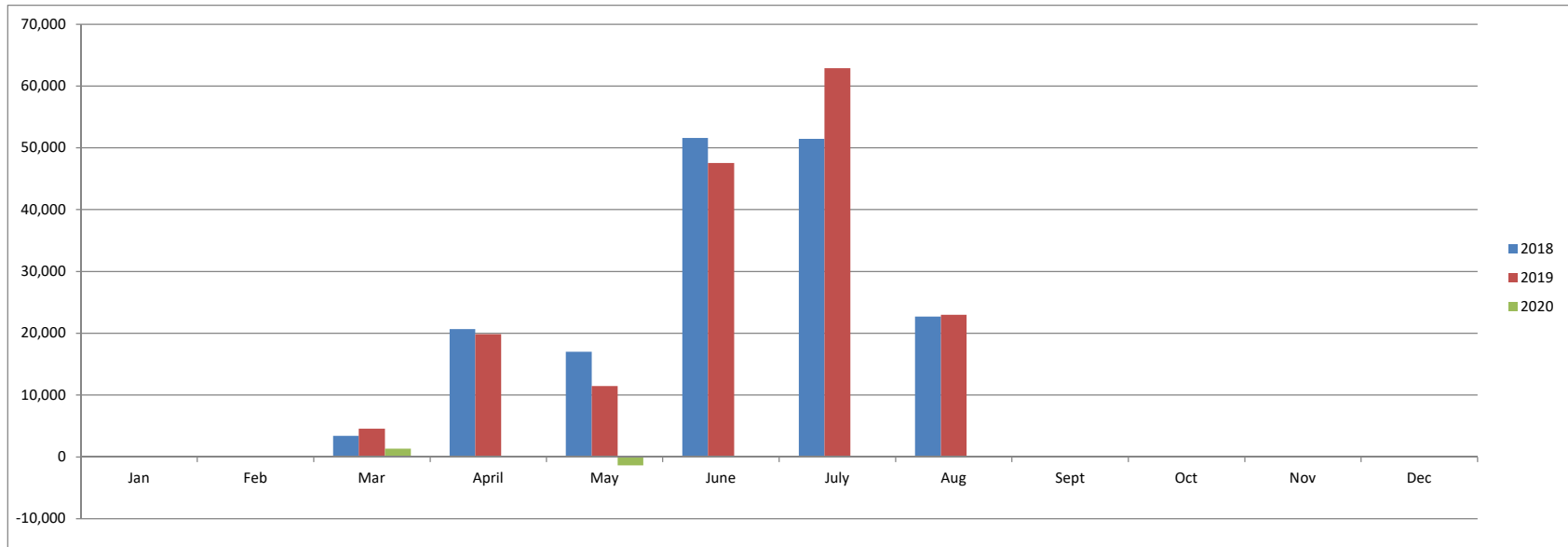
Mount Prospect Park District
RECPLEX FACILITY
 thru October

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
RENTALS	54,954	54,289	49,057	23,907	-51%
PASSES /USER FEES	288,611	284,742	297,070	128,809	-57%
DAILY /USER FEES	55,997	47,432	44,231	15,389	-65%
PROGRAM FEES	6,297	12,696	4,845	2,126	-56%
MERCHANDISE & VENDING	14,797	12,706	13,164	5,434	-59%
OTHER/visa	(35,608)	(36,441)	(37,389)	(20,805)	-44%
TOTAL REVENUE	385,048	375,424	370,978	154,860	-58%
% of Budget	73%	76%	82%	33%	
EXPENDITURES:					
FULL TIME SALARIES	189,456	188,163	234,008	255,500	9%
PART TIME SALARIES	214,342	212,790	237,913	150,299	-37%
FRINGE BENEFITS	61,605	66,823	110,668	122,702	11%
CONTRACTUAL SERVICES	72,757	73,503	44,501	31,022	-30%
COMMODITIES	41,513	37,886	47,547	42,472	-11%
MERCHANDISE	2,263	1,989	2,225	1,138	-49%
UTILITIES	185,993	186,952	174,984	160,191	-8%
TOTAL EXPENDITURES	767,929	768,106	851,846	763,324	-10%
% of Budget	77%	72%	76%	67%	
REVENUE OVER(UNDER) EXP	(382,881)	(392,682)	(480,868)	(608,464)	
BUDGET REVENUE	529,500	496,111	455,032	467,240	
BUDGET EXPENSE	998,160	1,074,190	1,120,314	1,136,761	

MOUNT PROSPECT PARK DISTRICT BIG SURF POOL

Revenue Recap by yr:

2018			2019			2020			YTD	Annual
Month	YTD		Month	YTD		Month	YTD	Actual	Budget	
Jan	0	0	Jan	0	0	Jan	0	0		
Feb	0	0	Feb	0	0	Feb	0	0		
Mar	3,422	3,422	Mar	4,561	4,561	Mar	1,365	1,365	Revenue	
Apr	20,698	24,120	Apr	19,866	24,427	Apr	108	1,473	Expenditures	
May	17,027	41,147	May	11,449	35,876	May	(1,355)	118	Full Time	
June	51,579	92,726	June	47,551	83,427	June	-	-	Part Time	
July	51,439	144,165	July	62,873	146,300	July	-	-	Benefits	
Aug	22,717	166,882	Aug	22,979	169,279	Aug	-	-	Comodities	
Sept	-	166,882	Sept	-	169,279	Sept	-	-	Utilities	
Oct	-	166,882	Oct	-	169,279	Oct	-	-	Net	
Nov	-	166,882	Nov	-	169,279	Nov	-	-		
Dec	-	166,882	Dec	-	169,279	Dec	-	118		
Budget	165,896		168,500			169,198				
								<u>118</u>	<u>169,198</u>	
								9,151	124,198	
								-	92,621	
								6,247	46,070	
								5,742	34,035	
								6,278	14,320	
								<u>27,418</u>	<u>311,244</u>	
								<u>(27,300)</u>	<u>(142,046)</u>	



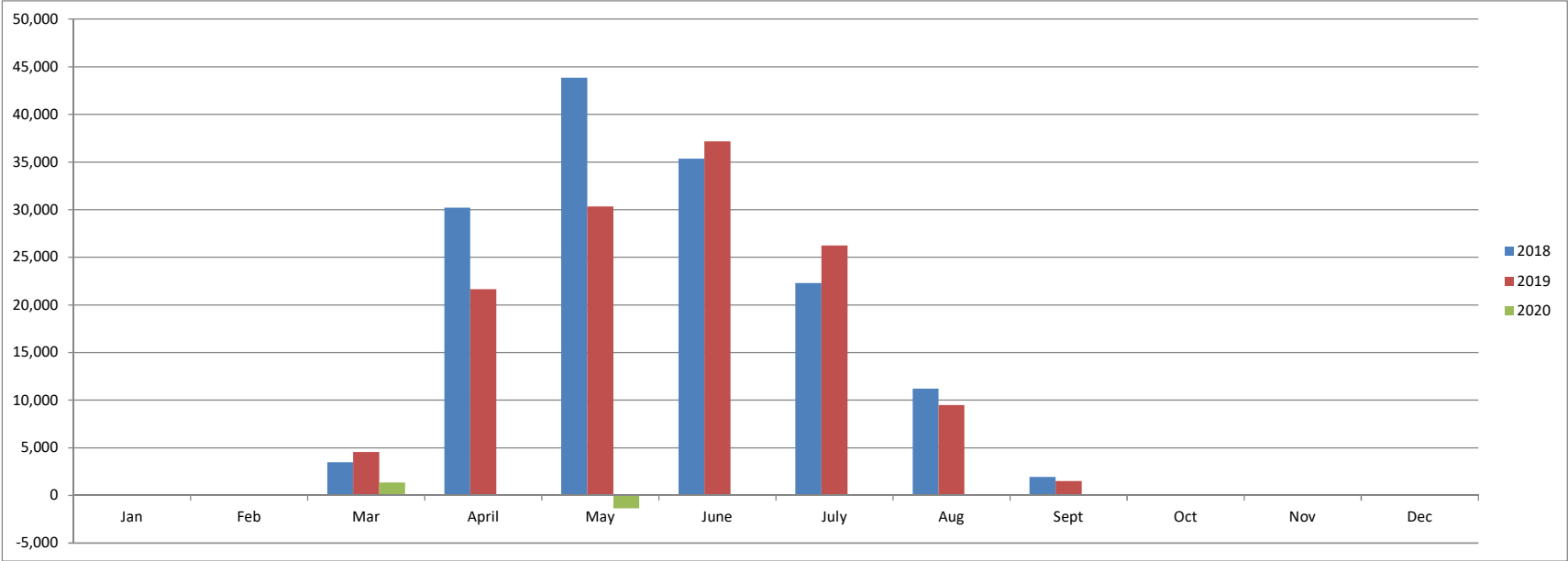
Mount Prospect Park District
BIG SURF POOL
 thru October

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
TUBE RENTAL	25,817	30,274	29,492		-100%
PASSES /USER FEES	52,340	54,488	54,314	118	-100%
DAILY /USER FEES	76,151	82,121	85,474		-100%
PROGRAM FEES					
CONCESSION SALES	171				
OTHER					
TOTAL REVENUE	154,479	166,883	169,280	118	-100%
% of Budget	86%	101%	100%	0%	
 EXPENDITURES:					
FULL TIME SALARIES	104,295	109,717	100,543	9,151	-91%
PART TIME SALARIES	81,310	73,294	80,667	-	-100%
FRINGE BENEFITS	44,232	45,746	35,340	6,264	-82%
CONTRACTUAL SERVICES	1,276	2,831	2,460	790	-68%
COMMODITIES	21,357	23,869	24,432	4,935	-80%
UTILITIES	13,305	12,868	10,847	6,278	-42%
SALES TAX/OTHER	16				n/a
TOTAL EXPENDITURES	265,791	268,325	254,289	27,418	-89%
% of Budget	84%	83%	78%	9%	
REVENUE OVER(UNDER) EXP	(111,312)	(101,442)	(85,009)	(27,300)	
BUDGET REVENUE	178,800	165,896	168,500	169,198	
BUDGET EXPENSE	317,496	323,725	325,913	311,244	

**MT PROSPECT PARK DISTRICT
MEADOWS POOL REVENUE**

Revenue Recap by yr:

	2018		2019		2020		YTD Actual	Annual Budget
	Month	YTD	Month	YTD	Month	YTD		
Jan	-	-	Jan	-	Jan	-		
Feb	-	-	Feb	-	Feb	-		
Mar	3,497	3,497	Mar	4,562	Mar	1,365	1,365	Revenue
April	30,207	33,704	April	21,637	April	108	1,473	Expenditures
May	43,870	77,574	May	30,338	May	(1,355)	118	Part Time
June	35,341	112,915	June	37,177	June	-	118	Utilities
July	22,296	135,211	July	26,240	July	-	118	Commodities
Aug	11,207	146,418	Aug	9,484	Aug	-	118	
Sept	1,937	148,355	Sept	1,518	Sept	-	118	Net
Oct	-	148,355	Oct	350	Oct	-	118	
Nov	-	148,355	Nov	-	Nov	-	118	
Dec	-	148,355	Dec	-	Dec	-	118	
Budget		174,127		165,280		145,184		



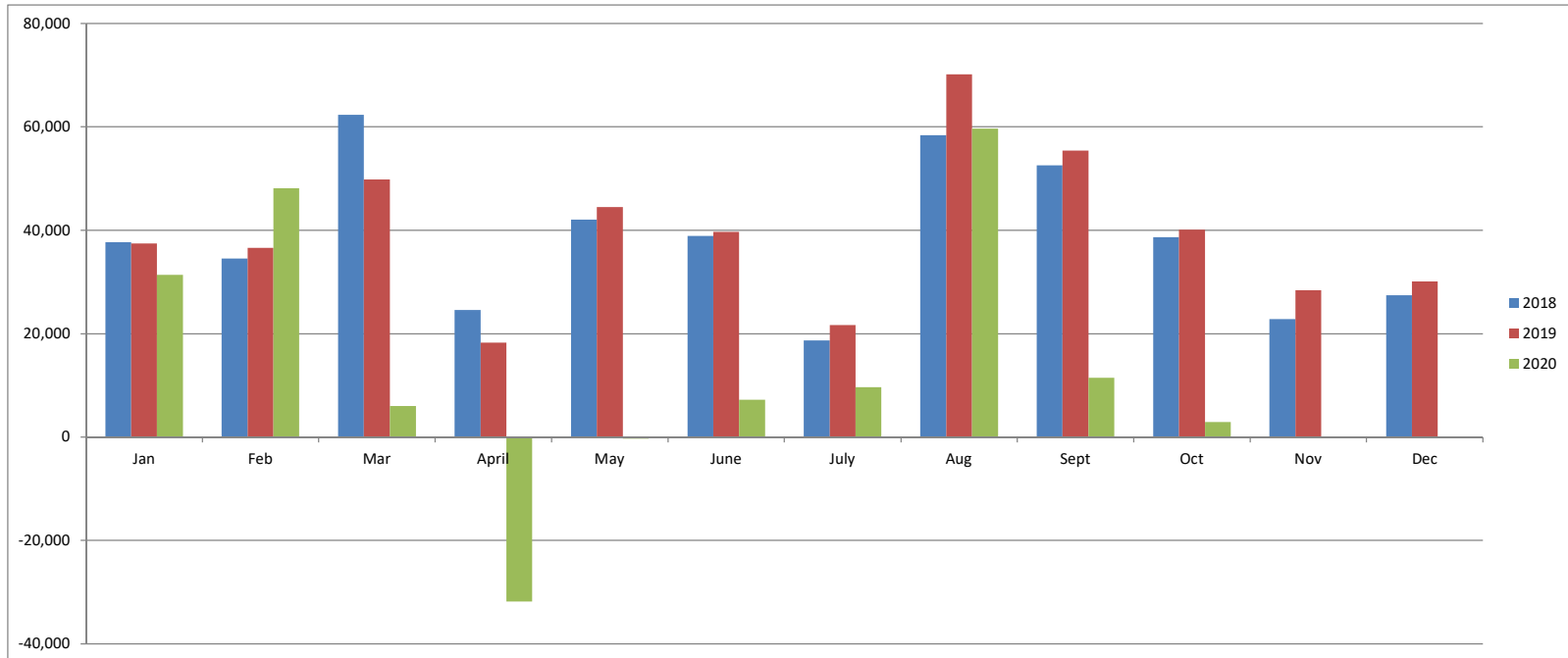
Mount Prospect Park District
MEADOWS POOL
 thru October

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
BUILDING RENTAL	3,563	3,003	2,389		n/a
PASSES /USER FEES	52,333	54,488	54,656	118	-100%
DAILY /USER FEES	41,582	43,182	33,668		-100%
PROGRAM FEES	58,486	47,682	40,593		-100%
CONCESSION SALES					
MERCHANDISE SALES					
TOTAL REVENUE	155,964	148,355	131,306	118	-100%
% of Budget	106%	85%	79%	0%	
EXPENDITURES:					
FULL TIME SALARIES					
PART TIME SALARIES	118,504	103,427	103,902	-	-100%
FRINGE BENEFITS					
CONTRACTUAL SERVICES	6,613	4,969	8,061	4,459	-45%
COMMODITIES	24,826	17,587	24,284	3,050	-87%
UTILITIES	44,343	37,591	35,982	19,096	-47%
SALES TAX/OTHER					
TOTAL EXPENDITURES	194,286	163,574	172,229	26,605	-85%
% of Budget	96%	82%	78%	12%	
REVENUE OVER(UNDER) EXP	(38,322)	(15,219)	(40,923)	(26,487)	
BUDGET REVENUE	147,750	174,127	165,280	145,184	
BUDGET EXPENSE	202,103	200,241	220,891	216,330	

**MT PROSPECT PARK DISTRICT
RECPLX POOL REVENUE**

Revenue Recap by yr:

2018			2019			2020			YTD	Annual	
Month	YTD		Month	YTD		Month	YTD		Actual	Budget	
Jan	37,717	37,717	Jan	37,473	37,473	Jan	31,372	31,372			
Feb	34,519	72,236	Feb	36,590	74,063	Feb	48,169	79,541			
Mar	62,338	134,574	Mar	49,823	123,886	Mar	5,992	85,533			
April	24,614	159,188	April	18,254	142,140	April	(31,847)	53,686			
May	42,060	201,248	May	44,492	186,632	May	(321)	53,365			
June	38,911	240,159	June	39,725	226,357	June	7,232	60,597			
July	18,674	258,833	July	21,687	248,044	July	9,644	70,241			
Aug	58,356	317,189	Aug	70,164	318,208	Aug	59,657	129,898			
Sept	52,550	369,739	Sept	55,434	373,642	Sept	11,495	141,393			
Oct	38,685	408,424	Oct	40,130	413,772	Oct	2,889	144,282			
Nov	22,841	431,265	Nov	28,383	442,155	Nov	-	-			
Dec	27,422	458,687	Dec	30,083	472,238	Dec	-	-			
Budget		472,887			481,418			472,791	Revenue	144,282	472,791
									Expenditures		
									Full Time	91,640	114,541
									Part Time	128,643	316,193
									Benefits	19,749	25,670
									Commodities	22,735	41,438
									Utilities	37,260	64,000
										<u>300,027</u>	<u>561,842</u>
									Net	<u>(155,745)</u>	<u>(89,051)</u>



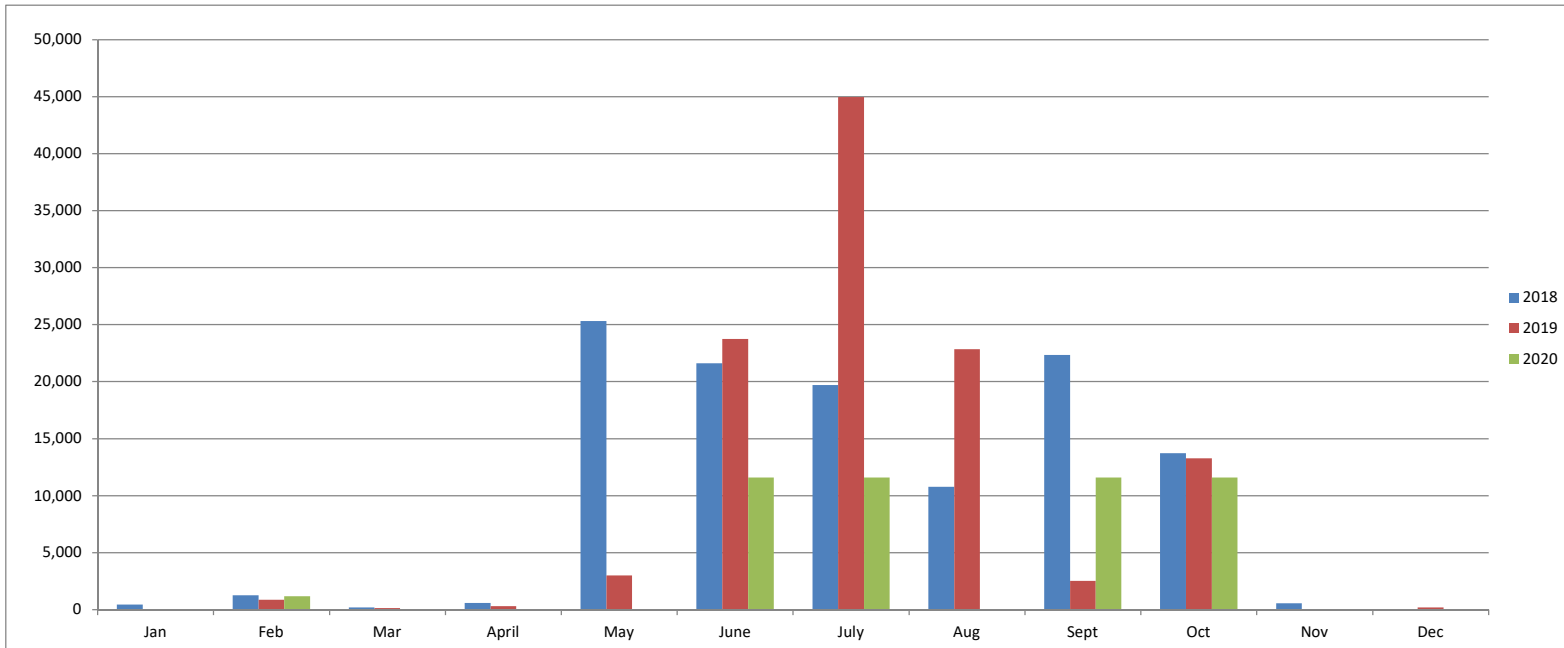
Mount Prospect Park District
REC PLEX POOL
 thru October

	2017	2018	2019	2020	Change From Prior Year
REVENUES:					
BUILDING RENTAL	4,463	909	1,850	110	-94%
PASSES /USER FEES	68,889	75,143	84,551	22,918	-73%
DAILY /USER FEES	8,688	8,024	7,411	2,637	-64%
PROGRAM FEES	318,267	324,349	319,960	118,617	-63%
CONCESSION SALES					
MERCHANDISE SALES					
TOTAL REVENUE	400,307	408,425	413,772	144,282	-65%
% of Budget	91%	86%	86%	31%	
EXPENDITURES:					
FULL TIME SALARIES	88,315	101,863	96,322	91,640	-5%
PART TIME SALARIES	259,479	214,625	210,869	128,643	-39%
FRINGE BENEFITS	44,232	45,746	21,048	19,749	-6%
CONTRACTUAL SERVICES	5,740	6,825	6,351	3,899	-39%
COMMODITIES	31,514	30,938	22,775	18,835	-17%
UTILITIES	45,846	48,358	45,613	37,260	-18%
SALES TAX/OTHER					
TOTAL EXPENDITURES	475,126	448,355	402,978	300,026	-26%
% of Budget	86%	83%	72%	53%	
REVENUE OVER(UNDER) EXP	(74,819)	(39,930)	10,794	(155,744)	
BUDGET REVENUE	437,500	472,887	481,418	472,791	
BUDGET EXPENSE	551,933	537,112	559,121	561,842	

MT PROSPECT PARK DISTRICT CONCESSIONS

Revenue Recap by yr:

2018			2019			2020			YTD		Annual Budget			
Month	YTD		Month	YTD		Month	YTD		Actual	Budget				
Jan	457	457	Jan	-	-	Jan	14	14	Revenue	<u>47,561</u>	<u>117,353</u>			
Feb	1,252	1,709	Feb	887	887	Feb	1,193	1,207						
Mar	194	1,903	Mar	146	1,033	Mar	4	1,211				Expenditures		
April	595	2,498	April	320	1,353	April	-	-				Full Time	5,684	6,919
May	25,315	27,813	May	3,014	4,367	May	-	-				Part Time	8,669	34,023
June	21,610	49,423	June	23,738	28,105	June	11,589	12,800				Benefits	2,082	2,648
July	19,730	69,153	July	44,982	73,087	July	11,587	24,387				Commodities	6,786	51,119
Aug	10,769	79,922	Aug	22,861	95,948	Aug	-	-				Utilities	<u>6,517</u>	<u>8,970</u>
Sept	22,338	102,260	Sept	2,536	98,484	Sept	11,587	35,974					<u>29,738</u>	<u>103,679</u>
Oct	13,728	115,988	Oct	13,280	111,764	Oct	11,587	47,561				Net	<u>17,823</u>	<u>13,674</u>
Nov	-	-	Nov	7	111,771	Nov	-	-						
Dec	-	-	Dec	194	111,965	Dec	-	-						
Budget	136,600			139,204			117,353							



MOUNT PROSPECT PARK DISTRICT
CONCESSIONS Department by Location
For Ten Months Ended 10-31-20

ACCOUNT NAMES	TOTALS	ADMIN	LIONS POOL	MEADOWS POOL	MEADOWS BALLFIELD	GRILL & 1/2 WAY	MELAS PARK	ATHLETIC FIELDS
REVENUES:								
PROGRAM FEES	-							
DAILY / FEES - CATERING	46,350					46,350		
VENDING INCOME	-			-				
CONCESSION SALES	1,211		1		-		1,210	-
OTHER	-							
TOTAL REVENUE	47,561	-	1	-	-	46,350	1,210	-
% of Budget	41%	n/a	0%	0%	0%	100%	14%	0%
EXPENDITURES:								
FULL TIME SALARIES	5,684	5,684						
PART TIME SALARIES	8,669	8,572	46		-		51	
FRINGE BENEFITS	2,082	2,082						
CONTRACTUAL SERVICES	1,995	-					1,595	400
COMMODITIES	1,025		305	80	-	133	347	160
COST OF GOODS SOLD	3,594		47		-	3,100	447	
UTILITIES	6,517				480	4,405	1,632	
SALES TAX/OTHER	171	171						
TOTAL EXPENDITURES	29,738	16,509	398	80	480	7,638	4,072	560
% of Budget	29%	52%	1%	27%	6%	73%	35%	7%
REVENUE OVER(UNDER) EXP	17,824	(16,509)	(397)	(80)	(480)	38,712	(2,861)	(560)
CHANGE FROM LAST YR + (-)								
REVENUE	(64,203)	-	(41,013)	(893)	(11,973)	1,350	(4,845)	(6,829)
EXPENDITURES	(58,293)	471	(29,596)	(50)	(7,262)	(7)	(18,451)	(3,398)
NET	(5,910)	(471)	(11,417)	(843)	(4,711)	1,357	13,606	(3,431)
% CHANGE FROM LAST YEAR								
REVENUE	(57)	n/a	n/a	n/a	n/a	3	(80)	n/a
EXPENDITURES	(66)	3	(99)	(39)	n/a	(0)	(82)	(86)

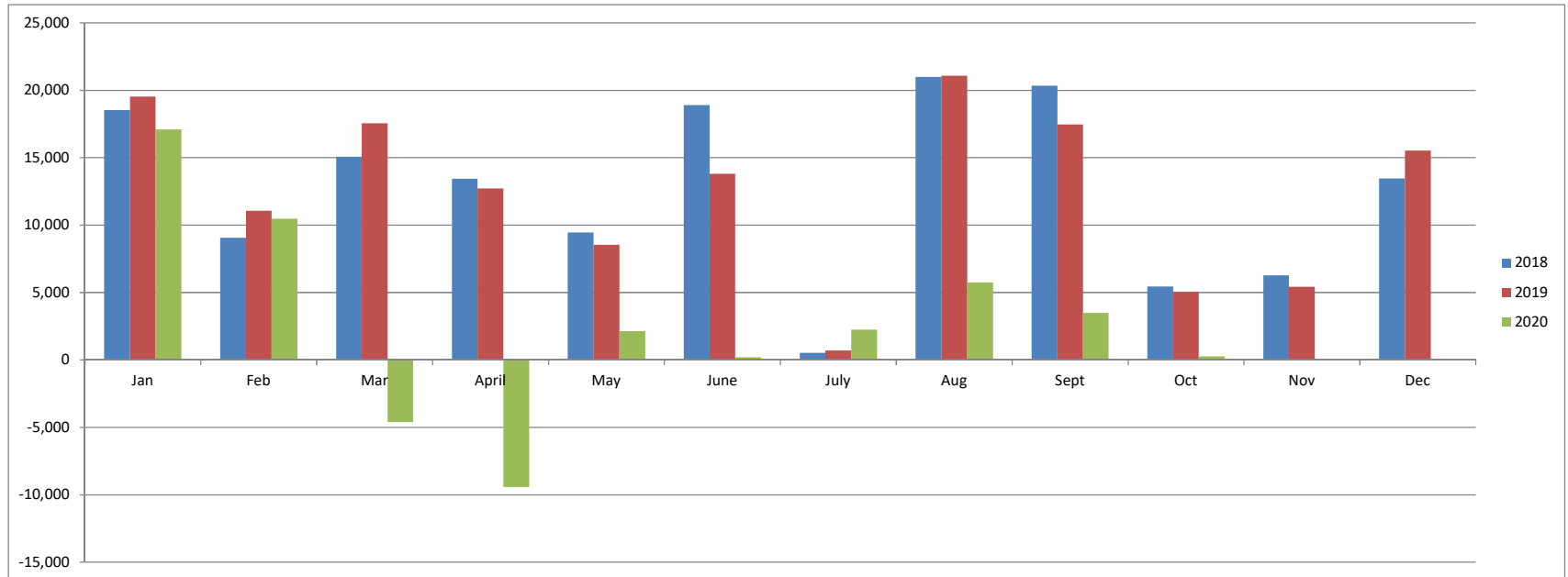
MT PROSPECT PARK DISTRICT CENTRAL PROGRAM REVENUE

Revenue Recap by yr:

2018			2019			2020		
	Month	YTD		Month	YTD		Month	YTD
Jan	18,516	18,516	Jan	19,528	19,528	Jan	17,094	17,094
Feb	9,050	27,566	Feb	11,052	30,580	Feb	10,480	27,574
Mar	15,057	42,623	Mar	17,559	48,139	Mar	(4,617)	22,957
April	13,447	56,070	April	12,712	60,851	April	(9,424)	13,533
May	9,457	65,527	May	8,530	69,381	May	2,145	15,677
June	18,901	84,428	June	13,803	83,184	June	202	15,879
July	531	84,959	July	719	83,903	July	2,247	18,126
Aug	20,982	105,941	Aug	21,079	104,982	Aug	5,751	23,877
Sept	20,335	126,276	Sept	17,460	122,442	Sept	3,482	27,359
Oct	5,450	131,726	Oct	5,062	127,504	Oct	259	27,618
Nov	6,270	137,996	Nov	5,420	132,924	Nov	-	-
Dec	13,458	151,454	Dec	15,521	148,445	Dec	-	-

	YTD Actual	Annual Budget
Revenue	27,618	137,168
Expenditures		
Part Time	8,998	29,123
Contractual	-	66,500
Commodities	132	1,500
	<u>9,130</u>	<u>97,123</u>
Net	<u>18,488</u>	<u>40,045</u>

Budget	148,800	140,800	137,168
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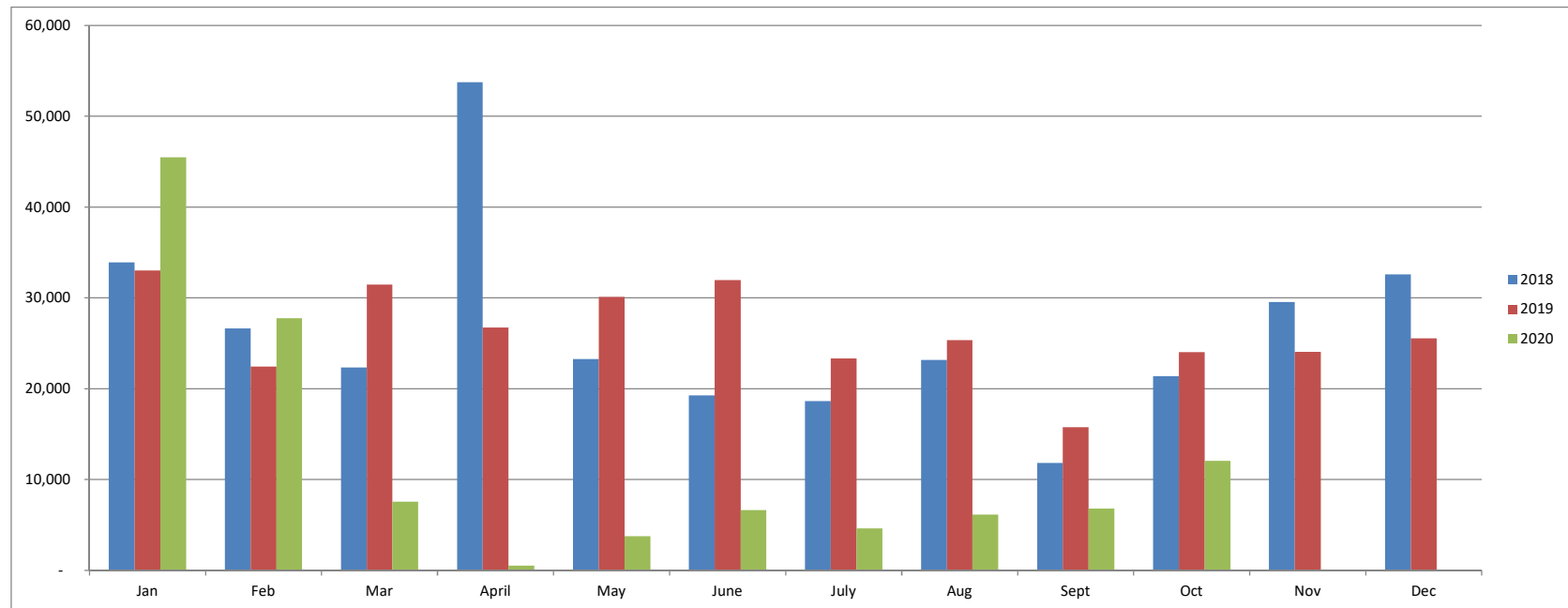
**MOUNT PROSPECT PARK DISTRICT
CENTRAL PROGRAMS Department by Function
Month Ended 10-31-20**

ACCOUNT NAMES	TOTALS	YOUTH CHILD CARE	ATHLETICS YOUTH
REVENUES:			
PROGRAM FEES	27,618	2,433	25,185
CHILD CARE	-		
DONATIONS	-		
TOTAL REVENUE	<u>27,618</u>	<u>2,433</u>	<u>25,185</u>
% of Budget	20%	5%	29%
 EXPENDITURES:			
PART TIME SALARIES	8,998	8,998	
CONTRACTUAL SERVICES	-		
COMMODITIES	132	132	
TOTAL EXPENDITURES	<u>9,130</u>	<u>9,130</u>	-
% of Budget	9%	30%	0%
REVENUE OVER(UNDER) EXP	18,487	(6,697)	25,185
 CHANGE FROM LAST YR + (-)			
REVENUE	(99,886)	(41,133)	(58,753)
EXPENDITURES	(65,201)	(15,608)	(49,594)
NET	<u>(34,685)</u>	<u>(25,525)</u>	<u>(9,160)</u>
% CHANGE FROM LAST YEAR			
REVENUE	(78)	(94)	(70)
EXPENDITURES	(88)	(63)	(100)

MT PROSPECT PARK DISTRICT CENTRAL COMMUNITY CENTER

Revenue Recap by yr:

2018			2019			2020								
	Month	YTD		Month	YTD		Month	YTD	YTD Actual	Annual Budget				
Jan	33,909	33,909	Jan	33,017	33,017	Jan	45,474	45,474	Revenue	121,403	335,137			
Feb	26,632	60,541	Feb	22,434	55,451	Feb	27,766	73,240						
Mar	22,344	82,885	Mar	31,440	86,891	Mar	7,558	80,798	Expenditures					
April	53,726	136,611	April	26,752	113,643	April	538	81,336				Full Time	113,608	143,433
May	23,256	159,867	May	30,084	143,727	May	3,762	85,098				Part Time	90,430	232,496
June	19,268	179,135	June	31,968	175,695	June	6,666	91,764				Benefits	52,217	66,445
July	18,649	197,784	July	23,356	199,051	July	4,625	96,389				Contractual	18,955	45,716
Aug	23,176	220,960	Aug	25,349	224,400	Aug	6,159	102,548				Commodities	17,479	55,161
Sept	11,828	232,788	Sept	15,760	240,160	Sept	6,797	109,345				Utilities	47,723	86,562
Oct	21,378	254,166	Oct	24,039	264,199	Oct	12,058	121,403					340,412	629,813
Nov	29,550	283,716	Nov	24,061	288,260	Nov	-	-				Net	(219,009)	(294,676)
Dec	32,594	316,310	Dec	25,538	313,798	Dec	-	-						
Budget		356,510			338,325			335,137						



**MT PROSPECT PARK DISTRICT
CENTRAL FACILITY REVENUE REPORT
October 2020**

	MONTH		YEAR to DATE		Change	Up/(Down)
	This	Last	This	Last		% Change
RENTALS						
Skate Rental	-	793	895	3,118	(2,223)	-71%
Building Rental	7,880	7,272	65,187	80,513	(15,326)	-19%
	7,880	8,065	66,082	83,631	(17,549)	-21%
PASS SALES						
Fitness	2,929	7,970	35,155	84,067	(48,912)	-58%
	2,929	7,970	35,155	84,067	(48,912)	-58%
DAILY FEES						
Gym Fees	1,055	1,877	6,418	12,132	(5,714)	-47%
Fitness Center	35	117	629	1,881	(1,252)	-67%
Inline Rink Fees	650	1,987	2,327	9,302	(6,975)	-75%
	1,740	3,981	9,374	23,315	(13,941)	-60%
PROGRAM FEES						
Adult Athletic Leagues	-	-	-	1,250	(1,250)	0%
Youth Athletic Camps	-	-	-	13,677	(13,677)	0%
Youth Athletic Prog.	(45)	1,060	2,467	7,523	(5,056)	-67%
Youth Leagues	-	-	7,788	31,939	(24,151)	-76%
Special Programs	603	2,849	9,035	31,820	(22,785)	-72%
	558	3,909	19,289	86,209	(66,919)	-78%
CONCESSIONS						
Merchandise	86	262	1,160	4,273	(3,113)	-73%
Vending	6	112	1,014	2,160	(1,146)	-53%
	92	374	2,174	6,433	(4,259)	-66%
OTHER						
Visa Charges / OvShrt	(1,140)	(1,817)	(10,670)	(19,176)	8,505	-44%
TOTAL	12,058	22,483	121,403	264,478	(143,075)	-54%

**MOUNT PROSPECT PARK DISTRICT
ESTIMATED LOST REVENUE
2020 Based on 2019 Results**

	Months Closed-->			
	7.5	1.0	1.0	9.5
	Mar/Oct	Nov	Dec	Total
Pools Outdoor & Recplex				
Rental	33,621	45	10,981	44,647
Passes	170,017	9,529	8,353	187,899
Daily Fees	123,916	835	931	125,682
Programs	241,936	17,974	18,837	278,747
	<u>569,490</u>	<u>28,383</u>	<u>39,102</u>	<u>636,975</u>
Golf Course				
Passes	4,943	-	-	4,943
Daily Fees	(320,510)	(8,374)	-	(328,884)
Carts	(21,974)	(1,542)	-	(23,516)
Lessons	28,845	314	-	29,159
Merchandise	18,240	759	162	19,161
	<u>(290,456)</u>	<u>(8,843)</u>	<u>162</u>	<u>(299,137)</u>
Concessions				
Pools	41,906	-	-	41,906
Grill & 1/2 Way	(1,350)	-	-	(1,350)
Parks	23,647	7	194	23,848
	<u>64,203</u>	<u>7</u>	<u>194</u>	<u>64,404</u>
Lions				
Rental	18,940	160	160	19,260
Daily Fees	371	235	146	752
Programs	6,944	221	1,737	8,902
Concessions	881	-	249	1,130
	<u>27,136</u>	<u>616</u>	<u>2,292</u>	<u>30,044</u>
Recplex				
Rentals	25,150	6,113	24,779	56,042
Passes	168,261	28,997	33,011	230,269
Daily Fees	28,842	6,163	5,284	40,289
Program Fees	2,719	-	-	2,719
Concessions	7,730	566	2,241	10,537
	<u>232,702</u>	<u>41,839</u>	<u>65,315</u>	<u>339,856</u>
Recreation Programs				
Kids Klub	274,995	60,008	53,410	388,413
Youth Programs	459,641	5,864	10,355	475,860
Preschool / Child Care	211,970	27,103	27,422	266,495
Adult Athletics	82,025	95	1,299	83,419
Youth Athletics	216,052	23,645	16,075	255,772
Fitness	110,371	18,173	12,234	140,778
Special Events	6,183	12	(580)	5,615
Performing/Visual	266,026	42,523	39,175	347,724
Baseball (Refunds)	56,415	(29,715)	1,968	28,668
	<u>1,683,678</u>	<u>147,708</u>	<u>161,358</u>	<u>1,992,744</u>
Central				
Rentals	17,549	9,597	19,950	47,096
Passes	48,912	7,705	9,283	65,900
Daily Fees	13,941	4,777	13,318	32,036
Leagues & Camps	70,901	3,568	6,139	80,608
	<u>151,303</u>	<u>25,647</u>	<u>48,690</u>	<u>225,640</u>
Central Programs				
Preschool Programs	41,133	4,438	4,558	50,129
Athletic Programs	58,753	982	10,963	70,698
	<u>99,886</u>	<u>5,420</u>	<u>15,521</u>	<u>120,827</u>
Totals	<u>2,537,942</u>	<u>240,777</u>	<u>332,634</u>	<u>3,111,353</u>

**Mt. Prospect Park District
Recreation Fund**

Estimated Effect of Lost Revenue
Projected For the Year Ending December 31, 2020
COVID-19 related 9.5 Month facility shutdown

100% Of Year

	Actual 10/31/2020	Est. November	Est. December	Projected 12/31/20	Actual 12/31/2019	Increase (Decrease)
Beg. Fund Balance 1/01/20	1,273,529	-	-	1,273,529	949,157	
Residual Equity Transfer	500,000			500,000		
Revenue						
Tax Receipts	1,416,212	4,069	4,069	1,424,350	1,307,718	116,632
Rental	438,631	6,000		444,631	586,810	(142,179)
Passes/User Fees	367,377	-		367,377	856,554	(489,177)
Daily/User Fees	1,263,002	25,000		1,288,002	1,157,877	130,125
Program Fees	1,000,753	-		1,000,753	3,509,306	(2,508,553)
Concessions/Merchandise	49,665	1,000		50,665	152,395	(101,730)
Other	(21,277)	(800)		(22,077)	(75,332)	53,255
Total Revenue	4,514,363	35,269	4,069	4,553,701	7,495,328	(2,941,627)
% of Budget	59%			60%	96%	-39%
Operating Expenditures						
Salaries & Wages FT	1,372,976	129,000	129,000	1,630,976	1,838,744	(207,768)
Salaries & Wages PT	1,000,265	98,627	98,627	1,197,519	2,342,596	(1,145,077)
Benefits	643,252	49,387	49,387	742,026	723,900	18,126
Services	358,987	35,403	35,403	429,793	756,671	(326,878)
Commodities	389,638	50,528	50,528	490,694	803,459	(312,765)
Concessions/Merchandise	38,272	4,262	4,262	46,796	86,169	(39,373)
Utilities	364,423	49,493	49,493	463,409	605,144	(141,735)
Other	3,903	610	610	5,123	14,273	(9,150)
Total Expenditures	4,171,716	417,310	417,310	5,006,336	7,170,956	(2,164,620)
% of Budget	55%			66%	94%	-30%
Revenue Over(Under) Exp.	342,647	(382,041)	(413,241)	(452,635)	324,372	(777,007)
Ending Fund Balance	2,116,176			1,320,894	1,273,529	



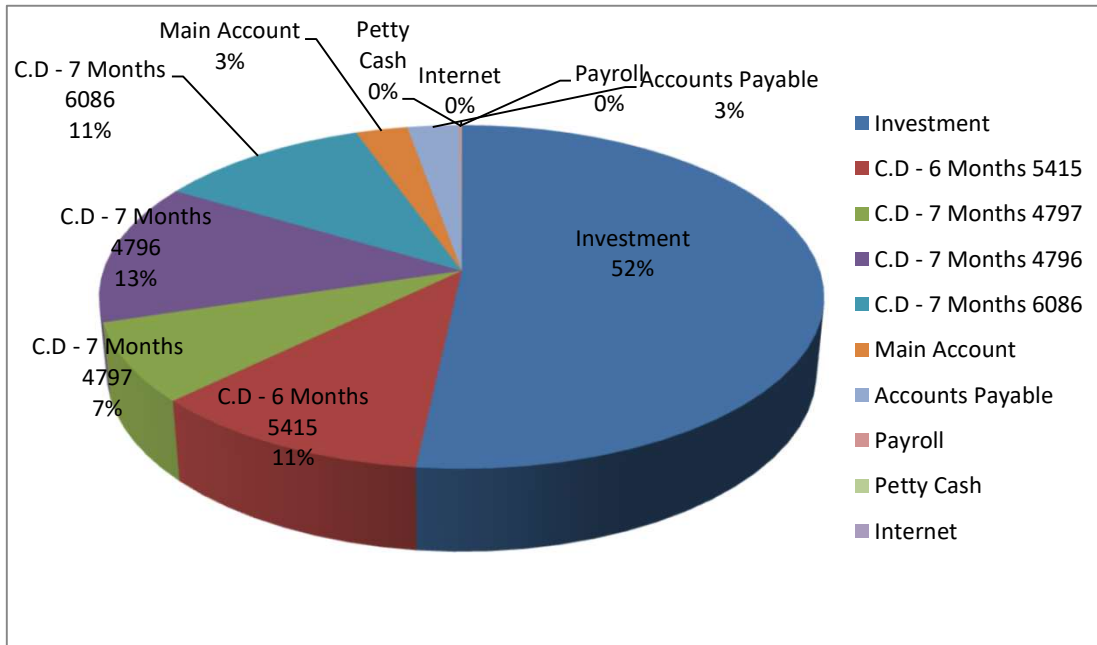
**MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL OPERATING FUNDS
2021 PROPOSED BUDGET**

	CORP	REC	LIAB INS	SOC SEC	NWSRA	IMRF	CONSERV	PAV/LIGHT	DEBT SERV	INT SERV	NON BOND GOV DEALS	2021 BUDGET	2020 BUDGET	% Change
Beg Balance	1,008,139	1,134,231	9,955	98,823	931,701	52,389	371,645	24,128	432,470	52,305		4,115,786		
REVENUES:														
Property Taxes	2,329,425	1,373,566	700,400	489,250	690,276	875,500	784,484	87,718	3,402,627			10,733,246	10,652,978	1
Replacement Taxes	75,000	95,000										170,000	170,000	-
Rental	56,566	620,287					78,917					755,769	755,769	0
Passes/User Fees		870,964										870,964	870,964	(0)
Daily/User Fees		1,166,652										1,166,652	1,166,652	(0)
Program Fees		3,412,432					62,689					3,475,121	3,475,121	-
Concession Sales		138,335					29,191					167,526	185,166	(10)
Corporate Sponsors		22,250										22,250	22,250	-
V/MC Other	152,266	(76,574)									130,000	205,692	131,692	56
Interest	11,265											11,265	11,265	-
Int Proj Charges										331,294		331,294	331,294	-
Bond Proceeds									1,824,311			1,824,311	1,708,040	7
Total Revenue	2,624,522	7,622,912	700,400	489,250	690,276	875,500	955,281	87,718	5,226,938	331,294	130,000	19,734,090	19,481,191	1
% Inc. of 2020 Budget	(0)	(0)	0	0	0	0	0	0	4	0	132	1		
EXPENDITURES:														
Full Time Salaries	1,184,126	1,815,455	127,340				300,329			31,324		3,458,574	3,770,986	(8)
Part Time Salaries	61,992	2,591,152					133,020			74,692		2,860,856	2,833,335	1
Employee Benefits	537,011	906,935	49,873				146,607			16,550		1,656,976	1,666,500	(1)
Contractual Services	302,251	758,504	51,713				54,113		10,000	164,728		1,341,309	1,286,054	4
Commodities	196,238	807,720					94,239			44,000		1,142,197	1,145,933	(0)
Concessions		74,395					10,550					84,945	93,237	(9)
Utilities	226,180	614,442					60,771					901,393	907,243	(1)
Insurance			475,660									475,660	475,660	-
NWSRA					434,267							434,267	434,267	-
Retirement				505,468		705,279						1,210,747	1,210,747	-
Long Term Bonds									1,824,311			1,824,311	1,708,040	7
Rollover Bonds									3,240,597			3,240,597	3,167,525	2
Sales Tax/Other		18,260					3,000					21,260	21,260	-
												-		
CAPITAL PROJECTS:														
Equipment											130,000	130,000		
ADA Improvements					872,114							872,114	872,114	-
Park Improvement Paving								177,718				177,718	348,118	(49)
Total Expenditures	2,507,798	7,586,863	704,586	505,468	1,306,381	705,279	802,629	177,718	5,074,908	331,294	130,000	19,832,924	19,941,019	(1)
% Inc. of 2020 Budget	(1)	(1)	(2)	0	0	0	(17)	0	4	0	(24)	(1)		
REVENUE OVER(UNDER)	116,724	36,049	(4,186)	(16,218)	(616,105)	170,221	152,652	(90,000)	152,030	0	0	(98,834)	(459,828)	
Ending Balance (Estimate)	1,124,863	1,170,280	5,769	82,605	315,596	222,610	524,297	(65,872)	584,500	52,305	0	4,016,952		

Mt. Prospect Park District
Statement of Account Balances
 As of October 31, 2020

Mt. Prospect State Bank

Accounts	Maturity	Amount	Rate	Term
Investment	n/a	7,068,682	0.10%	Demand
C.D - 6 Months 5415	4/24/2021	1,511,898	0.08%	6 Months
C.D - 7 Months 4797	5/12/2021	1,016,983	0.75%	7 Months
C.D - 7 Months 4796	2/12/2021	1,816,074	0.30%	7 Months
C.D - 7 Months 6086	5/12/2021	1,500,000	0.30%	7 Months
Main Account	n/a	365,542	n/a	
Accounts Payable	n/a	362,381	n/a	
Payroll	n/a	15,755	n/a	
Petty Cash	n/a	4,950	n/a	
Internet		-		
Total Funds		13,662,265		



**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
10/31/2020**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2014	9,398,877	1,446,086,836	0.654
2015	9,580,252	1,406,791,767	0.681
2016	9,820,200	1,653,232,361	0.594
2017	10,145,281	1,667,332,206	0.609
2018	10,417,103	1,645,671,872	0.633

Tax Monies Received from January 1, 2020 through October 31, 2020 totals:
\$10,436,093 (of this total \$155,735 is Replacement Tax).

	Type	2019 Taxes	2020 Taxes
January	R	17,767	26,445
January		2,193	2,797
February		1,336,490	1,144,950
March	R	7,753	5,257
March		3,964,127	4,178,871
April	R	34,835	36,301
April		86,440	189,631
May	R	42,363	23,209
May		55,927	62,426
June			
July	R	25,023	24,113
July		1,925,690	1,244,288
August	R	3,002	17,819
August		2,657,444	2,652,629
September		2,822	103,596
October	R	43,550	22,589
October		49,216	701,172
November		25,676	
December			
December	R	14,465	
TOTAL		10,294,785	10,436,093

**Mt Prospect Park District
Capital Projects Update
October 2020
Fund 98 2018 Capital IMPR Fund**

Account #	Description	Budget	October	Y-T-D Actual	Difference
<u>Rec Plex Center</u>					
812010	Fitness Center Flooring	75,000	-		75,000
813500	Intercom System	5,850		5,850	-
813740	Com Ed Pathway	65,910			65,910
	Total Rec Plex Center	<u>146,760</u>	<u>-</u>	<u>5,850</u>	<u>140,910</u>
<u>Park Improvements</u>					
845164	Melas to Meadows Bridge	20,700			20,700
846700	Billings for Projects	78,500		78,500	-
846880	Busse Park Playground	26,712		-	26,712
847012	Playground Repairs	25,450	3,850	6,798	18,653
846940	Ice Rink Liners/Fencing	2,500		-	2,500
849705	Baseball Surface	16,299		16,299	-
	Total Park Improvements	<u>170,161</u>	<u>3,850</u>	<u>101,597</u>	<u>68,565</u>
<u>Equipment</u>					
855220	Mowing Trailer	5,650		5,657	(7)
855250	Admin Tech - Software	3,506	1,636	1,775	1,731
855260	Admin Tech - Hardware	6,762	491	6,762	-
855400	Reg Sys Maintenance	8,530			8,530
855460	Technology Equipment	3,795		3,795	-
855510	Facility Dude Maint Software	7,100		4,375	2,725
855530	District Website	6,885	600	600	6,285
855800	Bizhub Printer	935		935	-
857250	Grounds Equipment	2,100		2,159	(59)
	Total Equipment	<u>45,263</u>	<u>2,727</u>	<u>26,058</u>	<u>19,205</u>
<u>Buildings</u>					
861200	Art Studio Flooring		57	1,042	(1,042)
862190	CCC RTU 10/11/13	43,280			43,280
865500	WCMF Capital Upgrades	3,000		1,860	1,140
866100	MSD Utility Svc Connection	30,000			30,000
	Total Buildings	<u>76,280</u>	<u>57</u>	<u>2,902</u>	<u>73,378</u>
<u>Pools</u>					
881300	Roll Down Door	4,000			4,000
	Total Pools	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>4,000</u>
	Total Expenditure	<u>442,464</u>	<u>6,634</u>	<u>136,406</u>	<u>306,058</u>

**Mt Prospect Park District
Capital Projects Update
October 2020
Fund 99 2019 Capital IMPR Fund**

Account #	Description	Budget	October	Y-T-D Actual	Difference
<u>Rec Plex Center</u>					
813290	Chiller Compressor	35,000		34,034	966
814000	Rec Plex Main Entrance	18,000			18,000
814200	Rec Plex Playground	37,681		24,579	13,102
814300	Rec Plex Flooring	-			-
	Total Rec Plex Center	90,681	-	58,613	32,068
<u>Conservatory</u>					
823000	Friendship Garage Doors	5,000			5,000
823100	Friendship Courtyard	13,300		13,300	-
823200	Friendship Door Repairs	-			-
	Total Conservatory	18,300	-	13,300	5,000
<u>Park Improvements</u>					
845114	Lions Park Phase 1	92,140	3,375	3,375	88,765
845115	Lions Park Design	15,000			15,000
845480	Melas Park Improvements	4,000		4,000	-
846700	Billing for Projects	576,886		471,093	105,793
847020	Playground Irrigation	10,000	2,727	4,776	5,224
847056	Golf Course Irrigation	5,800	4,250	4,250	1,550
849705	Golf Cart GPS	39,000		22,617	16,383
	Total Park Improvements	742,826	10,352	510,111	232,715
<u>Equipment</u>					
852330	GC Kitchen Equipment	10,500	-	3,701	6,799
852340	GC Driving Range Mats	7,000		6,708	292
852350	Golf Cart Battery	10,162		11,275	(1,113)
855330	Truck 6	48,739			48,739
855340	Truck 24	34,869			34,869
855400	Reg Sys Maint/Development	31,500	2,000	20,000	11,500
855420	Western Snow Plow	3,234		3,275	(41)
855460	Technology Equip/Server	22,500	628	12,348	10,152
855500	Gator Utility Vehicle	31,800		29,772	2,028
855763	AED's	11,000		8,792	2,208
856490	GC Hydrogen Sensors	5,840		5,830	10
856591	GC Pull Carts	2,100		2,100	-
858215	CCC Flooring	-			-
858375	Security Camera Upgrades	20,000		20,000	-
858610	Rough Mower	33,997	-	33,997	-
858700	Field Groomer	13,622		13,622	0
858710	Trim Mower	-			-
	Total Equipment	286,864	2,628	171,420	115,444
<u>Buildings</u>					
861950	Central Rd Professional	10,894		10,154	739
865670	CCC RTU Phase 3	47,000			47,000
866400	CCC Signage	2,700			2,700
866410	CCC Door	3,000			3,000
866440	Studio AHU	20,000			20,000
866450	CCC Fitness Equipment	-			-
866460	MSD Clubhouse	5,500		2,275	3,225
	Total Buildings	89,094	-	12,429	76,664
<u>Pools</u>					
881660	Meadows Concessions Tables	2,076		2,076	-
882100	Rec Plex Pool Pak	11,000		10,324	676
882400	Admin Drain Covers	3,500		3,033	467
882500	Pool Chemical Controllers	12,000			12,000
	Total Pools	28,576	-	15,433	13,143
	Total Expenditure	1,256,340	12,980	781,305	475,035



Executive Director

Board Report November 18, 2020

Upcoming Important Dates:

- November 26, 2020: Holiday Hours at RecPlex (7 am – Noon)
- November 27, 2020: Triple Turkey Burner Fitness Class (RecPlex)
- December 3, 2020: Gingerbread House Workshop (Friendship Park Conservatory)
- December 5, 2020: Holiday Open House (Friendship Park Conservatory)
- December 5 & Sunday, December 6, 2020: Ornament Workshops (The Art Studio)
- December 7 – Saturday, December 19, 2020: New Drop-In Dance classes (Lions Rec. Center)
- December 20, 2020: Sharks Fall Swim Team season ends (RecPlex)
- December 20, 2020: Registration deadline Youth Winter Basketball

Budget - FY 2021:

As we look forward to FY 2021 and the continued uncertainties of COVID-19, staff will be forced to prepare for multiple scenarios - one for a year closer to the historical norm, and one for a year still challenged by the possible continuation of restrictions and losses imposed by COVID-19. Known previous changes to the budget, such as permanent employment reductions, have been accounted for within the draft budget, including full-time salary reductions of -8% as well as the associated benefit reductions of -1%.

Tonight's first review of the FY 2021 DRAFT budget primarily reflects a budget for a normal year. Our District has faced significant challenges throughout 2020 with the continued threat of financial uncertainty projected into 2021. Because of this, I anticipate that the budget presented tonight will need to be modified multiple times before it is brought before the Board for consideration and approval in March of 2021. The changes we anticipate will require decisions primarily based on information that will not be known until the first quarter of 2021. The anticipated changes are expected to primarily reside within the Recreation Fund.

The end of year Projections shared tonight reflect a probable \$400k surplus in our Corporate fund. This was primarily the result of the significant cost reduction measures implemented by staff throughout the year. The lessons learned from decisions made in 2020 will certainly remain valuable as we move forward into the next budget cycle. If the District continues to experience significant financial hardships into 2021 as a result of COVID -19, we will continue to have the option to exercise some of the same strategies utilized in 2020.

Staff will continue to update the Board on a monthly basis regarding current information available to us and throughout the remainder of 2020 and into early 2021. Additionally, staff has also been developing optional strategies to be considered if it becomes necessary.

Upcoming Board Meeting Reminders:

- Regular Board Meeting: Wednesday, December 16, 2020, @ 7:00 PM
- Regular Board Meeting: Wednesday, January 20, 2021 @ 7:00 PM (Pending Approval)



Golf Operations Report

November 2020 (January 1, 2020 through October 31, 2020)

Golf Rounds	2018	2019	2020	Variance '19 to '20
Paid Resident Disc. Card Rounds	4,194	4,111	3,632	-479
Paid Regular Rate Rounds	22,339	22,922	28,297	5,375
Annual Membership Rounds	<u>4,479</u>	<u>4,481</u>	<u>4,050</u>	<u>-431</u>
Total Rounds	31,012	31,514	35,979	4,465
\$ Per Round	\$43.15	\$44.67	\$48.21	\$3.54

News & Updates:

Revenue: Another month, another shattered monthly revenue record. Sales this past month increased 63% over last October and now are up nearly \$300,000, 20%, YTD over last season, even with being closed or severely restricted the first 2 and half months of the season. Near record temperatures the first week of November have enabled us to surpass last year’s November revenue in just the first 5 days of the month as we look to continue the trend of record revenue and finishing the season strong!

Utilization rate May through October was a staggering 81% compared to 62% each of the last 2 seasons. Total rounds continue to increase month-by-month over last year with total rounds now up 14% YTD and \$ per round up 8%.

Conditions: Closing the course is always determined by weather, it typically happens around Dec 1st. At the point where it is either too cold to have enough players or if there is snow cover is when we close.

Events: The Becker Club Championship was held on Saturday, October 17th as a one day, 18-hole event, for both the men and the women. Conditions were extremely tough with 50 mph and cold temperatures. Congratulations to Emma Preising for Winning the Women’s Championship Flight with a score of 87 and Joe Zich winning the Men’s Championship with a score of 75. Our last and most popular event of the season, The Hardest Day of Golf Event, was held on November 7th with temperatures in the 70’s, which was the nicest weather we have ever had for the event. There was a full field of 124 golfers that participated in the event.



October 2020 Marketing Summary

Sent: October 2, 2020

Sent: October 16, 2020



8,289	8,036
Recipients	Delivered
3,400	113
Opens	Clicks
273	0
Bounced	Spam

Mobile Opt-In: 5,633 (27.55%)
 Unengaged: 5,222 (25.54%)
 Engaged: 9,200 (45.00%)
 Email Opt-In: 14,422 (70.55%)
 Total Customers: 20,443

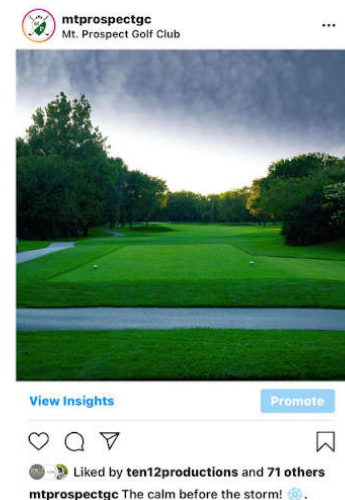


8,334	7,974
Recipients	Delivered
7,012	288
Opens	Clicks
276	1
Bounced	Spam

Social Media: Most Reached Posts



Facebook: 9 new likes,
 October total **625**
Instagram: 6 new followers,
 October total **1,016**
Twitter: 7 new followers on,
 October total **170**





Recreation Division

Recreation Department Program Revenue Overview

Current Recreation Department program revenue for Fall 2020 is \$318,000. Compared to Fall 2019 (\$518,000) this is at 61%. Fall 2020 revenue is an increase of 110% from 2020 Summer (\$151,000). Below are new programs for Fall that were offered either using new Covid guidelines or programs offered that were in addition to what is listed in the fall brochure:

Aquatics

- Aqua Ease Class (Aquafitness)
- Weekday Tot Pool Rentals 12pm-4pm
- Weekend Tot Pool Rentals/Birthday Parties 8am-2pm
- Additional Private Lessons for Youth Thursday's 5:45-6:15PM

Athletics

- Fall Basketball Tune Up
- Evening PE Class
- Meadows Park Kickball Special
- Soccer Field Rentals

Cultural Arts

- DIY Art Kits
- DIY Birthday party kits
- All Things Witch
- Let's Dance Into Fall at the bandshell
- In-person Art Studio birthday parties
- Ladies Night Out to Craft at the Art Studio
- Open Studio for High School Students
- Hybrid Dance classes
- December Dance classes
- Boooo To You
- Thanks for Thanksgiving Crafts
- Introduction to Art Academy

Early Childhood & Youth

- Remote Education Camp (in place of Kids Klub)
- Play and learn (in place of Preschool)
- Preschool in your living room, virtual

Fitness

- Virtual Velocity
- Fitness in the Park
- POUND Fitness
- Cardio/Strength Intervals (outdoors)



- Strength 101
- WERQ (Passport Class)
- Cardio Kickboxing (Passport Class)

Friendship Park Conservatory

- Flashback Fall Fun
- What's in that Pumpkin?
- Fall Detectives
- Nature Play
- Succulent Bouquet

Aquatics:

Mike Azzaretto, Aquatics & Fitness Manager and Linda Zalewski, Aquatics Coordinator

- The pool continues to be busy with lap swim in high demand Monday-Saturday, Aquafit classes Monday-Friday, Swim Team four times per week for each age group and Private Swim Lessons on Tuesday and Thursday evenings.
- Lifeguards received top training in small group sizes during monthly inservices.
- Lap swim in the month of October is serving an average 73 patrons daily M-F and serving 46 patrons on Saturdays.
- Aquafit enrollment is very strong with classes utilizing the entire pool. In the month of October, a total of 12 classes were offered.
 - 9/28-10/23 had a total of 175 enrollments with a net profit of \$3,268 (64%)
 - 10/26-11/20 currently has 162 enrollments with a net profit of \$2,997 (64%)
- Private Swim Lessons for the second and third fall sessions are both full with 60 swimmers in each session and a net profit of \$4,250 (43%).
- The Sharks Swim Team has had a successful fall season so far. The swim season typically runs from September-March and generated \$57,982 in 2019. This year, the District has split the season into two seasons; September to December and January to March. The fall season alone has generated \$40,286 in revenue. With the addition of the winter season, the Sharks Swim Team should surpass revenue totals from 2019.

Athletics:

Jason Hickman, Athletics Manager and Kevin O'Donnell, Athletics Coordinator

- A new Fall Youth Basketball Tune-Up program was introduced this year and there are 157 participants. The program will work on individual skills and fundamentals. The program is being offered at Rec Plex and CCC.
- Green White winter soccer camps began November 2 at the CCC rink. There are currently 76 participants enrolled. The camps will run through December 17.
- Our Youth Baseball and Softball Advisory Committees will meet for the first time on 11/10 and 11/12.



- Due to the State of Illinois Covid-19 restrictions, we have needed to further adjust the Youth Basketball League. We will organize groups of 15-20 players for each grade level. Each group will be scheduled for 1-2 practice sessions per week from January 9 to March 13.

Cultural Arts:

Ann Zimmerman, Cultural Arts Manager

- Art Studio programming is full for all but one of the classes offered for fall session two. 'Introduction to Art Academy' and 'Thanks for Thanksgiving' are full with additional class sessions opened for overflow.
- DIY Art Studio kit sales are over 1,440 as of October 31. We've completed 18 weeks of sales, an average of 80 kits per sale week. It's worth noting that we skipped several weeks in July, August and September for various reasons. The next few weeks are focusing on Thanksgiving, then we're moving into the holiday season. We plan to continue into 2021 bi-weekly or seasonal.
- Art Studio birthday parties were offered again as of October with revised guidelines. We held two parties in October and there were no issues. We are also selling some small DIY party kits for those who are not ready to be in-person.
- Art Studio Holiday and winter break programs are being offered on weekends and during the winter break. Our popular 'Ornament Workshop' which had over 60 people last year, will be offered in 5 sessions over 2 days to meet the guidelines.
- A Dance showcase titled *Let's Dance Into Fall* was a huge success at the bandshell for our three dance performance troupes, Ballet Expressions, Impulse Dance Ensemble and Riff Raff Dance Crew on October 11th. Sixty-two (62) circles were reserved and an estimated 310 people were in attendance.
- Here's one parent email regarding *Let's Dance Into Fall*:
 - *"Thanks for a gorgeous dance performance today! My extended family has been to many performances over the years, and we all agreed that the Lions Park venue is amazing. I'm not sure how difficult it was for the dance program to host it there, but we'd love it for future shows. Thanks, again, to you and all the instructors for a wonderful afternoon."*
- Additional feedback received from our participants:
 - Overwhelmingly, dancers and parents were extremely enthusiastic for the dance companies to have their own performance event at the bandshell. Many suggested we make it an annual dance company event.
 - Parents were appreciative of the safety measures including the patron circles, the separate staging areas for groups of dancers, and distribution of hand sanitizer to dancers after each piece.
 - Dancers were extremely appreciative of the chance to perform pieces that weren't premiered last performance season and to debut some of the costumes.
 - Dancers were thrilled to have a live audience, but the audience also seemed equally excited to see a live dance performance!



- We will be offering additional classes for the Dance program in December, for the first time, and several camps over winter break. We have in-person, hybrid, and some virtual classes to meet all needs. We are in position to move to all virtual should the need arise in the future.
- We reworked the entrance, exit and restroom plans at Lions to facilitate holding dance classes during voting, as Lions was a polling place.
- Kids on Stage are performing short Improvisation skits and the children are helping to write their own! The performance will be done on Zoom the last night of class, November 11.
- Movie nights at the bandshell were well attended and fabulous.

Early Childhood & Youth Programs:

Kristina Winans, Early Childhood & Youth Program Coordinator

- Remote Education Camp - We continued offering the full M-F remote learning option for both District 57 and District 59. Both districts were scheduled to start the hybrid option beginning early November, but District 59 changed on Friday, October 30, and District 57 changed on Monday, November 2. There will be no hybrid in person school model until further notice. D59 will reevaluate by November 16, and D57 by November 30. Plans were in place to continue running the full remote option, as well as several options for the hybrid learners, on the days that they are not in school in person. With the change in plans, we are following the schools and only offering the full remote option at this time. A new program, similar to a Kids Klub structure, will be offered, called "School's Out." This program will provide families an opportunity to drop their kids off at 3:30 or 4:00, and play games and activities until 6:00pm.
- Off School Specials on October 8, 9 & 12, and November 2 & 3, were cancelled due to no enrollments. Day off programs will continue being offered for the week of Thanksgiving (M-W for D57, and Wednesday only for D59). Parents have seemed to find an alternative on the days off school.
- Play and Learn continues to run for our littlest learners. October M/W/F had 15 kids, and T/TH had 9 kids. They celebrated Halloween with themed games, and an outdoor costume parade at the time of pick up. Preschool in your Living Room, our virtual preschool class, also continues having 27 kids for October.
- Committee Meetings are being held virtually - Early Childhood & School Age/Day Camp
- Contractual programs are being offered by Rock n Kids and Computer Explorers. The only in house tot program that ran was Play and Stay on Tuesdays. This session has 8 participants. Names of the programs changed for the Winter book, in hopes of an increase in enrollment.



Facilities

Nancy Prosser, Facilities Manager, and Brian Hecker, Central Community Center Coordinator

- Spooky Skate was held 10/30 at CCC. Two sessions were scheduled: 4:30-6 for ages 6-9 and 7-8:30pm for 10-12 yr olds. Each session was capped at 30 skaters. Each registered skater was allowed 1 parent or guardian to enter the facility.
 - Feedback back from parents was extremely positive!
- Stroller Strides, part of the Park District fitness programming, is utilizing the Inline Rink every Tuesday and Thursday from 9:30-10:30am
- Employee Flu shots were offered at CCC, while the health screening was at RecPlex
- Nancy and Brian worked Creature Feature Movie nights 10/9-10/10
- Winter Staff Store was opened to purchase Park District logo apparel. Items available are supplemental to the supplied staff shirts.
- Rental Summary:

CCC (Rentals including gym and rink)	TOTAL RENTALS
JULY	13
AUGUST	19
SEPTEMBER	21
OCTOBER	30
REC PLEX (Rentals for gym only)	TOTAL RENTALS
JULY	8
AUGUST	11
SEPTEMBER	17
OCTOBER	26

- RecPlex basketball gym rentals were extremely popular until October 28, when the updated state guidelines changed with games and scrimmages no longer allowed. Staff has been contacting area feeder and club basketball programs, regarding gym space available for rental at the park district. During early October facility staff called our previous open gym basketball/volleyball players letting them know we had basketball and volleyball rental times available which resulted in rentals.



- RecPlex, Lions Center and Friendship Park Conservatory were polling places on November 3. Staff preparation included: information and day of plan with all departments involved, Full time facility staff worked building supervision early and late hours along with part time facility staff, evaluating and establishing patron traffic flow to minimize interior touch points, coordinated additional cleaning needs with maintenance, signage announcing polling places was posted prior to election day, signs were created by Kylie.
- Brian and Nancy participated in an IPAD presentation DeEscalating Irate Patrons During COVID 19- the extremely informative presentation is being viewed by Center Directors.
- Brian and Nancy met with marketing regarding High School and College Students or those working from home to rent a room at the park district for remote learning or quiet work space. The marketing should be out at the time college students are returning for Thanksgiving.

Fitness:

Mike Azzaretto, Aquatics & Fitness Manager

- A new event, **POUND** Fitness, took place on October 29th. The inaugural class had 9 participants registered (max of 10). There is one more in November to gain interest before making this a weekly specialty class in January.
- Virtual Velocity concluded on October 29th. This new program had 18 enrolled! Reviews have been positive from participants.
- The winter brochure was released on November 9th. Included in this brochure was six new fitness specialty classes/programs/events.
- With the nice weather in November, an outdoor pop-up class, Cardio/Strength Intervals, was added on November 9th.
- To capitalize on a typically busy day after Thanksgiving, the District created a new event called the Triple Turkey Burner on November 27th. This event includes three 30 minute classes with 5 minute breaks in-between to rotate. The classes are Spin with Anna, WERQ with Kimberly and Cardio Kickboxing with Allison. The event can hold a max of 30 participants and staff are hoping it sells out!
- As cases continue to increase, the District decided to take a temporary extra step of safety as of 11/4 to require masks everywhere in the fitness centers except on cardio machines (treadmills, ellipticals, bikes, rowers, and step mills). This added safety measure is to keep the community, members and staff as safe as can be.
- A total of 596 memberships were sold in the month of October with 69 memberships returned.
- In the month of October, RecPlex Fitness Center saw an average of 118 member visits per day. Central Community Center saw an average of 43 visits per day.
- Personal Training and Massage combined for \$2,221 in sales in the month of October. Staff are investigating ways to improve this number.



**Friendship Park Conservatory:
Barb Koch, FPC Manager**

- A 2020 version of Holiday Open House at the Conservatory is being planned for December 5th, from 9am-4pm as an indoor/outdoor event. Registration will be done using time slots for small groups. Activities will include: the atrium fully decorated for the holiday season, photos in the courtyard with Santa (socially distanced,) a simple make or take craft, outdoor activities along the Winter Wonderland Path, with hot cider and a treat bag for each child at the end. A “rain date” is scheduled for December 12th.
- Popular youth programming included What’s in that Pumpkin?, Fall Detectives and Paleontology for Kids. Parents are delighted to know that there is an educational aspect to each class, which also includes quality outdoor time, regardless of the weather. Adults enjoyed making a succulent planter and a fall planter for the season.
- Poinsettias are coloring up nicely and will be placed in the atrium in time for FPC’s Holiday Open House. Easter lilies are on order and will be shipped to us in early December.
- Rentals are in a constant state of flux due due to Covid-19 restrictions. With the Resurgence Mitigations (Tier 1), we are once again limited to rentals of 25 people or less. Food and alcohol are banned for indoor events.
- October rentals included 1 wedding ceremony, 1 wedding photo session and 3 paid rentals. The Chamber of Commerce Professional Womens Group also enjoyed lunch at the Conservatory, after making a succulent planter in the greenhouse. November rentals include 1 funeral, and 2 wedding photos.
- Friendship Park Conservatory was a polling site for 3 precincts, as usual. The flow of voters through the building was steady throughout the day. Thankfully, all voters wore masks and there were no incidents to report. \$200 is received for the use of our building.
- The volunteer program is up and running once again. A core group of volunteers have returned to help in the greenhouse and around the grounds.
- Visitors have enjoyed visiting the Conservatory, walking the grounds and path, and having lunch in the courtyard during these warm November days.



Administration & Human Resources Report

News & Updates - Renewal Season for Insurance & Benefits:

- Health Insurance
 - As previously reported, the Park District was approved for a two year rate lock with Blue Cross Blue Shield for the years of 2020 and 2021. We received official confirmation of the rates in late October, preserving the District’s plan for FY 2021 at the same rates.
- Ancillary Benefits
 - In addition to health insurance staying flat, the Park District’s short-term disability, accidental death & dismemberment and dental policies all obtained flat renewals through Principal. There was an adjustment to the Group Term Life policy for only a marginal overall increase to that particular premium.
- Voluntary Vision Benefits
 - Finally, the Park District’s voluntary vision plan through VSP is price locked for FY 2021, as well. As a reminder, the cost of vision insurance is 100% paid by electing employees and not by the Park District.
- Overall, the renewal process for FY 2021 was very successful in terms of controlling insurance costs amidst uncertain budgetary times. The Park District would like to thank Sal Palazzolo of Resource Insurance and Financial Group for coordinating these renewals on behalf of the District. Open enrollment for changes will take place in December.

H.R. by the Numbers: October 2020

New-Hires:	3
Payroll Changes (to update or change employment status, pay-rate, or job-class):	17
Criminal Background Checks (including new-hires, volunteers and coaches):	11
Workers’ Compensation (new and open claims):	3
Unemployment Claims (new claims):	2



Parks & Planning Division

Administrative Updates:

- Staff has completed 93% of the increased \$805,000 Internal Service Fund Goal for 2020

Buildings Department Updates:

- Continued work on RecPlex playground fencing.
- Installed drinking fountain bottle filler in the pool area.
- Repaired faucet at CCC.
- Repaired gutter at WCMF
- Repaired and painted walls in the multi-purpose room at RecPlex.
- Painted RecPlex entrance structures.

Fleet Services Department Updates:

- Rewired lighting circuits and repaired floor on FPC Ford 545C tractor.
- Replaced support posts on truck #37 side railing.
- Replaced PTO clutch and repaired leaking radiator on Toro z master #2.
- Repaired damaged wiring on windshield washer circuit on truck #15.
- Replaced worn panels and refinished complete body on truck #16 chipper box.
- Took delivery of new truck #24 and began setup.

Grounds Department Updates:

- Prep and paint rust spots on Melas football goals
- Remove baseball dugout sunshades and batting tunnels
- Playground inspection and repairs
- Keep Lions bandshell clean for events and paint circles
- Start cleaning landscape beds
- Performed fence repairs at various sites

Internal Work Orders Completed (All Parks and Planning Departments):

At the time of this report, approximately **310** internal work order requests have been submitted YTD to the Parks and Planning division for completion in 2020.



Community Relations & Marketing

The Winter Program Guide is online November 9 and contains over 300 offerings for all ages and areas of interest. The Fall Guide closed with over 20,000 views. We are successfully moving the point of contact for program registration information from an in-home guide to the online resource saving the District between 15-18K per season.

Patrons can enjoy several new or revised winter events and activities. Community Relations & Marketing sought approval from Jim Jarog for a more central location for a winter ice rink. The Mt. Prospect Golf Club is the chosen location and free family skating will begin in January 2021. Mppd.org and social media posts will promote Hot Cocoa afternoons and S'more Celebrations on weekends at the rink. Residents have asked via social media and Contact Us for more outdoor activities that keep their families moving while remaining safe.



In response, the District's 27 neighborhood parks will each be home to a colorful Woodland Creature for our youngest residents to discover and enjoy! Beginning December 7 following a preview at Holiday Open House, the corrugated creatures will find homes in the parks and only be removed in early January to reside at the new ice rink. A special woodland version of the park map that indicates where to find the furry friends will be featured and downloadable via the website.

Fitness Marketing

CR&M will solidify a plan for marketing a new membership price structure that takes effect in mid-January. There is no longer a value in marketing for volume at rock bottom prices. COVID has demonstrated that residents will pay for the services, programs and events they deem VALUABLE to their personal experience. We recommend the newly priced membership prove that "Member Status Matters." The recent offerings of specialty fitness classes, including CR&M's Sunday in the Park Fitness Event appealed on all levels to a variety and new group of fitness enthusiasts. The trending new classes such as Power and Chair Yoga must continue with others added as they become known. In addition, members of the month, regular giveaways, member appreciation events, Fitness on Demand and exceptional customer service should help solidify acceptance of the new price structure.

CR&M recommends an ongoing community connection between members and local non-profits in the form of fundraising challenges (Lemons of Love Spin-a-thon) while regularly participating in community events in both Mount Prospect and Des Plaines. (Health Fairs, Healthy lectures, etc).

NOVEMBER 2020

Community Relations & Marketing



November
2020

Falling Back and Moving Forward



Daily increases in COVID-19 cases have resulted in changes to school schedules, revised rules for indoor facilities and more. The District continues to evolve and adapt as we have over the last 8 months.

With the unseasonably warm temperatures this weekend, please take some time to visit one of our parks for a moment of escape from the daily demands. The colors will remind us that not all change comes with a challenge.

KNOW BEFORE YOU GO

Reminders:

- Fitness Centers are open. Masks must be worn except when working out on cardio machines
- Reservations are required for lap swim, group exercise classes and pickleball
- RecPlex Track is open. Masks are required and users are expected to maintain 6 feet of social distancing.

Please visit mppd.org/know-before-you-go for updates, facility hours and additional guidelines



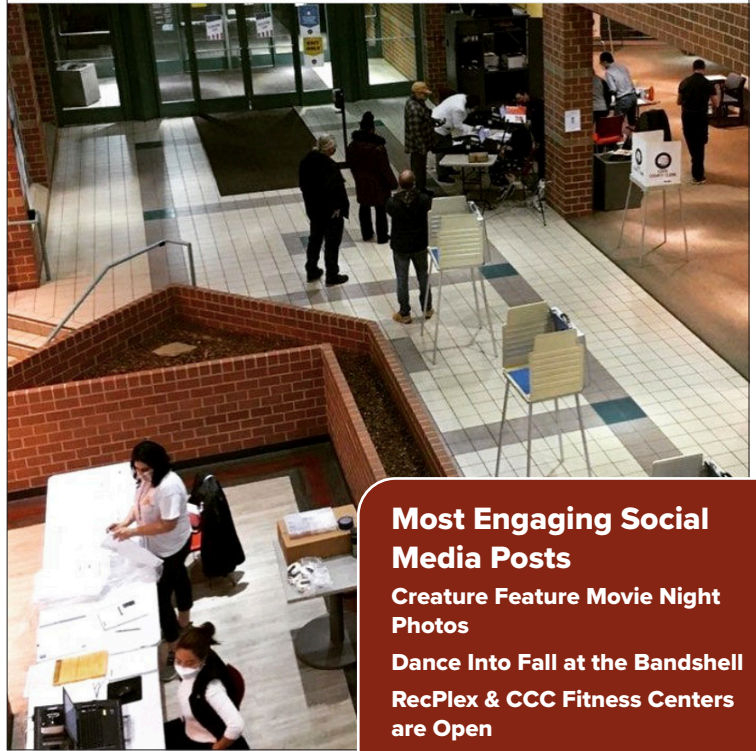
Email Results
November E-Newsletter
 Open Rate 26% • Click Rate 8%

Targeted program emails included:
 Basketball Tune Up, DIY Art Kits, Pound Group Fitness class

EMAIL



mpparkdistrict
Rec Plex



Most Engaging Social Media Posts

Creature Feature Movie Night Photos

Dance Into Fall at the Bandshell RecPlex & CCC Fitness Centers are Open

Oil Painting Class Artwork at early elections

Fall Foliage Park Photos

Mt. Prospect Chamber Professional Women's Group at FPC



mpparkdistrict




23 likes

mpparkdistrict The Friendship Park Conservatory happily hosted the @mpchamber Professional Women's Group. Members made succulent desktop planters in the

SOCIAL MEDIA

NOVEMBER 2020


Community Relations & Marketing



Thank You
VETERANS

Mt. Prospect Park District Honors your Service

Purchase a Brick at the Veterans Memorial
411 S. Maple Street, Mount Prospect
4x8 engraved \$250 8x8 engraved \$450
Visit mppd.org/foundation for the order form and additional details or contact Parks Foundation at (847) 255-5380 ext. 103



READY, SET, SNOW AND GO!



Visit mppd.org
View the Interactive Program Guide
Register Online or Call (847) 255-5380

Winter Program Registration Underway!

Over 200 New Programs added for the current Phase 4 of Restore Illinois

Questions? Reach out via Contact Us at mppd.org or call (847) 255-5380
A program guide will NOT be mailed to your residence

PICKLEBALL

AGE 50+
Central Community Center (1000 W. Central Rd.)


MONDAY-FRIDAY
9:00 AM - 12:00 PM
TUESDAY
5:00 - 7:30 PM

\$4 DAILY RATE
\$30 TEN PLAY-CARD

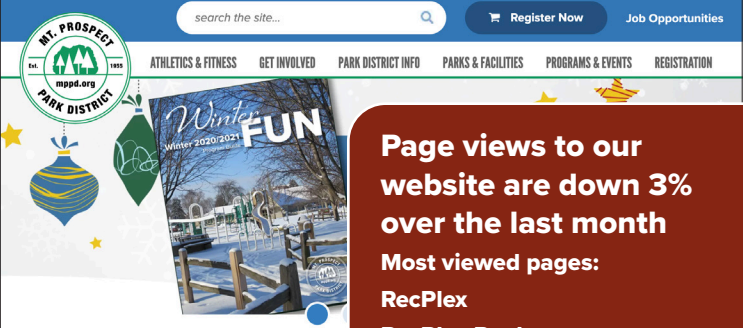
BRING YOUR OWN PADDLE AND BALL!

Purchase Online at mppd.org
By Phone 847-255-5380
Or In Person at Central Community Center

All Players Must Wear A Mask
No Walk-Ins
Reserve Your Court Time at mppd.org



JOURNAL ADS



Page views to our website are down 3% over the last month

Most viewed pages:

- RecPlex
- RecPlex Pool
- Pickleball
- Group Fitness
- Central Community Center
- Basketball
- Friendship Park Conservatory
- Winter Registration Begins

Upcoming Events

Nov 11	Nov 26
VETERANS DAY VIRTUAL CEREMONY	HOLIDAY HOURS
Watch the community honor Veterans for their service.	RecPlex is open from 7 am - Noon

View Our PROGRAM GUIDE

WEBSITE

Fall Program Registration Underway!



Total Sep./Oct. Brochure Views
20,964

BROCHURE

Holiday OPEN HOUSE
Saturday, Dec. 5



Holiday OPEN HOUSE

Saturday Dec. 5

Let the holiday fun begin! This indoor/outdoor event features a make (or take) holiday craft, a photo opportunity with the big guy in the red suit and a Winter Wonderland Path, with hot cider and a treat bag for each child.

Fee: \$20/Family. Register 1 adult family member for your time slot. Limit 6 people per family.

9:00-9:45 AM | 10:00-10:45 AM | 11:00-11:45 AM
12:00-12:45 PM | 1:00-1:45 PM | 2:00-2:45 PM | 3:00-3:45 PM

Friendship Park Conservatory

HOLIDAY OPEN HOUSE