

Remote Regular Board Meeting February 10, 2021

A Remote Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, February 10, 2021 as a remote call-in Regular Park Board Meeting.

President Kurka reads the following statement:

"As President of the Park Board and due to the recent changes to the Open Meetings Act, it falls upon me to make a determination as to the reason tonight's Park Board meeting is being held remotely and not "in-person". It is my determination that it is neither practical nor prudent to have tonight's Board meeting "in-person", my reasoning being the continuing pandemic and its attendant health risks as well as the current restrictions on gatherings imposed by the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is also unfeasible to hold tonight's Board meeting on an in-person basis at the regular location for Board meetings, Central Community Center (CCC).

Therefore tonight's Board meeting is being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

I wish to note for the record that I reasonably expect to make the same determination at the beginning of each subsequent remote-means meeting of the Park Board while the disaster declaration remains in effect. I invite any Commissioner who might instead wish to resume in-person Park Board meetings sooner than I am suggesting, to contact me between Board meetings to inform me of such.

Thank you everyone.

Administrative Staff/Recreation Staff

Jim Jarog, Executive Director

Teri Wirkus, Executive Compliance Officer

Mary Kiaupa, Human Resource & Risk Manager

Ruth Yueill Director of Community Relations and Marketing

Brett Barcel, Director of Golf Operations

George Giese, Director of Administration

Nick Troy, Director of Recreation

Ann Zimmerman, Cultural Arts Manager

Mike Azzaretto, Aquatic & Fitness Manager

Linda Zalewski, Aquatics Coordinator

Joe Hoffman, IT Services/Registration Manager

Jon Zgoda, IT Professional/ Remote Meeting Moderator

Kevin O'Donnell, Athletic Coordinator

Brian Hecker, CCC Facility Coordinator

Anita Zvejnieks, RP Center Director

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Nancy Prosser, Facility Manager
Ben Kutscheid, Park Planner
Matthew Dziubinski, Superintendent of Parks & Planning
Kristina Winans, Early Childhood Youth Coordinator
Jeff Langguth, PGA Head Golf Professional
Barb Koch, FPC Manager

Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O’Sullivan, GAI

Visitors :

None

Call to Order

President Kurka called to order the Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioner on Wednesday, February 10, 2021 at 7:03 p.m.

Commissioner Starr calls Roll Call for the Board

On roll call, the following commissioners were remotely present:

| <u>Roll Call Vote</u> | Present | Absent |
|-----------------------|----------------|---------------|
| Commissioner Kurka | X | |
| Commissioner Tenuta | | X |
| Commissioner Starr | X | |
| Commissioner Klicka | X | |
| Commissioner Doherty | X | |
| Commissioner Massie | X | |
| Commissioner Murphy | X | |

Commissioner Starr led the Pledge of Allegiance.

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr moved to approve the agenda; seconded by Commissioner Massie.

Commissioner Starr called Roll Call Vote:

| <u>Roll Call Vote</u> | Aye | Nay | Absent |
|-----------------------|------------|------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | | | X |
| Commissioner Starr | X | | |
| Commissioner Klicka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion approved | | | |

APPROVAL OF CONSENT AGENDA

President Kurka asked for a motion for approval on the Consent Agenda as follows:

*Approval of Minutes: Regular Board Meeting, January 20, 2021

*Ratification of Accounts Payable, January 2021 Checks and EFT's in the amount of \$386,353.23 as listed on check register

*Ratification of Payroll, January 2021 Checks and Direct Deposits in the amount of \$223,891.26

MOTION

Commissioner Starr moved to approve the Consent Agenda as presented; seconded by Commissioner Massie.

Commissioner Starr called Roll Call Vote:

| <u>Roll Call Vote</u> | Aye | Nay | Absent |
|-----------------------|------------|------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | | | X |
| Commissioner Starr | X | | |
| Commissioner Klicka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |
| Motion approved. | | | |

PUBLIC COMMENT

None

RECOGNITION

A. Recognition of Friendship Park Conservatory Manager Barb Koch

President Kurka thanked Barb for her 30 year career at the Mt. Prospect Park District. He reviewed her many accomplishments starting as part time pool manager, swim lesson instructor, joining the crew at the MPGC growing , designing and maintaining the flower beds, and grower at FPC. She was then hired as a full time Assistant Manager/ Horticulturist and went on to become the Manager at Friendship Park Conservatory. Her contributions working with the Parks Foundation, Special Events, growing plants and nature programming will indeed be part of her legacy. She has brought FPC to the next level. Thank you Barb and the very best in the years ahead. The Board of Commissioners, Leadership and Staff wish you the best.

Barb Koch commented that she felt fortunate to have worked for her Park District for the last 30 years and it didn't seem like work. Thankful to have worked with so many wonderful people over the years and she knows she will stay friends with the rest of her life. Thank you to the Board and all the employees that it has been a pleasure to work for the Park District and was nice to be honored.

Commissioner Starr stated that Barb and her smile will be sorely missed and wished her good luck. Barb said it is time for a new chapter.

Commissioner Tenuta remarked Barb just elevated everything at the Conservatory and she has taken it to a new level. Barb took pride & joy in her work over the years at the golf course. We hope to see Barb and her husband golfing at the golf course. Congratulations Barb.

Executive Director Jarog thanked Barb for everything she has done over her career at the park district and that her talents, years of experience and knowledge will surely be missed.

Commissioner Doherty congratulated Barb and thanked her for all that she has done for the park district. He also thanked Barb for teaching his wife to plant flowers and hope nothing but the best in retirement.

APPROVAL ITEMS

A. Lions Recreation Center Water Main Replacement

Executive Director Jarog explained the water service for LRC and Big Surf pool was originally installed in 1960 and is now 60 years old and has experienced 5 or so breaks and leaks over the years that have been problematic. Ben Kutscheid, Park Planner went on to explain the reasons for the replacement of Lions Recreation Center Water and how they decided on the review of the bids. There were 3 alternates within the bid specifications. The District is only considering asking for Alternate 1 and Alternate 3. If the Board approves the LRC Water Main Replacement then the construction would begin February 26, 2021 with an estimated completion date of April 30, 2021. There were seven contractors that submitted and the lowest bid was Katco Development, Inc a local contractor from Mount Prospect with a bid of \$99,000.000 with Alternate #1 at \$21,000.00 and Alternate 3 at \$6,950.00 with a total of \$126,950.00 which is below the budgeted amount.

MOTION

Commissioner Massie moved to approve the base bid, with Alternate 1 and Alternate 3 for the Lions Park Water Main Replacement as submitted by Katco Development, Inc. in the amount of \$126,950.00; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call Vote:

| <u>Roll Call Vote</u> | Aye | Nay | Absent |
|-----------------------|------------|------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Starr | X | | |
| Commissioner Klicka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |

Motion approved.

FINANCIAL ADVISOR’S REPORT

Lee Howard, Financial Advisor, CPA-GAI reviewed the Financial Advisors Report explained that due to the timing of the Board meeting this month (February 10), the report for the month ended January 31, 2021 is not present. The January Financial Report will be distributed by email later this week to the Board.

The Executive Director shared a brief statement to the Board with a follow up on concerns brought up last month at the board meeting pertaining to opening up two outdoor pools for the coming 2021 pool season. Staff has been having many conversations and discussions about the challenges concerning opening up two outdoor pools for as far back as last fall. Staff and the Executive Director still recommends opening one outdoor pool and that would be Meadows Pool for the 2021 Season. This would be the best opportunity for our district to have a successful pool season. The maintenance staff has monitored and maintained Big Surf over the last year in effort to open at some later date to be determined in the future. Big Surf is part of the master planning that was discussed about a year ago. So the recommendation to open up one outdoor pool, Meadows Pool is reflected in the Budget 2021.

Commissioner Starr asked if there will be a paragraph on the website with the decision to only open one outdoor pool. Executive Director Jarog stated it has not been discussed and will look into preparing a paragraph for the public.

UNFINISHED BUSINESS

George Giese, Director of Administration explained how the budget is still going through significant changes as previously discussed. He explained where we were and where we will be going. The budget is still not in its final form which will come in March-when the Park Board approval is requested. Lee Howard, CPA reviewed the updated adjustment to the proposed budget from the last “Covid Version”

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and reviewed the Rec Fund with the changes and additional progress since January with how we are heading in the budget process. He also went through the significant adjustments with staff, operations and the pool budget and summarizes the budget, process and numbers moving forward.

Commissioner Doherty remarked that after meeting with Executive Director Jarog after the Board Meeting, he has a better understanding of staff's perspective and Jim has a better understanding of his perspective. He still doesn't support opening only one outdoor pool especially after last year with everything closing and there wasn't any change in the amount of taxes received. Commissioner Doherty feels now is the time to do all we can to give our residents the opportunity for recreation. The limited number of people allowed in the pool and with almost 60,000 residents would support having two pools open. He is passionate about the opening two pools and just wanted to put this out there.

EXECUTIVE REPORT

Executive Director Jarog reviewed the following:

- Preschool Registration School Year begins
- Baseball/Softball Player Evaluations, at RecPlex on February 28
- March 1: Fitness on Demand begins -revamp of the fitness membership
- March 2: Friendship Park Conservatory starts business hours
- March 7: Sunday hours begin at RecPlex and CCC
- March 13: Spring Fling Easter Event at FPC

The final Budget 2021 will be brought to the Board at the March 17th Board meeting. There will be 4 additional staff budget discussions and the Board is welcome to attend on February 16, 23, March 2 & 9 at CCC on Tuesday at 2 pm.

On February 2, 2021, Region 10 moved into Phase 4 of the state's Restore Illinois Plan. Our next Board Meeting will be on March 17, 2021.

Commissioner Tenuta asked about the Preschool Registration for fall and are we accepting registration under Covid environment or accepting registration to see how many kids we get and make a decision from there.

Director Troy stated we are planning on a full back to normal in the fall. Staff has met and we already have started registration. Kristina Winans explained that we are following the guidelines of the state and that the parents support this. At this time we are only allowed 15 children in classes and hopefully things are subject to change in the fall. We had good responses from the community that we are opening up.

Commissioner Klicka asked if we have hired anyone at the Conservatory. Executive Director Jarog explained not at this time. Director Troy and several other staff members have been filling in.

Commissioner Tenuta was impressed with the Pesche partnership. Good partnership for the community and our park district. Executive Director Jarog stated the timing worked out perfectly and a very positive thing. Win, win both ways.

Public Comments:

None

COMMISSIONER COMMENTS/MATTERS FROM THE COMMISSIONERS

Commissioner Starr congratulated Matthew Dziubinski on his new position as Superintendent of Parks & Planning. Matthew Dziubinski stated he is excited to work with everyone.

President Kurka called a Special Board Meeting for February 16, 2021 at Central Community Center to include a Closed Session at 6 pm.

ADJOURNMENT

Commissioner Klicka motioned to adjourn from the Regular Meeting; seconded by Commissioner Tenuta at 7:54 p.m.

Commissioner Starr called Roll Call Vote:

| <u>Roll Call Vote</u> | Aye | Nay | Absent |
|-----------------------|------------|------------|---------------|
| Commissioner Kurka | X | | |
| Commissioner Tenuta | X | | |
| Commissioner Starr | X | | |
| Commissioner Klicka | X | | |
| Commissioner Doherty | X | | |
| Commissioner Massie | X | | |
| Commissioner Murphy | X | | |

Motion approved.

Respectfully submitted,

William J. Starr, Secretary