

Remote Regular Board Meeting December 16, 2020

A Remote Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, December 16, 2020 as a remote call-in Regular Park Board Meeting.

Call to Order

President Kurka called to order the Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioners, on Wednesday, December 16, 2020 at 7 p.m.

President Kurka reads the following statement:

"As President of the Park Board and due to the recent changes to the Open Meetings Act, it falls upon me to make a determination as to the reason tonight's Park Board meeting is being held remotely and not "in-person". It is my determination that it is neither practical nor prudent to have tonight's Board meeting "in-person", my reasoning being the continuing pandemic and its attendant health risks as well as the current restrictions on gatherings imposed by the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is also unfeasible to hold tonight's Board meeting on an in-person basis at the regular location for Board meetings, Central Community Center (CCC).

Therefore tonight's Board meeting is being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

I wish to note for the record that I reasonably expect to make the same determination at the beginning of each subsequent remote-means meeting of the Park Board while the disaster declaration remains in effect. I invite any Commissioner who might instead wish to resume in-person Park Board meetings sooner than I am suggesting, to contact me between Board meetings to inform me of such.

Thank you.

Administrative Staff/Recreation Staff

Jim Jarog, Executive Director

Teri Wirkus, Executive Compliance Officer

Mary Kiaupa, Human Resource & Risk Manager

Ruth Yueill Director of Community Relations and Marketing

Brett Barcel, Director of Golf Operations

George Giese, Director of Administration

Nick Troy, Director of Recreation

Ann Zimmerman, Cultural Arts Manager

Mike Azzaretto, Aquatic & Fitness Manager

Linda Zalewski, Aquatics Coordinator

Joe Hoffman, IT Services/Registration Manager

Jon Zgoda, IT / Remote Meeting Moderator

Approved Regular Minutes 12-16-2020

Jason Hickman, Athletic Manager
Kevin O'Donnell, Athletic Coordinator
Brian Hecker, CCC Facility Coordinator
Anita Zvejnieks, RP Center Director
Nancy Prosser, Facility Manager

Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O'Sullivan, GAI

Visitors :

None

Call to Order

President Kurka called to order the Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioner, on Wednesday, December 16, 2020 at 7 p.m.

Commissioner Starr calls Roll Call for the Board

On roll call, the following commissioners were remotely present:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty	X	
Commissioner Massie		X
Commissioner Murphy		X

Commissioner Starr led the Pledge of Allegiance.

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

President Kurka requested to move the Parks Foundation and Closed Session meeting until the January 2021 Board meeting.

APPROVAL OF AGENDA

Commissioner Starr moved to approve the amended agenda; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty	X	
Commissioner Massie		X
Commissioner Murphy		X
Motion approved		

APPROVAL OF CONSENT AGENDA

President Kurka asked for a motion for approval on the Consent Agenda as follows:

*Approval of Minutes: Special Board Meeting, November 18, 2020

*Approval of Minutes: Regular Board Meeting, November 18, 2020

*Ratification of Accounts Payable, November 2020 Checks and EFT's in the amount of \$2,189,345.03 as listed on check register

*Ratification of Payroll, November 2020 Checks and Direct Deposits in the amount of \$239,892.78.

MOTION

Commissioner Tenuta moved to approve the Consent Agenda as presented; seconded by Commissioner Starr.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty	X	
Commissioner Massie		X
Commissioner Murphy		X
Motion approved.		

PUBLIC COMMENT

None

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor, CPA-GAI reviewed the Golf Course and stated the MPGC continues to post record revenue .Recreation Fund projections were better than last month This will be a good beginning for 2021. Property value assessment reductions came into the neighborhood mail but this doesn't really affect the District directly, the primary effect will be on the rate not dollars.

Mr. Howard reviewed the Financial Advisors report and gave a summary of all funds; attached the year-to-date departmental expenditures analysis, revenue and the District's key revenue facilities in the packet and the impact of COVID 19 and projections/look for year end.

Discussion:

Commissioner Kurka appreciates the compiling of charts, comparison charts and financial information from GAI and thanked the staff and stated to keep up the great work.

EXECUTIVE REPORT

Executive Director Jarog reviewed some of the upcoming dates:

- Open meeting Invitation to the Board to discuss the Budget with staff at the Tuesday weekly meeting.
- December 11: Woodland Friends Park Parade-savenger hunt for families with cut out animals in the different parks
- December 21: Holiday Gift Workshop take home projects
- December 24: Holiday Hours RecPlex 7am-4pm
- December 25: All facilities closed
- December 31 & January 1: Holiday Hours RecPlex 7am-4pm
- The beginning of January classes may be impacted by the Tier 3 mitigations
- Holiday Open House at FPC: was held creatively outdoors and organized time slots for families, with holiday wagon rides, visit with Santa, take home craft and goody bags-big thank you to the staff.
- FGM Architects would like to schedule at time to present the updated Master Plan Study for Lions Park: Commissioner Tenuta discussed with the board having an "in-person" presentation instead of remote and Commissioner Kurka agreed. Executive Director Jarog did say they would have visual information with remote but that would be fine to have FGM at a later date.
- 2020 Year in Review: The Community Relations & Marketing prepared the 2020 in Review photos, which will also be part of the Historical Society's Village Pandemic Project.

Commissioner Tenuta congratulated the Marketing team on the Year End Review pictures, they were so impressive. The Community department was the driving force behind a lot of the events, along with staff; the golf course team has been remarkably successful; cross training with other managers was such a positive thing and working with the community. Everyone should be commended with all the hard work this past year.

Public Comments:

None

COMMISSIONER COMMENTS/MATTERS FROM THE COMMISSIONERS

President Kurka thanked all for their incredible efforts during this pandemic. These times have tested our patience and abilities with a tremendous learning curve but the park district responded. Thank you for outstanding efforts and credit to everyone. Wish everyone a great holiday season and happiness. Commissioner Starr stated that he could not say it any better than Commissioners Tenuta and Kurka and also wishes to thank everyone for everything.

Commissioner Tenuta remarked COVID taught us there is no normal and to always strive to do better and staff has done that. We as a team of Commissioners are blessed and impressed with such a great staff and thank you for doing a great job and continue to do so.

ADJOURNMENT

Commissioner Tenuta called for adjournment at 7:48 pm; seconded by Commissioner Starr & Klicka.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta		X
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	
Motion passed		
Commissioner Murphy	X	

Motion passed

Respectfully submitted,

William J. Starr, Secretary