

Remote Regular Board Meeting January 20, 2021

A Remote Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, January 20, 2021 as a remote call-in Regular Park Board Meeting.

President Kurka reads the following statement:

"As President of the Park Board and due to the recent changes to the Open Meetings Act, it falls upon me to make a determination as to the reason tonight's Park Board meeting is being held remotely and not "in-person". It is my determination that it is neither practical nor prudent to have tonight's Board meeting "in-person", my reasoning being the continuing pandemic and its attendant health risks as well as the current restrictions on gatherings imposed by the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is also unfeasible to hold tonight's Board meeting on an in-person basis at the regular location for Board meetings, Central Community Center (CCC).

Therefore tonight's Board meeting is being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

I wish to note for the record that I reasonably expect to make the same determination at the beginning of each subsequent remote-means meeting of the Park Board while the disaster declaration remains in effect. I invite any Commissioner who might instead wish to resume in-person Park Board meetings sooner than I am suggesting, to contact me between Board meetings to inform me of such.

Thank you.

Administrative Staff/Recreation Staff

Jim Jarog, Executive Director

Teri Wirkus, Executive Compliance Officer

Mary Kiaupa, Human Resource & Risk Manager

Ruth Yueill Director of Community Relations and Marketing

Brett Barcel, Director of Golf Operations

George Giese, Director of Administration

Nick Troy, Director of Recreation

Ann Zimmerman, Cultural Arts Manager

Mike Azzaretto, Aquatic & Fitness Manager

Linda Zalewski, Aquatics Coordinator

Joe Hoffman, IT Services/Registration Manager

Jon Zgoda, IT / Remote Meeting Moderator

Kevin O'Donnell, Athletic Coordinator

Brian Hecker, CCC Facility Coordinator

Anita Zvejnieks, RP Center Director

Nancy Prosser, Facility Manager

Ben Kutscheid, Park Planner

Approved Regular Minutes 1-20-2021

Matthew Dziubinski, Fleet Service Manager
Kristina Winans, Early Childhood Youth Coordinator
Darin Douglas, Golf Course Superintendent
Jeff Langguth, PGA Head Golf Professional

Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O’Sullivan, GAI

Visitors :

Jeff Gross

Call to Order

President Kurka called to order the Remote Regular Park Board Meeting of the Mt. Prospect Board of Commissioner on Wednesday, January 20, 2021 at 7 p.m.

Commissioner Starr calls Roll Call for the Board

On roll call, the following commissioners were remotely present:

<u>Roll Call Vote</u>	Present	Absent
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty	X	
Commissioner Massie	X	
Commissioner Murphy	X	

Commissioner Starr led the Pledge of Allegiance.

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

Commissioner Klicka moved to approve the agenda; seconded by Commissioner Murphy.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		

Approved Regular Minutes 1-20-2021

Commissioner Doherty X
Commissioner Massie X
Commissioner Murphy X
Motion approved

APPROVAL OF CONSENT AGENDA

President Kurka asked for a motion for approval on the Consent Agenda as follows:

- *Approval of Minutes: Regular Board Meeting, December 16, 2020
- *Ratification of Accounts Payable, December 2020 Checks and EFT's in the amount of \$447,754.64 as listed on check register
- *Ratification of Payroll, December 2020 Checks and Direct Deposits in the amount of \$223,438.20
- *Purchase of one (1) new 2021 Ford F250 truck in the amount of \$34,060.00 (SPC Contract #178) from Currie Motors Frankfort, Inc.

MOTION

Commissioner Klicka moved to approve the Consent Agenda as presented; seconded by Commissioner Starr.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion approved.

PUBLIC COMMENT

Jeffrey Gross explained he remotely attended the November Board Meeting to express his concern for the age categories of the Girls Softball League. He has talked with Kevin O'Donnell , Athletic Coordinator, his immediate concerns have been resolved with the age groups this year but still feels this is a concern for the program and his daughter next year. Mr. Gross stated Kevin is doing a good job but wanted to give the Board an update on the situation.

APPROVAL ITEMS

A. Mt. Prospect Golf Club Irrigation Pump Station Replacement

Darin Douglas, Golf Course Superintendent explained the current irrigation pump station was out of date and doesn't interface with the Toro Irrigation System. There was a public bid opening and the lowest qualified bid was from Midwest Irrigation, LLC for \$116,800.00.

Discussion: Commissioner Murphy asked for the completion date of the project and if the contracts have been drawn up yet. Mr. Douglas stated the completion date is April 24 and the contracts are ready to be sent out upon the Board's approval of the bid. Commissioner Starr asked the life expectancy of the new pump and it was stated between 13 and 20 years life expectancy depending on conditions.

MOTION

Commissioner Murphy moved to approve the bid received from Midwest Irrigation, LLC, for the Pump Station replacement at the Mt. Prospect Golf Club, in the amount of \$116,800.00; seconded by Commissioner Klicka

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion approved.

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor, CPA-GAI reviewed the Financial Advisors Report stating that the golf course broke all records in 2020 with just under 1.9 million in gross revenue and helped the District survive the 2020 pandemic. He also reviewed the Recreation Fund year.

Mr. Howard discussed the "COVID version" of the 2021 budget reflecting operations during this pandemic situation and how that version will require continual adjustments to reflect changing conditions. He stated that the final version of the Budget will be presented to the Board for approval in March and reviewed the summary of all funds; the year- to- date departmental expenditures analysis, revenue and the District's key revenue facilities in the packet.

UNFINISHED BUSINESS

George Giese, Director of Administration explained how the budget is still going through significant changes as previously discussed. Revenues and expenses presented in the January budget reflect another COVID year with challenging restrictions on programming. Director Giese went on to review the step-by-step process being followed for the budget process, with the final budget to be presented in March for Board approval. He then gave several examples of ongoing changes to the budget that would impact future renditions of the budget, including brochure savings of \$68,000 between printing and postage. He commented that budget figures in February and March would trend more positively than the pessimistic look in January, with a significant deficit in the Recreation Fund.

Commissioner Kurka appreciated all the effort put into the budget and thanked Lee and staff for the additional meeting on Tuesday to preview and ask questions on the proposed budget.

Jim Jarog, Executive Director explained that while the current budget does accommodate the opening of both outdoor pools, Staff recommends only opening Meadows pool based on the challenges the district will most likely face in 2021 - both financial and operational. The Board and Staff discussed the outdoor pools, including programming options available at Meadows, 2020 limitations on wave pools, and hiring of lifeguards and staffing concerns following a one year closure. Ruth Yueill, Director of Marketing & Community Relations commented on the significant marketing opportunities at Meadows pool as well as her enthusiasm for announcing the return of Meadows to the community. Commissioner Doherty noted that based on the financial information in the budget packet, Big Surf appeared to be the less expensive option between the two pools and stated his belief that the community was large enough for two pools. He also referenced the projected ending fund balance of the Recreation Fund, which would end in a similar position as it was pre-COVID based on projections. Director Giese pointed out that while Big Surf may appear to be the less expensive option on paper, it also shares utilities with the Lions Recreation Center resulting in some utility expenses being absorbed within the Lions Rec Center and the General Fund accounts. In effect, this brings down expenses beyond what appears in the Big Surf budget. He also commented on the projected ending fund balance of the Recreation Fund, stating that while projected revenues are on the conservative end to protect the district in most areas, the golf course was still budgeted for another record year which may not happen if other recreational opportunities open up.

Commissioner Kurka suggested moving forward with Meadows Pool as discussed and assessing staffing concerns noted in the meeting, with the option of Big Surf possibly coming on line at a future date.

EXECUTIVE REPORT

Executive Director Jarog reviewed the following:

- A review of Staff's plan for programming during tier 2 mitigations with group practices, sport registration and class restrictions .
- Extended a standing invitation to Commissioner's to participate in Staff's weekly Budget meeting every Tuesday at the Central Community Center at 2pm.
- Lions Park Master Plan: FGM is working on updating a draft of the master plan and will share that update with the Board for their review once it is available. It is important to formulate a plan for the future of Lions Park to allow for future improvements to take place.

Public Comments:

None

COMMISSIONER COMMENTS/MATTERS FROM THE COMMISSIONERS

Commissioner Massie stated his concern with comments from patrons that they are going elsewhere because of the limited time slots and hours for our fitness centers. Director Troy explained they have and will be increasing hours at RecPlex in March with some Sunday hours. We also have seen some of the highest numbers since the start of this pandemic. Executive Director Jarog stated he will discuss further with staff at the Programming meeting tomorrow.

CLOSED SESSION

Commissioner Doherty moved to adjourn to Closed Session for the discussion of:
SECTION 2c (1): Personnel-To discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of One or More Specific Employees of the Public Body;
SECTION 2c(21) Semi-Annual Review of Minutes seconded by Commissioner Massie at 8:48 pm.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion approved.

Adjournment from Closed Session to take action, if any on matters discussed in Closed Session

Commissioner Kurka motion to adjourn from closed session at 9:32 pm and return to open session.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		

Approved Regular Minutes 1-20-2021

Commissioner Klicka X
Commissioner Doherty X
Commissioner Massie X
Commissioner Murphy X
Motion approved.

MOTION

Commissioner Starr moved to approve the content of the following Closed Session Minutes:
July 22,2020 Section 2c(5) Purchase or lease of Property and Section 2c(21)Semi-Annual Review of the Minutes; seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion approved.

MOTION

Commissioner Starr moved that it hereby be determined and hereby be reported to the public that the Closed Session minutes of:
July 22, 2020 Section 2c(5) Purchase or lease of Property and Section 2c(21) Semi-Annual Review of the Minutes which no longer require confidential treatment and are available for public inspection and that as to all other closed session minutes or portions thereof not yet released for public inspection the need for confidentiality still exists in order to protect the privacy of an individual and/or the public interest; seconded by Commissioner Murphy.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion approved.

ADJOURNMENT

Commissioner Klicka motioned to adjourn from the Regular Meeting; seconded by Commissioner Tenuta

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion approved.

Respectfully submitted,

William J. Starr, Secretary