

## **Remote/ Boardroom- Regular Board Meeting September 23, 2020**

An In-Person/ Remote Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 23, 2020 in the Boardroom of the Central Community Center and via remote call-in as well.

### **Call to Order**

President Kurka called to order the In-Person and Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioner, on Wednesday, September 23, 2020 at 7 p.m.

### **Commissioner Starr calls Roll Call for the Board**

On roll call, the following commissioners were present:

<b><u>Roll Call Vote</u></b>	<b>Present</b>	<b>Absent</b>
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Commissioner Kurka	X	
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Commissioner Tenuta	X	
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Commissioner Starr	X	
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Commissioner Klicka	X	
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and Commissioner Doherty attended remotely

Commissioner Massie and Murphy were absent

### **Identification of Attendees in-person at the CCC Board Room or remotely online by IT monitor, Jon Zgoda**

#### **Administrative Staff/Recreation Staff**

Jim Jarog, Executive Director

Teri Wirkus, Executive Compliance Officer

Mary Kiaupa, Human Resource & Risk Manager

Ruth Yueill Director of Community Relations and Marketing

Brett Barcel, Director of Golf Operations

George Giese, Superintendent of Business & IT Services

Nick Troy, Director of Recreation

Kristina Winans, Early Childhood Youth Coordinator

Nancy Prosser, Facility Manager

Ann Zimmerman, Cultural Arts Manager

Mike Azzaretto, Aquatic & Fitness Manager

Linda Zalewski, Aquatics Coordinator

Joe Hoffman, IT Services/Registration Manager

Jon Zgoda, IT / Remote Meeting Moderator

#### **Professionals**

Tom Hoffman, District Attorney

Lee Howard, CPA

Aaron Gold, Speer Financial

**Visitors :**

None

**President Kurka read the following determination statement:**

“Tonight’s Park Board meeting is being held on an in-person basis for the Commissioners and for such of the Staff and general public that may wish to be physically present, while still allowing the general public to attend remotely due to the pandemic and the Governor’s Executive Order still in effect declaring a public emergency. All votes, however, will still be roll call votes.”

**Commissioner Starr led the Pledge of Allegiance.**

**CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA**

None

**APPROVAL OF AGENDA**

Commissioner Starr moved to approve the agenda; seconded by Commissioner Klicka.

**Commissioner Starr called Roll Call Vote:**

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Absent</b>	<b>Nays</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy		X	

**APPROVAL OF CONSENT AGENDA**

President Kurka asked for a motion to approval on the Consent Agenda as follows:

\*Approval of Minutes: Remote Regular Board Minutes , August 19, 2020

\*Ratification of Accounts Payable, August 2020 Checks and EFT’s in the amount of \$557,996.18 as listed on check register

\*Ratification of Payroll, August 2020 Checks and Direct Deposits in the amount of \$269,186.29 listed on this report.

**MOTION**

Commissioner Tenuta moved to approve the Consent Agenda as presented; seconded by Commissioner Starr.

**Commissioner Starr called Roll Call Vote:**

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Absent</b>	<b>Nays</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy		X	
Motion Passed			

**PUBLIC COMMENT**

None

**NEW BUSINESS**

A. 2020 Bond Sale Results-Speer Financial (Presentation/Discussion)

Executive Director, Jim Jarog introduced Aaron Gold, Speer Financial Inc.

Mr. Gold explained that bids were received on September 22, 2020 for the \$3,334,465 General Obligation Limited Tax Park Bonds, Series 2020A and noted that there were three bids received from various account managers. Upon examination, Speer Financial, Inc. was of the opinion that the bid of Mount Prospect State Bank (branch of Glenview State Bank) in Mount Prospect, Illinois, is the best bid received, favorable to the District, and should be accepted. Mr. Gold did state that after the sale, the issue size was increased by \$500 to \$3,334,965 and with the revised price of \$3,334,965 being at a net interest rate of 0.7011% . Speer Financial, Inc. was of the opinion that the bid of Mount Prospect State Bank (branch of Glenview State Bank) in Mount Prospect, Illinois, is the best bid with the revised price and Mr. Gold answered questions from the Board and the attorney.

It was noted that the District's Corporate Fund is purchasing \$172,060 General Obligation Limited Tax Park Bonds, Series 2020B.

**ADOPTION ITEMS**

- A. Adoption of An Ordinance No. 787 providing for the issue of \$3,507,025 General Obligation Limited Tax Park Bonds, Series 2020, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof.

## **MOTION**

Commissioner Starr moved to adopt Ordinance No. 787, being an Ordinance providing for the issue of \$3,507,025 General Obligation Limited Tax Park Bonds, Series 2020, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incidental thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof. The motion was seconded by Commissioner Klicka.

### **Commissioner Starr called Roll Call:**

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Absent</b>	<b>Nays</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy		X	
Motion Passed			

## **FINANCIAL ADVISOR'S REPORT**

Lee Howard, Financial Advisor, CPA-GAI explained the Cook County tax procedure and gave a summary of all funds; attached the year- to- date departmental expenditures analysis, revenue and the District's key revenue facilities in the packet and the impact of COVID 19 and projections/look for year end.

Mr. Howard and the Executive Director took questions from Commissioner Tenuta concerning the capital projects on which projects will be deferred for next fiscal year. A report will be generated on deferred projects for the next Board meeting.

## **EXECUTIVE REPORT**

Executive Director Jarog reported on the following and answered questions from the Board:

- September 24: Mount Prospect Chamber Outing, Mt. Prospect Golf Club
- September 13: The Sounds of Laurel Canyon Concert, part of the September Celebration
- October 1: Ladies Night Out Craft Night, The Art Studio
- October 4: Dance Into Fall, Veterans Memorial Bandshell with the use of the circles
- October 5 through November 2: Virtual Velocity Fitness Challenge
- October 9 /10 working on a Trick or Treat Trail event outside-more information to come
- November 11: Veterans Day Ceremony-remote Virtual Event from the Village of Mount Prospect

- Capital Projects/Improvements FY 2021: Staff has submitted their first round of annual capital requests for review and will be presented at the 6:30 pm, October 21, Special Board Meeting
- Budget-FY 2021: Staff has started the process of working on the FY 2021 budget and will present for the Board's review at the November 18th Special Board Meeting at 6:30 pm.
- The Fishing Derby took place on Saturday, September 12: Two sessions were offered to accommodate as many children as possible while allowing for adequate social distancing. There were 64 enrolled in the 7:30am time slot and 49 enrolled in the 10am time slot.

Executive Director Jarog provided a brief update concerning a question that was posed at the last Board meeting on August 19, 2020 of what was being done to promote increased revenue in the 4th quarter of 2020. The following comments were made:

- Recreation staff have been meeting several times a week along with the newly formed programming task force which meets weekly to discuss and evaluate past & present programming that adheres to current CDC guidelines and restrictions
- Current program offering success rate is above 50%
- Participation rate for programs that run is about a 52% average
- MPPD percentages are as good if not better when compared to many other area park districts
- Community Relations and Marketing Division continues to monitor social media, resident emails, and customer comments on a daily basis, to possibly identify and provide programming needs
- As of September 23, 2020 there were 14,490 brochure views compared to the customary 10,000 views for the whole summer
- Staff will continue to do their best to adapt District operations and cope with the challenges faced now and in the future
- Executive Director Jarog will continue to work with the Board and Staff to offer quality and safe programming to the residents of Mount Prospect.

**Discussion:**

Commissioner Tenuta and Director Troy discussed the following: if staff conducts majority of the classes and any additional contractual companies- there has not been any additional contractual classes; RecPlex indoor pool's Aqua Fit and Swim Team are at their maximum and knocking it out of the park; discussed what other offerings across the board could be done and how the CDC guidelines have impacted programs; some residents still hesitate to come back to the programs; staff is constantly communicating with the school districts; Community Relations and Marketing have been on top of what program options parents are looking for and then reviewing the information with Recreation staff; parents are appreciative of the program offerings and the planning of different scenarios.

**Public Comments:**

None

**COMMISSIONER COMMENTS/MATTERS FROM THE COMMISSIONERS**

None

**ADJOURNMENT**

Commissioner Starr called for adjournment at 8:57 pm; seconded by Commissioner Tenuta.

**Commissioner Starr called Roll Call:**

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Absent</b>	<b>Nays</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy		X	
Motion Passed			

Respectfully submitted,

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William J. Starr, Secretary