

Remote Regular Board Meeting November 18, 2020

A Remote Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, November 18, 2020, as a remote call-in Regular Park Board Meeting.

Call to Order

President Kurka called to order the Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioners, on Wednesday, November 18, 2020 at 7 p.m.

President Kurka reads the following statement:

"As President of the Park Board and due to the recent changes to the Open Meetings Act, it falls upon me to make a determination as to the reason tonight's Park Board meeting is being held remotely and not "in-person". It is my determination that it is neither practical nor prudent to have tonight's Board meeting "in-person", my reasoning being the continuing pandemic and its attendant health risks as well as the current restrictions on gatherings imposed by the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is also unfeasible to hold tonight's Board meeting on an in-person basis at the regular location for Board meetings, Central Community Center (CCC).

Therefore tonight's Board meeting is being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

I wish to note for the record that I reasonably expect to make the same determination at the beginning of each subsequent remote-means meeting of the Park Board while the disaster declaration remains in effect. I invite any Commissioner who might instead wish to resume "in-person Park Board meetings sooner than I am suggesting, to contact me between Board meetings to inform me of such.

Thank you.

Administrative Staff/Recreation Staff

Jim Jarog, Executive Director

Teri Wirkus, Executive Compliance Officer

Mary Kiaupa, Human Resource & Risk Manager

Ruth Yueill Director of Community Relations and Marketing

Brett Barcel, Director of Golf Operations

George Giese, Director of Administration

Nick Troy, Director of Recreation

Kristina Winans, Early Childhood Youth Coordinator

Nancy Prosser, Facility Manager

Ann Zimmerman, Cultural Arts Manager

Mike Azzaretto, Aquatic & Fitness Manager

Linda Zalewski, Aquatics Coordinator

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Joe Hoffman, IT Services/Registration Manager
Jon Zgoda, IT / Remote Meeting Moderator
Jason Hickman, Athletic Manager
Kevin O'Donnell, Athletic Coordinator
Brian Hecker, CCC Facility Coordinator
Jeff Langguth, PGA Head Golf Professional
Rebekah Grant, FPC Rental Coordinator
Anita Zvejnieks, RP Center Director
Nancy Campana, FPC Denter Director

Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O'Sullivan, GAI

Visitors :

Jeff Gross

Call to Order

President Kurka called to order the Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioner, on Wednesday, November 18, 2020 at 7 p.m.

Commissioner Starr calls Roll Call for the Board

On roll call, the following commissioners were remotely present:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	

Commissioner Starr led the Pledge of Allegiance.

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

Commissioner Klicka moved to approve the agenda; seconded by Commissioner Starr.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		

APPROVAL OF CONSENT AGENDA

President Kurka asked for a motion for approval on the Consent Agenda as follows:

- *Approval of Minutes: Special Board Meeting, October 21, 2020
- *Approval of Minutes:Regular Board Meeting, October 21, 2020
- *Ratification of Accounts Payable, October 2020 Checks and EFT's in the amount of \$1,879,079.14 as listed on check register
- *Ratification of Payroll, October 2020 Checks and Direct Deposits in the amount of \$366,535.49
- *Approval of the proposed Board Meeting Schedule for the Mt. Prospect Park District Board of Park Commissioners for the 2021 Calendar Year

MOTION

Commissioner Massie moved to approve the Consent Agenda as presented; seconded by Commissioner Starr.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		

PUBLIC COMMENT

None

ADOPTION ITEMS

- A. **ADOPTION OF ORDINANCE NO.790:** AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES, FOR BONDS REDEMPTION AND INTEREST RETIREMENT, FOR ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS, FOR THE PAYMENT NECESSARY TO BE MADE TO THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR SOCIAL SECURITY EXPENSES, FOR PAYMENT OF THE COSTS OF PROTECTING THE PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, PROPERTY DAMAGE OR LOSS, FOR CONSERVATORY FUND EXPENSES, FOR A PAVING AND LIGHTING FUND, AND FOR SPECIAL RECREATION PROGRAMS FOR THE HANDICAPPED FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY, 2020 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2020.

MOTION

COMMISSIONER STARR MOVED TO ADOPT ORDINANCE NO.790: AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES, FOR BONDS REDEMPTION AND INTEREST RETIREMENT, FOR ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS, FOR THE PAYMENT NECESSARY TO BE MADE TO THE ILLINOIS MUNICIPAL RETIREMENT FUND, FOR SOCIAL SECURITY EXPENSES, FOR PAYMENT OF THE COSTS OF PROTECTING THE PARK DISTRICT AND ITS EMPLOYEES AGAINST LIABILITY, PROPERTY DAMAGE OR LOSS, FOR CONSERVATORY FUND EXPENSES, FOR A PAVING AND LIGHTING FUND, AND FOR SPECIAL RECREATION PROGRAMS FOR THE HANDICAPPED FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY, 2020 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2020 AND **SECONDED BY COMMISSIONER MASSIE.**

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		

- B. **ADOPTION OF RESOLUTION NO. 791:** BEING “A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020”.

MOTION

COMMISSIONER MASSIE MOVED TO ADOPT RESOLUTION NO. 791: BEING “A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY AND ASSESSMENT OF TAXES FOR THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020” AND **SECONDED BY COMMISSIONER MURPHY.**

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		

- C. **ADOPTION OF ORDINANCE NO. 792:** AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$3,060,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019C, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

MOTION

COMMISSIONER MURPHY MOTION TO ADOPT ORDINANCE NO. 792: AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$3,060,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019C, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS AND **SECONDED BY COMMISSIONER MASSIE.**

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
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Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		

D. ADOPTION OF ORDINANCE NO.793: AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

MOTION

COMMISSIONER MURPHY MOTION TO ADOPT ORDINANCE NO.793: AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY DEBT SERVICE ON \$8,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014A, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS AND **SECONDED BY COMMISSIONER MASSIE/KLICKA.**

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	<u>Present</u>	<u>Absent</u>
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		

E. ADOPTION OF ORDINANCE NO. 794: AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY PRINCIPAL AND INTEREST ON \$3,190,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017B OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS

MOTION

COMMISSIONER MURPHY MOVED TO ADOPT ORDINANCE NO. 794: AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2020 TO PAY PRINCIPAL AND INTEREST ON \$3,190,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017B OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS AND **SECONDED BY COMMISSIONER MASSIE.**

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		

NEW BUSINESS

A. Review/Discussion of Fitness Memberships

Director Troy introduced Mike Azzaretto, Aquatic & Fitness Manager who reviewed and presented the Membership Review for the Board. The review covered the following powerpoint:

- Abundance of New Programming
- Passport Classes
- Following the Cook County Mitigation Guidances
- Review of October Statistics (memberships after returns)
- Review of the October Statistics in Group Exercise (not including yearly returns)
- Mr. Azzaretto reviewed on how we got there and the current membership structure
- The comparative pricing of our competition
- Concept phase: our goal to create new structure that would survive in COVID and non-Covid times, etc.
- Proposed membership structure with current vs proposed revenue (October 2020 and comparison of October 2019)
- Reviewed the implementing a new structure and Fitness on Demand

Mike Azzaretto, Aquatic & Fitness Manager then took questions and comments from the Board. Commissioner Murphy remarked the prices are the value that the District provides and who we are.

Commissioner Kurka agreed that the District is a neighborhood fitness center and hopes the fitness on demand really takes off.

Director Yueill reiterated that we will market the idea that we are a community fitness center and know our members name and how we do appreciate their patronage. We know our demographics and our community.

B. Review/Discussion of Proposed CCC Inline Rink Turf Conversion

Director Giese did a quick review of the highlights of the financials for the proposed Turf conversion and possible savings with doing work internally.

Director Troy also reviewed the turf surface; new programming opportunities; proposed rates with the new turf surfaces (past financials, comparisons and projections) and a summary with a review of proposed capital expenses. Directors Troy and Director Giese then took questions from the Board.

Executive Director Jarog discussed the procedure and reasons from the last Board meeting on the changes to the Capital List FY 2021 and introduced Director Giese to further explain.

APPROVAL ITEMS

A. Approval of the Capital List for FY 2021

Director Giese reviewed and explained the changes made to the document to better communicate to the Board the intentions with regard to timing and prioritization of items on the list. There was a column of the proposed year of implementation added ; the capital list representing a three year working list; color coded projects to identify possible deferrals-if needed; and the revised capital improvement plan for FY2021 was included in the Board Packet for Board approval.

MOTION

Commissioner Massie moved to approve the Mt. Prospect Park District's Capital Improvement Plan as Submitted for Fiscal Year 2021 and seconded by Commissioner Murphy

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor, CPA-GAI reviewed the Golf Course and stated that it continues to record revenues and supports the District. Recreation Fund projections were better for October than projected. Mr. Howard reviewed the Financial Advisors report and gave a summary of all funds; attached the year-to-date departmental expenditures analysis, revenue and the District's key revenue facilities in the packet and the impact of COVID 19 and projections/look for year end.

Discussion:

Commissioner Kurka commended staff on keeping the Board updated and the sharing of information. Commissioner Murphy asked about refunds. Mr. Howard and Director Giese explained the types of refunds and how they are processed due to COVID. Credit to Recreation Staff on their creativity and going virtual to offer quality programs.

EXECUTIVE REPORT

Executive Director Jarog explained with the Tier 3 mitigation starting this Friday some of the upcoming dates will be impacted:

- November 27-Triple Turkey Burner Fitness Class at RP: still trying to hold
- December 3- Gingerbread House Workshop at FPC: be a take home project
- December 5- Holiday Open House at FPC: still working on & possibly all outdoors
- December 5 & 6-Ornament Workshop at Art Studio: take home project
- December 7 through Dec. 19- Dance Classes at LRC: change to virtual classes
- December 20-Registration deadline Youth Winter Basketball: still in question and working on

The Budget 2021 will have several scenarios and staff still will have meetings to discuss the continuous changes due to the pandemic. The Board is welcome to participate in our weekly budget meetings and share their valuable input, ideas and suggestions with our staff.

Public Comments:

None

COMMISSIONER COMMENTS/MATTERS FROM THE COMMISSIONERS

President Kurka appreciates all the hard work from staff and thanks for remotely participating. He wished everyone a Happy Thanksgiving.

Commissioner Starr appreciated the guidance from Cheryl Lufitz and Director Yueil for the successful virtual Veterans Day and was impressed by Executive Director Jarog and staff on the clarity of the Turf project and explanation of the Budget 2021.

ADJOURNMENT

Commissioner Murphy called for adjournment at 8:36 pm; seconded by Commissioner Starr

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		
Commissioner Murphy	X	Motion passed

Respectfully submitted,

William J. Starr, Secretary