

Remote/ Boardroom- Special Board Meeting October 21, 2020

An In-Person/ Remote Special Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 23, 2020 in the Boardroom of the Central Community Center and via remote call-in as well.

**Identification of Attendees in-person at the CCC Board Room or remotely online by IT monitor,
Jon Zgoda**

Administrative Staff/Recreation Staff

Jim Jarog, Executive Director
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill Director of Community Relations and Marketing
Brett Barcel, Director of Golf Operations
George Giese, Superintendent of Business & IT Services
Nick Troy, Director of Recreation
Kristina Winans, Early Childhood Youth Coordinator
Nancy Prosser, Facility Manager
Ann Zimmerman, Cultural Arts Manager
Mike Azzaretto, Aquatic & Fitness Manager
Linda Zalewski, Aquatics Coordinator
Joe Hoffman, IT Services/Registration Manager
Jon Zgoda, IT / Remote Meeting Moderator
Jason Hickman, Athletic Manager
Kevin O'Donnell, Athletic Coordinator
Barb Koch, Friendship Park Manager
Brian Hecker, CCC Facility Coordinator
Robert Smith, Building Department Manager

Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O'Sullivan, GAI

Visitors :

None

Call to Order

President Kurka called to order the In-Person and Remote Special Park Board Meeting of the Mt. Prospect Board of Commissioner, on Wednesday, September 23, 2020 at 6:30 p.m.

President Kurka read the following determination statement:

“Tonight’s Park Board meeting is being held on an in-person basis for the Commissioners and for such of the Staff and general public that may wish to be physically present, while still allowing the general public to attend remotely due to the pandemic and the Governor’s Executive Order still in effect declaring a public emergency. All votes, however, will still be roll call votes.”

Commissioner Starr calls Roll Call for the Board

On roll call, the following commissioners were present:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty	X	
Commissioner Massie	X	
and Commissioner Murphy attended remotely		

Commissioner Starr led the Pledge of Allegiance.

CHANGES OR ADDITIONS TO SPECIAL MEETING AGENDA

None

APPROVAL OF AGENDA

Commissioner Tenuta moved to approve the agenda; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

PUBLIC COMMENT

None

NEW BUSINESS

A. Capital Projects/Improvements Draft- FY 2021

Executive Director Jarog reviewed the proposed Capital Improvement Plan FY2021 that was developed by staff for the Board's review and consideration with detailed information on proposed items. This year the District was fortunate to receive additional funding through an annual bond sale. Staff's submittals focused on the following: grant opportunities; necessary infra-structure updates for Parks & Planning; overdue vehicle and equipment replacement; safety concerns; and revenue generating opportunities.

George Giese, Superintendent of Business & IT Services reviewed funding for the FY 2021 Capital Projects/Improvements list. The Capital list was divided into divisions: Business Service ; Community Relations & Mktg.; Golf; Recreation P&P-Buildings; P&P -Grounds; P&P-Fleet and Projects for easier discussion with the Board. After in depth discussion with the Board under each of the divisions - some of the topics discussed were turf project, golf cart purchase , feasibility study for CCC/RecPlex. Commissioner Tenuta stated she never recalls the Board ever reviewing the feasibility study for CCC. When wanting to spend these kinds of funds on a feasibility study this should be discussed with the Board. This is the first time the turf project has been discussed with the Board. She explained that we don't know what 2021 will look like and staff should think about what is the best use for the funds. Not that it couldn't be done in the future but the Board would need updates. Commissioner Kurka explained his thoughts on Capital Project and feels it will be bleak in 2021 due to COVID; plan for the worst and hope for the best ; his plan for Capital is maintain the facilities; must figure out what could be revenue generators; take a good look at the Capital list and where can staff save money- ie hold off buying new golf carts and just maintain what we have; save money and bank the money off the list. Commissioner Doherty looks at Capital as a three year working document; suggests budget the funds with the Board's direction to staff ; we must see how the year plays out. Concerning the turf project-it's a good idea because the inline roller hockey is declining and commends the staff with looking for other revenues sources; suggests a one page document that outlines possible revenue (business model) would go long way with the Board; this would be a good time to initiate this and when things get back to normal we would be up and running. The one page document would help with the comfort level since this was never discussed with the Board. The capital list is good for three year and we could reallocate the funds if needed . George Giese, Superintendent of Business & IT Services thanked everyone for their comments and reiterated the Capital codes are good for three years and a working document. Jim Jarog, Executive Director also stated that even if the Board approves this list the larger projects still need to come before the Board for individual approval. Staff will re-evaluate the Capital List.

ADJOURNMENT

Commissioner Starr called for adjournment at 7:15 pm; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Ayes	Absent	Nays
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Respectfully submitted,

William J. Starr, Secretary