

**Remote/ Boardroom- Regular Board Meeting October 21, 2020**

An In-Person/ Remote Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 21, 2020 in the Boardroom of the Central Community Center and via remote call-in as well.

**Identification of Attendees in-person at the CCC Board Room or remotely online by IT monitor,  
Jon Zgoda**

**Administrative Staff/Recreation Staff**

Jim Jarog, Executive Director  
Teri Wirkus, Executive Compliance Officer  
Mary Kiaupa, Human Resource & Risk Manager  
Ruth Yueill Director of Community Relations and Marketing  
Brett Barcel, Director of Golf Operations  
George Giese, Superintendent of Business & IT Services  
Nick Troy, Director of Recreation  
Kristina Winans, Early Childhood Youth Coordinator  
Nancy Prosser, Facility Manager  
Ann Zimmerman, Cultural Arts Manager  
Mike Azzaretto, Aquatic & Fitness Manager  
Linda Zalewski, Aquatics Coordinator  
Joe Hoffman, IT Services/Registration Manager  
Jon Zgoda, IT / Remote Meeting Moderator  
Jason Hickman, Athletic Manager  
Kevin O'Donnell, Athletic Coordinator  
Barb Koch, Friendship Park Manager  
Brian Hecker, CCC Facility Coordinator  
Robert Smith, Building Department Manager

**Professionals**

Tom Hoffman, District Attorney  
Lee Howard, CPA  
Brad O'Sullivan, GAI

**Visitors :**

None

**Call to Order**

President Kurka called to order the In-Person and Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioner, on Wednesday, September 21, 2020 at 7:15 p.m.

**President Kurka read the following determination statement:**

“Tonight’s Park Board meeting is being held on an in-person basis for the Commissioners and for such of the Staff and general public that may wish to be physically present, while still allowing the general public to attend remotely due to the pandemic and the Governor’s Executive Order still in effect declaring a public emergency. All votes, however, will still be roll call votes.”

**Commissioner Starr calls Roll Call for the Board**

On roll call, the following commissioners were present:

<b><u>Roll Call Vote</u></b>	<b>Present</b>	<b>Absent</b>
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty	X	
Commissioner Massie	X	
and Commissioner Murphy attended remotely		

**Commissioner Starr led the Pledge of Allegiance.**

**CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA**

None

**APPROVAL OF AGENDA**

Commissioner Massie moved to approve the agenda; seconded by Commissioner Tenuta.

**Commissioner Starr called Roll Call Vote:**

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Absent</b>	<b>Nays</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X	Motion passed	

**APPROVAL OF CONSENT AGENDA**

President Kurka asked for a motion to approval on the Consent Agenda as follows:

\*Approval of Minutes: Remote Regular Board Minutes , September 23, 2020

\*Ratification of Accounts Payable, September 2020 Checks and EFT’s in the amount of \$713,542.62 as listed on check register

\*Ratification of Payroll, September 2020 Checks and Direct Deposits in the amount of \$232,531.96

## MOTION

Commissioner Starr moved to approve the Consent Agenda as presented; seconded by Commissioner Doherty.

### Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Absent</u>	<u>Nays</u>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

## PUBLIC COMMENT

None

## ADOPTION ITEMS

- A. Adoption of An Resolution No. 788: A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Services and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2020.

Lee Howard, CPA from Governmental Accounting Inc. provided an overview of the process for determining the amount of money exclusive of Levies in the Ordinance #788. Attorney Tom Hoffman and Lee Howard answered questions from the Board if any.

## MOTION

Commissioner Tenuta moved to adopt Resolution No. 788, A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2020; seconded by Commissioner Starr.

### Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Absent</u>	<u>Nays</u>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X	Motion passed	

B. Adoption of Resolution No. 789: A Resolution Authorizing an Intergovernmental Agreement with Cook County allowing Application for Coronavirus Relief Funds

George Giese, Superintendent of Business & IT Services explained an opportunity was presented to the MPPD to apply up to \$5,000.00 reimbursement for unbudgeted COVID-related expenses through Cook County. The District's unbudgeted expenditures for COVID-19 was mostly in the form of sanitizing supplies, emergency signage and personal protective equipment. Unfortunately, loss of revenue is not covered under this program. This is an Intergovernmental Agreement (IGA) with Cook County, which sets standards for the use of the funds.

**MOTION**

Commissioner Massie moved to approve Resolution No. 789, authorizing the Board President to enter into an Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds with Cook County; seconded by Commissioner Starr.

**Commissioner Starr called Roll Call Vote:**

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Absent</b>	<b>Nays</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X	Motion passed	

**FINANCIAL ADVISOR'S REPORT**

Lee Howard, Financial Advisor, CPA-GAI reviewed the Golf Course record year and Recreation Fund projections from his Financial Advisors report and gave a summary of all funds; attached the year-to-date departmental expenditures analysis, revenue and the District's key revenue facilities in the packet and the impact of COVID 19 and projections/look for year end.

Mr. Howard and the Executive Director took questions from the Board.

**EXECUTIVE REPORT**

Executive Director Jarog reviewed the upcoming important dates.

- He stated that after the Special Board Meeting earlier tonight staff will take the Board's suggestions into consideration and revise the Capital Projects/Improvements list for FY2021.
- The first draft of the FY2021 budget will be presented at the November 18 Special Board meeting at 6:30 pm for review and discussion. There will be two Budget scenarios: one similar to a normal year and a second to be developed will be based on current day (COVID ) and will need to be updated throughout the year 2020 and early 2021.

- The Board Commissioners (2 at a time) were invited to discuss Fitness Program ideas with staff during the week of October 26th. The information will be collected and discussed as a whole at a Board Meeting.

**Public Comments:**

None

**COMMISSIONER COMMENTS/MATTERS FROM THE COMMISSIONERS**

Commissioner Doherty stated that great things are happening here at the park district- fall baseball was well organized, good communication and well coached. Families all enjoyed it and it's great to see the families at the ball field. Staff's reworking of the basketball program is a great plan and the parents will enjoy the tuned up program of fundamentals of basketball. The e-learning camps and working with the school district is an organized and well thought out plan. Would like to plan on a retreat to discuss finances, programs and plans for Lions (to have a more in depth discussion) so as not to take up a lot of time at a normal board meeting. Executive Director Jarog suggested having the retreat remotely and President Kurka remarked he will survey the Board.

Commissioner Tenuta remarked that amazing things happened at the District with the music concerts, movie nights and performing arts concerts. The people are willing to pay the \$10 a circle to enjoy a night out in the community. We are offering some normalcy to the community-great job and appreciate all what staff is doing.

Commissioner Starr thanked the Golf Course staff for hosting the American Legion golf outing that was a huge success and appreciates all that the golf staff does. He likes the more detailed board reports on what is happening in the district and gets a great picture on what is happening during the month.

Veterans Day due to COVID will be virtually from the Boardroom at the Village Hall of Mount Prospect on November 11 at 10 am. Special thanks to Ruth Yueill and Cheryl Lufitz for all their help. Everyone from all over the state will have the opportunity to watch the whole ceremony and will be available on Youtube in the afternoon.

Commissioner Kurka thanked Commissioner Starr and stated this is a worthwhile program.

**ADJOURNMENT**

Commissioner Massie called for adjournment at 8:19 pm; seconded by Commissioner Klicka.

**Commissioner Starr called Roll Call Vote:**

<b><u>Roll Call Vote</u></b>	<b>Ayes</b>	<b>Absent</b>	<b>Nays</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X	Motion passed	

Respectfully submitted,

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William J. Starr, Secretary